

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

Michael Bembas

Ed Carter

Dawn Davey, Mayor Pro Tem

Cathy Harris
Wendy Meldrum
Jacob Skarbek

CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Tuesday, January 20, 2026
6:00 p.m.

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Prayer
- 4) Pledge of Allegiance
- 5) Approve Agenda
- 6) Presentations
 - a. 2025 Algonac Activity Report by St. Clair County Sheriff Mat King
- 7) Public Comment
**Limited to five (5) minutes per person. See information below.*
- 8) City Manager Report
- 9) Consent Agenda
 - a. City Council Meeting Minutes
 - 1) Regular Meeting – January 6, 2026
 - b. Departmental Reports
 - 1) Blight Enforcement
 - 2) Building
 - 3) DPW
 - 4) Finance
 - 5) Fire Department
 - 6) Water Department
 - c. Communications & Notices
 - 1) Boards & Commission Roster
 - d. Miscellaneous Business
 - 1) Water Plant Annual Cathodic Protection Service Agreement: \$3,375.
- 10) Unfinished Business

11) New Business

- a. To Adopt 2026 Poverty Exemption Policy and Guidelines Resolution #2026-01.
- b. To approve dump truck repair: \$23,853.06.
- c. To approve lift station pump repair: \$2,988.14.
- d. To approve Mechanical Restoration of the clock in Riverfront Park: \$8,380 or \$11,750.
- e. To approve Fire Department Emergency Networking Reporting Services: \$4,370.
- f. To approve Algonac Business Liaison appointment.

12) Accounts Payable

13) Items for Next Agenda

14) Council Comment

15) Adjournment

The Michigan Open Meetings Act provides that persons shall be permitted to address the meeting of a public body under the rules established by the public body.

Any person may address the Council once on any matter during Public Comment. All matters shall be addressed through the Chair and no person shall speak longer than five (5) minutes.

The Chair shall not permit abusive, slanderous, or profane remarks about any person. Nothing herein is intended to limit or restrain negative, positive, or neutral comment about the manner in which an individual, employee, officer, official or council member carries out his or her duties in public office or employment.

At the conclusion of a speaker's remarks, the Manager, Mayor, Council or City staff *may* answer, if deemed necessary. Neither the Manager, Mayor, Council nor City staff shall interrupt or engage in debate with speakers or other members of the public during Public Comment.

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Algonac City Clerk at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x6 or cityclerk@cityofalgonac.org.



Business of the Algonac City Council

Agenda Statement

Item Title: **Presentations**

Submitted by: Artie Bryson, City Manager

Summary

There is one presentation tonight. No motions are needed to hear presentations.

a. Presentation of 2025 Algonac Activity Report by Sheriff Mat King.

The St. Clair County Sheriff provides police protection for Algonac residents and enforces all state laws and city criminal, civil and traffic ordinances within the city of Algonac.

The current agreement for law enforcement services between the City of Algonac and the St. Clair County Sheriff was approved by City Council on September 3, 2024 to renew the contract for a 3-year period commencing October 1, 2024 through September 30, 2027.

St. Clair County Sheriff's Office
Algonac Log Out of the City

July - September 2025						
<u>Date</u>	<u>Incident #</u>	<u>Location</u>	<u>Originated</u>	<u>Assist Obj/est.</u>	<u>Nature of Call</u>	<u>Time</u>
7/6/2025	250025216	River District Hospital	Algonac		Mental Health Petition	1600-1800
7/21/2025	250027385	Marsi/Shea	Cottrellville		Assist on t/s with Warrant Arrest	1337-1358
7/22/2025	250027510	813 Oak	Cottrellville		Assist on Juvenile Complaint	1053-1146
7/25/2025	250028096	5187 Canal	Clay Twp		Animal Complaint	1051-1112
7/30/2025	250028741	St. Clair County Jail	Algonac		Warrant Arrest	0920-1015
8/7/2025	250030175	8548 Marsh	Clay Twp		Search Warrant	0951-1127
8/22/2025	250032033	St. Clair County Jail	Algonac		Domestic Violence Arrest	2045-2135
8/29/2025	250033094	St. Clair County Jail	Boat OM		Boat OM	2200-0030
9/8/2025	250034383	St. Clair County Jail	Algonac		PPO Violation Arrest	1245-1430
9/25/2025	250035760	Marsh/Market	Cottrellville		Traffic Crash	0620-0700

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	Sum:	
WILDLIFE CHECK	1	2	3	4	1	3	2	1					2	17
ASSAULT & BATTERY			2				1	2	1				6	
ABANDONED AUTO			1		1	2	2	1		4			10	
CHILD ABUSE			1	1		1					2		5	
ELDERLY ABUSE							1						1	
AREA CHECK	205	270	345	275	304	274	295	264	212	321	373	315	2454	
ACCIDENT UNK RJ													3	
ALARM INTRUSION	4	2	3	9	1	4	7	4	3	4	5	1	47	
MEDICAL CALL	26	28	29	22	28	13	24	27	28	28	26	42	321	
ASSIST MOTORIST	1	2	1	1		4	2	2	1	3			17	
ANIMAL COMPLAINT	5	4	3	7	3	10	12	4	11	5	4		69	
ASSIST OTHER DEPT	2	1		4	3	3		1	5	1	3	3	26	
ASSIST CITIZEN	10	14	20	32	21	39	40	42	38	26	21	21	326	
WIRE ARCHING						1							1	
B&E			1	2	1	2		1					11	
ASSIST BOATER/BOAT INCIDENT						1	2	5					8	
BOAT ACCIDENT							1						3	
BOAT PERSONAL INJURY/ACCIDENT								1					1	
BO	5	4	5	3	6	3	7	8	6	4	3	63		
CIVL MATER	4	2	3	1	4	5	1	12	5	3	4	3	48	
CIVL POST									2	2			6	
CO INVESTIGATION				1			1				1		3	
SEXUAL ASSAULT	1					2	1	1	1	3	1		11	
DAMAGE PROPERTY										1			1	
DEATH INVESTIGATION	3			1		2							6	
CAR DEER ACCIDENT													1	
DISORDERLY	4					1			1	8	3	3	43	
DOMESTIC	5	1	2	5	7	8	1	3	8	11	4	7	5	66

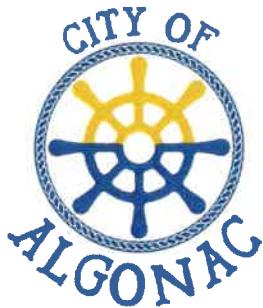
	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	Sum:
DISPATCH OTHER													1
DUMPING COMPLAINT		1											1
DOWN WIRE	1					2			1	1			9
FEAR ALARM		1			2			1	1				5
FIREFWKS						2							10
FOOLLOW UP	26	21	29	39	32	41	25	60	43	35	25	31	407
FOUND PROPERTY			2	3	6	6	3	2	4	2			30
FOUND CHLD									1				1
FRAUD					4	2	3	2	1	7	5	2	32
GAS LEAK											1		1
GENERAL FIRE			1	1					2		1		8
HARASSMENT	2	2	2	5	3	4	6	3	3	4	5	42	
ROAD HAZARD		2	3				5	3	3	4	2		24
HIT & RUN	1										2		3
HOLDUP ALARM			1			1							2
ILLEGAL FIRE				1		1					1		5
INTIMIDATION THREATS			2	4	2	3	2	2	2	2	3		23
JUVENILE COMPL		1	1	3	1	4	6	2	4	6	3	2	33
LARCENY		4	1	2	3	3	6	1	3	1			25
LIFT/NONFALL	1		3	5		2	3		3	2	2		24
LOCAL ORDINANCE		1				1	1	4		2			11
LOCK OUT						1	3		1		1		7
LOST PROPERTY													
MALICNS DESTRCTION	2		2		3								7
MISSNG PERSON						4							9
NEGLECT CHILD/ELDLY					1		1						2
NEIGHBOR TROUBLE			1	4	3	7	4	2	4	5	4		42
NOISE COMPLAINT	1		1	8	3	8	2	10	4	5	3	5	51
ODOR INVESTIGATION													3
PANIC ALARM							1	5	1				3

Almanac 2025	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	Sum:
WATER RESCUE													1
WELFARE CHECK													94
Sum:	447	469	573	560	565	617	636	618	537	580	583	550	6741

CITY MANAGER'S REPORT – January 15, 2026

1. Starting to compile all the data for the rate study for MRWA water/sewer study. Also reviewing the capital improvement plans.
2. Working through all the SWMUA issues.
3. Josh Stewart does not work at the water plant anymore. Worked through the staffing issues at the water plant with EGLE.
4. Cortis Brothers development is going to start soon (next week). Solved the lot split problem. We are adding that they restore the end of State St to better than the existing condition.
5. We migrated from BS&A .net to BSA Cloud this week. It went well, all the data transferred. This platform has a lot of advantages but most of all, the data cannot be hacked and held for ransom. Staff are getting used to the changes.
6. Still putting together the Ordinance Review Committee. We need one more resident and a business representative for the board.
7. Meeting with the Gar Wood Development group to discuss what the current status is.
8. I am looking for a Business to serve on our ordinance advisory committee to review our ordinances.
9. Looking for ideas how Algonac should celebrate the 250 year anniversary of signing the declaration of independence from the king of England.
10. We have all the bands booked for music in the park, we will publish a list once we secure sponsorships.
11. Activity Center Update: We have sold 102 key fobs so far. We will be having a Grand Opening Party on Thursday, Feb 19th starting at 6 pm. It will be free to the public, just like a music in the park. Bring your own chairs and coolers. We will be entertained by the Meldrum Brothers.
12. The pool Grand Opening will be Saturday, June 13th and will have a Rasta Steel Band for entertainment.
13. New event – Summertime in the 'Nac will be July 25th from 12 pm – 7 pm. We will have vendors, area makers, artisans, music and other entertainment, food.
14. We are still looking for a member to serve on the Algonac Planning Commission, and the Algonac ZBA.

Artie Bryson, City Manager



Item No: 9
Meeting: 1.20.2026

Business of the Algonac City Council

Agenda Statement

Item Title: To approve the consent agenda

Submitted by: Artie Bryson, City Manager

Summary

The consent agenda contains the following items:

- a) City Council Meeting Minutes
 - 1. Regular Meeting – January 6, 2026
- b) Departmental Reports
 - 1. ~~Blight Enforcement~~
 - 2. Building
 - 3. DPW
 - 4. Finance
 - 5. Fire Department
 - 6. ~~Water Department~~
- c) Communications & Notices
 - 1. Boards & Commission Roster
- d) Miscellaneous Business
 - 1. Water Plant annual cathodic protection service agreement: \$3,375.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the consent agenda as presented.

APPROVED/Denied

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
REGULAR CITY COUNCIL MEETING
Tuesday, January 6, 2026
6:00 p.m.**

**City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001
Proposed Minutes**

Meeting called to Order

Mayor Gillis called the meeting to order at 6:00 p.m.

Roll Call

Present: Councilmembers Bembas, Carter, Davey, Gillis, Meldrum and Skarbek.

Absent: Councilwoman Harris.

Others Present: City Manager Artie Bryson, Fire Chief Joe Doan, City Treasurer Alyria Bugg, and Deputy City Clerk Evah Newman.

Motion by Skarbek, supported by Meldrum to excuse Councilwoman Harris from the meeting. Motion carried.

Moment of Silent Prayer

Mayor Gillis called for a moment of silent prayer.

Pledge of Allegiance

Mayor Gillis led the Pledge of Allegiance.

Approve Agenda

Motion by Davey, supported by Skarbek to approve the agenda as presented. Motion carried.

Presentations

a. 2025 Audit Report Presented by Curtis McBride, McBride-Manly
Curtis McBride, McBride-Manley, presented the results of the Audit ending June 30, 2025 and reviewed the financial data.

b. Algonac Business Plan Presented by City Manager Bryson
City Manager Bryson provided a detailed plan for increasing business presence and improving our community.

Public Comment

Dwayne Hrynyk, 207 Roselawn, explained the first annual Snowman Contest that is taking place thanks to Colony Insulation. Snowmen can be purchased at Colony Insulation for \$60. Groups, families or individuals can decorate them, and they will be placed along the riverfront. The public will be able to vote on the snowmen. Two winners receive trophies. Algonac Alive is sponsoring the contest, and proceeds will go towards the Algonac Activity Center.

City Manager's Report

City Manager Bryson gave a detailed report, providing many updates to City Council.

Consent Agenda

Motion by Carter, supported by Meldrum to approve the consent agenda as presented:

- a. City Council Meeting Minutes
 - 1) Regular Meeting – December 16, 2025

Motion carried.

Unfinished Business

None

New Business

To approve Water Plant Purchase Order for Chemicals: not-to-exceed \$20,000.

Motion by Davey, supported by Skarbek to approve Water Plant purchase order for chlorine, fluoride, sulfuric acid and citric acid from Water Solutions Unlimited, whose address is 295 Industrial Drive, Franklin, IN 36131-0347 for the period from January 1, 2026 through June 30, 2026 in an amount not-to-exceed \$20,000.

Ayes: Bembas, Carter, Davey, Gillis, Meldrum, Skarbek

Nays: None

Absent: Harris

Motion carried.

To approve water service installation for new home at 1510 Michigan.

Motion by Skarbek, supported by Carter to approve invoice from DeLude Construction, whose address is 5727 Remer Rd., China, MI 48054 for installation of water service at 1510 Michigan St. in the amount of \$4,500.00.

Ayes: Carter, Davey, Gillis, Meldrum, Skarbek, Bembas

Nays: None

Absent: Harris

Motion carried.

To approve Special Event permit from Jakob's Ladder Farm & Home to hold Riverside Market at Riverfront Park.

Motion by Bembas, supported by Davey to approve Special Event Permit request from Jakob's Ladder Farm & Home to hold Riverside Market at Riverfront Park on Fridays beginning May 8 thru October 23, 2026 from 1:00-7:00 p.m., pending St. Clair County Sheriff approval.

Ayes: Davey, Gillis, Meldrum, Skarbek, Bembas, Carter

Nays: None

Absent: Harris

Motion carried.

To approve an agreement for continued Water Plant services between the City of Algonac and Joshua Stewart.

Motion by Davey, supported by Carter to approve the agreement for continued Water Plant services between the City of Algonac and Joshua Stewart beginning January 1, 2026, and authorize the City Manager to sign the agreement on behalf of the city.

Ayes: Gillis, Skarbek, Bembas, Carter, Davey

Nays: Meldrum

Absent: Harris

Motion carried.

Accounts Payable

Motion by Skarbek, supported by Carter to approve accounts payable and payroll in the amount of \$217,052.88.

Roll Call

Ayes: Meldrum, Skarbek, Bembas, Carter, Davey, Gillis

Nays: None

Absent: Harris

Motion carried.

Items for Next Agenda

- Annual Activity Report Presentation by St. Clair County Sheriff Mat King
- Pump station repair
- DPW truck repair
- Possible clock repair

Council Comment

Bembas

Stated if we want to have businesses, we have to support them. He asked everyone to please consider making food donations to the food bank at Trinity Methodist Church. The number of donations decline after the holidays, and it is very important to keep it stocked for those in need.

