



BETHEL TOWNSHIP

DELAWARE COUNTY

1092 BETHEL ROAD

GARNET VALLEY, PA 19060

Board of Supervisors

Mike Davey, Esq., Chairman
Alex Giribaldi, Esq., Vice Chairman
Michael Schneider, P.E.
Jean Gallagher Stoyer, Esq.

Phone: (610) 459-1529
Fax: (610) 459-2921
Email: planning.commission@betheltwp.com
www.twp.bethel.pa.us

BETHEL TOWNSHIP BOARD OF SUPERVISORS October 22, 2019

The Regular Meeting of the BETHEL TOWNSHIP BOARD OF SUPERVISORS was held on Tuesday, October 22, 2019, at the John Myers Building, 1092 Bethel Road, Garnet Valley, Pennsylvania.

PRESENT: Mike Davey, Esq., Chairman
Alex Giribaldi, Esq., Vice Chairman
Michael Schneider, P.E., Supervisor
Jean Gallagher Stoyer, Esq., Supervisor
William Addison, Township Manager
Michael Maddren, Solicitor
Matthew Houtmann, P.E., Engineer

APOLOGIES: Trish Sharp

OBSERVERS: Approximately 24 citizens were in attendance.

The Regular, October 22, 2019, Board of Supervisors meeting convened at 7:30 PM.

The Pledge of Allegiance was recited, and Mike Davey requested everyone please silence all electronic equipment and announced the presence of a recording device for the purpose of minute taking. The recording will be deleted once the minutes are approved at the following meeting.

An Executive Session was held prior to this meeting to discuss legal and personnel matters.

APPROVAL OF MINUTES:

Mike Davey asked for a motion to approve the minutes for the Supervisors Meeting held on September 10, 2019.

Motion: On a motion by Alex Giribaldi, seconded by Jean Gallagher Stoyer, and carried unanimously, the September 10, 2019 meeting minutes were approved, as presented.

PRESENTATIONS:

No Presentations were provided.

REPORTS:

TREASURER'S REPORT:

Amanda Gattuso read the September 2019 Treasurer's Report. Details by fund are included within the attached report which is on record at the Township Building and is available for public inspection.

Mike Davey asked for a motion to approve the September 2019 Treasurer's Report and to pay all bills.

Motion: On a motion by Alex Giribaldi, seconded by Jean Gallagher Stoyer and carried unanimously, the September 2019 Treasurer's Report and the payment of all bills were approved, as presented.

Michael Davey recognized, that with the changing of the meeting date due to the observance of Yom Kippur, some bills had to be paid prior to going before the Board, primarily utilities. Michael Davey then asked for a motion to ratification of bills that were signed by the Board on October 8, 2019.

Motion: On a motion by Jean Gallagher Stoyer, seconded by Michael Schneider and carried unanimously, the bills signed on October 8, 2019, were ratified, as presented.

Mike Davey also recognized that the Board has a proposal in hand from Leitzell and Economidis Certified Public Accountants to perform the 2020 audit of the Township accounts and financial statements for a cost not to exceed \$13,500.

Motion: On a motion by Alex Giribaldi, seconded by Jean Gallagher Stoyer and seconded unanimously, Leitzell and Economidis were appointed as the auditors of Bethel Township for the 2020 fiscal year.

Mike Davey noted that the appointment of Leitzell and Economidis as the Township auditors does constitute a cost savings.

SWEARING IN OF POLICE OFFICERS:

With the arrival of the Honorable Judge Wendy B. Roberts, the swearing in of two Bethel Township Police Officers was moved ahead in the agenda.

To begin, Mike Davey recognized that he would need a motion to approve the hire of Mark Townsend and Joseph Dougherty as Bethel Township Police Officers at a rate not to exceed \$18.38 per hour.

Motion: On a motion by Jean Gallagher Stoyer, seconded by Alex Giribaldi and carried unanimously, the hiring of Mark Townsend and Joseph Dougherty was approved, as presented.

Judge Wendy B. Roberts then swore in Mark Townsend and Joseph Dougherty as the newest members of the Bethel Township Police Force.

FINANCE/AUDIT/TAXES:

Mike Davey read the September 2019 Tax Collector's Report. Details are included within the attached report which is on record at the Township Buildings and is available for public inspection.

