



**BETHEL TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA**

2021 Preliminary Budgets

Approved by the Board of Supervisors - November 10, 2020

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY GENERAL FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
Revenue			
301.000 · Real Estate Taxes			
301.100 · Real Estate Taxes			1,180,000.00
301.400 · Delinquent RE Tax Claim			10,000.00
301.600 · Interim Real Estate Taxes			5,000.00
Total 301.000 · Real Estate Taxes			1,195,000.00
310.000 · Local Tax Enabling Act			
310.100 · Real Estate Transfer Tax			310,000.00
Total 310.000 · Local Tax Enabling Act			310,000.00
321.000 · Business Licenses & Permits			
321.800 · Cable TV Franchise Fees			200,000.00
Total 321.000 · Business Licenses & Permits			200,000.00
331.000 · Fines			
331.100 · Court - District Magistrate			5,000.00
331.110 · Vehicle Code Violations			2,500.00
331.130 · State Police Fines			4,000.00
Total 331.000 · Fines			11,500.00
341.000 · Interest Earnings			
341.100 · General Fund Account Interest			6,000.00
341.150 · Zoning Hearing Board - Interest			5.00
341.500 · Payroll Account - Interest			5.00
Total 341.000 · Interest Earnings			6,010.00
342.000 · Rents & Royalties			
342.200 · Building Rent			7,824.00
Total 342.000 · Rents & Royalties			7,824.00
354.000 · State Capital & Operating Grants			
354.100 · County Liquid Fuels Funds			2,700.00
Total 354.000 · State Capital & Operating Grants			2,700.00
354.155 · Recycling/Act 101			
354.150 · Recycling - Act 101 Grant			10,000.00
Total 354.155 · Recycling/Act 101			10,000.00
355.000 · State Funding			
355.001 · PURTA Tax			1,500.00
Total 355.000 · State Funding			1,500.00
355.070 · Foreign Fire Insurance Tax Distrib.			
355.071 · Foreign Fire Insurance Tax Distribution			60,000.00
Total 355.070 · Foreign Fire Insurance Tax Distrib.			60,000.00

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY GENERAL FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
		361.000 · Charges for Services	
		361.100 · Engineering Fees/Legal - Reimb.	50,000.00
		361.300 · Prem./FinSub./LandDev.	500.00
		361.340 · Zoning Hearing Board Fees	8,000.00
		Total 361.000 · Charges for Services	58,500.00
		362.000 · Public Safety Revenue	
		362.100 · Police Special Duty	10,000.00
		362.110 · Police Reports	1,000.00
		362.410 · Building Permits	60,000.00
		362.420 · Electrical Permits	20,000.00
		362.425 · Mechanical Permits	6,000.00
		362.430 · Plumbing Permits	7,500.00
		362.450 · Use & Occupancy Permits	14,000.00
		362.460 · Land Disturbance Permits	4,000.00
		362.470 · Zoning Permits	5,000.00
		362.480 · Road Occupancy Permits	750.00
		362.486 · Sign Permits	250.00
		362.490 · Contractor Registrations	2,500.00
		362.515 · Rental & Commercial Inspections	1,000.00
		362.520 · Special Permits & Inspections	2,500.00
		362.521 · UCC Fees	1,500.00
		Total 362.000 · Public Safety Revenue	136,000.00
		365.000 · Health & Human Services	
		365.200 · Outside Health Officer Fees	8,500.00
		Total 365.000 · Health & Human Services	8,500.00
		367.000 · Culture & Recreation	
		367.002 · Parks & Recreation Activity Revenue	500.00
		367.210 · Amusement Park Ticket Sales	1,000.00
		Total 367.000 · Culture & Recreation	1,500.00
		390.000 · Other Financing Sources	
		380.000 · Misc. Revenue	500.00
		380.300 · Misc. Revenue - Restitution	500.00
		392.100 · Transfer from Fire Fund	51,715.99
		399.000 · Carry Forward Balance Revenue	214,514.01
		Total 390.000 · Other Financing Sources	267,230.00
		Total Revenue	\$ 2,276,264.00

