



BETHEL TOWNSHIP

DELAWARE COUNTY
1092 BETHEL ROAD
GARNET VALLEY, PA 19060

Board of Supervisors

Mark C. Koehler, Chairman
Alex Giribaldi, Esq., Vice Chariman
Mike Davey, Esq.
Trish Sharp
Jean Gallagher Stoyer, Esq.

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BETHEL TOWNSHIP BOARD OF SUPERVISORS February 12, 2019

The Regular Meeting of the BETHEL TOWNSHIP BOARD OF SUPERVISORS was held on Tuesday, February 12, 2019, at the John Myers Building, 1092 Bethel Road, Garnet Valley, Pennsylvania.

PRESENT:

Mark C. Koehler, Chairman
Alex Giribaldi, Esq., Vice Chairman
Mike Davey, Esq., Supervisor
Trish Sharp, Supervisor
Jean Gallagher Stoyer, Esq., Supervisor
William Addison, Township Manager
Michael Maddren, Solicitor
Matthew Houtmann, P.E., Engineer

APOLOGIES:

Peter Barsz, Treasurer

OBSERVERS:

Approximately 20 citizens and 14 members of the Bethel Hose Company were in attendance.

The Regular, February 12, 2019, Board of Supervisors meeting convened at 7:30 PM.

The Pledge of Allegiance was recited, and Mark C. Koehler requested everyone please silence all electronic equipment and announced the presence of a recording device for the purpose of minute taking. The recording will be deleted once the minutes are approved at the following meeting.

An Executive Session was held prior to this meeting to discuss legal and personnel matters.

SWEARING IN OF BETHEL TOWNSHIP FIRE POLICE OFFICERS:

Mark Koehler called Bob Bardsley, Craig E. Small, Waldemar Natrin, Dave Stebbins, and John Lloyd to the front to be sworn in as Bethel Township Fire Police Officers.

Judge Wendy B. Roberts swore in Bob Bardsley, Craig E. Small, Waldemar Natrin, Dave Stebbins, and John Lloyd as the newest Bethel Township Fire Police Officers.

APPROVAL OF MINUTES:

Mark C. Koehler asked for a motion to approve the minutes for the Supervisors Meeting on January 15, 2019.

On a motion by Alex Giribaldi, seconded by Jean Gallagher Stoyer, and carried unanimously, the January 15, 2019, meeting minutes were approved as presented.

PRESENTATIONS:

No Presentations were given.

REPORTS:

TREASURER'S REPORT:

Amanda Gattuso read the January 2019 Treasurer's Report. Details by fund are included within the attached report which is on record at the Township Building and is available for public inspection.

Mark C. Koehler asked for a motion to approve the January 2019 Treasurer's Report and to pay all bills.

On a motion by Mike Davey, seconded by Alex Giribaldi, and carried unanimously, the January 2019 Treasurer's Report and the payment of all bills were approved as presented.

FINANCE/AUDIT/TAXES:

Mike Davey read the January 2019 Tax Collector's Report. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

The floor was opened to Township Tax Collector, Edward Plasha, who explained that they have filed the Tax Collector's report with the County, after experiencing some technical difficulties. He continued that, once the report is accepted by the County, they can then close the 2018 year and officially open 2019. He said that the new tax form format seems to be going well. Mike Davey thanked Mr. Plasha for his work and explained that the tax letter he sent to residents made the process and transition to a new form very simple.

PUBLIC SAFETY:

Police: Mark C. Koehler read the January 2019 Police Report. The report concluded that the Bethel Township Police Department responded to 289 calls for service during the month of January. The Department also issued 32 traffic citations and 18 warnings. The report also reminded residents that effective February 1, 2019, Tyler Technologies has been contracted by the County to provide valuation services for the 2021 county-wide reassessment project. Residents may see employees of Tyler Technologies collecting data, but they should be

informed that they will be wearing day-glo work vests with "Tyler" on the back and have County issued ID badges. The data collectors will knock on residents' doors before proceeding with data collection but will never ask to be invited into the home.

The floor was then offered to Chief Tom Sharp of the Bethel Township Police Department. Chief Sharp reiterated that the survey collectors will be identifiable and recognized that they have not had any problems to date.

