

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Tuesday, July 15, 2025
6:00 p.m.**

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Prayer
- 4) Pledge of Allegiance
- 5) Approve Agenda
- 6) Presentations
 - a. Presentation of Annual 2025 Algonac Activity Report by St. Clair County Sheriff Mat King
- 7) Public Comment

**Limited to five (5) minutes per person. See information below.*
- 8) City Manager Report
- 9) Consent Agenda
 - a. City Council Meeting Minutes
 - 1) Regular Meeting – July 1, 2025
 - b. Departmental Reports
 - 1) Blight Enforcement
 - 2) Building
 - 3) DPW
 - 4) Finance
 - 5) Fire Department
 - 6) Water Department
 - c. Communications & Notices
 - 1) Boards & Commission Roster
 - d. Miscellaneous Business
- 10) Unfinished Business
- 11) New Business

- a. To approve Sewer Maintenance Service Contract Proposal to Develop Contractor Request for Proposals: not-to-exceed \$8,600.
- b. To approve Engineering Services Proposal for Sanitary Sewer Evaluation Survey Phase 1: not-to-exceed \$228,000.
- c. To approve Algonac Swimming Pool Project Pay Application #7: \$282,998.99.
- d. To approve Konika Minolta copier lease agreement: \$6,849.
- e. To Approve Permanent Change of Location and Consolidation of Voting Precincts.

12) Accounts Payable

13) Items for Next Agenda

14) Council Comment

15) Adjournment

The Michigan Open Meetings Act provides that persons shall be permitted to address the meeting of a public body under the rules established by the public body.

Any person may address the Council once on any matter during Public Comment. All matters shall be addressed through the Chair and no person shall speak longer than five (5) minutes.

The Chair shall not permit abusive, slanderous, or profane remarks about any person. Nothing herein is intended to limit or restrain negative, positive, or neutral comment about the manner in which an individual, employee, officer, official or council member carries out his or her duties in public office or employment.

At the conclusion of a speaker's remarks, the Manager, Mayor, Council or City staff *may* answer, if deemed necessary. Neither the Manager, Mayor, Council nor City staff shall interrupt or engage in debate with speakers or other members of the public during Public Comment.

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Algonac City Clerk at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x6 or cityclerk@cityofalgonac.org.



Business of the Algonac City Council

Agenda Statement

Item Title: **Presentations**

Submitted by: Denice A. Gerstenberg, City Manager

Summary

There is one presentation tonight. No motions are needed to hear presentations.

a. Presentation of Annual Report and 2025 Algonac Activity Report by Sheriff Mat King.

The St. Clair County Sheriff provides police protection for Algonac residents and enforces all state laws and city criminal, civil and traffic ordinances within the city of Algonac.

The current agreement for law enforcement services between the City of Algonac and the St. Clair County Sheriff was approved by City Council on September 3, 2024 to renew the contract for a 3-year period commencing October 1, 2024 through September 30, 2027.

Algonac June 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	Sum:
911 WELFARE CHECK	1	2	3	1	1	3	11
ASSAULT & BATTERY			2				2
ABANDONED AUTO			1		1	2	4
CHILD ABUSE			1	1		1	3
AREA CHECK	205	270	346	275	304	274	1674
ACCIDENT UNK INJ			1	1			2
ALARM INTRUSION	4	2	3	9	1	4	23
MEDICAL CALL	26	28	29	22	28	13	146
ASSIST MOTORIST	1	2	1	1		4	9
ANIMAL COMPLAINT	5	4	3	7	3	10	32
ASSIST OTHER DEPT	2	1		4	3	3	13
ASSIST CITIZEN	10	14	20	32	23	39	138
WIRE - ARCHING						1	1
B&E	1		1	2	1	2	7
ASSIST BOATER/BOAT INCIDENT						1	1
BOAT ACCIDENT						1	1
BOL	5	4	5	3	6	5	28
CIVIL MATTER	4	2	3	1	4	5	19
CIVIL POST	1						1
CO INVESTIGATION			1				1
SEXUAL ASSAULT	1					2	3

Algonac June 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	Sum:
DEATH INVESTIGATION	3		1			2	6
CAR DEER ACCIDENT						1	1
DISORDERLY	1			7	4	7	19
DOMESTIC	5	1	2	5	7	8	28
DUMPING COMPLAINT		1					1
DOWN WIRE	1					2	3
FIRE ALARM		1			2		3
FIREWORKS						2	2
FOLLOW UP	26	21	29	39	32	41	188
FOUND PROPERTY	1		2	3	6	6	18
FRAUD	1		4	2	3	1	11
GENERAL FIRE	1		1	1			3
HARASSMENT	2	2	2	5	3	4	18
ROAD HAZARD		2	3		1	1	7
HIT & RUN		1					1
HOLDUP ALARM				1			1
ILLEGAL FIRE				1		1	2
INTIMIDATION THREATS	1		2	4	2	3	12
JUVENILE COMPL		1	1	3	1	4	10
LARCENY		4	1	2	3	3	13
LIFT NONFALL	1		3	5		2	11

Algonac June 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	Sum:
LOCAL ORDINANCE		1	1	1		1	4
LOST PROPERTY				1		1	2
MALICIOUS DESTRUCTION	2		2		3		7
MISSING PERSON	2	1			1		4
NEGLECT CHILD/ELDERLY						1	1
NEIGHBOR TROUBLE		1	4	1	3	7	16
NOISE COMPLAINT	1		1	8	3	8	21
ODOR INVESTIGATION	1	1					2
PANIC ALARM						1	1
PARKING COMPLAINT	1	1	2	1	1	1	7
PROPERTY DAMAGE ACCIDENT	3	1	1	5	1		11
PERSONAL INJURY ACCIDENT					1		1
PRIVATE PROPERTY ACCIDENT	2			2	1	2	7
PPO VIOLATION			1	1		1	3
RECKLESS DRIVING		1		1	2	2	6
RETAIL FRAUD				1			1
SHOTS HEARD	1						1
SPECIAL DETAIL			1	4	6	10	21

Algonac June 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	Sum:
STRUCTURE FIRE	1		1		1		3
SUBPOENA SERVICE	5		4	7	2	5	23
SUICIDAL PERSON	2	2	2	1	1	1	9
SUSPICIOUS PERSON/VEHICLE/CIRC UMSTANCE	8	23	17	22	23	22	115
TRAFFIC OFFENSE						1	1
TRESPASSING	1			3	3		7
TRAFFIC STOP	100	68	53	54	62	79	416
UNAUTHORIZED DRIVING AWAY AUTO					1		1
VEHICLE INSPECTION		1		1			2
WARRANT ATTEMPT- ARREST - SEARCH - PICKUP	3	2	2	2	3	2	14
WARRANT ARREST						1	1
WELFARE CHECK	5	3	10	7	8	13	46
Sum:	447	469	573	560	565	617	3231



Item No: 9
Meeting: 7.15.2025

Business of the Algonac City Council

Agenda Statement

Item Title: To approve the consent agenda

Submitted by: Denice A. Gerstenberg, City Manager

Summary

The consent agenda contains the following items:

- a) City Council Meeting Minutes
 - 1. Regular Meeting – July 1, 2025
- b) Departmental Reports
 - 1. Blight Enforcement
 - 2. Building
 - 3. DPW
 - 4. Finance
 - 5. Fire Department
 - 6. Water Department
- c) Communications & Notices
 - 1. Boards & Commission Roster
- d) Miscellaneous Business

Suggested Action: (NO ROLL CALL REQUIRED)

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the consent agenda as presented.

APPROVED/Denied

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
REGULAR CITY COUNCIL MEETING
Tuesday, July 1, 2025
6:00 p.m.**

**City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001
Proposed Minutes**

Meeting called to Order

Mayor Gillis called the meeting to order at 6:00 p.m.

Roll Call

Present: Councilmembers Bembas, Carter, Davey, Gillis, Harris, Meldrum and Skarbek.

Others Present: City Manager Denice Gerstenberg, Fire Chief Joe Doan, and City Clerk Lisa Borgacz.

Moment of Silent Prayer

Mayor Gillis called for a moment of silent prayer.

Pledge of Allegiance

Mayor Gillis led the Pledge of Allegiance.

Approve Agenda

Motion by Davey, supported by Bembas to approve the agenda as presented. Motion carried.

Presentations

There were no presentations.

Public Comment

There were no comments.

City Manager's Report

City Manager Gerstenberg gave a brief report.

Consent Agenda

Motion by Carter, supported by Skarbek to approve the consent agenda as presented:

- a. City Council Meeting Minutes
 - 1) Regular Meeting – June 17, 2025
- d. Miscellaneous Business
 - 1) Participation in the Tie Michigan Teal Campaign for National Ovarian Cancer Awareness Month.
Approve participation in the Tie Michigan Teal Campaign for National Ovarian Cancer Awareness Month, September, 2025.

Motion carried.

Unfinished Business

None

New Business

To approve Engineering Services for the Risk & Resilience Assessment.

Motion by Davey, supported by Carter to approve engineering services for the Risk & Resilience Assessment to be performed by Hubbell, Roth & Clark, whose address is PO Box 824, Bloomfield Hills, MI 48303-0824 in the amount not-to-exceed \$15,700 and direct the City Manager to sign the Agreement on behalf of the city.

Roll Call

Ayes: Bembas, Carter, Davey, Gillis, Harris, Meldrum, Skarbek
Nays: None

Motion carried.

To approve Property & Liability Insurance Renewal.

Motion by Meldrum, supported by Davey to approve the Property and Liability Insurance renewal from Nickel & Saph, Inc., whose address is 44 Macomb Place, Mount Clemens, MI 48043 for the period July 1, 2025 to June 30, 2026 in the amount of \$74,330.00.

Roll Call

Ayes: Carter, Davey, Gillis, Harris, Meldrum, Skarbek, Bembas
Nays: None

Motion carried.

To approve water service installation for new home at 1812 Michigan.

Motion by Carter, supported by Skarbek to approve invoice from DeLude Construction, whose address is 5727 Remer Rd., China, MI 48054 for installation of water service at 1812 Michigan St. in the amount of \$4,500.00.

Roll Call

Ayes: Davey, Gillis, Harris, Meldrum, Skarbek, Bembas, Carter
Nays: None

Motion carried.

To approve Special Event Permit for the 53rd Algonac Art Fair August 30 & 31, 2025.

Motion by Harris, supported by Meldrum to approve the Special Event Permit for the 53rd Algonac Art Fair at Riverfront Park, August 30 & 31, 2025, pending approval of insurance. Motion carried.

To approve invoice for electrical services at Algonac Activity Center.

Motion by Carter, supported by Davey to approve electrical services at the Algonac Activity Center to Stephenson Electric Company, whose address is PO Box 618841, Port Huron MI 48061-0841 in the amount of \$24,250.00 and direct the City Manager to sign the proposal on behalf of the city.

Roll Call

Ayes: Gillis, Harris, Meldrum, Skarbek, Bembas, Carter, Davey
Nays: None

Motion carried.

To approve replacement of the Fire Department Grass Unit.

Motion by Skarbek, supported by Carter to approve replacement of the Fire Department Grass Unit from Lunghamer Ford & Emergency Services, whose address is 1960 East Main St., Owosso, MI 48867 in the amount of \$75,128.01.

Roll Call

Ayes: Harris, Meldrum, Skarbek, Bembas, Carter, Davey, Gillis
Nays: None

Motion carried.

To approve Algonac-Clay Library Door Replacement.

Motion by Carter, supported by Skarbek to approve Algonac-Clay Library door replacement by Du-Aull Construction, whose address is PO Box 230588, Fair Haven, MI 48023 in the amount of \$1,855.00.

Roll Call

Ayes: Meldrum, Skarbek, Bembas, Carter, Davey, Gillis, Harris
Nays: None

Motion carried.

To approve Boards and Commissions Appointments and Re-appointments.

Motion by Davey, supported by Meldrum to approve Boards and Commissions Appointments and Re-appointments as follows:

Suezette Minder appointed to the Housing Commission for a partial-term ending June 30, 2027.

Joanne Dare appointed to the Planning Commission for a partial-year term ending July 17, 2026.

Jamie Sternberg appointed to the Planning Commission for a 3-year term ending June 30, 2028.

Adam Ragsdale re-appointed to the Planning Commission for a 3-year term ending July 17, 2028.

Motion carried.

To approve MEDC Revitalization and Placement 2.0 Program Direct Grant Agreement in the amount of \$400,000 for the Algonac Community Pool.

Motion by Bembas, supported by Harris to approve the MEDC Revitalization and Placemaking 2.0 Program Direct Grant Agreement in the amount of \$400,000 for the Algonac Community Pool and direct the City Treasurer to sign the Agreement on behalf of the city.

Roll Call

Ayes: Skarbek, Bembas, Carter, Davey, Gillis, Harris, Meldrum

Nays: None

Motion carried.

To approve miscellaneous work for Algonac Activity Center.

Motion by Skarbek, supported by Davey to approve miscellaneous finish work for the Algonac Activity Center to Salski Construction LLC, whose address is 3903 Pine Grove Avenue, Fort Gratiot, MI 48059 in the amount of \$29,975.00, and direct the City Manager to sign the proposal on behalf of the city.

Roll Call

Ayes: Bembas, Carter, Davey, Gillis, Harris, Meldrum, Skarbek

Nays: None

Motion carried.

Accounts Payable

Motion by Carter, supported by Skarbek to approve accounts payable and payroll in the amount of \$266,300.03.

Roll Call

Ayes: Carter, Davey, Gillis, Harris, Meldrum, Skarbek, Bembas

Nays: None

Motion carried.

Items for Next Agenda

- Proposal for Sewer Smoke Testing
- Presentation on Sewer Smoke Testing
- Adopt Resolution for Jackson Milford Trust Funds
- Konica Minolta Copier Lease Agreement
- Introduction to amend ordinances Chapter 26 and Chapter 4
- Presentation by St. Clair County Sheriff Mat King

Council Comment**Bembas**

Expressed his excitement for the soon-to-be open community pool. He thanked the Algonac Lions for their work on bringing the Pickerel Tournament for the holiday.

Carter

Thanked the new Boards & Commissions members, and thanked Chief Doan for speaking. A lot is going on this week with the Pickerel Tournament, and next week will be the last concert in the park held in Algonac, which will be the Meldrum Brothers.

Davey

Thanked the new Boards & Commissions members, and thanked Chief Doan for clearing things up. She fully believes the pool and activity center will help re-start the community and draw families who will want to stay.

Harris

Thanked those who were appointed and re-appointed to Commissions. The Algonac Pickerel Tournament will be starting on Thursday and will run through Sunday.

Meldrum

Reiterated all comments made, thanking the Boards & Commissions members, and appreciated Chief Doan's statement confirming the SAD process was done right.

