

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Tuesday, April 21, 2026
6:00 p.m.**

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Prayer
- 4) Pledge of Allegiance
- 5) Approve Agenda
- 6) Presentations
 - a. Dan Casey, CEO, Economic Development Alliance
- 7) Public Comment
**Limited to five (5) minutes per person. See information below.*
- 8) City Manager Report
- 9) Consent Agenda
 - a. City Council Meeting Minutes
 - 1) Regular Meeting – April 7, 2026
 - b. Departmental Reports
 - 1) Blight Enforcement
 - 2) Building
 - 3) DPW
 - 4) Finance
 - 5) Fire Department
 - 6) Water Department
 - c. Communications & Notices
 - 1) Boards & Commission Roster
 - d. Miscellaneous Business
 - 1) Approve Fire Chief vehicle emergency repair: \$3,021.77.
- 10) Unfinished Business
- 11) New Business

- a. To award bid and approve agreement for Professional Audit Services.
- b. To approve the sale and consumption of alcohol for Special Event with Pearl Beach Lions Cornhole Tournament Fundraiser for Bear Lake Camp May 3, 2026 at the Algonac Activity Center.

12) Accounts Payable

13) Items for Next Agenda

14) Council Comment

15) Adjournment

The Michigan Open Meetings Act provides that persons shall be permitted to address the meeting of a public body under the rules established by the public body.

Any person may address the Council once on any matter during Public Comment. All matters shall be addressed through the Chair and no person shall speak longer than five (5) minutes.

The Chair shall not permit abusive, slanderous, or profane remarks about any person. Nothing herein is intended to limit or restrain negative, positive, or neutral comment about the manner in which an individual, employee, officer, official or council member carries out his or her duties in public office or employment.

At the conclusion of a speaker's remarks, the Manager, Mayor, Council or City staff *may* answer, if deemed necessary. Neither the Manager, Mayor, Council nor City staff shall interrupt or engage in debate with speakers or other members of the public during Public Comment.

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Algonac City Clerk at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x6 or cityclerk@cityofalgonac.org.

CITY MANAGER'S REPORT – April 16, 2026

1. Testified before the Michigan Subcommittee on Labor and Economic Opportunity on our \$4.25 million request for sewer collection system improvements. Bottom line: this is critical infrastructure, and we made that case loud and clear.
2. Continuing to tighten up Activity Center project numbers and building out the MEDC grant budget to secure the \$500,000 grant through Senator Kevin Hertel.
3. Working with the Algonac Lion's club on the Pickerel Tournament
4. Had discussions with Marine City about forming a Brownfield Authority. When the County isn't stepping up, local communities have to get creative and take control of their own development tools.
5. The Ordinance Review Committee is rolling and taking a hard look at:
 - a. Short-Term Rental Ordinance
 - b. Event Permit Ordinance
 - c. Golf Cart Ordinance (including nighttime operation with proper lighting)
 - d. Parks & Recreation Ordinance
 - e. Next meeting: May 14 at 6:00 PM
6. Spent time at the Smith Street Pump Station reviewing options. We're pricing things out to do more work in-house and potentially save about \$350,000. Waiting on final numbers from Kennedy Pump
7. Requested a quote from Clay Township Police for contracted services. I also made sure the Sheriff heard it directly from me. This isn't about dissatisfaction, it's about doing due diligence and making sure we're getting the best **value** for our residents, not just the cheapest.
8. Pool season is gearing up. We have six lifeguards and need two more. Deputy Clerk Evah absolutely crushed her Aquatic Facility Operator certification—scored 100%. Not bad at all. We do have a drainage issue to fix, but we're on it.
9. We have a couple of residents interested in donating toward improvements at the community pool—potentially a new lifeguard chair. That kind of generosity says a lot

about Algonac; it's a great example of neighbors stepping up to make our community even better.

10. We've begun inspections of all commercial cross-connections across the City—important behind-the-scenes work that protects our water system.

11. Economic Development is picking up:

- Doug's Muffler is officially open.
- Zef's on the Lake should be opening in about a month after a full remodel.
- A local property owner is looking for someone to run a restaurant—we'll build it to suit.
- Also working with another business looking seriously at Algonac.

Things are moving!

12. Launched a Wednesday night adult basketball league (6–9 PM) at the Activity Center. It's already getting good use—exactly what that space should be doing.

13. Our Zoning Compliance Officer Pat has been doing great work. Shout out to Larry Kemnitz from Clate's, he has removed several cars. Kudos to Larry.

14. We'll be hiring a someone for seasonal work to help keep our parks, Activity Center, and pool clean and maintained on a daily basis

15. We will be power washing and staining the gazebo with a light blue and white colors with a gray floor. I have a volunteer lined up that need's community service.

16. Riverfront park patio areas will be power washed next as we get ready for landscaping improvements. We're getting things cleaned up for the season.

17. We've started enforcement on unsafe operation of motorbikes and go-carts by underage riders on public roads. This isn't about being heavy-handed—it's about keeping people safe before someone gets hurt.

18. Looking at launching a "Safety Town" program at the Activity Center. It's a hands-on way to teach kids road safety with a miniature town setup. Great program, they have small cars they drive on streets to learn who has the right a way on all sorts of intersections with bikes, cars and pedestrians.

19. Exploring adding murals at the pool—simple upgrade that can make a big difference in how the space feels.

20. The Skate Park is due for some attention. We're looking at giving it a much-needed facelift.

21. Spring Cleanup Day is May 16 from 4:00–8:00 PM.

- a. Hazardous materials (oil-based paint, used oil, etc.) can be dropped off anytime at the rear of the Clay Township Fire Department (as long as they're not out on a call).
- b. Latex paint: open the lid, let it dry, and toss it in regular trash.

Let's get the community cleaned up heading into summer.

Artie Bryson, City Manager



Business of the Algonac City Council

Agenda Statement

Item Title: To approve the consent agenda.

Submitted by: Artie Bryson, City Manager

Summary

The consent agenda contains the following items:

- a) City Council Meeting Minutes
 - 1. Regular Meeting – April 7, 2026
- b) Departmental Reports
 - 1. Blight Enforcement
 - 2. Building
 - 3. DPW
 - 4. Finance
 - 5. Fire Department
 - 6. Water Department
- c) Communications & Notices
 - 1. Boards & Commission Roster
- d) Miscellaneous Business
 - 1. Approve Fire Chief Vehicle emergency repair: \$3,021.77.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the consent agenda as presented.

APPROVED/Denied

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
REGULAR CITY COUNCIL MEETING
Tuesday, April 7, 2026
6:00 p.m.**

**City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001
Proposed Minutes**

Meeting called to Order

Mayor Gillis called the meeting to order at 6:00 p.m.

Roll Call

Present: Councilmembers Bembas, Carter, Davey, Gillis, Harris, Meldrum and Skarbek.

Others Present: City Manager Artie Bryson, Fire Chief Joe Doan, and City Clerk Lisa Borgacz.

Moment of Silent Prayer

Mayor Gillis called for a moment of silent prayer.

Pledge of Allegiance

Mayor Gillis led the Pledge of Allegiance.

Approve Agenda

Motion by Davey, supported by Carter to approve the agenda as presented. Motion carried.

Presentations

There were none.

Public Comment

Jeanne Wanning, 9568 Amy, advised that she will no longer be chairing the pageant for the Pickerel Tournament, and instead will help with the human trafficking efforts.

Rose Rumball, 146 Kenyon, announced that the talent show has been cancelled. The church has replaced the event with a Neil Diamond Tribute scheduled for May 23rd at the St. Catherine's Activity Center. She hopes all will support the fundraiser.

City Manager's Report

City Manager Bryson gave a detailed report, providing many updates to City Council.

Consent Agenda

Motion by Meldrum, supported by Carter to approve the consent agenda as presented:

- a. City Council Meeting Minutes
 - 1) Regular Meeting – March 17, 2026
- d. Miscellaneous Business
 - 1) Emergency water line replacement at 2147 Lee St.
Approve emergency water line replacement at 2147 Lee St. by DeLude Construction whose address is 5727 Remer Rd., China, MI 48054 in the amount of \$3,990.00

Motion carried.

Unfinished Business

None

New Business

To approve Promissory Note and engineering design costs for Southwater Municipal Utility Authority Improvement Infrastructure Project.

Motion by Davey, supported by Meldrum to Promissory Note and invoice for engineering design costs for Southwater Municipal Utility Authority Infrastructure in the amount of up to \$463,500 paid to the Southwater Municipal Utility Authority, whose address is 451 State St., Algonac, MI 48001.

Ayes: Bembas, Carter, Davey, Gillis, Harris, Meldrum, Skarbek
Nays: None

Motion carried.

To consider Appointments to Boards and Commissions.

Motion by Skarbek, supported by Davey to approve the following Boards and Commissions appoints:

Scott Bierne appointed to the Planning Commission for a partial-term ending July 17, 2027.

Scott Krall appointed to the Planning Commission for a partial-term ending July 17, 2027.

Scott Krall appointed to the Zoning Board of Appeals for a partial-term ending February 1, 2028.

Motion carried.

To approve Water Plant SCADA Transition/Improvements.

Motion by Carter, supported by Skarbek to approve Water Plant SCADA Transition/Improvements from UIS SCADA, whose address is 2290 Bishop Circle East, Dexter, MI 48130 in the total amount of \$30,425.00.

Ayes: Carter, Davey, Gillis, Harris, Meldrum, Skarbek, Bembas

Nays: None

Motion carried.

To approve Water Plant High Service Pump #2 repair.

Motion by Skarbek, supported by Meldrum to approve Water Plant High Service Pump #2 repair by Kennedy Industries, whose address is P.O. Box 930079, Wixom, MI 48393 in the total amount of \$5,400.00.

Ayes: Davey, Gillis, Harris, Meldrum, Skarbek, Bembas, Carter

Nays: None

Motion carried.

To Water Plant Low Service Pump repairs.

Motion by Skarbek, supported by Meldrum to approve Water Plant Low Service Pump repairs by Kennedy Industries, whose address is P.O. Box 930079, Wixom, MI 48393 in the total amount of \$19,399.00.

Ayes: Gillis, Harris, Meldrum, Skarbek, Bembas, Carter, Davey

Nays: None

Motion carried.

Accounts Payable

Motion by Carter, supported by Harris to approve accounts payable and payroll in the amount of \$227,087.74.

Roll Call

Ayes: Harris, Meldrum, Skarbek, Bembas, Carter, Davey, Gillis

Nays: None

Motion carried.

Items for Next Agenda

- Budget Work Session April 14th

- Special Event Permit for Cornhole Tournament Fundraiser
- Award Bid for Audit Services
- ABC Portable Toilet Cleaning Contract or alternate

Council Comment

Bembas

Announced the next community dinner on Wednesday, April 15th. The dinner is donation based, and he asked councilmember to come support. He will be partnering with St. Catherine's Human Trafficking efforts.

Carter

Gave a big thank you to the 2 board appointees, adding that serving on a board or commission is a big part of what we do. The Easter Egg Drop was a great time; it was exciting to the activity center being used. The Sunday Sunrise Service on the waterfront was cold, but a beautiful service. He thanked all who attended.

Davey

The Easter Egg Drop event was fun and great to see so many kids in attendance. It's nice to see activities in a building that has sat vacant for so long. She asked Councilmembers if the time for next week's Budget Work Session could be moved. Councilmembers agreed to move the Budget Work Session from 6:00 p.m. to begin at 7:00 p.m.

Harris

Thanked all board members, Jeanne Wanning and Rose Rumble for all they do. She loves the positive motion we have going with the activity center.

Meldrum

Agrees with Councilwoman Harris. She questioned whether Boards & Commission members get compensated, and asked if that could be looked into.

Skarbek

Piggybacked on all that was said. He thanked City Manager Bryson for all he is doing and congratulated the Scott's (Mr. Bierne and Mr. Krall) for their appointments to Planning and Zoning boards.

Gillis

Also thanked the Scott's, and congratulated Mr. Bryson for everything he's been doing. The Library has a beautiful, new patio with a mural on the back wall. He asked people to stop in and see all the nice work the Friends of the Library have done. He commented on the Facebook post he made on April 1st, which was an April Fool's joke.

Adjournment

Motion by Meldrum, supported by Harris to adjourn the meeting at 6:47 p.m. Motion carried.

