

**BETHEL TOWNSHIP, DELAWARE COUNTY
SEWER AUTHORITY**

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RECORD OF MINUTES

**Minutes of the Regular Meeting of the BETHEL TOWNSHIP DELAWARE
COUNTY SEWER AUTHORITY AUGUST 1, 2019.**

The meeting was called to order by Donna Vance, Chairperson at 7:00 p.m. Those present were, Donna L. Vickers, Vice Chairperson, Daniel Van Wyk, Board Member, Board Member, Laurence L. Smith, Solicitor. In Walter Fazler's absence, Bradley Stuart, from Bradford Engineers, did the Engineer's report. Board of Supervisor's Liaison, Alex Giribaldi, was present at the meeting. There being a quorum present, the Chairperson declared that the meeting was ready to proceed with business. Pledge of Allegiance given at this time.

The meeting is being recorded for minute purposes.

The Chairperson stated there was an Executive Session held prior to this meeting.

Motion by Kimberly Easter to approve minutes of regular meeting held July 11, 2019. Seconded by Daniel Van Wyk. Unanimous.

Motion by Daniel Van Wyk to approve bill list for July 2019. Seconded by Kimberly Easter. Unanimous.

Motion by Donna Vickers to approve Payroll Summary prepared by Prime Pay for 06/23/2019 - 07/06/2019 - 07/07/2019 - 07/20/2019. Seconded by Kimberly Easter. Unanimous.

ADMINISTRATION COMMITTEE

Chairman - Vice Chairman-Secretary/Treasurer

Monthly Financial Highlights Attached

Donna Vance reported the new computer for office was ordered.

MAINTENANCE/CONSTRUCTION COMMITTEE

Kimberly Easter & Daniel Van Wyk

No Report

SOLICITOR'S REPORT

Foxfield – Dedication work continues as to the last phase, Phase VI.

Creekside Run & Linton Farm, Belmont– The Developer is moving forward with dedication of sanitary sewer improvements and rights of way.

Belmont Phases I and II – Dedication tasks are nearly completed with as-built plans and right of way legal descriptions still outstanding; the adoption of a resolution accepting a Deed of Dedication awaits the completion of these items.

Suez Water Reads – We are following up re Suez Water concerning recent difficulties in receiving water usage reads for commercial users. There has been no response at this time. Will try contacting someone who is higher up in Suez.

ENGINEER'S REPORT

Bradley Stuart reported the following for the Engineer:

Subdivision Dedications – We are currently working on the following Subdivision dedications: Creekside, Foxfield and Linton Farm Subdivision inspection is complete. We are waiting for the Developer to comply with the dedication requirements.

Pyle Road Sewer Upgrades Planning was approved by PaDEP. Working on final design. Financing of the project will be addressed in the rate study currently underway. DCED will have a grant opening up in September. We will prepare the necessary application for the grant.

Belmont Subdivision – We reviewed the punch list to ascertain the status of completion. The items on the revised punch list have been addressed. The only remaining issue from an engineering standpoint is submission of as-built plans and legal descriptions. These have been submitted and are currently under review.

BOARD MEMBERS REPORT **NEW BUSINESS/UNFINISHED BUSINESS**

There being no further business, the meeting was adjourned at 7:06 p.m. on a motion by Kimberly Easter. Seconded by Donna Vickers. Unanimous.

Respectfully submitted,

Patricia Petrosky
Secretary/Treasurer

BETHEL TOWNSHIP SEWER AUTHORITY

Cash Receipts And Disbursements Report
For Period Ending July 31, 2019

	For the month	YTD
	July 31, 2019	July
Cash receipts received from residential customers \$	352,026.37	1,314,445.01
Cash receipts received from commercial customers	28,390.84	93,435.98
Cash receipts from tapping fees	18,300.00	42,700.00
Cash receipts received from finance & interest charges	5,296.52	31,734.35
Investment income	-	-
Total revenue received	<u>404,013.73</u>	<u>1,482,315.34</u>
Payments paid to vendors	33,996.90	365,838.20
Payment paid to employees	6,483.87	48,441.06
Payment paid for sewage treatment	-	515,337.09
Payment paid for debt service (interest expense)	1,806.64	13,128.08
Total expense paid	<u>42,287.41</u>	<u>1,042,744.43</u>
Net Income (loss)	<u>\$ 361,726.32</u>	<u>\$439,570.91</u>
Cash balance as of June 30, 2019		
TD Checking Account	\$ 1,636,394.00	
TD Capital Account	<u>787,003.01</u>	
	2,423,397.01	
Net income (loss) for month of July 31, 2019	<u>361,726.32</u>	
	<u>2,785,123.33</u>	
	Ending Cash balance as of 07/31/19	
	TD Checking Acct \$ 1,983,332.32	
	TD Capital Acct <u>801,791.01</u>	
		<u>\$2,785,123.33</u>
Total other cash balances as of July 31, 2019		
TD Master Escrow	\$ 135,175.79	
TD Bond Reserve Account	<u>214,296.42</u>	
	<u>\$ 349,472.21</u>	