Skarbek

Added that the Pancake Breakfast will be held on Sunday morning at 8:00 a.m., after the run and will be held in the Beer Tent.

Gillis

Thanked the new Boards & Commissions members for taking the time to volunteer and expressed his pleasure in the good things happening in the city.

Adjournment

Motion by Davey, supported by Meldrum to adjourn the meeting at 6:45 p.m. Motion carried.

Signed _____; respectfully submitted _____
Mayor Rocky Gillis City Clerk Lisa Borgacz

Inspection List

07/02/25

b1		Address				Enforcement #		Inspection Type		Completed		Result		Inspector	
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940 HOWARD ST	E250093	3RD INSPECTION	06/25/2025	Complied	LORI WARNER
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Violations:

720 WASHINGTON ST	E240366	5TH INSPECTION	06/25/2025	Not Complied	LORI WARNER
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Violations:

840 TOWNSEND CRESENT WES	E250108	1ST INSPECTION	06/25/2025	Complied	LORI WARNER
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Violations:

909 FRUIT ST	E250065	6TH INSPECTION	06/02/2025	Complied	LORI WARNER
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Violations:

434 ORCHARD ST	E250110	2ND INSPECTION	06/09/2025	Complied	LORI WARNER
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Violations:

324 MILL ST	E250119	2ND INSPECTION	06/09/2025	Partially Complied	LORI WARNER
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Violations:

724 TOWNSEND DR	E250121	2ND INSPECTION	06/09/2025	No Change	LORI WARNER
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Violations:

621 GREEN ST	E240234	10TH INSPECTION	06/09/2025	Not Complied	LORI WARNER
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Violations:

727 ST CLAIR BLVD	E250113	3RD INSPECTION	06/10/2025	Complied	LORI WARNER
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Violations:

413 RUSKIN AVE	E240374	7TH INSPECTION	06/09/2025	Complied	LORI WARNER
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Violations:

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
144 CHANNELSYDE DR	E250122	2ND INSPECTION	06/09/2025	Complied	LORI WARNER
<u>Violations:</u>					
830 SMITH ST	E250101	3RD INSPECTION	06/09/2025	Complied	LORI WARNER
<u>Violations:</u>					
371 NORTH AVE	E210574	12TH INSPECTION	06/09/2025	Not Complied	LORI WARNER
<u>Violations:</u>					
1510 MICHIGAN ST	E250124	1ST INSPECTION	06/09/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
539 FASSETT ST	E250125	1ST INSPECTION	06/09/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
309 GREEN ST	E250126	1ST INSPECTION	06/09/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
2541 ST CLAIR RIVER DR	E250107	1ST INSPECTION	06/09/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
2541 ST CLAIR RIVER DR	E250127	CODE COMPLIANCE	06/09/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
721 TOWNSEND DR	E250129	1ST INSPECTION	06/09/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
949 FRUIT ST	E250091	3RD INSPECTION	06/10/2025	No Change	LORI WARNER
<u>Violations:</u>					

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
579 HENRIETTA ST	E250128	1ST INSPECTION	06/10/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1205 ST CLAIR RIVER DR	E250130	1ST INSPECTION	06/10/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1003 STATE ST	E250072	3RD INSPECTION	06/10/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1200 FRUIT ST	E250131	1ST INSPECTION	06/10/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1003 STATE ST	E240320	3RD INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
358 NORTH AVE	E250090	2ND INSPECTION	06/17/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
301 SUMMER ST	E250120	2ND INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
414 LIBERTY ST	E250112	3RD INSPECTION	06/17/2025	Complied	LORI WARNER
<u>Violations:</u>					
724 TOWNSEND DR	E250121	3RD INSPECTION	06/16/2025	Complied	LORI WARNER
<u>Violations:</u>					
949 LIBERTY ST	E250123	1ST INSPECTION	06/09/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
949 LIBERTY ST	E250123	2ND INSPECTION	06/16/2025	No Change	LORI WARNER
<u>Violations:</u>					
1510 MICHIGAN ST	E250124	2ND INSPECTION	06/16/2025	Complied	LORI WARNER
<u>Violations:</u>					
579 HENRIETTA ST	E250128	2ND INSPECTION	06/16/2025	Complied	LORI WARNER
<u>Violations:</u>					
949 FRUIT ST	E250091	4TH INSPECTION	06/16/2025	No Change	LORI WARNER
<u>Violations:</u>					
715 RUSKIN AVE	E250079	3RD INSPECTION	06/16/2025	No Change	LORI WARNER
<u>Violations:</u>					
640 SUMMER ST	E250132	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
703 SMITH ST	E250133	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
613 ROBBINS DR	E250134	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
918 HOWARD ST	E250135	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
816 WASHINGTON ST	E250136	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
909 FRUIT ST	E250137	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1003 FRUIT ST	E250138	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
382 CENTER ST	E220468	27TH INSPECTION	06/16/2025	Not Complied	LORI WARNER
<u>Violations:</u>					
1508 ST CLAIR BLVD	E250139	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
2087 MICHIGAN ST	E250140	1ST INSPECTION	06/16/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1730 ST CLAIR RIVER DR VL	E250118	3RD INSPECTION	06/17/2025	Complied	LORI WARNER
<u>Violations:</u>					
324 MILL ST	E250119	3RD INSPECTION	06/16/2025	Complied	LORI WARNER
<u>Violations:</u>					
309 GREEN ST	E250126	2ND INSPECTION	06/16/2025	Partially Complied	LORI WARNER
<u>Violations:</u>					
523 SHELDON	E250144	1ST INSPECTION	06/17/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1027 ST CLAIR RIVER DR	E250145	1ST INSPECTION	06/17/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
376 NORTH AVE	E250143	1ST INSPECTION	06/17//2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
727 PLEASANT ST	E220356	9TH INSPECTION	06/17//2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
2093 MICHIGAN ST	E250147	1ST INSPECTION	06/17//2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
633 CLAY ST	E250148	1ST INSPECTION	06/17//2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1205 ST CLAIR RIVER DR	E250130	2ND INSPECTION	06/23//2025	Partially Complied	LORI WARNER
<u>Violations:</u>					
1200 FRUIT ST	E250131	2ND INSPECTION	06/23//2025	No Change	LORI WARNER
<u>Violations:</u>					
703 SMITH ST	E250133	2ND INSPECTION	06/23//2025	Complied	LORI WARNER
<u>Violations:</u>					
918 HOWARD ST	E250135	2ND INSPECTION	06/25//2025	Complied	LORI WARNER
<u>Violations:</u>					
2087 MICHIGAN ST	E250140	2ND INSPECTION	06/23//2025	Complied	LORI WARNER
<u>Violations:</u>					
358 NORTH AVE	E250090	3RD INSPECTION	06/23//2025	Complied	LORI WARNER
<u>Violations:</u>					

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
1510 MICHIGAN ST	E250149	2ND INSPECTION	06/23/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
518 RUSKIN AVE	E250150	1ST INSPECTION	06/23/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
918 HOWARD ST	E240330	4TH INSPECTION	06/23/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1007 ST CLAIR BLVD	E250151	1ST INSPECTION	06/23/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
2087 MICHIGAN ST	E250141	2ND INSPECTION	06/23/2025	Complied	LORI WARNER
<u>Violations:</u>					
715 RUSKIN AVE	E250079	4TH INSPECTION	06/23/2025	Complied	LORI WARNER
<u>Violations:</u>					
1720 WASHINGTON ST	E250152	1ST INSPECTION	06/23/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
809 WORFOLK ST	E250153	1ST INSPECTION	06/23/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
1508 ST CLAIR BLVD	E250139	2ND INSPECTION	06/25/2025	Complied	LORI WARNER
<u>Violations:</u>					
523 SHELDON	E250144	2ND INSPECTION	06/25/2025	Complied	LORI WARNER
<u>Violations:</u>					

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
2093 MICHIGAN ST	E250147	2ND INSPECTION	06/25/2025	Complied	LORI WARNER
<u>Violations:</u>					
1003 STATE ST	E250072	4TH INSPECTION	06/25/2025	Not Complied	LORI WARNER
<u>Violations:</u>					
309 GREEN ST	E250126	3RD INSPECTION	06/25/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
633 CLAY ST	E250148	2ND INSPECTION	06/25/2025	Partially Complied	LORI WARNER
<u>Violations:</u>					
500 FASSETT ST	E250154	1ST INSPECTION	06/25/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
988 COLUMBIA ST	E250155	1ST INSPECTION	06/25/2025	Violation(s)	LORI WARNER
<u>Violations:</u>					
621 GREEN ST	E240234	11TH INSPECTION	06/25/2025	Not Complied	LORI WARNER
<u>Violations:</u>					
640 SUMMER ST	E250132	2ND INSPECTION	06/30/2025	Complied	LORI WARNER
<u>Violations:</u>					
613 ROBBINS DR	E250134	2ND INSPECTION	06/30/2025	Complied	LORI WARNER
<u>Violations:</u>					
816 WASHINGTON ST	E250136	2ND INSPECTION	06/30/2025	Not Complied	LORI WARNER
<u>Violations:</u>					

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
909 FRUIT ST	E250137	2ND INSPECTION	06/30/2025	Complied	LORI WARNER
Violations:					
376 NORTH AVE	E250143	2ND INSPECTION	06/30/2025	Not Complied	LORI WARNER
Violations:					
1510 MICHIGAN ST	E250149	3RD INSPECTION	06/30/2025	Complied	LORI WARNER
Violations:					
518 RUSKIN AVE	E250150	2ND INSPECTION	06/30/2025	Complied	LORI WARNER
Violations:					
1007 ST CLAIR BLVD	E250151	2ND INSPECTION	06/30/2025	Complied	LORI WARNER
Violations:					
1720 WASHINGTON ST	E250152	2ND INSPECTION	06/30/2025	Complied	LORI WARNER
Violations:					
809 WORFOLK ST	E250153	2ND INSPECTION	06/30/2025	Complied	LORI WARNER
Violations:					
1200 FRUIT ST	E250131	3RD INSPECTION	06/30/2025	Not Complied	LORI WARNER
Violations:					
301 SUMMER ST	E250120	3RD INSPECTION	06/30/2025	Complied	LORI WARNER
Violations:					
935 LIBERTY ST	E250156	1ST INSPECTION	06/30/2025	Violation(s)	LORI WARNER
Violations:					

Inspection List

07/02/25

Address	Enforcement #	Inspection Type	Completed	Result	Inspector
1096 HOWARD ST	E250157	1ST INSPECTION	06/30/2025	Violation(s)	LORI WARNER
Violations:					
1003 STATE ST	E250072	5TH INSPECTION	06/30/2025	Not Complied	LORI WARNER
Violations:					

Inspections: 92

Monthly Finaled Permit List

07/09/2025

9b2

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB240065	1730 MICHIGAN ST		\$1,074.50	\$0
Work Description: ADDITION TO HOME				
PB240098	442 RUSKIN AVE		\$440.00	\$0
Work Description: 2 STORY DECK, REPLACE DOOR WALL AND TWO WINDOWS				
PB240121	9521 RACHEL		\$309.68	\$0
Work Description: ENCAPSULATION OF CRAWL SPACE				
PB250018	104 DELTA DR		\$310.40	\$0
Work Description: DECK				
PB250021	110 NORTH AVE		\$303.00	\$0
Work Description: ROOF AND DECK				
PB250035	618 STATE ST		\$339.09	\$0
Work Description: TEAR OFF AND RE-ROOF				
PB250036	9515 RACHEL		\$315.35	\$0
Work Description: REMOVE AND REPLACE ASPHALT SHINGLES				

Total Permits For Type:	7
Total Fees For Type:	\$3,092.02
Total Const. Value For Type:	\$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE250016	408 PTE TREMBLE RD		\$262.00	\$0
Work Description: NEW 200 AMPS SERVICE AND RECONNECT DRYERS				
PE250020	434 ORCHARD ST		\$172.00	\$0
Work Description: ELECTRICAL FOR A/C				
PE250023	2060 WASHINGTON ST		\$185.00	\$0
Work Description: SERVICE				

Total Permits For Type:	3
Total Fees For Type:	\$619.00

Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM230056	579 HENRIETTA ST		\$210.00	\$0
Work Description: GOODMAN FURNACE/ ELECTRIC HOT WATER HEATER				
PM250009	2060 WASHINGTON ST		\$200.00	\$0
Work Description: NEW A/C				

Total Permits For Type: 2
Total Fees For Type: \$410.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP240003	1107 BETH CT		\$175.00	\$0
Work Description: SHOWER TO SHOWER REPLACEMNT				

Total Permits For Type: 1
Total Fees For Type: \$175.00
Total Const. Value For Type: \$0

ZONING

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ240059	403 MILL ST		\$125.00	\$0
Work Description: SHED				
PZ250011	218 ST CLAIR RIVER DR		\$125.00	\$0
Work Description: FENCE				
PZ250012	438 LATHROP AVE VL		\$200.00	\$0
Work Description: PARKING SPOT FOR BOAT				
PZ250018	2327 ST CLAIR RIVER DR		\$200.00	\$0
Work Description: CONCRETE DRIVEWAY				

Total Permits For Type: 4
Total Fees For Type: \$650.00

Report Summary

Population: All Records
Permit.DateFinaled Between
6/1/2025 12:00:00 AM AND
6/30/2025 11:59:59 PM

Grand Total Fees:	\$4,946.02
Grand Total Permits:	17
Grand Total Const. Value:	\$0

Monthly Issued Permit List

07/09/2025

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB250025	2228 ST CLAIR RIVER DR		\$290.00	\$0
Work Description: SIDING AND WINDOWS				
PB250034	946 HOWARD ST		\$226.30	\$0
Work Description: PLASTIC ABOVE GROUND POOL				
PB250037	411 CENTER ST		\$342.71	\$0
Work Description: ROOFING				
PB250040	349 SOUTH AVE		\$302.22	\$0
Work Description: REMOVE AND REPLACE ASPHALT SHINGLES				
PB250042	539 STATE ST		\$273.75	\$0
Work Description: RE-ROOF				
PB250043	816 STATE ST		\$302.85	\$0
Work Description: TEAR OFF AND RESHINGLE				
PB250044	357 SHERWOOD LN		\$179.46	\$0
Work Description: WINDOWS				
PB250045	110 NORTH AVE		\$290.00	\$0
Work Description: REPAIRING BAD FLOORING				
PB250046	2234 ELM ST		\$365.00	\$0
Work Description: NEW BUILD GARAGE				
PB250047	1508 ST CLAIR BLVD		\$251.00	\$0
Work Description: PORCH				
PB250048	522 FASSETT ST		\$331.02	\$0
Work Description: ROOFING				
PB250049	913 STATE ST		\$250.35	\$0
Work Description: WINDOWS AND SIDING				

