

BETHEL TOWNSHIP, DELAWARE COUNTY  
BOARD OF SUPERVISORS REORGANIZATION MEETING AGENDA  
JANUARY 5, 2026, 6:30PM

*PLEASE SILENCE ALL ELECTRONICS*  
*Public Comment will be accepted and addressed throughout the Meeting*

I. CALL TO ORDER

- a. Call for Nomination of Interim Chair
- b. Pledge of Allegiance
- c. Disclosure of Recording Device

II. PROOF OF PUBLICATION

- a. A copy of the advertisement published in the *Delaware County Daily Times* will be provided.

III. SWEARING-IN OF ELECTED OFFICIALS

- a. Stephanie DerOhannessian
- b. Dr. Eileen Ming
- c. Derek Lloyd
- d. Edward Plasha

IV. APPOINTMENT OF THE BOARD OF SUPERVISORS

- a. Appointment of Chair of the Board of Supervisors
- b. Appointment of Vice Chair of the Board of Supervisors

V. ADOPTION OF RESOLUTIONS

- a. Resolution No. 2026-01 Mileage Reimbursement Rate.
- b. Resolution No. 2026-02 Fee for Collection of Trash/Recycling.
- c. Resolution No. 2026-03 Appointment of Professional Fees for 2026.
- d. Resolution No. 2026-04 Adoption of 2026 Fee Schedule.
- e. Resolution No. 2026-05 Tax Levy.
- f. Resolution No. 2026-06 Emergency Management Coordinator Mutual Aid.

VI. APPOINTMENT OF TOWNSHIP STAFF

- a. Administrative
  - i. Township Manager *William Addison*
  - ii. Finance Director *Donna Gibson*
  - iii. Township Administrative Coordinator *Rebecca Crowley*
  - iv. Code Administrative Coordinator *Jaclyn Borcky*

## b. Public Safety

## i. Police Department

- |                                |  |
|--------------------------------|--|
| a. Police Chief (Part-Time)    | <i>John McCarthy</i>   |
| b. Police Sergeants            | <i>John McIntosh</i>   |
| c. Police Corporals            | <i>Christopher Kimball<br/>Michellene Conte<br/>William Cairns</i> |
| d. Police Department Secretary | <i>Tyler Eckerd</i>  |

## c. Public Works Department

## i. Highway Department

- |                                      |                                    |
|--------------------------------------|------------------------------------|
| a. Public Works Director             | <i>TBD</i>                         |
| b. Highway Foreman                   | <i>Brett Small</i>                 |
| c. Highway and Maintenance Personnel | <i>Ollie Smuts<br/>Jay Orfetel</i> |

## d. Fire Department

- |                                     |   |
|-------------------------------------|---|
| a. Fire Marshal                     | <i>Brett Small</i>                                    |
| b. Assistant to Fire Marshal        | <i>Craig Small, Jr.</i>                               |
| c. Emergency Management Coordinator | <i>Ray Stiles</i>                                     |
| d. Floodplain Manager               | <i>Matt Houtmann</i>                                  |
| e. Captain of Fire Police           | <i>Robert Bardsley</i>                                |
| f. Assistant Captain of Fire Police | <i>Craig Small</i>                                    |
| g. Fire Police                      | <i>Chip Natrin<br/>Tom Anderson<br/>Dave Stebbins</i> |

VII. APPOINTMENT OF TOWNSHIP PROFESSIONALS

- |                                  |   |
|----------------------------------|---|
| a. Solicitor                     | <i>Michael Maddren, Esq. (Murphy, Maddren LTD)</i>            |
| b. Right-to-Know Officer         | <i>Jaclyn Borcky</i>  |
| c. Planning Commission Solicitor | <i>Alex Baumler (Kilkenny Law, LLC)</i>                       |
| d. Treasurer                     | <i>Peter R. Barsz, CPA (Barsz Gowie Amon &amp; Fultz LLC)</i> |
| e. Engineer                      | <i>Matt Houtmann, PE. (G.D. Houtman &amp; Son, Inc)</i>       |

- f. Code Official *Catania Engineering Associates, Inc.*
- g. Electrical Inspector *Len Warren (United Inspections)*
- h. Zoning Officer *Stephen J. Wasylyszyn (GD Houtman & Sons, Inc.)*
- i. Act 537 Officer *Mark Bryan (Environmental Management & Consulting)*
- j. Health Inspector *Michelle Fanelli*
- k. Animal Control Officer *Alan Strickler*

VIII. APPOINTMENT OF TOWNSHIP COMMITTEES/BOARDS/COMMISSIONS

- a. Parks and Recreation *Melissa Pembroke (Term to 2031) 5-year*  
*Dawn Saunders (Term to 2030) 4-year*
- b. Planning Commission *Cathy Spahr (Term to 2029) 3- year*  
*Kenneth Laaken, Jr. (Term to 2030) 4-year*  
*Joseph R. Spadea (Term to 2030) 4-year*
- c. Zoning Hearing Board *Garry Lanahan (Term to 2029) 3-year*
- d. Sewer Authority Board *William Linton (Term to 2031) 5-year*
- e. Auditor *Paul Graybeal (term to 2030) 4-year*
- f. Rachel Kohl Library Board *Garrick Weaver (Term to 2027) 1-year*  
*Angela Horstmann (Term to 2029) 3-year*
- g. Vacancy Board *Garrick Weaver*

IX. OTHER BUSINESS

- a. Township Meeting Dates BOS meetings will be the second Tuesday of each month at 6:30 PM in the John L. Myers Building.
- b. Realty Transfer Tax Continue transfer tax, as per Resolution 1994-14, at one-half (1/2) of one (1) percent for the Township.
- c. Designation of *Delaware County Daily Times* as Newspaper of General Circulation
- d. Establishment of Bonds for Township Officials
  - i. Treasurer *\$7,000,000.00*
  - ii. Tax Collector *\$902,404.22*
- e. Designation of PSATS Voting Delegate – *Stephanie DerOhannessian*
- f. Depository

- i. Motion to designate Fulton Bank and the Pennsylvania Local Government Investment Trust (PLGIT) as depositories for Bethel Township for the 2026 calendar year for the following accounts: General Fund, State Fund, Payroll Fund, Escrow Fund, Library Fund, Transfer Fund, Fire Fund, Trash Fund, Zoning Hearing Board Fund, Tax Collector–Odd Year Fund, Tax Collector–Even Year Fund, and Tax Collector–Interim Fund, including the Township’s PLGIT account.

g. Bethel Township will be following the Delaware County Government Center Holiday Schedule

- i. *New Year’s Day* ----- *Thursday, January 1<sup>st</sup>*
- ii. *Martin Luther King Jr. Day* ----- *Monday, January 19<sup>th</sup>*
- iii. *President’s Day*----- *Monday, February 16<sup>th</sup>*
- iv. *Easter Monday* ----- *Monday, April 6<sup>th</sup>*
- v. *Memorial Day* ----- *Monday, May 25<sup>th</sup>*
- vi. *Juneteenth* ----- *Friday, June 19<sup>th</sup>*
- vii. *Independence Day* ----- *Friday, July 3<sup>rd</sup>*
- viii. *Labor Day* ----- *Monday, September 7<sup>th</sup>*
- ix. *Election Day* ----- *Tuesday, November 3<sup>rd</sup>*
- x. *Veteran’s Day* ----- *Wednesday, November 11<sup>th</sup>*
- xi. *Thanksgiving Day* ----- *Thursday, November 26<sup>th</sup>*
- xii. *Day after Thanksgiving* ----- *Friday, November 27<sup>th</sup>*
- xiii. *Christmas Eve* ----- *Thursday, December 24<sup>th</sup>*
- xiv. *Christmas Day* ----- *Friday, December 25<sup>th</sup>*

\*Note: During the 24-hour period of each designated holiday, on-duty police officers and highway personnel will receive pay at one and one-half (1 ½) times their normal hourly rate.

X. NEW BUSINESS

- a. Motion to ratify payment of all bills for the year 2025.
- c. Discussion and motion to approve the 2026 assignment of Supervisor Liaison duties.

Finance	CD
Taxes	CD
Police	SD
Bethel Hose Company No. 1	CD
Highway	GI
Building & Grounds	GI
Parks & Recreation	SD
Zoning Hearing Board	MD
Planning Commission	GI
Sewer Authority	MD
Garnet Valley School District	EM
Rachel Kohl Library	EM

XI. ADJOURNMENT

*The next regular Board of Supervisor’s meeting will take place on Tuesday, January 13<sup>th</sup>, 2026, at 6:30 PM.*

## Bethel Township Manager

---

**From:** [REDACTED]  
**Sent:** Wednesday, December 31, 2025 9:12 AM  
**To:** Bethel Township Manager  
**Subject:** Fw: Public Notice - Bethel Township

Get Outlook for iOS



**Subject:** Re: Public Notice - Bethel Township

This has been scheduled for Dec 24 and account 881676 will be invoiced \$154.99  
Thank you

