MAYOR
Rocky Gillis

COUNCIL MEMBERS

Michael Bembas
Corey Blair
Ed Carter
Dawn Davey
Cathy Harris
Raymond Martin,
Mayor Pro Tem

CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Tuesday, January 17, 2023
6:00 p.m.

City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001

1) Call to Order
2) Roll Call
3) Moment of Silent Prayer
4) Pledge of Allegiance
5) Approve Agenda
6) Presentations
    a. Audit Presentation by McBride-Manley
7) Public Comment
8) City Manager Report
9) Consent Agenda
    a. City Council Meeting Minutes
        1) Regular Meeting – January 3, 2023
    b. Departmental Reports
        1) Blight Enforcement
        2) Building
        3) DPW
        4) Finance
        5) Fire Department
        6) Water Department
    c. Communications & Notices
        1) Boards & Commission Roster
    d. Miscellaneous Business

1) Renewal of National Fire Incident Reporting System
2) Emergency water main valve repair

10) Unfinished Business

11) New Business

a. To approve proposal for Master Plan update: $9,975.
b. To approve SCBA annual maintenance and replacement parts: $1,611.44
c. To approve Abatement of Nuisance Resolution #2023-03 for 801 Ruskin.
d. To approve Abatement of Nuisance Resolution #2023-04 for 425 Green.
e. To approve Water Plant Air Compressor Annual Maintenance Service: $6,354.47.
f. To approve Water Plant technical services: $9,579.
g. To approve Fire Department AFG Grant Application: $1,000.
h. To authorize application to St. Clair County Quilt Trail for the first quilt block in St. Clair County: $1,000.
i. To INTRODUCE Ordinance Amendment to Chapter 4 "Amusements and Entertainments", Article III "Special Events".
j. To approve Water Plant GPS Locators and GIS Mapping Software: $3,265.

12) Accounts Payable

13) Items for Next Agenda

14) Council Comment

15) Adjournment

Any person may address the Council on any matter during Public Comments. All matters shall be addressed through the Chair and no person shall speak longer than five (5) minutes. The Chair shall not permit abusive, slanderous, or profane remarks about any person. Nothing herein is intended to limit or restrain negative, positive, or neutral comment about the manner in which an individual, employee, officer, official or council member carries out his or her duties in public office or employment. At the conclusion of a speaker's remarks, the Manager, Mayor, Council or City staff *may* answer as deemed necessary. Neither the Manager, Mayor, Council nor City staff shall interrupt or engage in debate with speakers or other members of the public during Public Comments.

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Algonac City Clerk at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x6 or cityclerk@cityofalgonac.org.

Item No: 6a
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **Presentations**

Submitted by: Denice A. Gerstenberg, City Manager

Summary
There is one presentation tonight. No motions are needed to hear presentations.

- Audit Report – McBride-Manly & Company P.C.
  Presented by Curtis McBride

  The city independent auditor, McBride-Manley & Company, P.C. and Treasurer Linda Mackie recently completed an audit of the city's financial statements for the fiscal year ending June 30, 2022.

  Curtis McBride, Director of Governmental Accounting and Auditing Services at McBride-Manly, will present the audited financial statements and discuss the city's finances.

Y OF ALGONAC

SELECTED FINANCIAL DATA

JUNE 30, 2022

City of Algonac

Computation of Fund Balance
General Fund
June 30, 2022

		(In Thousands)
ASSETS		
Cash and cash equivalents	$	2,175
Investments		728
Accounts and assessment receivable		37
Lease receivable - current portion		35
Due from State		90
Due from other units of government		23
Lease receivable, net of current portion		745
Total Assets		**3,833**
LIABILITIES		
Accounts payable	$	106
Accrued wages and benefits		25
Due to other units and taxpayers		12
Aggregated deferred outflows		794
Total Liabilities		**937**
Total Fund Balance	$	**2,896**

City of Algonac

Revenue and Expenditures
General Fund
For the Year Ended June 30, 2022 as Compared to Prior Year

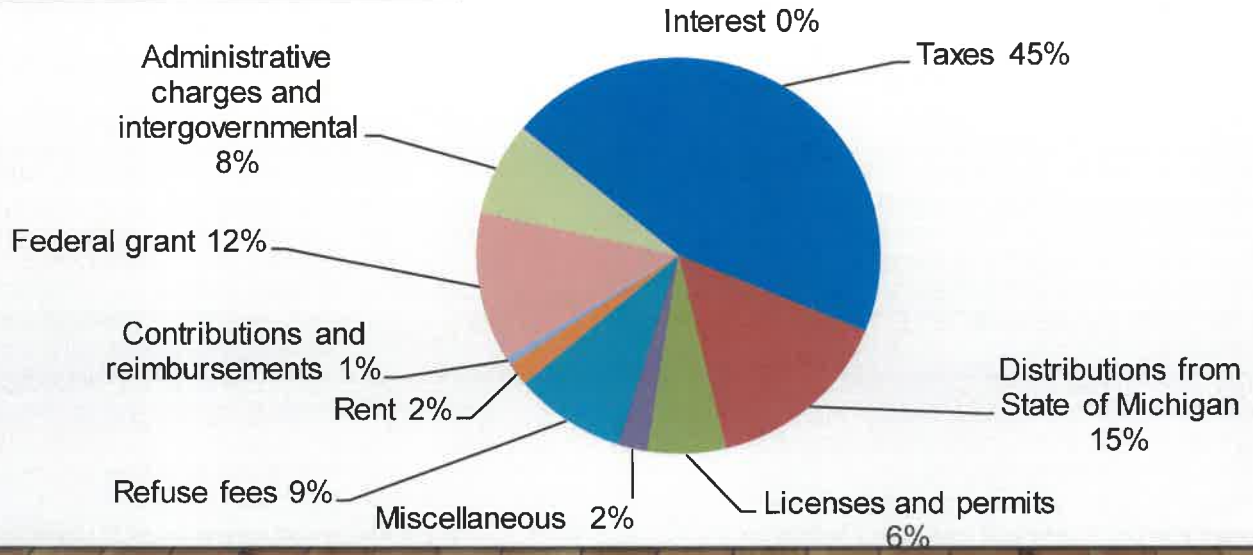
	June 30, 2022 (In Thousands)	June 30, 2021 (In Thousands)
Revenues		
Property taxes	$ 1,577	$ 1,434
Distributions from state	524	479
Licenses and permits	219	215
Miscellaneous revenue	82	89
Refuse collections	312	311
Rent	67	65
Administrative charges & intergovernmental reimbursements	264	230
Contributions from other local units	21	20
Federal grant	424	92
Interest revenue	2	5
Total Revenues	3,492	2,940
Expenditures		
Current		
Legislative	26	18
General government	682	664
Police	822	771
Fire	729	262
Other public safety	150	137
Public works	484	466
Planning and zoning	2	2
Recreation and cultural	112	131
Other	1	2
Transfers to other funds	235	5
Intergovernmental	50	46
Total Expenditures	3,293	2,504
Net Excess Revenues	$ 199	$ 436

City of Algonac

Sources of Revenue
General Fund

	June 30, 2022		June 30, 2021	
	(In Thousands)	Percent of Total	(In Thousands)	Percent of Total
Taxes	$ 1,577	45.16%	$ 1,434	48.78%
Distributions from State of Michigan	524	15.01%	479	16.29%
Licenses and permits	219	6.27%	215	7.31%
Miscellaneous	82	2.35%	89	3.03%
Refuse fees	312	8.93%	311	10.58%
Rent	67	1.92%	65	2.21%
Contributions and reimbursements	21	0.60%	20	0.68%
Federal grant	424	12.14%	92	3.13%
Administrative charges and intergovernmental	264	7.56%	230	7.82%
Interest	2	0.06%	5	0.17%
	$ 3,492	**100.00%**	**$ 2,940**	**100.00%**