Total Permits For Type:	12
Total Fees For Type:	\$3,404.66
Total Const. Value For Type:	\$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE250019	2060 WASHINGTON ST		\$177.00	\$0
Work Description: ELECTRICAL FOR A/C				
PE250020	434 ORCHARD ST		\$172.00	\$0
Work Description: ELECTRICAL FOR A/C				
PE250021	1216 ST CLAIR BLVD		\$225.00	\$0
Work Description: ELECTRICAL				
PE250022	1405 ST CLAIR RIVER DR		\$362.00	\$0
Work Description: GARAGE WIRING				
PE250023	2060 WASHINGTON ST		\$185.00	\$0
Work Description: SERVICE				
PE250024	102 CITY PARK & 1130 ST CLAIR		\$165.00	\$0
Work Description: ELECTRICAL FOR PICKEREL TOURNAMENT				

Total Permits For Type:	6
Total Fees For Type:	\$1,286.00
Total Const. Value For Type:	\$0

Land Disturbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB250041	1104 BETH CT		\$150.00	\$0
Work Description: LAND DISTURBING				

Total Permits For Type:	1
Total Fees For Type:	\$150.00
Total Const. Value For Type:	\$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM250009	2060 WASHINGTON ST		\$200.00	\$0
Work Description: NEW A/C				
PM250010	434 ORCHARD ST		\$180.00	\$0
Work Description: A/C REPLACEMENT				

PM250011	1833 MICHIGAN ST	\$312.50	\$0
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Work Description: INSTALLING EXHAUST FAN AND UNIT HEATER

PM250012	703 WASHINGTON ST	\$205.00	\$0
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Work Description: GAS PIPING

Total Permits For Type:	4
Total Fees For Type:	\$897.50
Total Const. Value For Type:	\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PP250007	370 CENTER ST		\$155.00	\$0
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Work Description: DIG AND REPLACE SEWER WHERE ITS BROKEN

Total Permits For Type:	1
Total Fees For Type:	\$155.00
Total Const. Value For Type:	\$0

SPECIAL ASSEMBLY

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PSA250009	CLAY ST		\$0.00	\$0
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Work Description: HALLOWEEN IN THE NAC 2025

PSA250010	102 CITY PARK & 1130 ST CLAIR		\$0.00	\$0
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Work Description: HENRYS CLUB CORNHOLE 2025

PSA250012	CLAY ST		\$0.00	\$0
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Work Description: NATIONAL NIGHT OUT/TOUCH A TRUCK 2025

Total Permits For Type:	3
Total Fees For Type:	\$0.00
Total Const. Value For Type:	\$0

ZONING

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PZ250009	938 LIBERTY ST		\$125.00	\$0
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Work Description: FENCE

PZ250010	418 ORCHARD ST	\$125.00	\$0
Work Description: FENCE			
PZ250018	2327 ST CLAIR RIVER DR	\$200.00	\$0
Work Description: CONCRETE DRIVEWAY			
PZ250019	1748 ST CLAIR RIVER DR	\$200.00	\$0
Work Description: ADDITION TO CONCRETE DRIVEWAY			
PZ250023	324 MILL ST	\$125.00	\$0
Work Description: REPLACING ROOF AND SIDING ON SHED			
PZ250024	121 KENYON DR V/L	\$200.00	\$0
Work Description: DRIVEWAY			
PZ250025	2238 ELM ST	\$200.00	\$0
Work Description: DRIVEWAY			
PZ250026	1107 BETH CT	\$125.00	\$0
Work Description: FENCE			

Total Permits For Type:	8
Total Fees For Type:	\$1,300.00
Total Const. Value For Type:	\$0

Report Summary

Population: All Records
Permit.DateIssued Between
6/1/2025 12:00:00 AM AND
6/30/2025 11:59:59 PM

Grand Total Fees:	\$7,193.16
Grand Total Permits:	35
Grand Total Const. Value:	\$0

CITY OF ALGONAC

DEPT. OF PUBLIC WORKS

REPORT

Month: June, 2025

DPW

- *General vehicle maintenance*
- *Kept work areas cleaned and organized*
- *Hauled away broken concrete*
- *Clean out a classroom that was full of books at the old school*

LOCAL/MAJOR STREETS

- *Checked storm sewer pump stations as needed*
- *Cold patched streets as needed*
- *Pre con meeting for North Ave repaving*
- *Installed pedestrian crossing signs*

PARKS

- *Emptied trash containers as needed*
- *Planted some flowers in the river front park*
- *Set up and tore down for the beer and wine tasting*
- *Set up and take down for music in the park events*

CITY HALL

-

POOL

- *Started working on the pool house*

LIBRARY

-

WATER

- *Completed Miss dig assignments as requested*
- *Repaired a couple stop boxes*
- *Did water tap for the new pump house for the pool*

SEWER

- *Completed Miss dig assignments as requested*
- *AMP tested and general maintenance performed to all lift stations weekly*
- *Repaired a storm drain and catch basin.*

*This past month, DPW employees excluding the superintendent used **10 hours** of vacation, sick or personal time.*

Respectfully submitted,

Algonac Public Services Dept.

Joe Vernier

FROM 05/01/2025 TO 05/31/2025
FUND: 101 202 203 208 271 401 590 591 661

CASH ACCOUNTS

9b4

Fund	Description	Beginning	Total		Ending
		Balance 05/01/2025	Debits	Credits	Balance 05/31/2025
101	General Fund	1,549,381.16	2,148,521.50	2,241,386.92	1,456,515.74
202	Major Street Fund	1,322,864.45	110,676.18	79,226.23	1,354,314.40
203	Local Street Fund	1,213,730.50	122,850.30	118,956.81	1,217,623.99
208	PARK/RECREATION FUND - Music in the	13,737.29	618.53	3,750.00	10,605.82
271	Library Fund	69,922.95	3,394.69	5,342.15	67,975.49
401	Capital Improvement Fund	969,877.42	1,253.07	736,804.45	234,326.04
590	Sewer Fund	274,543.12	119,580.10	222,095.60	172,027.62
591	Water Fund	1,161,810.17	261,237.48	331,119.88	1,091,927.77
661	Motor Pool Fund	467,665.54	7,493.11	4,648.98	470,509.67
TOTAL - ALL FUNDS		7,043,532.60	2,775,624.96	3,743,331.02	6,075,826.54

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2025	MONTH 05/31/2025	INCREASE (DECREASE	NORMAL (ABNORMAL)	BALANCE		
Fund 101 - General Fund										
000.000		3,583,361.00	3,638,462.96		73,836.32		(55,101.96)	101.54		
TOTAL REVENUES										
101.000	- City Council	24,265.00	20,102.18		956.53		4,162.82	82.84		
172.000	- City Manager	195,295.00	172,997.16		12,986.74		22,297.84	88.58		
191.000	- Finance	337,875.00	272,719.14		18,584.28		65,155.86	80.72		
215.000	- Clerk	111,495.00	99,071.68		7,100.13		12,423.32	88.86		
215.200	- General Administration	22,470.00	9,533.92		349.38		12,936.08	42.43		
228.000	- Data Processing	41,475.00	37,436.37		484.86		4,038.63	90.26		
257.000	- Assessor	40,930.00	27,110.10		0.00		13,819.90	66.24		
262.000	- Elections	41,745.00	33,117.03		2,413.74		8,627.97	79.33		
265.000	- Buildings And Grounds	84,145.00	56,915.85		4,110.17		27,229.15	67.64		
266.000	- Attorney	11,500.00	5,562.50		625.00		5,937.50	48.37		
301.000	- Police	937,715.00	850,231.33		79,301.41		87,483.67	90.67		
336.000	- Fire	484,275.00	350,598.77		27,425.52		133,676.23	72.40		
371.000	- Building Inspection Department	210,665.00	122,151.34		8,911.28		88,513.66	57.98		
441.000	- Department of Public Works	586,770.00	490,823.34		40,726.22		95,946.66	83.65		
701.000	- Planning	12,500.00	4,207.43		0.00		8,292.57	33.66		
702.000	- Zoning	1,260.00	1,415.35		0.00		(155.35)	112.33		
751.000	- Parks And Recreation Departmen	124,800.00	96,724.64		8,950.13		28,075.36	77.50		
751.756	- Pool	30,080.00	22,516.89		1,536.10		7,563.11	74.86		
759.000	- 1216 SCB Development	30,000.00	28,211.19		2,124.93		1,788.81	94.04		
851.000	- Insurance And Bonds	42,160.00	(13,764.44)		(1,069.80)		55,924.44	(32.65)		
999.000	- Transfers (Out) And Other Uses	1,628,000.00	1,628,000.00		0.00		0.00	100.00		
TOTAL EXPENDITURES										
		4,999,420.00	4,315,681.77		215,516.62		683,738.23	86.32		
Fund 101 - General Fund:										
TOTAL REVENUES										
		3,583,361.00	3,638,462.96		73,836.32		(55,101.96)	101.54		
TOTAL EXPENDITURES										
		4,999,420.00	4,315,681.77		215,516.62		683,738.23	86.32		
NET OF REVENUES & EXPENDITURES										
		(1,416,059.00)	(677,218.81)		(141,680.30)		(738,840.19)	47.82		
BEG. FUND BALANCE										
		3,903,511.20	3,903,511.20							
END FUND BALANCE										
		2,487,452.20	3,226,292.39							

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2025	MONTH 05/31/2025	INCREASE (DECREASE)	BALANCE	
Fund 202 - Major Street Fund								
000.000		400,900.00		400,264.28	35,676.18		635.72	99.84
TOTAL REVENUES		400,900.00		400,264.28	35,676.18		635.72	99.84
449.200 -	Street Funds Administration	40,240.00		36,458.00	3,278.00		3,782.00	90.60
449.463 -	Preservation Streets	202,810.00		21,216.85	3,155.08		181,593.15	10.46
449.465 -	Non-Motorized	1,020.00		0.00	0.00		1,020.00	0.00
449.473 -	Preservation Bridges	1,200.00		0.00	0.00		1,200.00	0.00
449.474 -	Traffic Services	10,610.00		10,159.79	163.99		450.21	95.76
449.478 -	Winter Maintenance	19,995.00		11,342.11	0.00		8,652.89	56.72
999.000 -	Transfers (Out) And Other Uses	198,704.00		198,704.00	0.00		0.00	100.00
TOTAL EXPENDITURES		474,579.00		277,880.75	6,597.07		196,698.25	58.55
Fund 202 - Major Street Fund:								
TOTAL REVENUES		400,900.00		400,264.28	35,676.18		635.72	99.84
TOTAL EXPENDITURES		474,579.00		277,880.75	6,597.07		196,698.25	58.55
NET OF REVENUES & EXPENDITURES		(73,679.00)		122,383.53	29,079.11		(196,062.53)	166.10
BEG. FUND BALANCE		1,289,857.46		1,289,857.46				
END FUND BALANCE		1,216,178.46		1,412,240.99				

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2025	05/31/2025	MONTH	05/31/2025	NORMAL	ABNORMAL	
Fund 203 - Local Street Fund										
000.000		387,880.00		368,951.53		15,633.32		18,928.47		95.12
TOTAL REVENUES										
449.200 -	Street Funds Administration	387,880.00		368,951.53		15,633.32		18,928.47		95.12
449.463 -	Preservation Streets	16,325.00		14,623.00		1,293.00		1,702.00		89.57
449.473 -	Preservation Bridges	403,890.00		62,478.27		2,119.24		341,411.73		15.47
449.474 -	Traffic Services	7,210.00		1,660.60		0.00		5,549.40		23.03
449.478 -	Winter Maintenance	12,550.00		4,301.45		0.00		8,248.55		34.27
		33,570.00		25,106.38		0.00		8,463.62		74.79
TOTAL EXPENDITURES										
		473,545.00		108,169.70		3,412.24		365,375.30		22.84
Fund 203 - Local Street Fund:										
TOTAL REVENUES										
		387,880.00		368,951.53		15,633.32		18,928.47		95.12
TOTAL EXPENDITURES										
		473,545.00		108,169.70		3,412.24		365,375.30		22.84
NET OF REVENUES & EXPENDITURES										
		(85,665.00)		260,781.83		12,221.08		(346,446.83)		304.42
BEG. FUND BALANCE										
		938,139.51		938,139.51						
END FUND BALANCE										
		852,474.51		1,198,921.34						

PERIOD ENDING 05/31/2025
% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	NORMAL	05/31/2025	MONTH 05/31/2025	BALANCE	
Fund 208 - PARK/RECREATION FUND - Music in the Park							
000.000		0.00		21,776.29	618.53	(21,776.29)	100.00
TOTAL REVENUES							
		0.00		21,776.29	618.53	(21,776.29)	100.00
751.000 - Parks And Recreation Departmen							
		0.00		11,170.47	0.00	(11,170.47)	100.00
TOTAL EXPENDITURES							
		0.00		11,170.47	0.00	(11,170.47)	100.00
Fund 208 - PARK/RECREATION FUND - Music in the Park:							
TOTAL REVENUES							
		0.00		21,776.29	618.53	(21,776.29)	100.00
TOTAL EXPENDITURES							
		0.00		11,170.47	0.00	(11,170.47)	100.00
NET OF REVENUES & EXPENDITURES							
		0.00		10,605.82	618.53	(10,605.82)	100.00
BEG. FUND BALANCE							
				10,605.82			
END FUND BALANCE							

PERIOD ENDING 05/31/2025
% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2025	MONTH 05/31/2025	INCREASE (DECREASE	NORMAL (ABNORMAL)	BALANCE		
Fund 271 - Library Fund										
000.000		41,450.00		35,347.38		117.70		6,102.62		85.28
TOTAL REVENUES										
		41,450.00		35,347.38		117.70		6,102.62		85.28
790.000 - Library										
		48,560.00		30,395.90		2,154.51		18,164.10		62.59
TOTAL EXPENDITURES										
		48,560.00		30,395.90		2,154.51		18,164.10		62.59
Fund 271 - Library Fund:										
TOTAL REVENUES		41,450.00		35,347.38		117.70		6,102.62		85.28
TOTAL EXPENDITURES		48,560.00		30,395.90		2,154.51		18,164.10		62.59
NET OF REVENUES & EXPENDITURES		(7,110.00)		4,951.48		(2,036.81)		(12,061.48)		69.64
BEG. FUND BALANCE		66,534.38		66,534.38						
END FUND BALANCE		59,424.38		71,485.86						