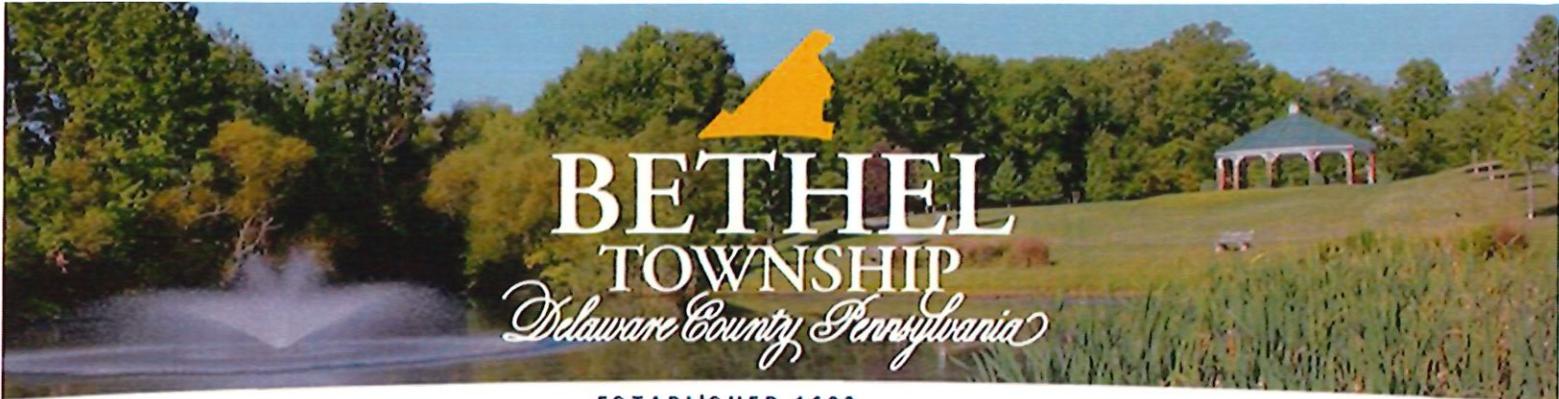
ad # 2782405

**PUBLIC NOTICE**  
On Monday, January 5, 2025 at 8:30 PM the Bethel Township Supervisors will meet for the purpose of reorganizing the Board together with any other business that may come before it, including but not necessarily limited to the adoption of certain annual resolutions setting millage rates and fees and the appointment of various Township positions.  
On Tuesday, January 6, 2025 at 12:00 PM the Bethel Township Board of Auditors will meet for the purposes of reorganizing the Board together with any other business that may come before it.  
Both meetings will take place in the John L. Myers Building, 1092 Bethel Road, Garnet Valley, PA 19060. The public is invited to attend and provide comment. Anyone requiring an accommodation to participate in the meeting due to a disability should contact the Township Manager at township.manager@betheltwp.com or 610.459.1529 to make arrangements.  
DCT: Dec. 24. a-J

\*\*\*Please remember to ONLY USE [REDACTED] for your legal advertising and questions

DEADLINE: IS BEFORE 1:00 PM MON - FRI.

Thank you



ESTABLISHED 1683

Chuck Dennie, PE  
CHAIRMAN

Stephanie DerOhannessian, MB  
VICE-CHAIR

Eileen Ming, MPH, Sc.D.  
SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**OATH OF OFFICE**

**STEPHANIE DEROHANNESSIAN**

**SUPERVISOR**

I, Stephanie DerOhannessian, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of Bethel Township Supervisor with fidelity.

And I do further swear (or affirm) that I am not knowingly a member with the specific intent to further the aims of any organization that advocates, the overthrow of the government of the United States or of this Commonwealth by force or violence or other unconstitutional means, or seeking by force or violence to deny other persons their rights under the Constitution of the United States or of this Commonwealth.

And I do further swear (or affirm) that I will not knowingly become a member with the specific intent to further the aims of such organization during the period that I am a Supervisor of Bethel Township.

\_\_\_\_\_  
**Stephanie DerOhannessian**

Sworn to and subscribed before me  
Monday, January 5<sup>th</sup>, 2026

\_\_\_\_\_  
Notary Public

Commission Expires \_\_\_\_\_

1092 Bethel Road • Garnet Valley, Pennsylvania 19060  
P: (610) 459-1529 | F: (610) 459-2921

# County of Delaware



## Pennsylvania

### Certificate of Election

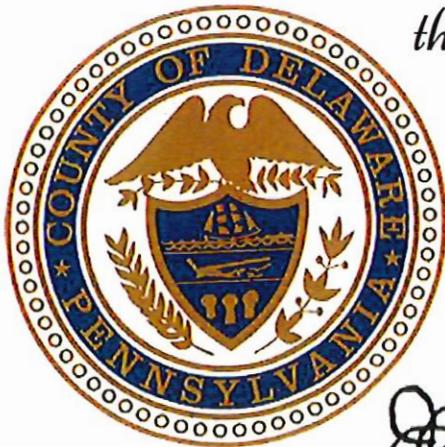
State of Pennsylvania }  
County of Delaware } ss:

*The Returns of the Municipal Election held the 4th day of November, 2025 having been computed and canvassed. We, the County Board of Elections, do Certify that in the Township of Bethel in said County of Delaware*

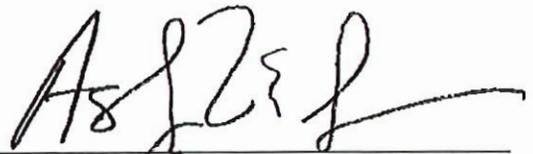
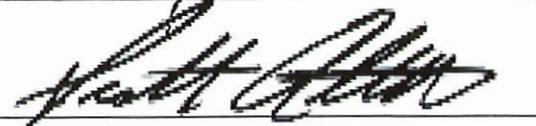
**Stephanie derOhannessian**

*was duly elected to the office of  
Supervisor - 6 Year Term  
in said District*

*In Testimony whereof we have set our hand and seal  
this 18th day of November, 2025*



  
\_\_\_\_\_  
Director of Election Operations

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
County Board of Elections



Delaware County Bureau of Elections  
Government Center Building  
201 West Front Street, Media, PA 19063  
DelcoElection@co.delaware.pa.us



William Addison  
Bethel Township, Manager  
1092 Bethel Road  
Garnet Valley, PA 19060

December 4, 2025

SCANNED  
DATE 12/5/25  
INITIALS BC

Dear William,

Enclosed are two copies of the **Winner's Certificates** for the successful municipal candidates in the **November 4, 2025 Municipal Election**.

Please provide one certificate to the winning candidate and retain the second copy for your records.

Thank you,

**Delaware County Bureau of Elections**  
2501 Seaport Dr  
BH 120  
Chester PA 19013  
610 891-4673



ESTABLISHED 1683

Chuck Dennie, PE  
CHAIRMAN

Stephanie DerOhannessian, MB  
VICE-CHAIR

Eileen Ming, MPH, Sc.D.  
SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**OATH OF OFFICE**

**Dr. EILEEN MING**

**SUPERVISOR**

I, Dr. Eileen Ming, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of Bethel Township Supervisor with fidelity.

And I do further swear (or affirm) that I am not knowingly a member with the specific intent to further the aims of any organization that advocates, the overthrow of the government of the United States or of this Commonwealth by force or violence or other unconstitutional means, or seeking by force or violence to deny other persons their rights under the Constitution of the United States or of this Commonwealth.

And I do further swear (or affirm) that I will not knowingly become a member with the specific intent to further the aims of such organization during the period that I am a Supervisor of Bethel Township.

\_\_\_\_\_  
**Dr. Eileen Ming**

Sworn to and subscribed before me  
Monday, January 5<sup>th</sup>, 2026

\_\_\_\_\_  
Notary Public

Commission Expires \_\_\_\_\_

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# County of Delaware



## Pennsylvania

### Certificate of Election

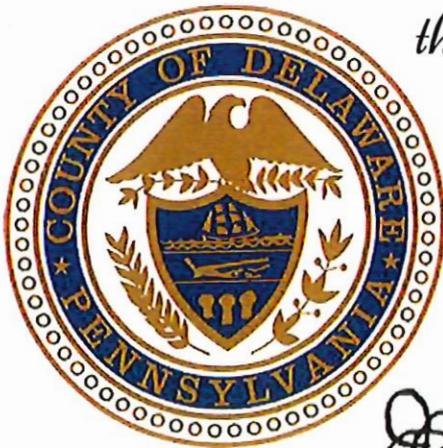
State of Pennsylvania }  
County of Delaware } ss:

*The Returns of the Municipal Election held the 4th day of November, 2025 having been computed and canvassed. We, the County Board of Elections, do Certify that in the Township of Bethel in said County of Delaware*

**Eileen Ming**

*was duly elected to the office of  
Supervisor - 6 Year Term  
in said District*

*In Testimony whereof we have set our hand and seal  
this 18th day of November, 2025*



Director of Election Operations

County Board of Elections



Delaware County Bureau of Elections  
Government Center Building  
201 West Front Street, Media, PA 19063  
DelcoElection@co.delaware.pa.us



William Addison  
Bethel Township, Manager  
1092 Bethel Road  
Garnet Valley, PA 19060

December 4, 2025

SCANNED  
DATE 12/5/25  
INITIALS BC

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VICE-CHAIR

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SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

## OATH OF OFFICE

**DEREK LLOYD**

**AUDITOR**

I, Derek Lloyd, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of Bethel Township Auditor with fidelity.

And I do further swear (or affirm) that I am not knowingly a member with the specific intent to further the aims of any organization that advocates, the overthrow of the government of the United States or of this Commonwealth by force or violence or other unconstitutional means, or seeking by force or violence to deny other persons their rights under the Constitution of the United States or of this Commonwealth.

And I do further swear (or affirm) that I will not knowingly become a member with the specific intent to further the aims of such organization during the period that I am an Auditor of Bethel Township.

\_\_\_\_\_  
**Derek Lloyd**

Sworn to and subscribed before me  
Monday, January 5<sup>th</sup> 2026

\_\_\_\_\_  
Notary Public

Commission Expires \_\_\_\_\_

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WWW.BETHELTWP.COM

# County of Delaware



## Pennsylvania

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State of Pennsylvania }  
County of Delaware } ss:

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**Derek Lloyd**

*was duly elected to the office of*

*Auditor - 6 Year Term*

*in said District*

*In Testimony whereof we have set our hand and seal  
this 18th day of November, 2025*



Director of Election Operations

County Board of Elections



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Bethel Township, Manager  
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December 4, 2025

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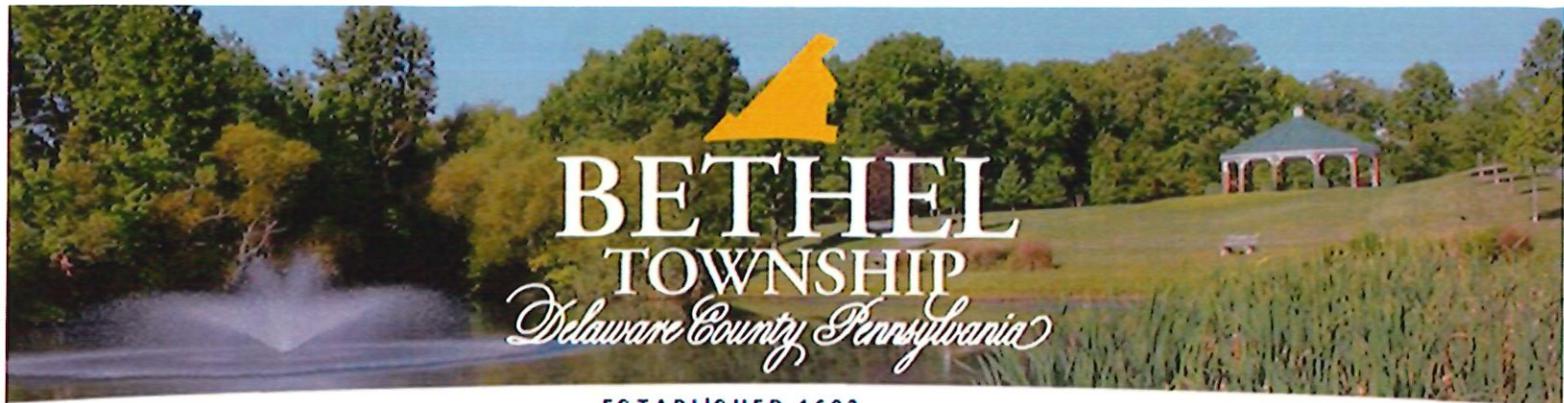
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Stephanie DerOhannessian, MB  
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SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**OATH OF OFFICE**

**EDWARD PLASHA**

**TAX COLLECTOR**

I, Edward Plasha, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of Bethel Township Tax Collector with fidelity.

