

# Town of Plymouth

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[www.plymouthct.us](http://www.plymouthct.us)

# Board of Finance

Telephone: 860-585-4001  
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1. **Call Meeting to Order:** Jim Kilduff, Chairman called the regular April 10, 2025, Board of Finance meeting to order at 7:08 p.m. in the Community Room. Members in attendance: Victoria Carey-Vice Chairman, Jennifer Brunnoli, Eugene Croce, Tony Osipiak, David Sekorski, and Vijay Dora, Town of Plymouth Finance Director. Also Present: Carl Johnson, Director of Public Works, George Castle, Chairman of Capital Improvement Committee, Jim Klaneski- Capital Improvement Committee, Vincent Gualtieri-Capital Improvement Committee, Jacob Tellier-Capital Improvement Committee, Pam Pelletier, Tax Collector, Chief Karen Krasicky, Captain John D'Aniello, Maureen Capetta, Director of Parks & Recreation, Jamie Terry, Technology Director, Captain John D'Aniello-Plymouth Police Department, Chief Karen Krasicky, Plymouth Police Department

2. **Pledge of Allegiance:** Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.

3. **Notice of Fire Exits –** Jim Kilduff noted the Fire Exits for the record.

Jim Kilduff noted our intent tonight is to review Public Works/Capitals and Debt Service. Also, continuing pass thru of Budget FY 2025-2026; we intend to finalize and Adjust Revenues/Expenditures and approve totals, noted the timeframe per Charter, proposed budget from the Board of Finance will be available online and in the Town Hall. Then we meet with the Tri-board on April 21, 2025, and briefly elaborated.

## 4. **Review Public Works/Capitals and Debt Service**

Carl Johnson, Director of Public Works distributed for perusal the Plymouth Department of Public Works FY 2026 Budget Review pg. 1 of 19. Also, presented a detailed PowerPoint - some highlights included:

- ❖ Plymouth DPW Divisions
  - 4301-Director's Office: Director, Administrative items, procurement
  - 4303-Highway. Roads, Signs, Vegetative Maintenance, Stormwater
  - 4307-Snow Removal. Plowing, Deicing, materials, contracts
  - 4313-Maintenance Garage. Fleet maintenance, fuel, repairs, fabrication
  - 4329-Street Utilities. Streetlights, Hydrants
  - 4331-Town Hall Complex. Facilities at 80 Main Street and unified services
  - 4332-Town Facilities. Town-owned buildings
- ❖ Introduction to Plymouth DPW
  - 81.66 Miles of paved two-laned town roads
  - 15.27 Miles of paved two-lane state roads
  - 18 Registered bridges
  - 1,722+ Traffic signs
  - 39 recognized dams ( 4 are Town-owned)
  - 1,341 Street lights
  - 12 town-owned Facilities/Buildings
  - 1 Transfer Station & 1 Brush/Leaf Facility

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
2025 APR 14 PM 12:49  
TOWN CLERK

- ❖ **Plymouth DPW Staffing**
  - 1 Public Works Director
  - 1 Highway Superintendent
  - 7 ½ Highway Maintainers budgeted (currently 5 ½ )
  - 2 Equipment Mechanics budgeted (currently 1)
  - 1 Transfer Station Attendant
  - 3 Facilities Maintenance Staff shared with Parks & Rec
  - 1 Part-Time Town Hall Custodian
- ❖ **Challenges and Obstacles**
  - Union Contract Salary Increases
  - Unfunded Mandates
  - Volatile Energy and Utility Market, (Public Benefit Charge)
  - Inflation and increased costs
  - Aging Municipal Infrastructure and Buildings
  - Unforeseen costs associated with weather or emergencies
- ❖ **Last Year – Highway Division**
- ❖ **Last Year – Facilities**
- ❖ **Last Year – Fleet**
- ❖ **Changes**
  - Public Works Director
  - Highway
  - Snow Removal
  - Maintenance Garage
  - Transfer Station
  - Utilities
  - Town Hall
  - Facilities

### **Summary**

- ❖ **Increases in from Union Contracts**

Salaries increases alone affect budget by over 1.6% (.016795) increase of total budget
- ❖ **Savings and Efficiencies are canceled out by increased costs**

There really isn't opportunity to effect drastic improvements within the current economic constraints
- ❖ **Plymouth DPW is getting our work done**

Early 2024, we were able to get a lot of improvements done due to light winter that year.

