

STATE OF TEXAS  
COUNTY OF ORANGE

BE IT REMEMBERED that a Special Court Session was held on Tuesday, February 10, 2025, at 10:00 A.M. in the Commissioners' Courtroom of the Orange County Administration Building with the following in attendance:

John H. Gothia,	County Judge
Johnny A. Trahan,	Commissioner, Precinct No. 1
Chris Sowell,	Commissioner, Precinct No. 2
Kirk F. Roccaforte,	Commissioner, Precinct No. 3
Robert Viator Jr.,	Commissioner, Precinct No. 4

The meeting was called to order at 10:00 A.M., Chaplain Mike Eaves, gave the invocation, John Gothia led in the Pledge of Allegiance and the following business was transacted, to-wit:

1. COMMENTS      There were no comments in this meeting.

2. CHECK            Motion made by Johnny Trahan, seconded by Kirk Roccaforte to accept a check in the amount of \$135,000.00, check number 3650, from the Orange County Economic Development Corporation (OCEDC). The check represents funds from a grant awarded on behalf of DOW to Orange County Health Services for the future Public Health Facility.

All Voted Aye. Motion Carried.

3. PAYMENT OF BILLS      Motion made by Johnny Trahan, seconded by Chris Sowell to record in the minutes payment of bills approved by the County Auditor for February 3, 2026.

GENERAL FUND	\$6,306.58
ROAD & BRIDGE	-
MOSQUITO CONTROL	-
ADULT PROBATION	1,223.24
AIRPORT	305.49
CONSOLIDATED ACCOUNTS	-
-----	
TOTAL FOR PAYMENT	\$7,835.31

All Voted Aye. Motion Carried.  
(See Exhibits for this date.)

4. PAYMENT OF BILLS

Motion made by Johnny Trahan, seconded by Chris Sowell to approve payment of February 10, 2026 bills approved by the County Auditor as per attested listings and also specifically as follows:

- a. \$21,652.83 from the General Fund (001-111-54235) to U.T.M.B. for contract payment due February 2026.
- b. \$86,502.72 from the TDRA/GLO/Recovery Grants Fund (073-936-53002) to T Johnson Industries for Imelda Kinard Estates: Drainage Project – Pay Apps #2 & #3.
- c. \$19,426.00 from the Special Grants Fund (081-927-53003) to LED Partners for Contract #678-22: Signage for PODS – Final Payment.

GENERAL FUND	\$746,835.26
ROAD & BRIDGE	302,340.31
MOSQUITO CONTROL	22,099.01
ADULT PROBATION	1,352.95
AIRPORT	45,902.38
CONSOLIDATED ACCOUNTS	36,068.40
-----	
TOTAL FOR PAYMENT	\$1,154,598.31

All Voted AYE. Motion Carried.  
(See Exhibits for this date.)

5. AUDITORS MONTHLY REPORT

No action was taken regarding receiving the County Auditor's Monthly Financial Report(s).

6. LINE ITEM TRANSFER

Motion made by Chris Sowell, seconded by Johnny Trahan to approve line item transfer:

**SHERIFF'S OFFICE**

From: 001-743-57550 (Repairs/Rentals/Constr./Etc.).....(\$3,000.00)  
To: 001-743-52110 (Public Safety Supplies & Uniforms).....\$3,000.00

Purpose: To purchase jackets and other needed uniforms for the jail officers.

All Voted Aye. Motion Carried.

- 7. LINE ITEM TRANSFER · Motion made by Johnny Trahan, seconded by Chris Sowell to approve line item transfer:

**TRANSPORTATION**

From: 001-111-53830 (Contingency).....(\$51,567.00)  
To: 001-111-53880 (Regional Activities).....\$51,567.00

Purpose: To provide matching funds to the Southeast Texas Regional Planning Commission, to purchase a new vehicle which replaces a bus deemed a total loss in 2024.

All Voted Aye. Motion Carried.

- 8. RECEIPT OF AUDIT · Motion made by Chris Sowell, seconded by Kirk Roccaforte to acknowledge for the Court the receipt of Spindletop Center Single Audit Report for 2025

All Voted Aye. Motion Carried.  
(See Exhibits for this date.)

- 9. NO ACTION · No action was taken concerning Precinct 2 building repairs or consideration to relocate JP 2 office to a different County owned property as discussed in workshop session.

- 10. REPORT · Motion made by Chris Sowell, seconded by Johnny Trahan to acknowledge the Orange County Sherrif's Office's filing it's 2025 Racial Profiling Report with the Texas Commission on Law Enforcement (TCOLE).

All Voted Aye. Motion Carried.  
(See Exhibits for this date.)

- 11.RESOLUTION · Motion made by Chris Sowell, seconded by Robert Viator to adopt a Resolution confirming appropriations compliance in support of the Orange County Sherrif's Office's grant application under Government Code Chapter 753.

All Voted Aye. Motion Carried.

