



*John H. Gothia, County Judge  
Johnny A. Trahan, Commissioner, Precinct One  
Chris Sowell, Commissioner, Precinct Two  
Kirk Roccaforte, Commissioner, Precinct Three  
Robert L. Viator, Commissioner, Precinct Four*

**REGULAR SESSION  
NOTICE OF MEETING AND AGENDA  
OF THE COMMISSIONERS' COURT  
OF ORANGE COUNTY, TEXAS  
October 07, 2025**

Notice is hereby given that the Commissioners' Court of Orange County, Texas, will meet on **Monday, October 07, 2025, at 10 a.m.** in the Commissioners' Courtroom located at 123 S. 6<sup>th</sup> Street for the following purposes to-wit:

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***SPECIAL COURT SESSION AGENDA***

*Invocation  
U.S. Pledge  
Texas Pledge*

1. Open Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.
2. Discussion and possible action to add Andrea Bilbo as a transactional authorized user to TexPool Services. Possible action would include County Judge or Judge Pro Tem to sign the same. (Christy Khoury, Treasurer)
3. Discussion and possible action regarding the approval of a Resolution for authorization of delegates on existing accounts with First Financial Bank. (Christy Khoury, Treasurer)
4. Discussion and possible action regarding payment of **October 07, 2025** bills approved by the County Auditor as per attested listings and also specifically as follows:
  - a. \$21,652.83 from the General Fund (001-111-54235) to U.T.M.B. for contract payment due October 2025.

(Pennee Schmitt, County Auditor)

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5. Discussion and possible action regarding accepting a donation from Golden Pass LNG of \$25,000 for use in purchasing automated external defibrillators (AED's) by the County Sheriff's Office. Additionally, approval of a special budget pursuant to Local Government Code §111.0108, revenue received after the start of the fiscal year, is requested to allow for the funding to be added to the financials.

Revenues: 001-000-44064	Donations – Directed	(\$25,000)
All Expenses:		\$25,000

Purpose: To recognize and establish a budget for funds donated for the purchase of automated external defibrillators (AED's) by the Sheriff's Office.

(Pennee Schmitt, County Auditor)

6. Discussion and possible action regarding adoption of a special budget certified by the County Auditor pursuant to LGC §111.0106 of \$500,000 plus estimated interest for the Rural Law Enforcement Grant on behalf of the Orange County Sheriff's Office.

Revenue: 008-000-49165 Rural Law Enforcement Grant Revenue	(\$500,000)
008-000-43510 Interest	(\$ 3,000)
All Expenses:	\$ 503,000

Purpose: To recognize and establish budgets for grant funds received after adoption of the county budget.

(Pennee Schmitt, County Auditor)

7. Discussion and possible action regarding adoption of a special budget certified by the County Auditor pursuant to LGC §111.0106 of \$275,000 plus estimated interest for the Rural Law Enforcement Grant on behalf of the Orange County District Attorney's Office.

Revenue: 010-000-46165 Rural Law Enforcement Grant Revenue	(\$275,000)
010-000-43510 Interest	(\$ 1,500)
All Expenses:	\$276,500

Purpose: To recognize and establish budgets for grant funds received after adoption of the county budget.

(Pennee Schmitt, County Auditor)

8. Discussion and possible action regarding a line-item transfer for:

**GENERAL**

From: 001-111-54092 (Court Appointed Attorney/CPS/Others) .....	(\$1,630.00)
To: 001-111-54093 (Court Appointed Attorney CCAL Adult) ...	\$ 880.00
001-111-53203 (Sheriff Criminal Bonds Returned).. .....	\$ 750.00

Purpose: To provide funds for payment of remaining FY2024-2025 invoices.  
(Pennee Schmitt, Auditor)

