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**TOWN OF PLYMOUTH  
WATER POLLUTION CONTROL AUTHORITY  
80 MAIN STREET  
TERRYVILLE, CT 06786**

*Linda Konyak*  
TOWN CLERK

The Regular Meeting of the Water Pollution Control Authority was held on December 15, 2025, at 7:00 PM in the training room of the facility at 35 Canal Street, Pequabuck, CT.

**PRESENT:**    **Regular Members**  
George Andrews JR. Chairman  
James Maloney Vice Chairman  
Philip Armbruster, Secretary  
Peter Giancesini  
John Murphy  
**Alternate Member-**  
Joseph Carey

**OTHERS IN ATTENDANCE:**  
**Plant Manager** – Jason Patrick  
**Assistant Plant Manager-** Ryan Wells  
**Recording Secretary-** Heather Dell'Aera

**1. Call to Order:**

The meeting was called to order by Chairman Andrews at 7:00 p.m.

**2. Roll Call Attendance:**

Chairman Andrews took roll call attendance.

**3. Acceptance of Minutes**

**a. Regular Meeting Minutes- November 2025:**

Upon a motion made by Mr. Murphy and seconded by Mr. Armbruster, it was VOTED: To approve the Regular Meeting Minutes of November 17, 2025, Roll call was taken, and the motion passed unanimously.

**4. Bills and Communications:**

**a. Review & Approval of WPCA Monthly Bills for November 2025:**

Upon a motion made by Mr. Maloney and seconded by Mr. Murphy, it was VOTED: To approve WPCA monthly bills for November 2025. Roll call was taken, and the motion passed unanimously.

**5. Report of Officers and Committees:**

**a. Report of the Plant Manager & Assistant Plant Manager:  
Monthly Operating Report for November 2025-**

Assistant Plant Manager Mr. Wells reported:

- November 2025- We had no violations to our NPDES Permit.

**Flow-**

- Average monthly flow for November 2025 was .890 MGD (51% of design flow). October 30<sup>th</sup> brought 3.25 inches of rain, which contributed to a slight uptick in our average flow for the beginning of November.
- Plant is designed for 1.75 MGD
- Phosphorous discharge (monitoring only): 14.1 lbs./day average
- Total Nitrogen for 127.3 lbs./day. Our discharge limit is 42 lbs./day.

**Sludge-**

- We trucked out a total of 36,158 dry lbs. of solids or 18 dry tons.
- The sludge hauler had an average solids content of 2.9%
- Total gallons hauled out for incineration was 149,500 gallons or 23 tanker loads.

**Efficiency, % Removal-**

- BOD % Removal = 95%
- TSS % Removal = 96%

Mr. Patrick reported-

Ground Valves- The PO has been put in for the repair of the buried valves and parts are being ordered. The final proposal was brought down to \$18,473.00.

Conn. OSHA- We did have an inspection from Connecticut OSHA, last Thursday and Friday (12/11/25 & 12/12/25) Jason believes we did pretty good for the most part. We have a good foundation for all the safety programs and just need to make a few changes to some policies and catch up on some training. Once the review is complete, OSHA will contact us for a meeting to go over any safety violations.

**5b. Report of the Secretary:** None at this time.

**5c. Comments from the Council Liaison:** Not present

**5d. Energy Conversation Issues:** None at this time.

**5e. Capital Improvements Projects:**

Mr. Patrick reported- Nothing new at this time, we are waiting for all the other departments to meet with the capital improvements committee.

## **6. Old Business:**

### **6a. Follow up Discussion – Wright Pierce – Phosphorus Upgrade/ CDS Funding:**

Mr. Patrick reported- We received a response from the EPA on December 1<sup>st</sup>, 2025. The EPA has determined that we meet all required conditions and qualify for the procurement flexibility. The response is included in the packet. Jason also discussed the next steps with Christine Kurtz.

- Wright Pierce must complete the cost price analysis & update the workplan
- Once that is approved by the EPA, we will need to complete the application process.

We are hoping to have the actual approval of funds sometime in January. One other thing Wright Pierce mentioned is we will need to pay Wright Pierce directly and then seek reimbursement from EPA.

### **6b. Follow Up Discussion – South Street Odors/Chemical Treatment System:**

Mr. Patrick reported- Our chemical system is ready to be transported. We do not have a exact date, but this should be very soon. Right now, Evoqua is short on techs in the New England area but is in the process of training individuals for the position. They also have the option of having techs in other areas travel to the area to complete the installation if needed.

### **6c. Follow Up Discussion – Scott Road- Multi Unit Development:**

Mr. Patrick reported- Nothing new to report regarding the new Scott Road Development. All of the buildings have been connected. The remaining punch list items are-

- Payment of wright Pierce Invoice for inspection (which is being processed)
- Sewer Maintenance Agreement
- As-Builts
- Post CCTV inspection (need lateral location for two (2) buildings)

### **6d. Follow up Discussion- South Main Street- Biodiesel:**

Mr. Patrick reported- He spoke with Vance Taylor regarding the potential Biodiesel Facility that would be located at 400 South Main Street. Unfortunately, this facility will not be coming to Plymouth. It was not because of the WPCA or the Town, the deal breaker was they could not come to an agreement with the potential landlord.