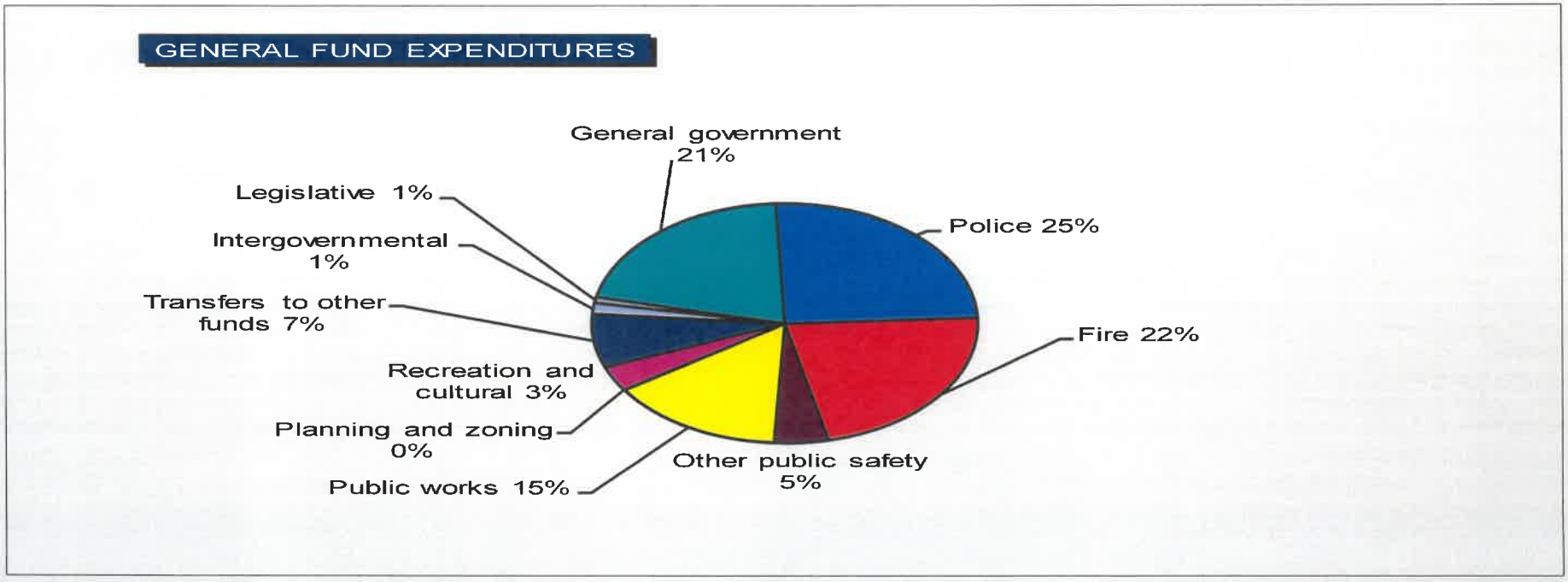
GENERAL FUND REVENUES



City of Algonac

Expenditures by Type
General Fund

	June 30, 2022 (In Thousands)	June 30, 2022 Percent of Total	June 30, 2021 (In Thousands)	June 30, 2021 Percent of Total
Expenditures:				
Legislative	$ 26	0.79%	$ 18	0.72%
General government	682	20.71%	664	26.52%
Police	822	24.96%	771	30.79%
Fire	729	22.14%	262	10.46%
Other public safety	150	4.56%	137	5.47%
Public works	484	14.70%	466	18.61%
Planning and zoning	2	0.06%	2	0.08%
Recreation and cultural	112	3.40%	131	5.23%
Transfers to other funds	235	7.14%	5	0.20%
Insurance and other	1	0.03%	2	0.08%
Intergovernmental	50	1.52%	46	1.84%
	$ 3,293	**100.00%**	**$ 2,504**	**100.00%**



City of Algonac

Balance Sheet - Street Funds

June 30, 2022

	Major Street (In Thousands)	Local Street (In Thousands)
ASSETS		
Cash - checking and on hand	$ 964	$ 816
Due from State of Michigan	57	23
Total Assets	1,021	839
LIABILITIES		
Accounts payable	3	2
Total Liabilities	3	2
FUND EQUITY		
Restricted for:		
Streets	1,018	837
Total Liabilities and Fund Equity	$ 1,021	$ 839

City of Algonac

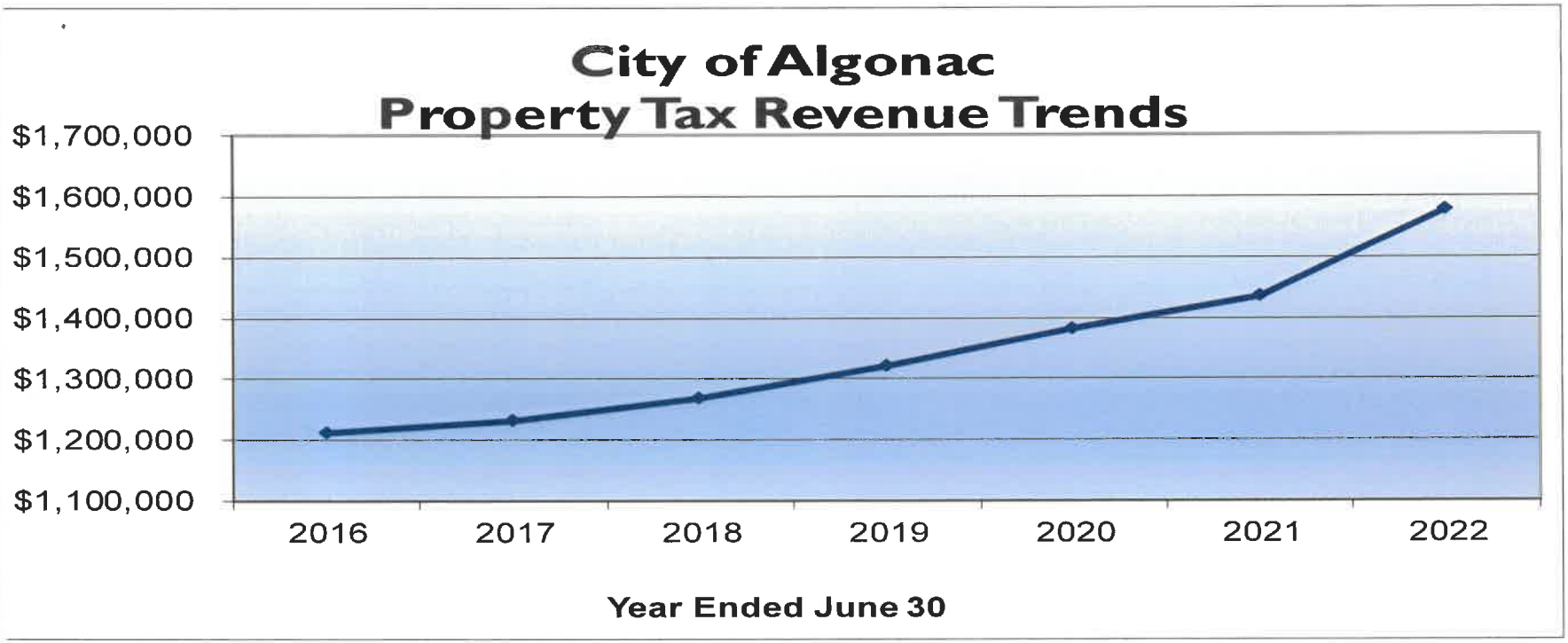
Statement of Revenues, Expenditures, and Changes in Fund Balance
Street Funds
Year Ended June 30, 2022