Bethel Hose Co. #1: Mark C. Koehler read the report for the month of January 2019. The Bethel Township Hose Company #1 responded to two motor vehicle accidents, four medical assist calls, seven miscellaneous alarms, and eight mutual aid calls during the month of January. The company also took part in Operation Save a Life, sponsored by Channel 6, Kidde, Home Depot, and Toyota. Operation Save a Life is in its 27th year of donating smoke alarms to residents. Any Bethel residents needing an alarm should contact the fire house. The Hose Company will also replace the batteries in your smoke and CO alarms, if needed.

The floor was opened to Assistant Fire Chief, Brett Small, where he asked residents to be safe in the winter conditions.

FACILITIES AND MAINTENANCE:

Building & Grounds: Jean Gallagher Stoyer read the January 2019 Building and Grounds report. In January, the Police station and Township office both had their HVAC filters changed. The Police station also had propane heaters installed in the garage. The Township office also had a new mail slot for School and Township tax payments on the outside of the building. Lastly, the Highway garage had the overhead garage door repaired.

Highway: Jean Gallagher Stoyer read the January 2019 report. The Highway Department worked to clean culverts and storm drains of debris and repair potholes. The Township had 3 ice and snow events in January, which required over 125 tons of salt to be laid. The Department also did vehicle maintenance in January, replacing truck batteries, a broken hydraulic line on the backhoe, and the muffler and tailpipe on another truck.

Jean Gallagher Stoyer then made a motion to approve the application for County aid for Maintenance projects for the 2019 Township Road Program. She explained that this is an application for a \$2700 grant for our road maintenance. Mike Davey seconded the motion, and it was carried unanimously.

INSPECTIONS:

Plumbing: Mike Davey read the January 2019 Plumbing report. The report highlighted that 9 permits were issued in January. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

Building: Mike Davey read the January 2019 Building Inspector's report. The report highlighted that 63 permits were issued in January. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

Zoning: Mike Davey read the January 2019 Zoning report. The report highlighted that 11 items were addressed in January, which included the approval of 5 permit applications. Details are

included within the attached report which is on record at the Township Building and is available for public inspection.

BOARDS:

Park & Recreation Board: Trish Sharp explained the Board elected to have the Easter Egg Hunt this year on Sunday April 17, 2019, from 12:00 PM to 2:00 PM, with a rain date of April 14, 2019.

Zoning Hearing Board: Alex Giribaldi noted that there were two items on the agenda for January 2019. 2019-1 included an applicant requesting a use variance in order to convert the existing building located at 3704 Naamans Creek Road from a Day Care under special exception into a resale shop with limited outdoor display. Next, 2019-2 the Bethel Township Hose Company located at 3737 Foulk Road requested a use variance in order to install a 90' x 60' tent and gazebo to be used for events. Residents may voice their opinions on these proposals at the next meeting to be held on Wednesday, February 27, 2019, at 7:00 PM.

Planning Commission: Mike Davey read the January 2019 report. Mike recognized that there were two items on the agenda. For old business, Project PC 2018-1 for a two lot subdivision at 1137 Naamans Creek Road was addressed in response to the Township Engineer's comments. For new business, the preliminary plan for Project PC 2019-1 for a lot expansion and driveway relocation at 3039 Foulk Road was submitted and the applicant provided a public overview. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

Sewer Authority: Alex Giribaldi read the January 2019 report. Alex Giribaldi highlighted that sewer improvement projects are being completed throughout the Township, with the Pyle Road sewer upgrades entering the final design stage. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

EDUCATION:

Garnet Valley School District: Jean Gallagher Stoyer recognized that there was no formal report from the Garnet Valley School Board for the month of February. Chenai Kaminski, Bethel Township Junior Supervisor, then read the Garnet Valley High School activities report for January 2019 and February. Chenai first reported that the AP Art Exhibit displaying seniors' work will be held February 27th at 6:30 PM in the art wing. She also reported that the annual blood drive will be held tomorrow, February 13th; all are encouraged to participate. Next, the school will be putting on the production, Annie, March 7 – 9. The show includes elementary school, middle school, and high school students. Chenai concluded that the Garnet Valley sports teams are doing very well. She highlighted that the boys' basketball team is in 4th place in their division, girls' basketball is in 1st place, and the wrestling team just recently won their Central League Championship.