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY GENERAL FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
Expense			
400.005 · General Gov't Expense			
	400.002 · Payroll Processing		7,500.00
	400.105 · Payroll - Elected Officials		12,500.00
	400.150 · Payroll Tax - Elected Officials		960.00
	400.210 · Office Supplies & Furniture		7,500.00
	400.250 · Copier/Printer Lease		3,500.00
	400.300 · Other Services and Charges		4,000.00
	400.420 · Dues & Subscriptions		2,500.00
	400.425 · DCATO Dues		150.00
	400.460 · DCATO Annual Dinner		900.00
	400.465 · PSATS Training & Development		10,500.00
Total 400.005 · General Gov't Expense			50,010.00
402.000 · Auditors/Financial Assistance			
	402.310 · Audit		14,000.00
	402.311 · Treasurer		72,000.00
	402.312 · Audit Committee		500.00
	402.350 · Treasurer Bonding		5,500.00
	402.400 · Cash Management Services		3,700.00
Total 402.000 · Auditors/Financial Assistance			95,700.00
403.000 · Tax Collection			
	403.100 · Payroll - Tax Collector		32,148.00
	403.150 · Payroll Tax - Tax Collector		2,572.00
	403.200 · Tax Collection - Supplies		5,500.00
	403.350 · Tax Collector Bonding		650.00
Total 403.000 · Tax Collection			40,870.00
404.000 · Solicitor/Legal Services			
	404.100 · Legal Services - Township		72,500.00
	404.150 · Legal Services - Reimbursable		5,000.00
Total 404.000 · Solicitor/Legal Services			77,500.00
405.000 · Twp Manager/Twp Assts.			
	405.100 · Payroll - Township Manager		102,000.00
	405.120 · Payroll - Asst. Township Manager		51,000.00
	405.150 · PR Tax - Mgr./Asst. Mgr.		12,240.00
	405.197 · Admin - Other Benefits		11,500.00
	405.500 · Manager Mileage		500.00
Total 405.000 · Twp Manager/Twp Assts.			177,240.00

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY GENERAL FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
		406.000 · Other General Government Admin	
		406.005 · PSATS Employer Tax	16,000.00
		406.200 · Supplies - Township	1,000.00
		406.300 · Other Professional Services	5,000.00
		406.301 · GVSD Scholarship Fund	1,000.00
		406.320 · Administration Telephone	16,000.00
		406.340 · Advertisements	5,000.00
		Total 406.000 · Other General Government Admin	44,000.00
		407.000 · IT-Networking Services	
		407.100 · Website	7,000.00
		407.200 · Computer/Technology Expense	21,000.00
		Total 407.000 · IT-Networking Services	28,000.00
		408.000 · Engineering	
		408.310 · Engineering - Township Services	35,000.00
		408.312 · Engineering - Highway	8,000.00
		408.313 · Engineering - Reimbursable	50,000.00
		408.317 · Engineering - MS4 Consulting	10,000.00
		Total 408.000 · Engineering	103,000.00
		409.000 · Government Building	
		409.100 · Cleaning Services	10,000.00
		409.200 · Other Supplies	500.00
		409.300 · Repairs and Maintenance	25,000.00
		409.360 · Building Utilities	22,000.00
		409.400 · Shaffer Property Maintenance	10,000.00
		409.720 · Capital Expenditures	100,000.00
		Total 409.000 · Government Building	167,500.00
		410.005 · Public Safety-Police Department	
		410.120 · Payroll - Police Chief	62,424.00
		410.130 · Payroll - Police Officers	430,000.00
		410.135 · Payroll - Special Events	3,000.00
		410.140 · Payroll - PD Secretary	26,000.00
		410.150 · Payroll Tax - P.D.	41,500.00
		410.200 · P.D. Supplies	12,000.00
		410.300 · P.D. Other Services	9,500.00
		410.320 · P.D. Communication	7,500.00
		410.330 · P.D. Transportation - R&M	12,000.00
		410.340 · P.D. Transportation - Fuel	17,000.00
		410.375 · P.D. Computer Expense	8,000.00