❖ **We will continue to look for efficiencies and outside funding opportunities to improve the Town and increase services**

We are planning a robust Roads Rehabilitation plan and other town DPW improvements

❖ **Plymouth DPW is one of the most tangible budgets in the Town**

DPW projects, maintenance, repairs, and improvements are seen, felt, and affect the public through all services.

Carl Johnson, Director of Public Works distributed Pg. 1 IV Account/Description/2025 Amended Budget/FY2026 Requested Budget/FY 2026 Revised Budget Pg. 1 of 9

Eugene Croce questioned Emergency Management – they stated they moved the Generator /Lease of Equipment where is that reflected in the budget?

Carl Johnson, Director of Public Works stated we will be moving that.

Vijay Dora, Finance Director confirmed that it will be moved. (follow up)

Dave Sekorski questioned what section it should be under.

Carl Johnson, Director of Public Works confirmed Facilities.

Eugene Croce stated actually two numbers \$27,560 and \$5,700. (noted you can see it was removed from Emergency Management.

Jennifer Brunoli questioned Highway - Technical service \$145,500 but you are requesting \$175,700.

Carl Johnson, Director of Public Works stated based on invoices for this year, tree service, crack sealers, and painting of floors, some items moved into grant items, noted could be contracts and briefly elaborated.

Dave Sekorski questioned if these are the latest numbers.

Carl Johnson, Director of Public Works stated “Yes”

Tony Ospiak questioned found a slight reduction in dues.

Carl Johnson, Director of Public Works stated “Yes”

Tony Ospiak questioned whether your department is responsible for fueling all municipal vehicles and noted that if a vehicle hadn't received fuel for 6 weeks or more, it would be reasonable to assume it likely wasn't in use.

Carl Johnson, Director of Public Works stated “Yes”

Tony Ospiak questioned “transfers” and recalled transferred funds from the salt and sand line item to adequately fund other line items.

Carl Johnson, Director of Public Works stated we are over this year, we have a good supply, we plan ahead, and briefly elaborated.

Carl Johnson, Director of Public Works stated the only thing that we did not utilize is the actual mileage of those vehicles, re. Fuel efficiency and briefly elaborated.

Carl Johnson, Director of Public Works stated we have to report to DMV, plates, vehicle mileage, and VIN and briefly elaborated.

Vijay Dora, Finance Director confirmed that \$27,516 is under Facilities / Leases of Equipment, noted still ongoing budget.

Dave Sekorski stated still needs to move from Emergency Management 4223 to Facilities 4332 -Leases of Equipment \$27,560 and Equipment-Generators \$5,700

**5. Continue Pass Thru of Budget FY 2025-2026; Finalize and Adjust Revenues/Expenditures and approve totals**

Vicky Carey noted the Capital Improvement Committee recommendations have been made along with the Mayor, there are scoring sheets, unbiased and briefly elaborated.

George Castle, Chairman of Capital Improvement Committee – listed members  
Vincent Gualtieri, Jim Klaneski and Jacob Tellier.

George Castle, Chairman of the Capital Improvement Committee stated our task is to look at anything over \$5,000, we worked hard on a methodology of how the scoring was done and briefly elaborated.

❖ Vincent Gualtieri explained that past capital improvement programs focused on:

- Public safety and health
- Deteriorated facilities
- Systematic replacements
- Improvements in operating efficiency
- Equitable provision of services
- Sustainable and expanded facilities

❖ **Modernization Effort:**

When the new team came in, they researched how other towns and cities (especially in Connecticut) prioritize capital improvement projects. They aimed to adopt current best practices.

❖ **Core Evaluation Criteria Identified:**

- Public safety and health (always a top priority)
- Employee Health and Safety
- Economic prosperity
- Community investment
- Quality and level of service
- Assign values

Jim Klaneski explained in detail the following:

❖ **Objective Criteria (ranking)**

- Mandates and legal requirements
- Availability of funding
- Revenue generation potential
- Impact on future operating/capital costs (reduced, stabilized, or increased)
- Age/condition of existing infrastructure
- Public benefit and demand
- Synergy with other projects
- Supports strategic goal conservation & development

❖ **Methodology:**

- Assign values to each project line item based on criteria.
- Develop an objective, consistent scoring and ranking system.
- Used comparable towns (like East Haddam) as models due to similar demographics and economic factors.

