

Town of Plymouth**80 Main Street****Terryville, Connecticut 06786****Board of Fire Commissioners****Telephone: (860)585-4001****Fax: (860)585-4015****Fire Commission Minutes****November 13, 2025**

Call to Order: Chairman Marty Sandshaw called the scheduled November 13, 2025, Fire Commission Meeting to order at 7:00 p.m. at the Terryville Fire Department, Station 2, Plymouth Company, 691 Main Street, Plymouth, Connecticut.

Roll Call: Chairman Marty Sandshaw, Commissioner Victor Mitchell, Commissioner Daniel Wollenberg, Commissioner Michael Audette, Commissioner Keith Golnik, and Vice-Chairman Gerard Wunsch. Also, in attendance were: Fire Chief Mark Sekorski, Deputy Chief Greg Cody, Deputy Chief Derek Freimuth, and Fire Marshal Ray Kovaleski.

Pledge of Allegiance:

Chairman Marty Sandshaw led the group in the Pledge of Allegiance.

Approval of Minutes dated October 9, 2025:

A motion was made by Commissioner Keith Golnik, seconded by Commissioner Daniel Wollenberg to approve the October 9, 2025, Minutes. This motion was approved unanimously.

Commissioners' Reports**Chief's Report: See attached**

The new mayor is aware of the grant and what the town's responsibility is.

Looked at the projects in town with the Fire Marshal and Deputy Fire Marshal. Assistant Chief Masi and Captain Dolan will be working on the preplan.

The Fire Marshal and Deputy Fire Marshal went through the South Street subdivision.

Waterbury Area Fire Chiefs meeting – November 20th in Middlebury.

Litchfield Fire Chiefs meeting – November 17th in Watertown.

468 calls to date

The annual meeting results:

Chief Mark Sekorski - 3 years

Assistant Chief Chris Masi - 2 years

Deputy Chief Greg Cody - 2 years

Deputy Chief Derek Freimuth - 2 years

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TOWN CLERK
PLYMOUTH, CT
TOWN OFFICE

Treasurer's Report: The Commissioners went over the ledger.

Fire Marshal's Report: Fire Marshal Raymond Kovaleski went over his Monthly Report, Monthly Budget Expenses and List of Incidents in detail for the month of October.

Fire Marshal Kovaleski reported the truck was ordered last month. There is no delivery date.

156 Main Street was sold. The new owner is going to submit a plan of intention.

211 Main Street – The owner has someone that is going to rent the flea market. The owner is working on the apartments

156 Main Street – Commissioner Keith Golnik stated the door is not secured. Fire Marshal Kovaleski will look into it and notify the owner.

Communications:

Radio Report: Deputy Chief Greg Cody reported everything is good.

Chairman Sandshaw provided an update – Carl Johnson, Director of Public Works stated they are waiting for the repeaters to come in. The first part of December, the work will be done.

Buildings and Grounds Report: Chief Sekorski reported Assistant Chief Masi attended the Capitals meeting. See attached request.

Equipment Report: Deputy Chief Derek Freimuth reported the three AED machines are mounted at each firehouse. This was purchased from the Thomaston Savings Bank grant.

Training Report: On going

Trucks Report: Deputy Chief Greg Cody reported everything is good – no problems.

Old Business: None

New Business:

A motion was made by Commissioner Keith Golnik, seconded by Commissioner Victor Mitchell to approve the elections of 3 years for Chief Mark Sekorski, 2 years for Assistant Chief Chris Masi and 2 years for Deputy Chiefs Grego Cody and Derek Freimuth. This motion was approved unanimously.

Commissioner Keith Golnik thanked them all for stepping up and noted their dedication and commitment.

Approval of 2026 Meeting Dates:

A motion was made by Commissioner Keith Golnik, seconded by Commissioner Victor Mitchell, to approve the 2026 Meeting Dates as presented. This motion was approved unanimously.

