



BETHEL TOWNSHIP
DELAWARE COUNTY
1092 BETHEL ROAD
GARNET VALLEY, PA 19060

Phone: (610) 459-1529
Fax: (610) 459-2921

Board of Supervisors

Chuck Dennie, P.E., Chairman
Stephanie DerOhannessian, MB, Vice-Chairwoman
Giovanna Iacono, P.E., MBA
Michael J. Davey, Esq.
Dr. Eileen Ming, MPH, Sc.D.

www.betheltwp.com

The Reorganization Meeting of the BETHEL TOWNSHIP BOARD OF SUPERVISORS was held on Monday, January 5th, 2026, in the John L. Myers Building, 1092 Bethel Road, Garnet Valley, PA 19060.

BETHEL TOWNSHIP BOARD OF SUPERVISORS
January 5th, 2026

PRESENT:

Chuck Dennie, P.E., Chairman
Stephanie DerOhannessian, MB, Vice-Chairwoman
Giovanna Iacono, P.E., MBA, Supervisor
Dr. Eileen Ming, MPH, Sc.D., Supervisor
Michael Davey, Esq., Supervisor

William Addison, Township Manager
Michael Maddren, Esq., Solicitor
Ed Plasha, Tax Collector

ABSENT:

Peter Barsz, Treasurer
Matthew Houtmann, P.E., Engineer

OBSERVERS:

Approximately 25 citizens were in attendance.

The annual Bethel Township Board of Supervisors' Reorganization meeting was held on January 5th, 2026, convened at 6:31 PM.

Chairman Dennie opened the floor for the nomination of Interim Chair.

Motion: On a motion by Supervisor Iacono, seconded by Ming, and carried unanimously, the Board appointed Stephanie DerOhannessian as the Interim Chair for the 2026 Board of Supervisors Reorganizational meeting.

Interim Chairwoman DerOhannessian welcomed residents and called the meeting to order at 6:31 PM. The Pledge of Allegiance was recited. Chairwoman DerOhannessian requested everyone to please silence all electronic equipment and announced the presence of a recording device for the purpose of minute-taking. The recording will be deleted once the minutes are approved at the following meeting. Chairwoman DerOhannessian mentioned that the Township is livestreaming this meeting on its official YouTube channel. An executive session took place immediately prior to the meeting to discuss legal, real estate, and personnel matters.

PROOF OF PUBLICATION:

Interim Chairwoman DerOhannessian recognized that the Reorganization Meeting was advertised in the Delaware County Daily Times ahead of the meeting.

SWEARING IN:

The Honorable Judge Wendy B. Roberts swore in Stephanie DerOhannessian, and Dr. Eileen Ming, as Bethel Township Supervisors, Derek Lloyd as a Bethel Township Auditor, and Edward Plasha as the Bethel Township Tax Collector. Paul Graybeal was sworn in as a Bethel Township Auditor, via Zoom after the meeting.

APPOINTMENT OF THE BOARD OF SUPERVISORS:

Interim Chairwoman DerOhannessian nominated Chuck Dennie as Chairman.

Motion: On a motion by Interim Chairwoman DerOhannessian, seconded by Supervisor Ming, and carried unanimously, the Board appointed Supervisor Dennie as Chairman.

Chairman Dennie nominated Supervisor DerOhannessian as Vice-Chair.

Motion: On a motion by Chairman Dennie, seconded by Supervisor Ming, and carried unanimously, the Board appointed Supervisor DerOhannessian as Vice-Chair.

ADOPTION OF RESOLUTIONS:

Resolution No. 2026-01 - Mileage Reimbursement Rate.

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Chairman Dennie and carried unanimously, the Board approved Resolution No. 2026-01

setting the mileage reimbursement rate at \$0.725 per mile, as required by the Internal Revenue Service (IRS).

Resolution No. 2026-02 - Establishment of Trash/Recycling Fee for 2026.

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Chairman Dennie and carried unanimously, the Board approved Resolution 2026- 02 setting the trash collection fee for 2026 at \$480.00 per household.

Resolution No. 2026-03 – Appointment of Professional Fees for 2026.

