

LAWRENCE TOWNSHIP GROWTH & REDEVELOPMENT COMMITTEE

March 8, 2022

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The following are the minutes of the Growth & Redevelopment Committee meeting, which was held on Tuesday, March 8, 2021 at 7:00 p.m.

Statement of Adequate Notice:

Adequate notice of the regular meeting of the Lawrence Township Growth & Redevelopment Committee has been provided by filing an annual meeting schedule with the Municipal Clerk and by filing the agenda with the Municipal Clerk, posting prominently in the Municipal Building and mailing to the Trenton Times.

Roll Call:

Present:

Maria Connolly, Vice Chairperson
Peter Ferrone
Andrew Frank, Chairperson
Stavros Papafilipakis
Edward Freeland
Joan Brame
Cathianne Leonardi

Absent:

Alan Di Sciullo
Brian Vaughn
Patricia Farmer, School Board Liaison

Excused Absence:

James Kilduff
Melissa Clark
Ryan Kennedy
Tushar Patel
Charles Lavine, Zoning Board Representative

Also Present:

Jeffrey Radice, Secretary
Christopher Bobbitt, Council Liaison
Craig Dinwoodie, Community Aide

Minutes:

February 8, 2022 minutes were approved.

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Award Ceremony Survey and Discussion:

The committee took some time to fill out a survey regarding their thoughts on the Award Ceremony. After the surveys were completed they were turned in and discussed. The results from these surveys plan to be compiled and laid out at the next month's meeting.

Business Manual:

The rough draft of the Business Manual for incoming Lawrence Township businesses was presented to the Growth and Redevelopment Committee by the Community Aide.

The committee gave feedback on each individual section of the Business Resource Guide. The following sections were discussed:

- Lawrence Township Overview
- Municipal Flow Chart
- Census Data & Statistics
- Business Structures
- Business Checklist
- Business Plan Template
- Financing Information
- Employer Requirements
- 'Where to begin?'
- Zoning Requirements
- Construction Requirements
- Fire Safety Requirements
- Utility Providers
- Municipal Department Overview
- Chamber of Commerce Directory

The committee spoke about the process and timeline it would take to move the necessary forms to an online entry system.

Each section was broken down for additions and omissions to the document. Some of the visual formatting to the manual was discussed and adjusted where necessary. The committee was overall pleased with the progress of this manual and look to have something finalized on the township website by sometime this Summer.

School Board Update:

Absent.

Update from Council Liaison, Christopher Bobbitt:

No update from Council.

Other Business:

None.

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Public Comment:

A member of the public added their opinions, as a local business owner, on the different sections of the manual.

Adjournment:

There being no further business to come before the Board, the meeting was adjourned at 8:30 p.m.

Digital audio file of this meeting is available upon request.

Respectfully submitted,

Jeffrey Radice
Recording Secretary

Minutes approved: _____