

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Tuesday, December 16, 2025
6:00 p.m.**

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Prayer
- 4) Pledge of Allegiance
- 5) Approve Agenda
- 6) Presentations
- 7) Public Comment
**Limited to five (5) minutes per person. See information below.*
- 8) City Manager Report
- 9) Consent Agenda
 - a. City Council Meeting Minutes
 - 1) Regular Meeting – December 2, 2025
 - 2) Special Meeting – December 9, 2025
 - b. Departmental Reports
 - 1) Blight Enforcement
 - 2) Building
 - 3) DPW
 - 4) Finance
 - 5) Fire Department
 - 6) Water Department
 - c. Communications & Notices
 - 1) Boards & Commission Roster
 - 2) Housing Commission Minutes
 - d. Miscellaneous Business
 - 1) Water tap connection materials for Algonac Community Pool:
\$1,545.70.
- 10) Unfinished Business

11) New Business

- a. To approve Boards and Commissions Appointments and Reappointments.
- b. Adopt 2026 MDOT Performance Resolution for Municipalities #2025-14 to allow the city to apply for work within the state right-of-way.
- c. To approve the City Manager Employment Agreement between the City of Algonac and John Arthur Bryson.

12) Accounts Payable

13) Items for Next Agenda

14) Council Comment

15) Adjournment

The Michigan Open Meetings Act provides that persons shall be permitted to address the meeting of a public body under the rules established by the public body.

Any person may address the Council once on any matter during Public Comment. All matters shall be addressed through the Chair and no person shall speak longer than five (5) minutes.

The Chair shall not permit abusive, slanderous, or profane remarks about any person. Nothing herein is intended to limit or restrain negative, positive, or neutral comment about the manner in which an individual, employee, officer, official or council member carries out his or her duties in public office or employment.

At the conclusion of a speaker's remarks, the Manager, Mayor, Council or City staff *may* answer, if deemed necessary. Neither the Manager, Mayor, Council nor City staff shall interrupt or engage in debate with speakers or other members of the public during Public Comment.

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Algonac City Clerk at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x6 or cityclerk@cityofalgonac.org.



Business of the Algonac City Council

Agenda Statement

Item Title: To approve the consent agenda

Submitted by: Joseph Doan, Interim City Manager

Summary

The consent agenda contains the following items:

- a) City Council Meeting Minutes
 - 1. Regular Meeting – December 2, 2025
 - 2. Special Meeting – December 9, 2025
- b) Departmental Reports
 - 1. Blight Enforcement
 - 2. Building
 - 3. DPW
 - 4. Finance
 - 5. Fire Department
 - 6. Water Department
- c) Communications & Notices
 - 1. Boards & Commission Roster
 - 2. Housing Commission Minutes – October 20, 2025
- d) Miscellaneous Business
 - 1. Water tap connection materials for Algonac Community Pool: \$1,545.70.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the consent agenda as presented.

APPROVED/Denied

MAYOR
Rocky Gillis

COUNCIL MEMBERS

Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem

Cathy Harris
Wendy Meldrum
Jacob Skarbek

CITY OF ALGONAC
REGULAR CITY COUNCIL MEETING
Tuesday, December 2, 2025
6:00 p.m.

City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001
Proposed Minutes

Meeting called to Order

Mayor Gillis called the meeting to order at 6:00 p.m.

Roll Call

Present: Councilmembers Bembas, Davey, Gillis, Harris and Meldrum.

Absent: Councilmembers Carter and Skarbek.

Others Present: Fire Chief Joe Doan and Deputy City Clerk Evah Newman.

Motion by Harris, supported by Meldrum to excuse Councilman Carter and Councilman Skarbek from the meeting. Motion carried.

Moment of Silent Prayer

Mayor Gillis called for a moment of silent prayer.

Pledge of Allegiance

Mayor Gillis led the Pledge of Allegiance.

Approve Agenda

Motion by Davey, supported by Meldrum to approve the agenda as presented. Motion carried.

Presentations

There were none.

Public Comment

12.2.2025 CC Minutes

Eileen Tesch, 145 Channelsyde, commented on city manager candidates.

Dwayne Hrynyk, 207 Roselawn, commented on people who come to the meetings with negative comments because they don't want to see Algonac prosper and thrive. He judges people who are community activists by listening, if they want to move the city forward, and by paying no attention if they are just naysayers. He said we are blessed to have a candidate for city manager like Artie Bryson who will continue to help move the city forward.

Mark Thompson, 911 Washington, as chairman of the Planning Commission, member of Dangerous Buildings Commission and former City Councilmember, he has had a lot of interactions with Artie Bryson over the years. Artie is an awesome grant writer and was the best Township Supervisor Clay Township has ever had. You're never going to please everyone, but he would be an awesome addition to our administration here in Algonac.

Patti Schrenk, Harsens Island resident, has known Artie Bryson for 25 years and commented on his character as a stand-up guy who is always helping others and happens to know how to bring people together. Algonac would be gaining a great city manager if they select him.

City Manager's Report

Interim City Manager Doan gave a brief report.

Consent Agenda

Motion by Meldrum, supported by Davey to approve the consent agenda as presented:

- a. City Council Meeting Minutes
 - 1) Regular Meeting – November 18, 2025
- d. Miscellaneous Business
 - 1) Water Plant emergency air compressor repair: \$1,873.50.
Approve air compressor #2 repair by Brehob, whose address is P.O. Box 2023, Indianapolis, IN 46206, in the amount of \$1,873.50 for emergency air compressor repair.
 - 2) Water Plant 2026 GIS Licensing Renewal: \$1,500.
Approve Water Plant 2025 GIS licensing renewal with Environmental Systems Research Institute (ESRI), whose address is 380 New York Street, Redlands, CA 92373-8100 in the amount of \$1,500.00.

Motion carried.

Unfinished Business

None

New Business

To approve Water Service Line Material Verification Program Pay Application No. 2.

Motion by Davey, supported by Harris to approve Water Service Line Material Verification Program Pay Application No. 2 to Tri County Vac Services, LLC, whose address is 3082 Stoneybrook Lane, Port Huron, MI 48060 in the amount of \$5,667.10.

Ayes: Bembas, Davey, Gillis, Harris, Meldrum

Nays: None

Absent: Carter, Skarbek

Motion carried.

To approve Special Event Permit for the Algonac 2nd Annual Golf Cart Parade December 13, 2025.

Motion by Bembas, supported by Harris to approve the Special Events permit for the Algonac 2nd Annual Golf Cart Parade on Saturday, December 13, 2025 throughout city residential streets, pending approval by the St. Clair County Sheriff and certificate of insurance.

Ayes: Davey, Gillis, Harris, Meldrum, Bembas

Nays: None

Absent: Carter, Skarbek

Motion carried.

To consider Appointment of Interim City Manager

Motion by Harris, supported by Meldrum to approve the appointment of Fire Chief Joseph Doan as Interim City Manager until a new, permanent city manager begins employment with the city.

Ayes: Gillis, Harris, Meldrum, Bembas, Davey

Nays: None

Absent: Carter, Skarbek

Motion carried.

Accounts Payable

Motion by Harris, supported by Davey to approve accounts payable and payroll in the amount of \$171,928.82.

Roll Call

Ayes: Harris, Meldrum, Bembas, Davey, Gillis

Nays: None

Absent: Carter, Skarbek

Motion carried.

Items for Next Agenda

- MDOT Performance Resolution for Annual Permit
- Boards & Commissions Appointments/Reappointments
- City Council Special Meeting December 9th for City Manager Interviews

Council Comment

Bembas

Asked residents to come back next Tuesday to hear city manager interviews. He commented on the difference between a whistle blower, as someone who speaks the truth, and a dog whistler, as someone with half-baked facts. We will be objective and do the right thing for the right reasons. Saturday, Santa will be here for the tree lighting and nativity. The nativity starts at 4pm and the tree lighting starts at 7pm.

Davey

Explained that selecting a new city manager is not an election, so there is no need for people to come here and say not very nice things. The hiring process is very important. Council approved a process and is adhering to that process.

Harris

Said that we will do our due diligence and will make the right decision for hiring a new city manager. We were elected by the people to do the right thing, and that's what we'll do. Don't forget the Tree Lighting on Saturday, December 6th.

Meldrum

Questioned the interview process and asked what happens if Council doesn't agree. If there is not a majority vote of Council for any one candidate, the position will be re-posted.

Gillis

Clarified for transparency, that the new park going in is a County Park, not Clay Twp. or local park. If the County says there will be a beach, it's not for the city to question. The work that has been done so far is Phase 1 of the project. He feels the world was so much better before social media because everyone read the same news from the newspaper. Now, so many outlets are reporting their versions of news on social media, and people are getting different interpretations.

Adjournment

Motion by Meldrum, supported by Bembas to adjourn the meeting at 6:34 p.m.
Motion carried.

Signed _____; respectfully submitted _____
Mayor Rocky Gillis City Clerk Lisa Borgacz

MAYOR
Rocky Gillis

COUNCIL MEMBERS

Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem

Cathy Harris
Wendy Meldrum
Jacob Skarbek

CITY OF ALGONAC
SPECIAL CITY COUNCIL MEETING
Tuesday, December 9, 2025
6:00 p.m.

City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001
Proposed Minutes

Meeting called to Order

Mayor Gillis called the meeting to order at 6:00 p.m.

Roll Call

Present: Councilmembers Bembas, Carter, Davey, Gillis, Harris, Meldrum and Skarbek.

Others Present: Interim City Manager/Fire Chief Joe Doan, City Clerk Lisa Borgacz and City Attorney Jim Downey.

Moment of Silent Prayer

Mayor Gillis called for a moment of silent prayer.

Pledge of Allegiance

Mayor Gillis led the Pledge of Allegiance.

Mayor Gillis explained the City Manager search process and time line.

Public Comment

There were no comments.

New Business

- a. City Manager Interviews
 - 1. Artie Bryson

City Council members asked prepared questions, and asked questions of their own to Mr. Bryson.

b. Discussion of City Manager Candidates

City Council members expressed broad support for Mr. Bryson following his interview, noting strengths in experience, relationships, and communication.