	Major Street (In Thousands)	Local Street (In Thousands)
REVENUE		
Distributions from State of Michigan	$ 366	$ 146
Distributions other units of government	-	28
Miscellaneous revenue	-	3
Transfers from other funds	-	179
Total Revenues	366	356
EXPENDITURES		
Routine maintenance	$ 94	$ 135
Traffic services	9	11
Winter maintenance	14	29
Non-motorized	19	-
Street administration	36	14
Transfers to other funds	179	-
Total Expenditures	351	189
Excess Revenues Over Expenditures	15	167
Fund Balance at Beginning of Period	1,003	670
Fund Balance at End of Period	$ 1,018	$ 837

City of Algonac

State Revenue Trends

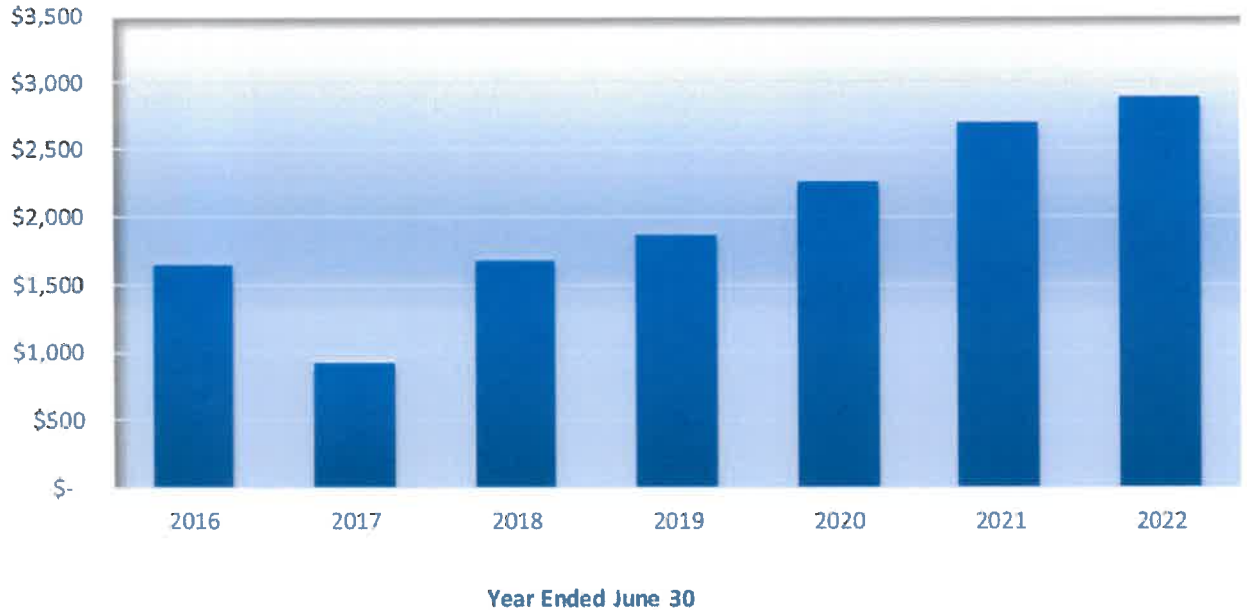
Year Ended	Revenue Sharing	Distribution to Street Funds
June 30, 2016	384,375	321,320
June 30, 2017	401,281	336,698
June 30, 2018	413,298	419,271
June 30, 2019	428,746	465,713
June 30, 2020	421,423	435,347
June 30, 2021	479,245	478,937
June 30, 2022	523,855	511,904



City of Algonac
Property Tax Revenue Trends

Year Ended	Operating Tax Revenue
2016	$ 1,211,207
2017	1,229,991
2018	1,268,194
2019	1,321,395
2020	1,382,576
2021	1,433,798
2022	1,577,067

CITY OF ALGONAC
GENERAL FUND
BALANCE TREND ANALYSIS



CITY OF ALGONAC
Historical Fund Balance Trend
General Fund

Year Ended	Fund Balance (In Thousands)
June 30, 2016	$ 1,642
June 30, 2017	919
June 30, 2018	1,670
June 30, 2019	1,868
June 30, 2020	2,262
June 30, 2021	2,697
June 30, 2022	2,896

CITY OF ALGONAC
Statement of Net Position
Proprietary Funds
June 30, 2022

	Sewer (In Thousands)	Water (In Thousands)
ASSETS		
Current Assets		
Cash and cash equivalents	$ 495	$ 1,397
Restricted cash	129	454
Accounts and assessment receivable, incl restricted	113	107
Due from State	154	--
Due from other units of government	--	196
Prepaid and other assets	--	2
Restricted receivable and deposits - expendable	104	34
Total Current Assets	995	2,190
Noncurrent Assets		
Fixed assets, net of accumulated depreciation	1,931	7,163
Net OPEB asset	--	174
Aggregated deferred outflows	--	51
Total Assets and DeferredOutflow of Resources	2,926	9,578
LIABILITIES		
Current Liabilities		
Accounts payable	173	173
Accrued expenses	1	10
Current portion of long-term debt	65	-
Total Current Liabilities	239	183
Noncurrent Liabilities		
Bonds and loans payable	--	--
Accrued sick pay	--	8
Net pension liability	--	371
Aggregated deferred inflows	--	178
Total Liabilities	239	740
NET POSITION		
Invested in fixed assets, net of related debt	1,866	7,163
Restricted for asset replacement - expendable	167	454
Unrestricted	654	1,221
Total Net Position	$ **2,687**	$ **8,838**

CITY OF ALGONAC
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2022

	Sewer (In Thousands)	Water (In Thousands)
Operating Revenues		
Licenses and permits	$ 2	$ --
Miscellaneous revenue	--	29
User charges	468	827
Maintenance charge	--	112
Total Operating Revenues	470	968
Operating Expenses		
Other	62	--
Water operations	--	478
Sewer operations	483	--
Depreciation	65	286
Wages and benefits	40	478
Administrative charges	78	127
Total Operating Expenses	728	1,369
Operating Income (Loss)	(258)	(401)
Non-Operating Revenues (Expenses)		
Interest revenue	--	1
Capital service taxes	--	--
State grant - capital	259	--
Capital charges	159	136
Interest expense	(3)	--
Net Non-Operating Revenues (Expenses)	415	137
Income Before Contributions and Transfers	157	(264)
Capital contributions - Clay Township	--	159
Change In Net Position	**157**	**(105)**
Net Position at Beginning of Period	2,530	8,943
Net Position at End of Period	$ **2,687**	$ **8,838**

Audit Process

- Audit performed on all Accounting Functions
  - Purchasing (including electronic and credit cards)
  - Cash Receipts
  - Utility Billing
  - Adjusting Journal Entries
  - Payroll
  - Bank Reconciliation Process

- Year-end reconciliations are performed to prepare financial statements
  - Independent bank reconciliations are performed
  - Other accounts reconciled by examining support for balances by using techniques established by professional standards

Audit Process Continued

-Audit Program is used to perform audit procedures
    -Approved by Engagement Partner and Audit Director

-We are in contact with the City throughout the year
    -Assist with questions regarding transactions
    -Identify potential accounting/auditing issues early
    -Assist with State filings/compliance
        -Act 51 compliance and filing
        -F-65 annual filing
        -EVIP support for state sales tax revenue sharing
        -Submission of annual audit to State of MI

City Manager's Report – January 17, 2023

Dog Park Memorial Pavers: The first three engraved bricks are done and ready to install! Thank you to Councilman Bembas for being the first customer.

927 Washington: This property was on the City Council agenda on December 20 for abatement of nuisance. The 21-day period to complete clean-up has expired. The property owner has made significant progress but there are still outstanding issues. The city attorney will reach out to the property owner one more time before filing in court.

2553 St. Clair River Drive: This property was on the City Council agenda on December 20 for abatement of nuisance. The 21-day period to complete clean-up has expired. The property owner has not contacted the city and is still significantly non-compliant.