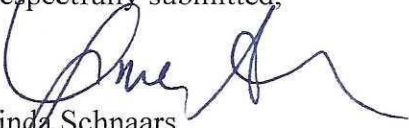
Public Comment:

Keith Golnik, 46 East Orchard Street – He is part of the Beautification Committee. The tree lighting is December 6th. He is looking for support from the fire department to help out.

Adjournment:

There being no further business of the Fire Commission, a motion was made by Commissioner Victor Mitchell, seconded by Commissioner Daniel Wollenberg to adjourn. This motion was approved unanimously. The meeting ended at 7:18 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Linda Schnaars', with a long, sweeping horizontal line extending to the right.

Linda Schnaars

Recording Secretary

Terryville Fire Department, Inc.

P.O. Box 519
Terryville, Connecticut 06786



Chief Mark H Sekorski

Phone 860 589 5239

Cell 860 212 4316

Fire house 860 583 6509

mlsekorski@sbcglobal.net

Chief's report

November 13, 2025

Meetings attended

Public works none

Mayor – about towns share of grant (new mayor)

Town council

Fire marshal – the department has gotten to look at some of the major projects in town and take pictures and notes

Board of Finance

Training report see attached

Waterbury area fire chiefs November 20 in Middlebury

Litchfield fire chiefs meeting in Watertown November 17 2025

The fire department and been very busy all to date 468 calls

539 calls last year

The TFD was awarded 912 thousand dollars grant for radios (Deputy chief Cody will explain)

During the annul meeting of the department Chief Sekorski 3 years Asst Chief Chris Masi 2 years Deputy Chief Greg Cody 2 years Deputy Deric Freimuth 2 years

Thank you Chief mark Sekorski

Capital Expense Request

Requester name; Christopher J. Masi

Department; Terryville fire dept.

Project name; Update and repair station 1 & 3

Description of projects; Repair and update existing fire stations

Please see attached

Est. Cost \$1,620,000

Expected lifespan 30+yrs

Funding source possible grants

Justification Buildings are beyond our ability to repair and upgrade with our
Annual facility budget.

Requester signatures; Christopher J. Masi, Asst. Chief

Department head; Mark Sekorski, Chief

I. Projects Descriptions

The Terryville fire department does not and has never owned the buildings in which we operate out of. Although we do not own them, we maintain and upkeep the buildings as best possible with the annual maintenance budget we have. Unfortunately age and weathering of the buildings as well as the new and updated ADA requirements, we are unable to perform the necessary repairs and upgrades needed to have viable and safe working facilities.

We have dealt with numerous directors of public works asking for assistance with no results.

II. Project Evaluation Criteria (Rating Scale 27)

- a. Capital Requirements (Rating Scale 9): Safety and public accessibility is necessary for reasons such as, fundraising, bereavement occasions, fire fighter standby during emergencies and if needed, emergency sheltering. As of right now, the stations in question have rodent issues (health factor) as well as water leakage (health factor). The storage issues continue to grow requiring an additional bay to be added to fire hq.
- b. Strategic Alignment (Rating Scale 9): A modern and updated firehouse contributes to the well being and safety of not only the fire fighters but also to any public visitors who may visit or need the firehouses as a gathering space or sheltering.
- c. Value to Citizens (Rating Scale 9): Having updated and building code compliant firehouses can ensure that the Terryville fire department has the ability and tools necessary to take care of and be there for our town residents in their time of need.
- d. Prioritization Matrix
 - a. Public Health and Safety: Having the firehouses updated and code compliant relates to the well being, good health and overall be more appealing to the fire fighters we try to recruit and retain.
 - b. Employee Health and Safety: The fire houses in town are the fire fighters home away from home and should be safe and appealing without the worry of sickness due to water or rodent issues and building conditions.
 - c. Regulatory Mandate: The Terryville fire dept. needs to keep our facilities in proper and safe working and sometimes, living conditions. Failure to do so can lead to health and possibly legal issues.
 - d. Availability of Funding: Attached please see our 4yr. plan to fund and expedite our requests.
 - e. Generates Revenue: Terryville fire dept. is a 501 (c) (3) non-profit. We do not or have ever charged the residents or our mutual aid departments for our services leading to zero generated revenues.
 - f. Future Operating and/or Capital Costs: Again, please refer to the attached capital expenditure annual outline.
 - g. Age or Condition of Existing: The Terryville fire hq is located at 21 Harwinton ave. and was constructed in 1971, refurbished in 1977 and has a new roof intalled in the year 2000, which has leaked ever since causing much interior water damage as well as ruining most of the insulation keeping our heat in and possible mold issues. Also, the driveways at both fire