Councilwoman Harris, who was skeptical of the selection process, stated that the interview positively changed her perspective based on Mr. Bryson's responses.

Councilman Skarbek described Mr. Bryson as a strong investment for the city.

Councilman Carter emphasized Mr. Bryson's extensive familiarity with the community, its departments—particularly Water—and the relationships he has already established.

Councilman Bembas noted that Mr. Bryson answered all questions thoroughly, including those on succession planning, which he views as critical for preparing the city for the next generation. He acknowledged Mr. Bryson's knowledge and connections, but he expressed his concern about a new divide and the need to make sure it's different.

Mayor Pro Tem Davey stressed the importance of strong collaboration and an open working relationship between the administration and City Council.

Councilwoman Meldrum agreed, highlighting the need for improved communication practices, and fostering more transparent interactions between the City Manager and Council.

Councilman Gillis cited Mr. Bryson's considerable knowledge of the city and established connections at the State and County levels, and noted that any other candidate would likely require significant time to build comparable relationships.

Overall, the consensus reflected confidence in Mr. Bryson's qualifications, readiness, and ability to strengthen communication and collaboration across city leadership.

Moved by Skarbek, supported by Bembas to extend an offer of employment for the position of City Manager to Artie Bryson, and direct the City Attorney to draft and negotiate the terms of the employment agreement.

Roll Call

Ayes: Bembas, Carter, Davey, Gillis, Harris, Meldrum, Skarbek
Nays: None

Motion carried.

Council Comment

There were no comments.

Adjournment

Motion by Meldrum, supported by Bembas to adjourn the meeting at 7:55 p.m.
Motion carried.

Signed _____; respectfully submitted _____
Mayor Rocky Gillis City Clerk Lisa Borgacz

Inspection List

9b1

Address	Permit Number	Inspection Type	Scheduled	Completed	Result
1814 ST CLAIR RIVER DR		1ST INSPECTION	11/17/2025		
630 PLEASANT ST		1ST INSPECTION	11/17/2025		

Inspections: 2

Population: All Records

Inspection.Inspector = LORI WARNER AND

Inspection.DateTimeScheduled Between 11/1/2025 12:00:00 AM AND 11/30/2025 11:59:59 PM

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB240090	1405 ST CLAIR RIVER DR		\$228.25	\$0
Work Description: DEMO OF GARAGE				
PB240091	1405 ST CLAIR RIVER DR		\$690.00	\$0
Work Description: NEW BUILD OF NEW GARAGE				
PB250056	143 ISLAND CT		\$300.00	\$0
Work Description: Porch Roof				
PB250102	106 ST CLAIR RIVER DR		\$312.10	\$0
Work Description: NEW WINDOES, DOORS, AND PATIO DOORS				

Total Permits For Type:	4
Total Fees For Type:	\$1,530.35
Total Const. Value For Type:	\$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE250007	1530 ST CLAIR RIVER DR		\$171.00	\$0
Work Description: ELECTRICAL RE-HOOK TO 3 HEATERS				
PE250022	1405 ST CLAIR RIVER DR		\$362.00	\$0
Work Description: GARAGE WIRING				
PE250038	109 N PARK DR		\$157.00	\$0
Work Description: FURANCE				
PE250045	355 NORTH AVE		\$157.00	\$0
Work Description: ELECTRICAL FOR FURANCE REPLACEMENT				

Total Permits For Type:	4
Total Fees For Type:	\$847.00
Total Const. Value For Type:	\$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PM250006	1205 ST CLAIR RIVER DR	\$180.00	\$0
Work Description: INSTALLING A NEW MUTLI HEAD MINI SPLIT			
PM250024	109 N PARK DR	\$210.00	\$0
Work Description: FURNACE			
PM250028	9531 RACHEL	\$170.00	\$0
Work Description: WATER HEATER REPLACEMENT			
Total Permits For Type:			3
Total Fees For Type:			\$560.00
Total Const. Value For Type:			\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP250018	2060 WASHINGTON ST		\$230.00	\$0
Work Description: HOOK UP PLUMBING				
Total Permits For Type:				1
Total Fees For Type:				\$230.00
Total Const. Value For Type:				\$0

ZONING

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ240024	102 DELTA DR & 0104		\$200.00	\$0
Work Description: Trying to split 102 and 104 delta Due to Lot Split App being turned in already on 11/16/2023 PZ230054. We are taking the funds from here and transferring them to the ZBA Applicaion PZ240027. In buidling there is no way to just transfer funds from permit to permit, this will be done in the background in GL.				
PZ240027	102 DELTA DR & 0104		\$0.00	\$0
Work Description: ZBA Taking payment from PZ240024 lot split and applying to ZBA. Two lot split apps were turned in when only one needed to be. This will be dont in GL because in busiling there is no way to just transfer funds from one permit to another.				
PZ250029	391 NORTH AVE		\$200.00	\$0
Work Description: SHED WITH GRAVEL FOUNDATION				
PZ250034	1504 CLINTON ST		\$125.00	\$0
Work Description: FENCE				
PZ250037	1405 ST CLAIR RIVER DR		\$205.00	\$0
Work Description: CONCRETE DRIVEWAY AND SIDEWALK				

Total Permits For Type:	5
Total Fees For Type:	\$730.00
Total Const. Value For Type:	\$0

Report Summary

Population: All Records
Permit.DateFinaled Between
11/1/2025 12:00:00 AM AND
11/30/2025 11:59:59 PM

Grand Total Fees:	\$3,897.35
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Grand Total Permits:	17
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Grand Total Const. Value:	\$0
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Monthly Issued Permit List

12/10/2025

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB250099	403 HELEN ST		\$404.25	\$0
Work Description: DECK				
PB250100	925 GOLFPVIEW AVE		\$199.69	\$0
Work Description: DOOR REPLACEMENT				
PB250101	144 CHANNELSYDE DR		\$2,385.00	\$0
Work Description: NEW HOME BUILD				
PB250102	106 ST CLAIR RIVER DR		\$312.10	\$0
Work Description: NEW WINDOES, DOORS, AND PATIO DOORS				
PB250103	2101 FRUIT ST		\$524.30	\$0
Work Description: ROOFING				
PB250104	1117 SUMMER ST		\$190.30	\$0
Work Description: INSTALL 4 SAME SIZE VINYL REPLACEMENT WINDOWS				

Total Permits For Type:	6
Total Fees For Type:	\$4,015.64
Total Const. Value For Type:	\$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE250047	948 LEE ST		\$285.00	\$0
Work Description: 60 AMP SERVICE TO NEW DETACHED GARAGE				
PE250048	630 FRUIT ST		\$230.00	\$0
Work Description: WHOLE HOME GENERATOR INSTALL				
PE250049	640 SUMMER ST		\$262.00	\$0
Work Description: ELECTRICAL FOR DETACHED GARAGE				

Total Permits For Type:	3
Total Fees For Type:	\$777.00
Total Const. Value For Type:	\$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM250036	2060 WASHINGTON ST		\$180.00	\$0
Work Description: BATHROOM VENT				

Total Permits For Type:	1
Total Fees For Type:	\$180.00
Total Const. Value For Type:	\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP250018	2060 WASHINGTON ST		\$230.00	\$0
Work Description: HOOK UP PLUMBING				
PP250019	1401 ST CLAIR BLVD		\$360.00	\$0
Work Description: ADD WATER LINES TO NEW SHOWER AND MOVING WATER METER				

Total Permits For Type:	2
Total Fees For Type:	\$590.00
Total Const. Value For Type:	\$0

RIGHT-OF-WAY

Permit #	Contractor	Job Address	Fee Total	Const. Value
PRW250004	379 CENTER ST VL		\$125.00	\$0
Work Description: INSTALL OVERHEAD WIRE CROSSING CENTER ST				

Total Permits For Type:	1
Total Fees For Type:	\$125.00
Total Const. Value For Type:	\$0

ZONING

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ250047	472 WILLARD AVE		\$130.00	\$0
Work Description: SHED				

Total Permits For Type:	1
Total Fees For Type:	\$130.00

Report Summary

Population: All Records
Permit.DateIssued Between
11/1/2025 12:00:00 AM AND
11/30/2025 11:59:59 PM

Grand Total Fees:	\$5,817.64
Grand Total Permits:	14
Grand Total Const. Value:	\$0

CITY OF ALGONAC DEPT. OF PUBLIC WORKS REPORT

Month: November, 2025

DPW

- *General vehicle maintenance*
- *Kept work areas cleaned and organized*
- *Prepped trucks for winter*

LOCAL/MAJOR STREETS

- *Checked storm sewer pump stations as needed*
- *Cold patched streets as needed*
- *Salted streets*
- *Did Leaf vaccing throughout the city*
- *Replaced 4-way flashing light@ SCB/Smith*

PARKS

- *Emptied trash containers as needed*
- *Put up Christmas decorations*
- *Cleaned up from Halloween in the Nac*
- *Pulled a boat ramp*
- *Pulled swim ladders*

CITY HALL

-

POOL

- *Check heat and clean bath house*
- *Shrink wrapped water features at the pool*

LIBRARY

-

WATER

- *Completed Miss dig assignments as requested*
- *Repaired stop box@ 401 PTE Tremble*
- *Check water shed*

SEWER

- *Completed Miss dig assignments as requested*
- *AMP tested and general maintenance performed to all lift stations weekly*
- *Check storm pump stations.*

*This past month, DPW employees excluding the superintendent used **11 hours** of vacation, sick or personal time.*

