

**MINUTES**  
**Regular Meeting**  
**May 27, 2025**  
**Assembly Room, Plymouth Town Hall, 5:45PM**

**1. Call Meeting to Order:**

The meeting was called to order by Chairman Joseph Carey in the Assembly Room of Town Hall at 5:45 p.m.

**2. Roll Call:** Members in attendance included: Chairman Joseph Carey, Gary DeFilippo, Peter Giancesini, and Nate Brown. Also in attendance: Carl Johnson-Director of Public Works, Jim Schultz-Highway Superintendent, Councilman liaison TJ Zagurski, Linda Schnaars- Acting Recording Secretary and Board of Finance liaison Vicky Carey.

**3. Fire Exit Notification:** Pointed out by the Chairman.

**4. Pledge of allegiance:** Led by the Chairman.

**5. Acceptance of Minutes:**

**Special Meeting – May 21, 2025**

**MOTION:** Peter Giancesini made a motion, which was seconded by Nate Brown, to approve the minutes of the May 21, 2025, meeting as submitted and the motion is voted on unanimously.

**Special Meeting – May 2, 2025**

**MOTION:** Nate Brown made a motion, which was seconded by Peter Giancesini, to approve the minutes of the May 2, 2025, meeting as submitted and the motion is voted on unanimously.

**Special Meeting – April 30, 2025**

**MOTION:** Nate Brown made a motion, which was seconded by Peter Giancesini, to approve the minutes of the April 30, 2025, meeting as submitted and the motion is voted on unanimously.

**Special Meeting – April 10, 2025**

**MOTION:** Nate Brown made a motion, which was seconded by Peter Giancesini, to approve the minutes of the April 10, 2025, meeting as submitted and the motion is voted on unanimously.

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
2025 MAY 29 PM 3:14

**Discussion:** Nate Brown questioned the sentence “Oakdale will need full depth reconstruction in areas and Fountainhead will not.” Clarification will be discussed under Old Business.

**Special Meeting – March 25, 2025**

**MOTION:** Nate Brown made a motion, which was seconded by Peter Giancesini, to approve the minutes of the March 25, 2025, meeting as submitted and the motion is voted on unanimously.

**6. Monthly Reports:**

**a. Public Works Director – See attached**

Director Carl Johnson updated the 2025 Plymouth Public Works Proposed Road Bond to \$6,000,000 which Mayor Kilduff needs to review. See attached.

Pam Pelletier emailed the board members the linear footage.

Nate Brown stated the town should hear about the STEAP grant next week.

Gary DeFilippo asked about the snowplow bid that went over budget by \$86,000.

Director Carl Johnson stated because sidewalks were included and the new bid will be just plowing and snow removal (no sidewalks).

Nate Brown asked who will do the sidewalks?

Director Carl Johnson replied there is a new company that took over the janitors.

Director Carl Johnson stated the overage was paid by transferring funds from the public works line items. The Board of Finance approved it to cover the overage.

**b. Highway Superintendent**

Jim Schultz reported that Allentown Road was paved. The curbing on one side is done and  $\frac{3}{4}$  done on the other side. Mountainview, Crestview and Judd are next. He talked to Cocchiola Paving and they will pave from end to end. ARPA money, town aid and infrastructure funds were used.

Chairman Joe Carey asked about the drainage on Crestview. Jim Schultz will look into it.

If the town receives the STEAP money, then Carriage Drive, Bernice Avenue and Holt Street will get done.

Jim Schultz went over the list of items he would like to sell as long as the money stays within the Public Works department. See attached list for auction – dated 5/27/25.

**MOTION: Nate Brown made a motion, which was seconded by Peter Giancesini, for us to approve the list to go to auction and then to be approved by the Town Council as long as the money from the sale stays with the Public Works capital line item. This motion was approved unanimously.**

Jim Schultz will work the Public Works Director to put together back up for the town council meeting.

Jim Schultz asked the board to think about changing the sale price of fill as it has been \$2.00 per yard for a very long time. He also feels that any fill money sold should go back to the Public works department.

Nate Brown stated he feels \$10 per yard is a good price.