PUBLIC SAFETY:

Police: Township Manager Bill Addison read the September 2019 Police Report. The report concluded that the Bethel Township Police Department responded to 233 calls for service during the month of September. The Department also performed eleven (11) traffic enforcement details and issued thirty-five (35) traffic citations and six (6) warnings. The Department would like to remind residents that school is now open, so please use caution with the extra pedestrian traffic. The floor was then turned over to Chief Sharp to explain two (2) new programs the Department is offering to residents.

Chief Sharp took the floor and went on to explain the Yellow Dot Program, as well as the Car Fit for Seniors Program. The Yellow Dot Program provides residents with a yellow sticker to be attached in the rear-view window of your vehicle. During an emergency, this sticker indicates that the owner of the vehicle has personal and medical information in their glove compartment to assist first responders. Chief Sharp encouraged all seniors and other residents to participate in the program. The second program now being offered is Car Fit for Seniors. This Program allows Police Officers to help senior community members to ensure that they are fitting into their cars properly. For example, the Police Officers will check to make sure that each senior can see well over the steering wheel, is sitting a safe distance back from the wheel, and can safely get in and out of the vehicle. Chief Sharp went on to share that the Department would be participating in the "Safe Stop Initiative" which serves to educate the public about school bus safety and other violations. He noted that the Police Department has been following school buses this year to identify trouble spots for school bus safety. Lastly, the Bethel Township Police Department will be participating in Trunk or Treat at Bethel Springs on Friday, October 25th.

Bethel Hose Co. #1: Michael Schneider read the report for the month of September 2019. The Bethel Township Hose Company #1 responded to one (1) building fire, three (3) motor vehicle accidents, seven (7) medical assist calls, ten (10) miscellaneous alarms, and seven (7) mutual aid calls during the month of September.

The Bethel Township Hose Company has completed some maintenance and upgrades to its property this month. A stone façade was added to the banquet hall side of the building, the parking area was sealed and restriped; the storage shed was re-sided, and a new door was installed. Additionally, the tenant of the banquet hall, Renzi Catering, installed a gazebo in the rear of the property for pictures and other events.

Lastly, the Company expressed their condolences as they lost a member this month. David Maclearly was a member of the Bethel Township Hose Company for 33 years and also served as the Chaplin. The Company asked residents to keep his family in their thoughts and prayers after his tragic loss.

Brett Small was offered the floor and thanked the Bethel Township Board of Supervisors for the First Responder Appreciation Breakfast held last Saturday.

FACILITIES AND MAINTENANCE:

Highway: Jean Gallagher Stoyer read the September 2019 report. In September, the Department cut tree branches that were blocking road signs throughout the Township. Missing stop signs were replaced on Goodey Road and Nicole Drive; faded No Crossing signs were replaced at Zebley and Foulk Roads; and the No Outlet sign on Trimble Road was replaced. Additionally, the Highway Department filled sink holes around storm sewer inlets in Garnet Hills, painted Accu-trak lines in front of Bethel Spring Elementary School for the Police Department, and trimmed low hanging tree branches on Deer Meadow Lane to allow access for the Fire Department, in case of emergency.

Jean Gallagher Stoyer also noted that the Township has received notification from PennDOT that the Township's estimated 2020 Liquid Fuels allocation will be in the amount of \$254,328.48.

Building & Grounds: Jean Gallagher Stoyer read the September 2019 Building and Grounds report. In September, HVAC units in the John Myers and EMS Buildings were serviced, and the roof on the Township shed was replaced. The Department is waiting for estimates to replace the roof and re-insulate the HVAC duct system in the Police Department. Lastly, the Township held an E-Recycling event on September 21, 2019, which had a great community turnout.

Jean Gallagher Stoyer recognized that the Township had received several proposals for the HVAC work on the Police Station. The Township would like to award the bid to Climate Control for \$4,200.00.

Motion: On a motion by Jean Gallagher Stoyer, seconded by Alex Giribaldi and carried unanimously, Climate Control was awarded the bid to perform HVAC work on the Police Station at a cost not to exceed \$4,200.00.