Davey

Thanked Mr. McBride for his presentation on the audit. She added that we must support businesses if we want to keep them in the city. Pertaining to the audit, we took \$1.6 million from the general fund to invest in the city. It is important to keep moving the city forward, and we need the support of everyone to make that happen. People who consistently post complaints on Facebook could be deterring potential businesses from investing in the city.

Meldrum

Thanked Mr. McBride and the City Treasurer for their work on the audit.

Skarbek

Thanked Mr. McBride and Administration for the audit report.

Gillis

Said, regarding the clock in Riverfront Park, if we don't invest in ourselves, no one else will. He loves the business plan that City Manager Bryson presented, and he is glad to hear that there looks to be a solution for the Water Plant coming soon.

Adjournment

Motion by Meldrum, supported by Carter to adjourn the meeting at 7:48 p.m. Motion carried.

Signed _____; respectfully submitted _____
Mayor Rocky Gillis City Clerk Lisa Borgacz

Monthly Finalized Permit List

01/08/2026

9b2

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB230047	1003 STATE ST		\$413.75	\$0
Work Description: GUT AND REVAMP HOME				
PB230048	2129 ST CLAIR RIVER DR		\$1,273.00	\$92,000
Work Description: 725 SQ FT ADDITION				
PB240073	300 HERITAGE WAY BLDG 6		\$258.00	\$0
Work Description: RESIDE 3 ROOF DORMERS				
PB240095	2016 E PARK DR		\$218.56	\$0
Work Description: SEALING CRAWL SPACE				
PB240118	785 MILL ST		\$505.00	\$0
Work Description: ROOFING				
PB250003	1820 ST CLAIR BLVD		\$287.25	\$0
Work Description: TEAR OFF AND REPLACE ROOF				
PB250048	522 FASSETT ST		\$331.02	\$0
Work Description: ROOFING				
PB250103	2101 FRUIT ST		\$524.30	\$0
Work Description: ROOFING				
PB250105	1009 STATE ST		\$290.00	\$0
Work Description: ROOFING				
HOMEOWNER HAD TO PAY FOR PERMIT DUE TO BEST CHOICE ROOFING OF EAST DETROIT NOT RESPONDING HAVE NOT RECEIVED ANY LICENSES OR INSURANCE				

Total Permits For Type: 9

Total Fees For Type: \$4,100.88

Total Const. Value For Type: \$92,000

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE250018	2015 ST CLAIR RIVER DR		\$250.00	\$0
Work Description: ELECTRICAL FOR HOT TUB				

PE250037	323 HERITAGE WAY BLDG #3	\$157.00	\$0
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Work Description: ELECTRICAL FOR A/C REPLACEMENT

PE250041	1205 ST CLAIR RIVER DR	\$437.50	\$0
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Work Description: FIRE ALARM ELEVATOR RECALL INSTALLATIONS. REPLACE AND RELOCATE SMOKE DETECTOR IN ELEVATOR MACHINE ROOM. REPLACE SMOKE DETECTOR AT LOBBY, INSTALL 3 NEW SMOKE DETECTORS INSTALL 1 NEW WP HEAT DETECTOR, INSTALL 3 RELAY MODULES, AND INSTALL 2 MONITOR MODULES.

PE250047	948 LEE ST	\$285.00	\$0
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Work Description: 60 AMP SERVICE TO NEW DETACHED GARAGE

PE250049	640 SUMMER ST	\$262.00	\$0
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Work Description: ELECTRICAL FOR DETACHED GARAGE

PE250051	619 STATE ST	\$190.00	\$0
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Work Description: NEW SERVICE

Total Permits For Type: 6

Total Fees For Type: \$1,581.50

Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PM230062	2129 ST CLAIR RIVER DR		\$350.00	\$0
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Work Description: NEW ADDITION

PM250004	1530 ST CLAIR RIVER DR		\$210.00	\$0
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Work Description: REPLACE 3 EXISTING UNIT HEATERS 1 IN FILTER ROOM 2 IN THE BASEMENT

PM250036	2060 WASHINGTON ST		\$180.00	\$0
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Work Description: BATHROOM VENT

Total Permits For Type: 3

Total Fees For Type: \$740.00

Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PP240002	2129 ST CLAIR RIVER DR		\$280.00	\$0
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Work Description: BATHROOM IN ADDITION OF HOUSE

Total Permits For Type: 1

Total Fees For Type:	\$280.00
Total Const. Value For Type:	\$0

Sewer & Water

Permit #	Contractor	Job Address	Fee Total	Const. Value
PSW250006	415 MICHIGAN ST		\$700.00	\$0
Work Description: WATER METER				
			Total Permits For Type:	1
			Total Fees For Type:	\$700.00
			Total Const. Value For Type:	\$0

ZONING

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ250008	2015 ST CLAIR RIVER DR		\$125.00	\$0
Work Description: CONCRETE SLAB				
PZ250014	323 SHERWOOD LN		\$200.00	\$0
Work Description: DRIVEWAY				
PZ250015	426 EDGEWATER DR		\$125.00	\$0
Work Description: FENCE				
PZ250020	1505 MARKET ST		\$125.00	\$0
Work Description: FENCE				
PZ250044	806 TOWNSEND CRESENT WEST		\$130.00	\$0
Work Description: SHED				
			Total Permits For Type:	5
			Total Fees For Type:	\$705.00
			Total Const. Value For Type:	\$0

Report Summary

Population: All Records
 Permit.DateFinalized Between
 12/1/2025 12:00:00 AM AND
 12/31/2025 11:59:59 PM

Grand Total Fees:	\$8,107.38
Grand Total Permits:	25

Grand Total Const. Value:

\$92,000

Monthly Issued Permit List

01/08/2026

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB250105	1009 STATE ST		\$290.00	\$0
Work Description: ROOFING				
HOMEOWNER HAD TO PAY FOR PERMIT DUE TO BEST CHOICE ROOFING OF EAST DETROIT NOT RESPONDING HAVE NOT RECEIVED ANY LICENSES OR INSURANCE				
PB250106	522 FASSETT ST		\$199.05	\$0
Work Description: WINDOWS				
PB250110	359 SHERWOOD LN		\$257.50	\$0
Work Description: ROOFING				

Total Permits For Type:	3
Total Fees For Type:	\$746.55
Total Const. Value For Type:	\$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE250050	379 CENTER ST VL		\$319.00	\$0
Work Description: NEW BUILD ELECTRICAL				
PE250051	619 STATE ST		\$190.00	\$0
Work Description: NEW SERVICE				
PE250052	1412 ST CLAIR RIVER DR		\$164.00	\$0
Work Description: ELECTRICAL FOR FURANCE				

Total Permits For Type:	3
Total Fees For Type:	\$673.00
Total Const. Value For Type:	\$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM250037	630 FRUIT ST		\$200.00	\$0
Work Description: GAS LINE TO GENERATOR				

PM250038

9557 AMY RD

\$270.00

\$0

Work Description: HOMEOWNER REMOVED OLD DIRECT VENT GAS FIREPLACE, COMPANY INSTALLING NEW GAS PRESENT

PM250039

1412 ST CLAIR RIVER DR

\$210.00

\$0

Work Description: FURNACE/AC REPLACEMENT

Total Permits For Type: 3

Total Fees For Type: \$680.00

Total Const. Value For Type: \$0

Report Summary

Population: All Records

Permit.DateIssued Between
12/1/2025 12:00:00 AM AND
12/31/2025 11:59:59 PM

Grand Total Fees: \$2,099.55

Grand Total Permits: 9

Grand Total Const. Value: \$0

CITY OF ALGONAC
DEPT. OF PUBLIC WORKS
REPORT

Month: December, 2025

DPW

- *General vehicle maintenance*
- *Kept work areas cleaned and organized*

LOCAL/MAJOR STREETS

- *Checked storm sewer pump stations as needed*
- *Cold patched streets as needed*
- *Plow and Salted*
- *Replaced stop sign that was knocked down and taken*
- *Put a red flashing light on the stop sign @ M-29/Smith*
- *Set up and took down for Christmas in The NAC*

PARKS

- *Emptied trash containers as needed*
- *Fixed tree lights from heavy winds*
- *Started taking down Christmas Lights*

CITY HALL

- *Took Christmas decorations over and set up tree*
- *Started to take down Christmas Decorations*

POOL

- *Check heat and clean bathroom*

- *Delivered Chlorine when necessary*

LIBRARY

-

WATER

- *Completed Miss dig assignments as requested*
- *Did a water line repair and two new water service taps*

SEWER

- *Completed Miss dig assignments as requested*
- *AMP tested and general maintenance performed to all lift stations weekly.*

*This past month, DPW employees excluding the superintendent used **60 hours** of vacation, sick or personal time.*

Respectfully submitted,

Algonac Public Services Dept.

Joe Vernier

CASH SUMMARY REPORT FOR CITY OF ALGONAC
 From 11/01/2025 to 11/30/2025

FUNDS: 101, 590, 591, 271, 202 (5 more)

9b4
Fun
cription

	Beginning Balance 11/01/2025	Total Debits	Total Credits	Ending Balance 11/30/2025
101 General Fund	3,291,255.05	767,488.47	659,675.93	3,399,067.59
202 Major Street Fund	1,485,953.35	37,448.25	5,281.96	1,518,119.64
203 Local Street Fund	994,770.01	15,837.48	3,121.07	1,007,486.42
208 PARK/RECREATION FUND - Music in the Par	2,679.67	5.16	0.00	2,684.83
271 Library Fund	58,580.80	4,584.45	2,868.44	60,296.81
401 Capital Improvement Fund	126,593.11	157.64	33,500.00	93,250.75
590 Sewer Fund	1,014,767.71	106,692.28	146,872.88	974,587.11
591 Water Fund	666,605.16	171,893.37	75,958.66	762,539.87
661 Motor Pool Fund	521,087.75	13,558.47	80,352.79	454,293.43
REPORT TOTALS:	<u>8,162,292.61</u>	<u>1,117,665.57</u>	<u>1,007,631.73</u>	<u>8,272,326.45</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	YTD Balance 11/30/2025	Activity For 11/30/2025		Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used
			Amended Budget	Normal (Abnormal)		
Fund: 101 General Fund						
000.000 - Revenues		3,693,149.00	699,485.26	109,512.29	2,993,663.74	18.94
Account Category: Expenditures						
101.000 - City Council		24,440.00	10,191.76	150.95	14,248.24	41.70
172.000 - City Manager		206,720.00	71,732.38	11,481.16	134,987.62	34.70
191.000 - Finance		336,625.00	106,869.49	21,377.77	229,755.51	31.75
215.000 - Clerk		120,210.00	41,999.70	8,979.07	78,210.30	34.94
215.200 - General Administration		23,150.00	5,451.77	535.03	17,698.23	23.55
228.000 - Data Processing		94,850.00	26,040.30	1,434.86	68,809.70	27.45
257.000 - Assessor		57,390.00	12,227.07	260.00	45,162.93	21.31
262.000 - Elections		35,240.00	3,689.87	1,573.73	31,550.13	10.47
265.000 - Buildings And Grounds		82,685.00	27,458.39	5,125.31	55,226.61	33.21
266.000 - Attorney		11,500.00	1,781.25	250.00	9,718.75	15.49
301.000 - Police		992,700.00	403,188.04	81,385.99	589,511.96	40.62
336.000 - Fire		463,985.00	169,182.75	31,277.64	294,802.25	36.46
371.000 - Building Inspection Department		249,015.00	67,345.52	7,076.77	181,669.48	27.04
441.000 - Department of Public Works		643,395.00	273,683.34	63,699.11	369,711.66	42.54
701.000 - Planning		4,250.00	584.12	276.37	3,665.88	13.74
702.000 - Zoning		1,960.00	142.18	0.00	1,817.82	7.25
751.000 - Parks And Recreation Department		145,710.00	68,027.19	8,199.62	77,682.81	46.69
751.756 - Pool		162,020.00	55,122.08	3,599.14	106,897.92	34.02
759.000 - 1216 SCB Development		90,000.00	40,795.57	4,542.14	49,204.43	45.33
851.000 - Insurance And Bonds		45,500.00	21,764.52	(1,324.98)	23,735.48	47.83
999.000 - Transfers (Out) And Other Uses		593,500.00	863,000.00	0.00	(269,500.00)	145.41
Expenditures		4,384,845.00	2,270,277.29	249,899.68	2,114,567.71	51.78
Fund 101 - General Fund:						
TOTAL REVENUES		3,693,149.00	699,485.26	109,512.29	2,993,663.74	18.94
TOTAL EXPENDITURES		4,384,845.00	2,270,277.29	249,899.68	2,114,567.71	51.78
Total Fund 101 General Fund:		(691,696.00)	(1,570,792.03)	(140,387.39)	879,096.03	
BEG. FUND BALANCE		3,066,780.92	3,066,780.92			
END FUND BALANCE		2,375,084.92	1,495,988.89			

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 11/30/2025
 % Fiscal Year Completed: 41.92
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	Amended Budget	25-26	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used		
			Normal	(Abnormal)	Increase (Decrease)	Normal (Abnormal)			
Fund: 202 Major Street Fund									
Account Category: Revenues									
000.000	-		405,600.00	187,579.44	37,448.25	218,020.56	46.25		
Revenues									
Account Category: Expenditures									
449.200	- Street Funds Administration		39,750.00	16,760.00	3,352.00	22,990.00	42.16		
449.463	- Preservation Streets		540,995.00	11,820.25	2,052.77	529,174.75	2.18		
449.465	- Non-Motorized		1,020.00	0.00	0.00	1,020.00	0.00		
449.473	- Preservation Bridges		1,200.00	0.00	0.00	1,200.00	0.00		
449.474	- Traffic Services		13,900.00	10,975.57	1,176.13	2,924.43	78.96		
449.478	- Winter Maintenance		18,230.00	194.24	194.24	18,035.76	1.07		
999.000	- Transfers (Out) And other uses		201,090.00	0.00	0.00	201,090.00	0.00		
Expenditures									
Fund 202 - Major Street Fund:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
Total Fund 202 Major Street Fund:			(410,585.00)	147,829.38	30,673.11	(558,414.38)			
BEG. FUND BALANCE			1,433,582.20	1,433,582.20					
END FUND BALANCE			1,022,997.20	1,581,411.58					

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 11/30/2025
 % Fiscal Year Completed: 41.92
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26	25-26	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used	
		Amended Budget	Normal (Abnormal)	Increase (Decrease)	Normal (Abnormal)	Normal (Abnormal)		
Fund: 203 Local street Fund								
Account Category: Revenues								
000.000 -				364,700.00	80,413.65	15,837.48	284,286.35	
Revenues								
Account Category: Expenditures								
449.200 - Street Funds Administration				6,750.00	1,350.00	9,175.00	42.39	
449.463 - Preservation Streets				434,485.00	229,958.27	809.32	204,526.73	
449.473 - Preservation Bridges				14,385.00	1,650.00	0.00	12,735.00	
449.474 - Traffic Services				12,155.00	12,294.33	597.36	(139.33)	
449.478 - Winter Maintenance				29,760.00	581.51	29,178.49	1.95	
Expenditures								
Fund 203 - Local street Fund:								
TOTAL REVENUES				364,700.00	80,413.65	15,837.48	284,286.35	
TOTAL EXPENDITURES				506,710.00	251,234.11	3,338.19	255,475.89	
Total Fund 203 Local Street Fund:				(142,010.00)	(170,820.46)	12,499.29	28,810.46	
BEG. FUND BALANCE				1,196,836.12	1,196,836.12			
END FUND BALANCE				1,054,826.12	1,026,015.66			

