

**AGENDA  
REGULAR MEETING  
of the City Council of the City of Cape May, NJ  
Cape May City Hall Auditorium  
643 Washington Street, Cape May, NJ 08204  
Tuesday, December 16, 2025, at 5:30 P.M.**

Please be advised that the City of Cape May holds all scheduled City Council meetings in-person at the Cape May City Hall Auditorium, 643 Washington Street, Cape May, NJ 08204. Meetings will also be streamed live on the City's YouTube page (instructions on how to watch are attached to this agenda).

**CALL TO ORDER** – Pledge of Allegiance to the Flag

**CLERK'S ANNOUNCEMENTS**

**Open Public Meetings Law P.L. 1975, Chapter 231 of the State of New Jersey (Sunshine Law)**

Under the Open Public Meetings Law, notice of this meeting was sent to the Cape May County Herald and the Press of Atlantic City, and a copy of the agenda was delivered to each member of City Council, and posted on the Cape May City website and Cape May City Hall bulletin board.

Notice is hereby provided that Cape May City Council Meetings are audio recorded and/or video streamed live. Live video streams are posted to the Cape May City website. The City of Cape May is not responsible if audio recording or live video streaming of a meeting is unavailable.

**ROLL CALL**

**ADDITIONS/DELETIONS FROM AGENDA**

**EMPLOYEE OF THE MONTH** – Brittani Roach

**UPDATES/OLD BUSINESS**

City Manager  
City Solicitor  
City Council

**ORDINANCES FOR SECOND READING AND CONSIDERATION FOR ADOPTION:**

580-2025      An Ordinance to Update the Uniform Salary and Classification Plan for the Department of Personnel Positions in the City of Cape May

**PUBLIC HEARING**

582-2025      An Ordinance of the City of Cape May Amending and Supplementing Chapter 7 "Vehicles and Traffic" To Regulate the Operation of Electric Bicycles and Scooters

**PUBLIC HEARING**

**PUBLIC PORTION ON RESOLUTIONS ONLY:** Those wishing to publicly comment shall come forward, give their name and address and speak into the microphone. Please limit comments to a **5-minute** timeframe.

**CONSENT AGENDA:**

**Reports:**

Police Incident Report for the month of November 2025

Fire Incident Report for the month of November 2025

Tax Collector Report for the months of May, June, and July 2025

**Resolutions:**

- 350-12-2025 Resolution Authorizing a Professional Services Contract with Phoenix Advisors for Municipal Advisory Services in Connection with the Sale of \$20m General Obligation Bonds and the Issuance of \$7,014,000 Bond Anticipation Notes
- 351-12-2025 Resolution Authorizing a Professional Services Contract with Standard & Poor's for Analytical Review and Issuance of a Credit Rating for the City's 2025 Bond Sale and Issuance of Bond Anticipation Notes
- 352-12-2025 Resolution Approving Change Order #2 with Ford-Scott & Associates LLC to Assist with the Issuance of Bonds for the City of Cape May
- 353-12-2025 Resolution Authorizing Approval of A Required Disclosure Award to Ferguson Enterprises inc. for Supply of Snow Fencing
- 354-12-2025 Resolution of Award of Sidewalk Refurbishment Bid
- 355-12-2025 Resolution Authorizing Change Order #5 to Contract for City Hall Parking Lot & Claghorn Place Reconstruction
- 356-12-2025 Resolution Updating City Manager Contract for the City of Cape May
- 357-12-2025 Resolution for the Refund of Overpaid 2025 Property Taxes – 704 Saint James Place
- 358-12-2025 Resolution for the Refund of Overpaid 2025 Property Taxes – 1307 Beach Avenue, Unit 4
- 359-12-2025 Resolution for Transfers of Appropriations – 2025 Budget
- 360-12-2025 Resolution Authorizing One Year Extension of Lease for a Portion of City Property Known as “The Welcome Center,” 609 Lafayette Street, Cape May, New Jersey
- 361-12-2025 Resolution Authorizing a Bid for Lease of Beach Concessions Parcel(s) A through I – Term: 2026 - 2030 Cape May, New Jersey
- 362-12-2025 Resolution Authorizing Change Order #2 to Contract for Reconstruction of Beach Avenue (Broadway to the Cove) with Charles Marandino LLC
- 363-12-2025 Resolution for the Payment of Bills

**NEW BUSINESS:**

- City Solicitor
- City Manager
- City Clerk
  - City offices closed Thursday, December 25, 2025 for the Christmas holiday
  - Draft 2026 Council Meeting dates and times
- Councilmembers

**PUBLIC PORTION:** Those wishing to publicly comment shall come forward, give their name and address and speak into the microphone. Please limit comments to a **5-minute** timeframe.

**ADJOURNMENT**

## **CAPE MAY CITY COUNCIL**

### **NOTICE OF LIVE-STREAMED, IN-PERSON MEETINGS AND INSTRUCTIONS**

Please be advised that the City of Cape May holds all scheduled City Council meetings in-person at the Cape May City Hall Auditorium, 643 Washington Street, Cape May, NJ 08204. Meetings will also be streamed live on the City's YouTube account (instructions on how to watch below).

To watch and listen to the Council Meeting:

- Prior to the start of the meeting, visit the City's website, [www.capemaycity.com](http://www.capemaycity.com), and click the yellow "Livestream" tab on the left-hand side of the screen.
- Select the meeting you wish to observe (may have to click "Videos" for a full listing)

Please note that written submissions and comments made via telephone are not accepted. You must attend the scheduled meeting in-person to make public comment. Public comments will be limited to a five-minute timeframe.

Further notice is given that this notice and relevant meeting documents are posted with each Council Meeting Agenda on the "Meeting Calendar" page of the Cape May City website, [www.capemaycity.com](http://www.capemaycity.com), and also posted on the municipal bulletin board.

Erin C. Burke, City Clerk

The City of Cape May