- 12. RESOLUTION · Motion made by Johnny Trahan, seconded Kirk Roccaforte to adopt a Resolution authorizing Submission of the 2026 Project Safe Neighborhoods Program Grant Application to the Office Of the Governor, Criminal Justice Division.

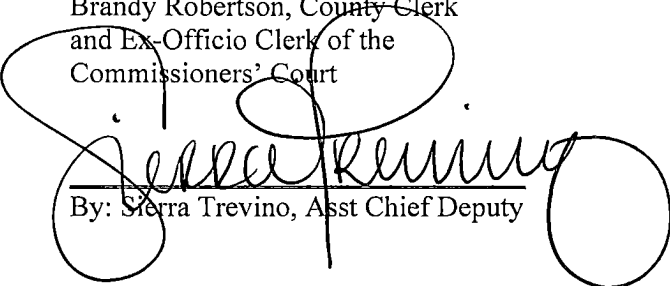
All Voted Aye. Motion Carried.  
(See Exhibits for this date.)

13. ACCEPT AGREE-MENT      Motion made by Chris Sowell, seconded by Kirk Roccaforte to approve and accept the payment terms of services agreement between the University of Texas Medical Branch at Galveston and Orange County and authorize the County Judge or Judge Pro Tem to sign the same. This is a one-time agreement.
- All Voted Aye. Motion Carried.  
(See Exhibits for this date.)
14. APPROVE      Motion made by Kirk Roccaforte, seconded by Robert Viator allow the Environmental Health and Code Compliance Department to apply for the National Environmental Health Association – US Food and Drug Administration (FDA) Retail Flexible Funding Model Grant Program:
- \$5,000.00 for completing projects within the Program Standards  
\$7,500.00 for Training/Staff Development  
\$24,000.00 for a Mentor/Mentee Program
- This grant will focus on advancing conformance with the Voluntary National Retail Food Regulatory Program Standards. No local matching funds are required.
- All Voted Aye. Motion Carried.
15. MAINTENANCE DEPT. PROJECTS      Kurt Guidry, Maintenance Director, stated they are finishing up at the POD buildings for the elections. They will be catching up on preventative maintenance and work orders, then when elections is over they will be going to finish the POD buildings.
16. ROAD & BRIDGE PROJECTS      Tracy Leach, County Road Administrator, updated the court with work orders. Precinct 1 work orders: 1 open, 1 total; Precinct 2 work orders: 2 open, 8 completed, 9 total; Precinct 3 work orders: 7 open, 13 completed, 20 total; Precinct 4 work orders: 22 open, 17 completed, total 39. Collected \$1,950.00 from culvert fees.
17. RENEW ARTS AGREE-MENT      Motion made by Johnny Trahan, seconded by Chris Sowell to renew the Affordable Care Act Reporting and Tracking Service (ARTS) from Texas Association of Counties Health and Employee Benefits Pool. This program will produce the forms required by IRS Sections 6055/6056 (Forms 1095C and 1094C) for calendar year 2026 for Orange County, assuming this reporting counties to be a requirement. As Orange County provides Health benefits through TAC HEBP, ARTS will continue to be available at no cost in 2026. We have participated in the program since 2018 when the program began with TAC.
- All Voted Aye. Motion Carried.

18. CLOSED MEETING Closed meeting, held pursuant to Tex. Gov. Code §§551.072 and 551.0725, to deliberate a proposed contract regarding real property, where deliberation in an open meeting would have a detrimental effect on the position of the County in negotiations.
- The court went into closed meeting. This meeting was not recorded.
19. RETURN TO OPEN MEETING Return to open meeting. Take any action deemed necessary based upon discussion in closed meeting.
- NO ACTION No action was taken on closed meeting held pursuant to Tex. Gov. §§551.072 and 551.0725. to deliberate a proposed contract regarding real property, where deliberation in an open meeting would have a detrimental effect on the position of the County in negotiations.
20. CLOSED MEETING NOT HELD Closed meeting was not held held pursuant to Tex. Gov. Code §551.071, to discuss with Assistant County Attorney one or more discrete and unrelated matters regarding pending or threatened litigation, as well as to seek or receive information and advice from Assistant County Attorney on legal matters that are not related to litigation or settlement of litigation but are matters in which the duty of the attorney to the Court otherwise conflicts with Chapter 551.
21. RETURN TO OPEN MEETING No action was taken on return to open meeting due to closed meeting not held.
15. ADJOURN MEETING There being no further business, a motion was made by Robert Viator, seconded by Kirk Roccaforte to adjourn Commissioners' Court meeting.
- All Voted AYE. Motion Carried.  
John Gothia adjourned the Commissioners' Court meeting.

ATTEST:

Brandy Robertson, County Clerk  
and Ex-Officio Clerk of the  
Commissioners' Court

  
By: Sierra Trevino, Asst Chief Deputy

\* \* \* \* \*