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 11/30/2025
 % Fiscal Year Completed: 41.92
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
		Normal	(Abnormal)	Increase (Decrease)	Normal (Abnormal)	
Fund: 208 PARK/RECREATION FUND - Music in the Park						
Account Category: Revenues						
000.000 - Revenues		0.00	26.25	5.16	(26.25)	100.00
Account Category: Expenditures						
751.000 - Parks And Recreation Department Expenditures		0.00	100.00	0.00	(100.00)	100.00
Fund 208 - PARK/RECREATION FUND - Music in the Park:						
TOTAL REVENUES						
		0.00	26.25	5.16	(26.25)	100.00
TOTAL EXPENDITURES						
		0.00	100.00	0.00	(100.00)	100.00
Total Fund 208 PARK/RECREATION FUND - Music in the Park:						
BEG. FUND BALANCE		0.00	(73.75)	5.16	73.75	
END FUND BALANCE		2,758.58	2,758.58	2,684.83		
		2,758.58				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 11/30/2025

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
		Normal	(Abnormal)	Increase (Decrease)	Normal (Abnormal)	
Fund: 271 Library Fund						
Account Category: Revenues						
000.000 -		40,050.00	12,247.33	2,188.90	27,802.67	30.58
Revenues		40,050.00	12,247.33	2,188.90	27,802.67	30.58
Account Category: Expenditures						
790.000 - Library		51,040.00	18,457.70	2,837.52	32,582.30	36.16
Expenditures		51,040.00	18,457.70	2,837.52	32,582.30	36.16
Fund 271 - Library Fund:						
TOTAL REVENUES		40,050.00	12,247.33	2,188.90	27,802.67	30.58
TOTAL EXPENDITURES		51,040.00	18,457.70	2,837.52	32,582.30	36.16
Total Fund 271 Library Fund:		(10,990.00)	(6,210.37)	(648.62)	(4,779.63)	
BEG. FUND BALANCE		72,974.29	72,974.29	66,763.92		
END FUND BALANCE		61,984.29				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 11/30/2025
 % Fiscal Year Completed: 41.92
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget		YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used	
		Normal	(Abnormal)	Normal	Normal (Abnormal)	Normal		
Fund: 401 Capital Improvement Fund								
Account Category: Revenues								
000.000 - Revenues		675,500.00		1,505,028.46		157.64	(829,528.46)	
901.000 - Capital Outlay Expenditures		780,000.00		810,162.43		23,186.80	(30,162.43)	
Fund 401 - Capital Improvement Fund:		780,000.00		810,162.43		23,186.80	(30,162.43)	
TOTAL REVENUES		675,500.00		1,505,028.46		157.64	(829,528.46)	
TOTAL EXPENDITURES		780,000.00		810,162.43		23,186.80	(30,162.43)	
Total Fund 401 Capital Improvement Fund:		(104,500.00)		694,866.03		(23,029.16)	(799,366.03)	
BEG. FUND BALANCE		(613,627.08)		(613,627.08)				
END FUND BALANCE		(718,127.08)		81,238.95				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

***NOTE: Available Balance % Fiscal Year Completed / Pct Budget does not reflect amounts encumbered**

	25-26 Amended	YTD Balance 11/30/2025	Activity For 11/30/2025	Balance 11/30/2025	Available 11/30/2025	% Bdgt
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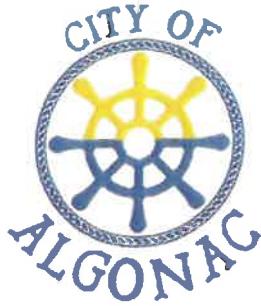
GL Number	Description	Budget	Normal	(Abnormal)	Increase (Decrease)	Normal	(Abnormal)	Used
Fund: 590 Sewer Fund								
Account Category: Revenues								
000.000 -		1,097,485.00	445,485.12		2,392.74	651,999.88		40.59
930.000 - Transfer in from General		588,500.00	863,000.00		0.00	(274,500.00)		146.64
Revenues		1,685,985.00		1,308,485.12		377,499.88		77.61
Account Category: Expenditures								
536.548 - Operating Services		1,223,235.00	321,839.07		13,330.31	901,395.93		26.31
901.000 - Capital Outlay		478,000.00	122,852.26		18,517.32	355,147.74		25.70
Expenditures		1,701,235.00		444,691.33		1,256,543.67		26.14
Fund 590 - Sewer Fund:								
TOTAL REVENUES								
TOTAL EXPENDITURES								
Total Fund 590 Sewer Fund:		1,685,985.00	1,308,485.12		2,392.74	377,499.88		77.61
BEG. FUND BALANCE		1,701,235.00	444,691.33		31,847.63	1,256,543.67		26.14
END FUND BALANCE		(15,250.00)	863,793.79		(29,454.89)	(879,043.79)		
		2,500,744.16	2,500,744.16					
		2,485,494.16	3,364,537.95					

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 11/30/2025
% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025		Available Balance 11/30/2025	% Bdgt Used
				Normal	(Abnormal)		
Fund: 661 Motor Pool Fund							
	Account Category: Revenues						
	000.000 -		114,500.00	60,599.72	13,558.47	53,900.28	52.93
	Revenues		114,500.00	60,599.72	13,558.47	53,900.28	52.93
	Account Category: Expenditures						
	000.000 -		10,000.00	5,224.78	5,224.78	4,775.22	52.25
	901.000 - Capital Outlay		73,000.00	75,128.01	75,128.01	(2,128.01)	102.92
	Expenditures		83,000.00	80,352.79	80,352.79	2,647.21	96.81
	Fund 661 - Motor Pool Fund:						
	TOTAL REVENUES		114,500.00	60,599.72	13,558.47	53,900.28	52.93
	TOTAL EXPENDITURES		83,000.00	80,352.79	80,352.79	2,647.21	96.81
	Total Fund 661 Motor Pool Fund:		31,500.00	(19,753.07)	(66,794.32)	51,253.07	
	BEG. FUND BALANCE		686,719.55	686,719.55	666,966.48		
	END FUND BALANCE		718,219.55				
	Report Totals:						
	TOTAL REVENUES - ALL FUNDS		8,987,438.00	4,571,595.11	293,289.36	4,415,842.89	50.87
	TOTAL EXPENDITURES - ALL FUNDS		10,478,189.00	4,379,664.90	491,553.17	6,098,524.10	41.80
	NET OF REVENUES & EXPENDITURES:		(1,490,751.00)	191,930.21	(198,263.81)	(1,682,681.21)	



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

*Rental Housing
Inspector*

9b5

Joseph J. Doan

TO: Artie Bryson, City Manager
FROM: Joseph Doan, Fire Chief
DATE: 01/14/2026
SUBJECT: Activity Report- December/Year End

12/01/2025	Department Meeting 11 people @ 3 hours	33 Hours
12/08/2025	Apparatus/Equipment Checks/General Maintenance 8 people @ 3 hours	24 Hours
12/15/2025	Building Pre-Plans/Fire Alarm Systems 13 people @ 3 hours	39 Hours
12/22/2025	EMS Training- LVAD Devices 9 people @ 3 hours	27 Hours
09/16/2025	Emergency Medical Responder (Ongoing)	
12/13/2025	A. Vernier	28 Hours
TOTAL HOURS: 151 Hours		

Year-End-Totals:

Department Meeting:	371 Hours
Training(s)/Other:	1,671 Hours
Total man hours:	2,042 Hours

DECEMBER CALLS FOR SERVICE: 124

2025 TOTAL CALLS FOR SERVICE: 1,115

General Station Cleaning/Maintenance

General Apparatus/Equipment Cleaning/Maintenance

Medical Control Meeting

Business Licenses

Rental Inspections

Dangerous Building Meeting

Christmas Parade

Christmas in the NAC

Activity Center maintenance

Emergency Responders Appreciation Fish Fry

Smoke Detector Installation

2025 Downriver Goodfellows

Algonac: 96 people (53 kids)

Clay: 130 people (74 kids)

Total assisted: 226 people (147 kids)

Activity Center Access Devices Issued: (as of 01/14/26)

Walkers: 30

Pickle Ball: 35

P2P Quilters: 36

Total: 101

Incident Link Table

Incident Onset Date	Incident Onset Time	Incident URL	Location Address
12/1/25	02:30:00	25-994	1205 Saint Clair River Drive
	04:28:00	25-995	1205 Saint Clair River Drive
	16:30:00	25-996	147 Kenyon Road
	18:30:00	25-997	805 Saint Clair River Drive
12/2/25	00:24:00	25-998	1139 Mill Street
	07:55:00	25-999	1855 Fruit Street
	08:09:00	25-1000	1205 Saint Clair River Drive
	08:14:00	25-1001	605 State Street
	10:30:00	25-1002	401 Michigan Street
	11:00:00	25-1003	116 Roselawn Street
	13:00:00	25-1003	116 Roselawn Street
		25-1004	959 Howard Street
	16:43:00	25-1005	1072 Summer Street
	19:20:00	25-1006	1101 State Street
12/3/25	19:58:00	25-1007	534 Sheldon Street
	20:30:00	25-1008	534 Sheldon Street
	11:05:00	25-1009	1110 Summer Street
12/4/25	13:29:49	25-1010	135 Kenyon Road
	19:36:00	25-1011	471 Maple Street
	16:00:00	25-1012	138 Channelsyde Drive
12/5/25	08:00:00	25-1013	401 Michigan Street
	13:30:00	25-1014	440 Pointe Tremble Road
	15:10:00	25-1015	406 Pointe Tremble Road
	15:38:00	25-1016	815 Mill Street
	22:40:00	25-1017	1500 Fruit Street
12/6/25	12:58:00	25-1018	1503 Washington Street
	15:13:00	25-1019	471 Maple Street
	16:55:00	25-1020	1503 Washington Street
	18:00:00	25-1022	805 Saint Clair River Drive
	19:17:00	25-1021	929 Howard Street
12/7/25	02:09:00	25-1023	354 Colonial Lane
	06:44:00	25-1024	619 State Street
12/8/25	10:00:00	25-1025	717 Saint Clair River Drive
	10:30:00	25-1026	1099 Saint Clair River Drive
	11:00:00	25-1027	1105 Saint Clair Boulevard
	13:00:00	25-1030	1065 SAINT CLAIR RIVER Drive

Incident Link Table

Incident Onset Date	Incident Onset Time	Incident URL	Location Address
12/8/25	13:30:00	25-1031	1071 SAINT CLAIR RIVER Drive
	14:00:00	25-1032	900 Pointe Tremble Road
	14:09:00	25-1028	1503 Washington Street
	14:30:00	25-1029	1014 Clinton Street
	15:16:00	25-1033	929 Howard Street
	15:46:48	25-1002	401 Michigan Street
	16:18:00	25-1034	619 State Street
	18:30:00	25-1035	805 Saint Clair River Drive
12/9/25	00:14:00	25-1036	1500 Fruit Street
	10:00:00	25-1037	700 Pointe Tremble Road
	11:00:00	25-1038	135 Kenyon Road
	16:25:00	25-1039	619 State Street
12/10/25	16:00:00	25-1040	419 Michigan Street
	23:00:00	25-1041	1025 Saint Clair River Drive
12/11/25	06:15:00	25-1042	510 Henrietta Street
	14:39:00	25-1043	1205 Saint Clair River Drive
	16:03:00	25-1044	1010 Fruit Street
	16:30:00	25-1045	202 FRUIT Street
12/12/25	00:20:00	25-1046	1060 Howard Street
	08:00:00	25-1047	1396 Saint Clair River Drive
	17:00:00	25-1048	202 FRUIT Street
	22:43:00	25-1049	318 Heritage Way
12/13/25	09:00:00	25-1050	202 FRUIT Street
		25-1051	805 Saint Clair River Drive
	18:00:00	25-1052	1833 Michigan Street
	20:28:00	25-1053	1205 Saint Clair River Drive
12/15/25	15:30:00	25-1054	1205 Saint Clair Boulevard
		25-1054	1205 Saint Clair River Drive
	16:52:00	25-1055	1205 Saint Clair River Drive
	18:30:00	25-1056	805 Saint Clair River Drive
12/16/25	00:11:00	25-1057	457 Willard Avenue
	10:50:00	25-1058	525 Summer Street
	13:45:00	25-1059	958 Robbins Drive
	14:19:00	25-1060	2110 Kendall Street
	15:51:00	25-1061	1091 Fruit Street
	17:15:00	25-1062	202 Saint Clair River Drive

Incident Link Table

Incident Onset Date	Incident Onset Time	Incident URL	Location Address
12/17/25	03:25:00	25-1063	1513 Market Street
	09:00:00	25-1064	203 FRUIT
	10:00:00	25-1065	242 Edgewater Drive
12/18/25	14:30:00	25-1066	415 Michigan Road
	18:17:00	25-1067	747 Golfview Street
12/19/25	10:03:00	25-1068	517 Henrietta Street
	10:30:00	25-1069	800 Pointe Tremble Road
	13:31:00	25-1070	489 Dixie Boulevard
	16:07:00	25-1071	420 Virginia Lane
12/20/25	04:22:00	25-1072	114 Chestnut Street
	10:00:00	25-1073	1216 Saint Clair Boulevard
	14:59:00	25-1074	1503 WASHINGTON
	20:03:00	25-1075	114 Chestnut Street
12/21/25	00:15:00	25-1076	909 Columbia Street
	00:16:00	25-1077	619 State Street
	00:21:00	25-1080	916 Liberty Street
	00:24:00	25-1078	911 Columbia Street
	00:25:00	25-1079	906 Liberty Street
	05:32:00	25-1081	321 Green Street
	11:43:00	25-1082	1205 Saint Clair River Drive
	16:21:00	25-1084	747 Golfview Street
	18:37:00	25-1083	916 Liberty Street
12/22/25	18:30:00	25-1085	805 Saint Clair River Drive
12/23/25	13:47:00	25-1087	953 Columbia Street
	15:00:00	25-1088	619 State Street
	15:30:00	25-1089	1507 Clinton Street
	21:16:00	25-1090	1396 Saint Clair River Drive
12/24/25	01:06:00	25-1091	952 Golfview Street
12/25/25	12:44:00	25-1092	418 Orchard Street
	14:51:00	25-1093	114 Chestnut Street
	15:06:00	25-1094	1205 Saint Clair River Drive
	15:53:00	25-1095	318 Heritage Way
	22:29:00	25-1096	926 Howard Street
12/26/25	09:33:00	25-1097	1010 Fruit Street
	11:08:00	25-1098	935 Howard Street
	15:37:00	25-1099	500 Willard Avenue

