

SHARON CITY COUNCIL

Purpose: Regular Council Meeting
Date: Wednesday, January 16, 2019
Time: 6:30 PM
Location: Sharon Municipal Building Council Chambers

MINUTES

CALL TO ORDER

TIME: 6:31 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL - COUNCIL:

X President Connelly

X Mr. Lucas

X Mr. James

X Mrs. Bundrant

X Mrs. Saylor

X Robert Fiscus, City Manager

News Media: X The Herald

X Attorney Madden, City Solicitor

X Daphne Parrish, Interim City Clerk

Department Heads:

X Edward Stabile, Chief of Police

X Jason Tomko, Finance Director

X Melissa Phillips, Director of Community Development

X David Tomko, Director of Code Enforcement and Public Works

CITY MANAGER'S REPORT

- Mr. Fiscus reported that over the first few weeks of 2019 he has been meeting with his department heads and staff, and he is confident that the right people are in place.
- Mr. Fiscus stated that in addition to the budget transfer resolution on tonight's agenda, another budget transfer is possibly forthcoming. That proposed change would be funding for the Redevelopment Authority to use to acquire properties in the effort to fight blight. He and Jason Tomko will work together prior to the next Workshop Meeting to develop recommendations.
- Mr. Fiscus distributed a map illustrating discussion from the December Workshop regarding Case Avenue drop-off/pick-up. Mrs. Bundrant stated the need to move forward toward resolving this matter, as this problem has been on-going for too long. Discussion took place regarding the current flow of traffic, pick-up/drop-off for handicapped individuals, the fire lanes, and the need to draft an Ordinance to reflect the current traffic pattern. Mr. Lucas noted a more detailed map is still needed before an Ordinance can be properly drafted. It was decided that Mr. Fiscus would draft a formal letter to Mr. Calla requesting a detailed map, along with a request that the map be reviewed and approved by the Engineers that designed the school, and then the City can move forward to develop an Ordinance.

PUBLIC COMMENTS - AGENDA ITEMS

PUBLIC HEARING FOR ORDINANCES

ORDINANCES

RESOLUTIONS

MOTION that Resolution 05-19 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania declaring its intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008” **be adopted.**

Motion: **Mrs. Saylor**

Second: **Mr. Lucas**

Vote: **yes** Mr. James
yes Mrs. Bundrant
yes Mrs. Saylor

yes Mr. Lucas
yes Mr. Connelly

MOTION that Resolution 06-19 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania approving the Procurement Procedure for Federally Funded Programs” **be adopted.**

Motion: **Mr. James**

Second: **Mrs. Bundrant**

Vote: **yes** Mr. Lucas
yes Mr. James
yes Mrs. Bundrant

yes Mrs. Saylor
yes Mr. Connelly

MOTION that Resolution 07-19 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, to emphasize the importance of the General Motors Lordstown facility to the residents, businesses and municipalities in the interstate region; to express support to the employees at the Lordstown facility and other businesses affected by the idling of the facility; and to support all efforts by municipalities, economic development agencies and others in the effort to keep the Lordstown facility in operation” **be adopted.**

Motion: **Mr. Lucas**

Second: **Mr. James**

Vote: **yes** Mrs. Saylor
yes Mr. Lucas
yes Mr. James

yes Mrs. Bundrant
yes Mr. Connelly

MOTION that Resolution 08-19 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania authorizing a budget transfer from multiple line items.” **be adopted.**

**Mr. Lucas requested more information regarding this Resolution. Mr. Fiscus stated this budget transfer is in response to the IT problems experienced over the last few months. He reviewed that the City has been under contract with COG and also assistance from other outside sources to secure the City’s data. Several days before Christmas further IT problems arose. Cross IT was called in and diagnosed the issues and identified the City’s needs. Their recommendations was a more complex system, to include multiple servers which work with one another, and the cost is \$20,000 more than what is budgeted for 2019. However, at the same time, Jason Tomko

learned the loan payment budgeted in 2019 for the Multi-Modal Project has been deferred until 2020. The funds freed up from this loan payment can now be used toward the IT project. Mrs. Saylor asked if the website will be upgraded as well. Mr. Fiscus stated this is another item that is in the budget in 2019.

Motion: Mrs. Saylor

Second: Mrs. Bundrant

Vote: yes Mrs. Bundrant
yes Mrs. Saylor
yes Mr. Lucas

yes Mr. James
yes Mr. Connelly

MOTION that Resolution 11-19 entitled "A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, appointing Holly Grande as Right-to-Know Officer." **be adopted.**

Motion: Mrs. Saylor

Second: Mr. Lucas

Vote: yes Mr. James
yes Mrs. Bundrant
yes Mrs. Saylor

yes Mr. Lucas
yes Mr. Connelly

CONSENT AGENDA

THE FOLLOWING ITEMS ARE CONSIDERED BY CITY COUNCIL TO BE ROUTINE CITY BUSINESS AND WILL BE ENACTED BY ONE MOTION AND ONE ROLL CALL VOTE. ANY COUNCIL MEMBER, CITY OFFICIAL OR CITIZENS WISHING CLARIFICATION OF AN ITEM MAY ASK A QUESTION BY RAISING THEIR HAND AND IDENTIFYING THE ITEM BEFORE ADOPTION OF THE ITEM.

