

**Minutes of the Regular Meeting
of the Village of Nyack Board of Trustees
Held at Village Hall at 7:00 pm on Thursday, February 12, 2026**

Present: Joseph Rand, Mayor
Pascale Jean-Gilles, Trustee
Donna Lightfoot-Cooper
Joseph Carlin, Trustee
Nathalie Riobe-Taylor, Trustee – *Arrived 7:12 pm*

Also Present: Andrew Stewart, Village Administrator
Dennis Michaels, Village Attorney
Linda Donnelly, Village Clerk

Meeting called to order at 7:08 pm

Pledge of Allegiance

Mayor's Introduction

Mayor Rand reported attending the Nyack Center's annual Black History Month celebration, commending the student oratory competition and congratulating this year's honorees. He also recognized Susan Wilmink and Thomas Schneck for the rapid success of Angel Nyack, noting its growing role as a major community arts venue and the high-quality programming it has brought to the Village.

COMMENTS FROM THE VILLAGE BOARD

Trustee Carlin – Reported working with Rockland Conservation & Service to bring a Repair Café to Nyack in the fall, noting the need to secure a venue and citing his own positive experience with the program.

Trustee Lightfoot-Cooper – Reported that the Housing Authority has an open board seat and two maintenance vacancies and requested that the job postings be shared on the Village website. She also noted that Housing Authority board members are experiencing issues with their Outlook 365 email and asked whether staff support, specifically from Rosa, could be made available to assist them.

PUBLIC COMMENT

None Received

PUBLIC HEARING

COMMUNITY DEVELOPMENT BLOCK GRANT

Motion by Trustee Jean-Gilles, seconded by Trustee Lightfoot-Cooper to open the public hearing on the Community Development Block Grant at 8:04 pm.

Mayor Rand invited public and Board comment.

Administrator Stewart - Outlined the committee-vetted project options, including paving and redesigning the Artopee Way municipal lot and several priority sidewalk improvement areas on High Avenue, North Franklin/High Avenue, and Liberty Street between Depew and Hudson. He noted that not all sidewalk segments could be funded in a single grant cycle, and the Board will need to determine which areas to prioritize for the application.

Trustee Carlin – What’s the cost? For the sidewalks, we could do A, B and C, or Project 2 or 3?

Administrator Stewart – The grant funding would likely cover either sidewalk project two or project three individually, but probably not both, and advised the Board to decide which areas should be prioritized for the application.

Louise Parker - Asked whether the sidewalk work was being treated as one combined project or as three separate projects, noting that earlier discussions suggested the grant might allow all sidewalk segments to be included together.

Administrator Stewart – Clarified that the sidewalk work amounts to two viable project options and that typical grant funding would likely cover either the High Avenue/North Franklin area or the Liberty Street area, but not both.

Mayor Rand – Explained that the sidewalk segments can be grouped into one project to maximize potential funding. Once the actual award amount is known, the Village can determine how much of the grouped work can be completed and whether additional Village funds would be needed to finish the rest.

Louise Parker – Noted this matched their earlier discussion about prioritizing the sidewalk projects rather than the parking lot, and noted that once funding is known, the sidewalk areas should be ranked by priority, with High Avenue as the first.

Trustee Jean-Gilles - High Avenue clearly needs a sidewalk because many children and other pedestrians use it, and the hotel is nearby. She supported improvements at the High Avenue/Franklin corners but worried that grouping projects could leave some unfinished if funding is limited, saying she would prioritize High Avenue if a choice had to be made. She also noted that the parking lot had been on the list in past discussions and remains a concern. She agreed sidewalks are a priority but asked how many additional sidewalk areas in the Village are still in need of repair. Worried about pushing the parking lot project.

Administrator Stewart - Said another large sidewalk application is already underway for other priority areas and reminded the Board that the Safe Routes to School project will also replace several sidewalk sections.

Trustee Carlin – Supports applying for the sidewalk grant but reminded the Board that the Artopee parking lot is deteriorating, heavily used, and has been a concern for three years. He said the Village will need to secure funding or prioritize it in a future grant cycle.