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY GENERAL FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
		410.400 · P.D. Uniforms	5,000.00
		410.450 · P.D. Training	5,000.00
		410.500 · P.D. Vehicles & Capital Exp.	30,500.00
		410.600 · P.D. New Equipment	1,000.00
		Total 410.005 · Public Safety-Police Department	670,424.00
		411.000 · Public Safety - Fire	
		411.380 · Fire Hydrant Rental	85,000.00
		411.500 · Foreign Fire Ins. Tax Dist.	60,000.00
		Total 411.000 · Public Safety - Fire	145,000.00
		413.000 · UCC and Code Enforcement	
		413.101 · Outside Code Inspector	45,000.00
		413.105 · Payroll - Code Secretary	50,640.00
		413.150 · Payroll Tax - Code Office	4,060.00
		413.201 · Supplies - CODE	500.00
		413.300 · UCC Permit Fees	1,500.00
		413.310 · Electrical Inspections	14,000.00
		Total 413.000 · UCC and Code Enforcement	115,700.00
		414.000 · Planning & Zoning	
		414.102 · Zoning Inspector	12,240.00
		414.107 · Payroll - Plan Commission Sec.	1,000.00
		414.150 · Payroll Tax - Plan Comm. Sec.	80.00
		414.300 · Planning & Zoning - Supplies	500.00
		414.311 · PC - Legal Expense	7,000.00
		414.312 · ZHB - Legal Expense	3,000.00
		414.317 · ZHB - Court Stenographer	4,500.00
		414.340 · ZHB - Advertisements	3,000.00
		414.500 · PC - Meetings	1,800.00
		414.600 · ZHB - Meetings	3,300.00
		Total 414.000 · Planning & Zoning	36,420.00
		420.000 · Health & Human Service	
		420.310 · Outside Health Officer	10,000.00
		422.317 · Animal Control/Stray Boarding Services	6,000.00
		Total 420.000 · Health & Human Service	16,000.00
		430.000 · Public Works	
		430.100 · Payroll - Highway Dept.	117,000.00
		430.150 · Payroll Tax - Highway Dept.	9,400.00
		430.320 · Hwy. Dept. - Phones	1,500.00
		438.005 · Hwy. Dept. - Maint. & Repairs	5,000.00

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY GENERAL FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
		Total 430.000 · Public Works	132,900.00
		437.000 · Hwy - Tools & Machinery	
		437.100 · Hwy. - Operating Supplies	1,000.00
		437.500 · Hwy. - Capital Expenditures	7,000.00
		Total 437.000 · Hwy - Tools & Machinery	8,000.00
		438.000 · Hwy - Maint. & Repair of Roads	
		438.100 · Maint. & Repair of Roads	2,000.00
		Total 438.000 · Hwy - Maint. & Repair of Roads	2,000.00
		440.000 · MS4 Improvements	
		440.100 · MS4 Improvements	75,000.00
		Total 440.000 · MS4 Improvements	75,000.00
		451.000 · Culture - Recreation Admin.	
		451.200 · Amusement Park Ticket Sales	1,000.00
		Total 451.000 · Culture - Recreation Admin.	1,000.00
		454.000 · Parks & Recreation Department	
		454.002 · Parks & Recreation - Park Development	8,000.00
		454.005 · Parks & Recreation Events	30,000.00
		454.006 · Parks & Recreation Maintenance	12,000.00
		454.008 · Parks & Recreation Utilities	2,000.00
		Total 454.000 · Parks & Recreation Department	52,000.00
		459.000 · All Other Culture & Recreation	
		459.200 · Donations	3,000.00
		Total 459.000 · All Other Culture & Recreation	3,000.00
		471.000 · Principal Payments	
		471.200 · General Obligation Principal	24,200.00
		Total 471.000 · Principal Payments	24,200.00
		472.000 · Interest Payments	
		472.200 · General Obligation Interest	23,800.00
		Total 472.000 · Interest Payments	23,800.00
		484.000 · Worker Compensation Insurance	
		484.100 · Workers' Comp Insurance	38,000.00
		Total 484.000 · Worker Compensation Insurance	38,000.00
		486.000 · Insurance	
		486.100 · Liability Insurance	88,000.00
		486.460 · Employment Practices Deductible	5,000.00
		486.700 · Heart & Lung/Act 477	6,000.00
		Total 486.000 · Insurance	99,000.00

