

Town of Plymouth
80 Main Street
Terryville, CT 06786
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Public Works Board
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Agenda

Regular Meeting

Tuesday, February 25, 2025

Assembly Room, Plymouth Town Hall, 5:45PM

1. **Call Meeting to Order**
Chairman Joe Carey called the meeting to order at 5:45 p.m. on February 24, 2025 in the Assembly Room, 80 Main St., Terryville, CT
 2. **Roll Call** – Members in attendance included **Chairman Joe Carey, Peter Giancesini, Nate Brown** (via telephone), **Director Carl Johnson, Sup't. Jim Schultz, Council Liaison T.J. Zagurski** and Pam Pelletier-Recording Secretary.
 3. **Fire Exit Notification** – by the **Chairman**,
 4. **Pledge of allegiance** – led by the **Chairman**.
 5. **Acceptance of Minutes (1-28-2025) Regular Meeting Minutes)**
MOTION: Nate Brown made a motion, which was seconded by **Peter Giancesini**, to approve the minutes of the previous meeting and the motion is voted on unanimously.
 6. **Monthly Reports**
 - a. **Public Works Director**
*Plymouth Public Works **Director's** Report February 24, 2025*
- **Notables:**
 - *Staffing- Currently highway dept. 6 (and a part-time) Maintainer's, 1 Mechanic. We have 3 candidates to interview. Town Hall part-time custodian was terminated; we posted internally first and we have 1 candidate internally so far. We are still interviewing to fill the remaining vacancies.*
 - *Current monthly detailed budget included. Included in the packet for Board Member review.*
 - *Met with Capital Improvement Committee twice to review capitals. We believe that we will be allowed to purchase the roadside mower through government*

financing and will put a hold on leasing program to replace a truck this year.

- **Highway**

- o *Auction items on GovDeals.com. The 10-wheeler truck, sander, asst. fire chief SUV sold.*

We collected approximately \$21,900 on our equipment auction. We have an additional \$6,000 pending – the successful bidder has not paid or picked up the compressor. We will be re-listing items that did not sell, including the Compressor if it is not picked up.

- **Procurement / Purchasing / Administrative**

Nate Brown questions where we stand on our Snow Budget to date.

Director Johnson advised that we are currently in deficit in the account, but once adjustments and transfers are made, we will be in good shape. He also commented that we need to revisit the snow clearing bid for the schools as they asked that we include sidewalk and entrance clearing at the schools. This was never included before, and many vendors did not submit because of it. The schools eliminated their staff creating the need for this service; I feel we should keep this service as a separate bid outside of the site clearing.

Nate Brown asks which year has money been allocated on the Roadside mower – **Director Johnson** advised that it is in FY25/26.

- o *STEAP Grant submitted for roads plan.*

Grant application has been submitted – will take care of : Holt St., Carriage Dr., Birch St., School St, and Burnham St. (Gas company will assist in lieu of permitting fees (\$7500)

- **Facilities**

- o *Working through some expensive repairs to HVAC in Town Hall, Library, and Maintenance Building. Plumbing in Police Station.*

- **Projects- currently**

- o *State DOT Project 0110-0136, North Main St – Agney Ave realignment State Project.*
- o *Tory Crossing utilities letters - waiting for responses for meeting.*

- b. **Highway Superintendent**

Highway Sup't. **Jim Schultz** advised that the Highway Dept. has been working to clean up snow and ice throughout the Town. We were very lucky during storms; we had plenty of coverage. We are okay on our sand, although it took a little longer to receive orders.

Training on our new hotbox is scheduled tomorrow for our Highway Dept.; we hope to have this equipment in use soon.

Current (old) Roadside mower is out for repairs.
Sweeper is back at the dealer.

- 7. **Old Business -none**
- 8. **New Business -none**

9. **Public Comment**

Melaine Church, 328 Main Street advised that she has been speaking with representatives from the DEEP regarding our dams. She feels it is important to bring them to our attention as she claims that they are in horrible shape and that we are not scheduling needed repairs or sending in required reports. She recommends that we hire a consultant and on-call firm to monitor the dams.

Chairman Carl Johnson advised that he has been working with Chris at DEEP on Dam Safety. Any dam that is classified as a “b or c” class must have an Emergency Action Plan (EAP). We do have these in place although they may need updating. Wesson & Sampson inspected all of our ponds/dams last Summer and the reports have been submitted.

Director Johnson advised that an estimate was submitted to the Mayor at a cost of \$25,000 with Weston & Sampson, they are working on obtaining reports and recommendations and will put together the EAP reports. There are between 9-11 dams/ponds; the Town is responsible for (4) of these; the remaining are on private property and the property owners are responsible for reporting.

Wilton Rd Pond and Ziener Pond reports are due in April; we may need to request a 30-60-day extension, but they will be done this year. We are also assisting the Fish & Game Club with Middle pond.

Councilman T.J. Zagurski questioned the status of Plymouth Reservoir. **Director Johnson** advised that CT Water filed an EAP on the reservoir before it was given to the Town.

10. **Chairman’s Report**

Chairman Joe Carey advised that he attended the Town Council meeting to inform them of our recommendation on the Bond Package. He read the following statement and asked that it be included in the record:

At the Town of Plymouth Public Works Board meeting, January 28, 2025, it was unanimously voted to recommend to the Town Council to present for bonding package referendum:

- 1. ***21 million dollars for new Police Station Building***
- 2. ***21 million dollars for new Police Station Building and 4 million dollars for roads.,***
- 3. ***15 million dollars for roads,***

Chairman Carey clarified the reasons to the Town Council that this was our unanimous recommendation and general discussion continued.

Chairman Carey also attended the Facilities Committee meeting and had a discussion with **Chairman Audit**.

No Action was taken by the Town Council; Expected decision in March or April.

Chairmen Carey also had a discussion with the Mayor regarding the monies found, he explained that several Board Members were concerned with why/how the funds could have been lost. Mayor Kilduff assured the **Chairmen** that the funds were from the N. Main St. Bridge to bond the work. The funds have been processed and have been reallocated to roads.

Additional question regarding why accounts were closed – per Mayor Kilduff accounts were closed because there were no balances left in the account.

11. Commission Member Comments – None

12. Adjournment

MOTION: **Nate Brown** made a motion, which was seconded by **Peter Giancesini** to adjourn the meeting at 6:15 p.m.

Pamela Pelletier
Recording Secretary