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025	NORMAL	MONTH 05/31/2025	INCREASE (DECREASE	
Fund 401 - Capital Improvement Fund							
000.000		1,849,500.00	1,653,220.54		1,253.07	196,279.46	89.39
<hr/>							
TOTAL REVENUES		1,849,500.00	1,653,220.54		1,253.07	196,279.46	89.39
<hr/>							
901.000 - Capital Outlay		1,882,000.00	1,878,311.47		98,950.00	3,688.53	99.80
<hr/>							
TOTAL EXPENDITURES		1,882,000.00	1,878,311.47		98,950.00	3,688.53	99.80
<hr/>							
Fund 401 - Capital Improvement Fund:							
TOTAL REVENUES		1,849,500.00	1,653,220.54		1,253.07	196,279.46	89.39
TOTAL EXPENDITURES		1,882,000.00	1,878,311.47		98,950.00	3,688.53	99.80
<hr/>							
NET OF REVENUES & EXPENDITURES		(32,500.00)	(225,090.93)		(97,696.93)	192,590.93	692.59
BEG. FUND BALANCE		366,116.97	366,116.97				
END FUND BALANCE		333,616.97	141,026.04				

PERIOD ENDING 05/31/2025
% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2025	INCREASE (DECREASE	NORMAL (ABNORMAL)	
Fund 590 - Sewer Fund							
000.000		871,300.00	683,863.96		(209.09)	187,436.04	78.49
TOTAL REVENUES							
		871,300.00	683,863.96		(209.09)	187,436.04	78.49
536.548 - Operating Services							
		819,754.00	725,984.60		16,074.78	93,769.40	88.56
901.000 - Capital Outlay							
		205,000.00	78,929.25		0.00	126,070.75	38.50
TOTAL EXPENDITURES							
		1,024,754.00	804,913.85		16,074.78	219,840.15	78.55
Fund 590 - Sewer Fund:							
TOTAL REVENUES		871,300.00	683,863.96		(209.09)	187,436.04	78.49
TOTAL EXPENDITURES		1,024,754.00	804,913.85		16,074.78	219,840.15	78.55
NET OF REVENUES & EXPENDITURES		(153,454.00)	(121,049.89)		(16,283.87)	(32,404.11)	78.88
BEG. FUND BALANCE		2,625,397.26	2,625,397.26				
END FUND BALANCE		2,471,943.26	2,504,347.37				

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDC
		AMENDED BUDGET	NORMAL	05/31/2025	(ABNORMAL)	MONTH 05/31/2025	(DECREASE INCREASE)	NORMAL	(ABNORMAL)	
Fund 591 - Water Fund										
000.000		1,717,090.00		1,451,352.15		58,002.74		265,737.85		84.52
TOTAL REVENUES		1,717,090.00		1,451,352.15		58,002.74		265,737.85		84.52
536.550 - Administration		257,932.00		208,757.48		18,815.19		49,174.52		80.94
536.556 - Production Expenses		1,119,245.00		764,542.75		45,199.51		354,702.25		68.31
536.561 - Transmission Costs		912,428.00		530,052.56		6,249.13		382,375.44		58.09
TOTAL EXPENDITURES		2,289,605.00		1,503,352.79		70,263.83		786,252.21		65.66
Fund 591 - Water Fund:										
TOTAL REVENUES		1,717,090.00		1,451,352.15		58,002.74		265,737.85		84.52
TOTAL EXPENDITURES		2,289,605.00		1,503,352.79		70,263.83		786,252.21		65.66
NET OF REVENUES & EXPENDITURES		(572,515.00)		(52,000.64)		(12,261.09)		(520,514.36)		9.08
BEG. FUND BALANCE		8,832,126.13		8,832,126.13						
END FUND BALANCE		8,259,611.13		8,780,125.49						

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

PERIOD ENDING 05/31/2025
% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGET USED
Fund 661 - Motor Pool Fund						
000.000		114,175.00	99,322.27	7,493.11	14,852.73	86.99
TOTAL REVENUES						
		114,175.00	99,322.27	7,493.11	14,852.73	86.99
000.000		12,000.00	4,648.98	4,648.98	7,351.02	38.74
901.000 - Capital Outlay		42,000.00	37,334.52	0.00	4,665.48	88.89
TOTAL EXPENDITURES						
		54,000.00	41,983.50	4,648.98	12,016.50	77.75
Fund 661 - Motor Pool Fund:						
TOTAL REVENUES						
		114,175.00	99,322.27	7,493.11	14,852.73	86.99
TOTAL EXPENDITURES						
		54,000.00	41,983.50	4,648.98	12,016.50	77.75
NET OF REVENUES & EXPENDITURES						
		60,175.00	57,338.77	2,844.13	2,836.23	95.29
BEG. FUND BALANCE		625,843.95	625,843.95			
END FUND BALANCE		686,018.95	683,182.72			
TOTAL REVENUES - ALL FUNDS						
		8,965,656.00	8,352,561.36	192,421.88	613,094.64	93.16
TOTAL EXPENDITURES - ALL FUNDS						
		11,246,463.00	8,971,860.20	417,618.03	2,274,602.80	79.77
NET OF REVENUES & EXPENDITURES						
		(2,280,807.00)	(619,298.84)	(225,196.15)	(1,661,508.16)	27.15
BEG. FUND BALANCE - ALL FUNDS		18,647,526.86	18,647,526.86			
END FUND BALANCE - ALL FUNDS		16,366,719.86	18,028,228.02			



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

***Rental Housing
Inspector***

9b5

Joseph J. Doan

TO: Denice Gerstenberg, City Manager
FROM: Joseph Doan
DATE: 07/10/2025
SUBJECT: June Activity Report

06/02/2025	Department Meeting/Apparatus Checks 10 people @ 3 Hours	30 Hours
06/09/2025	UTV Driver Training 10 people @ 3 Hours	30 Hours
06/16/2025	Boat Ops/Fire Pumps/Marine Fire Fighting 12 people @ 3 Hours	36 Hours
06/23/2025	Diabetic Emergencies 12 people @ 3 Hours	36 Hours

TOTAL HOURS: 132 Hours

Year-End-Totals:
Department Meeting: 197 Hours
Training(s)/Other: 795 Hours
Total Man Hours: 992 Hours

CALLS FOR SERVICE: 93

General Station Cleaning/Maintenance

General Apparatus/Equipment Cleaning/Maintenance

Rental Inspections

Business Inspections

Community Risk Reduction Program- Smoke/CO Detectors

Algonac Elementary Meeting- met with General Contractors

Medical Control Meeting

PT Banners and Pendant Flags

Stand By For Temporary Bridge Installation- N. Ave

Inspection List

07/10/25

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
2110 SUMMER ST 2134	01-107-0045-000	REINSPECTION	06/12/2025	06/12/2025	Complied	JOSEPH DOAN
510 HENRIETTA ST	01-119-0045-000	Rental	06/12/2025	06/12/2025	Violation(s)	JOSEPH DOAN
Apt. 8- GFCI in Kitchen requires replacing Apt. 1- Bedroom smoke inoperable Apt. 4- Bathroom tub stop missing						
521 STATE ST	01-111-0012-000	Rental	06/12/2025	06/12/2025	Violation(s)	JOSEPH DOAN
Apt. 2, 3, 5, 7, 9- Require replacing Hallway smoke requires replacing All smokes should be 10 year sealed battery if not hard wired Apt. 3, 10- Sink/Tub stops missing Apt. 12- Bathroom GFCI requires replacing						
1200 FRUIT ST	01-107-0035-000	Rental	06/03/2025	06/03/2025	Complied	JOSEPH DOAN
1200 FRUIT ST	01-107-0035-000	Rental	06/12/2025	06/13/2025	Complied	JOSEPH DOAN
LAUNDRY UNITS- COMBO Apt. D- Bedroom smoke						
515 STATE ST	01-111-0013-000	Rental	06/24/2025	06/24/2025	Complied	JOSEPH DOAN
120 CHESTNUT ST & 01201	01-155-0025-000	Rental	06/23/2025	06/26/2025	Complied	JOSEPH DOAN
1010 FRUIT ST	01-107-0036-050	Rental	06/18/2025	06/18/2025	Complied	JOSEPH DOAN
1027 FRUIT ST	01-107-0036-000	Rental	06/18/2025	06/18/2025	Complied	JOSEPH DOAN
317 HERITAGE WAY BLVD	01-925-0015-000	Rental	06/16/2025	06/16/2025	Complied	JOSEPH DOAN
218 ST CLAIR RIVER DR	01-111-0115-000	Rental	06/23/2025	06/23/2025	Partially Complied	JOSEPH DOAN
937 SUMMER ST	01-153-0004-000	Rental	06/09/2025	06/23/2025	Complied	JOSEPH DOAN

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
1926 ST CLAIR BLVD	01-117-0032-000	Rental	06/26/2024	06/26/2025	Violation(s)	JOSEPH DOAN
BEDROOM AND LIVING ROOM						
EXTERIOR REQUIRES PRESSURE WASHING						
ROTTED WOOD AND DEBRIS NEEDS TO BE DISCARDED						
BATHROOM SINK STOP MISSING						
HOT WATER TANK RELIEVE VALVE TUBE MISSING						
STOP VALVE UNDER KITCHEN SINK REQUIRES REPLACEMENT						
ELECTRICAL PANEL REQUIRES PROPER LABELLING OF BREAKERS						
STACKABLE WASHER/DRYER RECEPTACLE NEEDS TO BE EXPOSED						
GFCI IN BATHROOM REQUIRES REPLACING- DEFECTIVE AND OPEN GROUND						
INTERIOR NEEDS TO BE CLEANED						
STANDING WATER NOTED ON KITCHEN FLOOR AROUND STOVE						
HOLE IN DRYWALL NEAR BATHROOM REQUIRES REPAIR						
HVAC INSPECTION REQUIRED						
1926 ST CLAIR BLVD	01-117-0032-000	REINSPECTION	07/04/2025	07/04/2025	Complied	JOSEPH DOAN

Inspections: 14

Population: All Records

Inspection.DateTimeCompleted Between 6/1/2025 12:00:00 AM AND 7/10/2025 11:59:59 PM

AND

Inspection.Inspector = JOSEPH DOAN

Certificate List

Certificate #	Property Address	Type	Holder	Status	Issue	Expires
CII250022	1816 ST CLAIR BLVD	I&I COMPLIANCE	SHARROW JOANN	Certified	06/03/2025	06/03/2035
CII250024	960 LEE ST	I&I COMPLIANCE	LEACH DEVIN	Certified	06/25/2025	06/25/2035
CII250025	727 TOWNSEND DR	I&I COMPLIANCE	MASSEY BRIAN W/WENDY L	Certified	06/26/2025	06/26/2035

Total # of Certificates: 3

Population: All Records

Certificate.DateIssued Between 6/1/2025 12:00:00 AM AND
7/10/2025 11:59:59 PM AND

Certificate.CertType = I&I COMPLIANCE

Month End Incident Details

Date	Incident Number	Alarm Time	Incident Type
6/1/25	25-428	05:43	Medical assist, assist EMS crew
	25-429	07:41	Medical assist, assist EMS crew
	25-430	19:46	Medical assist, assist EMS crew
6/2/25	25-431	10:00	Unauthorized burning
	25-432	18:30	Special type of incident, other
	25-433	20:52	Rescue, EMS incident, other
6/4/25	25-434	13:54	Assist invalid
	25-435	15:00	Service Call, other
6/5/25	25-436	14:56	Assist police or other governmental agency
	25-437	15:17	Medical assist, assist EMS crew
	25-438	15:17	Assist invalid
	25-439	15:53	Power line down
	25-440	19:03	Medical assist, assist EMS crew
6/6/25	25-441	08:00	Service Call, other
	25-442	11:18	Medical assist, assist EMS crew
	25-443	16:38	Medical assist, assist EMS crew
	25-444	23:32	Dispatched & canceled en route
6/8/25	25-445	02:48	Medical assist, assist EMS crew
	25-446	10:29	Medical assist, assist EMS crew
	25-447	17:59	Medical assist, assist EMS crew
6/9/25	25-448	18:02	Rescue, EMS incident, other
	25-449	18:30	Special type of incident, other
	25-450	18:38	No incident found on arrival at dispatch address
6/10/25	25-451	09:30	Service Call, other
	25-452	18:43	Assist invalid
6/11/25	25-453	17:51	Medical assist, assist EMS crew
6/12/25	25-454	13:00	Public service
	25-455	14:00	Public service
6/13/25	25-456	15:40	Public service
	25-457	22:25	Power line down
6/14/25	25-458	09:00	Service Call, other
	25-459	10:30	Service Call, other
	25-460	12:49	Building fire
	25-461	22:40	Medical assist, assist EMS crew
	25-462	23:04	Service Call, other
6/15/25	25-463	10:00	Good intent call, other

Month End Incident Details

Date	Incident Number	Alarm Time	Incident Type
6/15/25	25-464	21:11	Unauthorized burning
6/16/25	25-465	01:53	Medical assist, assist EMS crew
	25-466	13:53	Medical assist, assist EMS crew
	25-467	14:55	Medical assist, assist EMS crew
	25-468	15:30	Public service
	25-469	18:30	Special type of incident, other
6/17/25	25-470	09:01	Medical assist, assist EMS crew
	25-471	15:20	Rescue, EMS incident, other
	25-472	15:21	Medical assist, assist EMS crew
	25-473	23:22	Dispatched & canceled en route
6/18/25	25-474	10:00	Public service
	25-475	10:30	Public service
	25-476	10:45	Public service
	25-477	11:00	Public service
	25-478	11:30	Assist police or other governmental agency
	25-479	13:20	Dispatched & canceled en route
6/19/25	25-480	05:08	Medical assist, assist EMS crew
	25-482	21:30	Service Call, other
6/20/25	25-483	12:30	Assist police or other governmental agency
	25-484	14:00	Service Call, other
6/21/25	25-485	13:19	Medical assist, assist EMS crew
	25-486	23:38	Rescue, EMS incident, other
6/22/25	25-487	18:22	Dispatched & canceled en route
	25-488	12:00	Special type of incident, other
	25-489	12:30	Special type of incident, other
6/23/25	25-490	10:00	Public service
	25-491	10:30	Public service
	25-492	15:30	Public service
	25-493	18:30	Special type of incident, other
	25-494	21:11	Medical assist, assist EMS crew
6/24/25	25-495	12:09	Medical assist, assist EMS crew
	25-496	12:04	Assist invalid
	25-499	16:30	Power line down
	25-500	16:48	Building fire
	25-501	22:32	Medical assist, assist EMS crew
6/25/25	25-497	12:00	Public service

Month End Incident Details

Date	Incident Number	Alarm Time	Incident Type
6/25/25	25-498	12:15	Public service
	25-502	10:51	Medical assist, assist EMS crew
	25-503	11:15	No incident found on arrival at dispatch address
	25-504	21:28	Medical assist, assist EMS crew
	25-505	21:34	Carbon monoxide incident
6/26/25	25-506	14:30	Public service
6/27/25	25-507	10:00	Service Call, other
	25-508	11:00	Service Call, other
	25-509	11:25	Medical assist, assist EMS crew
	25-510	14:14	Power line down
6/28/25	25-511	01:35	Medical assist, assist EMS crew
	25-512	11:22	Medical assist, assist EMS crew
	25-513	11:00	Service Call, other
	25-514	12:00	Service Call, other
6/29/25	25-515	12:29	Medical assist, assist EMS crew
6/30/25	25-516	07:07	Medical assist, assist EMS crew
	25-517	08:01	Assist invalid
	25-518	18:30	Special type of incident, other
	25-519	18:51	Medical assist, assist EMS crew
	25-520	22:12	Medical assist, assist EMS crew



City of Algonac
 805 St. Clair River Drive
 Algonac, Michigan 48001
 (810)794-9361
www.cityofalgonac.org

Joshua Stewart
 Water Plant Supervisor
 F-2 / S-2 EGLE Licensing
Waterplant@cityofalgonac.org
 (810)794-3281

City of Algonac Monthly Report - Water Department/Filtration Plant June-2025

29,860,000	Gallons of Water Filtered
29,218,000	Gallons of Water Pumped
2,896,000	Gallons of Backwash

Information about the St. Clair River

The average turbidity or clarity of the lake this past month was 3.43 NTU

The River had the highest turbidity on 6/20/2025

The highest turbidity (Clarity) for the St. Clair River this month was 11.4 NTU

To supply Water to the residents of Algonac and Clay Township, the Algonac

Water Filtration plant withdrew water from the St. Clair River totaling 32,765,000 Gallons

The Algonac Water Filtration plant was staffed and operated for **420 hours** this month by licensed operators ensuring compliance with drinking water standards, guidelines, testing and procedures.

