

STATE OF TEXAS
COUNTY OF ORANGE

BE IT REMEMBERED that a Regular Court Session was held on Tuesday, November 4, 2025, at 10:00 A.M. in the Commissioners' Courtroom of the Orange County Administration Building with the following in attendance:

John H. Gothia,	County Judge
Johnny A. Trahan,	Commissioner, Precinct No. 1
Chris Sowell,	Commissioner, Precinct No. 2
Kirk F. Roccaforte,	Commissioner, Precinct No. 3
Robert Viator Jr.,	Commissioner, Precinct No. 4

The meeting was called to order at 10:00 A.M., Chaplain Mike Eaves, gave the invocation, John Gothia led in the Pledge of Allegiance and the following business was transacted, to-wit:

1. COMMENTS Ellis Tate, Swamp and River Tours of Orange, Texas, spoke about the ecosystem of Orange County and Sabine County, such as the wetlands and wildlife.
Johnny Trahan spoke about Veterans Day, and showing appreciation for our Veterans and all they have done for us.
Chris Sowell stated go vote today.
Kirk Roccaforte didn't want to talk about LSU or UT, and definitely not A&M.
2. PRESEN- Presentation of the 3rd Quarter Tax Abatement Report from CP Chem/Golden Triangle
TATION Polymers by Emily Mellen, Golden Triangle Polymers Public Affairs.

(See Exhibits for this date.)

3. PAYMENT OF BILLS

Motion made by Johnny Trahan, seconded by Chris Sowell to acknowledge for recording in the minutes regarding payment of bills approved by the County Auditor for October 28, 2025.

GENERAL FUND	\$6,484.26
ROAD & BRIDGE	305.24
MOSQUITO CONTROL	-
ADULT PROBATION	20,711.32
AIRPORT	-
CONSOLIDATED ACCOUNTS	19,578.90
ARPA	-

TOTAL FOR PAYMENT	\$47,079.72

All Voted AYE. Motion Carried.
(See Exhibits for this date.)

4. BILLS

Motion made by Johnny Trahan, seconded by Chris Sowell approving payment of November 4, 2025 bills approved by County Auditor as per attested listings and also specifically as follows:

- a. \$34,312.24 from the General Fund (001-111-53880) to Southeast Texas Regional Planning Commission for 2026 membership dues.
- b. \$21,652.83 from the General Fund (001-111-54235) to U.T.M.B. for contract payment due November 2025.
- c. \$1,150.00 from the General Fund (001-111-54290) to Claybar Funeral Home for indigent funeral expenses.
- d. \$3,000.00 from the Road and Bridge Fund (002-573-54120) to Arceneaux, Wilson & Cole, L.L.C. for engineering fees for FMA 2019 Elevation project(s).
- e. \$332,344.86 from the Special Grants Fund (081-927-53002) to G&G Enterprises for Construction Invoice Application #5 – Health Services Building.
- f. \$58,375.00 from the TDRA/GLO/Recovery Grant Fund (073-936-53002) to Gary R. Traylor & Associates, Inc. for administrative services (06/2024-08/2025) for Contract #CD24-067-030-E218: Imelda-Kinard Estates Drainage Project Draw #4.
- g. \$35,100.00 from the TDRA/GLO/Recovery Grant Fund (073-936-53002) to Arceneaux, Wilson & Cole, L.L.C. for professional services (08/2025) for Contract #CD24-067-030-E218: Imelda-Kinard Estates Drainage Project Draw #4.
- h. \$8,662.50 from the Special Grants Fund (081-927-53003) to McInnis Construction, Inc. for Pay App #9: Precinct 2 and Precinct 4 PODS.

- i. \$137,209.63 from the Improvement Grants Fund (026-983-53000) to Planet Three Elevation for 2019 FMA Elevations projects.

GENERAL FUND	\$753,108.62
ROAD & BRIDGE	424,197.08
MOSQUITO CONTROL	11,877.29
ADULT PROBATION	7,171.00
AIRPORT	499.29
CONSOLIDATED ACCOUNTS	353,564.85

TOTAL FOR PAYMENT	\$1,550,418.13

All Voted AYE. Motion Carried.
(See Exhibits for this date.)

- 5. LINE ITEM TRANSFER Motion made by Chris Sowell, seconded by Kirk Roccaforte to authorize the line item transfer as follows:

MANAGEMENT INFORMATION SYSTEMS

From: 001-105-52115 (Computer Supplies).....	(\$40,000.00)
001-105-54130 (Contracted Services & Maintenance).....	(\$24,279.70)
To: 001-105-57590 (Equip. > \$5,000).....	\$64,279.70

Purpose: To provide funds for the SO Spillman Server

All Voted AYE. Motion Carried.

- 6. LINE ITEM TRANSFER Motion made by Kirk Roccaforte, seconded by Robert Viator to authorize the line item transfer as follows:

ELECTIONS ADMINISTRATION

From: 001-111-53830 (Contingency).....	(\$500.00)
To: 001-808-52730 (Cellular/Internet Expense).....	\$500.00

Purpose: To provide county cell phone service for newly state mandated phone number posting for curbside voters.