Respectfully submitted,

*Algonac Public Services Dept.
Joe Vernier*

FROM 10/01/2025 TO 10/31/2025

FUND: 101 202 203 208 271 401 590 591 661

CASH ACCOUNTS

9b4

Fund	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
101	General Fund	1,660,059.35	1,119,991.80	393,757.04	2,386,294.11
202	Major Street Fund	1,496,680.94	3,147.40	13,874.99	1,485,953.35
203	Local Street Fund	1,024,972.89	2,055.03	32,257.91	994,770.01
208	PARK/RECREATION FUND - Music in the	2,674.49	5.18	0.00	2,679.67
271	Library Fund	62,442.01	119.76	3,980.97	58,580.80
401	Capital Improvement Fund	619,853.24	200,416.24	601,995.46	218,274.02
590	Sewer Fund	1,039,166.68	107,295.88	131,684.59	1,014,777.97
591	Water Fund	1,243,352.53	167,745.32	129,118.86	1,281,978.99
661	Motor Pool Fund	508,420.84	12,666.91	0.00	521,087.75
TOTAL - ALL FUNDS		7,657,622.97	1,613,443.52	1,306,669.82	7,964,396.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 202 - Major Street Fund						
000.000		405,600.00	150,131.19	3,077.76	255,468.81	37.01
TOTAL REVENUES						
449.200 -	Street Funds Administration	405,600.00	150,131.19	3,077.76	255,468.81	37.01
449.463 -	Preservation Streets	39,750.00	13,408.00	3,352.00	26,342.00	33.73
449.465 -	Non-Motorized	540,995.00	9,767.48	549.19	531,227.52	1.81
449.473 -	Preservation Bridges	1,020.00	0.00	0.00	1,020.00	0.00
449.474 -	Traffic Services	1,200.00	0.00	0.00	1,200.00	0.00
449.478 -	Winter Maintenance	13,900.00	9,799.44	2,463.46	4,100.56	70.50
999.000 -	Transfers (Out) And Other Uses	18,230.00	0.00	0.00	18,230.00	0.00
		201,090.00	0.00	0.00	201,090.00	0.00
TOTAL EXPENDITURES						
		816,185.00	32,974.92	6,364.65	783,210.08	4.04
Fund 202 - Major Street Fund:						
TOTAL REVENUES						
		405,600.00	150,131.19	3,077.76	255,468.81	37.01
TOTAL EXPENDITURES						
		816,185.00	32,974.92	6,364.65	783,210.08	4.04
NET OF REVENUES & EXPENDITURES						
		(410,585.00)	117,156.27	(3,286.89)	(527,741.27)	28.53
BEG. FUND BALANCE						
		1,289,857.46	1,289,857.46			
NET OF REVENUES/EXPENDITURES - 2024-25						
		1,289,857.46	1,43,724.74		143,724.74	
END FUND BALANCE						
		879,272.46	1,550,738.47			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	10/31/2025	MONTH 10/31/2025	INCREASE (DECREASE	NORMAL (ABNORMAL)	BALANCE		
Fund 203 - Local Street Fund										
000.000		364,700.00		64,576.17		2,055.03		300,123.83		17.71
TOTAL REVENUES		364,700.00		64,576.17		2,055.03		300,123.83		17.71
449.200 -	Street Funds Administration	15,925.00		5,400.00		1,350.00		10,525.00		33.91
449.463 -	Preservation Streets	434,485.00		228,979.95		744.42		205,505.05		52.70
449.473 -	Preservation Bridges	14,385.00		1,650.00		0.00		12,735.00		11.47
449.474 -	Traffic Services	12,155.00		11,696.97		5,272.81		458.03		96.23
449.478 -	Winter Maintenance	29,760.00		0.00		0.00		29,760.00		0.00
TOTAL EXPENDITURES		506,710.00		247,726.92		7,367.23		258,983.08		48.89
Fund 203 - Local Street Fund:										
TOTAL REVENUES		364,700.00		64,576.17		2,055.03		300,123.83		17.71
TOTAL EXPENDITURES		506,710.00		247,726.92		7,367.23		258,983.08		48.89
NET OF REVENUES & EXPENDITURES		(142,010.00)		(183,150.75)		(5,312.20)		41,140.75		128.97
BEG. FUND BALANCE		938,139.51		938,139.51						
NET OF REVENUES/EXPENDITURES - 2024-25				258,696.61				258,696.61		
END FUND BALANCE		796,129.51		1,013,685.37						

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGT USED
Fund 208 - PARK/RECREATION FUND - Music in the Park						
000.000		0.00	21.09	5.18	(21.09)	100.00
TOTAL REVENUES						
		0.00	21.09	5.18	(21.09)	100.00
751.000 - Parks And Recreation Departmen						
		0.00	100.00	0.00	(100.00)	100.00
TOTAL EXPENDITURES						
		0.00	100.00	0.00	(100.00)	100.00
Fund 208 - PARK/RECREATION FUND - Music in the Park:						
TOTAL REVENUES						
		0.00	21.09	5.18	(21.09)	100.00
TOTAL EXPENDITURES						
		0.00	100.00	0.00	(100.00)	100.00
NET OF REVENUES & EXPENDITURES						
		0.00	(78.91)	5.18	78.91	100.00
BEG. FUND BALANCE						
			2,758.58			
NET OF REVENUES/EXPENDITURES - 2024-25						
			2,679.67			
END FUND BALANCE						
					2,758.58	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	10/31/2025 (ABNORMAL)	INCREASE (DECREASE)	MONTH 10/31/2025	NORMAL (ABNORMAL)	BALANCE		
Fund 271 - Library Fund										
000.000		40,050.00		6,916.44	119.76			33,133.56		17.27
TOTAL REVENUES										
		40,050.00		6,916.44	119.76			33,133.56		17.27
790.000 - Library		51,040.00		13,690.08	1,069.14			37,349.92		26.82
TOTAL EXPENDITURES										
		51,040.00		13,690.08	1,069.14			37,349.92		26.82
Fund 271 - Library Fund:										
TOTAL REVENUES										
		40,050.00		6,916.44	119.76			33,133.56		17.27
TOTAL EXPENDITURES										
		51,040.00		13,690.08	1,069.14			37,349.92		26.82
NET OF REVENUES & EXPENDITURES										
		(10,990.00)		(6,773.64)	(949.38)			(4,216.36)		61.63
BEG. FUND BALANCE										
		66,534.38		66,534.38						
NET OF REVENUES/EXPENDITURES - 2024-25										
				6,439.91						
END FUND BALANCE										
		55,544.38		66,200.65				6,439.91		

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDC USED
		AMENDED BUDGET	NORMAL	10/31/2025	(ABNORMAL)	MONTH 10/31/2025	INCREASE (DECREASE	NORMAL	(ABNORMAL)	
Fund 401 - Capital Improvement Fund										
000.000		675,500.00	1,504,870.82			200,416.24		(829,370.82)		222.78
TOTAL REVENUES										
		675,500.00	1,504,870.82			200,416.24		(829,370.82)		222.78
901.000 - Capital Outlay		780,000.00	695,294.72			15,000.00		84,705.28		89.14
TOTAL EXPENDITURES										
		780,000.00	695,294.72			15,000.00		84,705.28		89.14
Fund 401 - Capital Improvement Fund:										
TOTAL REVENUES										
		675,500.00	1,504,870.82			200,416.24		(829,370.82)		222.78
TOTAL EXPENDITURES										
		780,000.00	695,294.72			15,000.00		84,705.28		89.14
NET OF REVENUES & EXPENDITURES										
		(104,500.00)	809,576.10			185,416.24		(914,076.10)		774.71
BEG. FUND BALANCE										
		366,116.97	366,116.97							
NET OF REVENUES/EXPENDITURES - 2024-25										
			(979,744.05)							
END FUND BALANCE										
		261,616.97	195,949.02					(979,744.05)		

User: ABUGG
DB: Algonac

PERIOD ENDING 10/31/2025

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDC USED
		AMENDED BUDGET	NORMAL	10/31/2025 (ABNORMAL)	INCREASE (DECREASE	MONTH 10/31/2025	NORMAL (ABNORMAL)	BALANCE		
Fund 590 - Sewer Fund										
000.000		1,097,485.00		443,092.38		231,745.70		654,392.62		40.37
930.000 -	Transfer in from General	588,500.00		863,000.00		0.00		(274,500.00)		146.64
TOTAL REVENUES										
		1,685,985.00		1,306,092.38		231,745.70		379,892.62		77.47
536.548 -	Operating Services	1,223,235.00		307,875.44		18,129.51		915,359.56		25.17
901.000 -	Capital Outlay	478,000.00		104,334.94		0.00		373,665.06		21.83
TOTAL EXPENDITURES										
		1,701,235.00		412,210.38		18,129.51		1,289,024.62		24.23
Fund 590 - Sewer Fund:										
TOTAL REVENUES										
		1,685,985.00		1,306,092.38		231,745.70		379,892.62		77.47
TOTAL EXPENDITURES										
		1,701,235.00		412,210.38		18,129.51		1,289,024.62		24.23
NET OF REVENUES & EXPENDITURES										
		(15,250.00)		893,882.00		213,616.19		(909,132.00)		5,861.52
BEG. FUND BALANCE										
		2,625,397.26		2,625,397.26						
NET OF REVENUES/EXPENDITURES - 2024-25										
				(124,653.10)						
END FUND BALANCE										
		2,610,147.26		3,394,626.16				(124,653.10)		

