

1. **Call Meeting to Order:** Jim Kilduff, Chairman, called the special July 31, 2025, Board of Finance meeting to order at 7:02 p.m. in the Assembly Room. Members in attendance: Victoria Carey- Vice Chairman- excused absence, Jennifer Brunnoli, Eugene Croce, Tony Osipiak, David Sekorski, and Vijay Dora, Town of Plymouth Finance Director.
2. **Pledge of Allegiance:** Jim Kilduff, Chairman, led the group and audience in the Pledge of Allegiance.
3. **Notice of Fire Exits –** Jim Kilduff noted the Fire Exits for the record.
4. **Discuss and take action on Budget Transfer Request to fund repair of the Emergency Radio Communication System**

Jim Kilduff read a list of questions forwarded from Vicky Carey, Vice Chair, to be taken into consideration.

- **Price Validity:** Confirm if the price is locked for 30 days.
- **Delivery Timeline:** With a 10-30 week delivery window, plan for potential delays and account for extra time. Do we need to build in a contingency amount?
- **Additional Costs:** Clarify if installation, site inspection, system design, permit fees, and other structural engineering and/or analysis are included or extra.
- **Guarantee (work) & Budgetary costs:** Ask about work guarantees and any standard budgetary costs that may arise.

Mayor Joe Kilduff stated that a budget request was made previously, and after that date, additional repairs were needed, and briefly elaborated.

Mayor Joe Kilduff stated down to \$50,000 for this project requesting \$40,000 to bring it back up to \$90,000, and briefly elaborated.

Marty Sandshaw, Chairman of Fire Commission and Communication Committee, gave a lengthy presentation regarding the repairs needed for the Emergency Radio Communication system, noted areas lacking coverage (non-existent), Norcom -repeater non-operable, some improvements - still do not have adequate communication, new repeaters needed per Norcom, noted if approved, cost locked in and briefly elaborated.

Tony Osipiak confirmed it is \$40,000 you are requesting.

Marty Sandshaw stated yes.

Tony Osipiak noted the lightning strike was over a year ago. How have these departments been operating

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Mark Sekorski, Fire Chief, stated that public works, when plowing, had to use cell phones and briefly elaborated.

Tony Ospiak questioned whether the new police station will need a new system.

Carl Johnson, Public Works Director, noted Police are on a digital system.

Eugene Croce questioned the Police, Ambulance, and Fire Personnel, and they are all set for now.

Mark Sekorski, Fire Chief, stated the system is antiquated and noted the importance of fixing (not 100% fixed) due to a lack of communication ability in various areas. Noted applied for 1 M grant, waiting, and briefly elaborated.

Eugene Croce questioned if this will be put on the capital schedule.

Mark Sekorski, Fire Chief, stated working on a grant presently, will be working on that next.

Jennifer Brunoli confirmed that this is enough (application fees, budgetary installation) already included.

Dave Sekorski questioned where this is going to be transferred from.

Mayor Joe Kilduff noted contingency or workers' compensation, which is up to the Board of Finance to decide, and briefly elaborated.

Mayor Joe Kilduff noted there was no Capital Operating Committee, which had just started up, and briefly elaborated.

**MOTION:**

**Eugene Croce made a motion, seconded by Dave Sekorski, to transfer \$40,000 from the Workers' Compensation Fund to the Communication Upgrade Technology repair for the Emergency Radio Communication System.**

**VOTE:**

**Motion passed unanimously**

**5. Discuss and take action to fund Advertisements of the Public Hearing related to the proposed Bond Package for the new Police Station and Road Improvements**

Mayor Joe Kilduff stated the importance of project advertisements, mailers, and lawn signs, public hearing and referendum date, will do everything legally required, and briefly elaborated.

Mike Audett, Chairman of AdHoc Committee, noted last meeting - magnitude of both proposals will need to remind citizens to come ask questions, noted importance of postcards, lawn signs - both bond proposals, and briefly elaborated.

**MOTION:**

**Tony Ospiak made a motion, seconded by Jennifer Brunoli, to fund up to \$5,000 for Advertisements for the Public Hearing, advertising related to the proposed Bond Package for the new Police Station and Road Improvements from the Mayor's advertising line item.**

**VOTE:**

**Motion passed unanimously**

**6. Public Comment**

None

**7. Board Member's comments**

Dave Sekorski - None

Jennifer Brunoli - None

Eugene Croce - Audit update

Mayor Joe Kilduff noted audit will be issued sometime in September.

Tony Ospiak - questioned Surplus or deficit (updated numbers) (follow-up)

Jim Kilduff – noted Sinking Fund Agreement (Board of Education) will meet in late August. (Special Meeting)

Mayor Joe Kilduff noted Bond Resolutions (follow-up)

**8. Adjournment**

**There being no further business of the Board of Finance, a motion was made by Eugene Croce, seconded by Tony Ospiak, to adjourn at 7:52 p.m. This motion was approved unanimously.**

Respectfully submitted,

*Michele Yokubinas*

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Recording Secretary