

ALGONAC ELECTION COMMISSION
Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001

Special Meeting
Agenda
Tuesday, June 30, 2026
9:00 a.m.

- 1) Meeting called to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Public Comment
- 5) Approve Minutes
 - a. Approve Election Commission Meeting Minutes July 8, 2025.
- 6) New Business
 - a. Authorize the City Clerk to conduct the Public Accuracy Test for the August 4, 2026 Primary Election.
 - b. Authorize the City Clerk to appoint election inspectors for the August 4, 2026 Primary Election.
 - c. Update on Election administration
- 7) Adjournment

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Item No: 5a
Meeting: 6.30.2026

Business of the Election Commission

Agenda Statement

Item Title: To Approve Election Commission Meeting Minutes

Submitted by: Lisa Borgacz, City Clerk

Summary

The Election Commission last met July 8, 2025.

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve Election Commission Meeting minutes of July 8, 2025, are presented.

APPROVED/Denied

ALGONAC ELECTION COMMISSION
Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001

Special Meeting
Proposed Minutes
Thursday, July 8, 2025
9:00 a.m.

Members Present: Lisa Borgacz, City Clerk, Jamie Sternberg
Members Absent: Jim Downey, City Attorney
Also Present: Evah Newman, Deputy City Clerk

Call to Order

Clerk Borgacz called the meeting to order at 9:10 a.m.

Public Comment

There were none.

Approval of Minutes

a. Approve Election Commission Meeting Minutes.

Motion by Sternberg, supported by Borgacz to approve the Election Commission minutes of April 10, 2025 as presented. Motion carried.

New Business

a. To Adopt Resolution to Permanently Re-locate Polling Precincts from St. Catherine's Activity Center to the Algonac Activity Center.

Motion by Sternberg, supported by Borgacz to Adopt Resolution #2025-01 approving the permanent change in polling location from St. Catherine's Activity Center to the Algonac Activity Center located at 1216 St. Clair Blvd. for at least the next two (2) general election cycles. Motion carried.

b. To Adopt Resolution to Permanently Consolidate Voting Precincts 1 & 2.

Motion by Sternberg, supported by Borgacz to Adopt Resolution #2025-02 to permanently consolidate voting Precincts 1 & 2 into one (1) precinct known as Precinct 1. Motion carried.

c. Update on Election Administration.

City Clerk Borgacz provided an update regarding the Michigan Association of Municipal Clerks ADA Infrastructure Grant.

Adjournment

Motion by Sternberg, supported by Borgacz to adjourn the meeting at 9:20 a.m. Motion carried.

Respectfully submitted, _____
Lisa Borgacz, City Clerk



Business of the Election Commission

Agenda Statement

Item Title: To authorize the City Clerk to conduct the Public Accuracy Test for the August 4, 2026 Primary Election.

Submitted by: Lisa Borgacz, City Clerk

Summary

As required by law, the city of Algonac needs to hold a public accuracy test to demonstrate to the public that our election equipment is programmed properly and accurately for this election.

The City Clerk and Utility Billing/Deputy Clerk are planning to conduct the test without Election Source, as a way to get more familiar with the equipment and be more prepared for any issues on election day.

The St. Clair County Clerk/Elections will publish the Notice of Public Accuracy Test in the paper. The proposed date for Algonac's Public Accuracy Test is **Wednesday, July 15 at 9:00 a.m. at the Algonac Activity Center.**

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to authorize the City Clerk to conduct the Public Accuracy Test as presented.

APPROVED/Denied



Business of the Election Commission

Agenda Statement

Item Title: To authorize the City Clerk to appoint Election Inspectors for the August 4, 2026 Primary Election.

Submitted by: Lisa Borgacz, City Clerk

Summary

The City Clerk will appoint Election Inspectors for the combined polling location, Precinct 1&2, as well as the Absentee Counting Board and Receiving Board.

The election inspectors must be assigned no later than July 15; however, there are times when a last-minute change is necessary.

All election inspectors are required to attend election training provided by the County Clerk/Elections once every 2 years.

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to authorize the City Clerk to appoint Election Inspectors for the August 4, 2026 Primary Election as necessary.

APPROVED/Denied