Signed _____; respectfully submitted _____
Mayor Rocky Gillis City Clerk Lisa Borgacz

Enforcement List

04/09/2026
1/1

Enforcement #	Address	Category	Status	Origin	Filed	Closed
E260024	1065 ST CLAIR RIVER DR	HAZARD/NUISANCE VIOLATION	Closed		03/30/26	03/31/26
E260023	358 NORTH AVE	LANDSCAPE MAINTENANCE	In Progress		03/30/26	
E260022	2131 MICHIGAN ST	Blight	In Progress		03/26/26	
E260021	363 VIRGINIA AVE	Junk & Junk Vehicle	Closed		03/24/26	03/30/26
E260020	432 RUSKIN AVE	Junk & Junk Vehicle	In Progress		03/23/26	
E260019	506 HENRIETTA ST	Blight	In Progress		03/23/26	
E260018	979 LEE ST	Junk & Junk Vehicle	Closed		03/19/26	04/06/26
E260017	382 CENTER ST	Blight	In Progress		03/19/26	
E260015	722 COLUMBIA ST	Blight	In Progress		03/16/26	
E260013	850 MILL ST	Blight	In Progress		03/16/26	
E260011	502 FASSETT ST	BLIGHT/JUNK	In Progress		03/12/26	
E260010	2402 ST CLAIR RIVER DR	Junk Vehicle	In Progress		03/10/26	
E260009	240 EDGEWATER DR	BOAT STORAGE	Closed		03/09/26	03/16/26
E260008	1003 STATE ST	BLIGHT STRUCTURE	In Progress		03/03/26	
E260007	136 ST CLAIR RIVER DR	CODE VIOLATION	In Progress		03/02/26	
E260006	927 WASHINGTON ST	BLIGHT/JUNK	In Progress		03/02/26	
E260005	555 ST CLAIR RIVER DR	BRUSH/LOGS	Closed		03/02/26	03/17/26
E260002	2204 ST CLAIR RIVER DR	Blight	FIELD CHECK		02/23/26	02/23/26
E250197	2553 ST CLAIR RIVER DR	VEHICLE	NON-COMPLIANCE		09/09/25	
E200394	419 PTE TREMBLE RD	OUTSIDE STORAGE	FINAL NOTICE		12/17/20	

Total # of Enforcements: 20

Monthly Issued Permit List

04/01/2026

9b2

Building

Permit #	Applicant	Address	Fee Total	Const. Value
PB260021	EXTREME HOME IMPROVEMENT	503 FASSETT ST	\$264.00	\$0.00
	Work Description: ROOFING			
PB260018	1-800 HANSONS, LLC	2111 WASHINGTON ST	\$480.04	\$0.00
	Work Description: ROOF			
PB260017	ADAM NOAH BLANNCK	228 EDGEWATER DR	\$165.68	\$0.00
	Work Description: REPLACE 3 WINDOWS			
PB260015	ROBERT ATCHISON	2016 E PARK DR	\$327.32	\$0.00
	Work Description: 9 SETTLESTOP INTELLIJACKS, 23FT SUPPLEMENTAL BEAM-S4			
PB260014	BOUSIKARIS HOLDINGS LLC	1309 ST CLAIR RIVER DR	\$176.00	\$0.00
	Work Description: REPLACE BAY DOOR			
PB260013	VICTOR HOME SOLUTIONS PC	1959 ST CLAIR BLVD	\$491.00	\$0.00
	Work Description: ROOFING			
PB260012	WEATHERGARD WINDOWS	720 CLAY ST	\$189.39	\$0.00
	Work Description: WINDOWS			
PB260011	HOME DEPOT	425 GREEN ST	\$181.30	\$0.00
	Work Description: WINDOWS			
PB230072	CRAIG STEVEN CECCARELLI	630 PLEASANT ST	\$374.86	\$0.00
	Work Description: JOIST REPLACEMENT			

Total Permits For Type:	9
Total Fees For Type:	\$2649.59
Total Const. Value For Type:	\$0.00

Electrical

Permit #	Applicant	Address	Fee Total	Const. Value
PE260014	FREDERICK ELECTRIC, LLC	144 CHANNELSYDE DR	\$317.00	\$0.00
	Work Description: NEW CONSTRUCTION RESIDENTIAL ELECTRIC			
PE260013	FOUR SEASONS HEATING & AIR COND INC	309 GREEN ST	\$157.00	\$0.00
	Work Description: ELECTRICAL FOR FURNACE			
PE260012	PHILLIPS SIGN & LIGHTING INC	1999 PTE TREMBLE RD	\$182.00	\$0.00
	Work Description: ELECTRICAL FOR SIGN			
PE260010	WHITE HEATING & COOLING INC	816 WASHINGTON ST	\$164.00	\$0.00
	Work Description: ELECTRICAL FOR FURANCE AND WATER HEATER			

PE260009	STRAIGHTLINE ELECTRIC	906 LIBERTY ST	\$250.00	\$0.00
Work Description: SPECIAL INSPECTION WITH ADDITIONAL FOR SERVICE				
PE260008	CORRIGAN MECHANICAL	1999 PTE TREMBLE RD	\$250.00	\$0.00
Work Description: RUN NEW UNDERGROUND PIPE TO 6 DISPENSERS AND ONE ABOVE GROUND TANK, USING EXISTING CIRCUITS				

Total Permits For Type: 6
Total Fees For Type: \$1320.00
Total Const. Value For Type: \$0.00

Mechanical

Permit #	Applicant	Address	Fee Total	Const. Value
PM260007	WHITE GARY ALBERT	144 CHANNELSYDE DR	\$375.00	\$0.00
Work Description: MECHANICAL FOR NEW BUILD				
PM260006	PERRIN KEITH	309 GREEN ST	\$225.00	\$0.00
Work Description: FURNACE REPLACEMENT				
PM260004	WHITE GARY ALBERT	816 WASHINGTON ST	\$260.00	\$0.00
Work Description: REPLACE FURNACE AND WATER HEATER				
PM260003	WHITE GARY ALBERT	355 NORTH AVE	\$180.00	\$0.00
Work Description: NAVIEN WATER HEATER				

Total Permits For Type: 4
Total Fees For Type: \$1040.00
Total Const. Value For Type: \$0.00

Plumbing

Permit #	Applicant	Address	Fee Total	Const. Value
PP260005	B AND L PIPE SOLUTIONS	144 CHANNELSYDE DR	\$355.00	\$0.00
Work Description: NEW BUILD PLUMBING				
PP260004	JASON TISDALE	319 HERITAGE WAY BLDG 4	\$155.00	\$0.00
Work Description: WATER HEATER REPLACEMENT				
PP260003	DOVER	800 PTE TREMBLE RD	\$175.00	\$0.00
Work Description: REPLACE LAWN IRRIGATION BACKFLOW ASSEMBLY DUE TO FREEZING				

Total Permits For Type: 3
Total Fees For Type: \$685.00
Total Const. Value For Type: \$0.00

Sign

Permit #	Applicant	Address	Fee Total	Const. Value
PS260003	PHILLIPS EDWARD W	1999 PTE TREMBLE RD	\$175.00	\$0.00
Work Description: SIGN				

Total Permits For Type: 1
Total Fees For Type: \$175.00

Total Fees For Type: ~~\$17,910.00~~
Total Const. Value For Type: **\$0.00**

ZONING

Permit #	Applicant	Address	Fee Total	Const. Value
PZ260002	ALGONAC CORNER COTTAGE LLC	1401 ST CLAIR BLVD	\$225.00	\$0.00
	Work Description:			
PZ250003	IMINSKI, GREGORY	432 EDGEWATER DR	\$200.00	\$0.00
	Work Description: LOT SPLIT APPLICATION			

Total Permits For Type: **2**
Total Fees For Type: **\$425.00**
Total Const. Value For Type: **\$0.00**

Grand Total Fees: **\$6,294.59**
Grand Total Permits: **\$25.00**
Grand Total Const. Value: **\$0.00**

Monthly Finalized Permit List

04/01/2026

1/3

Building

Permit #	Applicant	Address	Fee Total	Const. Value
PB260013	VICTOR HOME SOLUTIONS PC Work Description: ROOFING	1959 ST CLAIR BLVD	\$491.00	\$0.00
PB260009	PEGHER BRETT Work Description: REPLACE WINDOW	125 NORTH AVE	\$153.90	\$0.00
PB260008	VICTOR HOME SOLUTIONS PC Work Description: ROOFING	828 CLAY ST	\$447.08	\$0.00
PB250111	JACOB CLARK Work Description: DOOR REPLACEMENT	524 FASSETT ST	\$178.70	\$0.00
PB250040	GREGORY IMINSKI Work Description: REMOVE AND REPLACE ASPHALT SHINGLES	349 SOUTH AVE	\$302.22	\$0.00
PB250006	GREGORY IMINSKI Work Description: REMOVE AND REPLACE ASPHALT SHINGLES	432 EDGEWATER DR	\$277.00	\$0.00
PB240113	GREGORY IMINSKI Work Description: ROOFING	104 EDGEWATER DR	\$330.30	\$0.00
PB240112	ALGONAC-CLAY LIBRARY Work Description: PATIO DOOR	2011 ST CLAIR RIVER DR	\$189.00	\$0.00
PB240109	GREGORY IMINSKI Work Description: ROOFING	940 RUSKIN AVE	\$289.35	\$0.00
PB240108	GREGORY IMINSKI Work Description: ROOFING	515 LATHROP AVE	\$414.48	\$0.00
PB240081	GREGORY IMINSKI Work Description: ROOF	357 SHERWOOD LN	\$317.14	\$0.00
PB240069	GREGORY IMINSKI Work Description: Roof	780 MILL ST	\$306.90	\$0.00
PB240046	PICKARD DIANE Work Description: POOL	1605 MARKET ST	\$225.00	\$0.00
PB240010	GREGORY IMINSKI Work Description: ROOFING	1838 ST CLAIR BLVD	\$313.73	\$0.00
PB230110	VIAZANKO CONSTRUCTION SERVICES Work Description: ALTERATION TO BUILDING	327 FRUIT ST	\$2695.00	\$0.00
PB230107	GREGORY IMINSKI Work Description: ROOFING; REMOVING AND REPLACING ASPHALT SHINGLES	719 MILL ST	\$307.23	\$0.00

Total Permits For Type: 16
Total Fees For Type: \$7238.03
Total Const. Value For Type: \$0.00

Electrical

Permit #	Applicant	Address	Fee Total	Const. Value
PE260001	MICHAEL ANDREWS	130 CHANNELSYDE DR	\$179.00	\$0.00
	Work Description: ELECTRICAL FOR FURANCE			
PE250053	STRAIGHTLINE ELECTRIC	909 COLUMBIA ST	\$205.00	\$0.00
	Work Description: TEMP SERVICE DUE TO POWER SURGE			
PE240044	AINSWORTH TIMOTHY	403 HELEN ST	\$417.00	\$0.00
	Work Description: ELECTRICAL WORK			
PE240004	LINK ELECTRIC COMPANY	327 FRUIT ST	\$299.00	\$0.00
	Work Description: ELECTRICAL WORK AT AT&T BUILDING			
PE220029	FEYERS MICHELE/RALPH	2464 LOCUST LN	\$501.00	\$0.00
	Work Description: ELECTRICAL FOR ADDITION AND GUTTED HOME			

Total Permits For Type: 5
Total Fees For Type: \$1601.00
Total Const. Value For Type: \$0.00

Mechanical

Permit #	Applicant	Address	Fee Total	Const. Value
PM260001	DENNIS GRAHAM	125 NORTH AVE	\$170.00	\$0.00
	Work Description: GAS LINE			
PM250022	KELLEY GEORGE A	323 HERITAGE WAY BLDG #3	\$180.00	\$0.00
	Work Description: A/C REPLACEMENT			
PM230004	COOK JOSEPH R	2464 LOCUST LN	\$355.00	\$0.00
	Work Description: NEW BUILD MECHANICAL			

Total Permits For Type: 3
Total Fees For Type: \$705.00
Total Const. Value For Type: \$0.00

Plumbing

Permit #	Applicant	Address	Fee Total	Const. Value
PP260001	WILLIAM CONE	125 NORTH AVE	\$170.00	\$0.00
	Work Description: NEW BATH TUB AND KITCKEN SINK			
PP220025	FEYERS MICHELE/RALPH	2464 LOCUST LN	\$380.00	\$0.00
	Work Description: NEW BUILD/ADDITION PLUMBING			

Total Permits For Type: 2
Total Fees For Type: \$550.00

Total Const. Value For Type: \$0.00

ZONING

Permit #	Applicant	Address	Fee Total	Const. Value
PZ250039	SCHRAM ROBERT	828 CLAY ST	\$130.00	\$0.00
	Work Description: FENCE			
PZ250003	IMINSKI, GREGORY	432 EDGEWATER DR	\$200.00	\$0.00
	Work Description: LOT SPLIT APPLICATION			

Total Permits For Type: 2
Total Fees For Type: \$330.00
Total Const. Value For Type: \$0.00

Grand Total Fees:	\$10,424.03
Grand Total Permits:	\$28.00
Grand Total Const. Value:	\$0.00

CITY OF ALGONAC
DEPT. OF PUBLIC WORKS
REPORT

Month: March, 2026

DPW

- *General vehicle maintenance*
- *Kept work areas cleaned and organized*
- *Clean Activity center*
- *Cleaned up all snow equipment for the season*
- *Fixed parking area at activity center*

LOCAL/MAJOR STREETS

- *Checked storm sewer pump stations as needed*
- *Cold patched streets as needed*
- *Repaired the fence by the bike path at the north end*
- *Landscaped plow damage areas*
- *Fixed a stop sign*
- *Installed a new sign with flashing light on it at Smith/M-29*
- *Replaced 4-way flashing light bulb*

PARKS

- *Emptied trash containers as needed*
- *Turned on water at dog park for the season*
- *Picked up chairs and trash cans in the parks from wind storm*

CITY HALL

-

POOL

- *Check heat*

LIBRARY

-

WATER

- *Completed Miss dig assignments as requested*
- *Flushed fire hydrant for State Street project*

SEWER

- *Completed Miss dig assignments as requested*
- *AMP tested and general maintenance performed to all lift stations weekly*
- *Inspected sewer main installation on State Street project*
- *Cleaned debris away from storm drains throughout the city.*

*This past month, DPW employees excluding the superintendent used **32.5 hours** of vacation, sick or personal time.*

Respectfully submitted,

Algonac DPW Dept.