- | | |
|-----------------------------------|-------------------|
| a. Township Treasurer | \$155.00 per hour |
| b. Township Solicitor | \$225.00 per hour |
| c. Planning Commission Solicitor | \$175.00 per hour |
| d. Zoning Hearing Board Solicitor | \$150.00 per hour |
| e. Zoning Officer | \$85.00 per hour |
| f. Township Engineer | \$130.00 per hour |
| g. Health Inspector | per fee schedule |
| h. Act 537 Officer | per fee schedule |
| i. Animal Control Officer | per fee schedule |

Motion: On a motion by Supervisor Ming, seconded by Chairman Dennie and carried unanimously, the Board approved Resolution 2026- 03 setting the following appointed professionals' fees for 2026 as presented.

Resolution No. 2026-04 – Adoption of 2026 Fee Schedule

Motion: On a motion by Supervisor Iacono, seconded by Vice-Chair DerOhannessian and carried unanimously, the Board adopted the 2026 fee schedule.

Resolution No. 2026-05 Tax Levy

Motion: On a motion by Chairman Dennie, seconded by Vice-Chair DerOhannessian, the Board approved Resolution No. 2026-05 Tax Levy.

Resolution No. 2026-06 – Emergency Management Coordinator Mutual Aid.

Motion: On a motion by Supervisor Iacono, seconded by Vice-Chair DerOhannessian, the Board approved Resolution No. 2026-06 Emergency Management Coordinator Mutual Aid.

APPOINTMENT OF TOWNSHIP STAFF:

Motion: On a motion by Supervisor Iacono, seconded by Chairman Dennie, and carried unanimously, the Board appointed the following Township Staff, as described below.

Administrative

- i. William Addison Township Manager
- ii. Donna Gibson Finance Director
- iii. Rebecca Crowley Township Administrative Coordinator
- iv. Jaclyn Borcky Code Administrative Coordinator

APPOINTMENT OF PUBLIC SAFETY AND PUBLIC WORKS STAFF:

Motion: On a motion by Supervisor Ming, seconded by Vice-Chair DerOhannessian, Supervisor Davey opposed, the Board appointed the following Public Safety and Public Works Staff, as described below on a 4-1 vote.

Public Safety

- i. Police Department (Part-Time)
 - a. John McCarthy Police Chief
 - b. John McIntosh Police Sergeant
 - c. Christopher Kimball Police Corporal
 - Michellene Conte Police Corporal
 - William Cairns Police Corporal
 - d. Tyler Eckerd Police Department Secretary
- ii. Public Works Department
 - e. Brett Small Highway Foreman
 - f. Ollie Smuts Highway & Maintenance Personnel
 - g. Jay Orfetel Highway & Maintenance Personnel
- iii. Fire and Emergency Services

- a. Brett Small Fire Marshal
- b. Craig Small, Jr Assistant Fire Marshal
- c. Ray Stiles Emergency Management Coordinator
- d. Matt Houtmann Floodplan Manager
- e. Robert Bardsley Captain of Fire Police
- f. Craig Small Assistant Captain of Fire Police
- g. Chip Natrin Fire Police
- Tom Anderson Fire Police
- Dave Stebbins Fire Police

APPOINTMENT OF TOWNSHIP PROFESSIONALS:

Michael Maddren, Esq.
(Murphy, Maddren LTD)

Township Solicitor

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Chairman Dennie, and carried unanimously, the Board appointed Michael Maddren as the Township Solicitor.

Jaclyn Borcky

Right-to-Know Officer

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Supervisor Iacono, and carried unanimously, the Board appointed Jaclyn Borcky as the Right-to-Know Officer.

Alex Baumler, Esq.
(Kilkenny Law, LLC)

Planning Commission Solicitor

Supervisor Iacono stated that the Township Solicitor should assume the role of Planning Commission Solicitor.

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Chairman Dennie, Supervisor Davey and Supervisor Iacono opposed, the Board appointed Alex Baumler as the Planning Commission Solicitor, on a 3-2 vote.

Peter R. Barsz, CPA
(Barsz Gowie Amon & Fultz LLC)

Treasurer

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Supervisor Davey, and carried unanimously, the Board appointed Peter Barz as the Township Treasurer.

Matthew Houtmann, P.E.
(GD Houtman & Sons Inc.)

Engineer

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Supervisor Davey, and carried unanimously, the Board appointed Matthew Houtmann as the Township Engineer.

Catania Engineering Associates

Code Official

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Supervisor Iacono, and carried unanimously, the Board appointed Catania Engineering Associates as the Township Code Official.

Len Warren (*United Inspections*)

Electrical Inspector

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Supervisor Iacono, and carried unanimously, the Board appointed United Inspections as the Electrical Inspector.

Stephen J. Wasylyszyn
(GD Houtmann & Sons, Inc.)