Louise Parker – Cautioned that CDBG funds are intended for lower-income areas and noted that the Artopee parking lot is used by the entire town, so the Village needs to be careful about using that funding source for it.

Motion by Trustee Riobe-Taylor, seconded by Trustee Carlin to close the public hearing on 02/12/2026 at 8:23 pm. Motion carried.

ADOPTION OF MINUTES – 01/22/2026

On motion of Trustee Jean-Gilles, seconded by Trustee Lightfoot-Cooper. The minutes of the meeting held on 01/22/2026 were accepted as presented.

ACTION ITEMS

RESOLUTION NO. 2026-24 – ACCEPTING AUDITED VOUCHER SUMMARY

The following resolution was offered by Trustee Carlin, seconded by Trustee Jean-Gilles.

WHEREAS, the Audited Voucher Summary was presented to the Nyack Village Board of Trustees at its regularly scheduled meeting of February 12, 2026.

RESOLVED, the General Fund Claims set forth on Pages 1 through 13 in the below listed amounts are approved for payment:

GENERAL FUND	\$76,873.24
NYACK PARKING AUTHORITY	\$82,599.26
WATER FUND	\$21,400.91
CAPITAL PROJECTS – 2017 Improvements	\$74,713.50
TRUST AND AGENCY FUND	\$ 2,502.14

On roll call the vote was as follows:

Trustee Jean-Gilles Yes
Trustee Lightfoot-Cooper Yes
Trustee Carlin Yes

Trustee Riobe-Taylor Yes
Mayor Rand Yes



RESOLUTION NO. 2026-25 – AUTHORIZE THE HIRING OF CHRISTIAN-JOHN AMANO AS A PART-TIME EMPLOYEE IN THE BUILDING DEPARTMENT

The following resolution was offered by Trustee Riobe-Taylor, seconded by Trustee Jean-Gilles.

WHEREAS, the Building Department has advised the Village Board of Trustees of the Village of Nyack of the need for additional support due to a lack of staffing and has Recommended Christian-John Amano for a part-time position at an hourly rate of \$23.00, and funding for this position has been appropriated in the Building Department budget;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Nyack hereby authorizes the hiring of Christian-John Amano as a part-time employee in the Building Department, subject to approval by Rockland County Personnel.

Trustee Carlin – Requested clarification on the proposed part-time Building Department position, including expected hours, duties, and budget implications, and expressed broader concern about increasing staffing levels at Village Hall.

Administrator Stewart – Noted that the position is already funded in the current budget and explained that the Building Inspector request stems from workflow needs and tasks the department cannot complete due to limited staff time.

Mayor Rand – Asked that future hiring needs be communicated to the Board in advance, with an explanation of the rationale, rather than only when a hiring resolution is presented.

On roll call the vote was as follows:

Trustee Jean-Gilles Yes
Trustee Lightfoot-Cooper Yes
Trustee Carlin Abstained

Trustee Riobe-Taylor Yes
Mayor Rand Yes



RESOLUTION NO. 2026-26 – AUTHORIZE THE HIRING OF KELLI SIGNORILE AS SENIOR CLERK-TYPIST IN THE BUILDING DEPARTMENT

The following resolution was offered by Trustee Carlin, seconded by Trustee Jean-Gilles.

WHEREAS, the Building Department has advised the Village Board of Trustees of the need to fill a vacant Senior Clerk-Typist position;

WHEREAS, funding for this position has been appropriated in the Building Department budget;

WHEREAS, the appointment is subject to Rockland County Personnel approval and the successful completion of the Rockland County Senior Clerk-Typist Civil Service exam;

RESOLVED, the Village Board of Trustees hereby authorizes the hiring of Kelli Signorile to fill the vacant Senior Clerk-Typist position in the Building Department at an hourly rate of \$26.44, in accordance with the applicable Union contract, and subject to Rockland County Personnel approval and successful completion of the Civil Service exam.

