

THE STATE OF TEXAS

COUNTY OF ORANGE

BE IT REMEMBERED that a Special Court Session was held on Tuesday, December 30, 2025 at 10:00 A.M. in the Commissioners' Courtroom of the Orange County Administration Building with the following in attendance:

John H. Gothia,	County Judge
Johnny A. Trahan,	Commissioner, Precinct No. 1
Chris Sowell,	Commissioner, Precinct No. 2
Kirk F. Roccaforte,	Commissioner, Precinct No. 3
Robert Viator Jr.,	Commissioner, Precinct No. 4

The meeting was called to order at 10:00 A.M. Chaplain Mike Eaves gave the invocation. John Gothia led in the Pledge of Allegiance and the following business was transacted, to-wit:

1. COMMENTS 

Johnny Trahan – Hopes everyone enjoyed the Christmas holidays and got a chance to enjoy time with their family. It's a great time of year. The New Year is coming up, it's a time to renew and everyone makes their resolutions that they're going to break, but it's a chance to renew and reflect on all the things you do have to be thankful for.  
Kirk Roccaforte – No football to report this week, Happy New Year to everybody.  
John Gothia – Hope everyone had a great holiday as well and have a safe New Year coming up. Be safe and be careful out there.
2. AGREEMENT 

Motion made by Johnny Trahan, seconded by Chris Sowell to authorize Tyler Technologies up to \$3,000 for remote access services to review the County's payroll configuration and assist with implementation of overtime requirements under the One Big Beautiful Bill Act (OBBBA).

All Voted Aye. Motion Carried.

- 3. LINE ITEM TRANSFER                      Motion made by Johnny Trahan, seconded by Kirk Roccaforte to approve line item transfer:

**MANAGEMENT INFORMATION SYSTEMS**

From: 001-111-53830 (Contingency).....(\$3,000.00)  
 To: 001-105-54190 (Software & Programming).....\$3,000.00

Purpose: To provide funding for One Big Beautiful Bill Act payroll configuration review by Tyler Financials.

All Voted Aye. Motion Carried.  
(See Exhibits for this date.)

- 4. PAYMENT OF BILLS                      Motion made by Johnny Trahan seconded by Chris Sowell to record in the minutes payment of bills approved by the County Auditor for December 23, 2025.

GENERAL FUND	\$27,279.01
ROAD & BRIDGE	-
MOSQUITO CONTROL	-
ADULT PROBATION	71.88
AIRPORT	198.20
CONSOLIDATED ACCOUNTS	-
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TOTAL FOR PAYMENT	\$27,549.09

All Voted AYE. Motion Carried.  
(See Exhibits for this date.)

- 5. BILLS                                      Motion made by Johnny Trahan seconded by Chris Sowell to approve payment of December 30, 2025 bills approved by the County Auditor as per attested listings and also specifically as follows:

- a. \$32,950.00 from the General Fund (001-115-57550) to RB (Randy Brown) Concrete & Excavation, Inc. for paving, excavation work and pump truck for metal building addition at EXPO.
- b. \$2,362.50 from the Special Grants Fund (081-927-53000) to Architects Inc. for A&E fees for work complete thru 11/30/2025 – Public Health Building.

GENERAL FUND	\$347,639.44
ROAD & BRIDGE	86,919.41
MOSQUITO CONTROL	-
ADULT PROBATION	298.20
AIRPORT	1,880.77
CONSOLIDATED ACCOUNTS	8,0972.00
ARPA	2,362.50
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TOTAL FOR PAYMENT	\$447,172.32

All Voted Aye. Motion Carried.  
(See Exhibits for this date.)

6. PURCHASE ACKNOWLEDGEMENT Motion made by Johnny Trahan, seconded by Kirk Roccaforte to acknowledge for the record a purchase of 2 ProNote 1.5 Currency Counters from the special fund, Motor Vehicle Inventory Tax (VIT) interest, which is under the Tax Assessor-Collector (PTC 23.122)

All Voted Aye. Motion Carried.

7. NO ACTION No Action was made in setting a date for a workshop meeting to discuss modifications and repairs to the Sheriff Office facilities.

8. RENTAL FEES Motion was made by Johnny Trahan, seconded by Chris Sowell to dissolve the previous Documents in exchange current documents setting and accepting fees for the Orange County Building Rental Contract and authorizing the County Judge or Judge Pro Tem to sign, pending legal review, effective January 1, 2026.

All Voted Aye. Motion Carried.  
(See Exhibits for this date.)

9. ADOPT POLICIES Motion was made by Johnny Trahan, seconded by Kirk Roccaforte to adopt written policies regarding hours for Bluebird Park and other rules relating thereto. These policies are in accordance with the recent action of the Court to close the park to the public overnight.

All Voted Aye. Motion Carried.

10. PURCHASE Motion was made by Johnny Trahan, seconded by Chris Sowell to approve a capital outlay purchase of a six-way dozer blade for the skid steer for \$7,847.00, with funds to come from contingency.

All Voted Aye. Motion Carried.