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY GENERAL FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
		491.000 · Other Financing Uses	
		493.000 · Contingency Fund	50,000.00
		Total 491.000 · Other Financing Uses	50,000.00
		Total Expense	\$ 2,276,264.00
		Net Surplus/(Deficit)	\$ -

BETHEL TOWNSHIP, DELAWARE COUNTY

2021 PRELIMINARY LIQUID FUELS FUND BUDGET

CASH BASIS

		2021
		PRELIMINARY
		BUDGET
Revenue		
	341.000 · Interest Earnings	
	341.600 · Liquid Fuels Account Interest	1,000.00
	Total 341.000 · Interest Earnings	1,000.00
	355.000 · State Shared Revenue	
	355.075 · Liquid Fuels Tax Revenue	235,000.00
	Total 355.000 · State Shared Revenue	235,000.00
	Total Revenue	\$ 236,000.00
Expense		
	402.000 · Financial Administration	
	408.300 · Bank Fees	1,200.00
	Total 402.000 · Financial Administration	1,200.00
	408.300 · Engineering Services	
	408.312 · Engineering - Highway	12,000.00
	Total 408.300 · Engineering Services	12,000.00
	430.005 · Highway Dept.	
	430.740 · LF - Capital Purchases	13,450.00
	Total 430.005 · Highway Dept.	13,450.00
	432.000 · Winter Maintenance Services	
	432.115 · Winter Maintenance Reimbursement to GF	10,000.00
	432.245 · Salt & Snow Removal	20,000.00
	Total 432.000 · Winter Maintenance Services	30,000.00
	433.000 · Traffic Control Devices	
	433.100 · Traffic Signal Maint. & Repairs	8,000.00
	Total 433.000 · Traffic Control Devices	8,000.00
	434.000 · Street Lighting	
	434.100 · Street Lighting Maint. & Repairs	7,500.00
	Total 434.000 · Street Lighting	7,500.00
	436.000 · Storm Sewers & Drains	

BETHEL TOWNSHIP, DELAWARE COUNTY

2021 PRELIMINARY LIQUID FUELS FUND BUDGET

CASH BASIS

				2021
				PRELIMINARY
				BUDGET
		436.100	· Repairs & Maint. - Storm Sewers & Drains	1,000.00
		Total 436.000 · Storm Sewers & Drains		1,000.00
		437.000 · Repairs of Equipment		
		437.005	· Repair Tools & Machinery	2,500.00
		437.505	· Vehicle Repairs & Maintenance	25,000.00
		Total 437.000 · Repairs of Equipment		27,500.00
		438.000 · Maintenance & Repairs of Roads		
		438.005	· Roads - Maint. & Repairs	5,000.00
		438.231	· Highway Dept. - Fuel	6,000.00
		Total 438.000 · Maintenance & Repairs of Roads		11,000.00
		439.000 · Highway Construction & Projects		
		439.100	· Road Construction	120,000.00
		Total 439.000 · Highway Construction & Projects		120,000.00
		Total 430.000 · Highway Department		218,450.00
		Total Expense		\$ 231,650.00
		Net Surplus/(Deficit)		\$ 4,350.00