And I do further swear (or affirm) that I am not knowingly a member with the specific intent to further the aims of any organization that advocates, the overthrow of the government of the United States or of this Commonwealth by force or violence or other unconstitutional means, or seeking by force or violence to deny other persons their rights under the Constitution of the United States or of this Commonwealth.

And I do further swear (or affirm) that I will not knowingly become a member with the specific intent to further the aims of such organization during the period that I am an Auditor of Bethel Township.

\_\_\_\_\_  
**Edward Plasha**

Sworn to and subscribed before me  
Monday, January 5<sup>th</sup> 2026

\_\_\_\_\_  
Notary Public

Commission Expires \_\_\_\_\_

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# County of Delaware



## Pennsylvania

### Certificate of Election

State of Pennsylvania }  
County of Delaware } ss:

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**Edward Plasha**

*was duly elected to the office of  
Tax Collector - 4 Year Term  
in said District*

*In Testimony whereof we have set our hand and seal  
this 18th day of November, 2025*



Director of Election Operations

County Board of Elections



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William Addison  
Bethel Township, Manager  
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Michael D'Agostino, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**BETHEL TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA**

**RESOLUTION 2026-01**

**A RESOLUTION OF BETHEL TOWNSHIP, DELAWARE COUNTY, PENNSYLVANIA PROVIDING  
FOR MILEAGE REIMBURSEMENT AT THE RATE OF \$0.725 PER MILE**

**WHEREAS**, the Internal Revenue Service (the "IRS") has set its standard mileage rate used to calculate deductible costs of operating an automobile for business purposes for 2026 at \$0.725 per mile;

**WHEREAS**, the Board of Supervisors desires to provide for mileage reimbursement at a rate consistent with the IRS's standard mileage rate;

NOW, THEREFORE, be it resolved that:

1. Reimbursement Rate. Mileage shall be reimbursed to Township personnel using a personal vehicle for an approved Township purpose at the rate of \$0.725 per mile.
2. Effective Date. This Resolution shall be effective upon its adoption by the Board.
3. Repealer. All Resolutions or parts thereof directly inconsistent herewith are hereby repealed to the extent of such inconsistencies.

**EXECUTION TO FOLLOW**



Chuck Dennie, PE  
CHAIRMAN

Stephanie DerOhannessian, MB  
VICE-CHAIR

Michael Davey, Esq.  
SUPERVISOR

Michael D'Agostino, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**RESOLVED and ENACTED** this 5th day of January 2026.

**BETHEL TOWNSHIP BOARD OF SUPERVISORS:**

\_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_  
William Addison  
Township Manager



ESTABLISHED 1683

Chuck Dennie, PE  
CHAIRMAN

Stephanie DerOhannessian, MB  
VICE-CHAIR

Eileen Ming, MPH, Sc.D.  
SUPERVISOR

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SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

BETHEL TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA

**RESOLUTION 2026-02**

**A RESOLUTION OF BETHEL TOWNSHIP, DELAWARE COUNTY,  
PENNSYLVANIA ESTABLISHING THE FEE FOR COLLECTION OF TRASH  
FOR CALENDAR YEAR 2026**

**WHEREAS**, the Bethel Township Code calls upon the Board of Supervisors to establish an annual fee for the collection of solid municipal waste (the "Trash Fee").

Now, therefore, be it resolved that:

1. **Trash Fee.** The Trash Fee for 2026 is hereby set at Four Hundred Eighty Dollars (\$480.00) per household subject thereto. Terms of collection shall be as set forth in Chapter 365, Article III of the Bethel Township Code.
2. **Effective Date.** This Resolution shall be effective upon its adoption by the Board of Supervisors.
3. **Repealer.** All resolutions, or parts thereof, directly inconsistent with any provision of this Resolution are hereby repealed to the extent of such inconsistencies.

EXECUTION TO FOLLOW



**BETHEL**  
**TOWNSHIP**  
*Delaware County, Pennsylvania*

ESTABLISHED 1683

Chuck Dennie, PE  
CHAIRMAN

Stephanie DerOhannessian, MB  
VICE-CHAIR

Eileen Ming, MPH, Sc.D.  
SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**RESOLVED and ENACTED this 5th day of January 2026.**

**BETHEL TOWNSHIP BOARD OF SUPERVISORS:**

---

Chair

**Attest:**

---

**William Addison**  
Township Manager

1092 Bethel Road • Garnet Valley, Pennsylvania 19060  
P: (610) 459-1529 | F: (610) 459-2921

WWW.BETHELTWP.COM



**BETHEL**  
**TOWNSHIP**  
*Delaware County Pennsylvania*

ESTABLISHED 1683

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SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**BETHEL TOWNSHIP**  
**DELAWARE COUNTY, PENNSYLVANIA**

**RESOLUTION 2026-03**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF BETHEL TOWNSHIP SETTING  
APPOINTED PROFESSIONALS' FEES FOR 2026**

**BE IT RESOLVED**, Bethel Township's Appointed Professionals' Fees for 2026 shall be established in accordance with the following schedule reflecting hourly rates unless otherwise noted:

Township Treasurer:	\$ 155.00 per hour
Township Solicitor:	\$ 225.00 per hour
Planning Commission Solicitor:	\$ 175.00 per hour
Zoning-Hearing Board Solicitor:	\$ 150.00 per hour
Zoning Officer:	\$ 85.00 per hour
Township Engineer:	\$ 130.00 per hour
Health Inspector:	per fee schedule
Act 537 Officer:	per fee schedule
Animal Control Officer:	per fee schedule

**BE IT FURTHER RESOLVED**, any and all specialized professional firms or organizations retained by Bethel Township will be billed at the prevailing rate charged to Bethel Township.

EXECUTION TO FOLLOW



Chuck Dennie, PE  
CHAIRMAN

Stephanie DerOhannessian, MB  
VICE-CHAIR

Eileen Ming, MPH, Sc.D.  
SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

RESOLVED and ENACTED this 5th day of January 2026.

**BETHEL TOWNSHIP BOARD OF SUPERVISORS:**

\_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_  
William Addison  
Township Manager



ESTABLISHED 1683

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CHAIRMAN

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**BETHEL TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA**

**RESOLUTION 2026-04**

A RESOLUTION OF BETHEL TOWNSHIP ESTABLISHING A FEE SCHEDULE FOR THE APPLICATION AND REVIEW OF SUBDIVISION AND LAND DEVELOPMENT APPLICATIONS AND FOR THE APPLICATION AND REVIEW OF BUILDING AND ZONING PERMIT APPLICATIONS.

Whereas, from time to time, it is necessary for the Township to update its fee schedule to ensure that the fees set forth therein are a fair representation of the Township's costs associated with various activities.

Now, therefore, be it RESOLVED that:

1. Fee Schedule. The following fees are hereby instituted in Bethel Township.

**Part 1 Subdivision and Land Development**

The following costs are applicable to applications for Preliminary Subdivision and/or Land Development that have not been accepted as complete by the Township prior to the adoption of this Fee Schedule.

A filing fee and escrow deposit shall be payable upon the filing of a sketch, preliminary and/or final application. Each application shall require a separate fee, and escrow deposits and filing fees shall be paid separately. The filing fee shall reimburse the municipality for indirect, unliquidated and overhead expenses incurred during each review process for an application. The escrow deposit shall be held in an interest-bearing account and shall be utilized if the applicant does not pay the Invoices for the expenses of the Board of Supervisors and/or the Planning Commission for advisory services. These services include administrative staff, engineering, legal, site design, traffic design, landscaping, street lighting, and any other consultant necessary to properly examine the proposed Subdivision/Land Development Application.

Escrow amounts shall be established in accordance with this Resolution. Unused funds within the Escrow Account shall be returned to the applicant eighteen (18) months after completion of the project/development, upon written cancellation of the project/development, or upon approval by the Board of Supervisors of the refund.

In the event the applicant disputes the amount of any such expense in connection with the review of applications, reports, and inspections of the improvements, the applicant shall within ten (10) days of the billing date, notify the Township that such expenses are disputed. The Township shall not delay or disapprove an application, approval, or permit related to the subdivision/land development due to disputed fees.



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*Delaware County, Pennsylvania*

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In event that the Township and the applicant cannot agree on the amount of the fees, then the applicant and the Township shall follow the procedure for dispute resolution set forth in 53 P.S. §10510(g), as amended; provided that the professionals resolving such dispute shall be of the same profession or discipline as the consultants whose fees are being disputed.