Joe Vernier

CASH SUMMARY REPORT FOR CITY OF ALGONAC

From 02/01/2026 to 02/28/2026
 FUNDS: 101, 590, 591, 271, 202 (5 more)

Description	Beginning	Total		Ending
	Balance	Debits	Credits	Balance
	02/01/2026			02/28/2026
101 General Fund	3,008,064.03	286,252.73	402,912.89	2,891,403.87
202 Major Street Fund	1,558,110.91	42,173.06	11,519.97	1,588,764.00
203 Local Street Fund	1,015,935.61	25,437.72	14,564.96	1,026,808.37
208 PARK/RECREATION FUND - Music in the Par	3,295.43	2,909.96	800.00	5,405.39
271 Library Fund	58,058.33	2,173.43	4,375.32	55,856.44
401 Capital Improvement Fund	81,505.02	118.02	0.00	81,623.04
590 Sewer Fund	1,146,848.79	110,841.52	188,109.04	1,069,581.27
591 Water Fund	1,428,869.36	151,639.24	101,734.35	1,478,774.25
661 Motor Pool Fund	488,286.32	11,792.21	0.00	500,078.53
REPORT TOTALS:	8,788,973.80	633,337.89	724,016.53	8,698,295.16

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGNAC

Balance As of 02/28/2026
 % Fiscal Year Completed: 66.58
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.
 25-26 Amended Budget

GL Number	Description	25-26 Amended Budget	YTD Balance 02/28/2026 (Abnormal)	Activity For 02/28/2026 (Decrease)	Available Balance 02/28/2026 (Abnormal)	% Bdtg Used
Fund: 101 General Fund						
Account Category: Revenues						
000.000 -		3,693,149.00	3,373,945.80	149,224.54	319,203.20	91.36
Revenues		3,693,149.00	3,373,945.80	149,224.54	319,203.20	91.36
Account Category: Expenditures						
101.000 - City Council		24,440.00	14,107.26	1,361.23	10,332.74	57.72
172.000 - City Manager		206,720.00	134,878.69	11,431.61	71,841.31	65.25
191.000 - Finance		336,625.00	193,144.51	19,404.63	143,480.49	57.38
215.000 - Clerk		120,210.00	66,777.69	6,821.69	53,432.31	55.55
215.200 - General Administration		23,150.00	7,502.47	272.37	15,647.53	32.41
228.000 - Data Processing		94,850.00	86,684.09	38,114.07	8,165.91	91.39
257.000 - Assessor		57,390.00	26,584.18	10,511.25	30,805.82	46.32
262.000 - Elections		35,240.00	6,124.11	378.06	29,115.89	17.38
265.000 - Buildings And Grounds		82,685.00	48,192.97	5,835.89	34,492.03	58.29
266.000 - Attorney		11,500.00	4,437.50	0.00	7,062.50	38.59
301.000 - Police		992,700.00	647,777.70	81,350.50	344,922.30	65.25
336.000 - Fire		463,985.00	284,622.77	34,871.40	179,362.23	61.34
371.000 - Building Inspection Department		249,015.00	86,155.91	3,156.45	162,859.09	34.60
441.000 - Department of Public Works		643,395.00	439,046.23	47,925.11	204,348.77	68.24
701.000 - Planning		4,250.00	(756.17)	(2,244.89)	5,006.17	17.79
702.000 - Zoning		1,960.00	346.18	0.00	1,613.82	17.66
751.000 - Parks And Recreation Department		145,710.00	87,963.42	2,715.44	57,746.58	60.37
751.756 - Pool		162,020.00	63,824.84	2,936.07	98,195.16	39.39
759.000 - 1216 SCB Development		90,000.00	74,455.19	16,861.79	15,544.81	82.73
851.000 - Insurance And Bonds		45,500.00	18,491.03	(1,212.88)	27,008.97	40.64
999.000 - Transfers (Out) And Other Uses		593,500.00	863,000.00	0.00	(269,500.00)	145.41
Expenditures		4,384,845.00	3,153,360.57	280,489.79	1,231,484.43	71.91
Fund 101 - General Fund:						
TOTAL REVENUES		3,693,149.00	3,373,945.80	149,224.54	319,203.20	91.36
TOTAL EXPENDITURES		4,384,845.00	3,153,360.57	280,489.79	1,231,484.43	71.91
Total Fund 101 General Fund:		(691,696.00)	220,585.23	(131,265.25)	(912,281.23)	
BEG. FUND BALANCE		3,066,780.92	3,066,780.92			
END FUND BALANCE		2,375,084.92	3,287,366.15			

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 02/28/2026
 % Fiscal Year Completed: 66.58
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	Amended Budget	Normal Budget	YTD Balance 02/28/2026 (Abnormal)	Activity For 02/28/2026 Increase (Decrease)	Available Balance 02/28/2026 Normal (Abnormal)	% Bdt Used
Fund: 203 Local Street Fund							
Account Category: Revenues							
000.000 -		364,700.00		122,538.75	17,313.09	242,161.25	33.60
	Revenues	364,700.00		122,538.75	17,313.09	242,161.25	33.60
Account Category: Expenditures							
449.200 -	Street Funds Administration	15,925.00		11,200.00	1,350.00	4,725.00	70.33
449.463 -	Preservation Streets	434,485.00		247,595.90	15,228.04	186,889.10	56.99
449.473 -	Preservation Bridges	14,385.00		1,650.00	0.00	12,735.00	11.47
449.474 -	Traffic Services	12,155.00		13,059.09	363.19	(904.09)	107.44
449.478 -	Winter Maintenance	29,760.00		24,431.44	3,271.57	5,328.56	82.09
	Expenditures	506,710.00		297,936.43	20,212.80	208,773.57	58.80
Fund 203 - Local Street Fund:							
	TOTAL REVENUES	364,700.00		122,538.75	17,313.09	242,161.25	33.60
	TOTAL EXPENDITURES	506,710.00		297,936.43	20,212.80	208,773.57	58.80
	Total Fund 203 Local Street Fund:	(142,010.00)		(175,397.68)	(2,899.71)	33,387.68	
	BEG. FUND BALANCE	1,196,836.12		1,196,836.12			
	END FUND BALANCE	1,054,826.12		1,021,438.44			

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 02/28/2026
 % Fiscal Year Completed: 66.58
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	Amended Budget	Normal Budget	YTD Balance 02/28/2026 (Abnormal)	Increase (Decrease)	Activity For 02/28/2026 (Decrease)	Balance Normal 02/28/2026 (Abnormal)	% Bdg Used
Fund: 271 Library Fund								
Account Category: Revenues								
000.000 -	Revenues	40,050.00	24,981.65	24,981.65	8,333.98	15,068.35	62.38	
		40,050.00	24,981.65	24,981.65	8,333.98	15,068.35	62.38	
Account Category: Expenditures								
790.000 -	Expenditures	51,040.00	30,074.36	30,074.36	3,225.97	20,965.64	58.92	
		51,040.00	30,074.36	30,074.36	3,225.97	20,965.64	58.92	
Fund 271 - Library Fund:								
	TOTAL REVENUES	40,050.00	24,981.65	24,981.65	8,333.98	15,068.35	62.38	
	TOTAL EXPENDITURES	51,040.00	30,074.36	30,074.36	3,225.97	20,965.64	58.92	
	Total Fund 271 Library Fund:	(10,990.00)	(5,092.71)	(5,092.71)	5,108.01	(5,897.29)		
	BEG. FUND BALANCE	72,974.29	72,974.29	72,974.29				
	END FUND BALANCE	61,984.29	67,881.58	67,881.58				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 02/28/2026
 % Fiscal Year Completed: 66.58
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	Normal Budget	YTD Balance 02/28/2026 (Abnormal)	Increase (Decrease)	Activity For 02/28/2026 (Decrease)	Available Balance 02/28/2026 (Abnormal)	% Bdt Used
Fund: 590 Sewer Fund								
Account Category: Revenues								
000.000 -		1,097,485.00		885,827.17		226,507.38	211,657.83	80.71
930.000 -	Transfer in from General	588,500.00		863,000.00		0.00	(274,500.00)	146.64
	Revenues	1,685,985.00		1,748,827.17		226,507.38	(62,842.17)	103.73
Account Category: Expenditures								
536.548 -	Operating Services	1,223,235.00		552,768.79		21,200.81	670,466.21	45.19
901.000 -	Capital Outlay	478,000.00		147,869.38		0.00	330,130.62	30.94
	Expenditures	1,701,235.00		700,638.17		21,200.81	1,000,596.83	41.18
Fund 590 - Sewer Fund:								
	TOTAL REVENUES	1,685,985.00		1,748,827.17		226,507.38	(62,842.17)	103.73
	TOTAL EXPENDITURES	1,701,235.00		700,638.17		21,200.81	1,000,596.83	41.18
	Total Fund 590 Sewer Fund:	(15,250.00)		1,048,189.00		205,306.57	(1,063,439.00)	
	BEG. FUND BALANCE	2,500,744.16		2,500,744.16				
	END FUND BALANCE	2,485,494.16		3,548,933.16				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 02/28/2026
 % Fiscal Year Completed: 66.58
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 02/28/2026 (Normal)	Activity For 02/28/2026 Increase (Decrease)	Available Balance 02/28/2026 (Normal)	% Bdg Used
Fund: 661 Motor Pool Fund						
Account Category: Revenues						
000.000 -		114,500.00	101,160.04	11,792.21	13,339.96	88.35
Revenues		114,500.00	101,160.04	11,792.21	13,339.96	88.35
Account Category: Expenditures						
000.000 -		10,000.00	0.00	0.00	10,000.00	0.00
901.000 -	Capital outlay	73,000.00	75,128.01	0.00	(2,128.01)	102.92
Expenditures		83,000.00	75,128.01	0.00	7,871.99	90.52
Fund 661 - Motor Pool Fund:						
TOTAL REVENUES		114,500.00	101,160.04	11,792.21	13,339.96	88.35
TOTAL EXPENDITURES		83,000.00	75,128.01	0.00	7,871.99	90.52
Total Fund 661 Motor Pool Fund:		31,500.00	26,032.03	11,792.21	5,467.97	
BEG. FUND BALANCE		686,719.55	686,719.55			
END FUND BALANCE		718,219.55	712,751.58			
Report Totals:						
TOTAL REVENUES - ALL FUNDS		8,987,438.00	8,417,680.44	678,963.65	569,757.56	93.66
TOTAL EXPENDITURES - ALL FUNDS		10,478,189.00	5,953,149.99	414,036.29	4,525,039.01	56.81
NET OF REVENUES & EXPENDITURES:		(1,490,751.00)	2,464,530.45	264,927.36	(3,955,281.45)	



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

*Rental Housing
Inspector*

9b5
Joseph J. Doan

TO: Artie Bryson, City Manager
FROM: Joseph Doan, Fire Chief
DATE: 04/06/2026
SUBJECT: Activity Report- March

03/02/2026	Department Meeting 12 people @ 3 hours	36 Hours
03/09/2026	Apparatus/Equip Checks/SCBA- Air Conservation/RIT 11 people @ 3 hours	33 Hours
03/16/2026	Wildland Firefighting (CSU Test) 12 people @ 3 hours	36 Hours
03/23/2026	Brush Fires- Hose Line Advancements 9 people @ 3 hours	27 Hours
03/30/2026	General Maintenance/Cleaning 5 people @ 3 hours	15 Hours
01/26/2026 04/25/2026	EMT Basic Course (ongoing) Alicia Vernier	109 Hours
	Fire Investigator/Inspector Continuing Ed. Chief Doan	34.5 Hours
TOTAL HOURS:	290.5 Hours	

Year-End-Totals:
Department Meeting: 102 Hours
Training(s)/Other: 645.5 Hours
Total man hours: 747.5 Hours

FEBRUARY CALLS FOR SERVICE: 79

General Station Cleaning/Maintenance

General Apparatus/Equipment Cleaning/Maintenance

Rental Inspections

Business Inspections

Community Risk Reduction Program- Smoke/CO Detectors

SCC Medical Control Meeting

Emergency Repairs on station generator

Annual service on SCBA fill station/Air Quality Certificate

Fire Investigations with MCFD

Easter in the NAC

American Red Cross Blood Drive @ Activity Center

Assist USCG

Annual Business Licenses

Joe Doan

From: Joe Doan
Sent: Tuesday, April 7, 2026 10:09 AM
To: Joe Doan
Subject: MCFD



We are thankful to report that there were no injuries in tonight's structure fire on Indian Trail. Our hearts go out to the family affected by this fire, and we are saddened that they are facing such a difficult loss.