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - Water Fund 000.000		2,007,954.00	605,166.45	167,924.15	1,402,787.55	30.14
TOTAL REVENUES		2,007,954.00	605,166.45	167,924.15	1,402,787.55	30.14
536.550 - Administration		246,784.00	86,405.51	17,640.62	160,378.49	35.01
536.556 - Production Expenses		1,366,880.00	225,445.13	57,826.93	1,141,434.87	16.49
536.561 - Transmission Costs		541,510.00	51,868.17	9,429.21	489,641.83	9.58
TOTAL EXPENDITURES		2,155,174.00	363,718.81	84,896.76	1,791,455.19	16.88
Fund 591 - Water Fund:						
TOTAL REVENUES		2,007,954.00	605,166.45	167,924.15	1,402,787.55	30.14
TOTAL EXPENDITURES		2,155,174.00	363,718.81	84,896.76	1,791,455.19	16.88
NET OF REVENUES & EXPENDITURES		(147,220.00)	241,447.64	83,027.39	(388,667.64)	164.00
BEG. FUND BALANCE		8,832,126.13	8,832,126.13			
NET OF REVENUES/EXPENDITURES - 2024-25			2,752.39			
END FUND BALANCE		8,684,906.13	9,076,326.16		2,752.39	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2025	MONTH 10/31/2025	
Fund 661 - Motor Pool Fund						
000.000		114,500.00		47,041.25	12,666.91	67,458.75
41.08						
TOTAL REVENUES						
		114,500.00		47,041.25	12,666.91	67,458.75
41.08						
000.000		10,000.00		0.00	0.00	10,000.00
0.00						
901.000	- Capital Outlay	73,000.00		0.00	0.00	73,000.00
0.00						
TOTAL EXPENDITURES						
		83,000.00		0.00	0.00	83,000.00
0.00						
Fund 661 - Motor Pool Fund:						
TOTAL REVENUES						
		114,500.00		47,041.25	12,666.91	67,458.75
41.08						
TOTAL EXPENDITURES						
		83,000.00		0.00	0.00	83,000.00
0.00						
NET OF REVENUES & EXPENDITURES						
		31,500.00		47,041.25	12,666.91	(15,541.25)
149.34						
BEG. FUND BALANCE						
		625,843.95		625,843.95	60,875.60	60,875.60
NET OF REVENUES/EXPENDITURES - 2024-25						
		657,343.95		733,760.80		
END FUND BALANCE						
TOTAL REVENUES - ALL FUNDS						
		8,987,438.00		4,274,343.47	834,414.74	4,713,094.53
47.56						
TOTAL EXPENDITURES - ALL FUNDS						
		10,478,189.00		3,854,153.80	366,729.09	6,624,035.20
36.78						
NET OF REVENUES & EXPENDITURES						
		(1,490,751.00)		420,189.67	467,685.65	(1,910,940.67)
28.19						
BEG. FUND BALANCE - ALL FUNDS						
		18,647,526.86		18,647,526.86		
END FUND BALANCE - ALL FUNDS						
		17,156,775.86		17,601,836.93		



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council
Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman

9b5

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

TO: City Manager
FROM: Joseph Doan, Fire Chief
DATE: 12/09/2025
SUBJECT: Activity Report- November

11/03/2025	Department Meeting 9 people @ 3 hours	27 Hours
11/06/2025	Safe Trailer Operations TTT Chief Doan @ 3 hours	3 Hours
11/10/2025	Tower Operations/Positioning/Apparatus Checks 14 people @ 3 hours	42 Hours
11/15/2025	Annual Mandatory Protocol Test (SCCMCA) 15 people @ 1 hours	15 Hours
11/17/2025	Tower 1 Operations- Set Up 10 @ 3 hours	30 Hours
11/24/2025	EMS CE- Airway Management 11 people @ 3 hours	33 Hours
09/16/2025 12/13/2025	Emergency Medical Responder (Ongoing) A. Vernier	36 Hours

TOTAL HOURS: 186 Hours

Year-End-Totals:
Department Meeting: 338 Hours
Training(s)/Other: 1,553 Hours
Total man hours: 1,891 Hours

CALLS FOR SERVICE: 87

General Station Cleaning/Maintenance

General Apparatus/Equipment Cleaning/Maintenance

Rental Inspections

Business Inspections

Community Risk Reduction Program- Smoke/CO Detectors

SCC Medical Control Meeting

Pump fire hydrants for the winter

Dangerous Buildings Meeting

Meeting with City Engineers

New Grass Rig In-Service

Annual maintenance on station generator

Downriver Goodfellows annual paper sale will be Saturday, December 13th

Downriver Goodfellows annual distribution will be held on Monday, December 15th

Month End Incident Details

Date	Incident Number	Alarm Time	Incident Type
11/1/25	25-907	11:52	Medical assist, assist EMS crew
11/2/25	25-908	03:27	Medical assist, assist EMS crew
	25-909	17:49	CO detector activation due to malfunction
11/3/25	25-910	10:00	Service Call, other
	25-911	10:15	Service Call, other
	25-912	10:45	Service Call, other
	25-913	18:30	Special type of incident, other
11/5/25	25-914	10:00	Public service
	25-915	10:00	Public service
	25-916	12:41	Rescue, EMS incident, other
11/6/25	25-917	10:00	Assist police or other governmental agency
	25-918	13:00	Assist police or other governmental agency
	25-919	18:00	Special type of incident, other
11/8/25	25-920	10:28	Medical assist, assist EMS crew
	25-921	11:03	Rescue, EMS incident, other
11/9/25	25-922	16:08	Medical assist, assist EMS crew
11/10/25	25-923	10:00	Public service
	25-924	10:30	Public service
	25-925	12:24	Medical assist, assist EMS crew
	25-926	13:00	Assist police or other governmental agency
	25-927	18:00	Assist police or other governmental agency
	25-928	19:10	Rescue, EMS incident, other
	25-929	18:30	Special type of incident, other
11/11/25	25-930	14:48	Rescue, EMS incident, other
11/12/25	25-931	06:49	Medical assist, assist EMS crew
	25-932	13:00	Public service
	25-933	13:15	Public service
	25-934	13:45	Public service
	25-935	19:33	Medical assist, assist EMS crew
11/13/25	25-936	00:20	Medical assist, assist EMS crew
	25-937	11:26	Medical assist, assist EMS crew
	25-938	13:00	Unauthorized burning
	25-939	13:00	Public service
11/14/25	25-940	11:13	Assist invalid
	25-941	13:00	Public service
	25-942	17:38	Medical assist, assist EMS crew

Month End Incident Details

Date	Incident Number	Alarm Time	Incident Type
11/15/25	25-943	11:19	Dispatched & canceled en route
	25-944	11:45	Special type of incident, other
	25-945	20:39	Assist invalid
11/16/25	25-946	07:41	Medical assist, assist EMS crew
	25-947	14:07	Assist invalid
	25-948	15:59	Medical assist, assist EMS crew
	25-949	17:05	Unauthorized burning
	25-950	17:30	Service Call, other
11/17/25	25-951	18:30	Special type of incident, other
11/18/25	25-952	01:28	Medical assist, assist EMS crew
	25-953	05:26	Medical assist, assist EMS crew
	25-954	07:59	Medical assist, assist EMS crew
	25-955	12:44	Assist invalid
	25-956	14:23	Assist invalid
	25-957	15:00	Carbon monoxide incident
	25-958	16:43	Rescue, EMS incident, other
	25-959	19:15	Dispatched & canceled en route
11/19/25	25-960	08:54	Medical assist, assist EMS crew
	25-961	23:41	Medical assist, assist EMS crew
11/20/25	25-962	10:59	Assist invalid
11/21/25	25-963	07:22	Medical assist, assist EMS crew
	25-964	09:00	Public service
	25-965	10:00	Service Call, other
	25-966	13:28	Medical assist, assist EMS crew
	25-967	13:48	Rescue, EMS incident, other
	25-968	15:07	Rescue, EMS incident, other
11/22/25	25-969	10:45	Dispatched & canceled en route
	25-970	12:44	Gas leak (natural gas or LPG)
11/24/25	25-971	11:10	Medical assist, assist EMS crew
	25-972	12:39	Medical assist, assist EMS crew
	25-973	18:30	Special type of incident, other
11/25/25	25-974	12:47	Medical assist, assist EMS crew
	25-975	15:30	Public service
11/26/25	25-976	02:59	Medical assist, assist EMS crew
	25-977	10:00	Public service
	25-978	10:30	Public service

Month End Incident Details

Date	Incident Number	Alarm Time	Incident Type
11/26/25	25-979	11:00	Public service
	25-980	13:28	Power line down
	25-981	16:20	No incident found on arrival at dispatch address
	25-982	18:32	Medical assist, assist EMS crew
	25-983	18:56	Rescue, EMS incident, other
	25-984	20:31	Dispatched & canceled en route
11/27/25	25-985	09:11	Medical assist, assist EMS crew
	25-986	09:31	Rescue, EMS incident, other
	25-987	18:02	Medical assist, assist EMS crew
	25-988	18:40	Unauthorized burning
	25-989	19:00	Service Call, other
11/28/25	25-990	09:00	Service Call, other
	25-991	13:30	Unauthorized burning
11/29/25	25-992	20:33	Medical assist, assist EMS crew
11/30/25	25-993	05:33	Assist invalid

Inspection List

12/11/25

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
1100 SUMMER ST	01-107-0046-000	Rental	11/21/2025	11/21/2025	Violation(s)	JOSEPH DOAN
PLUMBING INSPECTOR COMMENTS: Apt. 3 Sink stop and Tub stop missing ELECTRICAL INSPECTOR COMMENTS: Apt. 3 Bathroom switches require replacing (Both) Apt. 5 Kitchen GFCI left of sink requires replacing SMOKE DETECTORS INSPECTOR COMMENTS: Apt. 4 Bedroom and Hall Apt. 5 Bedrooms (Hardwired detectors shall be replaced with hardwired) (Battery detectors shall be 10 year sealed battery) PORTABLE FIRE EXTINGUISHER INSPECTOR COMMENTS: Fire extinguisher between Apartments 5/6 requires replacing- noted as "EMPTY" WINDOW SCREENS INSPECTOR COMMENTS: Apt. 6 Screen for sliding door noted to have holes requiring repairs/repalcement						
475 COLE BLVD	01-129-0049-000	Rental	11/12/2025	11/12/2025	Violation(s)	JOSEPH DOAN
HVAC INSPECTION INSPECTOR COMMENTS: Inspection report from a licensed mechanical contractor stating the gas appliances/Furnace(s) is required						
959 HOWARD ST	01-113-0027-000	Rental	12/02/2025	12/02/2025	Complied	JOSEPH DOAN
1091 FRUIT ST	01-107-0042-100	Rental	11/26/2025	11/26/2025	Violation(s)	JOSEPH DOAN
Electrical INSPECTOR COMMENTS: Apt. 5 Bathroom GFCI Hot/Neutral Reversed Plumbing INSPECTOR COMMENTS:						