❖ **Implementation Advice:**

- Presenters should use the standard form when submitting projects.
- Supplement the form with additional information if needed.
- Following this process ensures fair, objective evaluation and prioritization.

Eugene Croce questioned regarding Public Works, most of their ratings - unfairly reducing their scores.

Pam Pelletier noted the scoring formula, all scores added up and then divided by 3, automatically calculated, and briefly elaborated.

Tony Ospiak stated very useful, and after reviewing it - and a lot of work into it, a useful guide. Questioned three scores (3 individuals). If the committee expanded the average would be clearer due to different opinions and briefly elaborated.

George Castle explained in detail - we went back and reevaluated, to reach an agreement and briefly elaborated.

Vicky Carey complimented the Capitals Committee and has enjoyed working with them. Have come up with a scoring, projects ranked accordingly, and briefly elaborated.

George Castle thanked Vicky Carey for being a liaison to the committee.

Vicky Carey read the list of Capital Projects FY 2025-2026 in detail and noted these have been discussed with departments at previous meetings and briefly elaborated.

Jamie Terry, Technology Director -Twin Lakes Technology pointed out some of these are done in phases- they are in Phase 2. Noted that they are already in commitments and briefly elaborated.

Vicky Carey noted the Assessor -reval actual price of \$129,000 amount what is needed out of the general fund will be \$65,000.

Vicky Carey noted Library – Annual Computer Replacement Program \$15,000

Vicky Carey noted Registrars - Conn Verse or CVRS (State System) - Installation of Dedicated Line for HS

Jim Kilduff stated all departments have spoken previously at length.

Vicky Carey noted Public Works - Town Aid Roads (2025 Road Program).

Vicky Carey noted the Transfer Station Compaction Trailer (year 2 of 4).

Vicky Carey noted Security Camera System Replacement (Year 1 of 3)

Vicky Carey noted the Server Room Cooling system and security.

Vicky Carey noted that in the Economic Development Downtown Revitalization Transformational Plan (Year 1 of 3) we are committed to 600,000 dollars \$200,000 will have to be instituted this year and for the next couple of years.

Vicky Carey noted Police:

- Vehicle replacement program
- Digital Evidence Repository
- Modular Office Trailer
- AFIS (Automatic Fingerprint ID Sys) (year 2 of 5)
- Twenty Bullet Proof Vests (year 4 of 5) \$20,000 total
- License Plate Reader
- Automated External Defibrillators
- NexGen Server
- Modernize Backup Solution Police (Year 1 of 2)

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Captain John D'Aniello clarified that in fiscal year 2023, they didn't receive cars because the manufacturer didn't produce the 2024 model year. In fiscal year 2024, they received four cars, covering two fiscal years' worth of vehicles. Since the 2023 models were made for 2024, the price stayed the same. There was a surplus of \$26,069 from the prior year, which they had three years to use. Last year, they got permission from the board to purchase two administrative vehicles, even though the budget had only accounted for one in last year's fiscal year. They used rollover funds from the prior year to buy the second car with permission from the Board of Finance and Town Council.

Tony Ospiak stated I believe from going year to year, I still have a learning curve, figuring things out. Questioned dates of authorization.

Captain John D'Aniello informed the Board they are getting close to needing to replace the Animal Control truck (11 years old), good fleet presently, needs to be maintained to extend life, and noted the importance of preventative maintenance, need to repair or continue to budget for vehicles.

Captain John D'Aniello explained that after researching the court evidence position, they found civilians can handle many tasks like transporting paperwork and evidence, managing internal evidence functions, and property functions including audits, camera redactions, body cameras, and discovery processes. Civilian in that aspect, would be very helpful. However, civilians cannot transport prisoners, process court paperwork, serve legal documents, or perform enforcement and community relations tasks. While a civilian could reduce the detective bureau's workload by about 50%, a sworn officer would be more effective for full flexibility and coverage.

Tony Ospiak questioned if all of those responsibilities fall on the detective.

Captain John D'Aniello stated all of that is on the detective sergeant and detective except for the body camera and dash-camera redactions. Chief Karen Krasicky's - Administrative Assistant does the body camera and dash-camera redaction currently.