On roll call the vote was as follows:

Trustee Jean-Gilles Yes
Trustee Lightfoot-Cooper Yes
Trustee Carlin Yes

Trustee Riobe-Taylor Yes
Mayor Rand Yes



RESOLUTION NO. 2026-27 – APPROVE AN APPLICATION FOR CDBG GRANT FOR SIDEWALKS ON HIGH AVENUE AND LIBERTY STREET

The following resolution was offered by Trustee Lightfoot-Cooper, seconded by Trustee Jean-Gilles.

RESOLVED, the Board of Trustees of the Village of Nyack approves an application to CDBG for funding for sidewalks on High Ave and Liberty St. and thanks the members of the CDBG committee for their advice.

Motion by Trustee Jean-Gilles, seconded by Trustee Lightfoot-Cooper to amend the resolution removing the word "work" and adding "s" to sidewalk.

On roll call the vote was as follows:

*Trustee Jean-Gilles Yes
Trustee Lightfoot-Cooper Yes
Trustee Carlin Yes*

*Trustee Riobe-Taylor Yes
Mayor Rand Yes*



RESOLUTION NO. 2026-28 – APPROVE MAYOR’S APPOINTMENT OF LAYLA VRABEL TO THE PLANNING BOARD FOR A FIVE-YEAR TERM

The following resolution was offered by Trustee Carlin, seconded by Trustee Jean-Gilles.

RESOLVED, that the Mayor’s appointment Layla Vrabel as a member of the Planning Board, for a term of five years, to expire December 31, 2030, is hereby approved.

On roll call the vote was as follows:

*Trustee Jean-Gilles Yes
Trustee Lightfoot-Cooper Yes
Trustee Carlin Yes*

*Trustee Riobe-Taylor Yes
Mayor Rand Yes*



RESOLUTION NO. 2026-29 – APPROVE RENEWAL OF THE REVENUE SHARING AGREEMENT WITH THE NYACK LIBRARY FOR PARKING ENFORCEMENT

The following resolution was offered by Trustee Lightfoot-Cooper, seconded by Trustee Carlin.

WHEREAS, the Village has long managed parking enforcement on the Library’s parking lot for public access and the terms of the revenue sharing agreement have been a 60/40 split of all revenues, with the Library receiving 60%,

WHEREAS, the administrative process whereby the Village calculates the Library’s share is cumbersome and time consuming and yet the revenues are very consistent year to year, with the Library share having been about \$14,750 in several recent years;

RESOLVED, in the interest of efficiency and timely payment to the Library of its share of revenues, the Board of Trustees of the Village of Nyack authorizes the Village Administrator to implement a renewal of the cost sharing agreement with a flat annual rate of \$14,750 payable to the library, for a term of three years, ending May 31, 2028, with the understanding that the amount will be renegotiated in the event of a change in parking fee, in a form acceptable to the Village Attorney.

Trustee Jean-Gilles – Asked whether, if the Village were to change parking rates or ticket prices, would the flat fee the Library receives under the agreement change — and whether any such change could occur before the contract ends in 2028.

Motion by Trustee Jean-Gilles, seconded by Trustee Riobe-Taylor, to amend the resolution to indicate that the amount will be renegotiated in the event of a change in parking fees.

On roll call the vote was as follows:

<i>Trustee Jean-Gilles Yes</i>	<i>Trustee Riobe-Taylor Yes</i>
<i>Trustee Lightfoot-Cooper Yes</i>	<i>Mayor Rand Yes</i>
<i>Trustee Carlin Yes</i>	



RESOLUTION NO. 2026-30 – APPROVE ADOPTION OF A POLICY REQUIRING CERTAIN VILLAGE CONTRACTORS CERTIFY PARTICIPATION IN APPRENTICESHIP PROGRAMS

The following resolution was offered by Trustee Riobe-Taylor, seconded by Trustee Jean-Gilles.

