

BOROUGH OF RIVER EDGE
RESOLUTION #26-102

**Authorizing the Borough of River Edge to Appoint a Records Custodian
for the River Edge Police Department**

WHEREAS, the Borough Clerk/Assistant Borough Administrator currently serves as the custodian of records for every Borough of River Edge (“Borough”) department; and

WHEREAS, the Borough has received an increasingly voluminous number of Open Public Records Act (“OPRA”) requests during each of the past several years; and

WHEREAS, the Borough is legally required to respond to all OPRA requests submitted in accordance with the New Jersey Open Public Records Act, N.J.S.A. § 47:1A-1, et seq.; and

WHEREAS, the Borough Clerk’s Office does not possess sufficient resources to process and respond to OPRA requests on behalf of every Borough department; and

WHEREAS, a significant amount of the OPRA requests submitted to the Borough seek records that are solely within the possession of the River Edge Police Department; and

WHEREAS, the Governing Body believes that creating a separate records custodian of records within the River Edge Police Department to process and respond to OPRA requests seeking police records will serve the Borough’s best interests.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of River Edge, County of Bergen, New Jersey as follows:

1) The Police Department’s Records Clerk shall be considered the custodian of records for the River Edge Police Department, and is hereby authorized to respond to all OPRA requests submitted to the Borough that seek records within the possession of the River Edge Police Department; and

2) The Borough will take any steps necessary to achieve the transition of OPRA request processing with respect to police records from the Borough Clerk’s Office to the River Edge Police Department; and

3) This resolution shall take effect immediately.

March 12, 2026

	Motion	Second	Yes	No	Abstain	Absent
Montisano-Koen						
Kinsella						
Malellari						
Glass						
Dhariwal						
Feffer						
Mayor Papaleo						

I hereby certify that this resolution, consisting of 2 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 12th day of March, 2026

Anne Dodd, Borough Clerk