Incident Link Table

Incident Onset Date	Incident Onset Time	Incident URL	Location Address
12/27/25	01:02:00	25-1101	8303 Arnold Road
	07:03:00	25-1102	1513 Market Street
	11:23:00	25-1103	971 Columbia Street
	18:01:00	25-1104	621 Mill Street
	22:16:00	25-1105	520 FASSET Street
12/29/25	05:28:00	25-1106	801 Townsend Crescent W
	10:00:00	25-1107	801 Townsend Crescent W
	14:25:00	25-1108	114 Chestnut Street
	15:49:37	25-1100	2220 Saint Clair River Drive
	19:44:00	25-1109	2110 Kendall Street
	22:04:00	25-1110	821 Golfview Street
12/30/25	13:30:00	25-1111	116 Roselawn Street
	16:26:00	25-1112	2016 E Park Drive
	18:32:00	25-1113	515 State Street
12/31/25	04:08:00	25-1114	2037 Saint Clair Boulevard
	13:23:00	25-1115	453 Willard Avenue

Primary Incident Types (by month)

Primary Incident Type	Incidents	
	12/2025	Grand Total
Abdominal pain / problems	6	6
Altered mental status	1	1
Back pain (non-trauma)	2	2
Breathing problems	7	7
CO alarm	1	1
Cancelled	1	1
Cardiac arrest	1	1
Chest pain (non-trauma)	2	2
Citizen assist / service call	44	44
Convulsions / seizures	1	1
Diabetic problems	1	1
Electrical hazard / short circuit	3	3
Electrical power line down / arching / malfunction	4	4
Fall	13	13
Gas leak / gas odor	2	2
Lift assist	4	4
Malfunctioning alarm	1	1
Odor	1	1
Psychological / behavior issues	1	1
Sick case	14	14
Smoke investigation	2	2
Structural involvement	2	2
Unknown problem	2	2
Well person check	8	8
Grand Total	124	124

December 2025

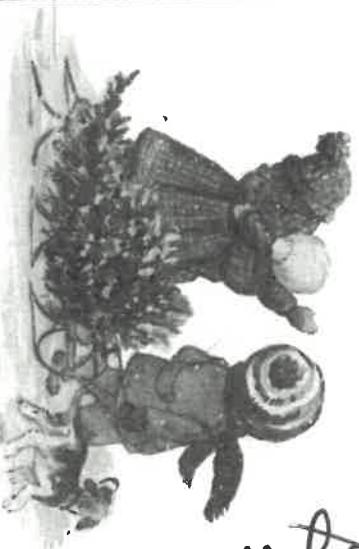
Merry Blessed Christmas to
each Algoma Fireman -
Jesus is our Gift!
Christmas Love is our Gift!
The Algoma Firemen are our Gift!
Rescue! Rescuer!
Our appreciation is Mountain High!
Thank you for your service,
Training, CPR, Caring, Kindness,
respect & compassion.
"Praise God from whom all
Blessings flow" and the happiest of new years!

Merry Christmas
and a Happy New Year!

The Algoma family of Firemen
are a Blessing! May the love & flow
of Christmas from our
heart to yours.

God Bless you
& all yours.
James.

Jerome Smaray
Caring Firefighter



Jerome Smaray
318 Heritage Way
Algoma MI 49001-1500

BOARDS AND COMMISSIONS ROSTER

BOARD OF REVIEW - 2 YEAR TERMS		3 Members		Must live in city and be registered voter	
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
Chuck Bayly	518 Mill Street	Freeholding' citizen	1/6/2028	810.278.0391	charlesbayly54@gmail.com
Jamie Sternberg	1505 Market Street	Freeholding' citizen	1/6/2027	810.824.0482	jamiesternberg@gmail.com
VACANT		Freeholding' citizen	1/6/2026		
Kimberley Catenacci - Alt.	728 Townsend	Freeholding' citizen	1/6/2027	810.580.9063	kmacat3@yahoo.com
LIBRARY BOARD - 3 YEAR TERMS					
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
Debra Scruggs	735 Townsend Dr	City resident & voter	10/1/2027	810.734.0515	debbiescruggs55@yahoo.com
VACANT		City resident & voter	10/1/2025		
VACANT		City resident & voter	10/1/2026		
HOUSING COMMISSION - 5 YEAR TERMS		One member must be a resident of facility/others residents of city & registered voters			
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
Cindy Smith	927 Golfview	City resident & voter	6/30/2025	810.580.2707	dctrsmith@sbcglobal.net
Kimberley Catenacci	728 Townsend	City resident & voter	6/30/2029	810.580.9063	kmacat3@yahoo.com
Christina Halkias-Robb	1000 Fruit St	City resident & voter	6/30/2026	810.278.6381	cmhrobb@att.net
Deborah Jo Green	1205 SCRD #314	Resident of facility	6/30/2028	810.357.4568	deborahjgreen1204@yahoo.com
Suzette Minder	1205 SCRD #307	Resident of facility	6/30/2027	734.634.6743	suezettetestone@gmail.com
Ann Landschoot		secretary for Jim Dewey Exec Dir			alandschoot@phhousing.org

*All Housing term expiration dates changed to June 30th per PHHC 5.26.2021

DDA - 4 YEAR TERMS -- DDA was put on hiatus after 7.15.16/ Meets 2x per year as required

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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All terms expired 11.2020

ELECTION COMMISSION - INDEFINITE TERMS

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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*Meets prior to each election as scheduled by City Clerk

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Jim Downey

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Lisa Borgacz

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Jamie Sternberg

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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DANGEROUS BUILDINGS CO 3 YEAR TERMS. Meet as needed/4th Wed of month at 9am

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Mark Thompson

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Joe Doan

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Bill Hass

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Darryl Sopata

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Charles Bayly

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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911 Washington

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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General Public

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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General Public (licens

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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7/1/2027

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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1505 Market Street

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Architect

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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438 Willard

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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Building Official/Plan

NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL
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518 Mill

BOARDS AND COMMISSIONS ROSTER					
CITY COUNCIL - 4 YEAR TERMS		7 members		Meetings 1st and 3rd Tuesday each month at 6:00 pm	
NAME	Role	ADDRESS	Term Ends	PHONE #	E MAIL
Michael Bembas	Council member	1713 St. Clair River Drive	11/13/2028	810.278.2243	mbembas@cityofalgonac.org
Ed Carter	Council member	806 Townsend Crs. W	11/9/2026	810.643.3705	ecarter@cityofalgonac.org
Dawn Davey	Mayor Pro Tem	710 Smith	11/9/2026	810.278.6749	ddavey@cityofalgonac.org
Rocky Gillis	Mayor	381 Center Street	11/9/2026	810.531.2416	rgillis@cityofalgonac.org
Cathy Harris	Council member	985 Columbia	11/13/2028	810.794.7554	charris@cityofalgonac.org
Wendy Meldrum	Council member	1527 Washington	11/13/2028	810.734.1784	wmeldrum@cityofalgonac.org
Jacob Skarbek	Council member	587 Market	11/13/2028	586.718.3414	jskarbek@cityofalgonac.org
Council members are elected; appointed by council to fill vacancy					
PLANNING COMMISSION - 3 YEAR TERMS		9 members		Meet 4x year at 6 pm/Aug Mtg elect Chair & VChair 1 yr term	
NAME	Role	ADDRESS	Term Ends	PHONE #	E MAIL
VACANT	Commissioner		7/17/2027		
Joanne Dare	Commissioner	160 St. Clair River Dr	7/17/2026	586.322.5484	joanddave41@comcast.net
Amanda Hass	Commissioner	1518 State Street	7/17/2026	810.278.2311	gougeon13@gmail.com
Adam Ragsdale	Vice Chair	107 St. Clair River Drive	7/17/2028	810.869.0603	adam.ragsdale@gmail.com
Jamie Sternberg	Commissioner	1505 Market	7/17/2028	810.824.0482	jamiesternberg@gmail.com
Brian Tideswell	Commissioner	829 W. Townsend Crescent	7/17/2026	810.300.4170	btideswell@att.net
Darryl Sopata	Commissioner	438 Willard	7/17/2027	858.220.2902	darrylsopata@yahoo.com
VACANT	Commissioner		7/17/2025		
Mark Thompson	Chair	911 Washington	7/17/2026	810.650.1544	lumberquymarkt@yahoo.com
Members are appointed by the mayor according to state law. See appointment process procedure.					
ZONING BOARD OF APPEALS - 3 YEAR TERMS		7 members, 2 alts		Meet as needed/3rd Thursday of month at 7pm	
NAME	ADDRESS	Term Ends	PHONE #	E MAIL	
Chuck Bayly	518 Mill	2/1/2029	810.278.0391	charlesbayly54@gmail.com	
VACANT	Commissioner	2/1/2026			
Rick Erdmann	Commissioner	1141 Mill	2/1/2027	810.794.7212	rickyerdmann@gmail.com
Chari Lawton	Commissioner	131 Delta	2/1/2029	843.696.2427	charilawton@gmail.com
Adam Ragsdale	Commissioner	107 St. Clair River Drive	2/1/2028	810.869.0603	adam.ragsdale@gmail.com
Michael Bembas	Council Liaison	1713 St. Clair River Drive	2/1/2029	810.278.2243	michaelbembas@hotmail.com
Brian Tideswell, PC Rep.	PC Rep and Chair	829 W. Townsend Crescent	7/17/2026	810.300.4170	btideswell@att.net
ALTERNATE (NEEDED)					
ZBA members are appointed by council. Brian Tideswell is the Planning Commission representative; his term is same as PC					



Business of the Algonac City Council

Consent Agenda Statement

Item Title: To approve Water Plant annual cathodic protection service agreement: \$3,375.

Submitted by: Josh Stewart; Jason Wrightner, Water Plant Operator

Summary

Cathodic Protection (CP) is one of the most effective methods for preventing most types of corrosion on a metal surface. In some cases, CP can even stop corrosion damage from occurring. The Water Plant has two ground storage tanks with cathodic protection equipment. These tanks must be inspected annually to ensure the equipment is providing appropriate corrosion control. Corrpro installed the original cathodic protection equipment and has conducted yearly inspections since.

The annual service contract period is March 1, 2026 through February 28, 2027.

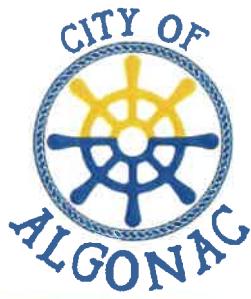
Suggested Action

MOTION:

SUPPORTED BY:

RESOLVED, to approve the annual service agreement for water storage tank/clarifier cathodic protection systems with Corrpro, whose address is 1055 West Smith Road, Medina, OH 44256 in the amount of \$3,375.00 and direct the City Manager to sign the agreement on behalf of the city.

APPROVED/Denied



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council

*Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman*

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

To: City Treasurer- Alyria Bugg; City Clerk- Lisa Borgacz; City Manager Artie Bryson
From: Algonac Water Plant Superintendent, Josh Stewart
Subject: 2025 Cathodic Protection Annual Service Agreement-Storage Tanks
Date: 12/30/2025

. The cathodic protection equipment on our two 248,000 gal. capacity ground storage tanks and one 500,000 gal. capacity water tower needs yearly inspection to ensure they are providing corrosion control. These three water storage tanks will provide years of service if properly maintained. Corrpro installed the cathodic protection equipment on these tanks and have been doing the inspections and maintenance to this equipment each year. Please see the attached quote from Corrpro.

Corrpro \$3,375.00

Thank you,

Josh Stewart

Public Services Superintendent

(810)794-3281

Waterplant@cityofalgonac.org



820 Lafayette Road | Medina, OH 44256
Main 800-443-3516 | Fax: 330-723-6065

January 3, 2026

JOSHUA STEWART
ALGONAC WATER DEPARTMENT
1530 ST. CLAIR RIVER DRIVE
ALGONAC, MI 48001

Reference: Cathodic Protection Corrosion Control System

Dear Customer:

Enclosed is our maintenance agreement proposal which will provide for the inspection of the cathodic protection corrosion control equipment listed therein. Your early acceptance will allow for the proper scheduling by the Corrpro Waterworks operational facility in your area of this necessary service to evaluate the corrosion control system in the structure(s) covered by this agreement. Upon approval, please return a signed copy to the address indicated above. If you prefer, you may email contractcenter@corrpro.com or fax your response to 330/723-6065.

By completing this proposed survey to confirm if your existing cathodic protection system is still functioning properly, you'll reduce your overall operations and maintenance cost and extend the life of your asset. Since the cost of these services seems minimal when compared to the overall cost of your water storage tank investment, we hope you will give our proposal serious consideration. We ask that you please contact us (Toll-Free 1-800/443-3516) should any questions arise.

Very truly yours,

Raychell Whitlow-Long

Raychell Whitlow-Long

Contracts Administrator

Enclosure



ANNUAL SERVICE AGREEMENT
WATER STORAGE TANK / CLARIFIER
CATHODIC PROTECTION SYSTEM(S)

Customer: 2531836
Contract: 97202

ALGONAC WATER DEPARTMENT
1530 ST. CLAIR RIVER DRIVE
ALGONAC MI 48001
UNITED STATES

820 Lafayette Road
Medina, OH 44256
Phone: 330.725.6681
Fax: 330.723.6065
contractcenter@corrpro.com

ATTN: JOSHUA STEWART

Structure	Capacity	Designation/Location	System No.	Plan	Amount
Bolted Steel Tank	248,000	EAST TANK	77700	C	1,125.00
Bolted Steel Tank	248,000	-	77748	C	1,125.00
Single Pedestal Water Tank	500,000	-	76364	C	1,125.00

For contract period 3/1/2026 through 2/28/2027

Total Lump Sum

\$3,375.00

* Price reflects multiple tank discount.

All service plans include one site visit per contract term to include 1 through 5. Additional plan services as noted below.

1. Tank-to-Water potential profile within tank to monitor and verify effectiveness of system on submerged surface of tank.
2. Electrical Measurements to test anode and reference cells.
3. Inspect, test, and clean rectifier, controls, meters, contacts, wiring and connections. Replace fuses as required.
4. Adjust system for optimum corrosion control on submerged metal surface of tank.
5. Submit report with all data obtained, evaluation of data, and recommendations for continued performance.

Plan "A" Service: Includes one annual inspection as indicated including repair and/or replacement of anodes and rectifiers as required.

Plan "B" Service: Includes one annual inspection as indicated including repair and/or replacement of anodes as required.

Plan "C" Service: Includes only services listed in items 1 thru 5 above.

Plan "AA" Service: Includes two inspections annually as indicated including spring installation and fall removal of anodes as well as repair and/or replacement of anodes and rectifiers as required.

Plan "BB" Service: Includes two inspections annually as indicated including spring installation and fall removal of anodes as well as repair and/or replacement as required.

Plan "CC" Service: Includes two inspections annually as indicated including spring installation and fall removal of anodes.

Payment is due at the start of the contract period. Additional repairs or replacements of system components would be subject to the subscriber's approval. This agreement does not effect in any way the original warranty on the system(s) described above. Corrpro agrees to maintain General Liability Insurance and Workmen's Compensation Insurance during the annual service period. Client and Corrpro agree that neither party shall be responsible to the other party for incidental, consequential, indirect, punitive, or exemplary damages with respect to any claims, disputes, or other matters in question arising out of or relating to this Agreement or its termination, and Client and Corrpro hereby waive such damage. Corrpro's total liability to Client shall not exceed the amount of compensation actually paid for the services, products, or materials giving rise to the claim. Client and Corrpro waive all rights against each other and any of their subcontractors, agents and employees for all loss or damage to property or its loss of use.

Please Include Job Site Contact Person: _____ Phone Number: _____

CORRPRO COMPANIES, INC.