This incident follows several other structure fires in our community this week. Thankfully, there have been no injuries in any of them, and for that we are extremely grateful.

We would like to sincerely thank Marine City Fire Authority, Tri-Hospital EMS, St. Clair Fire, Clay Township Fire, Algonac Fire, Ira Fire and the Sheriff's Department for their quick response, professionalism, and teamwork during tonight's incident and throughout this week. Their dedication and commitment to public safety do not go unnoticed.

We want to remind everyone to please be safe and vigilant when using heating sources or any type of open flame—especially in homes, pole barns, garages, and other outbuildings. A little extra caution can make a big difference.

Please stay safe and look out for one another.

Greg Abbey
Supervisor Cottrellville Township

Joseph Doan, Fire Chief
City of Algonac

Joe Doan

From: Joe Doan
Sent: Tuesday, April 7, 2026 10:08 AM
To: Joe Doan
Subject: MCFD



Marine City Area Fire Authority



5h · 🌐

Marine City Area Fire Authority would like to Thank Algonac, Clay, Ira, St Clair fire departments along with Tri Hosp Ems and St Clair County Sheriff's and Central Dispatch along with St Clair County Hazmat team for their assistance with our structure fire last evening. Great team work by all. The fire is under investigation at this time so no further comments until after it is complete. Thanks Chief Slankster



Joseph Doan, Fire Chief
City of Algonac

Certificate List

04/07/2026
1/1

Certificate #	Property Address	Certificate Type	Holder	Status	Issued	Expires	Amount Due
CIT260006	919 SMITH ST	I&I COMPLIANCE	SKLUT KATHLEEN	Issued	03/20/2026	03/13/2036	\$0.00
CIT260005	142 CHANNELSYDE DR	I&I COMPLIANCE	SYKES JR WILLIAM H	Issued	02/10/2026	12/29/2035	\$0.00
CIT260004	685 TOWNSEND CT	I&I COMPLIANCE	FUNKE LINDA A	Issued	02/09/2026	02/09/2036	\$0.00
CIT260003	367 SHERWOOD LN	I&I COMPLIANCE	SOLOWAY LYNN GEORGE	Issued	02/06/2026	02/06/2036	\$0.00
CIT260002	301 SUMMER ST	I&I COMPLIANCE	ATOPSOTA LLC	Issued	01/26/2026	01/26/2036	\$0.00
CIT260001	130 DELTA DR	I&I COMPLIANCE	SENK WILLIAM B	Issued	01/20/2026	01/20/2036	\$0.00

Total # of Certificates: 6

Total Amount Due: \$0.00

Inspection List

04/07/26

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
405 PTE TREMBLE RD	01-143-0014-0	Rental	03/19/2026	03/19/2026	Complied	JOSEPH DOAN

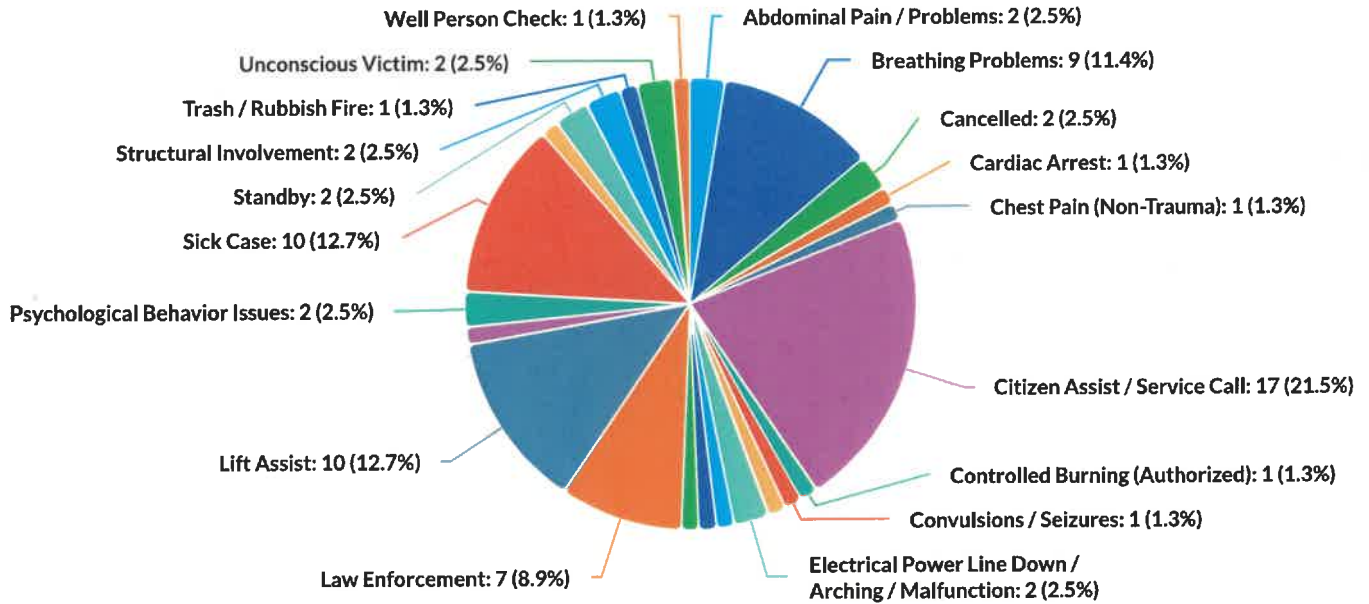
Inspections: 0

Populatio All Records



ALL Incident Type Breakdown (5001)

Start Date: 3/1/2026 0:00:00 | End Date: 3/31/2026 23:59:59



Incident Breakdown

Incident Type	Count	Percentage
Abdominal Pain / Problems		
Dispatch Date/Time: 03/18/2026 11:25:00 - Incident Number: 26-233	1	1.27%
Dispatch Date/Time: 03/18/2026 11:47:00 - Incident Number: 26-234	1	1.27%
Breathing Problems		
Dispatch Date/Time: 03/02/2026 19:56:00 - Incident Number: 26-193	1	1.27%
Dispatch Date/Time: 03/04/2026 17:24:00 - Incident Number: 26-202	1	1.27%
Dispatch Date/Time: 03/10/2026 8:52:00 - Incident Number: 26-213	1	1.27%
Dispatch Date/Time: 03/13/2026 21:28:00 - Incident Number: 26-223	1	1.27%
Dispatch Date/Time: 03/15/2026 3:00:00 - Incident Number: 26-226	1	1.27%
Dispatch Date/Time: 03/19/2026 10:20:00 - Incident Number: 26-236	1	1.27%
Dispatch Date/Time: 03/19/2026 21:37:00 - Incident Number: 26-239	1	1.27%

Dispatch Date/Time: 03/19/2026 22:07:00 - Incident Number: 26-240	1	1.27%
Dispatch Date/Time: 03/26/2026 1:36:00 - Incident Number: 26-249	1	1.27%
<ul style="list-style-type: none"> ▼ Canceled 		
Dispatch Date/Time: 03/01/2026 5:59:00 - Incident Number: 26-190	1	1.27%
Dispatch Date/Time: 03/03/2026 17:28:00 - Incident Number: 26-198	1	1.27%
<ul style="list-style-type: none"> ▼ Cardiac Arrest 		
Dispatch Date/Time: 03/07/2026 18:11:00 - Incident Number: 26-210	1	1.27%
<ul style="list-style-type: none"> ▼ Chest Pain (Non-Trauma) 		
Dispatch Date/Time: 03/11/2026 15:59:00 - Incident Number: 26-216	1	1.27%
<ul style="list-style-type: none"> ▼ Citizen Assist / Service Call 		
Dispatch Date/Time: 03/02/2026 18:30:00 - Incident Number: 26-191	1	1.27%
Dispatch Date/Time: 03/04/2026 10:30:00 - Incident Number: 26-200	1	1.27%
Dispatch Date/Time: 03/09/2026 18:30:00 - Incident Number: 26-211	1	1.27%
Dispatch Date/Time: 03/11/2026 10:00:00 - Incident Number: 26-215	1	1.27%
Dispatch Date/Time: 03/15/2026 16:37:00 - Incident Number: 26-229	1	1.27%
Dispatch Date/Time: 03/16/2026 18:30:00 - Incident Number: 26-230	1	1.27%
Dispatch Date/Time: 03/17/2026 10:30:00 - Incident Number: 26-231	1	1.27%
Dispatch Date/Time: 03/18/2026 14:18:00 - Incident Number: 26-235	1	1.27%
Dispatch Date/Time: 03/19/2026 15:00:00 - Incident Number: 26-238	1	1.27%
Dispatch Date/Time: 03/23/2026 18:30:00 - Incident Number: 26-246	1	1.27%
Dispatch Date/Time: 03/24/2026 10:00:00 - Incident Number: 26-247	1	1.27%
Dispatch Date/Time: 03/24/2026 10:15:00 - Incident Number: 26-248	1	1.27%
Dispatch Date/Time: 03/26/2026 14:30:00 - Incident Number: 26-251	1	1.27%
Dispatch Date/Time: 03/26/2026 15:00:00 - Incident Number: 26-252	1	1.27%
Dispatch Date/Time: 03/28/2026 9:30:00 - Incident Number: 26-256	1	1.27%
Dispatch Date/Time: 03/30/2026 18:30:00 - Incident Number: 26-265	1	1.27%
Dispatch Date/Time: 03/31/2026 14:00:00 - Incident Number: 26-267	1	1.27%
<ul style="list-style-type: none"> ▼ Controlled Burning (Authorized) 		
Dispatch Date/Time: 03/09/2026 18:43:00 - Incident Number: 26-212	1	1.27%
<ul style="list-style-type: none"> ▼ Convulsions / Seizures 		