For the replacement of the roof on the Police Station, Jean Gallagher Stoyer recognized that the Board would need to approve a total cost of \$17,235.00 with the warranty offset of \$4,160.00 for required payment of \$13,075.00 plus the cost of permitting fees.

Motion: On a motion by Jean Gallagher Stoyer, seconded by Michael Schneider and carried unanimously, Dynamic Roofing was approved to replace the roof on the Police Station at an amount not to exceed \$13,075.00 plus permitting fees.

Jean Gallagher Stoyer recognized that the fountain in John Adkinson Park has had problems for years, so the Board is finally going to move forward with replacing it.

Motion: On a motion by Jean Gallagher Stoyer, seconded by Alex Giribaldi and carried unanimously, the purchase of a new fountain was approved at an amount not to exceed \$3,737.55 from Eagle Fountain Works.

Lastly, Jean Gallagher Stoyer initiated the purchase of six (6) picnic tables, explaining that they will be used for the Corn Boil, as the tables we currently have are in disrepair and are over twenty (20) years old.

Motion: On a motion by Jean Gallagher Stoyer, seconded by Mike Schneider and carried unanimously, the purchase of six (6) new pressure treated picnic tables from Knot and Ore at an amount not to exceed \$2,970.00 was approved.

INSPECTIONS:

Plumbing: Mike Davey read the September 2019 Plumbing Report. The report highlighted that five (5) mechanical permits and three (3) plumbing permits were issued in September. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

Building: Mike Davey read the September 2019 Building Inspector's report. The report highlighted that thirty-seven (37) items were addressed in September, including eight (8) building permits, three (3) electrical permits, seven (7) occupancy permits, and ten (10) zoning permits. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

Zoning: Mike Davey read the September 2019 Zoning Officer report. The report highlighted that eighteen (18) items were addressed in September, including four (4) deck/patio permits, four (4) additions/sheds/porch permits, two (2) new construction applications, three (3) miscellaneous items, and two (2) complaints. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

BOARDS:

Park & Recreation Board: Jean Gallagher Stoyer read the September 2019 Parks and Recreation report. The report noted that the Board will be working at Trunk or Treat this upcoming Friday, October 25th. Additionally, the November meeting has been moved to Thursday, November 7th, due to Election Day falling on the typical meeting date.

Zoning Hearing Board: Alex Giribaldi read the Zoning Hearing Board report for the month of September. There was one (1) item on the agenda: a variance (2019-12) for a 288 sq. ft. shed, in lieu of the allowable 200 sq. ft., at 3673 Garnet Mine Road. The shed met all setbacks, and the request was granted. Currently, there is nothing on the agenda for October.

Planning Commission: Mike Davey read the September 2019 Planning Commission report. The final plan was submitted for a parking lot expansion and driveway relocation at the offices of Dr. Tim Martin, 3039 Foulk Road. All plan recommendations have been completed, and PennDOT approvals have been received. The Planning Commission recommended Final Plan approval to the Board of Supervisors. Finally, a plan extension was approved until January 15, 2020.

Sewer Authority: Michael Schneider read the September 2019 Sewer Authority report. The report highlighted that the Authority is continuing conversations about the many dedications across the Township. The Authority also approved an Escrow release for the Garnet Reserve project on Garnet Mine Road. The next meeting will be held on November 14, 2019, at 7:00 PM.

EDUCATION:

Garnet Valley School District: Jean Gallagher Stoyer read the October 2019 report for the Garnet Valley School District. In October, Homecoming festivities took place on the weekend of October 18 and 19. The Homecoming Parade began at 5:00 PM at the High School and was

followed by the football team playing Strath Haven at 7:00 PM. Lastly, the Garnet Valley Community Education Association (GVCEA) will be offering a variety of adult learning opportunities this fall. Offerings include yoga, pottery, cardio dance, birding, and more. Additionally, the Board has begun the process for selecting next year's Junior Supervisor. Applications are available on the Township website and in the Garnet Valley High School main office. Applications are due on November 1, 2019.

Rachel Kohl Library: Michael Schneider read the Rachel Kohl Library Report for October 2019. On October 21 and 28 and November 4 and 11, at 10:30 AM, the Library will be offering Chair Yoga. There will also be a presentation on Local Hauntings and Witch Trails with local author, Laurie Hull, on October 30th, at 6:30 PM.