Jim Kilduff stated vehicles generate revenue in the Extra Duty Fund.

Captain John D'Aniello stated this town mandates vehicles (not giving contractors a choice) we need vehicles available.

Jim Kilduff noted maintenance of these vehicles is expensive (re. rolling computers) and not leased.

Jim Kilduff noted all elected officials in town have voted/approved on these things and briefly elaborated.

Jim Kilduff noted Extra Duty Fund the initial money that goes into a lot of expenses paid out of that first and briefly elaborated.

Captain John D'Aniello we also go to the Police Commission for approval.

Captain John D'Aniello noted computer in vehicles - \$65,000 grant, otherwise, the town would have had to pay, noted stipulation when we signed the grant, 100% compliance with electronic citation, and briefly elaborated.

Tony Ospiak questioned the possession of three new cars this budget year and how long the regular warranty and/or extended warranty is.

Captain John D'Aniello explained that warranty coverage varies by police vehicle model. Regular Ford police vehicles come with a standard 3 to 5-year warranty, with some requiring the purchase of extra coverage - two additional year warranty. Ford hybrids include a 3-year bumper-to-bumper, 5-year powertrain, and 8-year warranty for hybrid components.

Dave Sekorski questioned capital requests - replacement of BWC & DC - Digital Evidence Repository – body cams – under service contracts asked for clarification.

Chief Karen Krasicky stated one thing I wanted to clarify from the other day when we talked about the course hosting, how much revenue we're bringing in, I said I thought it was \$1,940, but, actually number from the Finance Department is \$5,311.90 in that fund and briefly elaborated.

Chief Karen Krasicky read into the record what every police vehicle in the fleet is utilized for.

Tony Ospiak questioned out of the long list of categories that was read - which one would be used the most and which one would be used less.

Chief Karen Krasicky stated everyday fleet is used 24/7. The vehicles are used for road jobs, Monday-Friday, regular or emergencies, i.e. road, water main breaks, after-hours, weekends, ACO truck - and civilian.

Tony Ospiak questioned if we expect patrol cruisers to go further than detective vehicles.

Chief Karen Krasicky stated “Yes” However, detectives use vehicles to transport prisoners and paperwork to New Britain.

Chief Karen Krasicky stated that the Police Department's 2026 service contracts originally totaled \$229,154.31 (rounded to \$230,000). By moving the \$90,678 for dashboard and body cameras (Axon) to the capital budget, the service contracts are reduced to \$139,322.

Chief Karen Krasicky noted that, after meeting with the mayor, they finalized the contract services consultant – that's for the accreditation manager, who is training the administrative sergeant. With an annual salary of \$31,200, they chose to fund only the first three months, assuming the work would be completed by September, and reduced the amount in the service contracts accordingly.



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Chief Karen Krasicky explained that funding the accreditation manager for just the first three months costs \$7,800, reducing the original \$31,200 to \$23,400. Subtracting this from the adjusted \$139,322 -because we already removed the \$90,678 (after moving camera costs to capital) brings the service contracts down to \$115,922, rounded to \$116,000. This results in an overall savings of \$114,000 from the original \$230,000 by shifting costs to capital and reducing the consultant's fee.

Dave Sekorski stated the \$90,678 was overstated in the Service Contract line.

Chief Karen Krasicky stated you would not put that in Service Contracts because it's recurring.

Vicky Carey stated the Board of Finance had asked the town attorney to define for us and to help us along with the police extra duty, we need to follow a couple of state statutes. (CGS) sec. 7-148(c)(2)(K) and 7-347 along with Connecticut General Statutes Section, it says, in essence, that according to Attorney Hamsey, the money held in any special account, including the Extra Duty Fund, may be used for purposes other than what the fund was created for. If the Board of Finance chooses to do so by majority vote. We did get clarification. So, if this board feels that monies from the extra duty fund can be used for something else, then they can do that.

Chief Karen Krasicky stated that was my proposal so we don't lose a police officer – salary - \$89,605.23 put back \$1,072 in change, plus adding \$15,000 more because it is funded for the first two months, you need only \$75,000 and briefly elaborated.

Vicky Carey noted Modular Office Trailer.

