

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road  
Lawrenceville, New Jersey 08648

### **MEMORANDUM**

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TO: Mayor and Council Members  
FROM: Kevin P. Nerwinski, Esq., Municipal Manager/Q.P.A.  
DATE: January 13, 2022

#### **UPCOMING MEETING**

**January 18, 2022**

#### **Special Presentation**

5A. Presentation of the **Recommended 2022 Municipal Budget** by Peter Kiriakatis, CFO.

5B. Presentation of the **ELSA Budget** by Robert Filler, Executive Director.

#### **Awarding, Amending, and/or Rejecting of Bids**

9A. Resolution #50-22. Authorizing awarding of Bid 21-19 for the Public Works garage structures to Brayco, Inc. for **\$248,500**. The structures will be built at the primary location for Public Works and used to store various vehicles and equipment.

#### **Introduction of Ordinances**

10A. An ordinance amending Ordinance No. 1968-08 relating to the Public Safety Coordinating Committee as required under the township code. This amends the committee to provide for the newly formed fire department positions.

#### **Adoption of Ordinances**

None.

## **Resolutions**

The agenda includes items required by law and/or ordinance preparation for 2022 operations, routine administrative authorizations, resolutions providing for refunds, accepting and releasing various bonds, and releasing project escrow funds.<sup>1</sup>

## **Manager's Report**

12A. Covid-19 related issues and access to Municipal Building located at 2207 Lawrence Road.

12B. Appointment of Candy Ley Velazquez, Esq., as the Municipal Prosecutor for the Township of Lawrence.

12C. Publication of the new *Senior Connect* to improve the Township's efforts to better "connect" with our senior population who may not be active internet users.

12D. Discuss the selection of Mitchell Humphrey & Company as the Township's provider for online services ("FastTrackGov") for citizens and businesses to apply, renew, make payments, or check the status of permit applications in the Construction Office. FastTrackGov is a centralized database that provides real-time access to all permits, licenses, and registrations, which will give residents and businesses an efficient alternative to making phone calls or physical visits to the municipal building to conduct business. The idea is to improve our customer service, overall efficiency in our operations and better serve our community with our future.

In addition to the Construction Office, we intend to include our Health and Engineering departments in the initial roll-out, with the ultimate goal of improving all departments online presence in some capacity.

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<sup>1</sup> Mayor and Council Members please let me know if you have any questions on resolutions not detailed in the report.