TOWNSHIP MANAGER'S REPORT:

Bill Addison read the September 2019 Manager's Report. Details are included within the attached report, which is on record at the Township Building and is available for public inspection.

Bill Addison also read a press release from the Pennsylvania Department of Aging warning residents of a new scam targeting older adults. The October 1, 2019, release can be read on the Pennsylvania Department of Aging's website.

OLD BUSINESS:

Community Comment:

George Lincoln, 1480 Deer Meadow Lane, thanked Frank Starr and the rest of the Road Crew for their excellent job in clearing the trees along Deer Meadow Lane. He noted that they did not only trim the trees, but they did it in a presentable way which made all the residents very happy. Also, thanks to Matt Houtmann and Bill Addison for following up with the Garnet Valley School District regarding their emergency access way that connects to Deer Meadow Lane. In response to the inquiry, the School District has come down and cleared the path for emergency vehicle access.

Paul Henneby, 1624 Boxwood Road, noted that in accordance with Public Law 107-57 the American Flag should have been lowered to half-staff on Sunday, October 6, from sunrise to sunset in observance of National Fallen Firefighters Memorial Day. Paul recognized that none of the Township flags were lowered to half-staff on Sunday, so he requested that the Township put in place an official program to participate in every and all occurrences which call for the lowering of the flag. Mike Davey noted that the Township does try its best to comply; however, it was unintentionally missed this year. He recognized that the Township would make a stronger effort to mark calendars ahead of time and participate in a more formalized program to ensure that other observances are not missed in the future.

NEW BUSINESS:

Escrow Release for Garnet Reserve: The Township received a request for an Escrow release for the Garnet Reserve project. This release would be in the amount of \$265,398.00 for curbing, sidewalks, concrete retaining walls, and stone base and binding.

Motion: On a motion by Michael Schneider, seconded by Jean Gallagher Stoyer and carried unanimously, the Escrow release for Garnet Reserve in an amount of \$265,398.00 was approved, as presented.

- a. Township Engineer, Matt Houtmann, explained that following this release \$507,000 would remain in the Escrow for this project.

Self-Storage – Conditional Use Application: Mike Davey explained that on October 8, 2019, the Board held a Conditional Use Hearing with respect to the placement of a self-storage facility on Conchester Highway (Route 322) in the C-2 zoning district.

The Bethel Township Board of Supervisors rendered the decision to approve the Conditional Use Application to place a public storage facility at the property located at 1561 Conchester Road subject to the terms and conditions as set in accordance with conditions set forth by the Board of Supervisors. Conditions of the Approval are on record and available for public inspection at the Township Building.

Motion: On a motion by Mike Davey, seconded by Jean Gallagher Stoyer and carried unanimously, the Conditional Use Application for a public storage facility at the property located at 1561 Conchester Road was approved subject to the conditions, as presented.

Resolution 2019-14 - General Fund Transfer: Mike Davey recognized that, throughout Jean Gallagher Stoyer's reports, the Township approved the purchase and funding of many maintenance repairs and replacements to equipment on Township facilities. In order to accommodate those approvals, the Township must transfer funds from revenues to offset expenses in the corresponding line items.

Motion: On a motion by Michael Schneider, seconded by Alex Giribaldi and carried unanimously, Resolution 2019-14 detailing the transfer of funds from revenues to corresponding line items was approved, as presented.

Resignation of Trish Sharp: Mike Davey recognized that although it was not on the agenda, the Board had received a letter from Trish Sharp confirming her resignation from the Bethel Township Board of Supervisors due to scheduling conflicts.

Motion: On a motion by Jean Gallagher Stoyer, seconded by Alex Giribaldi and carried unanimously, the Board moved to accept Trish Sharp's resignation from the Board.

Mike Davey recognized that the Township will be making an appointment to fill this vacancy at their next meeting to be held on November 12, 2019.

ADJOURNMENT:

On a motion by Alex Giribaldi, seconded by Jean Gallagher Stoyer and carried unanimously, the meeting adjourned at 8:25 PM.

The next Bethel Township Board of Supervisor's Meeting will be held on Tuesday, November 12, 2019, at 7:30 PM.

Respectfully submitted,
Rebecca Yurkovich

