



*John H. Gothia, County Judge
Johnny A. Trahan, Commissioner, Precinct One
Chris Sowell, Commissioner, Precinct Two
Kirk Roccaforte, Commissioner, Precinct Three
Robert L. Viator, Commissioner, Precinct Four*

**REGULAR COURT SESSION
NOTICE OF MEETING AND AGENDA
OF THE COMMISSIONERS' COURT
OF ORANGE COUNTY, TEXAS
NOVEMBER 4, 2025**

Notice is hereby given that the Commissioners Court of Orange County, Texas, will meet on **Tuesday, November 4, 2025 at 10 a.m.** in the Commissioners' Courtroom located at 123 S. 6th Street for the following purposes to-wit:

REGULAR COURT SESSION AGENDA

***Invocation
U.S. Pledge
Texas Pledge***

1. Open Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.
2. Acknowledge a presentation of the 3rd Quarter Tax Abatement Report from CP Chem/Golden Triangle Polymers. (Emily Mellen, Golden Triangle Polymers Public Affairs)
3. Acknowledgement for recording in the minutes regarding payment of bills approved by the County Auditor for October 28, 2025. (Pennee Schmitt, County Auditor)
4. Discussion and possible action regarding payment of November 04, 2025 bills approved by the County Auditor as per attested listings and also specifically as follows:
 - a. \$34,312.24 from the General Fund (001-111-53880) to Southeast Texas Regional Planning Commission for 2026 membership dues.
 - b. \$21,652.83 from the General Fund (001-111-54235) to U.T.M.B. for contract payment due November 2025.

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- c. \$1,150.00 from the General Fund (001-111-54290) to Claybar Funeral Home for indigent funeral expenses.
- d. \$3,000.00 from the Road & Bridge Fund (002-573-54120) to Arceneaux Wilson & Cole, L.L.C. for engineering fees for FMA 2019 Elevation project(s).
- e. \$332,344.86 from the Special Grants Fund (081-927-53002) to G&G Enterprises for Construction Invoice Application #5 – Health Services Building.
- f. \$58,375.00 from the TDRA/GLO/Recovery Grant Fund (073-936-53002) to Gary R. Traylor & Associates, Inc. for administrative services (06/2024-08/2025) for Contract #CD24-067-030-E218: Imelda-Kinard Estates Drainage Project Draw #4.
- g. \$35,100.00 from the TDRA/GLO/Recovery Grant Fund (073-936-53002) to Arceneaux, Wilson & Cole, L.L.C. for professional services (08/2025) for Contract #CD24-067-030-E218: Imelda-Kinard Estates Drainage Project Draw #4.
- h. \$8,662.50 from the Special Grants Fund (081-927-53003) to McInnis Construction, Inc. for Pay App #9 : Precinct 2 and Precinct 4 PODS.
- i. \$137,209.63 from the Improvement Grants Fund (026-983-53000) to Planet Three Elevation for 2019 FMA Elevations project(s).

(Pennee Schmitt, County Auditor)

5. Discussion and possible action regarding a line-item transfer for:

MANAGEMENT INFORMATION SYSTEMS

From: 001-105-52115 (Computer Supplies)(\$40,000.00)
001-105-54130 Contracted Services & Maintenance).....(\$24,279.70)
To: 001-105-57590 (Equip. > \$5,000) \$64,279.70

Purpose: To provide funds for the SO Spillman Server.
(Lisa Reeves, Director)

6. Discussion and possible action regarding a line-item transfer for:

ELECTIONS ADMINISTRATION

From: 001-111-53830 (Contingency).....(\$500.00)
To: 001-808-52730 (Cellular/Internet Expense) \$500.00

Purpose: To provide county cell phone service for newly state mandated phone number posting for curbside voters.
(Donna Alford, Administrator)

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7. Discussion and possible action regarding the OCAD resolution for casting votes board member appointments. (John Gothia, County Judge)
8. Discussion and possible action regarding setting a Public Hearing date to discuss Pct 1 and Pct 3 to add traffic control signs on Little Cypress Drive (Orange) and East Roundbunch (Bridge City). (John Gothia, County Judge)
9. Discussion and possible action to appoint members to the Orange County Historical Commission to work in conjunction with the Texas Historical Commission. (Johnny Trahan, Commissioner, Precinct 1)
10. Discussion and possible action on granting a variance from the required hydrologic and hydraulic analysis demonstrating that the proposed floodway encroachment will not increase base flood levels within the community. This request is pertaining to property located at 19 Old Highway 90, Vidor Texas. (Robert Viator, Commissioner, Precinct 4)
11. Discussion and possible action authorizing Sheriff Bobby Smith to apply for the 2025 Patrick Leahy Bulletproof Vest Partnership (BVP) Program. This is a 50% reimbursement for the purchase of vests for the officers of the Orange County Sheriff's Office. In addition, authorizing Terri Goss as the jurisdictions designee to submit the pre-application for the grant and administer via the USDOJ website all the financial reporting associated with the grant on behalf of Orange County for the duration of the grant.
(Bobby Smith, Orange County Sheriff)
12. Discussion and possible action regarding the approval of an increase for the shredder in the jail requested under capital outlay for the 25/26 budget year. The final quote acquired in October was \$283 more than originally quoted in June 2025.
(Richard Howard, Chief Deputy)
13. Discussion and possible action to recognize and accept the quarterly reporting as presented by Texas A&M AgriLife Extension on their Programs.
(Franny Woods, 4-H Program Assistant)
14. Discussion and possible item to approve a capital outlay purchase for the 260th District Court, a new sound mixer for \$ 2,599.00 to be paid from account 001-212-57595. (Judge Parkhurst, 260th District Court)
15. Discussion and possible action regarding a line-item transfer for:

260TH DISTRICT COURT

From: 001-212-57550 (Repairs/Rentals/Constr./Etc.).....(\$1,100.00)
001-212-57500 (Equip. Non-inv. < \$2,000).....(\$1,500.00)
To: 001-212-57595 (Equip. Between \$2,000 & \$4,999).. \$2,600.00

Purpose: To provide funds for equipment installation. (Steven L. Parkhurst, Judge)

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16. **Tabled Item:** Discussion and possible action regarding the approval of the Hotel Occupancy Tax funds allotment for FY 2025-2026 from recommendations from the EDC Board as discussed in prior workshop. (Megan Layne, OCEDC Director)
17. Discussion and possible action to use funds saved on other capital outlay budget approved purchases in the same account for the increase in purchase price of a mini excavator concrete breaker attachment from \$8,000.00 to \$8314.00. (Tracy Leach, County Road Administrator)
18. Discussion and possible action regarding approving the Purchasing Agent to advertise for proposals for grant administration services for the County’s Local Hazard Mitigation Plans Program (LHMPP) grant from the Texas General Land Office (GLO) under RFP-25013. Further action may include the appointment of a selection committee. (Michelle Carroll, County Purchasing Agent)
19. Discussion and possible action to receive and act upon projects as presented by the Road & Bridge Department. (Tracy Leach, County Roadway Administrator)
20. Discussion and possible action regarding the transfer of assets as listed below:

ASSET	DESCRIPTION	VIN OR SERIAL#	FROM	TO
18032	Washer	MILNOR 9022741	SO	Surplus

 (Michelle Carroll, County Purchasing Agent)

21. Discussion and possible action regarding the destruction of assets as listed below:

ASSET	DESCRIPTION	VIN OR SERIAL#	FROM	TO
18467	Motorola Radio XTL	514CLD0838	SO	Destroy
18442	Motorola Radio XTL	514CLD0845	SO	Destroy
18504	MCS 2000 Mobil Radio	722AAW1869	SO	Destroy
18557	Motorola Radio XTL	514CLR0498	SO	Destroy
20076	VOTEC Voter Kiosk	Unit 45	Elections	Destroy
20077	VOTEC Voter Kiosk	Unit 48	Elections	Destroy
20078	VOTEC Voter Kiosk	Unit 53	Elections	Destroy
20079	VOTEC Voter Kiosk	Unit 49	Elections	Destroy
20068	VOTEC Voter Kiosk	Unit 54	Elections	Destroy
20069	VOTEC Voter Kiosk	Unit 43	Elections	Destroy
20070	VOTEC Voter Kiosk	Unit 52	Elections	Destroy
20071	VOTEC Voter Kiosk	Unit 46	Elections	Destroy
20072	VOTEC Voter Kiosk	Unit 44	Elections	Destroy
20073	VOTEC Voter Kiosk	Unit 51	Elections	Destroy
20074	VOTEC Voter Kiosk	Unit 50	Elections	Destroy
20075	VOTEC Voter Kiosk	Unit 47	Elections	Destroy

(Michelle Carroll, County Purchasing Agent)

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22. Discussion and possible action regarding the renewal of IFB-23006 Bulk Fuel with Tri-Con, Inc. This is the second (2nd) renewal available under the IFB. Approved with current pricing. Possible action may include authorizing the County Judge or Judge Pro Tern to sign the renewal contract. (Michelle Carroll, County Purchasing Agent)
23. Discussion and possible action regarding revisions to the Orange County Purchasing Department Policies and Procedures Manual. Senate Bill 1173, effective September 1, 2025, raises the statutory threshold for when county must formally advertise and solicit competitive sealed bids from \$50,000 to \$100,000. (Michelle Carroll, County Purchasing Agent)
24. Discussion and possible action regarding a potential amendment to the County's engineering services contract under CDBG-DR-20-065-150-C911. Possible action may include authorization for the County Judge or other designated person to negotiate regarding same. The Court expressly reserves the right to convene a closed session on this matter pursuant to Government Code §551.0725, as deliberation in open meeting would have a detrimental effect with regard to contract negotiations. (Denise Gremillion, Assistant County Attorney)
25. Discussion and possible action regarding approving the Purchasing Agent to advertise for bids on road materials (crushed concrete) for Orange County. (Michelle Carroll, Purchasing Agent)
26. Discussion and possible action regarding adjourning Commissioners' Court meeting.

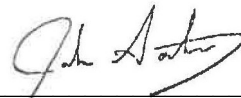
THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY GOVERNMENT CODE, CHAPTER 551.

THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.

THE ORANGE COUNTY COMMISSIONERS' COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.

THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENED.

Dated October 30, 2025.
Posted at 10.a.m.



JOHN/H. GOTHIA, COUNTY JUDGE
ORANGE COUNTY COMMISSIONERS' COURT