

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

1082 Bethel Road • Garnet Valley, PA 19060

Phone: 610-358-5893

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY DECEMBER 5, 2019.**

The meeting was called to order by Donna Vickers, Vice Chairperson at 7:00 p.m. Those present were, Daniel Van Wyk, Board Member, Kimberly Easter, Board Member, William Litton, Board Member, Laurence L. Smith, Solicitor, Walter Fazler, Engineer. Board of Supervisor's Liaison, Michael Schneider was present at the meeting. There being a quorum present, the Vice Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

The Chairperson stated there was an Executive Session held prior to this meeting.

Motion by Kimberly Easter to approve minutes of regular meeting held November 14, 2019. Seconded by Daniel Van Wyk. Unanimous.

Motion by Daniel Van Wyk to approve bill list for November 2019. Seconded by William Litton. Unanimous.

Motion by William Litton to approve Payroll Summary prepared by Prime Pay for 10/27/2019 -11/09/2019 -11/10/2019 - 11/23/2019. Seconded by Kimberly Easter. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

No Report

Laurence L. Smith reported a Resolution is necessary for the Sewer Authority to Reorganize for the year 2020, either on January 2, 2020 or January 9, 2020, to be determined by the Chairperson. Motion made by Daniel Van Wyk for Resolution to Reorganize for the year 2020 on January 2, 2020 or January 9, 2020, to be determined by the Chairperson. Seconded by Kimberly Easter. Unanimous.

MAINTENANCE/CONSTRUCTION COMMITTEE

Kimberly Easter & Daniel Van Wyk

No Report

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run & Linton Farm, Belmont– The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Belmont Phases I and II – Dedication tasks are completed with as-built plans and right of way legal descriptions approved; We are preparing a blanket easement for the right of ways (s) to be dedicated. It is anticipated that a Resolution Accepting a Deed of Dedication will be ready for next month's meeting.

ENGINEER'S REPORT

Subdivision Dedications – We are currently working on the following Subdivision dedications: Creekside, Foxfield and Linton Farm Subdivision inspection is complete. We are waiting for the Developer to comply with the dedication requirements.

Pyle Road Sewer Upgrades Planning was approved by PaDEP. Working on final design. Financing of the project will be addressed in the rate study currently underway. DCED has a grant available. Walt's office has prepared approximately 80% of the application for the grant and would like to send it to Mr. Barrar's office for his blessings. The amount of the grant we are asking for is \$664,167.67. We will have a Resolution to submit the grant at next month's meeting. Motion by Daniel Van Wyk to authorize the Chairperson and secretary to execute all documents for the grant. Seconded by Kimberly Easter. Unanimous.

BOARD MEMBERS REPORT **NEW BUSINESS/UNFINISHED BUSINESS**

There being no further business, the meeting was adjourned at 7:11 p.m. on a motion by Kimberly Easter. Seconded by Daniel Van Wyk. Unanimous.

Respectfully submitted,

Patricia Petrosky
Secretary/Treasurer

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BETHEL TOWNSHIP SEWER AUTHORITY

Cash Receipts And Disbursements Report
For Period Ending November 30, 2019

	For the month Nov. 30, 2019	YTD Nov.
Cash receipts received from residential customers \$	-	\$1,876,430.33
Cash receipts received from commercial customers	-	103,504.86
Cash receipts from tapping fees	-	61,000.00
Cash receipts received from finance & interest charges	13,273.75	77,359.69
Investment income	-	-
Total revenue received	<u>13,273.75</u>	<u>2,118,294.88</u>
Payments paid to vendors	18,168.85	450,347.56
Payment paid to employees	11,123.45	79,161.05
Payment paid for sewage treatment	550,307.96	1,410,530.49
Payment paid for debt service (interest expense)	1,666.32	20,214.32
Total expense paid	<u>581,266.58</u>	<u>1,960,253.42</u>
Net Income (loss)	<u>\$ (567,992.83)</u>	<u>\$ 158,041.46</u>
Cash balance as of October 31, 2019		
TD Checking Account	\$ 1,964,509.91	
TD Capital Account	<u>814,043.01</u>	
	2,778,552.92	
Net income (loss) for month of November 30, 2019	<u>(567,992.83)</u>	
	<u>2,210,560.09</u>	
	Ending Cash balance as of 11/30/19	
	TD Checking Acct \$ 1,398,339.08	
	TD Capital Acct <u>812,221.01</u>	
	<u>\$2,210,560.09</u>	
Total other cash balances as of November 30, 2019		
TD Master Escrow	\$ 136,761.27	
TD Bond Reserve Account	<u>214,296.42</u>	