In addition to Plant operations the Algonac Water Department performed:

<u>12</u>	Service Calls for Turn on/off
<u>32</u>	Meter Changes
<u>22</u>	Leak Checks

Did you know?

The City of Algonac Microfiltration Plant works hard behind the scenes—running 14 hours a day—to deliver clean, reliable water to residents of Algonac, Clay Township, and Harsens Island. On a typical day, the plant produces around 1.2 million gallons of water. But when the 4th of July lands on a Friday, water usage surges—and we're ready for it! In fact, we've produced up to 2.2 million gallons in a single day to meet the extra demand. So go ahead—fill those pools, fire up those sprinklers, and keep the water games going all holiday long. We've got you covered!



****The City of Algonac is proud member of the Anchor Bay Watershed Program. Help us protect Lake St. Clair by being informed and respectful to our water source. Avoid disposing of hazardous chemicals that could impact our water quality and be mindful of what you release into the City Storm Drains. Please contact us at (810)794-3281 with any questions or concerns.**

BOARDS AND COMMISSIONS ROSTER

CITY COUNCIL - 4 YEAR TERMS			7 members	Meetings 1st and 3rd Tuesday each month at 6:00 pm		
NAME	Role	ADDRESS	Term Ends	PHONE #	E MAIL	
Michael Bembas	Council member	1713 St. Clair River Drive	11/13/2028	810.278.2243	mbembas@cityofalgonac.org	
Ed Carter	Council member	806 Townsend Crs. W	11/9/2026	810.643.3705	ecarter@cityofalgonac.org	
Dawn Davey	Mayor Pro Tem	710 Smith	11/9/2026	810.278.6749	ddavey@cityofalgonac.org	
Rocky Gillis	Mayor	381 Center Street	11/9/2026	810.531.2416	rgillis@cityofalgonac.org	
Cathy Harris	Council member	985 Columbia	11/13/2028	810.794.7554	charris@cityofalgonac.org	
Wendy Meldrum	Council member	1527 Washington	11/13/2028	810.734.1784	wmeldrum@cityofalgonac.org	
Jacob Skarbek	Council member	587 Market	11/13/2028	586.718.3414	jskarbek@cityofalgonac.org	
Council members are elected; appointed by council to fill vacancy						
PLANNING COMMISSION - 3 YEAR TERMS			9 members	Meet 4x year at 6 pm/Aug Mtg elect Chair & VChair 1 yr term		
NAME	Role	ADDRESS	Term Ends	PHONE #	E MAIL	
Michelle Chase	Commissioner	825 Summer Apt A	7/17/2027	810.643.3887	simplyurs2@gmail.com	
Joanne Dare	Commissioner	160 St. Clair River Dr	7/17/2026	586.322.5484	joanddare41@comcast.net	
Amanda Hass	Commissioner	1518 State Street	7/17/2026	810.278.2311	gougeon13@gmail.com	
Adam Ragsdale	Commissioner	107 St. Clair River Drive	7/17/2028	810.869.0603	adam.ragsdale@gmail.com	
Jamie Sternberg	Commissioner	1505 Market	7/17/2028	810.824.0482	jamiesternberg@gmail.com	
Brian Tideswell	Commissioner	829 W. Townsend Crescent	7/17/2026	810.300.4170	btideswell@att.net	
Darryl Sopata	Commissioner	438 Willard	7/17/2027	858.220.2902	darrylsopata@yahoo.com	
Terry Stoneburner	Vice-Chair	589 Market	7/17/2025	810.824.0123	terry.stoneburner@gmail.com	
Mark Thompson	Chair	911 Washington	7/17/2026	810.650.1544	lumberquymark@yahoo.com	
Members are appointed by the mayor according to state law. See appointment process procedure.						
ZONING BOARD OF APPEALS - 3 YEAR TERMS			7 members, 2 alts	Meet as needed/3rd Thursday of month at 7pm		
NAME		ADDRESS	Term Ends	PHONE #	E MAIL	
Chuck Bayly	Commissioner	518 Mill	2/1/2026	810.278.0391	charlesbayly54@gmail.com	
John Bolf	Commissioner	500 Willard	2/1/2026	810.794.5661	alarme007@msn.com	
Rick Erdmann	Commissioner	1141 Mill	2/1/2027	810.794.7212	rickyerdmann@gmail.com	
Chari Lawton	Commissioner	131 Delta	2/1/2026	843.696.2427	charlawton@gmail.com	
Adam Ragsdale	Commissioner	107 St. Clair River Drive	2/1/2028	810.869.0603	adam.ragsdale@gmail.com	
Michael Bembas	Council Liaison	1713 St. Clair River Drive	2/1/2026	810.278.2243	michaelbembas@hotmail.com	
Brian Tideswell, PC Rep.	PC Rep and Chair	829 W. Townsend Crescent	7/17/2026	810.300.4170	btideswell@att.net	
ALTERNATE (NEEDED)						

ZBA members are appointed by council. Brian Tideswell is the Planning Commission representative; his term is same as PC

BOARDS AND COMMISSIONS ROSTER

BOARD OF REVIEW - 2 YEAR TERMS			3 Members		Must live in city and be registered voter	
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL	
Chuck Bayly	518 Mill Street	Freeholding' citizen	1/6/2026	810.278.0391	charlesbayly54@gmail.com	
Jamie Sternberg	1505 Market Street	Freeholding' citizen	1/6/2027	810.824.0482	jamiesternberg@gmail.com	
Bernard Ferris	669 Townsend Ct.	Freeholding' citizen	1/6/2026	586.484.4338	bernieferris1957@gmail.com	
Kimberley Catenacci - Alt.	728 Townsend	Freeholding' citizen	1/6/2027	810.580.9063	kmacat3@yahoo.com	
LIBRARY BOARD - 3 YEAR TERMS						
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL	
Debra Scruggs	735 Townsend Dr	City resident & voter	10/1/2027	810.734.0515	debbiescruggs55@yahoo.com	
Annette Seestedt	122 Kenyon	City resident & voter	10/1/2025	989.430.3300	zprowler57@yahoo.com	
Polly Barbour	2100 Michigan	City resident & voter	10/1/2026	586.873.9673	polly_barbour@reallyexecutives.com	
HOUSING COMMISSION - 5 YEAR TERMS			One member must be a resident of facility/others residents of city & registered voters			
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL	
Cindy Smith	927 Golfview	City resident & voter	6/30/2025	810.580.2707	dcsmith@sbcglobal.net	
Kimberley Catenacci	728 Townsend	City resident & voter	6/30/2029	810.580.9063	kmacat3@yahoo.com	
Christina Halkias-Robb	1000 Fruit St	City resident & voter	6/30/2026	810.278.6381	cmhrobb@att.net	
Deborah Jo Green	1205 SCRD #314	Resident of facility	6/30/2028	810.357.4568	deborahgreen1204@yahoo.com	
Suzette Minder	1205 SCRD #307	Resident of facility	6/30/2027	734.634.6743	suzettesstone@gmail.com	
Ann Landschoot	secretary for Jim Dewey Exec Dir				alandshoot@phousing.org	
*All Housing term expiration dates changed to June 30th per PHHC 5.26.2021						
DDA - 4 YEAR TERMS -- DDA was put on hiatus after 7.15.16/Meets 2x per year as required						
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL	
All terms expired 11.2020						
ELECTION COMMISSION - INDEFINITE TERMS			*Meets prior to each election as scheduled by City Clerk			
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL	
Jim Downey	721 SCRD	City Atty		810.794.4961	kcjdlaw@yahoo.com	
Lisa Borgacz	805 SCRD	City Clerk		810.794.9361	cityclerk@cityofalgonac.org	
Jamie Sternberg	1505 Market Street	Citizen		810.824.0482	jamiesternberg@gmail.com	
DANGEROUS BUILDINGS CO 3 YEAR TERMS. Meet as needed/4th Wed of month at 9am						
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL	
Mark Thompson	911 Washington	General Public	7/1/2026	810.794.7207	lumberguvmark@yahoo.com	
Joe Doan	805 SCRD	General Public (licens	7/1/2027	810.794.9361	afd@cityofalgonac.org	
Bill Hass	1518 State St.	Architect	7/1/2026	517.231.0961	bill@thompsonphelan.com	
Darryl Sopata	438 Willard	Engineer/architect	7/1/2027	858.220.2902	darrylsopata@yahoo.com	
Charles Bayly	518 Mill	Building Official/Plan	7/1/2027	810.278.0391	charlesbayly54@gmail.com	



Business of the Algonac City Council

Agenda Statement

Item Title: **To approve Sewer Maintenance Service Contract Proposal to Develop Request for Proposals: not-to-exceed \$8,600.**

Submitted by: Joshua Stewart, Water Plant Superintendent

Summary

Attached is a proposal from Hubbell, Roth, & Clark to prepare bid specifications for annual sewer maintenance services (sewer lining, grouting, and televising and cleaning). The City's most recent contract with PURIS/Inland Waters Pollution Control has expired.

Bids would be received for a one (1)-year Contract starting in Summer/Fall 2025. The contract may be extended for up to two years at city discretion.

The city has allocated a total of \$250,000 for the initial one-year sewer maintenance program in the 2025–2026 Capital Improvement Plan, inclusive of design engineering, construction administration and maintenance work. Depending on the funds that will be allocated each year, a list of sewer runs would be compiled and given to the contractor to match the budget for that fiscal year.

This work aligns with the scope outlined and is a necessary step in meeting long-term system performance and compliance goals.

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve Sewer Maintenance Service Contract Proposal to Develop Contractor Request for Proposals for sewer lining by Hubbell, Roth & Clark, whose address is PO Box 824, Bloomfield Hills, MI 48303-0824 in the amount not-to-exceed \$8,600 and direct the City Manager to sign the Agreement on behalf of the city.

APPROVED/Denied



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council
Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

To: City Manager- Denice Gerstenberg

From: Algonac Water Plant Superintendent – Joshua Stewart

Subject: Sewer Lining Contractor Sourcing and Agreement

Date: 7/2/2025

Following the completion of the SAW (Stormwater, Asset Management, and Wastewater) Grant study, the City of Algonac entered into an agreement with Puris/Inland Waters to perform necessary sewer lining repairs identified in the assessment. With the expiration of that contract, the City is now seeking to establish a new sewer lining agreement to continue critical improvements to the sanitary sewer system.

Sewer lining repairs are essential to reducing inflow and infiltration (I&I) through compromised joints in the sanitary system. This work directly contributes to reducing excess flows to the Wastewater Treatment Plant and helps mitigate capacity exceedances.

Attached for your review is a proposal from Hubbell, Roth & Clark, Inc. (HRC) in the amount of \$8,600. Under this proposal, HRC will develop detailed project specifications, prepare bid documents, and assist with contract formation for a new sewer lining contractor. The selected contractor may be retained for up to three years, contingent on satisfactory performance.

This work aligns with the scope outlined in the City's 2025–2026 Capital Improvement Plan and is a necessary step in meeting long-term system performance and compliance goals.

Please review the attached HRC proposal for consideration and potential approval.

Thank you,

Joshua Stewart

Algonac Water Plant Superintendent

(810)794-3281

Waterplant@cityofalgonac.org

June 26, 2025

City of Algonac
805 St. Clair River Dr.
Algonac, Michigan 48001

Attn: Ms. Denise Gerstenberg, City Manager
Mr. Joshua Stewart, Water Plant Supervisor

Re: Sewer Maintenance Services Contract
Proposal to Develop Contractor RFP's
City of Algonac, MI

HRC Job No. 20250436

Dear Ms. Gerstenberg and Mr. Stewart:

In accordance with your request, HRC has prepared this proposal to update the technical request and specifications for contractor proposals to perform annual sewer maintenance services, in particular, sewer lining, grouting, and televising and cleaning. As we discussed, the City's most recent contract with PURIS/Inland Waters Pollution Control has expired and the City would like to revisit the sewer lining contract provisions, the associated bid specifications, insurance and bond requirements, and rebid the project. The Sewer Maintenance Services Contract will be set up with the following expectations per your request.

1. The City would like to take bids and award a new one (1)-year Contract to a lining contractor this spring so the work could commence in Summer/Fall 2025, if required.
2. The new 1-year Contract would be bid and awarded with the flexibility and understanding of the contractor that the Contract may be extended an additional one (1) to two (2)-year period at the City's discretion.
3. The City has allocated a total of \$250,000 for the initial one-year sewer maintenance program inclusive of design engineering, construction administration and maintenance work. Depending on the funds that will be allocated each year, a list of sewer runs would be compiled and given to the contractor to match the budget for that fiscal year.
4. HRC will manage all design and contract/construction engineering administration, including GIS mapping/coordination, preparation of specs, pay applications and change orders, and review of all sewer videos and log sheets.
5. The City will manage inspection of the sewer lining operations with minimal assistance from HRC, if required.
6. The contractor will be expected to provide a log and video (on flash drive or via a data share web portal) of all sewers before and after lining upon project completion and before final payment is made.
7. The City will require the contractor to provide unit prices for televising and cleaning, grouting, and CIPP lining of pipe sizes ranging from 8" to 24" in diameter with the understanding that the majority of the sewers are between 8" and 15".
8. The Sewer Maintenance Services Contract would include only mainline sewer lining, from manhole to manhole. Lining of manholes and lateral sewer leads will not be included in the Contract at this time.