Inspection List

12/11/25

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
Apt. 6 Tub stop missing						
Apt. 7 Bathroom sink stop missing						
Apt. 8 Bathroom sink stop missing						
1091 FRUIT ST	01-107-0042-100	REINSPECTION	11/28/2025	12/05/2025	Complied	JOSEPH DOAN
1070 SUMMER ST	01-107-0058-000	Rental	11/26/2025	12/05/2025	Violation(s)	JOSEPH DOAN
PLUMBING						
INSPECTOR COMMENTS:						
1070 Apt. 4 Tub stop missing						
Fire Extinguisher						
INSPECTOR COMMENTS:						
1072 Apt. 4 Fire Extinguisher noted to be missing						
Smoke Detector						
INSPECTOR COMMENTS:						
Smoke detector in vestibule noted to be missing battery						
1070 SUMMER ST	01-107-0058-000	REINSPECTION	11/28/2025	11/28/2025	Complied	JOSEPH DOAN
477 COLE BLVD	01-129-0049-000	Rental	11/12/2025	11/20/2025	Violation(s)	JOSEPH DOAN
WINDOWS						
INSPECTOR COMMENTS:						
Kitchend window requires replacement locks to hold window in open position.						
HVAC INSPECTION						
INSPECTOR COMMENTS:						
Inspection report from a mechanical contractor stating the furnace/gas appliances are in safe operating conidition is required						
147 KENYON DR	01-111-0059-000	Rental	12/01/2025	12/01/2025	Complied	JOSEPH DOAN
516 EDWARDS ST	01-119-0091-000	Rental	11/10/2025	11/10/2025	Violation(s)	JOSEPH DOAN
No extinguisher noted						
516 EDWARDS ST	01-119-0091-000	REINSPECTION	11/10/2025	11/10/2025	Complied	JOSEPH DOAN
138 CHANNELSYDE DR	01-125-0009-000	Rental	12/04/2025	12/04/2025	Violation(s)	JOSEPH DOAN

Inspection List

12/11/25

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
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ELECTRICAL

INSPECTOR COMMENTS:

Exterior GFCI receptacle on front pation noted to be missing rain cover

EXTERIOR PROPERTY

INSPECTOR COMMENTS:

Exterior walking surface shall be kept in good repair and properly maintained. Front walkway noted to be crumbling and in need of repairs.

1827 WASHINGTON ST	01-117-0006-000	Rental	11/12/2025	11/12/2025	Complied	JOSEPH DOAN
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907 COLUMBIA ST	01-113-0083-000	Rental	11/25/2025	11/25/2025	Complied	JOSEPH DOAN
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915 WORFOLK ST	01-119-0072-000	Rental	11/13/2025	11/13/2025	Violation(s)	JOSEPH DOAN
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ELECTRICAL

INSPECTOR COMMENTS:

2 COVER PLATES MISSING IN THE LIVING

PLUMBING

INSPECTOR COMMENTS:

TUB STOP MISSING

Inspections: 15

Population: All Records

Inspection.DateTimeCompleted Between 11/1/2025 12:00:00 AM AND 12/10/2025 11:59:59 PM AND

Inspection.Inspector = JOSEPH DOAN

Certificate List

Certificate #	Property Address	Type	Holder	Status	Issue	Expires
CI1250050	125 NORTH AVE	I&I COMPLIANCE	RADZIECKI KAREN K	Certified	11/11/2025	11/11/2035
CI1250051	124 ROSELAWN ST	I&I COMPLIANCE	NEXT HOME PROPERTIES LL	Certified	12/02/2025	12/02/2035

Total # of Certificates: 2

Population: All Records

Certificate.DateIssued Between 11/1/2025 12:00:00 AM AND 12/31/2025 11:59:59 PM AND

Certificate.CertType = I&I COMPLIANCE

Joe Doan

From: Joe Doan
Sent: Thursday, December 11, 2025 11:30 AM
To: Joe Doan
Subject: Thank you



Dive Team Auxiliary

4h · 🌐



Yesterday afternoon, the St. Clair County Sheriff's Office was requested by the Madison Heights Police Department to assist in checking the St. Clair River near Smith Street for a possible submerged vehicle.

Members of the St. Clair County Marine Division and Dive Team responded and located a vehicle in the area. In a coordinated effort with divers from the Southeast Michigan Dive Group — including personnel from St. Clair County, Oakland County, Chesterfield Fire, Shelby Township Fire, and Wayne County — and with support from Algonac Fire and Algonac DPW, the team successfully recovered a missing 78-year-old woman from Madison Heights.

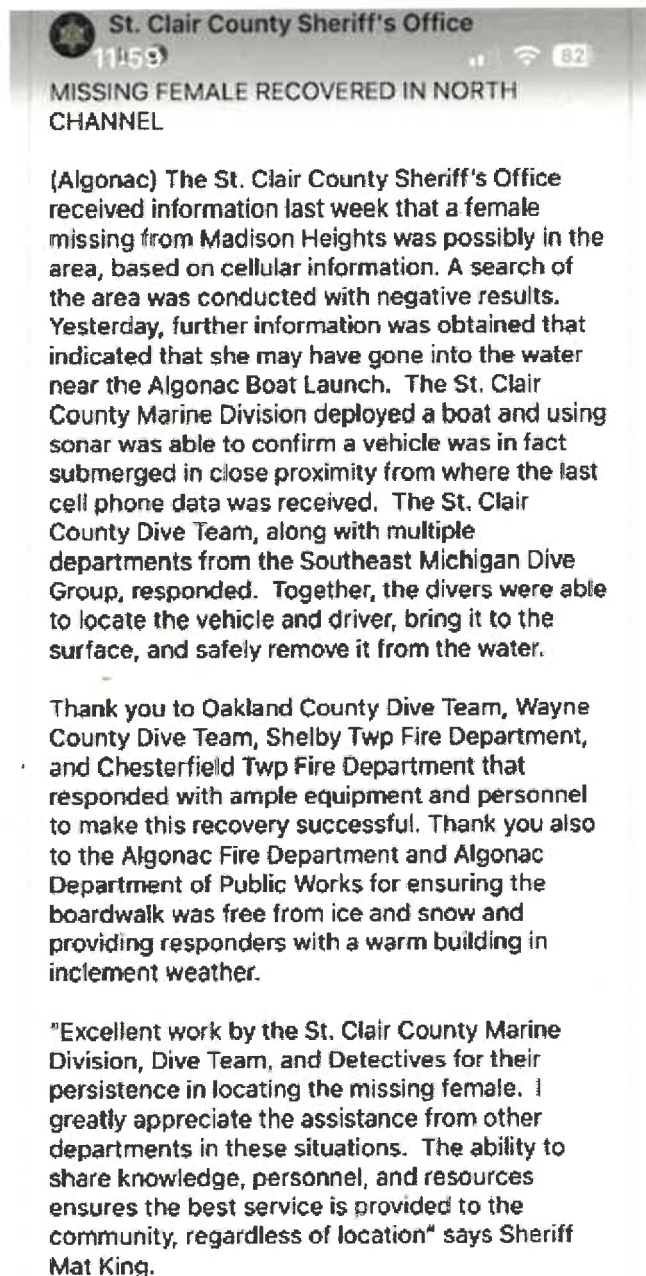
Our thoughts and prayers are with the woman's family and loved ones during this difficult time.



Joseph Doan, Fire Chief
City of Algonac

Joe Doan

From: Joe Doan
Sent: Thursday, December 11, 2025 11:29 AM
To: Joe Doan
Subject: Thank you



Joseph Doan, Fire Chief
City of Algonac

Joe Doan

From: Matt Biskner <mbiskner@thems.org>
Sent: Thursday, November 13, 2025 4:47 PM
To: Joe Doan
Cc: Karyn Belanger; Ken Cummings; Brad Thueme
Subject: Thank you!

Chief Doan,

I just wanted to reach out and pass along a thank you and kudos that I received from Paramedic Jessica Czanstke on the amazing work your team did on a call that occurred on 11/11/25 at 408 Pointe Tremble Rd. The call was initially dispatched as a seizure, but your crew arrived to find the patient in cardiac arrest. Their quick response, early recognition and initiation of CPR, and early AED defibrillation made a huge difference—and was a major reason they were able to get ROSC so quickly.

The patient needed one more shock during transport, but they maintained ROSC for the rest of the trip. It's clear that your crew's actions helped save this patient's life.

Please pass along our thanks and appreciation to everyone involved. Truly a job well done!

Respectfully,

Matthew J. Biskner BSHCA, Paramedic/IC

Operations Manager

Tri-Hospital EMS

309 Grand River Avenue

Port Huron, MI 48060

Office: (810) 987-8629

Cell Phone: (810) 300-9697

mbiskner@thems.org



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Happy Thanksgiving

November
20th,
2025

To All Firemen,

We thank you! We
appreciate each of you!

Countless times you
aided Jerome Smarney Now ^{age 88}

May God Bless you with all
His Love, Grace,
favor, mercy &
Glory forever.

Jerome Smarney
Linda Ensel Washburn



89262NP



Jerome Smarney
318 Heritage Way
Algonac, MI 48001-1500



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 805 St. Clair River Drive
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Joshua Stewart
 Water Plant Supervisor
 F-2 / S-2 EGLE Licensing
Waterplant@cityofalgonac.org
 (810)794-3281

City of Algonac Monthly Report - Water Department/Filtration Plant November-2025

23,606,000	Gallons of Water Filtered
22,943,000	Gallons of Water Pumped
2,440,000	Gallons of Backwash

Information about the St. Clair River

The average turbidity or clarity of the lake this past month was 5.494 NTU

The River had the highest turbidity on 11/11/2025

The highest turbidity (Clarity) for the St. Clair River this month was 23.4 NTU

To supply Water to the residents of Algonac and Clay Township, the Algonac Water Filtration plant withdrew water from the St. Clair River totaling 26,041,000 Gallons

The Algonac Water Filtration plant was staffed and operated for **420 hours** this month by licensed operators ensuring compliance with drinking water standards, guidelines, testing and procedures.