9. Discussion and possible action regarding the certification of the September 2025 Collection Report for the Tax Office as required under PTC 31.10.  
(Octavia Guzman, Tax Assessor/Collector)
10. Discussion and possible action regarding the certification of the Annual Report Summary Collections for Year Ending September 2025 for the Tax Office as required under PTC 31.10. (Octavia Guzman, Tax Assessor-Collector)
11. Discussion and possible action to set the Orane County Employee Holiday Luncheon on December 12, 2025. Possible action may include setting the time. (County Judge John Gothia)
12. Discussion and possible action regarding the appointment of members to the Orange County Sexual Assault Response Team (OCSART) in accordance with Local Government Code Sec. 351.252.  
2025 SART Team Members
- Orange County Sheriff Bobby Smith
  - Orange County District Attorney Krispen Winfree
  - Orange Police Department Chief Lane Martin
  - Orange County Victim’s Assistance Coordinator Rebeca Patterson
  - Child Abuse & Forensic Services, Inc. Program Director Brenda Garison RN, CA/CP SANE
  - Orange County Sheriff’s Office Sexual Assault Investigator Bianca Cowart
  - Spindletop Behavioral Health Coordinator Tommy Smith
  - Orange County Sheriff’s Office PIO Lauree Chapman  
(Sheriff Bobby Smith)
13. Discussion and possible regarding approval of the 2026 Orange County Resolution for the **Indigent Defense Grant Program**. Possible action may include authorizing the County Judge or Judge Pro Tem to sign same. (Robbie Hereford, District Court Administrator)
14. Discussion and possible action regarding recognizing and accepting the Veterans Office quarterly progress report as presented by the Orange County Veterans Service Officer.  
(Mark Hammer, Veterans Claims Director)

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15. Discussion and possible action regarding the MAXCY SUBDIVISION MINOR REPLAT OF A 3.00 ACRE TRACT OF LAND BEING ALL OF LOT NUMBER 38 OF THE MAXCY SUBDIVISION PHASE 1, Orange County, Texas, recorded in Volume 10, Page 51 Orange County, Texas same being out of the John Maxcy Survey, ABSTRACT No. 425 located in PCT. 2, and being that same tract of land conveyed to Robert Trimmell by deed recorded in Orange County Clerk File Number 552614 of the official records into Lot Numbers 38A, 38B, and 38C. This Final Plat has been reviewed and approved by the Orange County Engineering & the Orange County Drainage District. The proper filing and reproductions fees have been paid, and a tax statement has been provided. (Tracy Leach, Roadway Administrator)
16. Discussion and possible action regarding the renewal of IFB-23002-Mowing Services for various Orange County properties contract between Orange County Texas and Lightfoot Enterprises, Inc. This is the (2dn) Second of three renewals available under the contract and the prices will remain the same. Further action of the Court may authorize the County Judge or Judge Pro Tem to sign. (Michelle Carroll, Purchasing Agent)
17. Discussion and possible action regarding the renewal of IFB-23004-Bulk Prescription Drugs for the Orange County Correctional Facility. This is the (2nd) Second renewal of three renewals available under the contract and the prices will remain the same. Further action of the Court may authorize the County Judge or Judge Pro Tem to sign the same. (Michelle Carroll, Purchasing Agent)
18. Discussion and possible action for awarding by resolution a contract for grant administration services pertaining to the application and implementation, if awarded, of the County's FY2025 Post Fire Hazard Mitigation Grant Program (HMGP) grants from the Texas Division of Emergency Management (TDEM) and authorize the execution of a contract for the County Judge or Judge Pro Tem to sign the same. (Michelle Carroll, Purchasing Agent)
19. Discussion and possible action for awarding by resolution a contract for engineering services pertaining to the application and implementation, if awarded, of the County's FY2025 Post Fire Hazard Mitigation Grant Program (HMGP) grants from the Texas Division of Emergency Management (TDEM) and authorizing the execution of a contract for the County Judge or Judge Pro Tem to sign the same. (Michelle Carroll, Purchasing Agent)
20. Discussion and possible action regarding the approval of an updated Master Grant Agreement for Year 2022-2026 between Orange County and SETRPC. Possible action may include authorizing the County Judge or Judge Pro Tem to sign the same. (Janell Dischler, Transportation Director)
21. Discussion and possible action regarding the approval of yearly contract for FY 2025-2026 between Orange County and SETRPC. Possible action may include authorizing the County Judge or Judge Pro Tem to sign the same. (Janell Dischler, Transportation Director)

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22. Discussion and possible action regarding participation in the County Choice Silver Health Plan for Orange County Retirees over 65 years of age by renewing the 2025 medical program. (Lori Ardoin, HR Director)

23. Discussion and possible action regarding adjourning Commissioners' Court meeting.

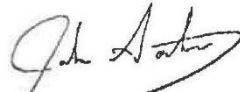
**THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY GOVERNMENT CODE, CHAPTER 551.**

**THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.**

**THE ORANGE COUNTY COMMISSIONERS' COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.**

**THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENEED.**

Dated this 2nd day of October, 2025.  
Posted at 10:00 a.m.



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**JOHN H. GOTHIA, COUNTY JUDGE**  
**ORANGE COUNTY COMMISSIONERS' COURT**