Zoning Officer

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Chairman Dennie, and carried unanimously, the Board appointed Stephen Wasylyszyn as the Zoning Officer.

Mark Bryan

Act 537 Officer

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Chairman Dennie, and carried unanimously, the Board appointed Mark Bryan as the Act 537 Officer.

Michelle Fanelli

Health Inspector

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Chairman Dennie, and carried unanimously, the Board appointed Michelle Fanelli as the Health Inspector.

Alan Strickler

Animal Control Officer

Motion: On a motion by Vice-Chair DerOhannessian, seconded by Chairman Dennie, and carried unanimously, the Board appointed Alan Strickler as the Animal Control Officer.

APPOINTMENT OF TOWNSHIP COMMITTEES/BOARDS/COMMISSIONS:

Parks & Recreation Board

Melissa Pembroke (Term to 2031)

Dawn Saunders (Term to 2030)

Motion: On a motion by Chairman Dennie, seconded by Vice-Chair DerOhannessian, Supervisor Davey opposed, the Board appointed Melissa Pembroke and Dawn Saunders to the Parks and Recreational Board on a 3-1 vote.

Planning Commission

Cathy Spahr (Term to 2029)

Kenneth Laaken, Jr (Term to 2030)

Joseph Spadea (Term to 2030)

Motion: On a motion by Chairman Dennie, seconded by Supervisor Iacono, and carried unanimously, the Board appointed Cathy Spahr, Kenneth Laaken, Jr., and Joseph Spadea to the Planning Commission Board.

Zoning Hearing Board

Garry Lanahan (Term to 2029)

Motion: On a motion by Chairman Dennie, seconded by Vice-Chair DerOhannessian, and carried unanimously, the Board appointed Garry Lanahan to the Zoning Hearing Board.

Sewer Authority Board

William Linton (Term to 2031)

Motion: On a motion by Chairman Dennie, seconded by Vice-Chair DerOhannessian, and carried unanimously, the Board appointed William Linton to the Sewer Authority Board.

Township Auditor

Paul Graybeal (Term to 2030)

Motion: On a motion by Chairman Dennie, seconded by Vice-Chair DerOhannessian, Supervisor Davey opposed and Supervisor Iacono abstained, indicating she did not have an opportunity to interview candidates, the Board appointed Paul Graybeal as the Township Auditor on a 3-1 vote with 1 abstention.

Rachel Kohl Library Board

Garrick Weaver (Term to 2027)

Angela Horstmann (Term to 2029)

Motion: On a motion by Chairman Dennie seconded by Vice-Chair DerOhannessian, and carried unanimously, the Board appointed Garrick Weaver and Angela Horstmann to the Rachel Kohl Library Board.

Vacancy Board

Garrick Weaver

Motion: On a motion by Chairman Dennie, seconded by Vice-Chair DerOhannessian, Supervisor Davey opposed and Supervisor Iacono abstained, indicating she did not have an opportunity to interview candidates, the Board appointed Garrick Weaver to the Vacancy Board on a 3-1 vote with 1 abstention.

OTHER BUSINESS:

Township Meeting Dates

Motion: On a motion by Chairman Dennie, seconded by Supervisor Iacono and carried unanimously, the Board of Supervisors meetings were set for the second Tuesday of each month at 6:30 PM in the John L. Myers Building.

Realty Transfer Tax

Motion: On a motion by Supervisor Iacono, seconded by Chairman Dennie and carried unanimously, the Board approved the Realty Transfer Tax, as per Resolution 1994-14, at one-half (1/2) of one (1) percent for the Township as presented.

Designation of Delaware County Daily Times as Newspaper of General Circulation.

Motion: On a motion by Chairman Dennie, seconded by Vice-Chair DerOhannessian and carried unanimously, the Board designated the Delaware County Daily Times as the newspaper of general circulation.

Establishment of Bonds for Township Officials

Motion: On a motion by Supervisor Ming, seconded by Vice-Chair DerOhannessian and carried unanimously, the Board approved the bonds for Treasurer in the amount of \$3,600,000.00 and the Tax Collector in the amount of \$902,404.22.

Designation of PSATS Voting Delegate

Motion: On a motion by Supervisor Ming, seconded by Chairman Dennie and carried unanimously, the Board appointed Vice-Chair Stephanie DerOhannessian as the Township PSATS Voting Delegate.