1823 Washington: Relatives appeared on behalf of the property owner at the December 20 city council meeting. After having discussed options with the code officer and building official the property owner installed an illegal tent shed. At the city council meeting the relatives stated the shed would be removed immediately. As of January 10 there has been no contact from the property owner and the tent shed is still there. Re-inspection scheduled for January 23.

Denice A. Gerstenberg, City Manager

Item No: 9
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve the consent agenda**

Submitted by: Denice A. Gerstenberg, City Manager

Summary

The consent agenda contains the following items:

a) City Council Meeting Minutes
   1. Regular Meeting – January 3, 2023
b) Departmental Reports
   1. Blight Enforcement
   2. Building
   3. DPW
   4. Finance
   5. Fire Department
   6. Water Department
c) Communications & Notices
   1. Boards & Commission Roster
d) Miscellaneous Business
   1. Renewal of National Fire Incident Reporting System
   2. Emergency water main valve repair

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve the consent agenda as presented.

APPROVED/Denied

MAYOR
Rocky Gillis

COUNCIL MEMBERS

Michael Bembas
Corey Blair
Ed Carter
Dawn Davey
Cathy Harris
Raymond Martin,
Mayor Pro Tem

CITY OF ALGONAC
REGULAR CITY COUNCIL MEETING
Tuesday, January 3, 2023
6:00 p.m.

City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001
Proposed Minutes

Meeting called to Order
Mayor Gillis called the meeting to order at 6:00 p.m.

Roll Call
Present: Councilmembers Bembas, Carter, Davey, Gillis, Harris, and Martin.
Absent: Councilman Blair
Others Present: City Manager Denice Gerstenberg, Fire Chief Joe Doan, City Clerk Lisa Borgacz, Sheriff Mat King.

Motion by Carter, supported by Martin to excuse Councilman Blair from the meeting due to illness. Motion carried.

Moment of Silent Prayer
Mayor Gillis called for a moment of silent prayer.

Pledge of Allegiance
Mayor Gillis led the Pledge of Allegiance.

Approve Agenda
Motion by Bembas, supported by Martin to approve the agenda as presented. Motion carried.

Presentations

St. Clair County Sheriff Mat King gave an update of the service calls in Algonac and reviewed the Activity Report for the year 2022.

Public Comment
There were no comments.

City Manager's Report
There was no report given.

Consent Agenda
Motion by Martin, supported by Carter to approve the consent agenda as presented:

a. City Council Meeting Minutes Regular Meeting December 20, 2022.

Motion carried.

Unfinished Business
None

New Business

To adopt Resolution #2023-01 recognizing St. Clair County Quilt Trail as a local non-profit organization.
Motion by Carter, supported by Bembas to adopt Local Governing Body Resolution for Charitable Gaming Licenses Resolution #2023-01 recognizing St. Clair County Quilt Trail as a non-profit organization within the city of Algonac.

Roll Call
Ayes: Bembas, Carter, Davey, Gillis, Harris, Martin
Nays: None
Absent: Blair

Motion carried.

To adopt 2023 Poverty Exemption Policy and Guidelines Resolution #2023-02.
Motion by Davey, supported by Carter to adopt 2023 Poverty Exemption Policy and Guidelines Resolution #2023-02 and direct the Mayor to sign the resolution on behalf of the city.

Roll Call
Ayes: Carter, Davey, Gillis, Harris, Martin, Bembas
Nays: None
Absent: Blair

Motion carried.

Accounts Payable
Motion by Carter, supported by Harris to approve accounts payable and payroll in the amount of $294,977.45.

Roll Call
Ayes: Carter, Davey, Gillis, Harris, Martin, Bembas
Nays: None
Absent: Blair

Motion carried.

Items for Next Agenda
- Fire Department National Fire Incident Reporting System Renewal
- Proposal for update of Master Plan
- Audit Report Presentation by McBride Manley

Council Comment

Bembas
Announced that January 21st is the Boy Scout Chili Cookoff at the VFW. On January 25, First Evangelical Lutheran Church will be hosting a comedy show "Sisters Act Out". Doors open at 5:30 p.m., spaghetti dinner is at 6:00 p.m., and the performance begins at 7:00 p.m.

Carter
Wished everyone Happy New Year. He thanked Sheriff King and deputies for coming, saying that we appreciate what they do for our community. He is looking forward to a great 2023.

Davey
Gave everyone fair warning that The ARC of St. Clair County auction is coming; she will be contacting people for donations. She attended the event honoring Jim Fernandez over the weekend, which was a wonderful event.

Harris
Thanked the Sheriff and Sheriff's department for all the work they do, and wished everyone a Happy New Year.

Martin
Thanked the Algonac Lions Club for awarding homes for the Christmas decorations this year, and congratulated the homeowners who decorated their homes for the holidays. Pictures are on the Lions facebook page. He thanked the Sheriff Department for their efforts.

Gillis
Was ill over the holiday and thanked Mayor Pro Tem Martin for filling in on New Year's Eve for the event honoring Jim Fernandez. He thanked the VFW and the Algonac Lions for putting that together. He also thanked the Algonac Lions for the Christmas decoration tour, saying it is nice to bring some old traditions back. He thanked Sheriff King and deputies for everything you do; it's great to feel so safe in our community.

Adjournment
Motion by Carter, supported by Martin to adjourn the meeting at 6:21 p.m. Motion carried.

Signed _____; respectfully submitted _____
Mayor Rocky Gillis City Clerk Lisa Borgacz

Enforcement List - Inspection Summary

01/03/23

9b1

Enforcement Number	Address	Filed	Status	Closed
E210479	727 ST CLAIR BLVD	11/03/21	RESOLVED	12/21/22

no house numbers on the home/no contrast 10/28/2021. notice sent

Inspection Type	Status	Result	Scheduled	Completed	Inspector
CODE COMP	Complete	04	05/27/22	06/01/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220107	533 COLUMBIA ST	02/17/22	RESOLVED	12/14/22

blight building

Inspection Type	Status	Result	Scheduled	Completed	Inspector
3RD INSPEC	Complete	02	12/07/22	12/14/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220128	1044 HOWARD ST	03/17/22	RESOLVED	12/27/22

some broken windows and debris around the yard.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	04	09/07/22	09/07/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220448	485 SUNSET AVE	08/18/22	RESOLVED	12/27/22

blue tarp on the roof

Inspection Type	Status	Result	Scheduled	Completed	Inspector
3RD INSPEC	Complete	02	12/22/22	12/27/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220468	382 CENTER ST	10/06/22	RESOLVED	12/06/22

10062022 complaint of in-op and unregistered car at the corner of michigan and center for several wee

Inspection Type	Status	Result	Scheduled	Completed	Inspector
CODE COMP	Complete	02	12/06/22	12/06/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220475	734 PLEASANT ST	10/11/22	RESOLVED	12/07/22

shed going up - no permit.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
1ST INSPECT	Complete	01	10/11/22	10/11/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220481	518 RUSKIN AVE	10/18/22	RESOLVED	12/08/22

violation to right of way during construction work.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
3RD INSPEC	Complete	02	11/18/22	12/08/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220490	413 RUSKIN AVE	10/27/22	RESOLVED	12/20/22

old wood and a hot tub in public view.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
3RD INSPEC	Complete	02	12/20/22	12/20/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220491	911 LIBERTY ST	11/01/22	RESOLVED	12/21/22

appears to be an in-op white truck

Inspection Type	Status	Result	Scheduled	Completed	Inspector
CODE COMP	Complete	02	12/20/22	12/21/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220504	594 MARKET ST	11/17/22	RESOLVED	12/27/22

PARKING OF A VAN ON THE LAWN.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	02	12/01/22	12/27/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220508	135 VENETIAN WAY	11/29/22	RESOLVED	12/14/22