**A. Residential Subdivision/Land Development Fees**

	<u>Preliminary</u> <u>Filing Fee</u>	<u>Escrow*</u>	<u>Final</u> <u>Filing Fee</u>	<u>Escrow*</u>	<u>Revised Final</u> <u>Filing Fee</u>	<u>Escrow*</u>
Sketch Plan	NA	\$1,000	NA	N/A	NA	NA
Minor Subdivision/ Land Development (1 to 2 Lots)	\$1,500	\$3,000	\$500	\$2,500	\$500	\$2,000
Major Subdivision/ Land Development "A" (3 to 5 Lots)	\$2,000 plus \$200 per lot	\$5,000	\$1000 plus \$100 per lot	\$5,000	\$1000 plus \$100 per lot	\$5,000
Major Subdivision/ Land Development "B" (6 to 10 Lots)	\$2,000 plus \$200 per lot	\$10,000	\$1,000 plus \$100 per lot	\$10,000	\$1,000 plus \$100 per lot	\$10,000
Major Subdivision/ Land Development "C" (11 Lots or more)	\$2,500 plus \$200 per lot	\$15,000	\$1,500 plus \$100 per lot	\$15,000	\$1,500 plus \$100 per lot	\$15,000

**B. Non-Residential Subdivision/Land Development Fees**

	<u>Preliminary</u>	<u>Escrow</u>	<u>Final</u>	<u>Escrow*</u>
Sketch Plan	NA	\$2,000	NA	NA
Subdivision/ Land Development	\$5,000 plus \$20 for each 2,500 sf of the gross building and site area to be altered, constructed and/or disturbed	\$15,000	\$2,500 plus \$20 for each 2,500 sf of the gross building and site area to be altered, constructed and/or disturbed	\$10,000

The Zoning Officer shall determine, at the time of the Preliminary Application, what classification a project is considered.

If a Final Plan for Subdivision/Land Development is submitted more than one (1) year after Conditional Approval of a Preliminary Plan, a fee of one-half (1/2) of the fee for the Preliminary Plan shall be paid to the Township in addition to the applicable Final Plan Application Fees. There is no Application Fee associated with a Sketch Plan Application for Subdivision/Land Development. However, the applicant shall establish a Professional Services Agreement with the Township for all costs incurred for engineering and legal fees incidental to the review of the Sketch Plan Application.



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\*All Escrow Fees identified above are associated with a Professional Services Agreement between the applicant and the Township for engineering and legal fees incidental to the review of any application.

C. Lot Line Change Application Fee \$500 \$1,500 Escrow

D. Professional Services Agreement

At the time of the Preliminary and/or Final Application for Subdivision/Land Development the applicant shall execute a Professional Services Agreement with the Township, a copy of which is attached hereto and adopted as a part of this Resolution.

The Agreement includes the establishment of an Escrow Account. The Escrow Account covers the expenses of the Board of Supervisors and/or the Planning Commission for advisory services. These services may include administrative staff, engineering, legal, site design, traffic design, landscaping, street lighting, and any other consultant necessary, to properly examine the proposed Subdivision/Land Development Application. Escrow amounts shall be established in accordance with this Resolution. Unused funds within the Escrow Account shall be returned to the applicant eighteen (18) months after completion of the project/development, upon written cancellation of the project/development, or upon approval by the Board of Supervisors of the refund.

The Escrow Account funds shall be replenished within fifteen (15) days when the applicant is notified by the Township that the funds are depleted to fifty percent (50%) of the original amount.

At the time of filing the Zoning Officer shall verify that the Application, Plans, and The Professional Services Agreement are complete, all fees are paid, and the escrow is established. All Subdivision/Land Development Applications are to be submitted in person to the Township Zoning Officer, Code Enforcement Administrator, or Township Manager. Mail or courier deliveries will not be accepted.

**Part 2 Zoning**

All Fees referenced within this section shall be doubled if the project is started without the applicable Permits and/or Approvals.

A. Zoning Hearing Board Applications

Variance Applications, Special Exception Applications, Interpretations and Challenges of Determinations of the Zoning Officer

Zoning Hearing Board Application	Fee	Escrow*
Residential	\$1000.00	\$1000.00
Commercial, Office and Multi-Family	\$1,500.00	\$1000.00
Industrial, Quarry	\$1,500.00	\$1000.00
Non-profit Organization	\$400.00	\$0
Challenge to Validity of Zoning Ordinance	\$15,000.00	\$5,000.00
Appeal under 1007 of the PA MPC	\$2,000.00	\$850.00

B. Board of Supervisors Applications

Conditional Use Applications, Amendments to the Zoning Ordinance, Curative Amendments or Amendments in the Zoning Map, or Planned Residential Development (PRD) Application.





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G. Home Occupation Registration \$40.00 per year  
(Written approval from property owner shall accompany Registration application if occupant is not owner of property.)

H. Well Permit \$200.00

I. Registration of Non-Conforming Use \$40.00 per year

<u>J. Act 537 Revision</u>	Fee	Escrow
Residential	\$1,000.00	\$2,500.00
Non-Residential	\$2,000.00	\$5,000.00

K. Temporary Construction Trailer \$100.00 per six-month period  
(Permit may be renewed at the option of the Township for each six-month period)

<u>L. Grading Permit/Stormwater Management Review</u>	Fee	Escrow*
Grading Plan with no required SWM	\$250.00	\$800.00
Grading Plan with Simplified SWM	\$300.00	\$1,200.00
Grading Plan with Engineered SWM	\$300.00	\$2,000.00
Grading Plan with SWM for new home construction not part of an active subdivision	\$500.00	\$2,500.00
Grading Plan with SWM for new home construction part of an active subdivision	\$300.00	\$500.00

\*The application includes the establishment of an Escrow Account. The Escrow Account covers the expenses which may include paid engineering, legal, site design, traffic design, landscaping, street lighting, and any other consultant necessary. Escrow amounts shall be established in accordance with this Resolution. Unused funds within the Escrow Account shall be returned to the applicant eighteen (18) months after completion of the project/development, upon written cancellation of the project/development, or upon approval by the Board of Supervisors of the refund.

M. Penalty for Misrepresentation Applicable Permit Fees Doubled

N. Flood Plain Determination Review \$100.00 plus Standard hourly fees of  
Township Engineer

(For new construction, the township engineer shall be included in the review of the request only if deemed necessary at the sole decision of the Zoning Officer)

O. Storage Units placed on-site (PODS, dumpsters, or similar) \$100.00  
(Only where approved in accordance with the Zoning Ordinance and for a maximum of 30 days)

P. Soliciting  
A solicitation permit is required prior to engaging in any form of sale, solicitation, or order taking for any good or service from any resident of Bethel Township at the home or property of such resident of Bethel Township.  
Annual Solicitation Registration \$300.00 per year

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**Part 3 Road Occupancy and Street Opening Permits**

All Fees referenced within this section shall be doubled if the project is started without the applicable Permits and/or Approvals.

**A. Road Openings**

Road openings and excavations in any Township highway, roadway, right-of way, public ally, sidewalk, curb, footpath or bike path, having an improved or unimproved surface \$200.00 for up to 20 lf

Openings greater than 20 linear feet \$200.00 plus \$1.00 per lf over 20 lf

**B. Installation of New Driveway and Alteration of Existing Driveways** \$200.00 per driveway

**C. Roadway Frontage/Storm Drainage Improvement Permit (Grading Permit)**  
Permit Fee \$250.00

**D. Replacement of Utility Poles** \$100.00 per pole with a minimum fee of \$30.00

No Permit within Section 3 shall be issued by the Zoning Officer without written approval of the Township Engineer.

At the time of Application for any Item identified within Part 3, the applicant shall execute a Professional Services Agreement with the Township. The Agreement includes the establishment of a Professional Services Escrow Account. The Escrow Account covers the expenses of the Township for advisory services in reviewing the application and costs associated with necessary inspections. The Escrow amount shall be established by the Zoning Officer on a case-by-case basis but shall not be less than \$1,000.00. Unused funds within the

Escrow Account shall be returned to the applicant eighteen (18) months after completion of the project/development, upon written cancellation of the project/development, or upon approval by the Board of Supervisors of the refund.

The Professional Services Escrow Account funds shall be replenished within fifteen (15) days when they are depleted to fifty percent (50%) of the original amount. The applicant shall establish, at the time of substantial completion, a maintenance bond for the entire cost of any roadway restoration. This bond shall be in effect for a period of not less than eighteen (18) months.

Final approval will not be granted for any Road Opening Application, Driveway Application, or Roadway Frontage/Storm Drainage Application until the final wearing course is installed and inspected, the site is final graded and seeded, and written approval of the Township engineer has been received by the Township.

**All fees referenced within the following sections, including Building, Mechanical, Plumbing, Fire Protection and Hazardous Equipment, and Electrical Permit Applications, shall be doubled if the project is started without the applicable permits and/or approvals.**

Use Groups - In association with the referenced fees, the Use Group designation is derived from the ICC International Building Code. R-3 refers to occupancies where the occupants are primarily permanent in nature and not classified as Group R-1, R-2, R-4 or I. R-4 refers to buildings and structures for more than 5 but not more than 16 persons, excluding staff, who reside on a 24-hour basis in a supervised residential environment and receive custodial care. All other Use groups refers to the following Use Groups; A-1, A-2, A-3, A-4, A-5, B, E, F-1, F-2, H-1, H-2, H-3, H-4, I-1, I-2, I-3, M, R-1, R-2, S-1, S-2, and U.

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**Commonwealth of Pennsylvania UCC Fee**

As prescribed by the Commonwealth of Pennsylvania Department of L&I

Plus \$5.00 per discipline

**Part 4 Building Permit Applications**

Gross Floor Area (GFA) – In association with the referenced fees, the Gross Floor Area shall be defined as the following; the total square feet of all floors within the perimeter of the outside walls, including basements, bays, cellars, attached garages, roofed patios, breezeways and covered walkways, halls, mechanical/utility areas, restrooms, stairs, stair towers, halls, covered decks, and attics and crawl spaces having a minimum headroom of six feet (6'-0"). Attics and crawl spaces having minimum headroom of less than six feet (6'-0") are not included within the GFA.

All building permit applications that are assigned a fee based on a percentage of construction cost, including but not limited to alterations, additions, new construction, renovations, and roofing, shall contain a signed contract between the owner and the contractor showing the agreed upon estimate of labor, materials, and construction costs of the proposed project. If the Building Code Official determines that the submitted estimate of construction cost is inaccurate compared to the most recent edition of ICC Building Valuation Data Table ("ICC Valuation"), ICC Valuation shall be used to calculate the construction cost used to price the fee for the building permit.

**A. New Construction and Additions**

Use Groups R-3 and R-4

\$600.00 plus \$0.50 per sf of Gross Floor Area

All other Use Groups

\$600 plus 2.00% of construction cost  
Minimum Fee \$5,000

**B. Alterations/Fit-out of Existing Space**

Use Groups R-3 and R-4

2.00% of construction cost up to \$10,000  
plus 1.50% of const. costs after \$10,000  
Minimum Fee \$75.00

All other Use Groups

\$250.00 plus 2.00% of construction cost  
Minimum Fee \$250.00

**C. Demolition**

Use Groups R-3 and R-4

\$5.00 for each \$1,000.00 of costs with a  
Minimum Fee of \$100.00

All other Use Groups

\$100.00 for the first 1,000 sf plus \$10.00  
for each 100 sf thereafter with a minimum  
fee of \$100.00.