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY TRASH FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
Revenue			
		341.000 · Interest Earnings	
		341.200 · Trash/Recycling Account Interest	1,000.00
		Total 341.000 · Interest Earnings	1,000.00
		361.000 · Charges for Service	
		361.650 · Trash Certification Fees	200.00
		Total 361.000 · Charges for Service	200.00
		364.000 · Trash/Recycling Fee Revenue	
		364.300 · Solid Waste Fee Revenue	588,000.00
		364.305 · Late/Lien Fees	100.00
		364.510 · Trash/Recycling Fees Prior Years	4,000.00
		Total 364.000 · Trash/Recycling Fee Revenue	592,100.00
		390.000 · Other Financing Sources	
		380.000 · Miscellaneous Revenue	400.00
		Total 390.000 · Other Financing Sources	400.00
		Total Revenue	\$ 593,700.00
Expense			
		402.000 · General Government	
		402.300 · Bank Fees	1,200.00
		Total 402.000 · General Government	1,200.00
		404.000 · Professional Fees - Legal	
		404.100 · Legal Fees	500.00
		Total 400.000 · Professional Fees - Legal	500.00
		427.000 · Solid Waste Collection & Disposal	
		427.000 · Solid Waste Disposal Expense	250,000.00
		427.100 · Recycling Expense	182,000.00
		427.200 · County Tipping Fee Expense	190,000.00
		Total 427.000 · Solid Waste Collection & Disposal	622,000.00
		428.000 · Community Development	
		426.368 · Recycling Receptacle Expense	
		427.300 · Township Recycling Events Exp	9,000.00
		Total 428.000 · Community Development	9,000.00
		Total Expense	\$ 632,700.00
		Net Revenue/(Loss)	\$ (39,000.00)

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY FIRE FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
		Revenue	
		301.000 · Real Estate Taxes	
		301.150 · Fire Tax	87,000.00
		301.250 · Fire Tax - Interim	300.00
		Total 301.000 · Real Estate Taxes	87,300.00
		341.000 · Interest Earnings	
		341.400 · Fire Fund Interest	800.00
		Total 341.000 · Interest Earnings	800.00
		Total Revenue	\$ 88,100.00
		Expense	
		411.000 · Public Safety - Fire	
		411.320 · Fire Marshall Telephone	1,200.00
		411.700 · Payroll - Fire Marshall	9,408.00
		411.800 · Payroll Tax - Fire Marshall	752.00
		Total 411.000 · Public Safety - Fire	11,360.00
		491.000 · Other Financing Uses	
		492.010 · Transfer to General Fund	51,715.99
		Total 491.000 · Other Financing Uses	51,715.99
		Total Expense	63,075.99
		Net Surplus/(Deficit)	\$ 25,024.01

BETHEL TOWNSHIP, DELAWARE COUNTY			
2021 PRELIMINARY LIBRARY FUND BUDGET			
CASH BASIS			
			2021
			PRELIMINARY
			BUDGET
	Revenue		
	301.000	· Real Estate Taxes	
	301.300	· Library Taxes	34,900.00
	301.350	· Library Tax - Interim	100.00
	Total 301.000 · Real Estate Taxes		35,000.00
	341.000 · Interest Earnings		
	341.700	· Library Fund Interest	50.00
	Total 341.000 · Interest Earnings		50.00
	Total Revenue		\$ 35,050.00
	Expense		
	450.000 · Culture - Recreation		
	456.000	· Library Remittances	35,000.00
	Total 450.000 · Culture - Recreation		35,000.00
	Total Expense		35,000.00
	Net Surplus/(Deficit)		\$ 50.00

What Happens Next?

- If approved by the Board, the proposed Budget will be available for public review beginning tomorrow, November 11th both in the Township Office and also on the Township website.
- If it is not approved, the Budget must be revised and another Board meeting scheduled in November to approve a Budget for public inspection.
- Goal: To have the Budget ready for adoption at the December 8, 2020 Board meeting.