CAR PARKED ON THE VACANT LOT IN THE GRASS.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	02	12/06/22	12/14/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220509	955 GOLFVIEW AVE	12/01/22	RESOLVED	12/06/22

tent shed in back yard

Inspection Type	Status	Result	Scheduled	Completed	Inspector
1ST INSPECT	Complete	06	11/30/22	11/30/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220510	150 NORTH AVE VL	12/01/22	RESOLVED	12/27/22

UNREGISTERED BOAT PARKED ON VACANT LOT

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	02	12/13/22	12/27/22	LORI WARNER

Enforcement List - Inspection Summary

01/03/23

Enforcement Number	Address	Filed	Status	Closed
E220514	945 GOLFVIEW AVE	12/06/22	RESOLVED	12/27/22

TENT SHED ON THE PROPERTY

Inspection Type	Status	Result	Scheduled	Completed	Inspector
1ST INSPECT	Complete	01	11/30/22	11/30/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220516	2087 MICHIGAN ST	12/07/22	RESOLVED	12/27/22

stuff everywhere around the yard. up for rent

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	04	12/13/22	12/14/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220520	1104 HOWARD ST	12/08/22	RESOLVED	12/14/22

GARBAGE/TRASH OUT TOO EARLY

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	02	12/13/22	12/14/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220521	2123 KENDALL ST	12/08/22	RESOLVED	12/27/22

OUTDOOR STORAGE

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	02	12/23/22	12/27/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220524	903 CLINTON ST	12/15/22	RESOLVED	12/21/22

NEIGHBOR'S RV PARKED IN THE YARD.

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	02	12/21/22	12/21/22	LORI WARNER

Enforcement Number	Address	Filed	Status	Closed
E220527	104 N PARK DR	12/20/22	RESOLVED	12/27/22

work without permit

Inspection Type	Status	Result	Scheduled	Completed	Inspector
2ND INSPEC	Complete	06	12/28/22	12/27/22	LORI WARNER

Population: All Records

Enforcement.CodeOfficer = LORI WARNER AND
Enforcement.Status = RESOLVED AND
Enforcement.DateClosed Between 12/1/2022 12:00:00 AM AND 12/31/2022 11:59:59 PM

Monthly Issued Permit List

01/12/2023 **9b2**

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB220120	109 ROSELAWN ST		$367.50	$0
Work Description:	DEMO 1225 SQ FT HOME			
PB220121	391 VIRGINIA AVE		$450.00	$0
Work Description:	SIDING, WINDOWS, AND REPLACE SOME BATHROOM FLOOR ROOFING- NEEDS TO KNOW IF HE NEEDS TO TEAR OFF OR CAN GO OVER?			
PB220122	1205 ST CLAIR BLVD		$358.59	$0
Work Description:	ROOFING			
PB220123	134 VENETIAN WAY		$161.05	$0
Work Description:	WINDOWS			

Total Permits For Type: 4
Total Fees For Type: $1,337.14
Total Const. Value For Type: $0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE220055	502 RUSKIN AVE		$316.00	$0
Work Description:	New electrical for 950 SQ FT addition			
PE220057	650 PTE TREMBLE RD		$510.00	$0
Work Description:	ELECTRICAL FOR HUNGRY HOWIES NEW BUILD			
PE220059	391 VIRGINIA AVE		$368.00	$0
Work Description:	UP DATE ELECTRICAL			
PE220061	1950 ST CLAIR BLVD		$157.00	$0
Work Description:	WATER HEATER			

Total Permits For Type: 4
Total Fees For Type: $1,351.00
Total Const. Value For Type: $0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM220050	112 INTERLOCHEN DR		$280.00	$0
Work Description:	DUCTLESS SYSTEM AND BATHROOM FAN			
PM220052	395 VIRGINIA AVE		$320.00	$0
Work Description:	NEW FURNACE, DUCTWORK, HOT WATER TANK			

Total Permits For Type: 2
Total Fees For Type: $600.00
Total Const. Value For Type: $0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP220028	502 RUSKIN AVE		$275.00	$0
Work Description:	New plumbing for 950 SQ FT addition.			
PP220029	1999 PTE TREMBLE RD		$160.00	$0
Work Description:	INSTALL 4" RPZ AT DOCKSIDE WATER SUPPLY			
PP220031	1950 ST CLAIR BLVD		$155.00	$0
Work Description:	WATER HEATER			

Total Permits For Type: 3
Total Fees For Type: $590.00
Total Const. Value For Type: $0

ZONING

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ220065	9556 AMY RD		$0.00	$0
Work Description:	Moving back left lot stake12.9 ft. PAID THE $200.00 LOT SPLIT FEE, PUT IN MISC. REC. ATTACHED CHECK			

Total Permits For Type: 1
Total Fees For Type: $0.00
Total Const. Value For Type: $0

Report Summary

Population: All Records

Permit.DateIssued Between
12/1/2022 12:00:00 AM AND
12/31/2022 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees:	$3,878.14
Grand Total Permits:	14
Grand Total Const. Value:	$0

Monthly Final Permit List

01/12/2023

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB210069	533 COLUMBIA ST		$277.00	$8,000
Work Description:	STRIP AND REPAIR ROTTEN RAFTERS AND RE-SHINGLE PER THE CODE			
PB210102	447 RUSKIN AVE		$485.50	$0
Work Description:	RE-ROOF HOME			
PB210145	143 ISLAND CT		$225.00	$0
Work Description:	REPAIR GARAGE			
PB220117	1044 HOWARD ST		$241.00	$0
Work Description:	REPLACE WINDOWS AND DOORS			
PB220118	452 STATE ST		$249.47	$0
Work Description:	REPLACE WINDOWS			

Total Permits For Type: 5
Total Fees For Type: $1,477.97
Total Const. Value For Type: $8,000

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE220017	533 COLUMBIA ST		$325.00	$0
Work Description:	new / replace electric outlets/panel			
PE220041	2000 BLAUVELT VL		$310.00	$0
Work Description:	NEW BUILD ELECTRICAL			
PE220046	452 STATE ST		$185.00	$0
Work Description:	NEW SERVICE UP TO 200 AMPS			
PE220060	440 LATHROP AVE		$157.00	$0
Work Description:	REPLACE A/C			

Total Permits For Type: 4
Total Fees For Type: $977.00
Total Const. Value For Type: $0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM220021	515 PTE TREMBLE RD		$205.00	$0
Work Description:	GOODMAN 96%-60,000 UP FLOW REPLACMENT			
PM220048	135 LOCH HAVEN LN		$170.00	$0
Work Description:	GAS LINES FOR 4 OPENINGS			
PM220049	840 GOLFVIEW AVE		$215.00	$0
Work Description:	FURNACE/ HOT WATER TANK/ AC			
PM220051	952 LIBERTY ST		$180.00	$0
Work Description:	REPLACE FURNACE			
PM220053	440 LATHROP AVE		$225.00	$0
Work Description:	REPLACE A/C			

Total Permits For Type: 5
Total Fees For Type: $995.00
Total Const. Value For Type: $0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP220011	610 FASSETT ST		$170.00	$0
Work Description:	NEW WATER LINES FOR BATHROOM AND KITCHEN SINK			

Total Permits For Type: 1
Total Fees For Type: $170.00
Total Const. Value For Type: $0

ZONING

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ210016	486 DIXIE BLVD		$200.00	$0
Work Description:	drive way approach			
PZ220013	2108 WASHINGTON ST		$125.00	$0
Work Description:	FENCE			
PZ220019	965 COLUMBIA ST		$125.00	$0
Work Description:	FENCE			

PZ220031	9512 AMY RD	$200.00	$0
Work Description:	SHED AND CONCRETE SLAB		
PZ220049	401 PTE TREMBLE RD	$125.00	$0
Work Description:	FENCE		
PZ220060	734 PLEASANT ST	$125.00	$0
Work Description:	SHED		
PZ220066	144 VENETIAN WAY	$125.00	$0
Work Description:	SHED		