Vicky Carey noted

- Fitness Playscape at Veterans Memorial Park (Year 1 of 4)
- Lake Winfield Building Upgrades (Year 1 of 2)
- Gear Drive Complex Walking Trails with Fitness Stations (Year 1 of 2)
- Senior Lounge Renovation

Maureen Capetta, Director of Parks & Recreation was asked to do more programs for everyone in town, noted seniors, brought in \$10,500 in grants and we had 18 different programs for seniors. Ninety percent were held out of the building, asking to help us have a senior room that is appealing and briefly elaborated.

Maureen Capetta, Director of Parks & Recreation noted the importance of safety and security, we have a playground that should be addressed. We need to invest in it, keep it up to date, and maintain the facilities we have and briefly elaborated.

Jim Kilduff confirmed you are referring to Veterans Park near the Little League.

Jim Kilduff noted not this year but should be addressed next year. If the downtown project comes to fruition this is located close by and briefly elaborated.

Maureen Capetta, Director of Parks & Recreation noted other towns visit this area.

Vicky Carey noted that proposed budget draft # 2 dated April 8, 2025, has correct Assessors reval figures of \$130,000.

Vicky Carey noted short-term projects.

**MOTION:**

**Tony Ospiak made a motion, seconded by Dave Sekorski to move public comment up.**

**VOTE:**

**Motion passed unanimously**

**6. Public Comment**

Ann Marie Rheault emphasized to the Capital Improvements Committee, especially new members, the importance of adhering to the town's budget and charter rules. Departments are only allowed to purchase items specifically approved in the budget, and any spending beyond that requires formal appropriations through set processes. Recently, several large equipment purchases — including a \$300,000 plow truck, a \$760,000 fire tanker, and possibly a \$161,000 roadside mower — were ordered without proper approvals, committing the town to over \$1 million in spending without required authorization. The speaker clarified that this is not about questioning the need for the equipment, but about highlighting the improper process. They stressed that no purchases should be made without approved appropriations and urged all officials to follow the charter to maintain public trust. They recommended correcting the budget process for the 2026 budget to properly reflect these commitments.

Maureen Capetta, Director of Public Works appreciated the Capitals Committee - glad for the format to follow.

Melanie Church, 128 Main Street, Terryville, CT - Board of Finance is only advisory, re. office of policy management, noted need books in order.

**MOTION:**

**Dave Sekorski made a motion, seconded by Eugene Croce to move \$5700 from the Emergency Management Department line equipment and generators to a new line in the Public Works Facility department in that same amount. This will balance the discrepancy of the other amount of money that has not yet been moved for that item that's now the responsibility of Public Works.**

**VOTE:**

**Motion passed unanimously**

**MOTION:**

**Tony Ospiak made a motion, seconded by Jennifer Brunoli to increase the salary line item for the police patrol/detectives to \$74,671 to restore the Police Department to current staff levels.**

**VOTE:**

**Motion passed unanimously**

**DISCUSSION:**

Dave Sekorski question can we clarify?

Tony Ospiak stated maintain our current level of police support. The community does not want to see our police cut, SRO plays an integral role, supported by police and educational, parents, vital role. It is not a want, it is a need. We need to restore those funds and briefly elaborated.

Dave Sekorski stated under patrol/detectives - originally \$1,619,731, Mayor's proposed was \$1,449,318 which was the one that contained two positions.

Tony Ospiak stated one position is to maintain the current staff level of "24".

Dave Sekorski noted the original request court evidence officer.

Dave Sekorski stated the court evidence officer is something that I can't support. Presentation well done, respect sergeant/detective, and love to see SRO remain.

Eugene Croce questioned whether we are increasing it by one.

Chief Karen Krasicky stated we're just asking to keep one position that was recommended to be cut. The mayor suggested removing the evidence court officer and reducing our staff by one. We're not asking to go above 24 officers—we just want to keep the current number. The position we're talking about is already filled, but it was suggested that it be cut when an officer retires in August. All we're asking is to keep things as they are, with 24 officers.

Jim Kilduff noted that the Board of Education informed us of a \$700,000 increase that was not known previously and briefly elaborated.