Delhi Township 2101 Aurelius Rd. Suite 2A Holt, MI 48842 517-694-7760	Detroit 535 Griswold St. Buhl Building, Ste 1650 Detroit, MI 48226 313-965-3330	Grand Rapids 801 Broadway NW Suite 215 Grand Rapids, MI 49504 616-454-4286	Howell 105 W. Grand River Howell, MI 48843 517-552-9199	Jackson 401 S. Mechanic St. Suite B Jackson, MI 49201 517-292-1295	Kalamazoo 834 King Highway Suite 107 Kalamazoo, MI 49001 269-665-2005	Lansing 215 S. Washington SQ Suite D Lansing, MI 48933 517-292-1488
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Scope of Design Engineering Services and Fees:

Based on the above expectations for the new Sewer Maintenance Services Contract, we offer the proposed contractor RFP preparation costs and timeline as indicated below. As part of the process, we would also develop a contractor prequalification specification, evaluate all submittals, and provide written recommendations on contractor selection. The tasks, time frames, and estimates of cost to develop the contractor RFP's are as follows:

1. Prepare the Request for Proposals and Prequalification Requirements, Statement of Qualifications, Sewer Lining Contract Provisions, Bid Specifications, Insurance and Bond Requirements: HRC would complete this task utilizing our standard specifications format and requirements as a basis within 2-3 weeks at a cost not to exceed \$4,500.00.
2. Evaluate the Proposals and Qualifications of the Applicants: HRC and the City's Director of Public Works will review the submittals, check references, and make recommendations to the City Council. HRC would complete this task within 1-2 weeks of the submittals at a cost not to exceed \$2,600.00. Should pre-award interviews or facility visits be necessary, this cost would be additional.
3. City Council Meetings and Preparation of Contract Documents: After HRC and the City's Director of Public Works have evaluated all Applicants and made their recommendation, HRC will assist the City in documenting the process. In addition, HRC prepare the Contract Documents and would attend the City Council Meeting for the award, if required. This task would be done at a cost not to exceed \$1,500.00 and be completed within 1-2 weeks of the Council meeting discussed above.


To summarize, we propose this entire process can be accomplished at a cost not to exceed **\$8,600.00**. Construction administration services have not been included in the proposal. If requested by the City, HRC will provide a separate proposal for these services.

We are prepared and staffed to commence work on the sewer maintenance project immediately upon your authorization to proceed. HRC proposes the final bidding documents will be completed within three (3) weeks after receiving authorization to proceed. We assume the initial sewer maintenance services contract would be completed by late fall 2025.

If this proposal is deemed acceptable, please sign and return to this office. Thank you for the opportunity to work with the City on the Sewer Maintenance Services Contract. If you have any questions regarding this Proposal, or require any additional information, please do not hesitate to contact the undersigned at (248) 454-6300.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.


Roland N. Alix, P.E.
Vice President


Edward Zmich
Civil Department, Manager

EDZ/edz

pc: City of Algonac; Joe Vernier, Alysia Bugg, Lisa Borgacz
HRC; J. Leon, Business Office, File

Accepted By:

City of Algonac

Signature: _____

Written Name: _____

Dated: _____



Business of the Algonac City Council

Agenda Statement

Item Title: To approve Engineering Services Proposal for Sanitary Sewer Evaluation Survey Phase 1: not-to-exceed \$228,000.

Submitted by: Joshua Stewart, Water Plant Superintendent

Summary

Attached is a proposal from Hubbell, Roth & Clark, Inc. (HRC) for Phase 1 of a Sanitary Sewer Evaluation Survey (SSES).

A 2021 meter study performed as part of the City's Stormwater, Asset Management and Wastewater (SAW) grant project indicated excessive infiltration of water into the sanitary sewer system. The city has started to address this issue and has since rehabilitated approximately 3,600 linear feet of sanitary sewer and will continue with a long-term plan to grout and line leaky sewers in the high infiltration areas.

This excessive inflow is of concern as the city pays a significant amount annual of excess flow fees thereby nearly doubling our annual sewage costs.

The purpose of this study is to investigate all potential sources of excess flow through investigations such as Historical Influent Data Review, Smoke Testing and the Purchase and Installation of Meters and Rain Gauges.

\$228,000 was budgeted for this project in FY 2025-2026.

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve Engineering Services Proposal for Sanitary Sewer Evaluation Survey Phase 1 by Hubbell, Roth & Clark, whose address is PO Box 824, Bloomfield Hills, MI 48303-0824 in the amount not-to-exceed \$228,000 and direct the City Manager to sign the Agreement on behalf of the city.

APPROVED/Denied



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council
Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

To: City Manager- Denice Gerstenberg

From: Algonac Water Plant Superintendent – Joshua Stewart

Subject: Phase 1 Inflow and Infiltration (I/I) Reduction Plan – Engineering Proposal

Date: 7/2/2025

In conjunction with ongoing sewer lining repairs aimed at reducing inflow and infiltration (I/I) in the City's sanitary sewer mains, the City of Algonac is initiating additional efforts to alleviate high sanitary flows during significant rainfall events. The City has experienced flow volumes exceeding the capacity of the Wastewater Treatment Plant, particularly during periods of heavy precipitation. These elevated flows suggest the presence of illicit connections or structural deficiencies within the sanitary system.

To address these issues, the City, in collaboration with Hubbell, Roth & Clark, Inc. (HRC), has developed a two-phase plan to reduce I/I and improve system performance.

Phase 1 (To be completed in FY 2025–2026) includes:

- **Monitoring and Data Collection:** Compilation of rainfall and flow data to identify trends and problem areas.
- **Smoke Testing:** A rapid and effective method for detecting sources of I/I, including leaks in sewer mains, manholes, and illicit residential or commercial connections.
- **Equipment Purchase:** Acquisition of a flow meter and rain gauge to allow for continuous monitoring. This equipment will help determine when and where excessive flows occur and measure the effectiveness of improvements. It can also be redeployed to specific locations within the system for targeted troubleshooting.

The total cost for Phase 1 is proposed at a *not-to-exceed amount of \$228,000*, as outlined in the attached proposal. This expenditure has been included in the FY 2025–2026 Capital Outlay budget.

Following the completion of Phase 1 and analysis of the data collected, the City will develop a proposal for **Phase 2**, which will focus on correcting the identified issues and implementing further targeted improvements within the sanitary system.

Please review the attached proposal from HRC for your consideration and potential approval.

Thank you,

Joshua Stewart - Algonac Water Plant Superintendent

(810)794-3281

Waterplant@cityofalgonac.org



555 Hulet Drive
Bloomfield Hills, MI 48302-0360
248-454-6300
www.hrcengr.com



June 24, 2025

City of Algonac
805 St. Clair River Drive
Algonac, Michigan 48001

Attn: Denice Gerstenberg, City Manager
Josh Stewart, Water Plant Supervisor

Re: Engineering Services Proposal
Sanitary Sewer Evaluation Survey – Phase 1

HRC Job No. 20250144

Dear Ms. Gerstenberg and Mr. Stewart:

Thank you for the opportunity to provide engineering services to the City of Algonac on this project. Per your request, Hubbell, Roth & Clark, Inc. (HRC) has developed this proposal to assist the City Phase 1 of a Sanitary Sewer Evaluation Survey (SSES).

The City of Algonac performed a meter study in 2021 as part of the City's Stormwater, Asset Management and Wastewater (SAW) grant project. The results of the study indicate that approximately 35% of the City is contributing excessive infiltration to the sewer system and 62% is contributing excessive inflow. During the SAW investigations, 95% of all sanitary manholes and approximately 85% of all sanitary sewers were investigated and coded for any deficiencies. The majority of the pipe deficiencies were found to be located in the high infiltration areas determined from the meter study. Additionally, the recommended pipe repairs were provided as part of SAW. Subsequent to the SAW study, the City did initiate a long-term plan to rehabilitate the sewer system and has since rehabilitated approximately 3,600 linear feet of sanitary sewer.

While there is a long-term plan to grout and line leaky sewers in the high infiltration areas, it is understood that excessive inflow is of concern as the City pays a significant amount annual of excess flow fees thereby nearly doubling the City's annual sewage costs. Rainfall dependent inflow is considered to be a wet weather phenomenon that results from stormwater runoff entering a sewer system directly through foundation drains, connected sump pumps, openings in manholes located close to ground surfaces, connected roof drains, and illicit storm connections.

Therefore, the purpose of an SSES is to investigate all potential sources of excess flow through investigations such as manhole and sewer inspections, smoke testing, meter studies, downspout inspection, dye testing, miscellaneous field inspections, review of historical meter data and rain events, and review of historical plans. Through the SAW project, the City has generally completed the manhole and sewer inspections and the following SSES items are recommended:

1. Historical Influent Data Review
2. Smoke Testing
3. Purchase and Install Meter and Rain Gauge
4. Downspout Inspection
5. Review of Historical Plans
6. Dye Testing/Field Investigations

Given the City's fiscal year (FY) budget for 2026, Phase 1 of this SSES includes tasks 1 through 3. It is anticipated that Phase 2 will include tasks 4 through 6 and a proposal for those tasks will be provided to the City in the spring of 2026 for FY2027 budgeting.

The SSES – Phase 1 tasks are described as follows.

1. Historical SCCSTP Influent Data Review

It is understood that the City's influent volume into the St. Clair County Sewage Treatment Plant (SCCSTP) is currently recorded weekly. The City has provided HRC this data along with the daily rainfall data from the rain gauge at the SCCSTP. This task includes the processing of this data, review of annual dry weather flow (DWF) and wet weather flow (WWF) trending since 2021 through June 2025. This review may highlight the impact of the sewer improvements constructed since the conclusion of the SAW study in 2021. The review will be summarized in a technical memorandum (memo).

2. Smoke Testing

Smoke testing is a relatively inexpensive and quick method of detecting infiltration/inflow (I/I) sources in sewer systems and highlight sources that aren't necessarily detectable during manhole inspections and sewer televising inspections. The main objective of this method is to detect I/I sources such as roof drains, cellar, yard and area drains, foundation drains; abandoned building sewers; faulty connections, illegal connections and storm sewer cross connections. Smoke testing will be conducted City-wide.

Proper public notification is a key element to a successful smoke testing program in order to minimize confusion resulting from smoke appearing in and around building. This will be accomplished with a City-wide mailer, an informational sheet for the City's website, and 24 hours (or more) prior to the smoke testing a door hanger is distributed to each building that will be impacted by the upcoming smoke testing. Additionally, the local police and fire departments will also be notified prior to the study and the morning of each smoke testing day along with a map of the day's anticipated smoke testing locations.

The results of the study will be summarized in a technical memo.

3. Purchase and Install Meter and Rain Gauge

While the weekly influent data and daily rainfall data will provide some limited metrics on the City's tributary flows into the SCCSTP, hourly flow data and 5-minute rain gauge data is optimal as it will allow determination of all flow metrics including the City's peak flow contribution and corresponding maximum rainfall return frequencies. As discussed with the City, improvements to the SCCSTP, including influent monitoring, are expected to occur within the next couple of years. At such time the City will be able to relocate the equipment to study other areas of the City.

Work under this task includes assisting the City obtain a quote for a Teledyne-Isco portable area-velocity meter and 5-minute logging rain gauge. As discussed with the City, the City will purchase this equipment along with the annual cellular service (of approximately \$264/year) and Cipher web-hosting service (of approximately \$660/year). HRC will install the meter at the downstream end of the City's system (near the City's influent into the SCCSTP). HRC will monitor the data for 12 months. Servicing the meter, outside of the initial installation, if necessary, is not included in this proposal and will be discussed with the City on a case-by-case basis. As well, analysis of the data and supporting technical memo will be included in Phase 2.

4. Project Management and Meetings

Work under this task includes monthly project updates (termed Account of Project Standing (APS)) provided to the project team via email. HRC anticipates up to 12 monthly updates where our APS includes work recently completed and work to be completed in the next month.

This task also includes two (2) project meetings: the project kick-off meeting (currently scheduled for 7/16/25 at 10:00 a.m.) and a progress meeting in December where we will review the results of the study through the meeting date.

Summary

The recommended total budget for undertaking the work as described in this proposal will be provided for a not-to-exceed amount of \$228,000. We would invoice the City on an hourly basis up to this limit in accordance with our existing contract. Refer to the attached Fees for Engineering Services and Staff Hour & Task Cost Projections sheets for more information.

We are prepared to proceed upon your authorization and propose to complete the study within 12 months (refer to the attached Estimated Schedule).

Thank you for the opportunity to submit this proposal. We look forward to working with the City on this project. If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Roland N. Alix, P.E.
Vice President



Jennifer L. Morreale, P.E., CFM
Manager

Attachment

JLM/jlm

pc: Algonac; J. Vernier
HRC; E. Zmich, A. Siluk, File

Accepted By:

Signature: _____

Written Name: _____

Title: _____

Dated: _____

Standard Budget

FEES FOR ENGINEERING SERVICES

Sanitary Sewer Evaluation Survey - Phase 1

City of Algonac

	ESTIMATED HOURS	DIRECT PAYROLL	ESTIMATED COST
Partner	7	\$65.00	\$ 455
Project Engineer/ Manager	221	\$57.00	\$ 12,575
Project Engineer	253	\$43.00	\$ 10,868
Graduate Engineer	845	\$35.00	\$ 29,570
Senior Field Manager	222	\$47.00	\$ 10,422
Field Technician	5	\$37.00	\$ 185
Senior GIS	20	\$45.00	\$ 900
GIS	192	\$34.00	\$ 6,528
Clerical	13	\$33.00	\$ 429
TOTAL DIRECT PAYROLL			\$ 71,932
INDIRECT COST (1.80 Times Direct Payroll)			\$ 129,477
SUB-TOTAL ESTIMATED FEE			\$ 201,409
Equipment/Material Costs + Annual Cell Phone and Cipher Fees			\$ 26,591
TOTAL ESTIMATED FEE			\$ 228,000



Table 1**Staff Hour and Task Cost Projection**

Sanitary Sewer Evaluation Survey - Phase 1

City of Algonac

TASK NO.	TASK	Partner	Project Engineer/ Manager	Project Engineer	Graduate Engineer	Senior Field Manager	Field Technician	Senior GIS	GIS	Clerical	Total Hours	Total Cost
1	Historical SCCSTP Influent Data Review	1	14	-	62	-	-	-	5	-	82	\$ 9,000
2	Smoke Testing	1	137	252	722	209	-	19	178	13	1,530	\$ 174,000
3	Purchase and Install Meter and Rain Gauge	-	30	-	43	12	5	-	3	-	93	\$ 35,000
4	Project Management and Meetings	5	40	1	18	1	-	1	6	-	72	\$ 10,000
TOTALS:		7	221	253	845	222	5	20	192	13	1,777	\$ 228,000

Table 2
Estimated Schedule

Sanitary Sewer Evaluation Survey - Phase 1
City of Algonac

TASK NO.	Project	Fiscal Year 2026											
		2025						2026					
		7	8	9	10	11	12	1	2	3	4	5	6
1	Historical SCCSTP Influent Data Review												
2	Smoke Testing												
3	Purchase and Install Meter and Rain Gauge												
4	Project Management and Meetings	M					M						

M = Meeting



Item No: 11c
Meeting: 7.15.2025

Business of City Council

Agenda Statement

Item Title: To approve Algonac Swimming Pool Project Pay Application #7: \$282,998.99.