SUBSCRIBER'S ACCEPTANCE

Raychell Whittow-Long

Signature: _____

Whittow Long, Raychell Y

Date: 1/2/2026

Printed Name / Title: _____

Date: _____

Subscriber to mail one signed copy to CORRPRO at the above address.



CORRPRO Waterworks ADDITIONAL WATER TANK SERVICES AGREEMENT

ALGONAC WATER DEPARTMENT
1530 ST. CLAIR RIVER DRIVE

ALGONAC, MI 48001
ATTN: JOSHUA STEWART
CUSTOMER NO: 2531836
CONTRACT NO: 97202

820 Lafayette Road
Medina, OH 44256

Phone : 330.725.6681
Fax : 330.723.6065
contractcenter@corrpro.com

ANNUAL 15 POINT TANK REVIEW

1. FOUNDATION: OBSERVE FOR SETTLING, CRACKS AND DETERIORATION.
2. EXTERIOR TANK COATING: OBSERVE FOR COATING FAILURE, CORROSION AND LEAKS.
3. INTERIOR TANK COATING: OBSERVE AS ALLOWED FROM ACCESS HATCHES.
4. WATER LEVEL INDICATOR: CHECK OPERATIONAL CONDITION.
5. OVERFLOW PIPE: CHECK THE FLAP VALVE COVER AS ACCESSIBLE, OPERABLE AND SEALED.
6. ACCESS LADDER: CHECK FOR LOOSE BOLTS AND RUNGS.
7. FALL PROTECTION DEVICES: CHECK OPERATION.
8. ROOF: CHECK FOR HOLES, RUST, AND PONDING WATER LOW SPOTS.
9. AIR VENTS: CHECK SCREENS, SEALED EDGES AND SEAMS.
10. CATHODIC PROTECTION ANODES COVERS: CHECK FOR DETERIORATED GASKETS AND IMPROPER SEAL.(FOR TANKS NOT PRESENTLY COVERED BY A SERVICE AGREEMENT)
11. ROOF HATCH: CHECK LOCKS, HINGES AND GASKETS.
12. VISUAL WATER QUALITY: OBSERVE FOR FOREIGN MATTER AS DISCERNABLE FROM THE ROOF HATCH.
13. PHOTOGRAPH AREAS OF CONCERN.
14. WRITTEN RECOMMENDATIONS FOR CORRECTIVE ACTION IF REQUIRED.
15. OBSERVE TANK SITE SECURITY. CHECK FENCES, GATES AND ACCESS DOORS.

ANNUAL COST \$875.00 PER TANK PER YEAR

ACCEPTED: YES _____ NO _____

* The service provided is an annual visual evaluation for the purpose of noting possible areas which may require further investigation or possible corrective action in accordance with AWWA recommended practices. It is limited to areas of the tank visible from access points such as ladders and catwalks. The work performed is not a structural evaluation nor does it take the place of a complete 3 - 5 year water tank inspection as recommended by AWWA standards.

AVIATION LIGHT BULB REPLACEMENT (standard bulbs included)

REPLACE ALL AVIATION LIGHT BULBS AT THE LISTED COST PER TANK FOR THE FIRST TWO BULBS AND \$25.00 EACH ADDITIONAL BULB.

REPLACEMENT COST \$125.00 PER TANK PER YEAR

ACCEPTED: YES _____ NO _____

*Price based on Max. bulb size, 116 watt medium screw base Traffic Signal Bulb (116 A21 TS)

INTERIOR LIGHT BULB REPLACEMENT (standard bulbs included)

REPLACE ALL INTERIOR LIGHT BULBS ACCORDING TO THE LISTED COST FOR THE FIRST FIVE BULBS AND \$10.00 EACH ADDITIONAL BULB.

REPLACEMENT COST \$140.00 PER TANK PER YEAR

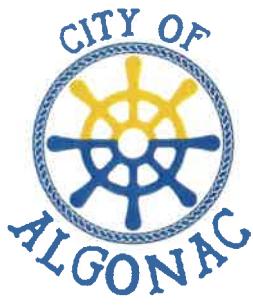
ACCEPTED: YES _____ NO _____

*Price based on Max. bulb size, 150 watt medium screw base Rough Service Incandescent Bulb (150 A23 RS)

SIGNATURE: _____

TITLE: _____

DATE: _____



Business of the Algonac City Council

Agenda Statement

Item Title: **To Adopt 2026 Poverty Exemption Policy and Guidelines
Resolution #2026-01.**

Submitted by: Pam Dusci, Assessor

Summary

Local governing bodies are required annually to adopt guidelines that set income levels for their poverty exemption guidelines. These income levels are updated annually by the U.S. Department of Health and Human Services. The only guideline the city may change is the income level. The income level may be set higher, but it may not be set lower than the federal guideline. It has been past policy of the city of Algonac to adopt the poverty exemption guidelines established by the U.S. Department of Health and Human Services

These guidelines are used by the Assessor and the Board of Review.

Attached is the Resolution suggested by the State of Michigan for use by local governments.

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to adopt 2026 Poverty Exemption Policy and Guidelines Resolution #2026-01 and direct the Mayor to sign the resolution on behalf of the city.

APPROVED/Denied

**CITY OF ALGONAC
BOARD OF REVIEW**

**GUIDELINES FOR APPLICANTS
REQUESTING CONSIDERATION FOR POVERTY EXEMPTIONS**

All applicants must obtain the property application from the City Offices. Handicap or disabled applicants may call the Assessor's Office at 810-794-9361 to make necessary arrangements for assistance.

Applicants who exceed the Federal Poverty Guidelines Used in the Determination of Poverty Exemptions as produced annually by the U. S. Department of Health and Human Services may be eligible for consideration based on the following chart.

Persons in Household	Household Income	Board of Review Action
1	\$0 - \$15,650	100% exemption
	\$15,651 - \$16,450	75% exemption
	\$16,451 - \$17,220	50% exemption
	\$17,221 - \$18,000	25% exemption
	over \$18,001	No hardship relief will be granted

Persons in Household	Household Income	Board of Review Action
2	\$0 - \$21,150	100% exemption
	\$21,151 - \$22,210	75% exemption
	\$22,211 - \$23,270	50% exemption
	\$23,271 - \$24,325	25% exemption
	over \$24,326	No hardship relief will be granted

For each additional person over 2 in the household, add \$5,500 to base income levels to determine income qualifications as shown on the Federal Poverty Guidelines Used in the Determination of Poverty Exemptions as provided by the State Tax Commission in an annual Bulletin.

**Asset Guidelines Used in the Determination
of Poverty Exemptions for 2026**

As required by PA 191 of 2023, all guidelines for poverty exemption as established by the governing body of the local assessing unit **SHALL** also include an asset level test. The following asset test shall apply to all applications for poverty exemption.

- The applicant shall not have **“liquid”** assets (excluding the value of the principal residence subject to the exemption request) in excess of **two (2)** times the amount of the estimated tax obligation of the current assessment.
- The applicant shall not have **total** assets (excluding the value of the principal residence subject to the exemption request) in excess of **ten (10)** times the amount of the estimated tax obligation of the current assessment.

**CITY OF ALGONAC
BOARD OF REVIEW
2026 POVERTY EXEMPTION POLICY AND GUIDELINES**

Section 211.7u(1) of the Michigan General Property Tax Act defines the poverty exemptions as a method to provide relief for those who, in the judgment of the Board of Review are unable to fully contribute to the annual property tax burden of their principal residence due to their financial situation. The following policy and guidelines were adopted by the City of Algonac Council, **Resolution No. 2026-01**:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*.
3. Produce a valid driver's license or other form of identification if requested.
4. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
5. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
6. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.
7. The Board of Review shall follow the guidelines of the local assessing unit in granting or denying an exemption.
8. Persons applying for a hardship exemption will be encouraged to meet in person with the Board of Review in order to answer any questions relative to their application. Applicants or their authorized agents may have to answer questions regarding such subjects as financial affairs, health and/or the status of people living in their home at a meeting that is open to the public.
9. A person who files for a hardship exemption is not prohibited from also filing an appeal on the assessment and/or taxable value.
10. The applicant must also meet the Asset Guidelines in accordance with PA 191 of 2023 as adopted by the City of Algonac Council (which are attached).

APPLICANT: Your application for poverty exemption may be denied if:

1. Your Hardship Exemption Application is not filled out completely or includes inaccurate information.
2. Savings account, checking account, investments, interest earnings, dividends or other liquid assets either in total or individually meet or exceed double the amount of the current annual property tax obligation.
3. Applicant does not otherwise meet the asset levels set by the local governing body.
4. Recreational Vehicles* owned or leased in total exceed the amount of the current asset guidelines.
5. Total Household Income exceeds eligibility guidelines as adopted by the City of Algonac Council.

Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, Jet ski, motor cycles, off road vehicles, or anything which may be considered a Recreational Vehicle.

All asset information, as requested in the Application for Poverty Exemption must be completed in total. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if the assets are not properly identified.

Income (liquid assets) may include but are not limited to:

- Bank accounts
- Stocks and Bonds
- IRA's and other investment accounts
- Pensions
- Money received from the sale of property such as stocks, bonds, a house or a car unless a person is in the specific business of selling such property.
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments

In addition, total assets may also include but are not limited to:

- A second home
- Excess or vacant land
- Rental property
- Jewelry, antiques, artworks
- Extraordinary/additional automobiles/vehicles
- Recreational vehicles*
- Buildings other than the residence
- Equipment
- Other personal property of value
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.

** Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, Jet ski, motor cycles, off road vehicles, or anything which may be considered a Recreational Vehicle.*

The foregoing resolution was offered by City Council Member _____ and supported by City Council Member _____.

Upon roll call vote, the following voted:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED this 20th day of January, 2026.

Rocky Gillis, Mayor
City of Algonac, Michigan

CERTIFICATION

The foregoing is a true and complete copy of a Resolution adopted by the City Council in the City of Algonac, St. Clair County, Michigan at a regular meeting held on the 20th day of January, 2026. Public Notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of 1976, and the Minutes of said meeting were kept and will be or have been made available as required by said Act.

The Resolution was declared adopted by the City Council and has been recorded in the Resolution Book.

Lisa Borgacz, City Clerk
City of Algonac, Michigan



Business of the Algonac City Council

Agenda Statement

Item Title: **To approve dump truck repair: \$23,853.06.**

Submitted By: Joe Vernier, DPW Foreman

Summary

Attached is an invoice from LaFontaine Automotive Group for extensive repair made to the 2009 Ford F-550 dump truck.

This truck is important for providing essential services such as plowing/salting the streets, cold patching and tree trimming.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve invoice for the Ford F-550 dump truck repair to LaFontaine Ford of St. Clair, whose address is 1200 S. Carney Dr., St. Clair, MI 48079 in the amount of \$23,853.06.

APPROVED/Denied

Memo

To: Artie Bryson, City Manager

From: Joe Vernier DPW Foreman

Date: 1-5-2026

Re: Vehicle repair

Artie,

I have attached an invoice from LaFontaine Ford for a pretty extensive repair that was made on our 2009 Ford F-550 dump truck. The repair consisted of rebuilding the front end of the truck as all of the ball joints and axle shaft u-joints were shot and in need of replacement. The other part of the repair was to replace the entire high pressure fuel pump system that included removal of the cab from the frame; it also required some disassembly of the engine as parts of the fuel system were located inside the engine that needed replacing. The process was slow due to the condition of some parts that needed to be removed were either rusted and broke upon removal or the plastic pieces broke from being so brittle. This truck is used for plowing/salting the streets and also cold patching and tree trimming throughout the city.

Respectfully,

Joe Vernier, Algonac DPW Foreman



LA FONTAINE

AUTOMOTIVE GROUP



SERVICE INVOICE

LaFontaine Ford of St. Clair
1200 S. Carney Dr.
St. Clair, MI 48079

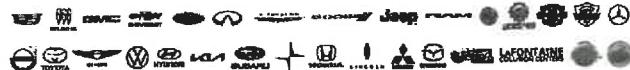
CELL: 810-533-1652

CUSTOMER NO. 900098		ADVISOR ADAM FLETCHER	TAG NO. 11737 9915	INVOICE DATE 12/26/25	INVOICE NO. FOCS35307																																																																																																																																																																																				
CITY OF ALGONAC 805 ST CLAIR RIVER DRIVE ALGONAC, MI 48001		LABOR RATE 024X190	LICENSE NO. 56,749	COLOR WHITE/	STOCK NO.																																																																																																																																																																																				
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RESIDENCE PHONE 810-794-9361	BUSINESS PHONE	REPAIRS PROPERLY COMPLETED & CHECKED BY: <i>x Paul Householder</i> MO: 56766																																																																																																																																																																																							
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SHOP SUPPLIES ARE \$4.95 MINIMUM AND 10% OF TOTAL COST OF LABOR. MAXIMUM AMOUNT OF \$50.00 FOR SHOP SUPPLIES USED ON YOUR VEHICLE. APPLICABLE SUPPLY ITEMS ARE: NUTS, BOLTS, WASHERS, TAPE, PINS, AEROSPRAY, SHELLAC, SOLVENT, RAGS, BATTERY CLEANER, TOWELS, SOLDER, CARBURETOR CLEANER, HAZARDOUS WASTE DISPOSAL, ETC.																																																																																																																																																																																									
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LA FONTAINE

AUTOMOTIVE GROUP



SERVICE INVOICE

LaFontaine Ford of St. Clair
1200 S. Carney Dr.
St. Clair, MI 48079

CELL: 810-533-1652

CUSTOMER NO.	900098	ADVISOR		TAG NO.	INVOICE DATE	INVOICE NO.
		ADAM FLETCHER	11737			
LABOR RATE		LICENSE NO.	024X190	MILEAGE	56,749	COLOR
						WHITE/
YEAR / MAKE / MODEL				DELIVERY DATE		DELIVERY MILES
09/FORD TRUCK/SUPER DUTY F-55/						
VEHICLE I.D. NO.				SELLING DEALER NO.		PRODUCTION DATE
1 F D A F 5 7 R 3 9 E A 3 2 3 2 7						
F.T.E. NO.	38-6004530	P.O. NO.		R.O. DATE	11/18/25	
RESIDENCE PHONE	810-794-9361	BUSINESS PHONE	REPAIRS PROPERLY COMPLETED & CHECKED BY	X Paul Householder	MO: 56766	