Dispatch Date/Time: 03/23/2026 15:19:00 - Incident Number: 26-245	1	1.27%
<ul style="list-style-type: none"> ▼ Diabetic Problems 		
Dispatch Date/Time: 03/12/2026 9:30:00 - Incident Number: 26-219	1	1.27%
<ul style="list-style-type: none"> ▼ Electrical Power Line Down / Arching / Malfunction 		
Dispatch Date/Time: 03/14/2026 0:09:00 - Incident Number: 26-225	1	1.27%
Dispatch Date/Time: 03/14/2026 22:00:00 - Incident Number: 26-224	1	1.27%
<ul style="list-style-type: none"> ▼ Fall 		
Dispatch Date/Time: 03/06/2026 8:48:00 - Incident Number: 26-208	1	1.27%
<ul style="list-style-type: none"> ▼ Fire Alarm 		
Dispatch Date/Time: 03/12/2026 13:34:00 - Incident Number: 26-220	1	1.27%
<ul style="list-style-type: none"> ▼ Hazardous Material Release (Chemical from Fixed Facility) 		
Dispatch Date/Time: 03/30/2026 9:30:00 - Incident Number: 26-262	1	1.27%
<ul style="list-style-type: none"> ▼ Law Enforcement 		
Dispatch Date/Time: 03/03/2026 11:30:00 - Incident Number: 26-194	1	1.27%
Dispatch Date/Time: 03/03/2026 13:15:00 - Incident Number: 26-196	1	1.27%
Dispatch Date/Time: 03/03/2026 17:28:00 - Incident Number: 26-198	1	1.27%
Dispatch Date/Time: 03/04/2026 15:00:00 - Incident Number: 26-201	1	1.27%
Dispatch Date/Time: 03/05/2026 10:00:00 - Incident Number: 26-204	1	1.27%
Dispatch Date/Time: 03/10/2026 9:00:00 - Incident Number: 26-214	1	1.27%
Dispatch Date/Time: 03/26/2026 9:43:00 - Incident Number: 26-250	1	1.27%
<ul style="list-style-type: none"> ▼ Lift Assist 		
Dispatch Date/Time: 03/03/2026 11:33:00 - Incident Number: 26-195	1	1.27%
Dispatch Date/Time: 03/03/2026 16:43:00 - Incident Number: 26-197	1	1.27%
Dispatch Date/Time: 03/05/2026 22:03:00 - Incident Number: 26-207	1	1.27%
Dispatch Date/Time: 03/11/2026 23:23:00 - Incident Number: 26-217	1	1.27%
Dispatch Date/Time: 03/13/2026 16:49:00 - Incident Number: 26-221	1	1.27%
Dispatch Date/Time: 03/15/2026 6:37:00 - Incident Number: 26-227	1	1.27%
Dispatch Date/Time: 03/15/2026 9:37:00 - Incident Number: 26-228	1	1.27%
Dispatch Date/Time: 03/18/2026 6:07:00 - Incident Number: 26-232	1	1.27%
Dispatch Date/Time: 03/28/2026 9:14:00 - Incident Number: 26-255	1	1.27%

Dispatch Date/Time: 03/30/2026 11:19:00 - Incident Number: 26-263	1	1.27%
<ul style="list-style-type: none"> ▼ No Incident Found Upon Arrival / Location Error 		
Dispatch Date/Time: 03/11/2026 17:12:00 - Incident Number: 26-218	1	1.27%
<ul style="list-style-type: none"> ▼ Psychological Behavior Issues 		
Dispatch Date/Time: 03/20/2026 16:39:00 - Incident Number: 26-244	1	1.27%
Dispatch Date/Time: 03/29/2026 9:47:00 - Incident Number: 26-260	1	1.27%
<ul style="list-style-type: none"> ▼ Sick Case 		
Dispatch Date/Time: 03/03/2026 23:39:00 - Incident Number: 26-199	1	1.27%
Dispatch Date/Time: 03/05/2026 13:17:00 - Incident Number: 26-206	1	1.27%
Dispatch Date/Time: 03/07/2026 13:00:00 - Incident Number: 26-209	1	1.27%
Dispatch Date/Time: 03/13/2026 18:20:00 - Incident Number: 26-222	1	1.27%
Dispatch Date/Time: 03/20/2026 12:52:00 - Incident Number: 26-241	1	1.27%
Dispatch Date/Time: 03/20/2026 13:38:00 - Incident Number: 26-242	1	1.27%
Dispatch Date/Time: 03/27/2026 10:03:00 - Incident Number: 26-253	1	1.27%
Dispatch Date/Time: 03/28/2026 13:49:00 - Incident Number: 26-258	1	1.27%
Dispatch Date/Time: 03/29/2026 19:28:00 - Incident Number: 26-261	1	1.27%
Dispatch Date/Time: 03/31/2026 0:54:00 - Incident Number: 26-266	1	1.27%
<ul style="list-style-type: none"> ▼ Smoke From Nonhostile Source (Smoke Scare) 		
Dispatch Date/Time: 03/30/2026 14:30:00 - Incident Number: 26-264	1	1.27%
<ul style="list-style-type: none"> ▼ Standby 		
Dispatch Date/Time: 03/05/2026 11:40:00 - Incident Number: 26-205	1	1.27%
Dispatch Date/Time: 03/28/2026 10:00:00 - Incident Number: 26-257	1	1.27%
<ul style="list-style-type: none"> ▼ Structural Involvement 		
Dispatch Date/Time: 03/02/2026 19:54:00 - Incident Number: 26-192	1	1.27%
Dispatch Date/Time: 03/27/2026 12:41:00 - Incident Number: 26-254	1	1.27%
<ul style="list-style-type: none"> ▼ Trash / Rubbish Fire 		
Dispatch Date/Time: 03/20/2026 16:17:00 - Incident Number: 26-243	1	1.27%
<ul style="list-style-type: none"> ▼ Unconscious Victim 		
Dispatch Date/Time: 03/05/2026 8:42:00 - Incident Number: 26-203	1	1.27%
Dispatch Date/Time: 03/28/2026 18:42:00 - Incident Number: 26-259	1	1.27%

▼ Well Person Check		
Dispatch Date/Time: 03/19/2026 12:07:00 - Incident Number: 26-237	1	1.27%

ALL Incident Breakdown. This report will pull all Incident types that are placed into all reports. This report runs off of the Dispatch time. If left blank, the no data from that incident will populate in this report.



emergencynetworking.com
#5001



City of Algonac
805 St. Clair River Drive
Algonac, Michigan 48001
(810)794-9361
www.cityofalgonac.org

Jason Wrightner
Water Plant Supervisor
F-3 / S-3 EGLE Licensing
Waterplant@cityofalgonac.org
(810)794-3281

City of Algonac
Monthly Report - Water Department/Filtration Plant
March-2026

22,547,000	Gallons of Water Filtered
21,864,000	Gallons of Water Pumped
2,789	Gallons of Backwash

Information about the St. Clair River

The average turbidity or clarity of the lake this past month was 10.28 NTU

The River had the highest turbidity on 3/9/2026

The highest turbidity (Clarity) for the St. Clair River this month was 77.5 NTU

To supply Water to the residents of Algonac and Clay Township, the Algonac Water Filtration plant withdrew water from the St. Clair River totaling 25,336,000 Gallons

The Algonac Water Filtration plant was staffed and operated for **420 hours** this month by licensed operators ensuring compliance with drinking water standards, guidelines, testing and procedures.

In addition to Plant operations the Algonac Water Department performed:

- 6 Service Calls for Turn on/off
- 13 Meter Services
- 3 Leak Checks

Did you know?

At the Algonac Water Filtration Plant, keeping your drinking water safe isn't just a goal—it's a carefully calculated science. One of our most important tools is something called contact time, an equation that tells us how long disinfectant must stay in the water to eliminate harmful microbes. We rely on chlorine, the most widely used and trusted disinfectant in drinking water. The effectiveness can rise or fall depending on several key factors. That's why our team constantly monitors the things that influence its effectiveness:

Dose: How much chlorine the water needs

Time: How long it has to work

Temperature: Because warmer water speeds up reactions

pH: The acidity level, which can change chlorine's strength

Turbidity: The clarity of the water—cloudier water can shield contaminants

By keeping all of these in balance, we ensure every drop that reaches your tap is clean, safe, and fully disinfected.



**The City of Algonac is proud member of the Anchor Bay Watershed Program. Help us protect Lake St. Clair by being informed and respectful to our water source. Avoid disposing of hazardous chemicals that could impact our water quality and be mindful of what you release into the City Storm Drains. Please contact us at (810)794-3281 with any questions or concerns.



Business of the Algonac City Council

Consent Agenda Statement

Item Title: To approve Fire Chief vehicle emergency repair: \$3,021.77.

Submitted by: Chief Joe Doan, Fire Department

Summary

The Fire Department has a 2021 Dodge Durango which the Fire Chief uses daily. Recently, mechanical issues have surfaced causing the need for several repairs.

Attached is an invoice from the St. Clair Chrysler Jeep Dodge Ram dealer in the amount of \$3,021.77.

Due to this model's unreliability, this vehicle will be sold and replaced with the old rescue vehicle.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve Fire Chief vehicle emergency repair with St. Clair Chrysler Jeep Dodge Ram, whose address is 1250 S. Carney Dr., Saint Clair, MI 48079 in the amount of \$3,021.77.

APPROVED/Denied



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

Joseph J. Doan

**Rental Housing
Inspector**

TO: Artie Bryson, City Manager
FROM: Joseph Doan
DATE: 04/07/2026
SUBJECT: Chief Vehicle

Over the past couple of months we have had mechanical issues with the 2021 Dodge Durango. It has been in and out of the shop for a new starter, fuel injectors, both camshafts and most recently the catalytic converter.

This vehicle only has 13,158 miles. Unfortunately it appears that once these problem arise they may revisit again in the future. Due to the unknown it is our recommendation to sell the vehicle and the replacement would be to upgrade Rescue 2 our primary response vehicle. Once this vehicle is replaced the old Rescue would become the Chief vehicle.

The attached invoice is from the camshaft replacements (emergency repairs) on March 30, 2026 in the amount of \$3,021.77. This invoice is our responsibility as the warranty has expired.

The vehicle was returned to the dealer for the catalytic converter on March 31, 2026 and returned to us this date. This repair was covered.

This vehicle was purchased on 11/25/2020 for a total price of \$33,016. We recently obtained a quote from Carvana to sell the vehicle for \$25,600.



1250 S Carney Dr Saint Clair MI US 48079 www.wecarechrysler.com
 +1(810) 329 - 2100

Customer Pay Invoice
\$3,021.77

RO# : 607079 Tag# : 8251

Check-in: Thu Mar 26, 2026 | 10:52 AM
 Ready for Pickup: Mon Mar 30, 2026 | 10:23 AM
 Promise Time: Fri Mar 27, 2026 | 12:00 AM

Customer CITY OF ALGONAC 8392 +1 - (810) 650 - 9633 afd@cityofalgonac.org 805 SAINT CLAIR RIVER DR ALGONAC, MI 48001	Pickup-Customer Same as Customer Billing-Customer Same as Customer	Vehicle 2021 Dodge Durango 1C4RDJAG3MC545031 13,158 Mi In / 13,162 Mi Out In Service Date: 11/25/2020	Service Advisor Jack Helenbart +1 - (810) 626 - 5274
--	---	--	---

1. 8	CUSTOMER STATES MIL LIGHT IS ON will flash under acceleration	Customer Pay	\$2,877.00
------	--	--------------	-------------------

Job added by Jack Helenbart on Thu Mar 26, 2026 | 10:52 AM

1. m0300

Op.1 8 -Electrical

Labor: \$1,512.00

Technician
Anthony Trujillo - 911

Certification Number
M272158

1. Technician verified concern and retrieved DTC P0300 (random/multiple cylinder misfire). Misfire counters indicate cylinders 2, 4, and 6 showing approximately 200 counts each. Technician also noted an audible noise from the top end of the engine. Performed further inspection by removing the intake and both valve covers. Found excessive wear on intake camshaft lobes affecting cylinders 1, 3, 5, and also cylinder 6. Replaced both intake camshafts. Reassembled engine components and performed verification test. Vehicle tested after repair. Misfire condition and abnormal top-end noise no longer present.

Parts

\$1,365.00

68661146AA - CAMSHAFT 1 - \$702.00

68661147AB - CAMSHAFT 1 - \$663.00

Total Bill Hrs
8 Hrs.