Rachel Kohl Library: Trish Sharp reported that the Library has met their fundraising goal this year. As a thank you, they will no longer be charging the \$1 fee for DVDs. Lastly, the Library will be hosting the program Red Cross Past and Present on February 27th at 1:00 PM.

Mike Davey encouraged residents to continue to donate \$1 for each DVD rental to help maintain library services.

TOWNSHIP MANAGER'S REPORT:

Bill Addison read the January 2019 Manager's Report. Details are included within the attached report which is on record at the Township Building and is available for public inspection.

Township Engineer, Matt Houtmann, requested a motion to approve the engagement of the Higgins Group Holdings company to install a traffic light at the intersection of the ramp for Garnet Mine Road and Route 322.

Jean Gallagher Stoyer made a motion to engage Higgins to install a traffic light at the intersection of the ramp for Garnet Mine Road and Route 322, at an amount not to exceed \$1800. Alex Giribaldi seconded the motion, and it was carried unanimously.

OLD BUSINESS:

NEW BUSINESS:

Mark Koehler recognized that they had two resolutions for the evening.

Mike Davey began by explaining to residents that the Township complex had recently had a major mold issue, specifically in the Police Station. With this condition, they found that they had many documents that were mold infested past the point of salvage. They lost around 100 boxes of documents to mold. To mitigate the loss of documents in the future, the Board is proposing two resolutions:

1. Mike Davey made a motion to accept Resolution 2019-06 which would allow them to follow the Municipal Disposition of Records schedules and procedures as outlined by the state. Alex Giribaldi seconded the motion, and it was carried unanimously.
2. Mike Davey made a motion to accept Resolution 2019-07, adopting the destruction of some documents according to standards of Pennsylvania's Municipal Records Manual. The list of documents to be destroyed was included as Attachment A in the Resolution. Alex Giribaldi seconded the motion, and it was carried unanimously.

In addition to those items on the agenda,

3. Mike Davey made a motion to engage Wiggins Shredding to destroy the documents that were listed in Attachment A of Resolution 2019-07 and provide a certificate of compliance to the Township at a cost not to exceed \$40 per bin (with each bin holding up to 250 pounds). Jean Gallagher Stoyer seconded the motion, and it was carried unanimously.
4. Alex Giribaldi informed the members of the public that, with the website update occurring this summer, the Board of Supervisors is considering live-streaming the meetings so residents who were unable to attend are able to see the meeting. They would do this by installing cameras at the front and back of the meeting room.
 - a. Lou Torrieri, 1066 Green Glen Drive, asked if the videos become permanent records on the website once they are recorded. The Board clarified that the meeting videos would be archived on the website, so anyone may go back and

access them at any time. They also recognized that this service may be extended to other Township meetings in the future.

COMMUNITY COMMENTS:

1. Christine White, 1593 Garnet Mine Road, expressed her concerns about mud on the road due to a new housing development, at 1610 Garnet Mine Road. She asked if there was any kind of schedule for street cleaning required by the developer. She further explained that, when the industrial park was constructed down the road, they had a truck cleaning station that would be used every day before the trucks left the site.

Township Engineer, Matt Houtmann, explained that the developer is required to keep the street swept. He also recognized that this developer has been spoken to about letting the discharge get out of hand. Following that complaint, they had brought in a street sweeper and spent the rest of the day cleaning the street. The resident was encouraged to continue calling, if the issue remains. She was also ensured that they are actively pursuing conversations with the developer about a variety of issues on the site. Matt Houtmann also said he would speak to the developer about installing a truck wash off facility.

ADJOURNMENT:

Mark Koehler recognized the six Boy Scouts in attendance working on their Citizenship Badges.

On a motion by Mike Davey, seconded by Jean Gallagher Stoyer, and carried unanimously, the meeting adjourned at 8:05 PM.

The next Bethel Township Board of Supervisors' Meeting will be held on Tuesday, March 12, 2019, at 7:30 PM.

Respectfully submitted,

William Addison
Township Manager