Submitted by: Denice A. Gerstenberg, City Manager

Summary

Attached is Pay Application #7 for the Algonac Pool Project. Architect George J. Hartman reviewed the application for accuracy of accounting and construction completion percentages. This application covers the billing period May 1, 2025, to May 31, 2025. Previous payments are noted below:

11/19/2024	Pay Application #1	\$175,977.00
12/17/2024	Pay Application #2	\$184,011.30
1/7/2025	Pay Application #3	\$192,358.89
3/18/2025	Pay Application #4	\$63,000
4/15/2025	Pay Application #5	\$333,781.83
6/3/2025	Pay Application #6	\$727,454.45

City Council awarded this project on August 20, 2024, to low bidder, Robert Clancy Contracting, Inc., in the bid amount of \$2,924,301. The city was successful in receiving a Michigan Natural Resources Trust Fund grant of \$300,000, a Michigan Economic Development Corporation Revitalization & Placemaking grant of \$400,000 and \$1,000,000 from Senator Kevin Hertel.

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve Algonac Swimming Pool Project Pay Application #7 to Robert Clancy Contracting, whose address is 9342 Marine City Highway, Casco, MI 48047, in the amount of \$282,998.99.

APPROVED/Denied



George J. Hartman Architects, P.C.

6905 Telegraph Road • Suite 101
Bloomfield Hills • Michigan • 48301
248-258-5811 • fax 248-258-5812

July 3, 2025

Ms. Denise Gerstenberg, City Manager
City of Algonac
805 St. Clair Drive
Algonac, MI 48001

Re: Algonac Pool Project
Robert Clancy Contracting, Inc.
Payment Application #7

Dear Ms. Gerstenberg,

Attached with this letter is Robert Clancy Contracting, Inc. Payment Application #7 for the City of Algonac Pool Project. This application covers the billing period from May 1, 2025 to May 31, 2025.

The payment application has been reviewed for accuracy of accounting and the construction completion percentages indicated on the application. I conducted an on-site visit on Tuesday, July 1, 2025 to ascertain the values requested in this application. The percentage of work complete and the payment amount requested for each category of work is shown on the Continuation Sheet which is the second and third pages of the application. The last sheet is a sworn statement provided by Clancy Contracting to validate the payment request as it pertains to sub-contractors and suppliers. Retention of 10% is held on all billed amounts. This payment application has been certified in the amount of \$282,998.99.

Please place this item on the next available City Council agenda for payment processing.

Please contact me if you have any questions on these documents.

Sincerely,

GEORGE J. HARTMAN ARCHITECTS, P.C.

George J. Hartman, R.A.
President

Att.: Robert Clancy Contracting, Inc. Payment Applications #7

APPLICATION AND CERTIFICATION FOR PAYMENT

TO: City of Algonac
805 St. Clair Drive
Algonac, MI. 48001

PROJECT: Algonac Community Outdoor
Pool & Equipment Room
1833 Michigan St
Algonac, MI 48001

APPLICATION #:
INVOICE #:
PERIOD TO:

7 REV 1
12802 REV 1

Distribution to:
OWNER
ARCHITECT
CONTRACTOR

FROM CONTRACTOR:
Robert Clancy Contracting, Inc.
9342 Marine City Hwy.
Casco Twp., MI. 48064

VIA ARCHITECT:

PROJECT #

CONTRACT FOR: Remove & Replace Community Swimming Pool, Build Equipment Room Addition CONTRACT DATE: 8/20/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 2,924,301.00
2. Net change by Change Orders \$ 40,654.10
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 2,964,955.10
4. TOTAL COMPLETED & STORED TO DATE (Column G on Cont Sheet) \$ 2,177,313.84
5. RETAINAGE:
a. 10 % of Completed Work \$ 217,731.38
(Column D + E on Cont Sheet)
b. % of Stored Material \$
(Column F on Cont Sheet)
Total Retainage (Lines 5a + 5b or
Total in Column I of Cont Sheet) \$ 217,731.38
6. TOTAL EARNED LESS RETAINAGE \$ 1,959,582.46
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 1,676,583.47
8. CURRENT PAYMENT DUE \$ 282,998.99
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 1,005,372.64
(Line 3 less Line 6)

CONTRACTOR:

By:

Date:

State of:

County of:

Subscribed and sworn to before me this 20th day of June 2025

Notary Public:

My Commission expires:

JOAN M. BOWEN
NOTARY PUBLIC, STATE OF MI
COUNTY OF ST. CLAIR

MY COMMISSION EXPIRES Feb 10, 2031
ACTING IN COUNTY OF St. Clair

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 282,998.99

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved In previous months by Owner	\$45,019.10	\$0.00
Total approved this Month	\$21,600.00	\$25,965.00
TOTALS	\$66,619.10	\$25,965.00
NET CHANGES by Change Order	\$40,654.10	

PAGE 2 OF 3 PAGES

APPLICATION NO: 7 REV 1

APPLICATION DATE: 6/20/2025

PERIOD TO: 5/31/2025

Algonac Community Swimming Pool & Equipment Room

Agenda Community Swimming Pool Construction										
A	B	C	D	E	F	G	H	I		
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D & E)	TOTAL COMPLETED AND STORED TO DATE	% (G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
ITEM	DESCRIPTION OF WORK	SCHEDULED	WORK COMPLETED		MATERIALS	TOTAL	%	BALANCE	RETAINAGE	
	<u>Division # 1</u>									
1	General Conditions	\$558,898.00	\$303,988.75	\$125,934.75	\$0.00	\$429,923.50	76.92%	\$128,974.50	\$42,992.95	
	<u>Division # 3</u>									
2	Concrete Slab	\$35,617.00	\$12,045.50	\$13,150.00	\$0.00	\$25,195.50	70.74%	\$10,421.50	\$2,519.55	
3	Concrete Site Work	\$92,651.00	\$77,417.00	\$0.00	\$0.00	\$77,417.00	83.56%	\$15,234.00	\$7,741.70	
4	Footings	\$198,434.00	\$193,548.00	\$4,886.00	\$0.00	\$198,434.00	100.00%	\$0.00	\$19,843.40	
5	Precast Balance Tank	\$35,000.00	\$28,000.00	\$7,000.00	\$0.00	\$35,000.00	100.00%	\$0.00	\$3,500.00	
6	Precast Slab	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	\$0.00	\$2,500.00	
7	Supply Base for Concrete Ramps	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100.00%	\$0.00	\$800.00	
	<u>Asphalt</u>									
8	Asphalt	\$5,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,800.00	\$0.00	
	<u>Division # 4</u>									
9	Masonry	\$67,563.00	\$42,653.20	\$18,719.00	\$0.00	\$61,372.20	90.84%	\$6,190.80	\$6,137.22	
	<u>Division # 5</u>									
10	Beams	\$2,274.00	\$2,274.00	\$0.00	\$0.00	\$2,274.00	100.00%	\$0.00	\$227.40	
11	Rallings	\$185,269.00	\$0.00	\$4,512.00	\$0.00	\$4,512.00	2.44%	\$180,757.00	\$451.20	
12	Dumpster Gate & Post	\$6,969.00	\$0.00	\$6,969.00	\$0.00	\$6,969.00	100.00%	\$0.00	\$696.90	
	<u>Division # 7</u>									
13	Waterproofing	\$4,000.00	\$0.00	\$415.00	\$0.00	\$415.00	10.38%	\$3,585.00	\$41.50	
14	Gutters	\$2,922.00	\$0.00	\$2,922.00	\$0.00	\$2,922.00	100.00%	\$0.00	\$292.20	
	<u>Division # 8</u>									
15	Doors	\$11,000.00	\$0.00	\$3,020.57	\$0.00	\$3,020.57	27.46%	\$7,979.43	\$302.06	
16	Windows	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00	
	<u>Division # 9</u>									
17	Paint	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,500.00	\$0.00	
	<u>Division # 14</u>									
18	Pool	\$1,280,000.00	\$902,655.90	\$97,380.00	\$0.00	\$1,000,035.90	78.13%	\$279,964.10	\$100,003.59	
	<u>Division # 22</u>									
19	Plumbing	\$73,367.00	\$45,763.07	\$0.00	\$0.00	\$45,763.07	62.38%	\$27,603.93	\$4,576.31	
	<u>Division # 23</u>									
20	HVAC	\$32,000.00	\$2,900.00	\$0.00	\$0.00	\$2,900.00	9.06%	\$29,100.00	\$290.00	
GRAND TOTALS			TOTALS ON CONTINUATION PAGE # 3							

CONTINUATION SHEET

PAGE 3 OF 3 PAGES

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7 REV 1

APPLICATION DATE: 6/20/2025

PERIOD TO: 5/31/2025

ARCHITECT'S PROJECT NO:

Algonac Community Swimming Pool & Equipment Room

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D & E)	TOTAL COMPLETED AND STORED TO DATE		BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL	% (G + C)		
ITEM	DESCRIPTION OF WORK	SCHEDULED	WORK COMPLETED		MATERIALS	TOTAL	%	BALANCE	RETAINAGE
	Division # 26								
21	Electrical	\$112,837.00	\$16,926.00	\$55,500.00	\$0.00	\$72,426.00	64.19%	\$40,411.00	\$7,242.60
	Install Electrical Service by DTE with Transformer								
22	DTE Service	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00	100.00%	\$0.00	\$8,000.00
	Division # 32								
23	Underground & Demolition	\$85,200.00	\$76,680.00	\$0.00	\$0.00	\$76,680.00	90.00%	\$8,520.00	\$7,668.00
24	Landscaping	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
25	COR # 1 - Gas System Installation Change: upgrade to a 2 pound meter & install regulators VOID								
26	CO # 2 REV 1 - Remove & replace existing concrete footing	\$25,569.10	\$25,569.10	\$0.00	\$0.00	\$25,569.10	100.00%	\$0.00	\$2,556.91
27	CO # 3 REV 1 - Sanitary Sewer Reroute	\$16,950.00	\$16,950.00	\$0.00	\$0.00	\$16,950.00	100.00%	\$0.00	\$1,695.00
28	CO # 4 REV 1 - Exploratory excavation	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$250.00
29	COR # 5 - Alternate fence installation VOID								
30	CO # 6 REV 1 - Balance tank relocation - Credit for smaller balance tank approved	(\$2,000.00)	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	100.00%	\$0.00	(\$200.00)
31	CO # 7 REV 1 - Addtl painting of existing building per drawing dtd 3-31-2025	\$21,600.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,600.00	\$0.00
32	COR # 8 - Fencing Revision: Option # 1 - Base bid deduct from original contract	(\$23,965.00)	\$0.00	(\$23,965.00)	\$0.00	(\$23,965.00)	100.00%	\$0.00	(\$2,396.50)
GRAND TOTALS		\$2,964,955.10	\$1,862,870.52	\$314,443.32	\$0.00	\$2,177,313.84	73.43%	\$787,641.26	\$217,731.38

SWORN STATEMENT

STATE OF MICHIGAN)
)ss
COUNTY OF ST. CLAIR)

Date through 5-31-2025

Application No. 7 REV 1

Robert Clancy, being duly sworn, deposes and says:

That Robert Clancy Contracting Inc. is the (contractor) (subcontractor) for an improvement to the following described real property situated in St. Clair County, Michigan described as follows:
Algonac Community Outdoor Pool & Equipment Room Project

1833 Michigan Street, Algonac, MI. 48001

That the following is a statement of each subcontractor and supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the (contractor) (subcontractor) has (contracted) (subcontracted) for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names, as follows:

Name of subcontractor, supplier or laborer	Type of improvement furnished	Total Contract Price	Amount Already paid	Amount Currently Owning	Amount Billed But Unpaid	Balance to complete (optional)
Advance Concrete Products	Balance Tank	\$ 11,395.00	\$ 11,395.00	\$ -	\$ -	\$ -
Advanced Pool Services Inc	Pool	\$ 1,280,000.00	\$ 813,285.00	\$ 97,380.00	\$ -	\$ 369,335.00
Architectural Hardware	Doors & Hardware	\$ 4,385.93	\$ 1,029.74	\$ 3,020.57	\$ -	\$ 335.62
City of Algonac	Permits & Inspection Fees	\$ 19,582.96	\$ 19,582.96	\$ -	\$ -	\$ -
Contractors Connection	Materials	\$ 314.82	\$ 314.82	\$ -	\$ -	\$ -
Etna Supply Company	Materials	\$ 711.05	\$ 711.05	\$ -	\$ -	\$ -
Express Waste Management	Roll Off Waste Disposal	\$ 525.00	\$ 525.00	\$ -	\$ -	\$ -
Hassig Companies, Inc	Plumbing	\$ 71,319.00	\$ 37,995.09	\$ -	\$ -	\$ 33,323.91
Holsbeke Construction	Concrete Footings & Walls	\$ 431,113.00	\$ 241,250.13	\$ 72,802.35	\$ -	\$ 117,060.52
International Precast Solutions	Precast Hollow Core Slabs	\$ 23,890.00	\$ 21,501.00	\$ -	\$ -	\$ 2,389.00
Jelsch Paving Company	Asphalt Paving	\$ 5,500.00	\$ 5,500.00	\$ -	\$ -	\$ -
Kehrig Steel	Steel Beams	\$ 9,735.00	\$ 8,761.50	\$ -	\$ -	\$ 973.50
Mersino Dewatering, Inc	Dewatering	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -
Nowak & Fraus Engineers	Layout & Staking	\$ 6,688.00	\$ 6,688.00	\$ -	\$ -	\$ -
Power Solutions Group, Inc	Utility Meter, Electrical Panel, etc	\$ 118,932.00	\$ 6,095.00	\$ 49,950.00	\$ -	\$ 62,887.00
Snaptop LLC	Temporary Fencing	\$ 8,650.00	\$ 8,650.00	\$ -	\$ -	\$ -
St Clair Aggregates	Materials	\$ 8,542.38	\$ 8,542.38	\$ -	\$ -	\$ -
State Barricades	Traffic Control	\$ 400.00	\$ 400.00	\$ -	\$ -	\$ -
Testing Engineers	Materials Testing	\$ 29,665.00	\$ 9,261.23	\$ 1,566.00	\$ -	\$ 18,837.77
The DTE Energy Company	Permanent Line Relocation	\$ 48,492.85	\$ 48,492.85	\$ -	\$ -	\$ -
TMX Contracting, LLC	HVAC	\$ 37,000.00	\$ 2,610.00	\$ -	\$ -	\$ 34,390.00
West Shore Services, Inc	Testing & Inspection of Federal Signal Equipment	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -
Robert Clancy Contracting, Inc	Remove & Replace Community Swimming Pool, Build Equipment Room Addition	\$ 845,113.11	\$ 420,992.72	\$ 58,280.07	\$ -	\$ 365,840.32
All labor, wages, fringe benefits & insurance are paid in full						
TOTALS		\$ 2,964,955.10	\$ 1,676,583.47	\$ 282,998.99	\$ -	\$ 1,005,372.64

(Some columns are not applicable to all persons listed)

That the contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above. Deponent further says that he or she makes the foregoing statement as the (contractor) (subcontractor) that the above-described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of construction liens by laborers which may be provided pursuant to section 109 of the construction lien act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of the Michigan Compiled Laws.