Total Permits For Type: 7
Total Fees For Type: $1,025.00
Total Const. Value For Type: $0

Report Summary

Population: All Records
Permit.DateFinaled Between 12/1/2022 12:00:00 AM AND 12/31/2022 11:59:59 PM AND Permit.Status = FINALED

Grand Total Fees: $4,644.97
Grand Total Permits: 22
Grand Total Const. Value: $8,000

CITY OF ALGONAC
DEPT. OF PUBLIC WORKS
REPORT

Month: December, 2022

DPW

- *General vehicle maintenance*
- *Kept work areas cleaned and organized*
- *Prepped trucks for snow storm*
- *Burned old files from city hall*

LOCAL/MAJOR STREETS

- *Checked storm sewer pump stations as needed*
- *Cold patched streets as needed*
- *Set out and picked up barricades for tree lighting*
- *Plow and salted as needed*
- *Repaired damaged street sign*

PARKS

- *Emptied trash containers as needed*
- *Pulled boat ramps*
- *Checked lights in river front park*
- *Fixed timer for lights at the city pool for dog park, sledding hill and basketball court*

CITY HALL

- *Repaired trip hazard in parking lot*

POOL

- *Check heat and clean bathroom*
- *Delivered Chlorine when necessary*

LIBRARY

- *Put weather stripping around entry door*

WATER

- *Completed Miss dig assignments as requested*
- *Had leaking gate valve repaired*
- *Check coast guard water shed*
- *Did a couple of water turn offs for frozen pipes*

SEWER

- *Completed Miss dig assignments as requested*
- *AMP tested and general maintenance performed to all lift stations weekly.*

This past month, DPW employees excluding the superintendent used ***46 hours*** *of vacation, sick or personal time.*

Respectfully submitted,

Algonac Public Services Dept.

Joe Vernier

9b4

CASH SUMMARY BY FUND FOR CITY OF ALGONAC
FROM 11/01/2022 TO 11/30/2022
FUND: 101 202 203 271 401 590 591 661 703 704
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2022	Total Debits	Total Credits	Ending Balance 11/30/2022
101	General Fund	4,152,849.51	107,964.64	267,803.89	3,993,010.26
202	Major Street Fund	1,059,476.01	34,857.15	7,058.01	1,087,275.15
203	Local Street Fund	341,037.53	13,907.67	10,341.26	344,603.94
271	Library Fund	62,544.32	1,574.27	1,904.37	62,214.22
401	Capital Improvement Fund	636,839.98	65,176.09	0.00	702,016.07
590	Sewer Fund	692,983.65	51,613.86	57,890.84	686,706.67
591	Water Fund	1,455,108.39	121,502.46	106,158.02	1,470,452.83
661	Motor Pool Fund	356,133.16	11,721.89	0.00	367,855.05
703	Current Tax Collection Fund	18,594.14	11,710.13	18,353.71	11,950.56
704	Imprest Payroll Fund	14,587.54	198,212.38	209,892.87	2,907.05
	TOTAL - ALL FUNDS	8,790,154.23	618,240.54	679,402.97	8,728,991.80

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92
Treasurer's Report Item # 9b4

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - General Fund							
000.000	3,272,431.00	3,272,431.00	2,429,710.63	67,203.52	0.00	842,720.37	74.25
TOTAL REVENUES	3,272,431.00	3,272,431.00	2,429,710.63	67,203.52	0.00	842,720.37	74.25
101.000 - City Council	24,625.00	24,625.00	10,285.12	3,304.95	(50.00)	14,389.88	41.56
172.000 - City Manager	173,585.00	173,585.00	64,886.88	12,535.43	0.00	108,698.12	37.38
191.000 - Finance	297,680.00	297,680.00	99,850.73	17,709.63	0.01	197,829.26	33.54
215.000 - Clerk	61,130.00	61,130.00	22,354.01	5,858.17	0.00	38,775.99	36.57
215.200 - General Administration	18,900.00	18,900.00	7,434.09	1,114.27	(20.87)	11,486.78	39.22
228.000 - Data Processing	31,840.00	31,840.00	4,929.50	958.90	0.00	26,910.50	15.48
257.000 - Assessor	39,265.00	39,265.00	16,746.38	1,454.00	0.00	22,518.62	42.65
262.000 - Elections	25,375.00	25,375.00	13,389.12	3,914.74	0.00	11,985.88	52.77
265.000 - Buildings And Grounds	76,685.00	76,685.00	31,644.58	5,966.55	(900.00)	45,940.42	40.09
266.000 - Attorney	8,000.00	8,000.00	4,715.00	1,552.50	0.01	3,284.99	58.94
301.000 - Police	874,755.00	874,755.00	361,921.24	74,117.24	(1,048.89)	513,882.65	41.25
336.000 - Fire	289,475.00	289,475.00	170,557.66	24,553.01	8,807.24	110,110.10	61.96
371.000 - Building Inspection Depar	176,755.00	176,755.00	78,915.68	15,042.97	360.00	97,479.32	44.85
441.000 - Department of Public Work	509,445.00	509,445.00	216,107.04	58,327.02	(482.95)	293,820.91	42.33
721.000 - Planning	4,500.00	4,500.00	7,500.00	0.00	0.00	(3,000.00)	166.67
722.000 - Zoning	1,260.00	1,260.00	776.25	0.00	0.00	483.75	61.61
751.000 - Parks And Recreation Depa	126,150.00	126,150.00	45,699.91	7,179.70	3,192.49	77,257.60	38.76
751.756 - Pool	35,365.00	35,365.00	7,004.83	1,295.15	(81.91)	28,442.08	19.58
851.000 - Insurance And Bonds	34,775.00	34,775.00	28,126.13	(1,096.99)	0.00	6,648.87	80.88
999.000 - Transfers (Out) And Other	1,280,000.00	1,280,000.00	5,000.00	0.00	0.00	1,275,000.00	0.39
TOTAL EXPENDITURES	4,089,565.00	4,089,565.00	1,197,844.15	233,787.24	9,775.13	2,881,945.72	29.53
Fund 101 - General Fund:							
TOTAL REVENUES	3,272,431.00	3,272,431.00	2,429,710.63	67,203.52	0.00	842,720.37	74.25
TOTAL EXPENDITURES	4,089,565.00	4,089,565.00	1,197,844.15	233,787.24	9,775.13	2,881,945.72	29.53
NET OF REVENUES & EXPENDITURES	(817,134.00)	(817,134.00)	1,231,866.48	(166,583.72)	(9,775.13)	(2,039,225.35)	149.56
BEG. FUND BALANCE	2,896,145.22	2,896,145.22	2,896,145.22				
END FUND BALANCE	2,079,011.22	2,079,011.22	4,128,011.70				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92
Treasurer's Report Item # 9b4

