



*John H. Gothia, County Judge
Johnny A. Trahan, Commissioner, Precinct One
Chris Sowell, Commissioner, Precinct Two
Kirk Roccaforte, Commissioner, Precinct Three
Robert L. Viator, Commissioner, Precinct Four*

**REGULAR COURT SESSION
NOTICE OF MEETING AND AGENDA
OF THE COMMISSIONERS' COURT
OF ORANGE COUNTY, TEXAS
JANUARY 13, 2026**

Notice is hereby given that the Commissioners Court of Orange County, Texas, will meet on **Tuesday, January 13, 2026 at 10 a.m.** in the Commissioners' Courtroom located at 123 S. 6th Street for the following purposes to-wit:

REGULAR COURT SESSION AGENDA

***Invocation
U.S. Pledge
Texas Pledge***

1. Open Court session for comments from Court and citizens on items which may or may not need to be placed on the following week(s) agenda for consideration. Each person addressing the Court may be limited to three (3) minutes.
2. Discussion and possible action regarding payment of **January 6, 2026** bills approved by the County Auditor as per attested listings and also specifically as follows:
 - a. \$21,652.83 from the General Fund (001-111-54235) to U.T.M.B. for contract payment due January 2026.
 - b. \$8,000.00 from the General Fund (001-681-53022) to Arceneaux, Wilson & Cole, L.L.C. for services 10/01/2025-10/31/2025 – Claiborne Park Bridge repairs.
 - c. \$1,150.00 from the General Fund (001-111-54290) to Sparrow Funeral Home for indigent funeral expenses.

(Pennee Schmitt, County Auditor)

3. Discussion and possible action regarding payment of **January 13, 2026** bills approved by the County Auditor as per attested listings and also specifically as follows:

- a. \$98,604.92 from the General Fund (001-101-51270) to Amwins Group Benefits, Inc. for insurance for retirees age 65 and over.
- b. \$161,017.00 from the Special Grants Fund (081-927-53003) to McInnis Construction, Inc. for Pay App #11: Precinct 1 & 3 PODS – final invoice.
- c. \$1,150.00 from the General Fund (001-111-54290) to Claybar Funeral Home, for indigent funeral expenses.

(Pennee Schmitt, County Auditor)

4. Discussion and possible action regarding adoption of a special budget as certified by the County Auditor, pursuant to LGC §111.0106, to recognize and establish operating budgets for funds received from the Sabine River Authority.

Revenues:	037-000-46115	Sabine River Authority Grant	\$30,000.00
Expenses:	037-834-57590	Equipment > \$5,000.00	\$13,260.98
	037-834-57500	Equipment < \$2,000.00	\$ 2,697.94
	037-834-57550	Repairs/Rentals/Constr./Etc.	\$14,041.08

(Pennee Schmitt, County Auditor)

5. Discussion and possible action regarding a line-item transfer:

ROAD & BRIDGE

From: 001-111-53830 (Contingency).....(\$7,847.00)
To: 002-573-57590 (Equip > \$5,000) \$7,847.00

Purpose: To provide funds to cover the cost of a six-way dozer blade for skid steer.
 (Tracy Leach, County Road Administrator)

6. Discussion and possible action regarding approval by vote for a \$12,000.00 payment to Orange County Drainage District for expenses in the Kinard Estate Drainage Project not covered by the grant. (Johnny Trahan, Commissioner Pct 1)

7. Discussion and possible action regarding an MOU between the Orange County Sheriff’s Office and Orange County regarding the use of facilities at the Expo Center for the Orange County Sheriff’s Training Academy. Possible action may include authorization for the County Judge or Judge Pro Tem to sign the same. (Bobby Smith, Sheriff)

8. Discussion and possible action regarding the certification of the December 2025 Collection Report for the Tax Office as required under PTC 31.10. (Octavia Guzman, County Tax Assessor-Collector)

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9. Discussion and possible action authorizing Octavia Guzman, Orange County Tax Assessor Collector, to transition to a new credit card processing provider for both online and in-office transactions. The current credit card processor is no longer fully operational and can no longer support all tax office payment services. Possible action may include authorizing the County Judge or Judge Pro Tem to execute and sign the contract upon final review and approval. (Octavia Guzman, County Tax Assessor-Collector)

10. Discussion and possible action regarding Order #Q-11109826 with Thomson Reuters (Westlaw) for the renewal of the West Proflex online subscription in accordance with TX MSA DIR-CPO-5258 (TXM1). Possible action may include authorization for Judge Courtney Arkeen to sign same as the Administrative Judge for Orange County, Texas. (Robbie Ann Herford, District Court Administrator)

11. Discussion and possible action regarding the approval of early voting locations, dates and times for the March 3, 2026, Joint Primary Election as follows:

Orange Public Library (Main Early Voting Location) 220 N 5 th Street Orange, TX 77630	Raymond Gould Community Center 385 Claiborne Street Vidor, TX 77662
Orange County Precinct 2 POD 5320 Arnel Lane Orange, TX 77632	Orange County Precinct 3 POD 2010 S Hwy 87 Orange, TX 77630

February 17 – 20	Tuesday – Friday	8:00 am - 5:00 pm
February 21	Saturday	7:00 am - 7:00 pm
February 22	Sunday	1:00 pm - 7:00 pm
February 23 – February 27	Monday – Friday	7:00 am - 7:00 pm

(Donna Alford, Elections Administrator)

12. Discussion and possible action regarding acceptance of the Notice of Election for Tuesday, March 3, 2026, Joint Primary Election. The Notice will be posted on the county’s website. (Donna Alford, Elections Administrator)

13. Discussion and possible action regarding an Interlocal Agreement between Orangefield ISD and Orange County as presented by Texas A&M AgriLife Extension. Possible action may include authorization for the County Judge or Judge Pro Tem to sign the same. (Magen Lee, CEA Ag/NR)

14. Discussion and possible action regarding recognizing and accepting the Veterans Office quarterly progress report as presented by the Orange County Veterans Service Officer. (Mark Hammer, Veterans Claims Director)

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15. Discussion and possible action to receive and act upon projects as presented by the Maintenance Department, (Kurt Guidry, Maintenance Director)
16. Discussion and possible action to receive and act upon projects as presented by the Road & Bridge Department. (Tracy Leach, County Road Administrator)
17. Discussion and possible action regarding the acceptance of check number 3650, in the amount of \$135,000.00, from the Orange County Economic Development Corporation (OCEDC). The check represents funds from a grant awarded on behalf of DOW to Orange County Health Services for the future Public Health Facility. (Jennifer Blakenship, Health Services Director)
18. Discussion and possible action regarding the renewal of IFB-23008, Prescription Pharmacy Services. This is the second (2) renewal available under the contract. Possible action may include authorizing the County Judge or Judge Pro Tem to sign the same. (Michelle Carroll, County Purchasing Agent)
19. Discussion and possible action regarding the renewal IFB-23007-2, Oil and Grease. This is the second (2) renewal available under the contract. There is no price increase. Possible action may include authorizing the County Judge or Judge Pro Tem to sign the same. (Michelle Carroll, County Purchasing Agent)
20. Discussion and possible action regarding the authorization of the Purchasing Agent to advertise for bids on the Drug and Alcohol Testing for Orange County. (Michelle Carroll, County Purchasing Agent)
21. Discussion and possible action regarding awarding IFB-25007, Crushed Concrete. Action by the court shall include approval for Orange County Judge or Judge Pro Tem to sign the same. (Michelle Carroll, County Purchasing Agent)
22. Discussion and possible action regarding approval of the Orange County Purchasing Department's revised Policies and Procedures Manual pursuant To Chapter 262, Texas Government Code, the County Purchasing Act, and 2 CFR Sections 200.318-327. (Michelle Carroll, County Purchasing Agent)
23. Discussion and possible action to accept the Orange County District Attorney's Office Racial Profiling Report and acknowledge the electronic filing of same with the Texas Commission on Law Enforcement (TCOLE). (Denise I. Gremillion, Assistant County Attorney)
24. Closed meeting held pursuant to Tex. Gov. Code §551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or a charge against one or more officers or employees. (Denise I. Gremillion, Assistant County Attorney)
25. Return to open meeting. Take any action deemed necessary based upon discussion in closed meeting.

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26. Closed meeting held pursuant to Tex. Gov. Code §551.071, to discuss with Assistant County Attorney one or more discrete and unrelated matters regarding pending or threatened litigation, as well as to seek or receive information and advice from Assistant County Attorney on legal matters that are not related to litigation or settlement of litigation but are matters in which the duty of the attorney to the Court otherwise conflicts with Chapter 551. (Denise Gremillion, Assistant County Attorney)
27. Return to open meeting. Take any action deemed necessary based upon discussion in closed meeting.
28. Discussion and possible action regarding adjourning Commissioners' Court meeting.

THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY GOVERNMENT CODE, CHAPTER 551.

THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO (72) HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.

THE ORANGE COUNTY COMMISSIONERS' COURT RESERVES THE RIGHT TO CONVENE A CLOSED SESSION WITH RESPECT TO ANY ITEM LISTED ON THE AGENDA WHERE ANY EXCEPTION EXISTS UNDER THE TEXAS OPEN MEETINGS ACT.

THE RIGHT TO CONVENE SUCH A CLOSED SESSION SHALL EXIST REGARDLESS OF WHETHER OR NOT THE AGENDA ITEM OR ITEMS EXPRESSLY STATE THAT A CLOSED MEETING WILL BE CONVENEED.

Dated this 8th day of January 2026.
Posted at 10:00 a.m.



JOHN H. GOTHIA, COUNTY JUDGE
ORANGE COUNTY COMMISSIONERS' COURT