Total Labor
\$1,512.00

Total Parts
\$1,365.00

2. MPVI	PERFORM CERTIFIED MULTI-POINT VEHICLE INSPECTION	Customer Pay	\$0.00
---------	---	--------------	---------------

Job added by Jack Helenbart on Thu Mar 26, 2026 | 10:52 AM

1. INSPECTED

R3

101336 000930 000

SCANNED

~~# 30907~~





1250 S Carney Dr Saint Clair MI US 48079 www.wecarechrysler.com
 +1(810) 329 - 2100

Customer Pay Invoice
\$3,021.77

RO# : 607079 Tag# : 8251

Check-in: Thu Mar 26, 2026 | 10:52 AM
 Ready for Pickup: Mon Mar 30, 2026 | 10:23 AM
 Promise Time: Fri Mar 27, 2026 | 12:00 AM

Customer CITY OF ALGONAC 8392 +1 - (810) 650 - 9633	Billing-Customer Same as Customer	Vehicle 2021 Dodge Durango 1C4RDJAG3MC545031	Service Advisor Jack Helenbart +1 - (810) 626 - 5274
---	---	---	---

Op.1 MPVI -PERFORM CERTIFIED MULTI-POINT VEHICLE INSPECTION

Labor: \$0.00

Technician Anthony Trujillo - 911	Certification Number M272158
---	--

1. PERFORMED CERTIFIED MULTI POINT VEHICLE INSPECTION. SUBMITTED INSPECTION FORM WITH VEHICLE STATUS.

Total Bill Hrs 0 Hrs.	Total Labor \$0.00	Total Parts \$0.00
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4. LOFSYN	Perform Synthetic Oil Change And Top Off Any Fluids	Customer Pay	\$94.77
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Tags: Add-on

Job added by Jack Helenbart on Fri Mar 27, 2026 | 10:08 AM

1. Perform Oil Change And Top Off Any Fluids

Op.1 LOFSYN -Perform Synthetic Oil Change And Top Off Any Fluids

Labor: \$25.25

Technician Anthony Trujillo - 911	Certification Number M272158
---	--

1. Perform Oil Change And Top Off Any Fluids

Parts **\$67.00**

68522999AA - 0W20 SYN OIL 6 - \$54.00

68191349AC - FILTER 1 - \$13.00

Fees **\$2.52**

SHPSPLS - SHOP SUPPLIES - \$2.52





1250 S Carney Dr Saint Clair MI US 48079 www.wecarechrysler.com
 +1(810) 329 - 2100

Customer Pay Invoice
\$3,021.77

RO# : 607079 Tag# : 8251

Check-in: Thu Mar 26, 2026 | 10:52 AM
 Ready for Pickup: Mon Mar 30, 2026 | 10:23 AM
 Promise Time: Fri Mar 27, 2026 | 12:00 AM

Customer CITY OF ALGONAC 8392 +1 - (810) 650 - 9633	Billing-Customer Same as Customer	Vehicle 2021 Dodge Durango 1C4RDJAG3MC545031	Service Advisor Jack Helenbart +1 - (810) 626 - 5274
---	---	---	---

Total Bill Hrs 0.3 Hrs.	Total Labor \$25.25	Total Parts \$67.00
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Additional Fees	Sale Amount
SHPSPLS - SHOP SUPPLIES	\$50.00

Labor	\$1,537.25
Parts	\$1,432.00
Sublet	\$0.00
Sublet Labor	\$0.00
Sublet Parts	\$0.00
Fees	\$52.52
Discounts	\$0.00
Tax	\$0.00
Deductible	\$0.00
Insurance/Warranty	\$0.00

Original Estimate
 Thu Mar 26, 2026 | 10:52 AM \$207.90

Invoice Total \$3,021.77

Recommendation Approval Details

Jack Helenbart approved recommendations on behalf of City Of Algonac.

Mode Of Communication	Approver Phone Number	Previous Estimate	Revised Estimate
Call	+1 (810) 650 - 9633	\$0.00	\$3,021.77

Date and Time	Note
Fri Mar 27, 2026 at 10:08 AM	OK, JOE FROM CITY OF ALGONAC





1250 S Carney Dr Saint Clair MI US 48079 www.wecarechrysler.com
 +1(810) 329 - 2100

Customer Pay Invoice
\$3,021.77

RO# : 607079 Tag# : 8251

Check-in: Thu Mar 26, 2026 | 10:52 AM
 Ready for Pickup: Mon Mar 30, 2026 | 10:23 AM
 Promise Time: Fri Mar 27, 2026 | 12:00 AM

Customer	Billing-Customer	Vehicle	Service Advisor
CITY OF ALGONAC	Same as Customer	2021 Dodge Durango	Jack Helenbart
8392		1C4RDJAG3MC545031	+1 - (810) 626 - 5274
+1 - (810) 650 - 9633			

ALL PARTS AND SERVICE PROVIDED AS IS BY DEALERSHIP

ALL PARTS AND ACCESSORIES ARE SOLD AND ALL REPAIRS ARE PROVIDED BY THE DEALERSHIP AS IS. THE DEALERSHIP DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF ANY PARTS OR ACCESSORIES OR ANY REPAIRS PERFORMED TO THE VEHICLE. THE ONLY WARRANTIES ON PARTS AND ACCESSORIES OR REPAIRS ARE THOSE WHICH MAY BE OFFERED BY THE MANUFACTURER OR THE ORIGINAL PARTS DISTRIBUTOR AND ONLY SUCH MANUFACTURER OR DISTRIBUTOR SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. CUSTOMER SHALL NOT BE ENTITLED TO RECOVER FROM THE DEALERSHIP ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

TO OUR SERVICE CUSTOMERS:

1. The Dealership is not responsible for any delays caused by the unavailability of parts or shipping by the parts manufacturer, distributor or transporter.
2. A garage keeper's lien is hereby acknowledged on the vehicle to secure the cost of labor, materials, storage and any other authorized charges.
3. The Dealership is not responsible for loss or damage to the vehicle or articles left in the vehicle in case of fire, theft, hail, wind, or any other cause beyond its control.
4. If you authorize an inspection or diagnosis of any vehicle component or commencement of repairs and do not authorize the completion of a repair or service, you understand that a charge will be imposed for disassembly, reassembly or partially completed work and you agree to pay the same. Such charges will be directly related to the actual amount of labor and parts involved in the inspection, repair or service, and reassembly of the vehicle.
5. If you request to keep a replaced part that would otherwise be returned to a supplier as part of an exchange agreement, we may require you to pay a core charge that will be disclosed to you. The core charge will be refunded to you upon the return of the part to our service facility.
6. Remanufactured and refurbished parts that meet manufacturer approved source part requirements may be installed at our discretion. Additional information is available upon request.
7. The Dealership may operate the vehicle on streets, highways or public roadways for the purpose of testing and/or inspecting the vehicle.

X
 Customer Signature

Date





Business of the Algonac City Council

Agenda Statement

Item Title: To award bid and approve agreement for Professional Audit Services.

Submitted by: Artie Bryson, City Manager; Alysia Bugg, City Treasurer

Summary

As part of the required procurement process, the city issued Request for Proposals for audit services. Four (4) complete proposals were received. City Manager Bryson and City Treasurer Bugg reviewed all proposals for qualifications, experience with municipal audits, BS&A proficiency, proposed scope of work, and pricing.

Firms were asked to provide pricing for Fiscal Year Ending June 30, 2026 thru 2028, with an option to extend for 2-years, 2029 & 2030.

Fiscal Year Ending	McBride Manley	UHY	Maner Costerisan	Andrews Hooper Pavlik
June 30, 2026	\$41,500	\$37,500	\$36,500	\$42,000
June 30, 2027	\$42,500	\$38,500	\$38,000	\$43,200
June 30, 2028	\$43,775	\$39,500	\$40,000	\$44,500
June 30, 2029 <i>optional</i>	\$45,100	\$41,000	\$42,000	\$45,800
June 30, 2030 <i>optional</i>	\$46,500	\$42,000	\$44,000	\$47,200
Water Rate Studies	\$1,900-2,200	\$4,000-4,500	\$1,200-1,400	\$3,000-3,400
PA 57	\$0	\$1,000-1,200	\$500-600	\$1,000-1,200
Streets/Act 51	\$750-950	\$750-1,000	\$750-950	\$2,000-2,200
Federal Single Audit Fee	\$6,900	\$8,000-9,500	\$6,000	\$6,000
Hourly Rate	\$150	\$130-320	\$210	\$120-300

Following the review, McBride-Manley & Company P.C. was identified as the firm that best meets the City’s needs. McBride-Manley is the current auditor and has satisfactorily provided audit services to the City since 2014. They have consistently provided high-quality, timely and reliable audit services, and ensured stability and efficiency in our audit process.

The 3-year proposal includes an optional 2-year extension, provided both parties agree. The fees include all audit services, preparation of Form F-65, Municipal Qualifying Statement, Act 51 reporting and water rate report.

Suggested Action:

MOVED BY:

RESOLVED, to award bid and approve agreement for professional audit services from McBride-Manley Certified Public Accountants whose address is 1115 S. Parker St., Marine City, MI 48039 for all-inclusive services, as provided in the proposal, at a rate of \$41,500 for 2026 and \$42,500 for 2027, and \$43,775 for 2028, with optional 2-year extension.

SUPPORTED BY:

APPROVED/Denied



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council
Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

To: City Manager, Artie Bryson
From: City Treasurer, Alysia Bugg
Subject: Request to approve Audit Services Contract with McBride-Manley.
Date: 4/9/2026

I am requesting approval to enter into a three-year audit services contract with McBride-Manley & Company P.C., covering fiscal years ending June 30, 2026, 2027, and 2028, with an optional two-year extension through 2030.

As part of the required procurement process, the City issued a Request for Proposals (RFP) for audit services. The RFP was sent to five audit firms, and the City received four complete proposals in response. The City Manager and Finance Director jointly reviewed all submissions for qualifications, experience with municipal audits, BS&A proficiency, proposed scope of work, and pricing.

Following this review, McBride-Manley & Company P.C. was identified as the firm that best meets the City's needs. Their proposal demonstrates extensive governmental auditing experience, long-standing familiarity with the City of Algonac, and the ability to complete all required state and federal reporting. Under this contract, McBride-Manley will perform the annual financial audit, prepare and submit all required State of Michigan reports (including the F-65, Municipal Qualifying Statement, and Act 51 reporting), and complete the annual water rate report.

2026: \$44,150.00
2027: \$45,250.00
2028: \$46,675.00

McBride-Manley has consistently provided high-quality, timely, and reliable audit services to the City. Entering into a multi-year agreement will ensure continuity, stability, and efficiency in our audit process while maintaining compliance with all reporting requirements.

Please let me know if you need any additional information. I respectfully request approval to proceed with the attached engagement letter and proposal.

Thank you,
Alysia Bugg
City Treasurer



AUDIT PRICE SHEET

City of Algonac – Professional Auditing Services

Firm Name: McBride - Manley & Company P.C.

Fiscal Year Ending	Financial Audit (Total Max Fee)	Water Rate Studies Both Estimate & Actual (Clay Twp)	PA 57 / TIF Reporting	Major/Local Streets (Act 51 / Form 2030)
June 30, 2026	\$41,500	\$1,900	\$0	\$750
June 30, 2027	\$42,500	\$1,950	\$0	\$800
June 30, 2028	\$43,775	\$2,050	\$0	\$850
June 30, 2029 (Option)	\$45,100	\$2,125	\$0	\$900
June 30, 2030 (Option)	\$46,500	\$2,200	\$0	\$950

Additional Required Quotes:

- Federal Single Audit Fee: \$ 6,900 _____ per year (if threshold is met).
- Hourly Rate for Additional Consulting: \$ 150 _____ per hour.

Note: Consulting rate is estimated. Some consulting services will be provided free of charge to the City.



AUDIT PRICE SHEET

City of Algonac – Professional Auditing Services

Firm Name: Andrews Hooper Pavlik PLC

Fiscal Year Ending	Financial Audit (Total Max Fee)	Water Rate Studies Both Estimate & Actual (Clay Twp)	PA 57 / TIF Reporting	Major/Local Streets (Act 51 / Form 2030)
June 30, 2026	\$ 42,000	\$ 3,000	\$ 1,000	\$ 2,000
June 30, 2027	\$ 43,200	\$ 3,100	\$1,050	\$ 2,050
June 30, 2028	\$ 44,500	\$ 3,200	\$ 1,100	\$ 2,100
June 30, 2029 (Option)	\$ 45,800	\$ 3,300	\$1,150	\$ 2,150
June 30, 2030 (Option)	\$ 47,200	\$ 3,400	\$1,200	\$ 2,200

Additional Required Quotes:

- **Federal Single Audit Fee:** \$ 6,000 per year (if threshold is met).
- **Hourly Rate for Additional Consulting:** \$ 120 - \$300 based per hour.
on level of staff



AUDIT PRICE SHEET
 City of Algonac – Professional Auditing Services

Firm Name: Maner Costerisan

Fiscal Year Ending	Financial Audit (Total Max Fee)	Water Rate Studies Both Estimate & Actual (Clay Twp)	PA 57 / TIF Reporting	Major/Local Streets (Act 51 / Form 2030)
June 30, 2026	\$ 36,500	\$ 1,200	\$ 500	\$ 750
June 30, 2027	\$ 38,000	\$ 1,250	\$ 525	\$ 800
June 30, 2028	\$ 40,000	\$ 1,300	\$ 550	\$ 850
June 30, 2029 (Option)	\$ 42,000	\$ 1,350	\$ 575	\$ 900
June 30, 2030 (Option)	\$ 44,000	\$ 1,400	\$ 600	\$ 950

Additional Required Quotes:

- Federal Single Audit Fee: \$ 6,000 per year (if threshold is met).
- Hourly Rate for Additional Consulting: \$ ~210 per hour.