11. APPROVE  
PLAT
- Motion was made by Kirk Roccaforte, seconded by Chris Sowell to approve Minor Plat of 37.56 acres in the Josiah Reeves Survey, Abstract No. 164, Orange County, Texas into tracts No. 1, 2, & 3, Hamilton Estates. This plat has been reviewed and approved by Orange County Road and Bridge and the Orange County Drainage District. The proper review, filing, and reproductions fees have been paid, and proof of tax payment has been provided.
- All Voted Aye. Motion Carried.  
(See Maps. Volume 16, Page 57)
12. ACCEPT  
AWARD
- Motion was made by Johnny Trahan, seconded by Kirk Roccaforte to accept a Federal Highway Administration (FHWA) Award (Grant No. 693JJJ32640191) for the Safe Streets and Roads Action Plan and authorize the County Judge or Judge Pro Tem to sign. The total award is \$208,000.00, with the local match of \$41,600.00.
- All Voted Aye. Motion Carried.
13. APPROVAL
- Motion was made by Chris Sowell, seconded by Johnny Trahan to approve Amendment 1 of the Master Grant Agreement Contract for FY 2026 between Orange County and Southeast Texas Regional Planning Commission (SETRPC) and authorize the County Judge or Judge Pro Tem to sign the same.
- All Voted Aye. Motion Carried.
14. APPROVAL
- Motion was made by Kirk Roccaforte, seconded by Johnny Trahan to approve Amendment 2 of the Master Grant Agreement Contract for the City of Jasper Pilot Project FY 2025 between Orange County and Southeast Texas Regional Planning Commission (SETRPC) and authorize the County Judge or Judge Pro Tem to sign the same.
- All Voted Aye. Motion Carried.
15. CONTRACT
- Motion made by Johnny Trahan, seconded by Robert Viator to authorize the County Judge or Judge Pro Tem to sign the contract with H2O Partners, Inc. for Administration Services pertaining to the application preparation and project implementation for the County's Local Hazard Mitigation Plans Program (LHMPP) through the Texas General Land Office, pending legal review.
- All Voted Aye. Motion Carried.

16. AUTHORIZE APPLICATION Motion was made by Robert Viator, seconded by Kirk Roccaforte to authorize the County Judge or Judge Pro Tem to execute Task Order No. 1 with H2O Partners, authorizing the firm to begin work on the Local Hazard Mitigation Plans Program planning grant application.
- All Voted Aye. Motion Carried.
17. AWARD BID Motion was made by Kirk Roccaforte, seconded by Chris Sowell to award the IFB-25004- Dynapac Roller.
- All Voted Aye. Motion Carried.
18. CLOSED MEETING Closed meeting, held pursuant to Tex. Gov. Code §551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or a charge against one or more offices or employees.
- The Court went into closed meeting. This meeting was recorded.
19. RETURN TO OPEN MEETING Return to open meeting. Take any action deemed necessary based upon discussion in closed meeting. Possible action may include matters relating to the interpretation, implementation and/or modification of Orange County Personnel Policy Manual, Policy No, 560, Grievance and Complaint Procedures.
- NO ACTION No action taken on closed meeting pursuant to Tex. Gov. Code §551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or a charge against one or more offices or employees.
20. CLOSED MEETING Closed meeting pursuant to Tex. Gov. Code §551.071 to discuss with Assistant County Attorney one or more discrete and unrelated matters regarding pending or threatened litigation, as well as to seek or receive information and advice from Assistant County Attorney on legal matters that are not related to litigation or settlement of litigation but are matters in which the duty of the attorney to the Court otherwise conflicts with Chapter 551.
- The Court went into closed meeting. This meeting was not recorded.

21. RETURN TO OPEN MEETING Return to open meeting. Take any action deemed necessary based upon discussion in closed meeting.

NO ACTION No action taken on closed meeting held Tex. Gov. Code §551.071 to discuss with Assistant County Attorney one or more discrete and unrelated matters regarding pending or threatened litigation, as well as to seek or receive information and advice from Assistant County Attorney on legal matters that are not related to litigation or settlement of litigation but are matters in which the duty of the attorney to the Court otherwise conflicts with Chapter 551.

22. ADOPT BUDGET Motion was made by Kirk Roccaforte, seconded by Robert Viator to certify and adopt a special budget under LGC §111.0108. This section allows for the adoption of a special budget for the receiving and use of revenue received after the state of the fiscal year from a new source not anticipated before the adoption of the budget. As allowed under its TCOLE certification, the Orange County Sheriff's office will charge a materials and supplies fee for the purpose of recouping the cost of necessary materials and supplies for academy training. This special budget will be set up as a separate general ledger fund and allow for the receipt and use of this new revenue as follows:

Revenue: Sheriff Training Academy Fee (\$6,624.00)
Expense: Training Supplies & Materials \$6,624.00

All Voted Aye. Motion Carried.

23. ADJOURN COURT There being no further business, a motion was made by Robert Viator, seconded by Kirk Roccaforte to adjourn the Commissioners' Court meeting.

All Voted AYE. Motion Carried.
John Gothia adjourned the Commissioners' Court meeting.

ATTEST:

Brandy Robertson, County Clerk
and Ex-Officio Clerk of the
Commissioners' Court

By: Sierra Trevino, Asst Chief Deputy

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