PARTS	QTY	FP-NUMBER	DESCRIPTION	UNIT PRICE	SHOP SUPPLIES ARE \$4.95 MINIMUM AND 10% OF TOTAL COST OF LABOR. MAXIMUM AMOUNT OF \$50.00 FOR SHOP SUPPLIES USED ON YOUR VEHICLE. APPLICABLE SUPPLY ITEMS ARE: NUTS, BOLTS, WASHERS, TAPE, PINS, AEROSPRAY, SHELLAC, SOLVENT, RAGS, BATTERY CLEANER, TOWELS, SOLDER, CARBURETOR CLEANER, HAZARDOUS WASTE DISPOSAL, ETC.
JOB # 2	-8	8C3Z-9H529-ERM	CORE RETURN	180.00	-1440.00
JOB # 2	-1	8C3Z-9T287-CRM	CORE RETURN	75.00	-75.00
JOB # 2	-1	8C3Z-9A543-DRM	CORE RETURN	250.00	-250.00
JOB # 2	1	7C3Z-6L612-B	GASKET	8.75	8.75
JOB # 2	4	-W711407-S900	BOLT	15.06	60.24
JOB # 2	1	7C3Z-5A231-AC	CLAMP	24.72	24.72
JOB # 2	1	6C3Z-6K786-CA	CLAMP	41.88	41.88
JOB # 2	1	6C3Z-6K786-EA	CLAMP	28.20	28.20
JOB # 2	1	8C3Z-6W651-A	HOSE	142.56	142.56
JOB # 2	1	8C3Z-9T514-C	KIT - HARDWARE	141.50	141.50
JOB # 2	4	-W303659	WASHER	1.52	6.08
JOB # 2	1	3C3Z-6731-AA	KIT - ELEMENT	42.36	42.36
JOB # 2	2	7C3Z-1000155-GA	INSULATOR	27.56	55.12
JOB # 2	2	7C3Z-1000154-BA	INSULATOR	38.27	76.54
JOB # 2	8	-W712878-S439	BOLT	11.88	95.04
JOB # 2	1	BC3Z-8286-B	HOSE - RADIATO	86.52	86.52
JOB # 2	1	AC3Z-8260-A	HOSE ASY	129.60	129.60
JOB # 2	4	-W303659	WASHER	1.52	6.08
JOB # 2	1	6C3Z-2K005-C	SHIELD - SPLAS	34.98	34.98
JOB # 2	1	6C3Z-2K004-C	SHIELD - SPLAS	34.98	34.98
JOB # 2	2	SC3Z-3K050-BA	SNAP RING	6.31	12.62
JOB # 2	2	AC3Z-1S175-A	SEAL	51.99	103.98
			JOB # 2 TOTAL PARTS	6758.81	
			JOB # 2 TOTAL LABOR & PARTS	18967.37	

J# 3 01FOREPAIR minor repair TECH(S):2620 437.99

CUSTOMER STATES VEHICLE IS LEAKING COOLANT FROM THE FRONT OF THE VEHICLE. PLEASE CHECK AND ADVISE
UPPER AND LOWER COOLANT HOSES LEAKING
pressure tested cooling system. could n't see where drip was coming from. removed left hand inner fender, upper fan shroud, cooling fan to gain access to front of engine. found coolant coming from upper hose. lower hose also leaking.
replaced both hoses. rechecked all working as should.

PARTS	QTY	FP-NUMBER	DESCRIPTION	UNIT PRICE
JOB # 3	1	BC3Z-8590-PA	SEAL	5.22
JOB # 3	1	VC-13-G	ANTI-FREEZE	17.95
			JOB # 3 TOTAL PARTS	23.17
			JOB # 3 TOTAL LABOR & PARTS	461.16

J# 4 00FOZMPI99P MULTIPONT TECH(S):2620 0.00
PERFORM MULTI POINT INSPECTION
MPVI
COMPLETED MULTIPONT INSPECTION

PARTS	QTY	FP-NUMBER	DESCRIPTION	UNIT PRICE
			JOB # 4 TOTAL PARTS	0.00
			JOB # 4 TOTAL LABOR & PARTS	0.00

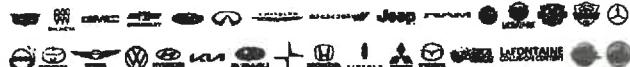
DISCLAIMER: WE IMPOSE A SURCHARGE ON CREDIT CARDS THAT IS NOT GREATER THAN OUR COST OF ACCEPTANCE

Customer Signature

Customer Printed Name



LA FONTAINE AUTOMOTIVE GROUP



SERVICE INVOICE

LaFontaine Ford of St. Clair
1200 S. Carney Dr.
St. Clair, MI 48079

CELL: 810-533-1652

CUSTOMER NO. 900098		ADVISOR ADAM FLETCHER	11737	TAG NO. 9915	INVOICE DATE 12/26/25	INVOICE NO. FOCS35307	
CITY OF ALGONAC 805 ST CLAIR RIVER DRIVE ALGONAC, MI 48001		LABOR RATE	LICENSE NO. 024X190	MILEAGE 56,749	COLOR WHITE/	STOCK NO.	
		YEAR/MAKE/MODEL 09/FORD TRUCK/SUPER DUTY F-55/				DELIVERY DATE	DELIVERY MILES
		VEHICLE ID. NO. 1 F D A F 5 7 R 3 9 E A 3 2 3 2 7				SELLING DEALER NO.	PRODUCTION DATE
		F.T.E. NO. 38-6004530	P.O. NO.				R.O. DATE 11/18/25
RESIDENCE PHONE 810-794-9361	BUSINESS PHONE	REPAIRS PROPERLY COMPLETED & CHECKED BY: <i>X Paul Householder</i>			MO: 56766		
LABOR & PARTS-----							
J# 5 70FOZ02	LAFONTAINE RENTAL	TECH(S):2620	0.00			SHOP SUPPLIES ARE \$4.95 MINIMUM AND 10% OF TOTAL COST OF LABOR. MAXIMUM AMOUNT OF \$50.00 FOR SHOP SUPPLIES USED ON YOUR VEHICLE. APPLICABLE SUPPLY ITEMS ARE: NUTS, BOLTS, WASHERS, TAPE, PINS, AEROSPRAY, SHELLAC, SOLVENT, RAGS, BATTERY CLEANER, TOWELS, SOLDER, CARBURETOR CLEANER, HAZARDOUS WASTE DISPOSAL, ETC.	
DNN							
DNN							
DNN							
PARTS-----QTY--FP-NUMBER-----DESCRIPTION-----UNIT PRICE-----							
JOB # 5 TOTAL PARTS 0.00							
JOB # 5 TOTAL LABOR & PARTS 0.00							
J# 6+74FOZRADIATOR Radiator TECH(S):2620 896.99							
Added Operation (26ADAMF @ 12/18/2025 14:28)							
REPLACE RADIATOR PER INSPECTION							
FOUND RADIATOR LEAKING DURING INSPECTION							
REPLACED RADIATOR AND TOPPED COOLANT. RAN VEHICLE AND CHECKED OPERATION. CHECKS OK							
PARTS-----QTY--FP-NUMBER-----DESCRIPTION-----UNIT PRICE-----							
JOB # 6	1	8C3Z-8009-F	RADIATOR ASY	1191.43	1191.43	DISCLAIMER OF WARRANTIES	
1 DAY							
JOB # 6 TOTAL PARTS 1191.43							
JOB # 6 TOTAL LABOR & PARTS 2088.42							
G.O.G. & SUPPLIES-----							
JOB # 2	15.0	XO-15W40-QSD	@ 4.375 /UNIT	TOTAL - GOG 65.63	65.63	DISCLOSURE OF NON-FORD PRODUCTS	
TOTAL - GOG 65.63							
MISC-----CODE-----DESCRIPTION-----CONTROL NO-----							
JOB # A	SS	SHOP SUPPLIES		TOTAL - MISC 50.00	50.00	CUSTOMER ACKNOWLEDGEMENT FORM	
TOTAL - MISC 50.00							
ESTIMATE-----							
CUSTOMER HEREBY ACKNOWLEDGES RECEIVING							
ORIGINAL ESTIMATE OF \$600.00 (+TAX)							
APPROVED ADDITIONAL COST OF \$17400.00 FOR TOTAL ESTIMATE OF \$18000.00 (+TAX) ON 11/25/25 AT 03:22 BY CITY OF ALGONAC COMMENTS APPROVED BY CITY MANAGER							
APPROVED ADDITIONAL COST OF \$3000.00 FOR TOTAL ESTIMATE OF \$21000.00 (+TAX) ON 12/12/25 AT 08:30 BY CITY OF ALGONAC COMMENTS 8105331652							
APPROVED ADDITIONAL COST OF -20765.00 FOR TOTAL ESTIMATE OF \$235.00 (+TAX) ON 12/18/25 AT 02:27pm BY CITY OF ALGONAC COMMENTS							
APPROVED ADDITIONAL COST OF \$5.00 FOR TOTAL ESTIMATE OF \$240.00 (+TAX) ON 12/23/25 AT 11:50am BY CITY OF ALGONAC COMMENTS							
APPROVED ADDITIONAL COST OF \$23760.00 FOR TOTAL ESTIMATE OF \$24000.00 (+TAX) ON 12/23/25 AT 11:51pm BY CITY OF ALGONAC COMMENTS							
Comments-----							
Customer dropping off night before 11/18/25							
Customer Signature _____							

Non-Ford parts and accessories are not covered under the Ford New Vehicle Limited Warranty. They also may damage the vehicle, compromise its compliance with safety standards or void the Ford Warranty on the vehicle itself. Ford is not responsible for the consequences of installing any non-Ford equipment, parts or accessories on the vehicle. A list of non-Ford parts is available to you upon request.

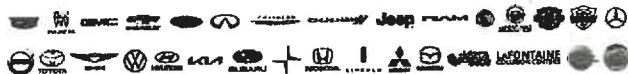
Customer Signature

Customer Printed Name

DISCLAIMER: WE IMPOSE A SURCHARGE ON CREDIT CARDS THAT IS NOT GREATER THAN OUR COST OF ACCEPTANCE



LA FONTAINE AUTOMOTIVE GROUP



SERVICE INVOICE

LaFontaine Ford of St. Clair
1200 S. Carney Dr.
St. Clair, MI 48079

CUSTOMER NO. 900098		ADVISOR ADAM FLETCHER	TAG NO. 11737	INVOICE DATE 9915	INVOICE NO. 12/26/25	
CITY OF ALGONAC 805 ST CLAIR RIVER DRIVE ALGONAC, MI 48001		LABOR RATE	LICENSE NO. 024X190	MILEAGE	COLOR WHITE/	
		09/FORD TRUCK/SUPER DUTY F-55/			DELIVERY DATE	DELIVERY MILES
		VEHICLE I.D. NO. 1 F D A F 5 7 R 3 9 E A 3 2 3 2 7			SELLING DEALER NO.	PRODUCTION DATE
		F.T.E. NO. 38-6004530	P.O. NO.	R.O. DATE 11/18/25		
RESIDENCE PHONE 810-794-9361	BUSINESS PHONE	REPAIRS PROPERLY COMPLETED & CHECKED BY: X Paul Householder				
		MO: 56766				

TOTALS-----

FORD PARTS COME WITH A 24MO/UNLIMITED MILEAGE WARRANTY		TOTAL LABOR....	15169.53
*****		TOTAL PARTS....	8567.90
* [] CASH [] CHECK CK NO. [] *		TOTAL SUBLET...	0.00
* [] VISA [] MASTERCARD [] DISCOVER *		TOTAL G.O.G....	65.63
* [] CHARGE		TOTAL MISC CHG.	50.00
*****		TOTAL MISC DISC	0.00
WE IMPOSE A SURCHARGE OF 3% WHEN PAYING W/CREDIT CARDS.		TOTAL TAX.....	0.00
OUR MISSION		TOTAL INVOICE \$	23853.06
TO BUILD LIFE LONG RELATIONSHIPS THAT CONNECT FAMILIES,			
STRENGTHEN COMMUNITIES AND PERSONALIZE			
THE AUTOMOTIVE EXPERIENCE			
ASK US ABOUT OUR FREE PICKUP AND DELIVERY FOR YOUR NEXT			
SERVICE APPOINTMENT			

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DISCLAIMER OF WARRANTIES

Any warranty on the products sold hereby are those made by the manufacturer. The seller, _____, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or

CUSTOMER SIGNATURE **D U P L I C A T E I N V O I C E** *********

SHOP SUPPLIES ARE \$4.95 MINIMUM AND 10% OF TOTAL COST OF LABOR. MAXIMUM AMOUNT OF \$50.00 FOR SHOP SUPPLIES USED ON YOUR VEHICLE. APPLICABLE SUPPLY ITEMS ARE: NUTS, BOLTS, WASHERS, TAPE, PINS, AEROSPRAY, SHELLAC, SOLVENT, RAGS, BATTERY CLEANER, TOWELS, SOLDER, CARBURETOR CLEANER, HAZARDOUS WASTE DISPOSAL, ETC.

DISCLAIMER OF WARRANTIES
Any warranty on the products sold hereby are those made by the manufacturer. The seller, _____, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the vehicle or said products.

**DISCLOSURE OF NON-FORD PRODUCTS
CUSTOMER ACKNOWLEDGEMENT FORM**
(New/Used Ford Vehicle Sales & Service/Body Shop Repairs)

Non-Ford Parts/Accessories installed by the Dealer.

Non-Ford parts and accessories are not covered under the Ford New Vehicle Limited Warranty. They also may damage the vehicle, compromise its compliance with safety standards or void the Ford Warranty on the vehicle itself. Ford is not responsible for the consequences of installing any non-Ford equipment, parts or accessories on the vehicle. A list of non-Ford parts is available to you upon request.

Customer Signature

Customer Printed Name

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LA FONTAINE

AUTOMOTIVE GROUP



SERVICE INVOICE

LaFontaine Ford of St. Clair
1200 S. Carney Dr.
St. Clair, MI 48079

CELL: 810-533-1652

CUSTOMER NO. 900098		ADVISOR ADAM FLETCHER	TAG NO. 11737 9915	INVOICE DATE 12/26/25	INVOICE NO. FOCS35307
CITY OF ALGONAC 805 ST CLAIR RIVER DRIVE ALGONAC, MI 48001		LABOR RATE 024X190	LICENSE NO. 56,749	COLOR WHITE/	STOCK NO.
		YEAR/MAKE/MODEL 09/FORD TRUCK/SUPER DUTY F-55/		DELIVERY DATE	DELIVERY MILES
		VEHICLE ID. NO. 1FDAF57R39EA32327	F.T.E. NO. 38-6004530	SELLING DEALER NO.	PRODUCTION DATE
RESIDENCE PHONE 810-794-9361	BUSINESS PHONE	REPAIRS PROPERLY COMPLETED & CHECKED BY: X Paul Householder	R.O. DATE 11/18/25	MO: 56766	

R E C E I P T

RECEIPT DATE: 12/26/25
CUSTOMER NUMBER: 900098
CUSTOMER NAME: CITY OF ALGONAC

SHOP SUPPLIES ARE \$4.95 MINIMUM AND 10% OF TOTAL COST OF LABOR. MAXIMUM AMOUNT OF \$50.00 FOR SHOP SUPPLIES USED ON YOUR VEHICLE. APPLICABLE SUPPLY ITEMS ARE: NUTS, BOLTS, WASHERS, TAPE, PINS, AEROSPRAY, SHELLAC, SOLVENT, RAGS, BATTERY CLEANER, TOWELS, SOLDER, CARBURETOR CLEANER, HAZARDOUS WASTE DISPOSAL, ETC.

CHARGE: \$23853.06

DISCLAIMER OF WARRANTIES
Any warranty on the products sold hereby are those made by the manufacturer. The seller, _____, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the vehicle or said products.

DISCLOSURE OF NON-FORD PRODUCTS
CUSTOMER ACKNOWLEDGEMENT FORM
(New/Used Ford Vehicle Sale & Service/Body Shop Repairs)
Vehicle VIN (17 Digits)

Non-Ford Parts/Accessories installed by the Dealer.