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 202 - Major Street Fund							
000.000	361,110.00	361,110.00	154,244.78	31,890.15	0.00	206,865.22	42.71
TOTAL REVENUES	361,110.00	361,110.00	154,244.78	31,890.15	0.00	206,865.22	42.71
449.200 - Street Funds Administrati	36,100.00	36,100.00	14,835.00	2,967.00	0.00	21,265.00	41.09
449.463 - Preservation Streets	37,795.00	37,795.00	7,452.37	480.45	9,861.03	20,481.60	45.81
449.465 - Non-Motorized	1,020.00	1,020.00	0.00	0.00	0.00	1,020.00	0.00
449.473 - Preservation Bridges	1,199.00	1,199.00	0.00	0.00	0.00	1,199.00	0.00
449.474 - Traffic Services	10,210.00	10,210.00	1,340.91	195.53	0.01	8,869.08	13.13
449.478 - Winter Maintenance	19,680.00	19,680.00	4,695.43	0.00	0.00	14,984.57	23.86
999.000 - Transfers (Out) And Other	180,500.00	180,500.00	0.00	0.00	0.00	180,500.00	0.00
TOTAL EXPENDITURES	286,504.00	286,504.00	28,323.71	3,642.98	9,861.04	248,319.25	13.33
Fund 202 - Major Street Fund:							
TOTAL REVENUES	361,110.00	361,110.00	154,244.78	31,890.15	0.00	206,865.22	42.71
TOTAL EXPENDITURES	286,504.00	286,504.00	28,323.71	3,642.98	9,861.04	248,319.25	13.33
NET OF REVENUES & EXPENDITURES	74,606.00	74,606.00	125,921.07	28,247.17	(9,861.04)	(41,454.03)	155.56
BEG. FUND BALANCE	1,017,981.05	1,017,981.05	1,017,981.05				
END FUND BALANCE	1,092,587.05	1,092,587.05	1,143,902.12				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92
Treasurer's Report Item # 9b4

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 203 - Local Street Fund							
000.000	352,885.00	352,885.00	61,657.80	12,735.67	0.00	291,227.20	17.47
TOTAL REVENUES	352,885.00	352,885.00	61,657.80	12,735.67	0.00	291,227.20	17.47
449.200 - Street Funds Administrati	14,475.00	14,475.00	5,860.00	1,172.00	0.00	8,615.00	40.48
449.463 - Preservation Streets	517,965.00	517,965.00	517,733.88	642.29	55,742.91	(55,511.79)	110.72
449.465 - Non-Motorized	0.00	0.00	0.00	0.00	378.90	(378.90)	0.00
449.473 - Preservation Bridges	7,155.00	7,155.00	0.00	0.00	0.00	7,155.00	0.00
449.474 - Traffic Services	11,690.00	11,690.00	2,945.65	0.00	0.00	8,744.35	25.20
449.478 - Winter Maintenance	32,345.00	32,345.00	7,065.40	0.00	0.00	25,279.60	21.84
TOTAL EXPENDITURES	583,630.00	583,630.00	533,604.93	1,814.29	56,121.81	(6,096.74)	101.04
Fund 203 - Local Street Fund:							
TOTAL REVENUES	352,885.00	352,885.00	61,657.80	12,735.67	0.00	291,227.20	17.47
TOTAL EXPENDITURES	583,630.00	583,630.00	533,604.93	1,814.29	56,121.81	(6,096.74)	101.04
NET OF REVENUES & EXPENDITURES	(230,745.00)	(230,745.00)	(471,947.13)	10,921.38	(56,121.81)	297,323.94	228.85
BEG. FUND BALANCE	836,656.66	836,656.66	836,656.66				
END FUND BALANCE	605,911.66	605,911.66	364,709.53				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92
Treasurer's Report Item # 9b4

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 271 - Library Fund							
000.000	37,850.00	37,850.00	19,066.77	1,933.94	0.00	18,783.23	50.37
TOTAL REVENUES	37,850.00	37,850.00	19,066.77	1,933.94	0.00	18,783.23	50.37
790.000 - Library	47,815.00	47,815.00	12,563.18	2,365.12	900.00	34,351.82	28.16
TOTAL EXPENDITURES	47,815.00	47,815.00	12,563.18	2,365.12	900.00	34,351.82	28.16
Fund 271 - Library Fund:							
TOTAL REVENUES	37,850.00	37,850.00	19,066.77	1,933.94	0.00	18,783.23	50.37
TOTAL EXPENDITURES	47,815.00	47,815.00	12,563.18	2,365.12	900.00	34,351.82	28.16
NET OF REVENUES & EXPENDITURES	(9,965.00)	(9,965.00)	6,503.59	(431.18)	(900.00)	(15,568.59)	56.23
BEG. FUND BALANCE	57,927.37	57,927.37	57,927.37				
END FUND BALANCE	47,962.37	47,962.37	64,430.96				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92
Treasurer's Report Item # 9b4

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 401 - Capital Improvement Fund							
000.000	1,834,040.00	1,834,040.00	326,524.88	65,176.09	0.00	1,507,515.12	17.80
TOTAL REVENUES	1,834,040.00	1,834,040.00	326,524.88	65,176.09	0.00	1,507,515.12	17.80
901.000 - Capital Outlay	1,824,000.00	1,824,000.00	75,096.49	0.00	0.00	1,748,903.51	4.12
TOTAL EXPENDITURES	1,824,000.00	1,824,000.00	75,096.49	0.00	0.00	1,748,903.51	4.12
Fund 401 - Capital Improvement Fund:							
TOTAL REVENUES	1,834,040.00	1,834,040.00	326,524.88	65,176.09	0.00	1,507,515.12	17.80
TOTAL EXPENDITURES	1,824,000.00	1,824,000.00	75,096.49	0.00	0.00	1,748,903.51	4.12
NET OF REVENUES & EXPENDITURES	10,040.00	10,040.00	251,428.39	65,176.09	0.00	(241,388.39)	2,504.27
BEG. FUND BALANCE	419,141.18	419,141.18	419,141.18				
END FUND BALANCE	429,181.18	429,181.18	670,569.57				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92
Treasurer's Report Item # 9b4

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 590 - Sewer Fund							
000.000	1,136,135.00	1,136,135.00	368,939.27	22,670.18	0.00	767,195.73	32.47
TOTAL REVENUES	1,136,135.00	1,136,135.00	368,939.27	22,670.18	0.00	767,195.73	32.47
536.548 - Operating Services	626,515.00	626,515.00	250,929.96	51,007.26	(242.52)	375,827.56	40.01
901.000 - Capital Outlay	750,000.00	750,000.00	142,913.46	0.00	521,652.12	85,434.42	88.61
906.000 - Debt Services	66,410.00	66,410.00	848.08	0.00	0.00	65,561.92	1.28
TOTAL EXPENDITURES	1,442,925.00	1,442,925.00	394,691.50	51,007.26	521,409.60	526,823.90	63.49
Fund 590 - Sewer Fund:							
TOTAL REVENUES	1,136,135.00	1,136,135.00	368,939.27	22,670.18	0.00	767,195.73	32.47
TOTAL EXPENDITURES	1,442,925.00	1,442,925.00	394,691.50	51,007.26	521,409.60	526,823.90	63.49
NET OF REVENUES & EXPENDITURES	(306,790.00)	(306,790.00)	(25,752.23)	(28,337.08)	(521,409.60)	240,371.83	178.35
BEG. FUND BALANCE	2,686,760.98	2,686,760.98	2,686,760.98				
END FUND BALANCE	2,379,970.98	2,379,970.98	2,661,008.75				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92
Treasurer's Report Item # 9b4

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 591 - Water Fund							
000.000	2,153,020.00	2,153,020.00	514,358.15	50,805.13	0.00	1,638,661.85	23.89
TOTAL REVENUES	2,153,020.00	2,153,020.00	514,358.15	50,805.13	0.00	1,638,661.85	23.89
536.550 - Administration	252,215.00	252,215.00	108,308.07	20,825.68	(40.29)	143,947.22	42.93
536.556 - Production Expenses	1,618,060.00	1,618,060.00	727,793.56	34,250.27	112,573.91	777,692.53	51.94
536.561 - Transmission Costs	618,080.00	618,080.00	100,155.79	15,659.96	140,224.89	377,699.32	38.89
TOTAL EXPENDITURES	2,488,355.00	2,488,355.00	936,257.42	70,735.91	252,758.51	1,299,339.07	47.78
Fund 591 - Water Fund:							
TOTAL REVENUES	2,153,020.00	2,153,020.00	514,358.15	50,805.13	0.00	1,638,661.85	23.89
TOTAL EXPENDITURES	2,488,355.00	2,488,355.00	936,257.42	70,735.91	252,758.51	1,299,339.07	47.78
NET OF REVENUES & EXPENDITURES	(335,335.00)	(335,335.00)	(421,899.27)	(19,930.78)	(252,758.51)	339,322.78	201.19
BEG. FUND BALANCE	8,838,237.30	8,838,237.30	8,838,237.30				
END FUND BALANCE	8,502,902.30	8,502,902.30	8,416,338.03				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92
Treasurer's Report Item # 9b4