houses can cause serious injuries to the fire fighters as well as the public with it's crumbling conditions. The firehouse located at 1 Allentown rd. (Station 3) was built in 1974 with a new roof installed in 2010 and has numerous rodent issues as well as weathered and rotting exterior facad. Benefit: The obvious public benefit is the ability to quickly and safely respond to all emergencies. In certain situations we either staff the stations for hours on end for ongoing emergencies or at times, sleep at the firehouses if the possibility arises where we may not be able to get to the firehouses, such as snow/ice storms or hurricane conditions.

- h. Demand: 0
- i. Synergy with Other Projects: Possibly have driveways done same time as the major repaving jobs in town.
- j. Strategic Goal: The goal is to keep our volunteer fire fighters as well as the public as safe as possible

III. Planning Context

Please see attached annual scheduling requests for the asked for projects.

IV. Schedule

- a. With todays pricing and the continual rising of construction costs, every year we postpone any projects we are looking at a significant cost hike.

V. Coordination

- b. Possibly work with the ongoing paving projects in town.

VI. Previous Town Council Action

- c. None

VII. Estimated Cost

- d. see attached
- e. Additional FY costs to be evaluated later.

VIII. Basis of Cost Estimate

- f. These estimates come from a combination of research and in person meetings with local and town contractors.

IX. Alternative Financing

- g. Currently there are no alternative financing options however, we are always on the lookout for grants.

Prepared by: Christopher J. Masi, Assist. Chief, Terryville Fire Department

October, 2025

List of priorities for the Terryville Fire Department

<u>Project</u>	<u>Est. Cost</u>
Year 1. Gable ends replacements at station 3.	\$28,500
Exterior facade at station 3.	\$15,000
Windows replacement at station 3	\$20,000
Replace 3 remaining truck room heaters at station 3	\$18,000
Total	<u>\$81,500</u>
Year 2. Upgrade the interior of station 1 to meet A.D.A. requirements.	\$65,000
Rear truck bay on rear of station 1.	\$700,000
Upgrade station 1 kitchen area.	\$38,000
Total	<u>\$803,000</u>
Year 3. Upgrade stations 1 & 3 radio rooms.	\$32,000
Add a/c to station 3 meeting room.	\$6,500
Repair or replacement of driveways at stations 1 & 3	\$200,000
Total	<u>\$238,500</u>
Year 4. Replace exterior facade at station 1 including new gutters, windows & roof.	\$66,000
Upgrade the kitchen and bathrooms at station 3.	\$55,000
Total	<u>\$121,000</u>

The Terryville Fire Department is committed to maintaining safe, functional, and accessible facilities that support our mission to protect and serve the community. As our buildings age and critical infrastructure deteriorates, immediate investment is required to address urgent repairs and upgrades at Stations 1 and 3. This capital expense request outlines the essential improvements needed to ensure compliance with safety and accessibility standards, enhance operational efficiency, and safeguard the well-being of our personnel and visitors. By approving these expenditures, we can preserve the integrity of our facilities for decades to come and continue providing exceptional service to the residents of Terryville.

Capital Expense Request

Requester name; Terryville Fire Dept.

Department; Terryville fire dept.

Project name; Engine 4 refurbishing and truck replacement schedule

Please see attached

Est. Cost \$400,000 (engine 4)

Expected lifespan 25+yrs

Funding source possible grants

Justification Apparatus are the departments lifeline and must be refurbished or replaced roughly every 20-25yrs. With proper upkeep.