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Customer Signature

Customer Printed Name

Date

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LaFontaine Ford of St. Clair
1200 S. Carney Dr.
St. Clair, MI 48079

FOCS35307



26011FOCS35307

CELL: 810-533-1652

CUSTOMER NO. 900098		ADVISOR ADAM FLETCHER	11737	TAG NO. 9915	INVOICE DATE 12/26/25	INVOICE NO. FOCS35307
CITY OF ALGONAC 805 ST CLAIR RIVER DRIVE ALGONAC, MI 48001		LABOR RATE	LICENSE NO. 024X190	MILEAGE 56,749	COLOR WHITE/	STOCK NO.
		YEAR/MAKE/MODEL 09/FORD TRUCK/SUPER DUTY F-55/			DELIVERY DATE	DELIVERY MILES
		VEHICLE I.D. NO. 1F D A F 5 7 R 3 9 E A 3 2 3 2 7			SELLING DEALER NO.	PRODUCTION DATE
RESIDENCE PHONE 810-794-9361	BUSINESS PHONE	REPAIRS PROPERLY COMPLETED & CHECKED BY: <i>x Paul Householder</i>			R. O. DATE 11/18/25	MO: 56766

R E C E I P T

RECEIPT DATE: 12/26/25
CUSTOMER NUMBER: 900098
CUSTOMER NAME: CITY OF ALGONAC

CHARGE: \$23853.06

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DISCLOSURE OF NON-FORD PRODUCTS
CUSTOMER ACKNOWLEDGEMENT FORM
(New/Used Ford Vehicle Sale & Service/Body Shop Repairs)
Vehicle VIN (17 Digits)
/ /

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Customer Signature

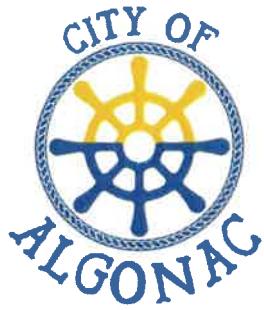
Customer Printed Name

Date

The Reynolds and Reynolds Company FRAINTIVE
SF721126-05 (02/25)

We guarantee our service work for 90 days or 4,000 miles, whichever comes first. If our repair or replacement fails in normal service within that period we'll fix it free of charge. Except for abuse.

DISCLAIMER: WE IMPOSE A SURCHARGE ON CREDIT CARDS THAT IS NOT GREATER THAN OUR COST OF ACCEPTANCE



Item No: 11c
Meeting: 1.20.2026

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve lift station pump repair: \$2,988.14.**

Submitted By: Joe Vernier, DPW Foreman

Summary

Attached is an invoice from Electric Motor Services for repairs made to one of the lift station pumps. Pumps in the sanitary lift stations are designed to keep the sewer system operational by pumping sewer water into the city's main sewer lines.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve invoice from Electric Motor Services whose address is 3340 Lapeer Rd, Port Huron, MI 48060 in the amount of \$2,988.14 for lift station pump repair.

APPROVED/Denied

Memo

To: Artie Bryson, City Manager

From: Joe Vernier DPW Foreman

Date: 1-5-2026

Re: Pump Repair

Artie,

I have attached an invoice from Electric Motor Services for repairs that were made to a pump that goes into one of our sanitary lift stations that pump sanitary sewer into our main sanitary sewer system. These pumps are installed in all of our sanitary lift stations and keep the sewer system operational by pumping the sewer into the city's main sewer lines.

Respectfully,

Joe Vernier, Algonac DPW Foreman

Electric Motor Services, LLC

3340 Lapeer Rd. Port Huron, MI 48060

Ph: 810.987.8899 Fx: 810.990.8175

Invoice

Date	Invoice #
12/31/2025	10929

Bill To
Algonac City Hall PO Box 454 805 S. St. Clair River Drive Algonac, MI 48001

Ship To
Algonac DPW 453 State St. Algonac, MI 48001 810.794.5451 Joe Vernier

P.O. No.	Terms	Job #	Ship Via
Joe V	Net 30	5508-BARNES 1.9H...	Customer P/U

Repair Information

Shop Labor Performed:

Barnes Sump Pump 1.9hp 1150rpm 1phase 230v

Repairs include the following

Perform incoming tests

Teardown motor

Visually inspect

Check machine fits

Steam clean all parts

Bake out electrical parts

Rebuild bearing fit of ODE Endbell

Replace internal wire connectors

Supply and install new Run Capacitor

Supply and install new OEM Rebuild Kit (Bearings, Seals, O-rings, Gaskets)

Assemble pump

Perform outgoing tests

Fill with oil

Paint

Deliver

Barnes Service Kit #130174

Oil

Misc. Shop Supplies

Req # 30541

PO# 30493

590 - 536.548 - 934.000

As proud members of the Electrical Apparatus Services Association (E.A.S.A.) we honor their recommended warranty policy.

JAN 06 2025

JD

SCANNED

Sales Tax (0.0%)	\$0.00
Total	\$2,988.14



Business of the Algonac City Council

Agenda Statement

Item Title: **To approve Mechanical Restoration of clock in Riverfront Park:
\$8,380 or \$11,750.**

Submitted by: Artie Bryson, City Manager; Joe Vernier, DPW Foreman

Summary

This clock in Riverfront Park was donated to the city in honor of former Mayor Donald Dodge.

Attached are 2 quotes to repair the clock:

#1: Mechanical Restoration of Existing Post Clock - To replace the inner workings of the clock only. This will allow the clock to keep the proper time. Amount: \$8,380.00.

#2: Mechanical and Cosmetic Restoration - To replace the clock face, dials and hands, etc., along with the inner workings of the clock. Amount: \$11,750.00.

This is a single source vendor, so we must purchase from the Verdin Company. To replace this clock would cost between \$28,000-\$30,000.

It is my recommendation that we take the funds from the Milford Jackson Trust Fund, since this fund is for park projects. We receive approximately \$25,000 each year from this Trust.

Suggested Action:

MOVED BY:

SUPPORTED BY:

Motion #1:

RESOLVED, to approve **Quote #1 Mechanical Restoration** of Existing Post Clock in Riverfront Park by The Verdin Company, whose address is 1118 Pendleton St., Suite 500, Cincinnati, OH 45202 in the amount of \$8,380.00 and direct the city manager to sign the agreement on behalf of the city.

OR

Motion #2:

RESOLVED, to approve **Quote #2 Mechanical and Cosmetic Restoration** of Existing Post Clock in Riverfront Park by The Verdin Company, whose address is 1118 Pendleton St., Suite 500, Cincinnati, OH 45202 in the amount of \$11,750.00 and direct the city manager to sign the agreement on behalf of the city.

APPROVED/Denied

I attached 2 quotes to fix our clock that was donated to the city in honor of Don Dodge.

- One quote is for \$8380.00 to replace the inner workings of the clock. This will allow the clock to keep the proper time.
- Second quote is for \$11,750 which will replace the clock face, the dials and hands, etc, along with the inner workings of the clock. Like a face lift, if you will.

This is a single source supplier, and we must purchase from the Verdin Company. To replace this clock would cost between \$28,000 and \$30,000.

I would recommend that we take the funds against the Milford Jackson Trust Fund, line item 401-000.000-675.002. This fund is for park projects; we receive approximately \$25,000/year.

At some point in time, we should get a local artist to repaint "Algonac" on the face. They will send us paint samples to match the existing paint.



POST CLOCK ORDER FORM

THE VERDIN COMPANY

1118 PENDLETON ST. | SUITE 500 | CINCINNATI, OH 45202
TOLL FREE: (800) 543-0488 | VERDIN.COM

DATE: January 13, 2026

SOLD TO: City of Algonac

CONTACT: Artie Bryson - City Manager

ADDRESS: 805 St. Clair River Drive

CITY: Algonac

STATE: MI ZIP: 48001

PHONE: (810) 794-9361 EMAIL: citymanager@cityofalgonac.org

INSTALL AT: City of Algonac

CONTACT: Joe Vernier

ADDRESS: 805 St. Clair River Drive

CITY: Algonac

STATE: MI ZIP: 48001

PHONE: (810) 533-1652 EMAIL: dpw@cityofalgonac.org

		QTY.	NOTES
NEW POST CLOCK			
TWO-FACE			
FOUR-FACE			
COURTYARD			
CUSTOM CLOCK			
CLOCK RESTORATION	<u>Mechanical Restoration of Existing Post Clock</u>		
	<u>Verdin Model # 4K</u>		
DIAL FACE			
CLOCK COLOR			
ACCENT PAINTING			
CUSTOM HEADER			
BOTTOM PANEL SET			
RAISED LETTERING			
BRONZE PLAQUE			
CUSTOM LIGHTING			
GPS INTERFACE			
TOWN CRIER CARILLON with SPEAKERS	<u>REMOTE CONTROL</u>		
OTHER OPTIONS			
INSTALLATION	<u>Installation by Verdin</u>		
FREIGHT	<u>SHIPPING INCLUDED - FOB Destination</u>		
EST. MANF. LEAD TIME	<p>Approx. 100 days from receipt of signed quote or PO, deposit, and approved drawings; lead times may vary depending on model purchased and Verdin production backlog.</p>		

All delivery dates subject to final acceptance by The Verdin Co.		"X" Below To Accept Option	Option Cost	**PRICING GOOD FOR 60 DAYS**	
Option #1				SUBTOTAL (excluding tax)*	\$8,380.00
Option #2				EST. TAXES (actual taxes added to final invoice)	
Option #3				50% DEPOSIT DUE WITH ORDER*	\$4,190.00
Payment Information				BALANCE DUE UPON SHIPMENT	\$4,190.00
Remit payment to: The Verdin Company, PO BOX 23129, Cincinnati, OH 45223-0129					
Purchaser responsible for sales tax, or must provide Verdin with tax exemption certificate. Payments by credit card subject to 3.5% processing fee.				*Add cost of accepted options to total purchase price and deposit.	

TERMS and CONDITIONS OF SALE

PURCHASE PRICE AND PAYMENT TERMS. Payment by Purchaser for the products specified on the Order Form (the Products) shall be made in U.S. dollars. Unless otherwise agreed to by the parties, payment terms are 50% deposit with Order, with the balance due upon shipment of the Products. Unless otherwise noted, Purchaser is responsible for sales tax, or must provide Verdin with a tax exemption certificate. Verdin will not begin production of Products until it has received the deposit.

CHANGE ORDERS. Verdin, in its discretion, may accept any additions, deletions, or changes to this Agreement without invalidating this Agreement, provided that such changes are authorized by a written change order signed by Purchaser and Verdin (the "Change Order"). Such Change Order shall specify any additional charges (or credits) to the Purchaser and the payment terms for such charges. The Change Order shall become effective only upon acceptance by an authorized Verdin representative.

VERDIN INSTALLATION. If Purchaser engages Verdin to install the Products, Verdin shall provide the labor and equipment necessary to complete the installation, except that Purchaser shall provide at its own expense the following items and services: (1) electric power, wiring, and connections for all Products provided by Verdin in accordance with specifications furnished by Verdin (this includes all final connections to terminal strips, mounting of electrical panels, or splicing of wires); (2) concrete pad or foundation as specified by Verdin; (3) off-loading and safe storage of the Products at the job site until the agreed date for installation; (4) safe and secure access to the areas where the Products will be installed; (5) cranes, lifts, or hoists required to move or install the Products, including third-party operators of such equipment; (6) permits, licenses, or engineering stamps as required by local law or regulation.

ADDITIONAL INSTALLATION FEES. If Verdin cannot install the Products on the scheduled date of installation because Purchaser fails to provide any of the items or services for which it is responsible (see "Verdin Installation") or for any reason other than the failure of Verdin to provide the Products in accordance with the terms of this Agreement, then Purchaser shall be responsible for paying the additional costs incurred by Verdin resulting from such delay, including labor costs, travel expenses, equipment rental, and storage costs. If a Verdin service technician is required to return to the job site at a future date to complete the installation, Verdin shall charge the Purchaser an additional fee for the installation services.

DELIVERY AND STORAGE OF PRODUCTS. Upon approval of drawings, Verdin will provide Purchaser with an estimated ship date for the Products. If Purchaser requests that Verdin delay shipment of the Products more than 30 days beyond the estimated ship date, Verdin will store the finished Products and charge Purchaser a storage fee of \$250.00 per month, plus a \$500 logistics fee for loading/offloading and transporting the Products to and from storage. Upon placement of the Products in storage, Verdin will invoice Purchaser for the balance of the Purchase Price (less storage fees), which Purchaser agrees to pay within 30 days. Applicable storage charges will be added to Purchaser's final invoice when Products are shipped.

LIMITED WARRANTY. Verdin warrants each Product to be free from defects in materials and workmanship for three years following the installation, provided that it is maintained in accordance with instructions provided by Verdin. Purchaser's exclusive remedy for any nonconformities or defects in the Products within the warranty period will be limited to the repair or replacement, at Verdin's discretion, of any nonconforming or defective Products upon examination of such Products by Verdin. Verdin shall have a reasonable time to repair or replace any nonconforming or defective Products, including the time for the manufacture of replacement Products or replacement parts for such Products. This warranty is not applicable to any damage caused by misuse, neglect, or natural disaster, such as lightning or fire. THIS WARRANTY IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY WITH RESPECT TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

NO LIABILITY FOR DAMAGES. VERDIN IS NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR ECONOMIC LOSS OR LOSS OF PROFITS INCURRED BY PURCHASER IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT BY VERDIN EVEN IF PURCHASER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

LATE FEE. Delinquent accounts that are unpaid for more than (45) days after issuance of a final invoice will bear interest at a rate of 1.5% per month, or 18% per year.

GOVERNING LAW. The parties agree that any dispute or default arising from this Agreement shall be governed by the laws of the State of Ohio, and each party agrees to submit to the jurisdiction and venue of the Circuit Court of Hamilton County, Ohio.

ENTIRE AGREEMENT. This Agreement constitutes the entire understanding between the parties and supersedes all prior representations or agreements.

Purchaser _____

Title _____

Signature _____

Date _____

Please sign and return **BOTH** pages of the order form.