Depository

Motion to designate Fulton Bank and the Pennsylvania Local Government Investment Trust (PLGIT) as depositories for Bethel Township for the 2026 calendar year for the following accounts: General Fund, State Fund, Payroll Fund, Escrow Fund, Library Fund, Transfer Fund, Fire Fund, Trash Fund, Zoning Hearing Board Fund, Tax Collector–Odd Year Fund, Tax Collector–Even Year Fund, and Tax Collector–Interim Fund, including the Township’s PLGIT account.

Motion: On a motion by Supervisor Iacono, seconded by Chairman Dennie and carried unanimously, the Board approved the designation of Fulton Bank and the Pennsylvania Local Government Investment Trust (PLGIT) as depositories for Bethel Township for the 2026 calendar year for the following accounts: General Fund, State Fund, Payroll Fund, Escrow Fund, Library Fund, Transfer Fund, Fire Fund, Trash Fund, Zoning Hearing Board Fund, Tax Collector–Odd Year Fund, Tax Collector–Even Year Fund, and Tax Collector–Interim Fund, including the Township’s PLGIT account.

Bethel Township will be following the Delaware County Government Center Holiday Schedule

New Year’s Day ----- Thursday, January 1st
Martin Luther King Jr. Day ----- Monday, January 19th
President’s Day-----Monday, February 16th

Easter Monday -----	Monday, April 6th
Memorial Day -----	Monday, May 25th
Juneteenth -----	Friday, June 19th
Independence Day -----	Friday, July 3rd
Labor Day -----	Monday, September 7th
Election Day -----	Tuesday, November 3rd
Veteran's Day -----	Wednesday, November 11th
Thanksgiving Day -----	Thursday, November 26th
Day after Thanksgiving -----	Friday, November 27th
Christmas Eve -----	Thursday, December 24th
Christmas Day -----	Friday, December 25th

*Note: During the 24-hour period of each designated holiday, on-duty police officers and highway personnel will receive pay at one and one-half (1 ½) times their normal hourly rate.

Motion: On a motion by Supervisor Iacono, seconded by Vice Chair DerOhannessian, and carried unanimously, the Board adopted the 2026 Delaware County Government Center Holiday Schedule.

NEW BUSINESS:

Motion to ratify payment of all bills for the year 2025.

Motion: On a motion by Chairman Dennie, seconded by Vice Chair DerOhannessian, and carried unanimously, the Board approved payment of all bills for the 2025 fiscal year.

Supervisor Liaison duties:

Finance	CD
Taxes	CD
Police	SD
Bethel Hose Company No. 1	CD
Highway	GI
Building & Grounds	GI
Parks & Recreation	SD
Zoning Hearing Board	MD
Planning Commission	GI
Sewer Authority	MD
Garnet Valley School District	EM
Rachel Kohl Library	EM

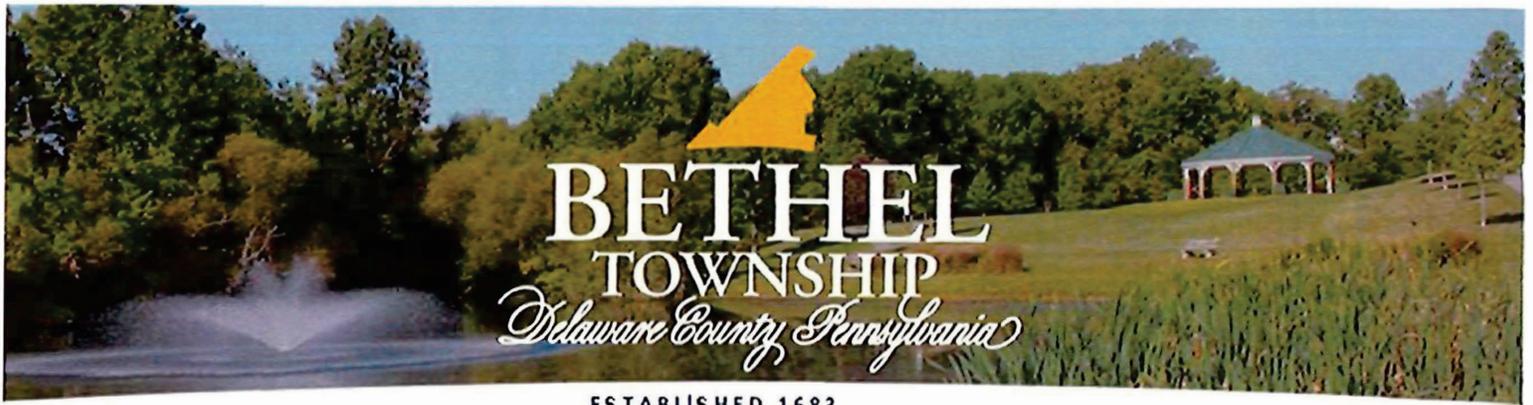
ADJOURNMENT:

On a motion by Supervisor Iacono, seconded by Supervisor Davey and carried unanimously, the meeting was adjourned at 6:51 PM.