This will be discussed at a future meeting.

Jim Schultz reported the roadside mower had new tires put one and it was welded this past winter.

He is waiting for another part for the sweeper.

Jim Schultz reported he would like the following things done by the department:

1. Sweeping
2. Roadside mowing
3. Lawn mowing

Jim Schultz met with Haz Compliance regarding safety issues. They are going to put together a program starting July 1. He will also work with Charlie Doback to keep everyone in line for training.

## **7. Old Business:**

**MOTION: Nate Brown made a motion, seconded by Peter Giancesini correcting the April 10, 2025, special meeting minutes to read Oakdale and Fountainhead are both getting full depth reconstruction paving. This motion was approved unanimously.**

Jim Schultz will set up a meeting with Al from Three Leaf and Mark Lewandoski to go over the water problems on Seymour Road.

8. **New Business:** None

9. **Public Comment:**

**Ann Savastio, 413 North Street** – Wanted to know what is sprayed to cut back on how much mowing on the guard rails.

Director Carl Johnson replied that he uses a state product. The specs are posted on the website.

A discussion took place about her concerns on North Street as there are drainage issues.

**Vicky Carey, Board of Finance** – Mrs. Carey stated that nothing can be order through Capitals ahead of time until budget passes.

10. **Chairman's Report:** None

11. **Commission Member Comments:**

Peter Giancesini stated there is a lot of patching of potholes and he appreciates it. There is a trench that is opened on Harwinton Avenue – Bemis Street.

Director Carl Johnson is contacting Eversource Gas construction.

Nate Brown – nothing

Gary DeFilippo – nothing

12. **Adjournment:**

**MOTION:** Nate Brown made a motion, which was seconded by Peter Giancesini to adjourn the meeting at 7:50 pm and the motion is voted on unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Linda Schnaars', followed by a long horizontal line extending to the right.

Linda Schnaars  
Acting Recording Secretary



# Town of Plymouth

## Department of Public Works

Carl R. Johnson  
Public Works Director  
Asst. Emergency Management Director

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### Plymouth Public Works Director's Report May 22, 2025

- Notables:

- Staffing- Currently highway dept. 5 (and a part-time) Maintainers, 1 Mechanic. We are setting up an interview with a public works maintainer candidate for the week of 5/27/2025. We are actively looking to fill two highway maintainer and one mechanic position.
- Budget. I am waiting for finance to enter in the revised budget. An adjustment was prepared due to the school plowing, sand/salt, emergency repairs, and some overtime issues. The Board of Finance approved the adjustments 5/15/2025.

- Highway

- Allentown Road and upper part of Lane Hill Road drainage improvements, reclaiming and paving completed. Curbs and driveway aprons currently being done. Project should be complete in June. Judd Road is planned to be reclaimed and paved next.
- Meetings with ConnDOT regarding N.Main/Agney Ave realignment project. Final Change Order drawings/specs/estimates should out of review next week. Contractor scheduling meeting to be set by July. The DOT will provide a information presentation at a Town Meeting in August, likely with construction anticipated to start up again late august/September 2025 with completion Summer 2026.
- Time Extension sent to ConnDOT regarding South Main Street Bridge Project. Utility meeting scheduled for May 28.
- Tory Crossing Project will be having meetings regarding property takings, estimates, and Utility coordination in June.

- Procurement / Purchasing/Administrative

- STEAP Grant awards still not published.

- RFQ for Security Camera Maintenance services. Three bidding firms will be interviewed in June. A three-year modernization of the security cameras is part of capital improvements.
- Advertised Rebid of Demolition and Abatement of 244 Main Street (next to Library). We applied last year for the Congressional Discretionary Grant and bid the work last spring with D'amato construction low bidder with \$106,000 for demo and abate. The project was not selected, so I modified the scope to hopefully get better pricing. Bids due June 5, 2025.
- Facilities
  - Town Hall – Boiler repairs continue, Energy-efficient LED lighting installed in common areas. New commercial grade ceiling tiles installed in common areas. Office access doors added per code. Sealing and painting done on outside concrete stairs.
  - Library – HVAC issues. Met with Eversource rep and Green Bank to leverage incentive for modernization project included in capitals plan.
  - PVAC Building – circulator pumps failed, needs new water heater. Multiple door and electrical issues are being resolved.
  - Fire Station #3 Fall Mountain, new leased 60KW diesel generator installed to replace 48KW genset that has been failing. Old Genset planned to be an auction.
  - Fire Headquarters Station 1, new sidewalk apron installed and fuel depot orientation and concrete pad.
  - 7N.Main Emergency Mgt / old fire station. Leaky oil tanks cleaned up and new radiant gas heater installed in garage.