WARNING TO THE OWNER: AN OWNER OR LESSEE OF THE ABOVE-DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

Subscribed and sworn to before me this
Day of June, 2025

Joan M. Bowen
Notary Public

St. Clair County, Michigan
My commission expires: February 10, 2031

JOAN M. BOWEN
NOTARY PUBLIC, STATE OF MI
COUNTY OF ST. CLAIR
MY COMMISSION EXPIRES Feb 10, 2031
ACTING IN COUNTY OF St. Clair



Business of the Algonac City Council

Agenda Statement

Item Title: To approve Konica Minolta copier lease agreement: \$ 6,849.00.

Submitted by: Alysia Bugg, City Treasurer

Summary

The current copier lease expires next month. Copiers are available through the MiDeal Purchasing Program. The MiDeal program is an extended purchasing program which allows Michigan local units of government to use state contracts to buy goods and services. Local governments benefit directly from the reduced cost of goods and services and indirectly by eliminating the time needed to process bids. There are over 400 contracts available to MiDEAL members.

The Konica Minolta Bizhub C360i is the newest version of the model we use now and is recommended as a replacement.

The new copier includes the following features:

- Scanning capability
- Faxing capability
- Stapling function
- Color copies at \$0.045 each
- Black & white copies at \$0.0045 each
- All staples, toner, parts, and labor are included in the lease.

The monthly cost is \$114.15, for a 5-year total of \$6,849.00. We currently pay \$125.19 per month.

Suggested action:

MOVED BY:

SUPPORTED BY:

To approve 5-year copier lease agreement from Konica Minolta, whose address is 100 Williams Drive, Ramsey, NJ 07446 for a total amount of \$6,849.00 and direct the city manager to sign the contract on behalf of the city.

APPROVED/Denied

Check Applicable Box

☐ Lease

☒ Other: INTERNAL LEASE

KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.
100 Williams Drive, Ramsey, NJ 07446 (201) 825-4000 www.kmbs.konicaminolta.us



Maintenance Agreement

Customer Information

Sold to Acct #: <u>0030224647</u>		Payer/Bill to Acct #: _____		Ship to Acct #: _____	
Name: <u>ALGONAC CITY OF</u>		Name: <u>ALGONAC CITY OF</u>		Name: <u>ALGONAC CITY OF</u>	
Attn/Dept: _____		Attn/Dept: _____		Attn/Dept: _____	
Ste/Rm: _____		Ste/Rm: _____		Ste/Rm: _____	
Address: <u>805 SAINT CLAIR RIVER DR</u>		Address: <u>805 SAINT CLAIR RIVER DR</u>		Address: <u>805 SAINT CLAIR RIVER DR</u>	
City: <u>ALGONAC</u>		City: <u>ALGONAC</u>		City: <u>ALGONAC</u>	
State: <u>MI</u> Zip: <u>48001-1555</u>		State: <u>MI</u> Zip: <u>48001-1555</u>		State: <u>MI</u> Zip: <u>48001</u>	
Tax Exempt Customer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Tax Exemption Number: _____		Tax Exemption Certificate must be attached when applicable.	
PO Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		PO Number: _____		PO Expiration Date: _____	
PO must be attached when applicable.					
<input type="checkbox"/> Individual PO <input type="checkbox"/> Blanket PO		PO Contact: _____		Email: _____	
Fleet Manager? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name: _____		Email: _____	
				Ph: _____	

Coverage / Billing Options

Coverage Options: Select Options: <input checked="" type="checkbox"/> Supply Inclusive (See comments below for inclusions) <input type="checkbox"/> After Hours Service - Requires After Hours Agreement <input checked="" type="checkbox"/> Decline Digital Connected Support* * Digital Connect Support will be added automatically billed at \$12.00 per serial number monthly, unless declined above.	Wide Format Select Options: <input type="checkbox"/> Toner (Black Only) <input type="checkbox"/> 20lb Bond Roll Paper <input type="checkbox"/> Decline Digital Connected Support*
Billing Options: Initial Term in Months: _____ Flat Rate Frequency: _____ Meter Frequency: _____ Aggregate Volume: _____	MFP <input type="checkbox"/> 36 <input type="checkbox"/> 48 <input checked="" type="checkbox"/> 60 <input type="checkbox"/> Other _____ <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually <input type="checkbox"/> B/W <input type="checkbox"/> Color
All Devices <input checked="" type="checkbox"/> On Install <input type="checkbox"/> Date: _____ <input checked="" type="checkbox"/> Selected by KMBS <input type="checkbox"/> Preferred Day: _____ (29th, 30th, and 31st are not an available selection)	

Maintenance Pricing

MFP								Wide Format	
Item	Model Description	Serial Number	Type	Monthly Minimum Volume	Monthly Flat Rate \$	Cost Per Copy Rate \$	Start Meter	Sub Fleet	Price Plan
1	C3611 COLOR COPIER /PRINTER WITH DF-71		Color	0		0.04500	0		
			B/W	0		0.00450	0		
2			Color						
			B/W						
3			Color						
			B/W						

☐ Additional Equipment on Schedule B

Wide Format								Sub Fleet	
Item	Model Description	Serial Number	Type	Monthly Minimum Volume (Sq. Feet)	Monthly Flat Rate \$	Cost Per Square Foot Rate \$	Start Meter	Sub Fleet	Price Plan
1			Color						
			B/W						

☐ Additional Equipment on Schedule C

Comments

CPC COMMENTS -

STATE OF MICHIGAN MIDEAL CONTRACT #171-80000000365

60 MONTH LTOP LEASE \$114.15 PER MONTH.

MAINTENANCE AND SUPPLIES BILLED AT \$.045 PER COLOR IMAGE, \$.0045 B/W IMAGE. INCLUDES EVERYTHING NEEDED TO MAKE AN IMAGE EXCEPT, PAPER, INCLUDING STAPLES.

PRICING FIRM FOR 60 MONTHS.

- TONER - BLACK AND COLOR (CYM) INCLUDED

Continued - See Additional Comments Page 1

For Internal Use

Maintenance: <input type="checkbox"/> with Equipment Order <input type="checkbox"/> Maintenance Only <input type="checkbox"/> Billed by KMBS <input type="checkbox"/> Billed by Lease Company <input type="checkbox"/> Dealer Serviced
Sales Rep Number: <u>1106652</u> Sales Rep Name: _____ Sales Rep Email Address: _____
Originating: <u>1106652</u>
Order Taking: <u>1106652</u>
Servicing: <u>1106652</u>

Sales District

71403

Processed

☐ Branch ☒ Windsor

KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.

100 Williams Drive, Ramsey, NJ 07446 (201) 825-4000 www.kmbs.konicaminolta.us

Form: 1011-050117-OS



Maintenance Agreement
Additional Comments

Comments
STAPLES INCLUDED



Equipment Removal Authorization

Customer: ALGONAC CITY OF

Pick Up Address: ALGONAC CITY OF, 805 SAINT CLAIR RIVER DR, ALGONAC, MI, 48001

Contact Name: ALYSIA BUGG

Contact Phone: 810 794 9361

Equipment being removed from Customer's Location:

Make: <u>C360I</u>	Model: <u>BIZHUB C360I COLOR A3 MFP/36 PPM</u>	Serial Number: <u>AA2J011009934</u>
Make: _____	Model: _____	Serial Number: _____
Make: _____	Model: _____	Serial Number: _____

☒ **Customer Owned Asset:**

Customer represents and warrants that it has good title to the equipment, free and clear of any lien, mortgage, encumbrance or security interest of any kind. Customer agrees to defend, indemnify and hold Konica Minolta Business Solutions U.S.A., Inc. ("KMBS") harmless from any loss, damage claim, liability or expense of any kind (including, but not limited to, court costs and attorney's fees) arising or resulting from a breach of this representation and warranty of good title and/or the authority, expressed or apparent, of Customer to trade-in or transfer the equipment. Upon signing this Agreement, Customer surrenders possession of the equipment and all components contained therein to KMBS. Customer further agrees that the surrendered equipment will be available for pick-up at the same time that any new equipment is delivered. If the surrendered equipment is not available for pick-up at time of new equipment delivery, customer will be invoiced an additional charge for the separate pick-up.

☐ **Lease Company Owned Asset:**

Lease Company Name: _____ Lease #: _____

- ☐ **Upgrade to Return** KMBS will resolve current lease obligation. Asset belongs to the Lease Company. KMBS will ship back to Lease Company.
- ☐ **Upgrade to Keep** KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.
- ☐ **Buyout to Keep** KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.
- ☐ **End of Lease Return** Asset belongs to the Lease Company. KMBS will return equipment listed above to the respective leasing company upon receipt of a written Return Authorization Letter and Shipping Instructions. In the event KMBS does not receive a Return Authorization Letter and Shipping Instructions within 90 days of equipment pick up from Customer's location, and Customer has not made additional arrangements with KMBS for storage, the equipment listed above will be returned to Customer's location of pick up.

Unless itemized as part of the equipment order, KMBS will invoice the Customer for the Shipping Fee(s) associated with return of the equipment to the designated return address provided by the Lease Company. Buyout or upgrade quote may include an estimate of pages produced between last meter billing and date the lease obligation is satisfied or equipment is returned.

Shipping Fee(s) to Be Invoiced to Customer: _____

End of Lease Return requiring interim storage of equipment requires pre-authorization from the Regional Operations Manager and Market Vice President and is subject to availability of storage space in a KMBS warehouse or arrangement for offsite storage.

Comments:

END OF LTOP SOM MIDEAL LEASE - PICK UP WHEN UNIT IS INSTALLED.



Order Package Acceptance Agreement

Customer Name/Address:

ALGONAC CITY OF
805 SAINT CLAIR RIVER DR
ALGONAC, MI 48001-1555

Your signature below constitutes your acceptance of the preceding forms in this Order Package (as identified by Order Package ID **S00689981** time stamped **07/01/25 10:30 AM**).

as governed by the terms and conditions of the Master Agreement between Us and

STATE OF MICHIGAN 171-1800000000365, dated 02/01/2018

If any terms and conditions contained in this Order Agreement conflict with any terms and conditions contained in the Master Agreement, the order of precedence is; (a) the transaction terms (i.e., products to be purchased, quantity ordered, delivery date, unit price, billing address, and delivery location) of the relevant Order Agreement (b) the Master Agreement and (c) the remaining non-conflicting terms of the relevant Order Agreement. Any additional, contrary or different terms contained in any confirmation, invoices or other communications, and any other attempt to modify, supersede, supplement or alter this Order Agreement or the Master Agreement, are deemed rejected by the parties and will not modify this Order Agreement or the Master Agreement or be binding on the parties unless such terms have been fully approved in a signed writing by an officer of Konica Minolta and your authorized representative.

This Order Agreement is not binding upon us until signed by a Konica Minolta branch manager, vice president, or executive officer.

Authorized Customer Representative

Name: _____
(Please Print)

Signature: _____

Title: _____

Date: _____

KMBS Representative

Name: Brenda Johnson
(Please Print)

Signature: _____

Date: _____

KMBS Manager

Name: Travis Davis
(Please Print)

Signature: _____

Date: _____



Business of the Algonac City Council

Agenda Statement

Item Title: To Approve Permanent Change of Location and Consolidation of Voting Precincts.

Submitted by: Lisa Borgacz, City Clerk

Summary

Due to the recent purchase and renovation of the Algonac Activity Center located at 1216 St. Clair Blvd., the City Clerk has determined this would be a good location for the voting precincts. The Activity Center is a prominent, publicly-owned building which will accommodate voting for elections of any size. The building will provide added security and handicap accessibility, and will be able to accommodate the storage of all of the voting equipment. This will save time and resources when setting up and taking down equipment for elections, and when additional items are needed on election day, all equipment will be readily available.

The Algonac Activity Center is located one building over from St. Catherine's Activity Center, making this re-location easy for voters to find.

Michigan Election Law allows for precincts to be consolidated as long as the consolidated precincts do not exceed 5,000 registered electors. The City of Algonac currently has 3,551 registered voters. Of those registered, 743 voters are on the Permanent Ballot List, and 282 are on the Permanent Absent Voter List, making 1,025 voters voting by absent voter ballot. Also, with the establishment of the Early Voting Precinct in 2024, over 1,000 Algonac electors voted early in November, 2024. Consolidating precincts will save on costs, equipment needed, time in testing and maintaining equipment, and time to set up and disassemble the precinct.

This request is being made at this time because of an opportunity to apply for an ADA Infrastructure Grant of up to \$10,000 to help improve accessibility at election precincts to ensure compliance with the Americans with Disabilities Act by supporting the installation or renovation of infrastructure that enhances accessibility.

New voter identification cards advising voters of the change in polling location and precinct consolidation will be mailed to all electors, and signs will be posted at the former location on election day directing voters to the new location.

The Election Commission approved the change of location and the precinct consolidation at their meeting of July 8, 2025.

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the permanent change in polling location from St. Catherine's Activity Center to the Algonac Activity Center located at 1216 St. Clair Blvd. for at least the next two (2) general election cycles, and the permanent consolidation of Precinct 1 & Precinct 2.

APPROVED/Denied



Item No: 12
Meeting: 7.15.2025

Business of the Algonac City Council

Agenda Statement

Item Title: To approve accounts payable and payroll in the amount of \$388,009.23.

Submitted by: Alysia Bugg, City Treasurer

Summary

Attached are the bills and payroll for City Council review.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve accounts payable and payroll in the amount of \$388,009.23.

APPROVED/Denied

[illegible]