

**LAWRENCE ALCOHOL AND DRUG ALLIANCE  
MINUTES**

**November 27, 2012**

**5:00 P.M.**

**Lower Level Conference Room  
Lawrence Municipal Building**

**Present:** Steve Groeger, Lawrence Township Recreation Department  
Kelly Nitti, Camp Fire U.S.A.  
Tonia Moore, School Representative  
Ken Dunn, Coordinator  
Lisa Snyder, Project Graduation  
Sue Varga, Community Representative  
James Kownacki, Mayor, Council Liaison  
Carol Chamberlain, Chairperson

**Absent:** Rich Monnachio, Community Representative  
Melody Powell, PEI Kids  
Bryson Edgar, Police Representative

**Guests:** City of Angels Representatives  
Concerned Parents

**A. Guest Speakers - City of Angels**

Kelly Nitti introduced the three guest speakers from City of Angels. Each speaker shared their personal story of their use/abuse of drugs and/or alcohol. They each shared how City of Angels has assisted them and the resources which are available from City of Angels. They spoke in depth about the variety of weekly programs offered through City of Angels including counseling, interventions, education and life skills. The speakers provided awareness of the types of concerns as well as resources available to address the concerns.

**B. Review of Minutes**

The minutes of the October 23, 2012 meeting were reviewed. The following corrections were noted: Under "Next Meeting Date" the date is the 27th not the 29th. Computer addiction should be computer addiction. Team Pep should be Teen Pep.

**C. Grant Activity Reports**

LMTI - The Halloween fundraiser was successful. There were many children and parents in attendance with \$712.00 collected. The Great American Smokeout was celebrated in November. The students researched information on tobacco use. The facts collected were then distributed to other students at the high school. Morning announcements were made containing tobacco facts and with a message encouraging smokers to quit.

The next fundraising event for LMTI is Breakfast with Santa. This event will be held on Saturday, December 8, 2012 at 9:30 a.m. at Lawrence High School.

Camp Fire USA - Programs are scheduled to begin at two sites in December. Safe and Sure will be presented at Little Kids College and Count On Me Kids will be presented at Ben Franklin Elementary School.

PEI Kids - No activity reported.

Project Graduation - Three fundraisers are currently scheduled for Project Graduation this year. The pancake breakfast at Applebee's will be held in March. Mr. LHS has been scheduled for the spring and the balloon fundraiser will be held prior to Project Graduation.

DARE - No report.

Coordinator - No report.

Community Awareness - The public health nurse will be presenting a program at the Lawrence Senior Center in December. The program will include tips for handling stress at the holidays and recipes for alcohol-free drinks for the holidays.

#### **D. Old Business**

Outcome Evaluations - All grantees were reminded outcome evaluations for each program must be submitted by December 31. The evaluation form is required to be included on the final grant report. Carol Chamberlain will assist in explaining the completion of the form to anyone in need of assistance.

2012 Site Visit - Carol Chamberlain reviewed the results of the site visit from Monica Barria. The one item which needs to be addressed is a revision to the by-laws to include a conflict of interest clause. In addition program evaluation forms are needed for all activities.

#### **E. New Business**

Fourth Quarter Report - The fourth quarter reports are due by December 31. Carol Chamberlain requested reports be submitted to her. All grantees need to submit a quarterly report even if there is no activity.

Revisions to By-laws - The proposed revisions to the By-laws were distributed. The revisions will be discussed and a vote will be taken at the January meeting. The revisions are needed to comply with the Governor's Council on Alcoholism and Drug Abuse requirements as noted in the site visit.

**F.     Adjournment**

The meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Carol Chamberlain  
Chairperson