**D.1. Accessory Structures (Not associated with agricultural uses)**

Uncovered Decks or Patios

\$0.50 per sf with a minimum fee of \$200.00

(Individual applications for covered decks and covered patios shall be classified as an addition. Patios that utilize interlocking pavers and do not require the placement of a foundation and/or frost wall shall require a Zoning Permit only.)

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Detached Garages, Pole Barns, and Temporary Buildings (200 sf or larger) See Section 4(A)  
Sheds one hundred square feet or less (<100 sf) require a Zoning Permit only.  
Sheds over one hundred square feet (>100 sf) \$175.00

D.2. Accessory Structures (Associated with approved agricultural uses)

Barns, animal sheds, and similar structures when associated with properties identified as having an approved Agricultural Use as the primary Use. \$125.00 plus \$0.25 per sf

E. Use and Occupancy Certificate (New construction and changes in existing Use and Occupancy)

Each individual unit requires a Use and Occupancy Certificate (ex. residential units, multiple family dwelling units, condominium units, and similar facilities that have separate and distinct individual units.)

Use Groups R-3, R-4, Additions, Pools, and Detached Accessory Uses	\$150.00 per dwelling unit
All other Use Groups (New Structure)	\$300.00 per unit
All other Use Groups (Fit-out/Renovations)	\$200.00
Temporary Use and Occupancy Certificate for New Construction	\$200.00 per unit in addition to other applicable costs
Rental Use and Occupancy Certificate	
Use Groups R-3 and R-4	\$150.00
All other Use Groups	\$200.00
Copy of Use and Occupancy Certificate or Letter	\$30.00 per copy after original is issued
Reissued Certificate with Change of Buyer or Renter Prior to Occupying	\$30.00

F. Roofing 3% of Construction Cost  
Minimum Fee \$150.00

G. Egress Window (Including Plan Review) \$200.00

H. Hot Tub (Including concrete pad) \$100.00

I. Swimming Pools  
Aboveground/In ground \$30.00 for the first \$1000.00 of construction cost plus \$10.00 for each additional \$1000.00 of construction cost, or portion thereof, with a minimum fee of \$150.00

Pool Barrier (Including Plan Review) \$100.00

J. Blasting Permit \$250.00 per day  
Blasting Permit approval shall be issued by Zoning Officer after review by Building Inspector, Fire Marshal, and Township Engineer.

K. Storage Tanks (Non-Residential Aboveground/Underground)  
Tanks not associated with residential heating or cooking operations.

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Tank Installation (Aboveground/Underground)  
0 to 10,000 Gallons

Gallons x \$0.05  
Minimum Fee \$100.00

Greater than 10,000 Gallons

Gallons x \$0.05  
Minimum Fee \$100.00

Tank Removal (Underground)

\$100.00 per tank

Copies of soil and water test results, disposal ticket and closure report shall be provided to the township.

L. Storage Tanks (Residential Aboveground/Underground)

Oil/Propane tanks specifically associated with residential heating or cooking operations.

Tank Installation (Aboveground/Underground)  
0 to 1,000 Gallons

Gallons x \$0.05  
Minimum Fee \$75.00

Greater than 1,000 Gallons

Gallons x \$0.05  
Minimum Fee \$75.00

Tank Removal (Underground)

\$100.00 per tank

Copies of soil and water test results, disposal ticket and closure report shall be provided to the Township.

M. Fireplaces

Masonry Fireplaces

\$200.00

Pre-manufactured fireplace

\$200.00

Wood Stoves

\$200.00

Insert

\$200.00

N. Elevators

\$100.00 each

Certificate of approval from PA Department Labor and Industry shall be provided to the Township.

O. Industrialized Housing (Mobile Home) Units Installation

Permanent Residential

\$150.00 per unit

Temporary Residential

\$50.00

(When associated with an application for a single-family detached dwelling. Permit may be renewed at the option of the Township each six-month period; Each period shall be an additional application.)

P. Television Satellite Dish

\$100.00

(Dish shall be located within the building envelope and shall be greater than three feet (3'-0") in diameter)

Q. Solar System (where structural modifications are required to existing structures)

\$100.00

R. Accessibility Improvements/Review

\$200.00

S. Miscellaneous Renovations

3% of Construction Cost

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Includes all applications not covered elsewhere within this Resolution.

Minimum Fee \$200.00

T. Professional Services Agreement for Individual Lots

Individuals improving or developing a single lot, after subdivision has taken place, shall execute a Professional Services Agreement with the Township to cover all miscellaneous costs incurred with their project.

The Agreement includes the establishment of a Professional Services Escrow Account. The Escrow Account covers the expenses of the Township for advisory services in reviewing the application. Escrow amount shall be established on a case-by-case basis. Unused funds within the Escrow Account shall be returned to the applicant eighteen (18) months after completion of the project/development, upon written cancellation of the project/development, or upon approval by the Board of Supervisors of the refund. The Professional Services Escrow Account funds shall be replenished within fifteen (15) days when they are depleted to fifty percent (50%) of the original amount.

U. Contractor Registration

Required for all construction projects undertaken within the Township including new construction, remodeling, alterations, and renovations. In addition to the General Contractor, all subcontractors employed by the builder and General Contractor are also required to be registered, including but not limited to concrete, masonry, plumbing, HVAC, electrical, framing, roofing, sprinkler, and landscaping contractors. Registration is for identification and insurance verification purposes only and is not meant to attest to the competency of any contractor or subcontractor.

Annual Registration	\$100.00 per year
Change of contractor after permits have been issued (per contractor)	\$75.00

V. Plan Review (NON-REFUNDABLE)

Residential Use Groups R3 and R4	
New Construction	\$300.00
Additions/Alterations/Fit-out of Existing Space	\$150.00

Non-Residential (All other Use Groups)	
New Construction	\$1,000.00
Additions	\$500.00
Alterations/Fit-out of Existing Space	\$300.00

Re-Review after comment letter or change of scope	
Use Groups R-3 and R-4	\$100.00
All other Groups	Determined on a case-by-case basis by the Bethel Township Building Code Official

Expedited Plan Review (Only Building, Plumbing, Mechanical, and Electrical after approvals from all other agencies, if applicable)	Double fee of regular plan review
--	-----------------------------------

W. Inspections

Initial inspection and one re-inspection are included in the price of the permit.  
Re-inspection at second fail

Use Groups R-3 and R-4	\$100.00
All other Groups	\$150.00

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If the township determines that the permitted work is of sufficient magnitude or importance to warrant more than the inspections included in the permit fee, the permittee shall be charged for additional salary and overhead expenses at a rate of \$100.00 per hour (minimum one hour) during regular business hours.

X. Project Cancellation

When a project is cancelled, permit fees in an amount of \$100.00 or less shall not be refunded in full. When a project is cancelled, permit fees in an amount in excess of \$100.00 shall be refunded minus the itemized administrative costs for work completed concerning the review of the permit. The administrative fees shall include a rate of \$25.00 per hour for administrative review, a rate of \$90.00 per hour for professional/technical review, and the \$5.00 UCC fee.

**Part 5 Mechanical Permit Applications**

A. Replacement of Existing Equipment (In kind)

Units utilizing an existing chimney and/or vent pipe to have the existing chimney and/or vent certified by a qualified professional specializing in certification of chimneys and vents with written evaluation provided to the Township.

Existing Heater (Gas, Electric, Oil) or Air Conditioning Unit/Condenser Use Groups R-3 and R-4	\$200.00 minimum with an additional \$50.00 per each additional unit
All other Use Groups	\$150.00
Mini Split HVAC Ductless Unit (Includes up to 2 Heads and 1 Condenser)	\$200.00
Chimney Liner	\$200.00
Free Standing Wood Stove with Chimney	\$200.00
Fireplace Insert	\$200.00

B. New Construction (Equipment Installation)

Heater (Gas, Electric, Oil) or Air Conditioning Unit/Condenser	\$150.00 for the first \$1,000 of construction cost plus \$25 for each additional \$1,000 of costs with a minimum fee of \$150.00 (each)
--	--

C. Alterations to Existing HVAC Systems or Generators

Gas line, Exhaust fan, Exhaust/Make-up Air Use Groups R-3 and R-4	\$200.00
All other Use Groups	\$200.00 up to 2" \$200.00 2" and over

D. Exhaust or Make-up Air (Fans)

Use Groups R-3 and R-4	\$100.00
All other Use Groups	\$250.00

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E.	<u>Commercial Kitchen Exhaust System</u>	\$350.00
F.	<u>Residential Kitchen Hood with Make-up Air 400 CFMs and above</u>	\$200.00

## **Part 6** Plumbing Permit Applications

Prior to a Plumbing Permit being issued, the applicant is required to present to the Township written proof that the Sewer Authority has certified that fees have been paid in full, where applicable.

### A. New Construction and Alterations

Use Groups R-3 and R-4	\$200.00 for first seven (7) fixtures \$25.00 for each additional \$200.00 Min. per new dwelling unit
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All other Use Groups	\$200.00 for first seven (7) fixtures \$25.00 for each additional \$200.00 Min. per new dwelling unit within Multi-family Facilities \$200.00 Min. for new systems within all other Use Groups
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### B. Gas Line

Use Groups R-3 and R-4	\$200.00
All other Use Groups	\$200.00 up to 2" \$200.00 2" and over

### C. Hot Water Generator/Domestic Water Heater or Coil

(New or Replacement)	
Use Groups R-3 and R-4	\$200.00
All other Use Groups	\$200.00

D.	<u>Boiler to Potable Water Tie-In (All Use Groups)</u>	\$200.00
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### E. Lawn Sprinkler System to Potable Water Tie-in (including backflow preventer)

Connections to the potable water system may only be performed by a registered master plumber.

Use Groups R-3 and R-4	\$75.00
All other Use Groups	\$75.00

### F. Fire Sprinkler System to Potable Water Tie-In

Connections to the potable water system may only be performed by a registered master plumber.

