

**Town of Plymouth**  
**80 Main Street**  
**Terryville, Connecticut 06786**

**Human Services Commission**  
**Telephone: (860)585-4001**  
**Fax: (860)585-4015**

Human Services Commission Meeting Minutes  
March 17, 2026

1. **Call to Order & Note Fire Exits:** Chairwoman Cathy Beaudoin called the March 17, 2026, Human Services Commission Meeting to order at 7:00 p.m. in the Mayor's conference room and noted the fire exits.

2. **Attendance:** PRESENT: Chairwoman Cathy Beaudoin, Vice-Chairman Mark Malley, Commissioner Sarah Sandshaw, Commissioner Lee Ulinskas and Commissioner Morgan Hoadley and Councilwoman Sue Boilard.

**Also in attendance:** Anita Hamzy and Renee Russo from Rotary Club

3. **Pledge of Allegiance:**

Chairwoman Cathy Beaudoin led the group in the Pledge of Allegiance.

**A motion was made by Vice-Chairman Mark Malley, seconded by Commissioner Lee Ulinskas to move Discussion with Rotary Club right after the Pledge of Allegiance. This motion was approved unanimously.**

Vice-Chairman Mark Malley explained how Human Services did not have to use Rotary funds for fuel.

Anita Hamzy explained the Rotary Fuel is for other incidents besides fuel. They want to be there to help people. She explained how a local fuel company reached out for help. If town hall is not opened, they are able to help the residents as they do not want anyone to go without. They do not have set guidelines like HRA

Anita Hamzy explained how they are referred to by Churches, the Food Pantry, schools and anywhere else. The recipients are anonymous.

Chairwoman Beaudoin and Vice-Chairman Malley explained the process for HRA with regard to fuel assistance. There has been no fuel request from the Fuel Account as HRA has utilized the funds the state provides during the Energy Assistance season.

4. **Public Input:** None

5. **Acceptance of Minutes – February 17, 2026**

**A motion was made by Commissioner Morgan Hoadley, seconded by Commissioner Sarah Sandshaw to accept the minutes of February 17, 2026. This motion was approved unanimously.**

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
2026 MAR 19 PM 12:31  
Sue Boilard  
TOWN CLERK

**6. Communications/Correspondence:**

Chairwoman Beaudoin received a call from Julie, the mayor's secretary about an application for the procedure of the Cleveland Fund for a resident, as Carin was out sick. The resident wanted to get a jump start. Chairwoman Beaudoin told Julie, if it is not an extreme emergency, the client can follow up with HRA.

Vice-Chairman Mark Malley gave the Main Street Community Foundation Commissioners Lee Ulinskas, Sarah Sandshaw and Morgan Hoadley their emails for the scholarship application review.

**7. Human Services Report:** *See attached report for February 2026.*

*Will be discussed at next month's meeting.*

**8. New Business:**

**a. Discussion with the Rotary Club** – Discussed previously.

**9. Old Business:** None

**10. Monthly Financial Statement:**

Chairwoman Beaudoin is scheduled to meet with Mary Jane from the accounting department to go over the financials next week. They will go over the following accounts: Fuel, Cleveland Fund and Small Wonders.

**11. Chairwoman's Comments:** None

**12. Council Liaison's Comments:** None

**13. Adjournment:**

**There being no further business of the Human Services Commission, a motion was made by Commissioner Lee Ulinskas, seconded by Commissioner Morgan Hoadley to adjourn. This motion was approved unanimously. The meeting ended at 7:47 p.m.**

Respectfully submitted,



Linda Schnaars  
Recording Secretary



**Human Resources Agency of New Britain, Inc.**  
**Community Services Department**  
**Plymouth Human Services Monthly Report**  
**February 2026**

Submitted by: Helen Supsinskas  
 Carin Grunwald

**Reporting Period: February 1, 2026 – February 28, 2026**

<b>Services</b>	<b>Total Count</b>
Phone Calls	241
Walk-ins	13
Appointments	21
Energy Assistance	19
Housing Inquiries	13
Medicare/Medicaid/Husky/Access Health	6
SNAP Apps/Renewal/Food Bank Referrals/Farmers Market Cards	18
Private Town Fund /Rotary Fuel Bank	8
Senior Services - Home Care, Renters Rebate, Elder/Disabled Tax Reduction, EPS, CHORE Services, Mobility	1
Information Services – Legal, Mental Health Counseling, Homelessness, Financial Services, Employment/Training, Veterans Services, Volunteering, Transportation	101

**Donations Shared With Community:**

This month, 2 essential item bags were provided to community members.  
 Case manager also provided a \$50.00 Adams gift card to a client who is currently awaiting a SNAP audit. A \$50.00 Dollar General gift card was provided to a client who is unemployed and is awaiting SNAP benefit approval from the Department of Social Services.

**Rotary Fuel Fund and Church Fund/Donations**

Emergency Fuel Help Requests- 0

Town Fund Request- 0

**Donations from the Community:**

None to report this month



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**Energy Assistance:**

The Energy program is currently open. HRA is accepting appointments and applications. Clients also have the option to apply directly online. There were 19 Energy related appointments or inquiries this month. Clients must re-apply for Energy Assistance every year. There were 0 requests for assistance with the WRAP program (water rate assistance program)

**VITA Tax Services:**

Vita Tax services began on January 29, 2025 and continue every Wednesday from 9am-12pm through April 9, 2025. There were 107 inquiries regarding our VITA tax service. As of February 28, 2026, 56 tax returns have been processed through the program, with an average of 12 returns completed per session.

**Community Outreach:**

The case manager continues to make a variety of informational resources available to the community. Collaboration between HRA and Park and Rec department regarding Senior movie nights, will continue through the summer.

Park and Rec and the HRA Human Service office will again apply for the the Phyllis Corsetti Endowment Fund grant to host a Back to School movie night.

**Veterans Services:**

None to report, referred to Veterans affairs

**Elder Services:**

Farmers Market cards will be available for distribution beginning in June. Clients must reapply yearly, and meet the qualifications for this benefit.

0 renters rebate requests and referrals to the tax department. 5 requests for senior housing assistance, 1 requests for Meals on Wheels. 2 requests for transportation.