MOTION that Resolution #09 -19 entitled "A RESOLUTION of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, authorizing, in accordance with Section 915 of the Home Rule Charter, the City Manager and Finance Director, or in the absence of the Finance Director, the Tax Collector, to pay the bills submitted on Schedule A to Council" **be adopted.**

MOTION that Resolution #10-19 entitled "A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing appointments for certain Committees, Boards and Authorities" **be adopted.**

Sharon Sanitary Authority
David George (4 year term)

MOTION to approve the minutes from the December 5, 2018 Budget Hearing, December 5, 2018 Special Council Meeting, and the December 19, 2018 Regular Council meeting **be adopted.**

Motion: Mrs. Bundrant

Second: Mrs. Saylor

Vote: yes Mr. Lucas
yes Mr. James
yes Mrs. Bundrant

yes Mrs. Saylor
yes Mr. Connelly

COMMENTS:
NEWS MEDIA:

CITIZENS:

- Resident Dave McLaren asked Council who owns the property where Hadley School had formerly been located. Mr. Fiscus told him the Redevelopment Authority owns the area where the school had been located, and the School District owns the area of the ballfield, playground, and tennis courts.
- Mr. McLaren also requested that Council Members talk directly into the microphones rather than toward one another to help those in attendance to hear discussions.

MRS. BUNDRANT:

- Mrs. Bundrant was approached by citizens regarding safety concerns at the Plum and Sherman stop sign area. She requested others to take a look at this area, and she would look into it as well.
- Regarding the recent Ordinance removing the residency requirement for Police Officers, Mrs. Bundrant asked Mr. Fiscus regarding the deadline to return residency papers that will be distributed to employees with payroll checks on Friday, January 18, 2019. Mr. Fiscus stated there is a deadline of January 25, 2019. Mrs. Bundrant asked if police officers will be required to self-report residency changes. Mr. Fiscus told her this will also be addressed. Regarding the tracking of the community service aspect of the Ordinance, she asked whether the hours are required on a calendar year basis or when a change in residency is effective. Mr. Fiscus suggested the possibility of prorating the community service hours required to reflect the percentage of year lived outside of the City. Mr. Fiscus stated that tracking and documenting the community service requirement will be accomplished between the Police Chief and Mr. Fiscus' staff. Mrs. Saylor asked if residency papers will be requested from all employees. Mr. Fiscus told her all employees will be asked to provide their current residency, since the DCED requires employers to keep up-to-date records of employees' residency to ensure that proper local taxes are deducted and remitted.
- Following a request from a Recreation Commission representative, Mrs. Bundrant requested Mr. Fiscus to send a formal letter to Connelly Manor to ask if the property is still available and if they would be willing to supply the property. The Commission is in search of land to use for a kids' version of a pump track and a playground. In addition, Mrs. Bundrant was requested to discuss with Attorney Madden and City Council land on Clark Street; Mr. Fiscus requested an executive session for discussion.
- Mrs. Bundrant asked if there will be Candlesticks on the Bike Route. Mr. Fiscus advised that candlesticks are not a part of the specs, therefore, the City will need to find funding. There is a commitment for a donation to fund the candlesticks. Mr. Fiscus will send a letter to the prospective donor to follow up on whether funds will be forthcoming.
- Mrs. Bundrant stated now that Holly Grande is on board, now may be the appropriate time to launch the City's Social Media profile. She suggested "starting small" with Facebook to communicate such things as weather, snow removal, leaf pick-up, etc. Mr. Fiscus indicated he and Ms. Grande recently met with Sherris Moreira at the Chamber of Commerce and would like to discuss this further at the February Workshop.
- Mrs. Bundrant requested an update regarding Flow Bird bids at the next meeting. Mr. Fiscus indicated he would attempt to get a Flow Bird representative to attend a meeting. He suggested that a Public Meeting be arranged and advertised, inviting merchants to obtain the most input.

MR. LUCAS:

- Mr. Lucas asked regarding the status of the Alert system to generate text messages in case of emergencies. Mr. Fiscus stated this was a part of the Early Intervention Study, which the City is still awaiting the grant money. Mr. Fiscus suggested if it is determined we should not wait for the grant, then Council may want to consider purchasing the system and determine what budget transfers can be made to fund the expense. Discussed the status of the two pending grants, and that Jason Tomko was notified that one would likely be funded this year and the other next year. Whereas Melissa Phillips was notified that the two grants would be merged into one grant.

- Mr. Lucas reported he has received complaints regarding the use of the landfill by Wilson Excavating in the area of Bluff Street and Heinz Avenue. Discussion revealed that the landfill is located on property situated in the City of Hermitage, and is owned by the Borough of Sharpville, but must be accessed on streets located in the City of Sharon. Mr. Lucas is concerned that this dumping activity is taking place in a residential neighborhood and has been an ongoing issue. Mr. Fiscus acknowledged this activity has been off and on and had previously proposed an emergency ordinance to address it, which was later tabled. In the past when Wilson Excavating received complaints, they stopped dumping there, but it would later restart several months later with new projects. It was decided that Mr. Fiscus would contact Mr. Hinkson at the City of Hermitage to discuss. Further discussion took place regarding the damage the trucks have caused to Bluff Street.

MR. JAMES:

MRS. SAYLOR:

- Mrs. Saylor wanted to remind everyone that Chrysalis Stage will be performing West Side Story the next two weekends. Performances are scheduled for January 18, 19, and 20, 2019, as well as January 24, 25, 26, and 27, 2019. The performance will feature both YSU and some local students. The Chrysalis Stage is located in the former Girls' Buhl Club (Armory). More details are available on their website thechrysalisstage.org.

MR. CONNELLY:

- Mr. Connelly asked Dave Tomko if the Street Department is prepared for the upcoming forecasted snow storm this weekend. Dave Tomko confirmed that his staff is aware it is coming and are ready.

<u>ADJOURNMENT:</u>

Meeting adjourned at **7:18 P.M.**

Motion: Mr. James

Second: Mrs. Bundrant

**Vote: yes Mr. Lucas
yes Mr. James
yes Mrs. Bundrant**

**yes Mrs. Saylor
yes Mr. Connelly**