Use Groups R-3 and R-4	\$75.00
All other Use Groups	\$75.00

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# BETHEL TOWNSHIP

*Delaware County Pennsylvania*

ESTABLISHED 1683

Chuck Dennie, PE  
CHAIRMAN

Stephanie DerOhannessian, MB  
VICE-CHAIR

Dr. Eileen Ming, MPH, Sc.D.  
SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

G. Solar System to Potable Water Tie-In

Connections to the potable water system may only be performed by a registered master plumber.

Use Groups R-3 and R-4	\$75.00
All other Use Groups	\$75.00

H. Circulators Pumps & Sump Pumps (All Use Groups)

Under 2 H.P.	\$65.00
2 H.P. to 6 H.P.	\$75.00
6 H.P. and Greater	\$100.00

I. Sanitary Sewer and Water Laterals

New Construction

R3 and R4 Uses Sanitary Sewer Lateral	\$200.00
R3 and R4 Uses Water Lateral	\$200.00
All other Uses Sanitary Sewer Lateral	\$200.00
All other Uses Water Lateral	\$200.00

Repairs or Replacement of Existing

R3 and R4 Uses Sanitary Sewer Lateral	\$200.00
R3 and R4 Uses Water Lateral	\$200.00

All other Uses Sanitary Sewer Lateral	\$200.00
All other Uses Water Lateral	\$200.00

J. Interceptors

All interceptors shall be inspected by the Township Engineer and are to be associated with a Land Development Application with an associated approved Developers Agreement.

<u>K. Industrialized Housing (Mobile Home) Units</u>	\$150.00 per unit
--	-------------------

<u>L. Sewage Holding Tank</u>	\$150.00
-------------------------------	----------

At the time of the Sewage Holding Tank Application the applicant shall execute an Operation and Maintenance Agreement with the Township.

M. On-Site Systems

New Systems	\$300.00 plus \$100.00 per SEO Field Inspection
Modifications to Existing Systems	\$200 plus \$100.00 per

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SEO Field Inspection

- N. Sanitary Sewer Rental Fee, Connection Fee, Customer Facility Fee, or Certification Fee  
Refer to Sewer Authority Fee Schedule

**Part 7 Fire Protection and Hazardous Equipment**

A. Fire Suppression and Detection

1 to 20 Sprinkler Heads or Smoke/Heat Detectors	\$200.00
21 to 100 Sprinkler Heads or Smoke/Heat Detectors	\$500.00
101 to 200 Sprinkler Heads or Smoke/Heat Detectors	\$1,000.00
200 to 400 Sprinkler Heads or Smoke/Heat Detectors	\$1,500.00
401 and greater Sprinkler Heads or Smoke/Heat Detectors	\$2,000.00

B. Plan Review Cost

In addition to the above referenced per head costs, the applicant shall pay the Township for the actual costs of Plan Review incurred for engineering and/or third-party plan review of the application for each system proposed. Additional outside Plan Review shall be at the sole discretion of the Building Inspector, Zoning Officer, or Township Engineer (Minimum fee of \$145.00).

- C. Non-Residential Kitchen Hood Suppression System \$350.00

- D. Fire Report from Fire Marshal \$50.00 per copy

E. Annual Inspection in association with the Fire Safety and Emergency Equipment Inspection Program

<u>Singly Occupancy</u>	
Up to 10,000 sf	\$200.00
Over 10,000 sf	\$400.00
<u>Multiple Occupancy</u>	
Common Space	\$200.00
Per Tenant (<= 10,000 sf)	\$100.00
Per Tenant (> 10,000 sf)	\$200.00

- F. All other Inspections, not referenced herein, performed by Building Inspector, Fire Inspector and/or Fire Marshal  
Inspection Cost \$100.00 per hour, 1 hour minimum

- G. Fireworks Permit \$50.00  
Fireworks Permit shall be issued by Zoning Officer after review by Fire Marshal.

**Part 8 Electrical Permits**

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A. New Construction and Alterations

I. Use Groups R-3 and R-4

Service – Meter Equipment

100 Amps/200 Amps	\$100.00
400 Amps (320 Amps)	\$150.00

Swimming Pools

Pool Bonding	\$100.00
Pool Deck Bonding	\$100.00
Final Pool Inspections	\$100.00
Above Ground Pools and Hot Tubs	\$125.00

Temporary Services

200 Amps or less	\$100.00
Over 200 Amps	\$150.00

Residential (Entire Dwelling Unit – Service, Rough & Final included)

Single Family Dwelling 200 Amps and under	\$200.00
Single Family Dwelling over 200 Amps	\$250.00

Residential Additions/Renovations (Rough and Final) \$175.00

HVAC Wiring \$75.00 for one unit (\$10.00 each additional unit)

Septic Pumps/Well Pumps \$100.00

Electrical Vehicle Charging System \$100.00

Miscellaneous Inspections \$100.00

Residential Signaling Systems, Smoke/Fire Alarms, Security Systems

System inspection including 25 devices	\$100.00
Each additional 25 devices or portion thereof	\$25.00

Residential Emergency Generators

Under 22 kW	\$125.00
22 kW and over	\$175.00

Residential Solar Installation

10 kW or less	\$200.00
Each additional kW over 10 kW	\$20.00

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Battery backup \$75.00

**Residential Notes:**

1. The Prices referenced above typically include plan review and rough and final inspections.
2. One re-inspection is included in above prices.

Commercial – 1% of total cost of job.

<u>2. Miscellaneous Non-Residential Inspections</u>	
<u>Cell Sites – Services and Equipment</u>	\$200.00
<u>Electric Signs</u>	\$100.00
<u>Parking Lot Poles</u>	
First five fixtures	\$150.00
Each additional fixture	\$7.00
<u>Non-Residential Signaling Systems, Fire Alarms, Security Systems</u>	
System inspection including 25 devices	\$200.00
Each additional 25 devices or portion thereof	\$20.00

3. Commercial, Industrial and Institutional Electrical Inspections

The following is based on the total cost of the electrical portion of the construction project including tele/data and security wiring.

1% per \$1,000 Minimum Fee \$150

**Part 9 Administrative**

All construction permits are subject to an administrative fee. \$100.00  
 Returned checks. \$25.00 plus any bank fees incurred.

**Part 10 Board of Health Department Permits**

In addition to the Use and Occupancy Certificate issued by the BCO, a Board of Health License is required prior to the opening of any business or establishment serving food. A copy of the initial health license approval must be submitted to the township prior to the issuance of a Certificate of Occupancy. All businesses serving food are to be inspected annually by the Delaware County Board of Health Officer.



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SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

RESOLVED this 5th day of January 2026.

**Bethel Township Board of Supervisors**

---

Chairman

Attest:

---

William Addison  
Township Manager



ESTABLISHED 1683

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**BETHEL TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA  
RESOLUTION No. 2026 –05  
2026 Real Estate Taxes: Establishing a Tax Levy**

**A RESOLUTION OF BETHEL TOWNSHIP, DELAWARE COUNTY,  
PENNSYLVANIA ESTABLISHING THE TOWNSHIP TAXES 2026.**

**BE IT RESOLVED**, that on this 6th day of January 2026 the Board of Supervisors of Bethel Township, Delaware County, Pennsylvania, does hereby ESTABLISH a Tax Levy for the year 2026 as follows:

1. THAT A TAX BE, AND THE SAME IS HEREBY LEVIED, for general purposes, on all real property within Bethel Township, Delaware County, Pennsylvania, subject to taxation for the fiscal year 2026, in the sum of 1.373 mils. 1.373 mils is the equivalent of 13.73 cents per hundred dollars of assessed valuation.
2. THAT THE TAX shall be calculated at the following rates:
  - 0.839 mils for Bethel Township general purposes;
  - 0.086 mils for Fire Apparatus
  - 0.361 mils for EMS Services;
  - 0.027 mils for Rachel Kohl Community Library;
  - 0.033 mils for the Special Road Fund
  - 0.004 mils for Recreation
  - 0.023 mils for Fire Hydrants.
3. THAT A TAX BE, AND SAME IS HEREBY LEVIED, on all transfers of real estate within Bethel Township during fiscal year 2026 in the sum of one half (1/2) of one percent of the gross consideration of the sale of said real estate being transferred.
4. THAT ANY RESOLUTION conflicting with this Resolution be and the same is hereby REPEALED insofar as the same affects this Resolution.



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SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**RESOLVED** this 5<sup>th</sup> day of January 2026.

**BETHEL TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Chair

**Attest:**

\_\_\_\_\_  
**William Addison**  
Township Manager



ESTABLISHED 1683

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**BETHEL TOWNSHIP**  
**Delaware County, Pennsylvania**  
**Resolution No. 2026-06**

**Emergency Management Coordinator Mutual Aid**

**Whereas**, pursuant to 35 P.S. § 7502, each Pennsylvania local municipality has a single Emergency Management Coordinator ("EMC");

**Whereas**, EMCs are mandated to have certain statutory qualifications and training;

**Whereas**, this Board desires to enter into an intermunicipal agreement with the other municipalities party to Exhibit "A" to provide mutual aid in the event that the Bethel Township EMC is unavailable during an emergency event in the Township, or the scope of an emergency event is so grand that it would be beneficial for the Bethel Township EMC to have additional qualified personnel provide emergency management aid;

**Whereas**, this Board deems it in the best interest of its residents and those of its neighboring municipalities for the Bethel Township EMC to be available to provide aid in analogous situations in such neighboring municipalities;

**Whereas**, Bethel Township and the municipalities party to Exhibit "A" have worked to create the intermunicipal agreement set forth on that Exhibit to articulate the parameters for EMC mutual aid among those municipalities; and

**Whereas**, pursuant to 53 Pa.C.S.A. § 2305, Pennsylvania municipalities have the power to enter into intergovernmental cooperative agreements by either ordinance or resolution.

**Now, therefore, be it Resolved** that the Township is hereby authorized to enter into the Emergency Management Coordinator Mutual Aid Agreement (the "Agreement") set forth at Exhibit "A."