In addition to Plant operations the Algonac Water Department performed:

<u>9</u>	Service Calls for Turn on/off
<u>14</u>	Meter Services
<u>10</u>	Leak Checks

Did you know?

At the Algonac Water Filtration Plant, keeping your drinking water safe isn't just a goal—it's a carefully calculated science. One of our most important tools is something called contact time, an equation that tells us how long disinfectant must stay in the water to eliminate harmful microbes. We rely on chlorine, the most widely used and trusted disinfectant in drinking water. The effectiveness can rise or fall depending on several key factors. That's why our team constantly monitors the things that influence its effectiveness:

Dose: How much chlorine the water needs

Time: How long it has to work

Temperature: Because warmer water speeds up reactions

pH: The acidity level, which can change chlorine's strength

Turbidity: The clarity of the water—cloudier water can shield contaminants

By keeping all of these in balance, we ensure every drop that reaches your tap is clean, safe, and fully disinfected.



****The City of Algonac is proud member of the Anchor Bay Watershed Program. Help us protect Lake St. Clair by being informed and respectful to our water source. Avoid disposing of hazardous chemicals that could impact our water quality and be mindful of what you release into the City Storm Drains. Please contact us at (810)794-3281 with any questions or concerns.**

BOARDS AND COMMISSIONS ROSTER

CITY COUNCIL - 4 YEAR TERMS			7 members	Meetings 1st and 3rd Tuesday each month at 6:00 pm		
NAME	Role	ADDRESS	Term Ends	PHONE #	E MAIL	
Michael Bembas	Council member	1713 St. Clair River Drive	11/13/2028	810.278.2243	mbembas@cityofalgonac.org	
Ed Carter	Council member	806 Townsend Crs. W	11/9/2026	810.643.3705	ecarter@cityofalgonac.org	
Dawn Davey	Mayor Pro Tem	710 Smith	11/9/2026	810.278.6749	ddavey@cityofalgonac.org	
Rocky Gillis	Mayor	381 Center Street	11/9/2026	810.531.2416	rgillis@cityofalgonac.org	
Cathy Harris	Council member	985 Columbia	11/13/2028	810.794.7554	charris@cityofalgonac.org	
Wendy Meldrum	Council member	1527 Washington	11/13/2028	810.734.1784	wmeldrum@cityofalgonac.org	
Jacob Skarbek	Council member	587 Market	11/13/2028	586.718.3414	jskarbek@cityofalgonac.org	
Council members are elected; appointed by council to fill vacancy						

PLANNING COMMISSION - 3 YEAR TERMS			9 members	Meet 4x year at 6 pm/Aug Mtg elect Chair & VChair 1 yr term		
NAME	Role	ADDRESS	Term Ends	PHONE #	E_MAIL	
VACANT	Commissioner		7/17/2027			
Joanne Dare	Commissioner	160 St. Clair River Dr	7/17/2026	586.322.5484	joanddave41@comcast.net	
Amanda Hass	Commissioner	1518 State Street	7/17/2026	810.278.2311	gougeon13@gmail.com	
Adam Ragsdale	Vice Chair	107 St. Clair River Drive	7/17/2028	810.869.0603	adam.ragsdale@gmail.com	
Jamie Sternberg	Commissioner	1505 Market	7/17/2028	810.824.0482	jamiesternberg@gmail.com	
Brian Tideswell	Commissioner	829 W. Townsend Crescent	7/17/2026	810.300.4170	btideswell@att.net	
Darryl Sopata	Commissioner	438 Willard	7/17/2027	858.220.2902	darrylsopata@yahoo.com	
VACANT	Commissioner		7/17/2025			
Mark Thompson	Chair	911 Washington	7/17/2026	810.650.1544	lumberguymark@yahoo.com	
Members are appointed by the mayor according to state law. See appointment process procedure.						

ZONING BOARD OF APPEALS - 3 YEAR TERMS				7 members, 2 alts	Meet as needed/3rd Thursday of month at 7pm	
NAME		ADDRESS	Term Ends	PHONE #	E MAIL	
Chuck Bayly	Commissioner	518 Mill	2/1/2026	810.278.0391	charlesbayly54@gmail.com	
John Bolf	Commissioner	500 Willard	2/1/2026	810.794.5661	alarme007@msn.com	
Rick Erdmann	Commissioner	1141 Mill	2/1/2027	810.794.7212	rickyerdmann@gmail.com	
Chari Lawton	Commissioner	131 Delta	2/1/2026	843.696.2427	charlawton@gmail.com	
Adam Ragsdale	Commissioner	107 St. Clair River Drive	2/1/2028	810.869.0603	adam.ragsdale@gmail.com	
Michael Bembas	Council Liaison	1713 St. Clair River Drive	2/1/2026	810.278.2243	michaelbembas@hotmail.com	
Brian Tideswell, PC Rep.	PC Rep and Chair	829 W. Townsend Crescent	7/17/2026	810.300.4170	btideswell@att.net	
ALTERNATE (NEEDED)						

ZBA members are appointed by council. Brian Tideswell is the Planning Commission representative; his term is same as PC

BOARDS AND COMMISSIONS ROSTER

BOARD OF REVIEW - 2 YEAR TERMS			3 Members			Must live in city and be registered voter		
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Chuck Bayly	518 Mill Street	Freeholding' citizen	1/6/2026	810.278.0391	charlesbayly54@gmail.com			
Jamie Sternberg	1505 Market Street	Freeholding' citizen	1/6/2027	810.824.0482	jamiesternberg@gmail.com			
VACANT		Freeholding' citizen	1/6/2026					
Kimberley Catenacci - Alt.	728 Townsend	Freeholding' citizen	1/6/2027	810.580.9063	kmacat3@yahoo.com			
LIBRARY BOARD - 3 YEAR TERMS								
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Debra Scruggs	735 Townsend Dr	City resident & voter	10/1/2027	810.734.0515	debbiescruggs55@yahoo.com			
VACANT		City resident & voter	10/1/2025					
VACANT		City resident & voter	10/1/2026					
HOUSING COMMISSION - 5 YEAR TERMS						One member must be a resident of facility/others residents of city & registered voters		
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Cindy Smith	927 Golfview	City resident & voter	6/30/2025	810.580.2707	dcctrsmith@sbcglobal.net			
Kimberley Catenacci	728 Townsend	City resident & voter	6/30/2029	810.580.9063	kmacat3@yahoo.com			
Christina Halkias-Robb	1000 Fruit St	City resident & voter	6/30/2026	810.278.6381	cmhrobb@att.net			
Deborah Jo Green	1205 SCRD #314	Resident of facility	6/30/2028	810.357.4568	deborahgreen1204@yahoo.com			
Suzette Minder	1205 SCRD #307	Resident of facility	6/30/2027	734.634.6743	suzettestone@gmail.com			
Ann Landschoot	secretary for Jim Dewey Exec Dir				alandshoot@phousing.org			
DDA - 4 YEAR TERMS -- DDA was put on hiatus after 7.15.16/Meets 2x per year as required								
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
All terms expired 11.2020								
ELECTION COMMISSION - INDEFINITE TERMS						*Meets prior to each election as scheduled by City Clerk		
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Jim Downey	721 SCRD	City Atty		810.794.4961	kcidlaw@yahoo.com			
Lisa Borgacz	805 SCRD	City Clerk		810.794.9361	cityclerk@cityofalgonac.org			
Jamie Sternberg	1505 Market Street	Citizen		810.824.0482	jamiesternberg@gmail.com			
DANGEROUS BUILDINGS CO 3 YEAR TERMS. Meet as needed/4th Wed of month at 9am								
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Mark Thompson	911 Washington	General Public	7/1/2026	810.794.7207	lumberguymark@yahoo.com			
Joe Doan	805 SCRD	General Public (licens	7/1/2027	810.794.9361	afd@cityofalgonac.org			
Bill Hass	1518 State St.	Architect	7/1/2026	517.231.0961	bill@thompsonphelan.com			
Darryl Sopata	438 Willard	Engineer/architect	7/1/2027	858.220.2902	darrylsopata@yahoo.com			
Charles Bayly	518 Mill	Building Official/Plan	7/1/2027	810.278.0391	charlesbayly54@gmail.com			

MINUTES OF THE REGULAR COMMISSIONER MEETING
OF THE ALGONAC HOUSING COMMISSION

Monday October 20, 2025

At 6:00 PM

Moehring Room

1205 St. Clair River Drive

Algonac MI 48001

Call to Order:

The Regular Meeting of the Algonac Housing Commission was held in person located at AHC Moehring Room, 1205 St. Clair River Drive Algonac MI 48001. Meeting information was posted in the public areas of the AHC complex and forwarded to Algonac City Hall for public posting. President Smith called the meeting to order at 6:00 PM.

1. Roll Call:

Present: President Cynthia Smith, Vice President Kimberly Catenacci, Commissioner(s) Deborah Green, Suezette Minder and Christine Robb

Also: Executive Director James A. Dewey, Program Operational Manager Pamela Moses and Program Assistant Specialist Anne Landschoot

Absent: Deputy Executive Director Shannon King (excused)

2. Pledge of Allegiance:

Complete

3. Public Comment for items listed on the agenda

None

4. Approval of Agenda to include any Changes/Additions:

Changes: None

Additions: None

Commissioner Green motioned to approve the agenda as presented. This motion was supported by Commissioner Robb.

Ayes: Smith, Catenacci, Green, Minder, Robb

Nays: None

Absent: None

Motion Carried.

6. Approval of the Minutes:

Regular Commissioner Meeting Minutes from September 16, 2025

Review and discussion held.

Commissioner Green motioned to approve the Minutes of the Regular Meeting held on September 16, 2025 as presented. Commissioner Minder supported this motion.

Ayes: Smith, Catenacci, Green, Minder, Robb

Nays: None

Absent: None

Motion Carried.