Fees

We strive to keep our fees at the most reasonable level by taking a proactive approach to our relationship and engagement. Efficient provision of information from your team also helps in this endeavor. We look forward to a long-term relationship, one that you can rely on to bring the City ideas and guidance throughout the year.

Our fees are based on actual time and costs of the engagements at our standard hourly rates. Based upon our understanding of your financial information, an existing understanding of your operations, and our experience working with similar municipalities, we have developed a preliminary estimate for our professional services. Our professional services include the following items:

Fiscal Year Ending	Financial Audit (Total Max Fee)	Water Rate Studies Both Estimate & Actual (Clay Twp)	PA 57 / TIF Reporting	Major/Local Streets (Act 51 / Form 2030)	F-65 and Qualifying Statement
June 30, 2026	\$35,000	\$4,000	\$1,000	\$750	\$2,500
June 30, 2027	\$36,000	\$4,000	\$1,000	\$750	\$2,500
June 30, 2028	\$37,000	\$4,000	\$1,000	\$750	\$2,500
June 30, 2029 (Option)	\$38,000	\$4,500	\$1,200	\$1,000	\$3,000
June 30, 2030 (Option)	\$39,000	\$4,500	\$1,200	\$1,000	\$3,000

- **Federal Single Audit Fee (if threshold is met):**

– 2026	\$8,000
– 2027	\$8,000
– 2028	\$8,500
– 2029	\$9,000
– 2030	\$9,500

The single audit fee includes auditing one federal program as a major program. If there are additional major programs, each additional major program will be an additional \$4,000.

- **2026 Hourly Rate for Additional Consulting, with governmental discount of 20-25%:**

– Partner	\$320
– Manager	\$260
– Senior	\$210
– Staff	\$130-160

- Our invoices will include an additional administrative charge of 3.5% of our fees to cover technology and administrative costs not included in the above price.
- Any out of scope work will be billed at our normal hourly rate.



April 7, 2026

City of Algonac
805 St. Clair River Drive
Algonac, Michigan 48001

We are pleased to confirm our understanding of the services we are to provide the CITY OF ALGONAC for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City of Algonac as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Algonac's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Algonac's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Pension and Retiree Health Care – Schedule of Changes in Net Pension/Net OPEB Liability and Related Ratios
- 3) Pension and Retiree Health Care – Schedule of Contributions
- 4) Pension and Retiree Health Care – Schedule of Investment Returns

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Algonac's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a separate written report accompanying our auditor's report on the financial statements OR in a report combined with our auditor's report on the financial statements:

- 1) Combining Schedules
- 2) Budgetary Schedules for Non-Major Funds

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the City of Algonac and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Management override of controls
- Proper cutoff of expenditures and revenues
- Proper revenue recognition for grants
- Reliance upon the auditor's experience and expertise to prepare GAAP financial statements
- Accuracy of utility billing

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Government Auditing Standards require that we communicate, during the planning stage of an audit, certain information to officials of the audited entity, and certain other parties. That information follows.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Government Auditing Standards require that we communicate, during the planning stage of an audit, certain information to officials of the audited entity, and certain other parties. That information follows.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Algonac's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Government Auditing Standards require that we communicate, during the planning stage of an audit, certain information to officials of the audited entity, and certain other parties. That information follows.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that website are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the websites with the original document.

Other Services

We will also assist in preparing the financial statements and related notes of the City of Algonac in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services, and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City, however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of McBride-Manley & Company P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Michigan or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of McBride-Manley & Company P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Michigan. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Curtis McBride is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in July 2026.

Our fee for this audit will be in accordance with the firm's standard hourly billing rates at the time of the examination and will not exceed \$41,500 for the year ended June 30, 2026. If an audit under the Single Audit Act is required, our estimated fee for that audit will not exceed \$6,900 per program for the year a Single Audit is required. The initiation of any new fund for major construction programs may result in increased fees. The above fee quotes are predicated on the City's records being suitable and complete for audit and completely reconciled and balanced in accordance with generally accepted accounting principles. This would normally include the preparation by the City of certain items before the audit begins (See Exhibit A). However, a revised proposal will be submitted for the City Council's approval if our fees are expected to exceed those stated above. Our fees for this engagement will be billed in two segments. The first portion will be billed upon completion of our preliminary examination, sometime in June or July each year. The final portion will be billed upon completion of the audit.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Reporting

We will issue a written report upon completion of our audit of the City of Algonac's financial statements. Our report will be addressed to the Mayor and City Council of the City of Algonac. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Algonac is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the City of Algonac and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Respectfully submitted,



MCBRIDE-MANLEY & COMPANY P.C.
Certified Public Accountants
Marine City, Michigan

RESPONSE:

This letter correctly sets forth the understanding of the City of Algonac.

Management signature: _____

Title: _____

Date: _____

EXHIBIT A

Items to be completed before commencement of audit:

1. Posted and reconciled general ledger and trial balance for all the following funds:

General	Capital Improvement
Major Street	Tax
Local Street	Pension Trust
Water and Sewer	Library Fund
Retirees Health Care Trust	
Any new funds initiated during periods under audit	
2. Water and sewer revenues and receivables reconciled to control totals.
3. All bank accounts properly reconciled to the general ledger accounts for all funds.
4. The total taxes collected reconciled to the total tax roll and all distributions correctly reflected for both winter and summer collections.
5. Reconciliation of delinquent personal property taxes for all years showing tax collected during the fiscal year and ending tax balance due.
6. Preparation of check register or other reports for the tax fund giving total paid to each taxing authority that reconciles to County Settlement and tax roll.
7. Review by City personnel of all unpaid invoices at fiscal year end and proper reconciliation to computerized accounts payable listing at fiscal year.
8. Workpapers on all interfund payables and receivables and reconciliation of same between funds.
9. Listing of all amounts in capital outlay account showing detail of items purchased and reconciliation of listing to general ledger and invoices available to review.
10. Calculation and workpaper for accrued sick and vacation pay and accrued wages for fiscal year end.
11. Reconciliation of special assessment subsidiary ledgers to general ledger receivable, if applicable.
12. Reconciliation of property tax revenues in General Fund, all Debt Service Funds (if applicable) and Water and Sewer Fund, as applicable.
13. Loan schedules showing balance due on all State Revolving Loans, and a listing of all bond principal and interest payments.
14. Properly allocated employee benefits between funds including, but not limited to, health insurance, pension contributions, and payroll taxes; proper recording of these benefits in the various funds and departments of the general ledger.

EXHIBIT A

(Continued)

15. State revenues and County funds reconciled to general ledger.
16. Grant revenues reconciled to award amount, project costs, and any agreements and reporting available for review.
17. Fund Balance Restrictions reconciled.
18. Submission of census data to City's Actuaries for pension and retiree health by September 1, 2026.



Business of the Algonac City Council

Agenda Statement

Item Title: To approve the sale and consumption of alcohol for Special Event with Pearl Beach Lions for Cornhole Tournament Fundraiser for Bear Lake Camp May 3, 2026 at the Algonac Activity Center.

Submitted by: Arte Bryson, City Manager

Summary

Attached is a Special Events Permit Application submitted by Pearl Beach Lions for a Cornhole Tournament Fundraiser for Bear Lake Camp to be held on Sunday, May 3, 2026 at the Algonac Activity Center.

The event will start at 12:00 p.m. and end at 9:00 p.m. The Pearl Beach Lions are requesting to sell and consumer alcohol for this event, and have applied for a 1-day liquor license from the State of Michigan to sell alcohol the day of the event.

The City of Algonac Code Article III-Special Events 4-53.-Alcoholic liquors prohibited, prohibits the sale, possession or consumption of alcoholic beverages on public property during any special event unless approved by the city council and sanctioned by the state liquor control commission.

The Michigan Liquor Control Code, MCL Section 436.1915 allows municipal governments to legislate certain constraints.

Approval for alcohol sales and consumption at the Algonac Activity Center is specific only to this event, per City Council.

All required documentation has been received, reviewed, and approved by administration. The safety and security plan is posted at the Activity Center.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the sale and consumption of alcohol for the Special Event with Pearl Beach Lions for Cornhole Tournament Fundraiser for Bear Lake Camp May 3, 2026 at the Algonac Activity Center.

APPROVED/Denied

City of Algonac

Special Events Permit

805 St. Clair River Drive
 Algonac, MI 48001
 810-794-9361. cityofalgonac.org



BY: LN

1. NAME, DESCRIPTION, DATE(S) & TIME(S) OF EVENT Pearl Beach Lions
Corona Tournament for Bear Lake Camp
MAY 3RD 12P-9PM

2. Sponsor Organization
 Name Pearl Beach Lions Street Address 9590 Phet's Rd
 City Algonac MI State MI Zip Code 48001 Cell Phone 586-855-7001
 Email Address PearlBeachLions1@gmail.com

3. Event Chair/Point of Contact
 Name Amy Daniels Street Address 9590 Phet's Rd
 City Algonac State MI Zip Code 48001 Cell Phone 586-855-7004
 Email Address PearlBeachLions1@gmail.com

- 4. Attach boundary map for event. For multi-day events, include map with dates & times for each event. Note location(s) of sanitation facilities.
- 5. Attach a Safety & Security Plan. Note ingress and egress points, proposed traffic controls & road closures. Note how site(s) will be secured so unauthorized vehicles cannot access the event(s).
- 6. Who will ensure the event site is clean & restored back to original condition immediately after event? Lions
- 7. Explain any rate, fee, or charge to be paid or any donation made by anyone participating in or attending the event(s), i.e., entry fees, ticket fees, vendor fees. 20 Entrance fee plus cost of drink purchase

8. Provide a statement of the benefit of this activity to the public, and the reasons for the activity.
Raise money for Lions Bear Lake Camp for BLPD

9. CITY COUNCIL AND/OR LIQUOR CONTROL COMMISSION MUST APPROVE CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY. WILL THERE BE ALCOHOLIC BEVERAGES? YES

10. Sponsor Requirements (initial each box)
- Contact MISSDIG at least one (1) week prior to event at 800-482-7171 or www.missdig.org if stakes will be installed on city property.
 - Coordinate placement of portable toilets with DPW at 810-794-5451 or dpw@cityofalgonac.org.
 - I have reviewed City Ordinance Chapter 4 "Amusement and Entertainments", Article III "Special Events".

11. REQUIRED DOCUMENTS
- The application for a permit shall be filed *not less than 90 days prior* to the starting date of the event.
 - If requested by city, a surety bond or letter of credit.
 - Safety & Security Plan(s).
 - Boundary Map(s).
 - Certificate of Insurance (*provided no later than forty-five (45) days before the starting date of the event*), which includes the following language: "The City of Algonac, including all elected and appointed officials, all employees and volunteers, boards, commissions, and/or authorities and their board members, against any and all liability for damage to property and insuring the city against any and all liability for personal injury or death as a result of the activity, event or use, or participation in or attendance at the activity, event or use. Certification will indemnify the city for, hold it harmless from and defend it against all claims, lawsuits or other liability arising from or because of the activity, event or use; additional insured applies only with written contract".



LIONS CLUBS INTERNATIONAL LIABILITY INSURANCE PROGRAM

GENERAL

The International Association of Lions Clubs has a program of Commercial General Liability Insurance that covers Lions on a worldwide basis. The policy is issued by ACE American Insurance. **All Clubs and Districts are automatically insured. No action on your part is necessary.**

The purpose of this booklet is to describe the plan in a manner that will enable Lions to understand its application to their activities. The Provisions of the policy apply to most normal liability exposures of Lions Clubs and Districts, including their functions and activities. Claims arising out of liability for the operation, use, or maintenance of aircraft, automobiles owned by Lions organizations and certain watercraft are not covered (See "Exclusions"). These pages are explanatory only and cannot cover all possible situations. Nothing in this booklet can be construed to extend, alter, vary or waive any of the provisions of the policy. If unusual situations arise which require further explanation, inquiry should be directed to:

DSP Insurance Services
1900 E. Golf Road, Suite 650
Schaumburg, IL 60173
Phone (800) 316-6705
Fax (847)934-6186
Email lionsclubs@dspins.com

Bear in mind that this is a legal liability policy only, and does not provide "accident" insurance that will pay for injuries regardless of fault. Limited "Medical Payments" coverage is provided, but it does not apply to a person injured while taking part in athletics.