By e-mail to:
orderadmin@verdin.com

By regular mail to:
The Verdin Co.
1118 Pendleton St., Suite 500
Cincinnati, OH 45202
ATTN: Order Processing



POST CLOCK ORDER FORM

THE VERDIN COMPANY

1118 PENDLETON ST. | SUITE 500 | CINCINNATI, OH 45202
TOLL FREE: (800) 543-0488 | VERDIN.COM

DATE: January 13, 2026

SOLD TO: City of Algonac

CONTACT: Artie Bryson - City Manager

ADDRESS: 805 St. Clair River Drive

CITY: Algonac

STATE: MI

ZIP: 48001

PHONE: (810) 794-9361

EMAIL: citymanager@cityofalgonac.org

INSTALL AT: City of Algonac

CONTACT: Joe Vernier

ADDRESS: 805 St. Clair River Drive

CITY: Algonac

STATE: MI

ZIP: 48001

PHONE: (810) 533-1652

EMAIL: dpw@cityofalgonac.org

	QTY.	NOTES		
NEW POST CLOCK				
TWO-FACE				
FOUR-FACE				
COURTYARD				
CUSTOM CLOCK				
CLOCK RESTORATION	Mechanical and Cosmetic Restoration			
	Verdin Model # 4K			
DIAL FACE				
CLOCK COLOR				
ACCENT PAINTING				
CUSTOM HEADER				
BOTTOM PANEL SET				
RAISED LETTERING				
BRONZE PLAQUE				
CUSTOM LIGHTING				
GPS INTERFACE				
TOWN CRIER CARILLON with SPEAKERS	REMOTE CONTROL			
OTHER OPTIONS				
INSTALLATION	Installation by Verdin	Lead time for Verdin Installation is approximately 30-45 days following shipment.		
FREIGHT	SHIPPING INCLUDED - FOB Destination	See Terms & Conditions below regarding customer responsibilities for electrical wiring, foundation, offloading, hoisting equipment, etc.		
EST. MANF. LEAD TIME	Approx. 100 days from receipt of signed quote or PO, deposit, and approved drawings; lead times may vary depending on model purchased and Verdin production backlog.			
All delivery dates subject to final acceptance by The Verdin Co.	"X" Below To Accept Option	Option Cost	**PRICING GOOD FOR 60 DAYS**	
Option #1			SUBTOTAL (excluding tax)*	\$11,750.00
Option #2			EST. TAXES (actual taxes added to final invoice)	
Option #3			50% DEPOSIT DUE WITH ORDER*	\$5,875.00
Payment Information			BALANCE DUE UPON SHIPMENT	\$5,875.00
Remit payment to: The Verdin Company, PO BOX 23129, Cincinnati, OH 45223-0129 Purchaser responsible for sales tax, or must provide Verdin with tax exemption certificate. Payments by credit card subject to 3.5% processing fee.			*Add cost of accepted options to total purchase price and deposit.	

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NO LIABILITY FOR DAMAGES. **VERDIN IS NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR ECONOMIC LOSS OR LOSS OF PROFITS INCURRED BY PURCHASER IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT BY VERDIN EVEN IF PURCHASER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

LATE FEE. Delinquent accounts that are unpaid for more than (45) days after issuance of a final invoice will bear interest at a rate of 1.5% per month, or 18% per year.

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ENTIRE AGREEMENT. This Agreement constitutes the entire understanding between the parties and supersedes all prior representations or agreements.

Purchaser _____

Title _____

Signature _____

Date _____

Please sign and return BOTH pages of the order form.

By e-mail to:
orderadmin@verdin.com

By regular mail to:
The Verdin Co.
1118 Pendleton St., Suite 500
Cincinnati, OH 45202
ATTN: Order Processing



Business of the Algonac City Council

Agenda Statement

Item Title: **To approve Fire Department Emergency Networking Reporting Services: \$4,370.**

Submitted by: Joe Doan, Fire Chief

Summary

The national reporting system is designed for fire departments to report and maintain computerized records of all fires and incidents. A uniform system is beneficial in collecting, sharing, reporting and analyzing critical information to improve community health and safety.

Recently, the national reporting system changed from NFIRS to NERIS. The Fire Department currently uses ESO for our reporting system. Unfortunately, ESO is not fully operational due to the changes to NERIS. Many of the features have not been implemented yet, and options that were available will no longer be on this new platform.

In order to provide necessary reporting, our goal is to utilize a single reporting system for all facets of the department. Emergency Networking, through Tyler Technologies, is a platform that exceeds our expectations for incident reporting and includes all items/modules that meet our needs.

Many neighboring departments including Clay Township, Ira Township, St. Clair and most recently Marine City, are using this reporting system and are happy with it.

An annual subscription agreement with Tyler Technologies would cost \$2,995. In addition, there is a one-time implementation fee of \$1,375 to migrate all department information.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve Fire Department Emergency Networking Reporting Services with Tyler Technologies, whose address is PO Box 20559, Columbus, OH 43220, for a 1-year period including a one-time implementation fee, for a total amount of \$4,370 and direct the city manager to sign the Agreement on behalf of the city.

APPROVED/Denied



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

Joseph J. Doan

***Rental Housing
Inspector***

TO: Artie Bryson, City Manager
FROM: Joseph Doan
DATE: 01/14/2026
SUBJECT: Emergency Networking Reporting Services

According to Public Act 207 of 1941, the Bureau of Fire Services shall participate in the national reporting system. As of January 1st, 2026 the national reporting system changed from NFIRS to NERIS. The national reporting system has been designed as a tool for fire departments to report and maintain computerized records of fires and other FD incidents in a uniformed manner.

NEMSIS is the official EMS Data Collection Standard for EMS agencies, it is an Information Systems Compliance Architecture which allows the transfer of data between systems, and it is the National EMS Database.

Part 209 of P.A. 368 of 1978, requires the Department to collect data to assess the need for and quality of emergency medical services throughout the state.

Currently the Fire Department uses ESO for our reporting system. With the recent reporting requirement changes to NERIS, ESO is not fully operational with many setbacks that impede proper reporting. Many features have not been designed or implemented. Further many options that we used to have available are no longer available with their new platform.

It is our goal to utilize a single reporting system that can be utilized for all facets of the department, to include:

- All-in-one NEMSIS and NERIS reporting to include monthly importing
- PreFire Plans, Fire Inspections
- Accessible anywhere, cloud based, no software to install/maintain
- Maintenance: Apparatus & Equipment
- Truck Checks
- Training/Certification/Licensing Tracking
- Hydrants

- Inventory
- Daily Logs
- Event Scheduling/Calendar
- Payroll/Call Tracking
- Reports
- Administrative/Personnel
- Shared features with mutual aid departments (PreFire Plans/Hydrant maps)

Currently, our neighboring departments of Clay Township, Ira Township and St. Clair use this reporting system and are very happy with it. Marine City is also in the process of migrating to this new program. It is our goal to migrate to this new platform. If approved, the department will transition to the new platform within a couple of weeks.

In researching other reporting programs available, Emergency Networking was the only platform available that met or exceeded our expectations for an incident reporting system to include all of the above listed items/modules.

We ask for your consideration and approval to enter a subscription agreement with Emergency Networking (Tyler Technologies). The initial expense is higher as it includes a one-time implementation fee to include migrating all department information from Emergency Reporting and ESO from 2021 to present.

The cost for this year would be \$4,370. The annual renewal fee would be \$2,995.

Thank you for your consideration,



INVESTMENT SUMMARY FOR:
Algonac Fire Department, MI

PRESENTED BY:
Aaron Culwell

1/9/2026





Quoted By:
Quote Expiration:
Quote Name:

Aaron Culwell

7/7/26

Algonac FD (MI) Fire Suite + CAD

Sales Quotation For:
Algonac Fire Department
805 Saint Clair River DR
Algonac MI 48001-1555
Phone: 810-794-3431

Annual / SaaS

Description	Fee	Discount	Annual
Enterprise Public Safety			
Emergency Networking			
EN - Fire Suite (Volunteer)	\$ 2,995	\$ 0	\$ 2,995
TOTAL			\$ 2,995

Services

Description	Quantity	Unit Price	Discount	Total
Enterprise Public Safety				
EN - Data Import - Hydrant/Flow Test	1	\$ 625	\$ 0	\$ 625
EN - Fire Suite Implementation (Includes NERIS)	1	\$ 750	\$ 0	\$ 750
TOTAL				\$ 1,375

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$ 0	\$ 0
Total Annual	\$ 0	\$ 2,995
Total Tyler Services	\$ 1,375	\$ 0
Total Third-Party Hardware, Software, Services	\$ 0	\$ 0
Summary Total	\$ 1,375	\$ 2,995

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held
For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____
Print Name: _____ P.O.#: _____

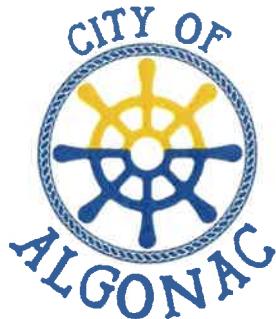
The Software, Maintenance, Services and Third-Party Products, as applicable, that are itemized above, are hereby added to your existing agreement with Tyler. Fees for Software, if applicable, will be invoiced to you in full upon receipt of your signed quote. Unless otherwise stated in the Assumptions, associated maintenance and support fees shall be invoiced on a prorated basis through the end of your current term, and thereafter in a lump sum amount

together with your then-current maintenance and support fees for previously licensed software. Fees for Services, Third-Party Products and/or travel, as applicable, will be invoiced as rendered or delivered. The terms and conditions of your agreement will otherwise control.

Annual / SaaS fees, including Third-Party Hosting, as applicable, shall be invoiced on the Effective Date, prorated for the time period commencing on such date and ending concurrently with Client's annual maintenance and support term under the Agreement. Subsequent Annual Fees will be invoiced annually in advance thereafter at our then current rates, subject to controlling payment terms, if any, under the existing agreement.

Assumptions

For additional information, please visit <https://empower.tylertech.com/enterprise-public-safety-specifications.html>



Business of the Algonac City Council

Agenda Statement

Item Title: **To consider Algonac Business Liaison appointment.**

Submitted by: Artie Bryson, City Manager

Summary

At the last City Council meeting, the Algonac Business Attraction Plan was presented to City Council. One point in the plan was to provide faster, friendlier permitting. This can be achieved by designating a point of contact person, or Business Liaison, who would cultivate relationships with business owners, potential business owners and permitting agencies.

Designating the City Manager as the Business Liaison will provide a single point of contact for businesses and future businesses. It will also allow the City Manager to develop a plan that will provide a clear, simple procedure that will aid businesses, residents and staff, and will streamline processes to help applications and projects move through the system efficiently.

Additional benefits include:

- Simplify and speed up permitting
- Sets target 30-day permit review window
- Improves coordination and accountability
- Does not bypass ordinances
- Does not change who approves permit
- Does not take authority away from Council, boards or commissions
- Improves investor confidence
- Enhances Algonac's pro-business reputation

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve appointment of Artie Bryson, City Manager, as the city's designated Business Liaison.

APPROVED/Denied

Mayor and Council,

I am asking that council designates the City Manager as Algonac's Business Liaison.

The purpose is simple: when a business or developer comes to Algonac, there should be **one clear point of contact**, not a maze of offices, emails, and mixed messages. This formalizes the responsibility within the City Manager's role.

You've already seen this concept in the Algonac Business Attraction Plan, specifically under the goal of simplifying and speeding up permitting. What this does is move that idea from paper into practice—without creating a new position and without adding a single dollar to the budget.

The City Manager coordinates permit reviews, facilitates pre-application meetings, and works with outside agencies like EGLE and the DNR to help projects move through the system efficiently. It also sets a **target 30-day permit review window**, where legally possible. That's not a guarantee, and it doesn't override any laws or boards—but it does set an expectation of responsiveness.

I want to be clear about what this does *not* do. It does not bypass ordinances. It does not change who approves permits. It does not take authority away from Council, boards, or commissions. It simply improves coordination and accountability.

This is a best-practice approach for small cities. It sends a clear message that Algonac is organized, professional, and open for business—while still protecting the public interest.

I'm asking Council tonight to appoint the city manager as Algonac's Business Liaison so we can move forward with a clearer, more predictable process for businesses, residents, and staff alike.

Business Liaison & Economic Development Coordinator

Role Summary

The **Business Liaison**, providing a single, accountable point of contact for business attraction, expansion, and redevelopment. This function ensures that business inquiries, permitting, and intergovernmental coordination receive **executive-level attention**, enabling faster decisions, clearer communication, and a consistent pro-business culture—without creating new staff positions or increasing operating costs.

Business Liaison Responsibilities

Single Point of Contact

- Serve as the primary liaison for prospective and expanding businesses.
- Provide direct access to City leadership for development-related inquiries.
- Coordinate responses across departments to eliminate conflicting guidance.

Permitting & Process Coordination

- Oversee coordination of zoning, planning, building, utilities, fire, and DPW reviews.
- Establish and enforce a **target 30-day permit review window**, barring statutory delays.
- Offer pre-application consultations to identify issues early and reduce rework.
- Develop and maintain a clear, digital **Business Welcome Packet** outlining processes and timelines.

State & Regional Agency Navigation

- Coordinate with **EGLE, DNR, county agencies, and utilities** to assist applicants.
- Work directly with regulators to resolve permitting challenges where possible.
- Sequence local, county, and state approvals to minimize delays.

Business-Friendly Culture & Process Improvement

- Set expectations for responsiveness and professionalism across City departments.
- Identify recurring bottlenecks and implement streamlined internal procedures.
- Lead the City's efforts toward **Redevelopment Ready Community** designation.

Economic Development & Partner Coordination

- Serve as the City's primary administrative contact with the Downtown Development Authority, County EDA, MEDC, and regional partners.
- Assist in site readiness, redevelopment discussions, and incentive coordination.
- Support implementation of the Algonac Business Attraction Plan.

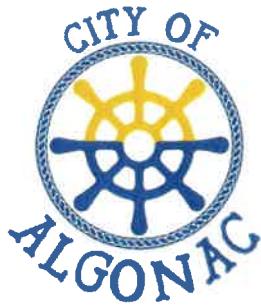
Accountability & Reporting

- Provide periodic updates to City Council on:
 - Business activity and inquiries
 - Permit processing performance
 - Barriers requiring policy or legislative action

Authority & Limitations

- This function does **not** alter statutory permitting authority or regulatory standards.

- Final approvals remain with designated boards, commissions, or officials.
- The **Business Liaison** facilitates outcomes but does not bypass legal requirements.



Item No: 12
Meeting: 1.20.2026

Business of the Algonac City Council

Agenda Statement

Item Title: To approve accounts payable and payroll in the amount of \$392,405.82.

Submitted by: Alysia Bugg, City Treasurer

Summary

Attached are the bills and payroll for City Council review.

Suggested Action:

MOVED BY:

RESOLVED, to approve accounts payable and payroll in the amount of \$392,405.82.

SUPPORTED BY:

APPROVED/Denied

TO: ALGONAC CITY COUNCIL

FROM: ALYSIA BUGG, TREASURER

1/20/2026

1/15/2026

Item #12

FROM: ALYSSA BUGG, TREASURER

1/20/2026

BANK ACCOUNT		DATES	CHECK NUMBERS	AMOUNT	TOTAL
AP		1/15/2026	53773-53807	\$ 219,768.08	
TAX		1/8/2026	6673-6675	\$ 109,334.02	
EFT		1/5/2026	425(E)	\$ 6,336.30	
EFT		1/12/2026	426(E)	\$ 13,855.78	
EFT		4/12/2026	427(E)	VOID	
EFT		4/12/2026	428(E)	\$ 90.10	
				\$ 349,384.28	
PAYROLL		DATES	CHECK NUMBERS	AMOUNT	
Direct Deposits		1/2/2026	DD13947-DD1396946	\$ 31,407.06	
Checks		1/2/2026	32471	\$ 342.00	
EFT		1/2/2026	EFT #1027	\$ 695.00	
EFT		1/7/2026	EFT #1028	\$ 10,577.48	
				\$ 43,021.54	
Assuming Council approves all transactions, the following motion would be in order:					
Resolved, that the City Council approves accounts payable and payroll as submitted for a total of:				\$ 392,405.82	
Direct Deposit			\$ 31,407.06		
Total Payroll #1233			\$ 48,050.39		

Assuming Council approves all transactions, the following motion would be in order:

Resolved, that the City Council approves accounts payable and payroll as submitted for a total of:

§ 43,021.54