Requester signatures; Gregory Cody , Deputy Chief

Department head; Mark Sekorski, Chief

I. Projects Descriptions

The Terryville fire department is requesting funding to refurbish our engine 4, located at station 3,1 Allentown rd. The engine was purchased new in 2004 and as well as it has been maintained, it's time to upgrade and replace aged equipment and emergency lighting for safety reasons. Refurbishing the engine is a significant saving for the town considering a full replacement would cost around \$800,000 to over \$1,000,000. Refurbishing instead of replacing is a significant savings for the town and allows us to use this piece of apparatus for years to come. Most apparatus needs to be replaced or refurbed after 20-25yrs in service.

II. Project Evaluation Criteria (Rating Scale 27)

- a. Capital Requirements (Rating Scale 9): To save the residents in our town from the high cost or replace this piece of apparatus, we believe after conferring with apparatus manufacturers, it is in our best interest to keep this piece of equipment in service for many years to come with a little upgrading and refurbishing.
- b. Strategic Alignment (Rating Scale 9): Safety and the ability to respond to any and all emergencies in town with a safe and reliable piece of apparatus.
- c. Value to Citizens (Rating Scale 9): Refurbishing instead of replacing saves the citizens of Plymouth close to \$400,000-\$600,000 and extends the service life the the apparatus for years.
- d. Prioritization Matrix
 - a. Public Health and Safety: Having a safe, well lit and reliable apparatus to respond where and whenever it's needed.
 - b. Employee Health and Safety: Apparatus safety is a must for the fire fighters using it as well as the safety of the people in town while we are responding to calls and drills.
 - c. Regulatory Mandate: All apparatus must pass inspections for safety and working conditions.
 - d. Availability of Funding: Nothing at this time but we are always looking for grants.
 - e. Generates Revenue: Terryville fire dept, is a 501 (c) (3) non-profit. We do not or have ever charged the residents or our mutual aid departments for our services leading to zero generated revenues.
 - f. Future Operating and/or Capital Costs: Please see attached department apparatus replacement schedule
 - g. Age or Condition of Existing: Engine 4 was built in 2004 and is in need of some mechanical upgrade as well as emergency lighting upgrades.
 - h. Demand: 0
 - i. Synergy with Other Projects: none
 - j. Strategic Goal: The goal is to keep our volunteer fire fighters as well as the public as safe as possible

III. Planning Context

Please see attached apparatus replacement schedule.

IV. Schedule

- a. With today's pricing and the continual rising of construction costs, every year we postpone any projects we are looking at a significant cost hike.

V Coordination

- b. none

VI. Previous Town Council Action

- c. None

VII. Estimated Cost

- d. see attached
- e. Additional FY costs to be evaluated later.

VIII. Basis of Cost Estimate

- f. These estimates come from a combination of research and coordination with apparatus contractors.

IX. Alternative Financing

- g. Currently there are no alternative financing options, however, we are always on the lookout for grants.

Prepared by: Christopher J. Masi, Assist. Chief, Terryville Fire Department
October 2025

Town of Plymouth
80 Main Street
Terryville, Connecticut 06786

Board of Fire Commissioners
Telephone: (860)585-4001
Fax: (860)585-4015

To: Linda Konopaske, Town Clerk
From: Board of Fire Commissioners
Date: November 13, 2025

In compliance with Section 1-225 of the Connecticut General Statutes, the following is a listing of the dates of the regular meeting for the Board of Fire Commissioners.

The Board of Fire Commissioners meetings take place at Terryville Fire Department, 21 Harwinton Avenue, Terryville, Connecticut and at Terryville Fire Department Station 2, Plymouth Company, 691 Main Street, Plymouth. The meetings alternate the location every month.

The meetings are held the second Thursday of every month at 7:00 PM.

January 8, 2026 ***
February 12, 2026
March 12, 2026 ***
April 9, 2026
May 14, 2026 ***
June 11, 2026
July 9, 2026 ***
August 13, 2026
September 10, 2026 ***
October 8, 2026
November 12, 2026 ***
December 10, 2026

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*** Meeting will be at Plymouth Fire House.

Respectfully submitted,
Martin Sandshaw

Martin Sandshaw
Chairman