

Town of Plymouth

80 Main Street, Terryville, CT 06786

www.plymouthct.us

Board of Finance

Telephone: 860-585-4001

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1. **Call Meeting to Order:** Jim Kilduff, Chairman called the regular March 17, 2025, Board of Finance meeting to order at 7:09 p.m. in the Assembly Room. Members in attendance: Victoria Carey-Vice Chairman, Jennifer Brunnoli-excused absence, Eugene Croce, Tony Osipiak, David Sekorski, and Vijay Dora, Town of Plymouth Finance Director. Also present Town Council Liaison: Remie Ferreira.
2. **Pledge of Allegiance:** Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.
3. **Notice of Fire Exits** – Jim Kilduff noted the Fire Exits for the record.
4. **Approval of Minutes**

MOTION:

Vicky Carey a motion, seconded by Dave Sekorski to accept the minutes of May 16, 2024.

VOTE:

Motion passed unanimously

MOTION:

Vicky Carey a motion, seconded by Tony Osipiak to accept the minutes of May 23, 2024.

VOTE:

Motion passed unanimously

MOTION:

Dave Sekorski a motion, seconded by Tony Osipiak to accept the minutes of June 20, 2024.

VOTE:

Motion passed unanimously

Eugene Croce - Abstention

PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD
2025 MAR 20 PM 3:30
David Sekorski
TOWN CLERK

MOTION:

Dave Sekorski a motion, seconded by Eugene Croce to accept the minutes of July 18, 2024.

VOTE:

Motion passed unanimously

MOTION:

Tony Osipiak a motion, seconded by Vicky Carey to accept the minutes of September 19, 2024.

VOTE:

Motion passed unanimously

MOTION:

Dave Sekorski a motion, seconded by Eugene Croce to accept the minutes of November 21, 2024.

VOTE:

Motion passed unanimously

5. Continue Pass Thru of Budget FY 2025-2026

Vijay Dora, Finance Director distributed for perusal FY2025-2026 Estimated General Fund Expenditures, Cash Receipts posted thru 1-31-25, Pg. 1 of 3, Revenue Report with Detail Options 7/1/2023-6/30/24, and Expenditure Report with Detail Options 7/1/2024-3/31/2025 Pg. 1 of 16.

Vicky Carey requested the tax collected amount in January.

Vijay Dora, Finance Director stated we do the journal entry as soon as information is received and briefly elaborated.

Vicky Carey stated we usually get information from tax the collector (print-out) percentages collected and briefly elaborated.

Vicky Carey stated we will be meeting with all the departments - any concerns and questions can be addressed then and briefly elaborated.

Vicky Carey questioned how many employees are in the Comptroller's office.

Vijay Dora, Finance Director stated three, noting that all are in union.

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Vicky Carey questioned the Fraud Risk Assessment bill. (*follow-up)

Vicky Carey questioned if the Assessor is part-time, noting the Department Head's line item was \$5,417 a 6.60% change. (*follow-up)

Vijay Dora, Finance Director confirmed this is part-time.

Jim Kilduff stated we are placing an asterisk(*) for the line items to (follow-up) on - for clarification purposes from the initial pass-thru and briefly elaborated.

Legal Notices - requirement - (*follow-up)

Jim Kilduff noted Legal Notices (questions - are they legally required by statute - and not over-inflating the number of legal notices) – noted: might be able to adjust increases. (*follow-up)

Jim Kilduff noted Recording Secretary - meetings (any possibility of combining meetings) to decrease the number.

Legal services - Labor Attorney (pending cases) (*follow-up)

Central Supply – Technical Services increase - IT separate department (own budget) (*follow-up)

Vijay Dora, Finance Director stated they have provided a separate budget, breakdown, fees paid, hardware/software, and supplies. Noting that will have various line items and briefly elaborated.

Town Clerk - Regular Employees– requested additional position - (*follow-up)

Jim Kilduff noted the budget process, the Mayor gives an estimate, Board of Finance - consideration given but ultimately it is the Town Council that makes final decision, and briefly elaborated.

Registrars – requested stipend (*follow-up)

Land Use - Advertising (*follow-up)

Zoning Board of Appeals - Advertising (*follow-up)

Jim Kilduff noted Conference and Training, Professional Development - and Land Use.

Vicky Carey noted some items mandated by the State of Connecticut and briefly elaborated.

Vicky Carey questioned the timing of the Actuarial fees.

Vijay Dora, Finance Director stated will follow up.

Employee Benefits - Wage Benefits / Adjustments) (*follow-up)

Property & Casualty - Health Insurance – (*follow-up)

Vicky Carey questioned if Health Insurance – is Active a firm number.

Vijay Dora, Finance Director stated will have an updated number after next week's meeting (not finalized date as of yet).

Dave Sekorski stated these are preliminary figures.

Vijay Dora stated yes.

Jim Kilduff stated review any narratives for the next meeting.

6. Public Comment

Melanie Church, 328 Main Street, Terryville, CT - Supervisor's Union - suggested reading contract, stipend for gas -Town Council -\$6,000, questioned revenue to offset taxes (when), and present road conditions (priority) and community room (belongs to everyone).

Jim Moslak, 18 Carriage Drive, Terryville, CT – Registrars (hours worked not paid)

7. Correspondence

None

8. Board Member's Comments

Vicky Carey - Town Council should be paid by performance (attendance of meetings) and noted Registrars of Voters is (salary) position.

Eugene Croce - None

Tony Osipiak - None

Dave Sekorski – None

9. Adjournment

There being no further business of the Board of Finance, a motion was made by Eugene Croce seconded by Vicky Carey to adjourn at 8:30 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas
Recording Secretary