All Voted AYE. Motion Carried.

7. RESOLUTION Motion made by Johnny Trahan, seconded by Chris Sowell to approve the OCAD resolution for casting votes for board member appointments.
- All Voted Aye. Motion Carried.
 (See Exhibits for this date.)
8. SET Motion made by Kirk Roccaforte, seconded by Johnny Trahan to set the public hearing date HEARING for November 18, 2025 at 9:30A.M. to discuss Precinct 1 and Precinct 3 to add traffic control signs on Little Cypress Drive (Orange) and East Roundbunch (Bridge City).
- All Voted AYE. Motion Carried.
9. APPOINT Motion made by Johnny Trahan, seconded by Chris Sowell to appoint members to the MEMBERS Orange County Historical Commission to work in conjunction with the Texas Historical Commission.
- All Voted Aye. Motion Carried.
 (See Exhibits for this date.)
10. NO ACTION No action taken on discussion and possible action on granting a variance from the required hydrologic and hydraulic analysis demonstrating that the proposed floodway encroachment will not increase base flood levels within the community. This request is pertaining to property located at 19 Old Highway 90, Vidor, Texas.
- (See Exhibits for this date.)
11. APPLY FOR Motion made by Chris Sowell, seconded by Johnny Trahan authorizing Sheriff Bobby Smith GRANT to apply for the 2025 Patrick Leahy Bulletproof Vest Partnership (BVP) Program and authorizing Terri Goss as the jurisdictions designee to submit the pre-application for the grant and administer via the USDOJ website all the financial reporting associated with the grant on behalf of Orange County for the duration of the grant. This is a 50% reimbursement for the purchase of vests for the officers of the Orange County Sheriff's Office.
- All Voted AYE. Motion Carried.
12. APPROVING Motion made by Chris Sowell, seconded by Robert Viator to approve the increase for the INCREASE shredder in the jail requested under capital outlay for the 25/26 budget year. The final quote acquired in October was \$283 more than originally quoted in June 2025.
- All Voted AYE. Motion Carried.

- 13. NO ACTION No action taken on discussion and possible action to recognize and accept the Quarterly reporting as presented by Texas A&M AgriLife Extension on their Programs.

- 14. APPROVE Motion made by Kirk Roccaforte, seconded by Robert Viator to approve a capital outlay
PURCHASE purchase for the 260th District Court, a new sound mixer for \$2,599.00 to be paid from account
001-212-57595.

All Voted Aye. Motion Carried.

- 15. LINE ITEM Motion made by Kirk Roccaforte, seconded by Robert Viator to authorize the line item
TRANSFER transfer as follows:

260th DISTRICT COURT

From: 001-212-57550 (Repairs/Rentals/Constr./Etc.).....(\$1,100.00)
 001-212-57500 (Equip. Non-inv. <\$2,000).....(\$1,500.00)
To: 001-212-57595 (Equip. Between \$2,000 & \$4,999).....\$2,600.00

Purpose: To provide funds for equipment installation.

All Voted AYE. Motion Carried.

- 16. APPROVE Motion made by Robert Viator, seconded by Johnny Trahan to approve the Hotel Occupancy
H.O.T. FUNDS Tax funds allotment for FY 2025-2026 from recommendations from the EDC Board as
discussed in prior workshop and approve the recommendations for the Cowboy Church Rodeo
and Trade Day events.

Voted AYE: Johnny Trahan, Kirk Roccaforte, Robert Viator, John Gothia
Abstained from voting: Chris Sowell
Motion carried.
(See Exhibits for this date.)

- 17. APPROVE Motion made by Robert Viator, seconded by Chris Sowell to use funds saved on other capital
FUNDS outlay budget approved purchases in the same account for the increase in purchase price of a
mini excavator concrete breaker attachment from \$8,000.00 to \$8,314.00.

All Voted Aye. Motion Carried.

18. ADVERTISE FOR PROPOSAL Motion made by Kirk Roccaforte, seconded by Chris Sowell to approve the Purchasing Agent to advertise for proposals for grant administration services for the County's Local Hazard Mitigation Plans Program (LHMPP) grant from the Texas General Land Office (GLO) under RFP-25013 and appointment of a selection committee. The selection committee will consist of Kirk Roccaforte, Johnny Trahan, Joel Ardoin, James Scales, and Morgan Turner.

All Voted Aye. Motion Carried.

19. ROAD & BRIDGE PROJECTS Tracy Leach, County Roadway Administrator, updated the court with work orders. Precinct 1 work orders: 12 open, 6 completed, 18 total; Precinct 2 work orders: 4 open, 23 completed, 27 total; Precinct 3 work orders: 26 open, 24 completed, 50 total; Precinct 4 work orders: 7 open, 8 completed, 15 total. Collected \$7,365 from culvert permits and \$12,472 at the Citizens Collection Station. The swing bridge was open/closed 21 times. He stated they are still working on Harvey projects.