### **6e. Follow up Discussion – 75 High Street- Multi Unit Development:**

Mr. Patrick reported- Both Manholes and the 8" (eight inch) Main sewer has been installed at 75 High Street. Wright Pierce inspected the installation of the Doghouse Manhole and the Main Sewer Line. They did run into ledge, which delayed the installation. We have also inspected some of the 6" (six inch) lateral work. They still need to finish extending the laterals to both buildings.

### **6f. Follow up Discussion - 42 South Street – Multi Unit Development:**

Mr. Patrick reported- Nothing new to report on sewer at the time.

### **6g. Follow up Discussion – Prospect Street – Multi Unit Development**

Mr. Patrick reporter- He spoke to Ryan Geddes regarding an update on Prospect School. Mr. Geddes's engineer will be reaching out after the holidays pertaining to the school dwelling. As a reminder, it was agreed to have a video inspection of the existing sewer line and the WPCA would then make the decision whether that line can be used or if a new sewer line will need to be installed.

**6h. Follow up Discussion & Voting - Jet Truck Down Payment:**

(See Attachment) A brief discussion ensued. Upon a motion made by Mr. Murphy and seconded by Mr. Maloney, it was VOTED: Allocate \$175,000.00 (One hundred- seventy five thousand dollars) for the new Jet Truck down payment. Roll call was taken and the motion passed unanimously.

**7. New Business:**

**7a. Discussion & Voting- Wright Pierce Invoice #0000248197 in the amount of \$12,713.27:**

The Statement was reviewed.

Upon a motion made by Mr. Maloney and seconded by Mr. Murphy, it was VOTED: To accept and pay invoice #0000248197 in the amount of \$12,713.27. Roll call was taken and the motion passed unanimously.

**7b. Discussion – Budget Report & Line Item Transfers:**

Mr. Patrick reported- There were no line item transfers. Budget is looking ok at this point. No surprises to report. A brief discussion ensued regarding the sale of the old Jet truck. Mr. Wells reported we were offered \$10,000.00 (ten thousand dollars) from a company named Truck Builders. We will hold on to the old jet truck until the new one is delivered.

**7c. ICS Account – Interest and Fees Update:**

(See Attachment) A brief discussion ensued.

**7d. Rate Book Report November & Northwest Mutual Statement November:**

A brief discussion ensued regarding the status of Northwest Mutual. The current collection rate is at 54.19% for the month of November 2025.

**8. Public Comment:** Melanie Church 328 Main St. Terryville stated there is only one more group to present to the Capital Improvements committee. She suggests we then go to the next meeting. Another suggestion is to look at seeing if we can get the credit card fee removed for sewer bills, through Thomaston Savings Bank. Mr. Andrews noted that we can investigate it and we would follow suit with what the town tax collectors office uses for collections.

**9. other Business:** Mr. Murphy questioned if we were able to secure a new light for the flagpole. Mr. Wells has been looking and will have one installed for the next meeting.

**10. Adjournment:** Upon a motion made by Mr. Murphy and seconded by Mr. Maloney, it was: VOTED: To adjourn at 7:45pm. Roll call vote was taken, and the motion passed unanimously.

Attachments:  
Jet Truck  
ICS Sweep Account

Respectfully Submitted,



Heather Dell'Aera  
Recording Secretary

# Plymouth WPCA Board Meeting

12/15/2025

## Jet Truck

In your packet was the letter from Sanitary Equipment, Honoring their original price. The only thing left is to decide on a down payment for the vehicle.

I also included the loan information and Down payment options in your packet. The higher the Down payment, the less the yearly payments will be, but we would be subject to a little bit higher of an interest rate.

Right now, we currently budget about 30,000 a year for pump stations cleanings and sewer line maintenance and repair. Last year we spent \$45,000 on Jet / Vac services. The year before that was significantly higher due to the South st force main issues. (Over \$60K)

I would recommend we take the down payment from our capital account. Right now, we have a balance of \$393,147.41. (over \$160,000 deposited in the last 4 months)

To make the payment lower I would recommend 150K or 200K as a down payment. At 200K down the payment would be just over 38,000, which would be close to what we spent last year on jet / vac work.

Jason W. Patrick

WPCA Plant Manager

# Plymouth WPCA Board Meeting

12/15/2025

## ICS Sweep Account

There was a little drop in interest for our sweep account. We were informed that the interest dropped 0.10% and is now down to 2.9%. I have gotten set up to view our new account. For September, October and November we have accumulated \$17,257.59 of interest. The monthly fees totaled \$426.85.

Jason W. Patrick

WPCA Plant Manager