WHEREAS, via resolution 2021-46 on July 8, 2021, the Board of Trustees of the Village of Nyack authorized an amendment to the Village Procurement Policy regarding apprenticeship training programs, setting the threshold of \$500,000 for eligible construction projects and \$750,000 for drainage projects,

WHEREAS, an apprenticeship requirement for construction contracts over \$250,000 can help create job training and employment opportunities without materially affecting cost of construction, and is legal as authorized by Section 816-b of the New York Labor Law;

WHEREAS, the County of Rockland has provided a template policy that is the basis of Attachment A, referenced here,

RESOLVED, the Board of Trustees of the Village of Nyack rescinds Resolution 2021-46 and authorizes amendment of the Village of Nyack Procurement Policy to include the attached apprenticeship policy (Attachment A).

On roll call the vote was as follows:

Trustee Jean-Gilles Yes
Trustee Lightfoot-Cooper . . Yes
Trustee Carlin. Yes

Trustee Riobe-Taylor Yes
Mayor Rand Yes



RESOLUTION NO. 2026-31 – APPROVE RENEWAL OF ADMINISTRATIVE SERVICES CONTRACT WITH VISIT NYACK WITH AN INCREASE FROM 8% TO 10% IN THE ADMINISTRATIVE FEE

The following resolution was offered by Trustee Riobe-Taylor, seconded by Trustee Jean-Gilles.

WHEREAS, the Board of Trustees previously issued a Request for Proposals for administrative services for the management of the Nyack Tourism Grant process, funded by the Hotel Bed Tax, and Visit Nyack has provided outstanding service as program administrator since 2023,

WHEREAS, the current contract expired on April 31, 2025, with an option to renew for two two-year renewal periods,

WHEREAS, the Board of Trustees finds it in the public interest to continue the Nyack Tourism Grant program and its administration by Visit Nyack,

RESOLVED, the Board of Trustees authorizes the Village Administrator to renew the administrative services contract with Visit Nyack for a two-year period, ending April 31, 2027, at a rate fee of 10% of total grants administered, in a form acceptable to the Village Attorney.

On roll call the vote was as follows:

Trustee Jean-Gilles Yes
Trustee Lightfoot-Cooper . . Yes
Trustee Carlin. Yes

Trustee Riobe-Taylor Yes
Mayor Rand Yes



RESOLUTION NO. 2026-32 – AMENDING THE DATES OF PREVIOUSLY APPROVED STREET CLOSURE PERMITS FOR MAUREEN’S JAZZ CELLAR FOR TWO EVENTS IN 2026: DANCING IN THE STREETS AND NYACK JAZZ FESTIVAL

The following resolution was offered by Trustee Lightfoot-Cooper, seconded by Trustee Jean-Gilles.

RESOLVED, the Board of Trustees of the Village of Nyack approves the change of dates

for Brianne Higgins for Dancing in the Streets on May 2, 2026 (rain date of May 9, 2026) and the Jazz Festival on August 30, 2026 (rain date of September 6, 2026).

On roll call the vote was as follows:

<i>Trustee Jean-Gilles Yes</i>	<i>Trustee Riobe-Taylor Yes</i>
<i>Trustee Lightfoot-Cooper Yes</i>	<i>Mayor Rand Yes</i>
<i>Trustee Carlin Yes</i>	



RESOLUTION NO. 2026-33 – APPROVE A PERMIT IN MEMORIAL PARK FOR AN EASTER EGG HUNT ON SUNDAY, APRIL 5, 2026

The following resolution was offered by Trustee Lightfoot-Cooper, seconded by Trustee Jean-Gilles.

RESOLVED, the Board of Trustees of the Village of Nyack approves an application by Tyrone Williams for an Easter Egg Hunt on Sunday, April 5, 2026, in the afternoon, in the lower level of Memorial Park.

On roll call the vote was as follows:

<i>Trustee Jean-Gilles Yes</i>	<i>Trustee Riobe-Taylor Yes</i>
<i>Trustee Lightfoot-Cooper Yes</i>	<i>Mayor Rand Yes</i>
<i>Trustee Carlin Yes</i>	



RESOLUTION NO. 2026-34 – APPROVE THE USE OF HEZEKIAH EASTER SQAURE BY JEFFREY FRIEDBERG FOR A SING ALONG ON SATURDAY, MARCH 14, 2026 (RAIN DATE MARCH 15, 2026)

The following resolution was offered by Trustee Lightfoot-Cooper, seconded by Trustee Jean-Gilles.