20. TRANSFER OF ASSETS Motion by Kirk Roccaforte, seconded by Chris Sowell to transfer assets as listed below:

ASSET	DESCRIPTION	VIN OR SERIAL #	FROM	TO
18032	Washer	MILNOR 9022741	SO	Surplus

All Voted Aye. Motion Carried.

21. DESTROY ASSETS Motion by Chris Sowell, seconded by Johnny Trahan regarding the destruction of assets listed below:

ASSET	DESCRIPTION	VIN OR SERIAL #	FROM	TO
18467	Motorola Radio XTL	514CLD0838	SO	Destroy
18442	Motorola Radio XTL	514CLD0845	SO	Destroy
18504	MCS 2000 Mobil Radio	722AAW1869	SO	Destroy
18557	Motorola Radio XTL	514CLR0498	SO	Destroy
20076	VOTEC Voter Kiosk	Unit 45	Elections	Destroy
20077	VOTEC Voter Kiosk	Unit 48	Elections	Destroy
20078	VOTEC Voter Kiosk	Unit 53	Elections	Destroy
20079	VOTEC Voter Kiosk	Unit 49	Elections	Destroy
20068	VOTEC Voter Kiosk	Unit 54	Elections	Destroy
20069	VOTEC Voter Kiosk	Unit 43	Elections	Destroy
20070	VOTEC Voter Kiosk	Unit 52	Elections	Destroy
20071	VOTEC Voter Kiosk	Unit 46	Elections	Destroy
20072	VOTEC Voter Kiosk	Unit 44	Elections	Destroy

20073	VOTEC Voter Kiosk	Unit 51	Elections	Destroy
20074	VOTEC Voter Kiosk	Unit 50	Elections	Destroy
20075	VOTEC Voter Kiosk	Unit 47	Elections	Destroy

All Voted Aye. Motion Carried.

22. APPROVE
RENEWAL

Motion made by Kirk Roccaforte, seconded by Chris Sowell regarding the renewal of IFB-23006 Bulk Fuel with Tri-Con, Inc and authorizing the County Judge or Judge Pro Tem to sign the renewal contract. This is the second (2nd) renewal available under the IFB. Approved with current pricing

All Voted Aye. Motion Carried.
(See Exhibits for this date.)

23. REVISE
POLICY

Motion made by Kirk Roccaforte, seconded by Robert Viator regarding revisions to the Orange County Purchasing Department Policies and Procedures Manuel. Senate Bill 1173, effective September 1, 2025, raises the statutory threshold for when county must formally advertise and solicit competitive sealed bids from \$50,000 to \$100,000.

All Voted Aye. Motion Carried.
(See Exhibits for this date.)

24. APPROVE
AMEND-
MENT

Motion made by Kirk Roccaforte, seconded by Chris Sowell regarding a potential amendment to the County's engineering services contract under CDBG-DR-20-065-150-C911 and authorizing the County Judge or Judge Pro Tem to negotiate regarding same. The court expressly reserves the right to convene a closed session on this matter pursuant to Government Code §551.0725, as deliberation in open meeting would have a detrimental effect with regard to contract negotiations.

All Voted Aye. Motion Carried.

25. ADVERTISE
FOR BIDS

Motion made by Johnny Trahan, seconded by Chris Sowell to approve the Purchasing Agent to advertise for bids on road materials (crushed concrete) for Orange County.

All Voted Aye. Motion Carried.

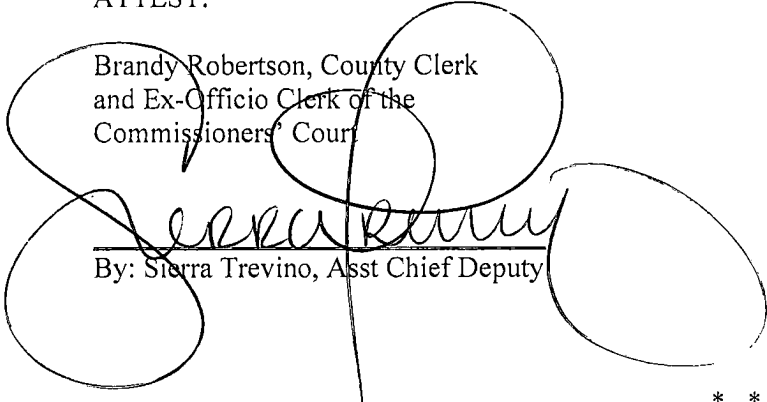
26. ADJOURN
MEETING

There being no further business, a motion was made by Johnny Trahan, seconded by Robert Viator to adjourn Commissioners' Court meeting.

All Voted AYE. Motion Carried.
John Gothia adjourned the Commissioners' Court meeting.

ATTEST:

Brandy Robertson, County Clerk
and Ex-Officio Clerk of the
Commissioners' Court



By: Sierra Trevino, Asst Chief Deputy

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