**Be it further Resolved** that the Chairman is hereby authorized to execute the Agreement on the Township's behalf.

**Resolved** this 5th day of January 2026.

[EXECUTION TO FOLLOW]

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**BETHEL TOWNSHIP BOARD OF SUPERVISORS**

---

Chair

Attest:

---

William Addison  
Township Manager

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## **EMERGENCY MANAGEMENT COORDINATOR MUTUAL AID AGREEMENT**

THIS MUTUAL AID AGREEMENT (“Agreement”), made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and among the Delaware County, Pennsylvania municipalities of Bethel Township, Brookhaven Borough, Chadds Ford Township, Chester Heights Borough, Concord Township, Edgmont Township, Thornbury Township, and Middletown Township (the foregoing are each a “Municipality” and collectively the “Municipalities”)

### **BACKGROUND**

**WHEREAS**, each of the Municipalities is a municipal corporation duly existing under the laws of the Commonwealth of Pennsylvania, and each Municipality is a political subdivision of the Commonwealth of Pennsylvania (the “Commonwealth”); and

**WHEREAS**, each Municipality is responsible for the health, safety, and welfare of its residents; and

**WHEREAS**, each Municipality is empowered by the Commonwealth to enter into contracts to provide adequate levels of emergency services for the maintenance and protection of its citizens, and

**WHEREAS**, each Municipality aims to enter into this Agreement to establish the provision of Emergency Management Coordinator(s) (each referred to individually as an "EMC" and collectively as the "EMCs") and/or emergency management appointed staff, as designated by the Municipality, in the event of a local disaster or other emergency; and

**WHEREAS**, each Municipality, in accordance with the provisions of Pennsylvania Act 35, specifically Section 7504 of Title 35 [35 Pa. C.S. § 7504], seeks to enhance their emergency management resources and enters into this Agreement to strengthen their collective capabilities through EMCs and their designated staff.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, each of the Municipalities hereto, for themselves, their successors, and assigns, hereby covenant and agree as follows:

1. Definitions.

A. “Aid and Assistance” shall include, the provision of EMC and/or emergency management appointed staff, as designated by the Municipality, specifically in response to local disasters or emergencies.



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B. “Authorized Representative” shall mean an official of a Municipality party to this Agreement, who has been authorized, in writing, by that Municipality pursuant to the terms of this Agreement, to request, offer, or provide aid and assistance under the terms of this Agreement, strictly limited to emergency management functions through EMCs or designated staff.

C. “Emergency Event” shall mean the occurrence or imminent threat of widespread or severe damage, injury, loss of life or property, including those resulting from a natural event or series of natural events, environmental hazmat incidents, utility interruption, pandemic, explosions, fires, collapses, or any other incident which directly affects public safety and falls under the jurisdiction of emergency management staff.

D. “Employee” shall refer specifically to the EMC and/or emergency management appointed staff, as designated by the Municipality.

E. “Provider” shall mean a Municipality that has received a request to furnish EMCs and/or appointed emergency management staff as aid and assistance to the party in need (“Recipient”).

F. “Recipient” shall mean a Municipality receiving aid and assistance in the form of EMCs and/or emergency management appointed staff from another Municipality.

2. Obligation for Mutual Aid and Assistance. Provision of EMC Aid and Assistance – Pursuant to the terms and conditions set forth in this Agreement, each of the Municipalities may provide each other with aid and assistance in the event of a local disaster or emergency. It is mutually understood that each Municipality’s foremost responsibility is to its own citizens. This Agreement shall not be construed to impose an absolute obligation on any Municipality to provide aid and assistance. Accordingly, when aid and assistance have been requested, a Municipality may deem itself unavailable to respond and shall so inform the Municipality making the request.

3. Procedures for Requesting Aid and Assistance. Requests for aid and assistance shall be made by contacting the Delaware County 911 Center through its established activation protocols and procedures.

4. Designation of Authorized Representative. Each Municipality shall designate one (1) or more Authorized Representatives. Such designation shall be communicated, in writing, to the other Municipalities upon the execution of this Agreement. Such designation may be amended at any time by a Municipality with timely written notice provided to each party Municipality.



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5. Supervision and Control. The Provider shall designate one (1) or more EMCs and/or emergency management staff for the purpose of providing aid and assistance. The Recipient shall act as the lead EMC and shall have the responsibility for coordination of the emergency event.

6. Period of Service; Renewability; Recall. The terms regarding the duration of service, renewability, and recall of EMCs or appointed emergency management staff shall be determined on a case-by-case basis and clearly communicated between the Recipient and the Provider before aid and assistance are provided. If the Provider's personnel need to be recalled, appropriate notice shall be given to the Recipient unless circumstances make such notice impracticable.

7. Reimbursement. Except as otherwise provided in the following provisions as set forth in this section, it is understood that Recipient shall reimburse Provider for the following costs and expenses as a result of providing aid and assistance to Recipient.

A. Personnel – Recipient shall be required to reimburse the Provider a flat rate of \$25.00 per hour, including travel time to and from the emergency event.

B. Mileage – Recipient shall pay for mileage reimbursement for travel to and from the emergency area and any required travel during the emergency event.

8. Record Keeping. Records related to EMCs and/or appointed emergency management staff's hours, expenses, and mileage shall be maintained and provided in detail for reimbursement.

9. Rights and Privileges. Whenever Provider's employees are rendering aid and assistance pursuant to this Agreement, such employees shall remain the responsibility of the Provider and take direction from the Recipient's Authorized Representative, unless otherwise directed, performing their duties within the geographic limits of the Recipient.

10. Insurance Coverage. Insurance coverage shall be provided in accordance with the terms as set forth in this section.

A. Workers' Compensation – Recipient shall not be responsible for reimbursing any amounts paid or due as benefits to Provider's employees due to personal injury or death occurring during the periods of time such employees are engaged in the rendering of aid and assistance under this Agreement. It is mutually understood that Recipient and Provider shall be responsible for payment of such workers' compensation benefits only to their own respective employees.



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B. Indemnification – To the extent that immunity does not apply, each Municipality shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what kinds of insurance, and in what amounts, it should carry. Each Municipality understands and agrees that any insurance protection obtained shall in no way limit its financial responsibility under this Agreement.

C. Liability Insurance – Each Municipality agrees to furnish adequate Liability Insurance.

11. Modification of Agreement. This Agreement may be modified subject to the following provisions in this section.

A. Content Modifications – Modifications to the content of the Agreement may be made subject to review and mutual consent by the Municipalities and accepted and no later than December 1<sup>st</sup> of each year – ensuring time for formal approval by elected officials.

B. Addition of Municipalities – Additional municipalities may become parties to this Agreement upon the approval of the existing Municipalities and written acceptance and execution of this Agreement.

12. Term. This Agreement shall be for a term of one (1) year from the date of execution by all Municipalities, unless renewed or terminated in accordance with the provisions in this section.

A. This Agreement may be extended for an additional one (1) year term subject to written agreement of the parties hereto.

B. Any Municipality may terminate its participation in this Agreement upon thirty (30) days' written notice to the other Municipalities. Termination by one (1) Municipality shall not terminate this Agreement as to the remaining Municipalities.

C. This Agreement shall terminate in the event that a majority in number of the Municipalities shall determine in writing to terminate the Agreement.

D. Termination shall not affect the obligation of any terminating Municipality to reimburse another Municipality(ies) for the costs and expenses of rendering aid and assistance incurred prior to the effective date of termination.



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E. Upon withdrawal of a Municipality, no aid and assistance shall be provided to the withdrawing Municipality by any other Municipality pursuant to this Agreement after the effective date of termination. However, nothing herein shall prevent a Municipality from providing aid and assistance to the withdrawing Municipality under separate terms and conditions as mutually agreed upon by the parties.

13. Adoption. This Agreement shall be adopted and authorized by each of the Municipalities by official action before it becomes effective. A fully executed copy of the Agreement shall be provided to each Municipality.

14. Severability. Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement. In the event that any parties to this Agreement have entered into other mutual aid and assistance agreements, those parties agree that, to the extent a request for aid and assistance is made pursuant to this Agreement, those prior agreements are superseded by this Agreement.

15. Counterpart Execution. This Agreement may be executed in one (1) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed on signature pages exchanged by facsimile or other electronic means, in which event a Party shall promptly deliver to the other party such number of original executed copies as the others may reasonably request.

16. Effective Date. This Agreement shall take effect upon its execution by the last of the parties hereto.

IN WITNESS WHEREOF, the said Municipalities hereunto set their hands and seals the day and year above written.



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\*\*\*SIGNATURE PAGES TO FOLLOW\*\*\*

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**BETHEL TOWNSHIP, DELAWARE COUNTY**

**ATTEST:**

**TOWNSHIP OFFICIAL:**

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

(Township Seal)



519 Swede Street • Norristown, PA 19401  
[REDACTED]

SEAN KILKENNY, ESQUIRE  
[REDACTED]

William Addison  
Bethel Township Manager

**RE: Kilkenny Law Solicitor Services for Bethel Township Planning Commission**

Dear Mr. Addison:

Please find the following informational materials detailing the exceptional legal services that Kilkenny Law could offer to Bethel Township as the Solicitor to the Bethel Township Planning Commission. As detailed therein, Kilkenny Law is a municipal law firm with an office in Media that has extensive experience dealing with townships, boroughs, and other municipal entities throughout the region that are similar in size and complexity to Bethel Township. We are confident that our municipal law experience, particularly our firm's representation of other similarly situated townships that have comparable land development and zoning issues, along with our responsiveness and attentiveness to the Planning Commission and Township staff's legal needs, would make Kilkenny Law the best suited to serve as the solicitor to Bethel Township Planning Commission. If selected, firm partner Alex Baumler would be the primarily responsible attorney to the Planning Commission.

Kilkenny Law has 12 municipal attorneys and 2 paralegals available to assist the Planning Commission, and we can draw upon our firm's collective experience and involvement from our forty other municipal clients to assist the Planning Commission with its unique challenges, land development applications, and zoning/SALDO proposals. Simply stated, Kilkenny Law's municipal law focus, and our depth of municipal attorneys and municipal clients, allows us to be more knowledgeable, experienced, efficient, cost-effective, and responsive than other firms. We can pass our tested, valuable experience onto the Planning Commission resulting in prompt, comprehensive work product for less legal fees and no conflicts.

Feel free to contact me at [REDACTED] should you have any questions. I thank you and the other Township officials for considering us for this opportunity to work with you.

Respectfully,

A handwritten signature in black ink, appearing to read 'S Kilkenny', written over a white background.

SEAN KILKENNY



ALEX J. BAUMLER, ESQ.