RESOLVED, the Board of Trustees of the Village of Nyack approves a sing along event on Saturday, March 14, 2026 (rain date of March 15, 2026) at 3:00 pm for 1.5 hrs. in Hezekiah Easter Square.

On roll call the vote was as follows:

<i>Trustee Jean-Gilles Yes</i>	<i>Trustee Riobe-Taylor Yes</i>
<i>Trustee Lightfoot-Cooper Yes</i>	<i>Mayor Rand Yes</i>
<i>Trustee Carlin Yes</i>	

DEPARTMENT REPORTS (based on availability)

Village Administrator – Asked the Board to confirm continued alignment on handling Senior Center, field, and Memorial Park food-truck permits internally, except when an event is unusual, unfamiliar, or has potential Village costs. He noted the need to formally review the Village's recent storm response, praised staff and contractors for their extensive efforts, and emphasized lessons learned and the importance of strengthening emergency planning.

Mayor Rand – Praised the Village staff, DPW, and the Parking Authority for their extraordinary work during and after the major snowstorm, noting that the prolonged period of freezing temperatures made cleanup significantly harder. He expressed appreciation for residents' patience and cooperation and highlighted a successful collaboration with the school district—specifically thanking Lisa Retallack for quickly relocating a problematic bus stop on 9W to ensure student safety.

Administrator Stewart – Thanked Julia and Drazen for allowing the Village to use their parking lot for snow storage during the storm cleanup.

An update was provided on progress toward finalizing an agreement with Catholic Charities, and it was noted that once that agreement is executed, the Village can begin recruiting a Spanish-speaking outreach worker. Additional updates included the Village's AA- bond rating and the need to formalize certain financial management policies, along with an overview of the upcoming budget schedule and statutory deadlines.

OLD BUSINESS

Nyack Memorial Park Shoreline Path Project

Administrator Stewart – Reported that the Village received a strong response to its contract bid but is evaluating concerns about the low bidder's capacity. A meeting is scheduled to determine whether to reject that bid, and a recommendation for award is expected at the next Board meeting.

NEW BUSINESS

None Received

COMMUNICATIONS

Abigail Hammond, Memorial Park Permit Request, Wedding, 10/3/26, noon – 3 pm. 30-40 - people.

Trustee Carlin – Objects without a fee schedule in place. Preference given to Village residents.

Trustee Jean-Gilles – Rethinking wedding events; wants to see fee schedule, guardrails in place
Resolution for next meeting

Special event street closure permit request, street party, 6/26/26, Jackson Ave by Pride Center

Brianne Higgins, Dancing in the Streets – 5/2/26, adding rain date of 5/9/26 to special event permit application

Resolution No. 2026-32

Morganna Brennan, Druidfest 2026, park permit request, 5/9/26

Trustee Jean-Gilles – Appreciates Morganna Brennan moving things around at her request.

Resolution for next meeting

Field and Forage, Flower Market in Easter Square, Saturdays in 2026, 4/18/26-6/6/26, then 9/15/26-10/10/26

Resolution for next meeting

Nyack Porchfest, Memorial Park Permit Request, Stage and Vendors, 9/26/26

Resolution for next meeting; request applicant to attend

Morgana Brennan, Spirit of SoBro, 10/2/26

Trustee Carlin – Concerned about the location closings.

Speak to Post Office regarding the street closing

Resolution for next meeting

Connor Schoonmaker, Trinity Solar, Hawking Application

Schedule a Zoom meeting

Trustee Carlin – Requested they respect the “Do Not Knock” postings when they are canvassing.

ADJOURNMENT

Motion to adjourn meeting in memory of Dennis Troy. Motion offered by Trustee Jean-Gilles, seconded by Trustee Lightfoot-Cooper to adjourn meeting at 8:41 pm. Motion carried.



VILLAGE CLERK