The next Regular Board of Supervisors meeting will be held on Tuesday, January 13th, 2026, at 6:30 PM.

Respectfully submitted,

Rebecca Crowley



ESTABLISHED 1683

Chuck Dennie, PE
CHAIRMAN

Stephanie DerOhannessian, MB
VICE-CHAIR

Eileen Ming, MPH, Sc.D.
SUPERVISOR

Michael Davey, Esq.
SUPERVISOR

Giovanna Iacono, PE, MBA
SUPERVISOR

**BETHEL TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA**

Abstention Memo – Supervisor Iacono

MEMORANDUM

TO: Bethel Township Board of Supervisors
FROM: Giovanna Iacono - Supervisor
DATE: January 5th, 2026

RE: Abstention – IX: Appointment of Boards, Commissions, and Authorities: the appointment of Township Auditor Paul Graybeal

Please accept this memorandum as formal notice that I abstained from voting on the above-referenced action item at the January 5th, 2026, Board of Supervisors Reorganization meeting.

My abstention was due to not having the opportunity to interview the candidate prior to the action being taken.

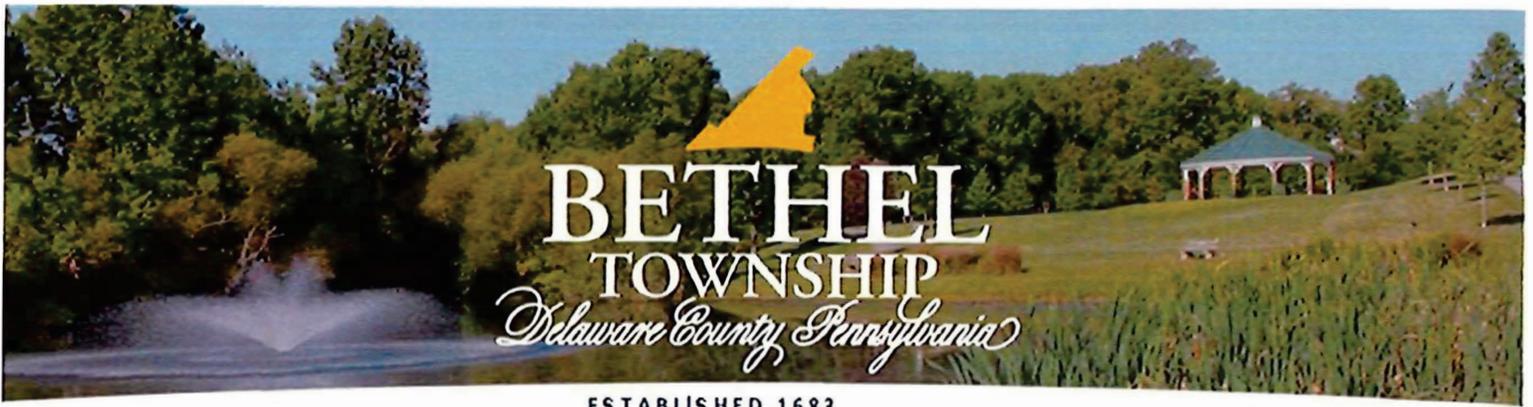
This abstention is submitted for inclusion in the official record.

Respectfully submitted,

Giovanna Iacono
Supervisor

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ESTABLISHED 1683

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SUPERVISOR

**BETHEL TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA**

Abstention Memo – Supervisor Iacono

MEMORANDUM

TO: Bethel Township Board of Supervisors
FROM: Giovanna Iacono- Supervisor
DATE: January 5th, 2026

RE: Abstention – IX: Appointment of Boards, Commissions, and Authorities: the appointment of Garrick Weaver, Vacancy Board.

Please accept this memorandum as formal notice that I abstained from voting on the above-referenced action item at the January 5th, 2026, Board of Supervisors Reorganization meeting.

My abstention was due to not having the opportunity to interview the candidate prior to the action being taken.

This abstention is submitted for inclusion in the official record.

Respectfully submitted,

Giovanna Iacono
Supervisor

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