

Southwater Municipal Utility Authority

**451 State Street
Algonac, MI 48001**

**Regular Meeting
Agenda
Tuesday, June 18, 2024
9:00 a.m.**

- 1) Meeting Called to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Public Comment
- 5) Approve Minutes
 - a) Regular Meeting – May 21, 2024
- 6) New Business
 - a) To Adopt SMUA meeting calendar for FY 2024-2025
- 7) Accounts Payable
- 8) Board Comments
- 9) Adjournment

******* Next Meeting: July 16, 2024 *******

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act.
Individuals with disabilities requiring auxiliary aids or services should contact the SMUA Secretary at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x8.

Southwater Municipal Utility Authority

Regular Meeting Minutes Tuesday, May 21, 2024 9:00 a.m.

451 State Street, Algonac, MI 48001

Meeting called to order

Chair Artie Bryson called the meeting to order at 9:06 a.m.

Roll Call

Present: Clay Township Supervisor Artie Bryson, Algonac City Treasurer Alysia Bugg, Clay Township Trustee Jon DeBoyer, Ira Township Supervisor Jim Endres, Algonac City Manager Denice Gerstenberg, Ira Township Treasurer Tom Lauer, WWTP Supervisor Brian Roy.

Pledge of Allegiance

Approve Agenda

Motion by Gerstenberg, supported by DeBoyer to approve the agenda. Motion carried.

Public Comment

No public comment.

Approve Minutes

Motion by Gerstenberg, supported by DeBoyer to approve the minutes from April 16, 2024. Motion carried.

New Business

To Approve purchase of new computers, new server, and monthly technical services.

Motion by Gerstenberg, supported by Bugg to approve purchase of two (2) new computers in the amount of \$2,696, purchase of a new server in the amount of \$4,587 and purchase of technical services in the amount of \$165.98 per month from Hi-Tech, whose address is 3070 Palms Road, Casco, MI 48064.

Ayes: All. Motion carried.

To Approve roofing contract with Tri-Star Roofing & Sheet Metal.

Motion by Lauer, supported by DeBoyer to approve contract to replace three roofs on the main building and to silver coat 5 existing asphalt roofs on various other buildings with Tri-Star Roofing & Sheet Metal LLC, whose address is 2273 Wadhams Road, Kimball Township, MI 48074 in the not-too-exceed amount of \$60,000.

Ayes: All. Motion carried.

Accounts Payable

Motion by Lauer, supported by Gerstenberg to approve account payable in the amount of **\$53,733.77**.

Board Comments

Endres asked why quarterly billing was higher than usual. Bugg replied that bills not paid by County prior to January 1, 2024 were added to current quarter.

Bryson asked if there were any questions received about the RFQ for engineering. Roy said none so far. Bryson stated that Clay recently awarded their portion of the interceptor project. Endres stated Ira would be awarding shortly.

Gerstenberg reminded board that terms expire July 1.

Bugg stated that the county stopped taking pension contributions out of employee checks sometime in the fall. Discussion ensued about whether the board should match any contributions made by an employee who wishes to catch-up. Everyone agreed contributions should be matched.

Adjournment

Motion by Enders, supported by Gerstenberg to adjourn the meeting at 9:24 a.m. Motion carried.

Respectfully submitted by Denice Gerstenberg, Secretary

Motion by _____ Support by _____ to approve the May 21, 2024 minutes on this day _____.

Southwater Municipal Utility Authority

Agenda Statement

Item Title: **To Adopt SMUA Meeting Calendar.**

Summary

The following dates are suggested as meeting dates:

2024

July 16th
August 20th
September 17th
October 15th
November 19th
December 17th

2025

January 21st
February 18th
March 18th
April 15th
May 20th
June 17th

Meetings are held the third Tuesdays of each month beginning at 9:00 a.m. at the WWTP, unless otherwise noted.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to adopt SMUA Meeting Calendar as presented.

APPROVED/Denied

Southwater Municipal Utility Authority

Agenda Statement

Item Title: To approve accounts payable: \$44,664.22

Submitted by: Alysia Bugg, Treasurer

Summary

Attached is a list of invoices.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve accounts payable in the amount of **\$44,664.22.**

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APPROVED/Denied

Southwater Municipal Utility Authority

Invoice Date	Invoice Number	Company	Amount
5/1/2024	79132	Hi-Tech	\$165.98
5/1/2024	2315	City of Algonac	\$528.28
5/3/2024	15909	FB Package and Ship	\$36.78
5/7/2024	7052480	Blue Cross	\$4,330.88
5/10/2024	10446	Waterworks System & Equ	\$580.00
5/12/2024	910040341935	DTE	\$6,696.06
5/13/2024	2407227-IN	Aqua Solutions	\$237.42
5/13/2024	4192347194	Cintas	\$44.91
5/13/2024		Adams Inline Plumbing	\$650.00
5/15/2024	910002466914	DTE	\$584.74
5/15/2024	910004720462	DTE	\$19.14
5/15/2024	910002502573	DTE	\$517.24
5/15/2024	910002469989	DTE	\$465.02
5/15/2024	910000916007	DTE	\$447.53
5/15/2024	910002502748	DTE	\$35.95
5/15/2024	600660-0	Kerr Albert	\$153.80
5/15/2024	79133	Hi-Tech	\$165.98
5/15/2024	15385	Blue Water Fuel	\$107.09
5/15/2024	78993	Hi-Tech	\$2,696.00
5/17/2024	257144	Culmac	\$2,821.50
5/17/2024	4192950488	Cintas	\$44.91
5/20/2024	76627	ERA a water company	\$1,567.54
5/20/2024	966381-0001	SunLife Insurance	\$485.99
5/21/2024	9126445411	Grainger	\$747.37
5/22/2024	6763882	Hawkins	\$4,178.43
5/23/2024	9965619056	Verizon	\$51.35
5/23/2024	357621	PVS Tech	\$18,553.69
5/24/2024	4193663508	Cintas	\$44.91
5/29/2024	343466.502	Semco	\$83.22
5/29/2024	71199.501	Semco	\$539.35
5/29/2024	7871022-1797-5	Waste Management	\$28.40
5/31/2024	15493	Blue Water Fuel	\$155.65
5/31/2024	514055	St. Clair County Rd Comm	\$13,041.17
5/31/2024	118873	Zimmers Sales and Service	\$134.97
5/31/2024	1523	St. Clair County IT	\$168.00
6/3/2024	67697.502	Semco	\$20.90
6/3/2024	5808-311752	Bracketts	\$20.97
6/3/2024	67512.502	Semco	\$71.06
6/3/2024	4194489243	Cintas	\$44.91
6/4/2024	383668	USABlueBook	\$78.32
6/4/2024	7029789195	Applied Industrial Tech	\$1,025.32
6/4/2024	S183	Technical, Professionals, Office	\$110.00
6/5/2024	7029793015	Applied Industrial Tech	\$133.93
6/6/2024	5808-311874	Bracketts	\$37.45
6/10/2024	10001313971017	Quickbooks	\$194.00
6/10/2024	4195215253	Cintas	\$44.91
10/1/2024	79259	Hi-Tech	\$4,669.95
		TOTAL	\$44,664.22