INSURER
ACE American Insurance Company

NOTE: The contents of this booklet can be viewed at www.lionsclubs.org

NAMED INSURED

The International Association of Lions Clubs, all Districts (Single, Sub - and Multiple) of said Association, all individual Lions Clubs organized or chartered by said Association, Leo Clubs, Lioness Clubs and any other Lions organization owned, controlled or operated by a Named Insured or by individual Lion members while acting on behalf of a Named Insured.

If an entity falls within this definition, it is a named insured under the policy. Note, however, that the Constitution and By-Laws of the International Association of Lions Clubs provide that no individual or entity other than Lions Clubs and Districts may use the Lions name or emblem without a specific license granted by the International Board of Directors (See question number 20). We cannot issue a certificate of insurance showing such an entity as the insured unless approval has been granted.

ADDITIONAL INSURED (GENERAL LIABILITY ONLY)

- Lion, Leo and Lioness Directors, Officers, Employees and Members are included as additional insureds for liability incurred while acting in such capacities.
- Individual volunteer workers are included as additional insureds for liability incurred while working in Lions projects.
- Persons or organizations, public or private, granting use of premises for Lions activities are included as additional insureds for their liability arising out of the use of such premises by Lions, except when liability is due to sole negligence of the person or organization granting such use. Premises are defined as real property including structures thereon.

entering into contracts. Specific legal advice concerning leases and other agreements should be provided by local legal counsel. See question 21 for further comments.

EXCLUSIONS

The policy is the 2001 ISO Commercial General Liability form on an occurrence basis and contains the exclusions usual to such insurance, including:

- Liability arising out of employment related perils is NOT covered.
- Liability arising out of the operation, maintenance or use of automobiles owned by a Named Insured is NOT covered.
- Liability arising out of the operation, use or maintenance of aircraft is NOT covered.
- Liability arising out of the operation, maintenance or use of watercraft owned by a Named Insured is NOT covered.
- Pollution and Asbestos exclusions apply.
- The Liquor Liability exclusion applies. Liability arising out of the sale or serving of alcoholic beverages is NOT covered. When Clubs or Districts sell or serve alcoholic beverages or distribute alcoholic beverages at a fund raising activity or event, separate Liquor Liability insurance should be arranged locally if available in your jurisdiction. The Association's experience in liquor liability situations is such that it cannot recommend, and in fact discourages, clubs from participating in events involving the sale or serving of alcoholic beverages.

The policy is excess over any other valid and collectible insurance.

SPECIAL ACTIVITIES

In general, the policy applies to most operations and activities of Clubs and Districts with the exception of the operation, use or maintenance of aircraft, automobiles owned by the Club or District and certain watercraft. However, we emphasize that proper Certificates of Insurance should be obtained from any party who conducts an activity sponsored by Lions. Concessionaires or any parties conducting functions for Lions

should carry their own liability insurance and their policy should name the Lions Club or District as an additional insured.

Persons or organizations granting use of premises used by Lions are included as additional insureds under your policy with respect to their liability for your use of their premises. Where necessary, Certificates of Insurance can be issued in their favor upon request.

SAFETY OFFICER

Each Lions Club or other organization should designate a Safety Officer with duties to include:

1. Review this booklet and pages 4, 5 and 6 in particular as they apply to activities being planned.
2. Review each Club activity from a safety standpoint and identify potential hazards.
3. Complete the self-inspection checklist for each activity (available on the Association's website) and keep a copy on file.
4. Ensure that there is adequate supervision of the event for the protection of Lion members, spectators, participants and the public.
5. Obtain Certificates of Insurance from circuses, carnivals, concessionaires, or other operators who conduct or participate in Lions events, and have them name your Lions Club as additional insured.
6. Gather all significant information on any incident that might result in a liability claim and report it promptly to the insurance company as instructed in this booklet.

PREMIUM PAYMENT

The costs of this insurance program are paid by the International Association of Lions Clubs.

CLAIM COSTS

The cost of the insurance program is directly related to the cost of claims. The cost of each claim adds to the amount paid by the International Association of Lions Clubs and Lion members through payment of their International dues. Since it is Lions' money that

Yes. The owner's insurance is primary, but this policy provides excess and contingent liability coverage for the Named Insured. We cover the legal liability of the Club or District as well as the liability of a Lion member or volunteer who allows use of their vehicle for Lion business.

5. Damage to property owned or used by Lions or in their care, custody or control?
No.

6. Lions liability for injury to a participant in a sporting event or other similar activity conducted by Lions?

Only if there is legal liability resulting from negligence of an insured. The Medical Payments coverage does not apply to a person injured while taking part in athletics.

7. Zone, District and other Lions conventions?
Yes.

8. Does a Leo, Lioness, Club Branch, New Century or Campus Club have the same protection under the plan as a Lions Club?
Yes.

II. OTHER QUESTIONS

9. Our Club owns a building (or park or other facility) at which we conduct activities. These are often open to the public and admission may be charged. We also rent the building to others for various activities. Are these several phases of building operations covered for our legal liability?

Yes. However, others who rent or use the building or facility should carry their own liability insurance and include your club as an additional insured. Our policy does not protect the renter or user for their liability. If alcoholic beverages are served or sold, you or the user should arrange liquor liability insurance to protect both parties if required under the laws of your jurisdiction.

10. Are any Worker's Compensation benefits provided?

No. If your club hires any employees you should arrange separate Workers Compensation insurance. If your club engages a contractor, carnival operator or other service provider, you should obtain a certificate of insurance which includes Workers Compensation coverage from them.

11. Our Club operates a Glaucoma Clinic. Are we covered for malpractice on the part of a doctor we employ? Is a doctor who donates his services covered?

The definition of "Bodily Injury" in the policy has been amended to include injury arising out of the rendering of or failure to render professional services by a physician, dentist or nurse while employed by, or donating his services to the Named Insured. Your Club would be protected for its contingent liability for the doctor's acts. The doctor's own malpractice insurance would be primary. We provide "Incidental Malpractice" coverage for the Club only and do not cover the doctor for his direct professional liability. Trained professional technicians are treated the same as doctors when performing services within their profession.

12. Is all coverage excluded for events at which we sell or serve alcoholic beverages?

No, the policy still covers the event, but the liquor exclusion applies to liability arising out of the sale or serving of alcoholic beverages.

13. Is "Medical Payments" coverage provided which will pay for medical expenses without regard to legal liability?

Yes, but only to a limit of \$1,000 per person. The coverage does not apply to injury to a person injured while taking part in athletics.

14. Our Club will conduct an aviation activity. How does the policy apply to this?

The policy would apply to activities, concessions, etc., at the event, but would not cover accidents arising from the ownership, maintenance or use of any aircraft. The show operator or aircraft owners must carry adequate liability insurance. To be protected you must have your Club named as additional insured under the operator's or owner's insurance or arrange separate coverage protecting your Club for the event.

15. A Lion is driving his car on Lions business and strikes a tree, damaging his car and injuring himself. Is there any coverage under this policy?

No. We do not provide physical damage insurance on cars used on Lions business and there would be no legal liability or medical payments coverage for the injury to the Lion member driving their own vehicle.

Should you have further inquiries regarding this policy, please contact DSP Insurance Services or the Lions Clubs International Legal Division:

DSP Insurance Services
1900 E. Golf Road, Suite 650
Schaumburg, IL 60173
Phone (800) 316-6705/(847) 934-6100
Fax (847) 934-6186
E-mail lionsclubs@dspins.com

Legal Division - Lions Clubs International
300 W. 22nd Street
Oak Brook, IL 60523
Phone: 630-571-5466, Ext. 360
Fax: 630-571-0953
Email: legal@lionsclubs.org

ALL CLAIMS SHOULD BE REPORTED BY PHONE - U.S. (888) 217-8074 OR OUTSIDE THE U.S. (866) 809-0396

ACE AMERICAN INSURANCE CLAIM SERVICE OFFICES

UNITED STATES

ESIS Chicago Casualty Claim Office
525 West Monroe, 4th Floor
Chicago, IL 60661
PO Box 4864 Chicago 60680-4864
(312) 775-7800 or (800) 250-1649

ARGENTINA

ACE Seguros, N.A.
Edificio Torre Alem Plaza
A.V. Leandro N. Alem 855 – Piso 19
C1001 AAD Buenos Aires, Argentina
54.11.4114.4048

AUSTRALIA

ACE Insurance Limited
ACE Building
28-34 O'Connell Street
Sydney N.S.W. 2000, Australia
61 (02) 9335 x 3382

BAHAMAS

ACE North America – Multinational Claims
One Beaver Valley Road
Suite 4 East
Wilmington, DE 19803
(302) 476-6934

BELGIUM

ACE European Group
Emiel Banningstraat 41-47
Antwerpen 2000
Belgium
32 3 x 2413818

BERMUDA

ACE North America – Multinational Claims
One Beaver Valley Road
Suite 4 East
Wilmington, DE 19803
(302) 476-6934

BRAZIL

ACE Seguradora S.A.
1294 17o. Andar Cerqueira Cesar
Sao Paulo – SP CEP 01310-915
Brazil
55 (11) 45 04 44 20

CANADA

ACE INA Insurance
25 York Street
Suite 1400
Toronto, ON M5J2V5
416-594-2848

CHILE

ACE Chile
Miraflores 222
Piso 17
Santiago, Chile
56 (2) 2549-8374

COLOMBIA

ACE North America – Multinational Claims
One Beaver Valley Road
Suite 4 East
Wilmington, DE 19803
(302) 476-6934



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/01/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
DSP Insurance Services, Inc.
1900 E. Golf Road
Suite 225
Schaumburg IL 60173

CONTACT NAME: Bryan Adams
PHONE (A/C, No, Ext): (800) 316-6705 **FAX (A/C, No):** (847) 934-6186
E-MAIL ADDRESS: lionsclubs@dspins.com

INSURED
PEARL BEACH LIONS
ALGONAC Michigan

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A: Ace American Insurance Company	22667
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL SUBR INFD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Agg. Per Named Insuree is \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		HDOG49357199	09/01/2025	09/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ISA H11428113	09/01/2025	09/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above:

5/3/26
1815 ST CLAIR BLVD ALGONAC MI 48001

*** CITY OF ALGONAC, ALL BOARD MEMBERS AND DESIGNEES

is included as an Additional Insured(s), but only with respect to General Liability arising out of the issuance of permit(s) to the Insured shown above and not out of the sole negligence of said additional insured.
PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES.

CERTIFICATE HOLDER

CITY OF ALGONAC
805 ST CLAIR RIVER DR
ALGONAC Michigan 48001

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Item No: 12
Meeting: 4.21.2026

Business of the Algonac City Council

Agenda Statement

Item Title: To approve accounts payable and payroll in the amount of \$187,113.49

Submitted by: Alysia Bugg, City Treasurer

Summary

Attached are the bills and payroll for City Council review.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve accounts payable and payroll in the amount of \$187,113.49

APPROVED/Denied

TO: ALGONAC CITY COUNCIL		4/21/2026		Item #12	
FROM: ALYSIA BUGG, TREASURER					
4/14/2026					
BANK ACCOUNT	DATES	CHECK NUMBERS	AMOUNT	TOTAL	
AP	4/8/2026	54044-54046	\$ 1,194.60		
AP	4/14/2026	54047-54074	\$ 121,359.15		
EFT	4/1/2026	454(E)	\$ 90.10		
EFT	4/10/2026	455(E)	\$ 600.00		
EFT	4/10/2026	456-457(E)	\$ 14,209.18		
EFT	4/14/2026	458-459(E)	\$ 1,338.62		
EFT	4/14/2026	460(E)	\$ 10.00		
EFT	4/14/2026	461(E)	\$ 877.00		
EFT	4/14/2026	462(E)	\$ 155.00		
				\$	139,833.65
PAYROLL	DATES	CHECK NUMBERS	AMOUNT		
Direct Deposits	4/10/2026	DD14116-DD14144	\$ 33,744.98		
Checks	4/10/2026	32457-32458	\$ 492.00		
EFT	4/10/2026	#1048	\$ 1,910.95		
EFT	4/15/2026	#1049	\$ 11,131.91		
				\$	47,279.84
Assuming Council approves all transactions, the following motion would be in order:					
Resolved, that the City Council approves accounts payable and payroll as submitted for a total of:					
		Direct Deposit	\$ 33,744.98		
		Total Payroll #1241	\$ 52,114.46		
				\$	187,113.49