(484) 679-8156 | alex@skilkennylaw.com

Bar Admissions	Pennsylvania U.S. District Court for the Eastern District of Pennsylvania
Education	University of Pittsburgh School of Law, J.D. Kent State University, B.A.
Professional Associations	Member, Pennsylvania Municipal Authorities Association Member, Delaware County Bar Association Member, Montgomery County Bar Association Member, Chester County Bar Association Member, National Association of Bond Lawyer
Work History	<p>Alex is an accomplished attorney with a dedication to public service. In his practice Alex handles a wide variety of municipal, zoning, land use, open space, condemnations, subdivision and land development, tax claims and lien matters and real estate transactions for municipal and private clients in Chester, Delaware and Montgomery Counties. Alex also advises municipal clients on matters before the Pennsylvania Public Utility Commission and Department of Environmental Protection, and is experienced in performing a variety of municipal finance transactions, including, but not limited to, State and Federal loan, grant and bond programs.</p> <p>Alex earned his bachelor’s degree in political science from Kent State University and his juris doctor from the University of Pittsburgh School Of Law.</p>



12/18/2025

Bethel Township Board of Supervisors  
1092 Bethel Road  
Garnet Valley, PA 19060

Re: Letter of Interest – Bethel Township Planning Commission

Dear Chairman and Members of the Planning Commission and Board of Supervisors:

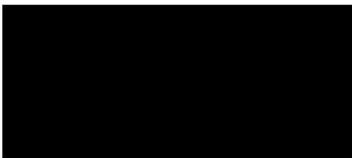
Please accept this letter as my formal expression of interest in being appointed to the Bethel Township Planning Commission. I am eager to support the Township in its review of subdivision and land development proposals and to help ensure plans are consistent with local ordinances, the Township's comprehensive planning goals, and the Pennsylvania Municipalities Planning Code.

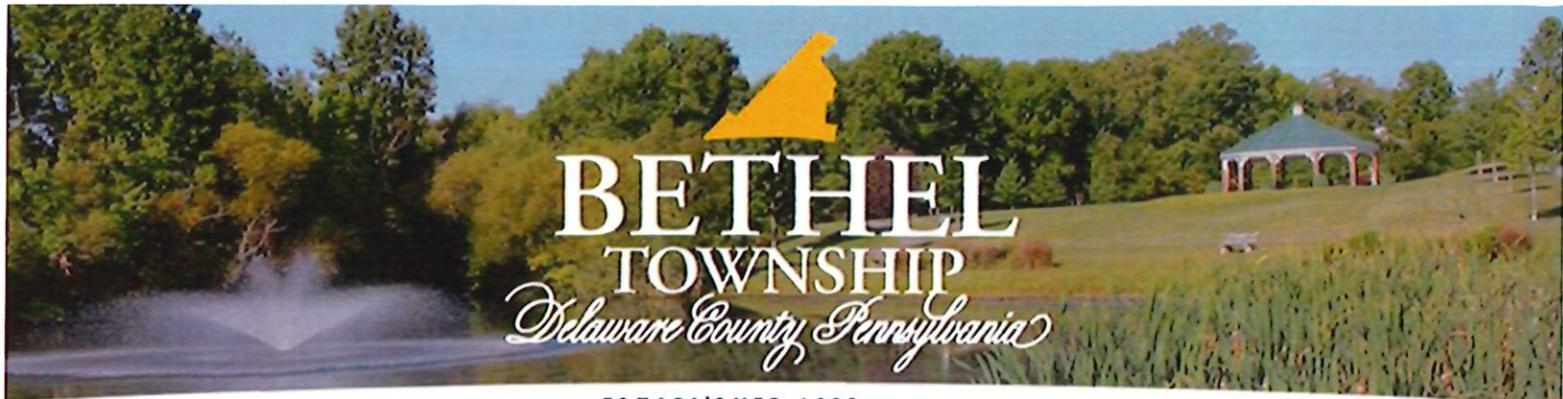
I am a Professional Engineer and currently serve as an Associate Vice President at [REDACTED] where I work as a Senior Bridge Engineer and Project Manager with nearly 25 years of transportation engineering and design experience. In my work, I routinely evaluate complex technical submissions, coordinate with public agencies and stakeholders, and deliver projects that must satisfy rigorous standards, documentation requirements, and multi-step review processes.

In addition, I lead [REDACTED] where my team integrates Digital Twins, GIS, and high-definition laser scanning to support planning, visualization, and decision-making. I have managed more than 500 digital twin projects, many tied directly to residential and commercial development approvals and line-of-sight/viewshed analysis, and I oversee 3D renderings and visual materials used for public engagement and visual impact assessments.

If appointed, I would bring an even-handed, detail-oriented approach to plan review; a strong appreciation for clear, transparent public process; and a commitment to helping Bethel Township grow thoughtfully while protecting community character and quality of life. Thank you for your consideration. I welcome the opportunity to discuss how I can contribute to the Planning Commission's work.

Sincerely,





ESTABLISHED 1683

Chuck Dennie, PE  
CHAIRMAN

Stephanie DerOhannessian, MB  
VICE-CHAIR

Dr. Eileen Ming, MPH, Sc.D.  
SUPERVISOR

Michael Davey, Esq.  
SUPERVISOR

Giovanna Iacono, PE, MBA  
SUPERVISOR

**OATH OF OFFICE**

**PAUL GRAYBEAL**

**AUDITOR**

I, Paul Graybeal, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of Bethel Township Auditor with fidelity.

And I do further swear (or affirm) that I am not knowingly a member with the specific intent to further the aims of any organization that advocates, the overthrow of the government of the United States or of this Commonwealth by force or violence or other unconstitutional means, or seeking by force or violence to deny other persons their rights under the Constitution of the United States or of this Commonwealth.

And I do further swear (or affirm) that I will not knowingly become a member with the specific intent to further the aims of such organization during the period that I am an Auditor of Bethel Township.

\_\_\_\_\_  
**Paul Graybeal**

Sworn to and subscribed before me  
Monday, January 5<sup>th</sup> 2026

\_\_\_\_\_  
Notary Public

Commission Expires \_\_\_\_\_

1092 Bethel Road • Garnet Valley, Pennsylvania 19060  
P: (610) 459-1529 | F: (610) 459-2921

WWW.BETHELTWP.COM

**Paul Michael Graybeal, CPA, CIA**



12/08/2025

**Bethel Township Board of Supervisors**  
1082 Bethel Road  
Garnet Valley, PA 19060

Bethel Township Board of Supervisors,

I am writing to express my interest in serving on the Bethel Township Board of Auditors. As a licensed Certified Public Accountant and Certified Internal Auditor with more than a decade of progressive experience in accounting, auditing, financial reporting, and internal controls, I am confident that I can contribute meaningfully to the Township's oversight and fiduciary responsibilities.

Throughout my career, I have managed and improved financial systems across both private and nonprofit organizations. In my current role as Controller for Applied Control Engineering, I oversee all accounting functions, administer the company's 401(k) plan, coordinate external financial and retirement plan audits, and ensure accuracy and compliance with GAAP and internal controls. I have also led initiatives to enhance financial processes, strengthen cash controls, and modernize accounting operations.

My background also includes significant experience in auditing and regulatory compliance. At The Children's Hospital of Philadelphia, I performed financial and operational audits and implemented continuous monitoring processes that improved departmental accountability. In other prior roles at Colfax Corporation and Flagship Credit Acceptance further strengthened my expertise in consolidated reporting, SEC filing support, tax compliance, and coordination with external auditors.

I believe strongly in the importance of transparency, stewardship of public resources, and maintaining sound financial governance. My combination of technical accounting knowledge, auditing experience, and practical leadership in financial operations uniquely positions me to serve effectively as a township auditor. I would welcome the opportunity to support Bethel Township by applying my skills to help ensure accurate financial reporting, proper controls, and responsible use of taxpayer funds.

Thank you for your time and consideration. I would be glad to provide any additional information you may need and look forward to the possibility of contributing to the Township in this capacity.

Sincerely,  
Paul Michael Graybeal

## Bethel Township Manager

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**From:** [REDACTED]  
**Sent:** Tuesday, December 23, 2025 1:40 PM  
**To:** Bethel Township Manager  
**Subject:** Vacancy Board  
**Attachments:** [REDACTED]

Bill,  
Thank you for the quick call earlier this month regarding submitting my attached resume for consideration for the Vacancy Board position with the Township. My delay in submitting is related to simultaneously starting a new job.

I look forward to being considered to support the residents of Bethel Township should the need arise.

Thank you and Happy Holidays.

Regards,  
Garrick.

[REDACTED]

[REDACTED]

## 2026 Board Meeting Schedule

Meeting Title	Meeting Type	Date	Day	Start Time	Location	Department / Board	Notes
Board of Supervisors Meeting	Regular Meeting	01/13/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	02/10/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	03/10/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	04/14/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	05/12/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	06/09/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	07/14/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	08/11/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	09/08/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	10/13/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	11/10/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	Regular Meeting	12/08/2026	Tuesday	6:30 PM	John L. Myers Building	BOS	
Board of Supervisors Meeting	ReOrg Meeting	1/4/2027	Monday	6:30PM	John L. Myers Building	BOS	
Planning Commission Meeting	Regular Meeting	01/07/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	02/04/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	03/04/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	04/01/2026	Wednesday	7:00 PM	John L. Myers Building	PC	* Passover starts*
Planning Commission Meeting	Regular Meeting	05/06/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	06/03/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	07/01/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	08/05/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	09/02/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	10/07/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	11/4/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Planning Commission Meeting	Regular Meeting	12/02/2026	Wednesday	7:00 PM	John L. Myers Building	PC	
Zoning Hearing Board Meeting	Regular Meeting	1/21/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	2/18/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	3/18/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	4/15/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	5/20/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	6/17/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	7/15/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	8/19/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	9/16/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	10/21/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	11/18/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Zoning Hearing Board Meeting	Regular Meeting	12/16/2026	Wednesday	7:00 PM	John L. Myers Building	ZHB	
Parks and Recreation	Regular Meeting	1/14/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	2/11/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	3/11/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	4/8/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	5/13/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	6/10/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	7/8/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	8/12/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	9/9/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	10/14/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	
Parks and Recreation	Regular Meeting	11/18/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	* Moved from 11/11-HOLIDAY*
Parks and Recreation	Regular Meeting	12/9/2026	Wednesday	7:00 PM	John L. Myers Building	P&R	

### Legend

	BOS
	Planning
	Zoning
	Parks & Rec