6. Communications:

None

7. Financial Reports:

MINUTES OF THE REGULAR COMMISSIONER MEETING
OF THE ALGONAC HOUSING COMMISSION
Monday October 20, 2025
At 6:00 PM
Moehring Room
1205 St. Clair River Drive
Algonac MI 48001

- A. Balance Sheet and Budget versus Actual Expense ending FYE June 2026
Discussion was held about the Liabilities and Surplus in the amount of \$10,000.00 Section 2111.00 whereas it was explained by Executive Director James A. Dewey that this was a standard insurance deductible that is held incase there is a claim again the insurance coverage.

With explanation complete, Vice President Catenacci motioned with support from Commissioner Robb to receive and file the Balance Sheet and Budget versus Actual Expensive as presented.

Ayes: Smith, Catenacci, Green, Minder, Robb
Nays: None
Absent: None
Motion Carried.

- B. Public Housing General Fund Cash Disbursement and Wire Transfer
- Cash Disbursements –September 2025
Review and discussion held.
 - Wire Transfers – September 2025
Review and discussion held.

Discussion was held regarding #20974 Michigan Municipal League in the amount of \$15,763.00. Executive Director James A. Dewey explained that this was a group purchase of AHC liability and property coverage. It is common insurance terminology to call a group package of coverage a pool premium which does have a tendency to offer some confusion.

With explanation complete, Vice President Catenacci motioned with support from Commissioner Robb to approve the Balance Sheet and Budget versus Actual Expense, Public Housing Cash Disbursements and Wire Transfers as presented.

Ayes: Smith, Catenacci, Green, Minder, Robb
Nays: None
Absent: None
Motion Carried.

- C. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCCS)
Due to the government shut down no updated information is available for this report.

8. Report of the Director:
- A. Monthly Vacancy Listing
There is currently one vacancy within the complex which will be occupied by month end.
- B. Report from the Executive Director
Executive Director reviewed in detail the written report of the Director highlighting the following:
- The restoration of the main elevator began on Monday 10.20.2025 and will be down for the next several weeks. Residents have been informed. Common use

MINUTES OF THE REGULAR COMMISSIONER MEETING
OF THE ALGONAC HOUSING COMMISSION
Monday October 20, 2025
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wheelchairs, walkers and assortment of mobile items have been provided to help during this time.

- The governmental shutdown continues with October and November funding having been already drawn down in preparation. Should the shutdown continue, AHC will use its reserves to continue to provide services to the residents we serve.
- Executive Director James A. Dewey took a moment to announce that Deputy Executive Director Shannon King has been hired to assist. Mr. King was not able to attend tonight's meeting due to a previous commitment.

C. Quarterly Report:

1. Five (5) Year Goal Achievement Quarter (March, June, September, and December) 2025.
Due in December 2025.

9. Unfinished Business:
None

10. New Business:

A. Resolution:

1. Resolution No. 2025-12, Flat Rent Increase for Public Housing Program
Explanation was offered regarding HUDs published 2026 Fair Market Rents (FMRs) having been published which requires PHAs to review and adjust its Flat Rent amounts, as necessary, within 90 days. It is proposed that we increase these rates at 80% of the FMRs to ensure that rent remains affordable for the residents that we serve.

With discussion and review complete, Vice President Catenacci motioned with support from Commissioner Minder, to approve Resolution No. 2025-12, Flat Rent Increase for Public Housing Program as explained.

Ayes: Smith, Catenacci, Green, Minder, Robb

Nays: None

Absent: None

Motion Carried.

B. Approval of Contracts:
None

C. Travel and Training:
None

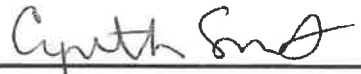
D. Miscellaneous:
None

10. Public/Tenant Comment for items NOT listed on the agenda:
Ms. Sandra Otto #312 inquired about the following items:

MINUTES OF THE REGULAR COMMISSIONER MEETING
OF THE ALGONAC HOUSING COMMISSION
Monday October 20, 2025
At 6:00 PM
Moehring Room
1205 St. Clair River Drive
Algonac MI 48001

- Claims that there was no announcement of the elevator system being taken offline today.
 - Inquired about the use of the AHC flat bed
 - Although the internet has improved there is still some long durations of outages on the weekends and would like this to continued to be looked into.
11. Items for next agenda (November 17, 2025):
None
12. Board Member/Director Comments:
President Smith inquired about the Blessing Boxes. Executive Director James A. Dewey explained that the volunteer indicated that he was too busy to complete this task.
13. Adjournment:
With the business of the agenda having been complete, Commissioner Robb motioned to adjourn the meeting at 6:29 PM which was supported by Vice President Catenacci. The Next Regular Meeting is scheduled to be held on Monday, November 17, 2025, scheduled for 6:00 PM. Motion Carried.

RESPECTFULLY SUBMITTED,

X 

President/Vice President
Cynthia Smith/Kimberley Catenacci

X 

Secretary/ Executive Director/Deputy Executi...
James A. Dewey/Shannon King



Item No: **9d1**
Meeting: 12.16.2025

Business of the Algonac City Council

Consent Agenda Statement

Item Title: To approve Water tap connection materials for the Algonac Community Pool: \$1,545.70.

Submitted by: Joseph Vernier, DPW Foreman

Summary

Attached is an invoice from ETNA Supply for materials to make a new water tap connection that meets the demands of the auto fill that the pool is equipped with.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve Water tap connection materials for Algonac Community Pool from ETNA Supply, whose address is 46555 Continental Drive, Chesterfield, MI 48047 in the amount of \$1,545.70.

APPROVED/Denied

Memo

To: Lisa Borgacz, City Clerck

From: Joe Vernier DPW Foreman

Date: 12-11-2025

Re: Pool Water Service

Lisa,

I have attached an invoice from ETNA Supply for materials that was purchased to make a new water tap connection for the new pool and mechanical room. The material that we purchased was based on meeting the demands of the auto fill that the pool is equipped with and also supplies the new mechanical room.

Respectfully,

Joe Vernier, Algonac DPW Foreman



ETNA SUPPLY - CHESTERFIELD
46555 CONTINENTAL DR
CHESTERFIELD, MI 48047-5207
586 949 2481
Fax 586 949 3480



Invoice

INVOICE DATE	INVOICE NUMBER
06/24/2025	S106270471.001
REMIT TO: ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-586 949 3480	PAGE NO. 1 of 2

BILL TO:

SHIP TO:

CITY OF ALGONAC
PO BOX 454
WATER DEPARTMENT
ALGONAC, MI 48001-0454

CITY OF ALGONAC
1530 ST CLAIR RIVER DR
WATER DEPARTMENT
ALGONAC, MI 48001

CUSTOMER NUMBER		CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER		SALESPERSON		
23782		POOL				Todd Bennett		
WRITER			SHIP VIA		TERMS		SHIP DATE	ORDER DATE
Stephen Hellstrom			PICK UP		NET 25TH		06/24/2025	
ORDER QTY	SHIP QTY	DESCRIPTION					UNIT PRICE	EXT PRICE
1ea	1ea	FS1-7.45 X 12.5 CC7 SS REPAIR CLAMP *Nonstock - Restock Policy Applies* !! TAGGED ITEM !! Pn: 915614					330.000/ea	330.00
1ea	1ea	FB1000-7-Q-NL 2 BALL CORP QJ-CTS FORD Pn: 70579					371.000/ea	371.00
1ea	1ea	B44-777-Q-NL 2 QJ CURB STOP NO LEAD FORD Pn: 71409					561.000/ea	561.00
1ea	1ea	MEA-55-2HA - A.Y.M.5 1/2' ARCH BOX W/1" UPPER 2-HOLE LID FOR 3/4" AND 1" CURBS 5601ALR MADE IN AMERICA Pn: 180313					62.000/ea	62.00
1ea	1ea	TYLER SB ENLARGED BASE Pn: 28584					42.000/ea	42.00
3ea	3ea	INSERT-55 FORD 2" INSERT FOR PE TUBING USE WITH POLYETHELENE 200 LB CTS TUBING - 2" Pn: 69513					4.900/ea	14.70
** REPRINT ** REPRINT ** REPRINT							Subtotal	
							S&H Charges	
							Tax	
							Payments Amount Due	



ETNA SUPPLY - CHESTERFIELD
46555 CONTINENTAL DR
CHESTERFIELD, MI 48047-5207
586 949 2481
Fax 586 949 3480



Invoice


INVOICE DATE	INVOICE NUMBER
06/24/2025	S106270471.001
REMIT TO: ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-586 949 3480	PAGE NO. 2 of 2

BILL TO:

SHIP TO:

CITY OF ALGONAC
PO BOX 454
WATER DEPARTMENT
ALGONAC, MI 48001-0454

CITY OF ALGONAC
1530 ST CLAIR RIVER DR
WATER DEPARTMENT
ALGONAC, MI 48001

CUSTOMER NUMBER		CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER		SALESPERSON		
23782		POOL				Todd Bennett		
WRITER			SHIP VIA		TERMS		SHIP DATE	ORDER DATE
Stephen Hellstrom			PICK UP		NET 25TH		06/24/2025	
ORDER QTY	SHIP QTY	DESCRIPTION					UNIT PRICE	EXT PRICE
6ea	6ea	MUELLER 88036SS S.S. STATIONARY ROD 9/16 X 35^ FOR 1^ OR 1-1/4^ UPPER SECTION CURB BOX 088036SS Pn: 214477 06-24-2025 01:37:22 PM S106270471.001  LIAM - DELUDE					27.500/ea	165.00

**** REPRINT ** REPRINT ** REPRINT**

Invoice is due by 07/25/2025

All past due balances are subject to a Time Price Differentials of 1.70% per month.

This Invoice is controlled by Seller's standard terms and conditions
of sale found at www.etnasupply.com/tcsale. All other terms are
expressly rejected.

Printed By: RLOBBEZO on 12/9/2025 9:32:07 AM

Subtotal	1545.70
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	1545.70



Business of the Algonac City Council

Agenda Statement

Item Title: To consider Boards and Commissions Appointments and Reappointments.

