

Terryville Public Library Board of Directors

Minutes of May 21st 2026.

Present: Chairman Barbara Gavin, Darla Lizotte

Lisa Courtney, Helena Schwalm, Anita Hamzy, Alyssa DeBarros, Joanne Picard and HollyAnn Wildman.

Library Director: Gretchen Delcegno

Guest: Ron Tiscia

Excused Absence: Jeanine Audette

Call to Order:

Chairman Barbara Gavin called the meeting to order at 6:31pm.

The board recited the Pledge of Allegiance.

Minutes of Previous Meeting:

Minutes were read by Barbara Gavin.

Motion to accept minutes made by Jeanine Audette seconded by Anita Hamzy.

Treasures Report:

N/A.

Correspondence:

Friends of Library received invitation for annual reception from Main Street Foundation.

Scholarship committee chose 4 students who will receive \$1000 scholarships.

Deadline for scholarship recipients to submit proper documentation of college enrollment is June 30th.

Mini grant recipients were also chosen and will be notified.

Committee:

N/A

Friends of the Library:

Author's Tea Party raised over \$800.

Book sale will be on May 30th

PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD
2026 JUN 18 AM 8:14
Darla Lizotte
TOWN CLERK

Unfinished Bussiness:

N/A

New Business:

New photography and filming policy reviewed.

Motion to accept made by Lisa. Seconded by Alyssa.

Director's Report:

Please see attached document of the Director's report.

Adjournment:

Chairman Barbara Gavin adjourned meeting at 6:55pm.

Next meeting will be September 17st, 2026 at 6:30pm.



Director's Report
 May 2026

Director's Report

Staffing Update:

- Autumn Blackwood, our Administrative and Technical Services Assistant submitted her resignation on 4/29.
- I have been working with the Mayor and Finance Office to consider our options.
- Coverage will be very lean, but staff has been amazing flexible in adjusting for coverage while these discussions take place.

Facilities Update:

- EV Charging Station – 4/1/2026 – 4/31/2026 – \$38.82 Net Revenue, 6 sessions
- Security Camera Infrastructure – Cameras have been restored. The network switch was replaced last week, but two cameras remained off-line. Johnson Controls came out yesterday to address those lingering issues.
- HVAC – Cooling system is working as expected following NEEC's repair.
- OSHA Update – Asbestos inspection completed by Eagle Environmental, awaiting formal report. Working with Public Works to unify safety policies and documentation across town departments to resolve several other OSHA citations.
- I have been added to the Public Works Facilities Planner. This tool will allow me to better coordinate and communicate our needs with our partners in Public Works and Maintenance.

Programming Update:

April 2026		
Age Range	# of Programs	# of Attendees
Children	43	949
Teen	6	40
Adult	17	156

Service Update:

- The Children's Librarian will be visiting Plymouth Center School in June to talk up the Summer Reading Program.
- We have begun circulating Board Games as another item in our informal "Library of Things".

Grants Update:

- We remain on track to complete the Community Wi-Fi project by the June deadline. Jamie Terry, Town IT, is coordinating with Whalley Associates on scheduling the installation and configuration of the expanded Wi-Fi access points. Though the timeline remains dynamic, Whalley has assured us that the installation and calibration of the equipment will be completed by the end of the grant period.