**MOTION:**

**Vicky Carey made a motion, seconded by Dave Sekorski to allocate \$27,578,551 to the Board of Education, which will only be a 3% increase for the fiscal year of 2025-2026**

**VOTE:**

Dave Sekorski -Yes  
Jennifer Brunoli -Yes  
Vicky Carey -Yes  
Eugene Croce -Yes  
Tony Osipiak -Yes

**Motion passed unanimously**

**MOTION**

**Vicky Carey made a motion, seconded by Jennifer Brunoli to increase Medical Services to \$40,000 in the Fire Department.**

**VOTE:**

Dave Sekorski -Yes  
Jennifer Brunoli -Yes  
Vicky Carey -Yes  
Eugene Croce -Yes  
Tony Osipiak -Yes

**Motion Passed unanimously**

**MOTION:**

**Vicky Carey made a motion, seconded by Dave Sekorski take that out of the extra duty fund replacement of BWC & DC - Digital Evidence Repository, Modular Office Trailer, AFIS (Automatic Fingerprint ID Sys) (year 2 of 5), Twenty Bullet Proof Vests (year 4 of 5) \$20,000 total, License Plate Reader and Automated External Defibrillators, NexGen Server, and Modernize Backup Solution Police (Year 1 of 2) total of \$201,000**

Dave Sekorski stated these are capital line items, that we intended to pay out of extra duty. Are you recommending that these are the only items that you are supporting - the other items Police Vehicle replacement program?

Tony Osipiak stated no cruisers, is the modular office trailer in there, can we separate that?

**MOTION:**

**Vicky Carey made a motion, seconded by Dave Sekorski to withdraw the motion.**

**VOTE:**

**Motion passed unanimously**

**MOTION:**

**Vicky Carey made a motion, seconded by Dave Sekorski under the police capital expenditure over duty fund I would like to in its place pay for the replacement of (1) BWC & DC - Digital Evidence Repository, (2) AFIS (Automatic Fingerprint ID Sys) (year 2 of 5), (3) Twenty Bullet Proof Vests (year 4 of 5) \$20,000 total, (4) License Plate Reader and (5) Automated External Defibrillators, (6) NexGen Server, and (7) Modernize Backup Solution Police (Year 1 of 2) total of \$137,000.**

**VOTE:**

Dave Sekorski -Yes  
Jennifer Brunoli -Yes  
Vicky Carey -Yes  
Eugene Croce -Yes  
Tony Osipiak -Yes

**Motion Passed unanimously**

**MOTION:**

**Dave Sekorski made a motion, seconded by Vicky Carey also fund the Modular Office Trailer as proposed in the original draft \$64,000 out of the extra duty fund.**

**VOTE:**

Dave Sekorski -Yes  
Jennifer Brunoli -Yes  
Vicky Carey -Yes  
Eugene Croce -Yes  
Tony Osipiak -Yes

**Motion passed unanimously**

**DISCUSSION:**

Dave Sekorski stated the reason I made the motion as I know about the space issue and I do recognize the lower score from the Capital Improvement Committee the space issue for storage in the police department is pretty abysmal. From my perspective, I think this is in the interim a reasonable solution and briefly elaborated.

Eugene Croce stated originally opposed this - seeing any referendum to build a new police department years down the road and noted they do need space.

Tony Ospiak stated the real issue is space and expects taxpayers will soon decide on a new police station. He raised concerns/problems with trailers, like zoning, utilities, and accessibility. As an alternative, he suggested relocating the registrars to a school to free up Town Hall space for the Police. I think a new Police Department would solve a lot of the problems for the Police While he supports a permanent solution. I see the trailer as an interim step, and I just think we shouldn't be taking interim steps.

Chief Karen Krasicky explained that the modular office trailer would serve as the office for the Detective Sergeant and detectives. Due to an increase in guns from Risk Protection Orders, storage is maxed out—evidence is currently being kept in two converted closets in her office. She emphasized that it's not about her comfort but about giving her officers the proper space to work. Right now, detectives don't have a secure area to process evidence and must use a shared patrol space. The trailer wouldn't need to be handicap-accessible, as only staff would use it, and it wouldn't require a bathroom—just heating and cooling. She added that the trailer could be repurposed for future town needs, such as a command post or emergency space. Buying it, rather than leasing, would allow the town to modify and reuse it later. Chief Krasicky stressed the urgent need for space now, especially with compliance issues related to accreditation due to overcrowding.

Jennifer Brunoli stated police department overtime lines and conferences and training reflect the correct amount.

