

Town of Plymouth
80 Main Street
Terryville, Connecticut 06786

Human Services Commission
Telephone: (860)585-4001
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Human Services Commission Meeting Minutes
June 17, 2025

1. **Call to Order & Note Fire Exits:** Chairwoman Cathy Beaudoin called the June 17, 2025, Human Services Commission Meeting to order at 7:01 p.m. in the Mayor's conference room and noted the fire exits.
2. **Attendance:** Chairwoman Cathy Beaudoin, Commissioner Lee Ulinskas, Commissioner Larry Chiucarello, and Vice-Chairman Mark Malley. Also in attendance: Carin Grunwald from HRA and Council Liaison Tony Roveto.

3. **Pledge of Allegiance:**

Chairwoman Cathy Beaudoin led the group in the Pledge of Allegiance.

4. **Public Input:** None

5. **Acceptance of Minutes – May 20, 2025**

A motion was made by Commissioner Larry Chiucarello, seconded by Commissioner Lee Ulinskas to accept the minutes of May 20, 2025. This motion was approved unanimously.

5. **Communications/Correspondence:** None

7. **Human Services Report:** *See attached report for May.*

A discussion took place about the Community Outreach programs.

Commissioner Larry Chiucarello expressed his concerns as there are no programs for mental health.

A discussion took place trying to see how programs can get started in town.

Carin Grunwald stated she puts information brochures out for the residents and also offers information where the residents can go.

Carin Grunwald talked to the mayor about having a professional come in to discuss the opioid issues as there are funds available.

8. **New Business:**

a. **Report of meeting with Finance Department and re: potential motion new accounts**

Vice-Chairman Mark Malley reported that he met with Vijay Dora, Finance Director, Anthony Ferrara, Staff Account along with Chairwoman Cathy Baudoin. The Human services account has

three components, oil, human services, and small wonders. All the money has historically been held by the Town in the general fund, with these as subaccounts. They are trying to determine the appropriate balances in these 3 subaccounts, and should have real numbers by our next meeting.

Vice Chairman Malley stated it would be best to then set up three separate accounts as listed below:

- Human Services – Cleveland money
- Fuel fund – fuel money
- Small Wonders account

This will be better as the Commission will be able to see what monies are going in and out of the account.

A motion was made by Vice-Chairman Mark Malley, seconded by Commissioner Lee Ulinskas to set up three separate accounts for human services (small wonders account, fuel account and human services account). This motion was approved unanimously.

8. Old Business:

Commissioner Lee Ulinskas stated the scholarship was awarded.

9. Monthly Financial Statement:

A report will be given at next month's meeting.

10. Chairwoman's Comments: None


12. Council Liaison's Comments:

Tony Roveto is the new liaison to the Commission. Councilman Roveto stated that July 1st the grant for Thomaston Savings Bank Litchfield County opens up.

13. Adjournment:

There being no further business of the Human Services Commission, a motion was made by Commission Lee Ulinskas, seconded by Vice-Chairman Mark Malley to adjourn. This motion was approved unanimously. The meeting ended at 7:40 p.m.

Respectfully submitted,


Linda Schraars
Recording Secretary



Human Resources Agency of New Britain, Inc.
Community Services Department
Plymouth Human Services Monthly Report
May 2025
Submitted by: Helen Supsinskas
Carin Grunwald
Reporting Period: May 1, 2025 – May 31, 2025

Services	Total Count
Phone Calls	117
Walk-ins	11
Appointments	10
Energy Assistance	11
Housing Inquiries	5
Medicare/Medicaid/Husky/Access Health	13
SNAP Apps/Renewal/Food Bank Referrals/Farmers Market Cards	20
Private Town Fund /Rotary Fuel Bank	1
Senior Services - Home Care, Renters Rebate, Elder/Disabled Tax Reduction, EPS, CHORE Services, Mobility	9
Information Services – Legal, Mental Health Counseling, Homelessness, Financial Services, Employment/Training, Veterans Services, Volunteering, Transportation	68

Donations Shared With Community:

This month, an essential items bag was provided to a client who is still living in their car and on a limited income.

Rotary Fuel Fund and Church Fund/Donations

Emergency Fuel Help Requests- 1 emergency request for heating oil. Rotary Funds were utilized to provide 100 gallons of oil to the clients.
Town Fund Request- 0

Donations from the Community:

None to report this month

Energy Assistance:

The Energy Assistance program is currently accepting applications and appointments. Clients have the option to apply directly online. This month, the program received 11 inquiries related to Energy Assistance. Clients must reapply annually.
There were 2 requests for assistance with the WRAP program (Water Rate Assistance Program) this month.



Human Resources Agency of New Britain, Inc.

Community Services Department

Plymouth Human Services Monthly Report

May 2025

Submitted by: Helen Supsinskas

Carin Grunwald

Reporting Period: May 1, 2025 – May 31, 2025

VITA Tax Services:

Vita Tax services ended April 09, 2025. There were 4 follow up inquiries about our Vita Tax service this month.

Community Outreach:

The case manager continues to provide the community with a range of informational resources. The most requested topics include Teens and Vaping, Women's Mental Health, and Strategies for Managing Divorce.

Case manager attended a Rotary meeting this month. The case manager provided members with a brief update on the community's needs regarding housing, transportation, homelessness, and food insecurity.

HRA and the Parks and Recreation Director have mailed Back to School Movie Night invites to local youth-serving and family-oriented programs and businesses Back to School Movie Night is scheduled for August 16, 2025 @ Ososki park.

Veterans Services:

None to report

Elder Services:

There were 4 inquiries about the Farmers Market cards. Cards will be available for distribution beginning in June. Clients must reapply yearly, and meet the qualifications for this benefit. 3 Renters Rebate requests and referrals to the tax department. 2 requests for senior housing assistance, 0 requests for Meals on Wheels. 0 requests for transportation.