Submitted By: Lisa Borgacz, City Clerk

Summary

The following would like to be considered for re-appointments to the following:

Board of Review

Chuck Bayly, term ending January 6, 2026

Zoning Board of Appeals

Chuck Bayly, term ending February 1, 2026

Chari Lawton, term ending February 1, 2026

Michael Bembas, Council Liaison, term ending February 1, 2026

The Boards & Commissions Appointment Policy approved by City Council in December 2015 states that new applicants will not be sought out in the case of a requested reappointment, unless by majority of the council.

Suggested Action (NO ROLL CALL REQUIRED):

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the following Boards and Commissions appointments:

- Chuck Bayly to the Board of Review for a 2-year term ending January 6, 2028.
- Chuck Bayly to the Zoning Board of Appeals for a 3-year term ending February 1, 2029.
- Chari Lawton to the Zoning Board of Appeals for a 3-year term ending February 1, 2029.
- Michael Bembas, Council Liaison, to the Zoning Board of Appeals for a 3-year term ending February 1, 2029.

APPROVED/Denied



Item No: 11b
Meeting: 12.16.2025

Business of the Algonac City Council

Agenda Statement

Item Title: To ADOPT 2026 MDOT Performance Resolution for Municipalities #2025-14 to allow the city to apply for work within the state right-of-way.

Submitted by: Joseph Doan, Interim City Manager

Summary

This performance resolution is required annually by the Michigan Department of Transportation to allow the city to apply for a permit to work within the State right-of-way.

The Resolution provided by MDOT for city council approval is attached.

The Resolution allows the City Manager and/or DPW Foreman Joe Vernier to apply to MDOT for the necessary permit to work within the state highway right-of-way, and to close the road as need for special events.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to adopt 2026 Michigan Department of Transportation Performance Resolution for Municipalities #2025-14 and direct the city clerk to sign and submit the Resolution on behalf of the City.

APPROVED/Denied

PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the _____ CITY OF ALGONAC

(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

City Manager

Joseph Vernier, DPW Foreman/Street Administrator

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the City Council
 (Name of Board, etc.)
 of the City of Algonac of St. Clair
 (Name of MUNICIPALITY) (County)
 at a Regular meeting held on the 16th day
 of December A.D. 2025.

Signed

City Clerk

Title

Lisa Borgacz

Print Signed Name



Business of the Algonac City Council

Agenda Statement

Item Title: **To approve the City Manager Employment Agreement between the City of Algonac and John Arthur Bryson.**

Submitted by: Joseph Doan, Interim City Manager

Summary

At a Special City Council Meeting held December 9, 2025, City Council conducted an interview with candidate Artie Bryson.

Following the interview, the consensus of Councilmembers reflected confidence in Mr. Bryson's qualifications, readiness, and ability to strengthen communication and collaboration across city leadership.

A motion to extend an offer of employment for the position of City Manager to Artie Bryson was unanimously approved by Council.

City Attorney, Jim Downey, negotiated and drafted the attached employment agreement.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the City Manager Employment Agreement between the City of Algonac and John Arthur Bryson, effective December 10, 2025, and authorize the Mayor and City Clerk to sign the agreement on behalf of the city.

APPROVED/Denied

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EMPLOYMENT AGREEMENT
BETWEEN
CITY OF ALGONAC
AND
JOHN ARTHUR BRYSON

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EMPLOYMENT AGREEMENT

This Agreement is made and entered into this 16th day of December, 2025 by and between the **City of Algonac**, a Michigan municipal corporation, hereinafter referred to as the "City" and **John Arthur Bryson**, hereinafter referred to as either the "Employee" or "City Manager," both of whom understand and agree as follows:

WHEREAS, the City desires to employ the services of John Arthur Bryson as City Manager in accordance with Sections 4.8 and 4.10 of the Algonac City Charter; and

WHEREAS, the Employee desires to accept employment as City Manager of the City;

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

Section I - Duties

The City hereby agrees to employ John Arthur Bryson as City Manager of said City to perform the functions and duties as specified in Section 4.10 of the Algonac City Charter, and to perform such other municipal management functions and duties as the City Council shall from time to time assign.

Section II - Term

The City Manager will serve an indefinite term at the will of the City Council as provided in Section 4.8 of the Charter of the City of Algonac. Employment of John Arthur Bryson shall be measured and prorated from his start date of December 10, 2025.

Section III - Compensation

The City agrees to compensate the City Manager at an annual rate of pay of Ninety-Two Thousand Five Hundred Dollars (\$92,500.00), paid on a bi-weekly basis as other full-time city employees. The City Manager's compensation rate will be adjusted annually by a percentage wage adjustment equal to the average adjustment for the department heads of the City.

Section IV - Professional Growth

The City agrees to budget and pay for the Employee's dues in the International City Management Association (ICMA), and the Michigan Local Government Management Association (MLGMA) and any other professional organization as agreed to between the parties. Upon City Council's approval of Employee's attendance, the City agrees to budget and pay for registration, travel, and accommodations for the annual

ICMA conference for the first year of this contract, and every other year thereafter; likewise, upon approval of Employee's attendance by City Council, the City also agrees to budget and pay for registration, travel, and accommodations for the winter and summer conferences of MLGMA in each subsequent year of employment.

Section V - General Benefits

Pension and Retirement: The Employee shall belong to the Municipal Employees' Retirement System (MERS) Defined Contribution (DC) Plan as required by that plan for Full-Time City Manager Employees. The City and the Employee shall contribute to the MERS plan as required by the plan.

Vacation: Employee shall receive fifteen (15) days of vacation each calendar year until such time as his time in service entitles him to further vacation in accordance with the City's official vacation accrual schedule for administrative employees starting at Step 3. The Employee shall take no more than ten (10) vacation days in a row without the prior approval of the City Council.

Holidays: The Employee shall receive the same paid holidays and personal days provided to other employees. Initial personal days to be prorated from the first of the month following hire date.

Sick: The Employee shall be credited with one sick day (8 hours) per month as provided for in the Personnel Policy Manual of the City. The Employee shall have the right to request an advance of sick days which is subject to City Council approval.

Health Insurance Benefits: The Employee has declined health insurance benefits provided to other employees. In lieu of health insurance benefits, he shall receive a Five Thousand Dollar (\$5,000.00) stipend to be paid in equal payroll installments.

Life Insurance Benefits: The first day of the month following thirty (30) days of employment, the Employee shall receive the same life insurance benefits provided to other employees.

Car allowance: The Employee shall receive a car allowance of Four Hundred Dollars (\$400.00) per month. This allowance is paid with the understanding Employee shall be responsible for all of his own motor vehicle costs, including, but not limited to gas, repairs, and insurance, and further, that he is ineligible for any mileage reimbursement.

Cell phone: The Employee shall receive a cell phone under the City's existing plan.

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Section VI - Termination and Severance Pay

Employee acknowledges and understands that the office of City Manager is one which, pursuant to Section 4.8 of the City Charter, is held at the pleasure of the City Council and that he may be discharged at any time for any reason, or for no reason, whatsoever. With respect to termination and severance pay, the parties agree as follows:

A. Nothing contained herein shall limit, prevent, or otherwise interfere with the right of the City Council to terminate the services of the Employee at any time, subject only to the provisions of paragraphs C and D of this section.

B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City, subject only to the provisions of paragraph F of this section.

C. The parties of this employment contract specifically acknowledge and agree that this contract is "at will" and therefore may be terminated by either party upon written notice without any requirement of a showing of "just cause" and that no representation, statement, practice or policy, either expressed or implied shall impose a "just cause" standard upon the City. The Employee shall be entitled to discuss a proposed termination with the City Council in closed session as permitted by the Open Meetings Act prior to the final determination.

D. In the event the Employee is terminated by the City Council during such time that the Employee is willing to perform the duties of City Manager, the Employee shall receive pay in the full amount of her then bi-weekly salary for a period of sixteen (16) weeks, during which time all medical, dental, and optical coverage shall continue. The severance shall be paid out in bi-weekly installments. Employee shall determine the tax withholdings to be taken from said severance. Said payment shall, however, terminate immediately upon commencement of other employment.

E. Notwithstanding the provisions above, the City may terminate this agreement without payment of severance pay under the following conditions:

1. If the City Manager is convicted of any illegal act involving personal gain to her at the expense of the City; or
2. If the City Manager is convicted of any felony.

F. In the event the Employee voluntarily resigns his position with the City, he shall give a minimum forty-five (45) days' notice, but shall endeavor to provide additional notice where possible. Such voluntary resignation shall not entitle the Employee to the

severance pay and benefits referred to in paragraph D above.

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Section VII - Evaluation

The Employee shall be evaluated at the first regularly scheduled meeting of the City Council six (6) months after the start date indicated in Section II and thereafter annually at the first regularly scheduled meeting of the City Council following the anniversary of his hiring. The Employee's evaluations shall be based on criteria and an evaluation instrument established by the City Council with input from the Employee.

Section VIII - Strict Compliance with Contract

The failure of either party to insist on strict performance of any covenant or condition of this contract shall not be construed as a waiver of such covenant or condition in any other instance. Further, the provisions of this contract shall be interpreted in accordance with the laws of the State of Michigan and the provisions thereof governing the conduct of personal services being rendered by the parties hereto. The parties agree that the appropriate venue for any litigation concerning any aspect of this contract is the St. Clair County Circuit Court. This contract contains the entire agreement between the parties, and supersedes any and all other agreements between them. The parties further acknowledge that any statements or representations that may have heretofore been made by either of them to the other are void and of no effect and that neither of them has relied thereon in connection with his or its dealing with the other.

IN WITNESS WHEREOF, the parties hereto set their hands and seals the day and year first above written.

CITY OF ALGONAC

EMPLOYEE:

By: _____
Rocky B. Gillis, Mayor

John Arthur Bryson

By: _____
Lisa M. Borgacz, City Clerk



Item No: 12
Meeting: 12.16.2025

Business of the Algonac City Council

Agenda Statement

Item Title: To approve accounts payable and payroll in the amount of \$331,059.95.

Submitted by: Alysia Bugg, City Treasurer

Summary

Attached are the bills and payroll for City Council review.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve accounts payable and payroll in the amount of \$331,059.95.

APPROVED/Denied

[illegible]