Vijay Dora stated "Yes"

**MOTION:**

**Vicky Carey made a motion, seconded by Dave Sekorski fund capital projects to come out of the Extra Duty Fund -Technology -Phone Upgrades (year 1 of 2) for 30,000 Town Switches (Year 1 of 3) \$14,232 Modernize Backup Solution Town (Year 1 of 2) for \$8,400 and Data Storage for Security Camera Footage for Ballot Box \$12,500 and Annual Computer Replacement Program \$15,000 approximately \$65,132**

**VOTE:**

**Motion Passed Unanimously**

**DISCUSSION:**

Dave Sekorski confirmed that these are all technology items on Capitals.

Vicky Carey stated "Yes"

Dave Sekorski questioned whether these amounts were previously forecasted to be removed from the general fund (5 items) - Technology.

Vicky Carey stated "Yes"

Tony Osipiak questioned if we were funding instead of over a couple of years but one time.

Jennifer Brunoli stated "Yes" complete \$30,000 for phones.

Vicky Carey questioned if it would be better to upgrade in one year or two.

Jamie Terry, Director of Technology stated "Yes" better in one year.

**MOTION:**

**Dave Sekorski made a motion, seconded by Eugene Croce to amend the amount to include an additional \$15,000 which would complete the expenditure for the phone upgrades in a single year the new amount is \$80,132 from \$15,000 to \$30,000**

**VOTE:**

Dave Sekorski -Yes  
Jennifer Brunoli -Yes  
Vicky Carey -Yes  
Eugene Croce -Yes  
Tony Osipiak -Yes

**Motion passed unanimously**

**MOTION**

**Eugene Croce made a motion, seconded by Tony Osipiak to add \$1,701 to increase page additional hours (7-10 hours) a week.**

**VOTE:**

Dave Sekorski - Yes  
Jennifer Brunoli - Yes  
Vicky Carey - Yes  
Eugene Croce - Yes  
Tony Osipiak - Yes

**Motion passed unanimously**

**MOTION**

**Dave Sekorski made a motion, seconded by Tony Osipiak to increase the budget line for regular employees by \$25,400 for a part-time clerical position in the Town Clerks Office (20 hrs./week).**

**VOTE:**

Dave Sekorski - Yes  
Jennifer Brunoli - Yes  
Vicky Carey - Yes  
Eugene Croce - Yes  
Tony Osipiak - Yes

**Motion passed unanimously**

**DISCUSSION:**

Eugene Croce emphasized the need for a certified part-time position capable of fulfilling the required duties, stressing the importance of ensuring it effectively addresses the issues.

Dave Sekorski expressed that the intention is to hire a certified individual. He remains cautiously optimistic about filling part-time roles and is open to revisiting the matter if needed.



**MOTION:**

Eugene Croce made a motion, seconded by Jennifer Brunoli on Capitals to reduce the total amount of the expenditure and take that out of the extra duty fund - originally general revenue from the senior lounge renovation from \$25,000 to \$10,000.

**VOTE:**

Dave Sekorski - Yes  
Jennifer Brunoli - Yes  
Vicky Carey - Yes  
Eugene Croce - Yes  
Tony Osipiak - No

**Motion passes 4 to 1**

**DISCUSSION:**

Dave Sekorski stated total amount of \$10,000 out of the Extra Duty Fund.

Tony Osipiak agreed it's important to move forward and had no issue with the \$10,000 amount. However, he expressed concern about using the Extra Duty Fund for smaller operating expenses like painting, etc. Funds should be reserved for larger capital items and not routine costs, which should remain in the municipal budget. He warned against setting a precedent of dipping into the Extra Duty Fund for everyday expenses and said it makes more sense to use it for technology upgrades or other major needs. He feels more comfortable keeping this type of expense in the general fund.

Vicky Carey requested a new printed budget for perusal, and meet on April 14, 2025, and continue.

Jim Kilduff, Chair stated we need to finalize April 14, 2025.

**7. Correspondence**

**None**

**8. Board Member's Comments**

Dave Sekorski - None

Jennifer Brunoli - None

Vicky Carey - None

Eugene Croce - None

Tony Osipiak - None

**9. Adjournment**

**There being no further business of the Board of Finance, a motion was made by Eugene Croce seconded by Vicky Carey to adjourn at 9:55 p.m. This motion was approved unanimously.**

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas  
Recording Secretary