Respectfully submitted.  
 Carl R. Johnson

## 2025 Plymouth Public Works Proposed Road Bond

REV 5/27/2025

### South Main Street Bridge ConnDOT 9110018

WMC Engineer's Total Cost Estimate		\$	2,321,000.00
Preliminary engineering	\$		146,500.00
Estimated construction costs	\$		1,700,000.00
Construction engineering	\$		304,500.00
Contingencies	\$		170,000.00

### Todd Road crossing at Todd Hollow

Crossing Engineers Construction Estimate	\$		400,000.00
Drainage and Structures Contingency	\$		85,500.00
3,986 SY reclaim and pave	\$		203,604.90

\$ 689,104.90

### The Farms part II

<b>Oakdale Road</b>			
Oakdale Road FDR, Pave, curbing, Aprons	\$		184,207.80
Replace up to 12 catch basin tops/ repoint / repair	\$		21,200.00
Drainage contingency	\$		62,500.00

\$ 267,907.80

<b>Fountainhead Road</b>			
Fountainhead FDR, pave, curbing, aprons	\$		376,661.00
Replace up to 26 catch basin tops/ repoint / repair	\$		45,630.00
Add up to 4 precast catch basin structures with tops	\$		32,400.00
3000' ADS (SCS606) 6" channel muck pipe installed	\$		129,000.00
Add up to two 18" N-12 cross Stormwater pipe to 48" outfall basin	\$		44,500.00
Clear & Grub stormwater drainage basin, excavate, clean riprap, add fabric/ stone if needed	\$		100,000.00
Drainage contingency	\$		150,000.00

\$ 878,191.00

<b>Tumblebrook Road</b>			
Tumblebrook FDR pave curbing aprons	\$		142,407.50
Structures/tops/drainage contingency	\$		50,000.00
	\$		85,000.00

\$ 192,407.50

The Farms - Traffic Markings, Signs, Barriers

### Chip Seal Program - single treat1

Altair Avenue	\$		21,830.00
Scott road	\$		73,160.00

\$ 327,698.65





# ITEMS TO SELL FOR AUCTION UPDATED LIST 5-27-25

- WAUSAU 1996 MODEL # TB3256-H  
SERIAL # 87326  
WEIGHT 1750 LBS RESERVE \$ 300-\$ 500
- WASUSA EVEREST 2009 MODEL # TB3256-H  
SERIAL # 13451-3  
WEIGHT 2000 LBS RESERVE \$ 300-\$500
- WASUSA EVEREST 2009 MODEL # TB3256-H  
SERIAL # 13451-1  
WEIGHT 2000 LBS RESERVE \$ 300-\$ 500
- HUSTLER TRIMSTAR 54" WALK BEHIND LAWN MOWER  
MODEL # 929265  
SERIAL # 10091669 RESERVE \$ 1000
- SWENSON SPREADER SPRAYER FOR LIQUID ANIT-ICE SYSTEM  
HONDA MOTOR NEVER USED (NO SERIAL # OR MODEL #)  
RESERVE \$ 2500-\$3500
- RELIST AMBULANCE FROM PREVIOUS AUCTION THAT DID NOT SELL
- RELIST CHEVY 4 X 4 FLATBED TRUCK WITH FISHER PLOW FROM PREVIOUS AUCTION
- RELIST DUMP FROM PREVIOUS AUCTION
- 2024 CHEVY SILVERADO 2500 HD (NEW) 8' PICKUP BED RED  
RESERVE \$ 3000-\$ 3500