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 661 - Motor Pool Fund							
000.000	95,775.00	95,775.00	42,944.81	11,721.89	0.00	52,830.19	44.84
TOTAL REVENUES	95,775.00	95,775.00	42,944.81	11,721.89	0.00	52,830.19	44.84
000.000	12,000.00	12,000.00	2,151.38	0.00	0.00	9,848.62	17.93
901.000 - Capital Outlay	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.00
999.000 - Transfers (Out) And Other	234,000.00	234,000.00	234,000.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES	306,000.00	306,000.00	236,151.38	0.00	0.00	69,848.62	77.17
Fund 661 - Motor Pool Fund:							
TOTAL REVENUES	95,775.00	95,775.00	42,944.81	11,721.89	0.00	52,830.19	44.84
TOTAL EXPENDITURES	306,000.00	306,000.00	236,151.38	0.00	0.00	69,848.62	77.17
NET OF REVENUES & EXPENDITURES	(210,225.00)	(210,225.00)	(193,206.57)	11,721.89	0.00	(17,018.43)	91.90
BEG. FUND BALANCE	729,188.67	729,188.67	729,188.67				
END FUND BALANCE	518,963.67	518,963.67	535,982.10				
TOTAL REVENUES - ALL FUNDS	9,243,246.00	9,243,246.00	3,917,447.09	264,136.57	0.00	5,325,798.91	42.38
TOTAL EXPENDITURES - ALL FUNDS	11,068,794.00	11,068,794.00	3,414,532.76	363,352.80	850,826.09	6,803,435.15	38.53
NET OF REVENUES & EXPENDITURES	(1,825,548.00)	(1,825,548.00)	502,914.33	(99,216.23)	(850,826.09)	(1,477,636.24)	19.06
BEG. FUND BALANCE - ALL FUNDS	17,482,038.43	17,482,038.43	17,482,038.43				
END FUND BALANCE - ALL FUNDS	15,656,490.43	15,656,490.43	17,984,952.76				

805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | *FAX* 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

Rental Housing Inspector

Joseph J. Doan

TO: Denice Gerstenberg, City Manager

FROM: Joseph Doan

DATE: 01/12/2023

SUBJECT: December Activity Report

12/05/2022	Department Meeting (EMS-Epi) 12 People @ 3 hours	36 Hours
12/12/2022	Coldwater/Ice Suits and Helmets In-service/Apparatus Checks 14 People @ 3 hours	42 Hours
12/19/2022	Small Engines/Equipment Checks/Station Cleaning 12 People @ 3 hours	36 Hours

TRAINING HOURS FOR NOVEMBER: 114 HOURS

Department Meeting(s):	438 Hours
Training(s)/Other:	1,357 Hours
Total man hours:	1,795 Hours

CALLS FOR SERVICE: 98

2022 YTD TOTAL: 945

General Station Cleaning/Maintenance

General Apparatus/Equipment Cleaning/Maintenance

Monitor Covid-19

Medical Control Meeting

Rental Inspections

Fire Chief Meeting

Communications Meeting

Christmas in the NAC

Electronic Access System (DPW/Water Plant) Security

Food Give Away hosted at FD

Inspection List

01/12/23

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
1100 SUMMER ST	01-107-0046-000	REINSPECTION	01/05/2023	01/06/2023	Complied	JOSEPH DOAN
715 SUMMER ST	01-105-0110-000	Rental	11/30/2022	12/02/2022	Violation(s)	JOSEPH DOAN

INTERIOR SURFACES (IPMC 305.3)

Interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

INSPECTOR COMMENTS:

No moldings around windows or doors

PROTECTIVE TREATMENT (IPMC 304.2)

Exterior surfaces shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment.

INSPECTOR COMMENTS:

Garage wood needs to be painted

Rotted wood around garage entry door needs to be repaired

PORTABLE FIRE EXTINGUISHER (IFC 906/IPMC 704)

Portable fire extinguisher shall be provided with a minimum rating of 1-A:10B:C

INSPECTOR COMMENTS:

No extinguisher noted

949 LIBERTY ST	01-119-0013-000	Rental	12/19/2022	12/29/2022	Violation(s)	JOSEPH DOAN

I & I INSPECTION REPORT REQUIRED (ORDINANCE 2022-02)

CHAPTER 44 "UTILITIES", ARTICLE III "SEWERS" INFLOW/INFILTRATION

RENTALS:
*I&I Inspection required of all rentals during annual inspection

*Insured contractor to televise the sanitary sewer lead to identify leaks, inspect the roof and foundation drains; inspect the sump pump system; and provide a report of findings to the City

*All issues to be corrected before a Certificate of Compliance is issued

*Certificate would be good for ten (10) years

EXTERIOR SURFACES (IPMC 304.2)

EXTERIOR WOOD SURFACES OTHER THAN DECAY-RESISTANT WOODS, SHALL BE PROTECTED FROM THE ELEMENTS AND DECAY BY PAINTING OR OTHER PROTECTIVE COVERING OR TREATRMENT.

INSPECTOR COMMENTS:

WOOD BENEATH FRONT ENTRY DOOR NOTED TO BE ROTTEN

INTERIOR SURFACES (IPMC 305.3)

Inspection List

01/12/23

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector

INTERIOR SURFACES SHALL BE MAINTAINED IN GOOD, CLEAN AND SANITARY CONDITION. PEELING, CHIPPING, FLAKING OR ABRADED PAINT SHALL BE REPAIRED, REMOVED OR COVERED. CRACKED OR LOOSE PLASTER, DECAYED WOOD AND OTHER DEFECTIVE SURFACE CONDITIONS SHALL BE CORRECTED.

INSPECTOR COMMENTS:

BEDROOM CEILING NOTED TO HAVE WATER DAMAGE

1741 MICHIGAN ST	01-129-0044-000	Rental	01/04/2023	01/06/2023	Violation(s)	JOSEPH DOAN

SMOKE DETECTOR (IFC 907/IPMC 704)

Smoke detectors shall be installed in all bedrooms, in the hall outside of the bedrooms and in every room in the path of the means of egress.

INSPECTOR COMMENTS:

Smoke detector in middle bedroom not operating- noted battery to be missing.

Pictures sent of detector battery replaced and detector remounted 1/4/23

PROTECTIVE TREATMENT (IPMC 304.2)

Exterior surfaces shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment.

INSPECTOR COMMENTS:

Wood steps/porches need protective treatment

1/4/23 will provide weather protection in the spring per PO

DOORS (IPMC 304.15)

Exterior doors, door assemblies, operatort systems if provided, and hardware shall be maintained in good condition.

INSPECTOR COMMENTS:

Rear storm door missing glass panel and screen torn

1/4/23 will get repaired per PO

1741 MICHIGAN ST	01-129-0044-000	REINSPECTION	01/04/2023	01/06/2023	Complied	JOSEPH DOAN

952 LIBERTY ST	01-113-0057-000	Rental	01/04/2023	01/06/2023	Violation(s)	JOSEPH DOAN

PORTABLE FIRE EXTINGUISHER (IFC 906/IPMC 704)

Minimum of 1 portable fire extinguisher shall be provided with a minimum rating of 1-A:10B:C

INSPECTOR COMMENTS:

No extinguisher noted

(Tenant stated he would get one and notify for compliance)

528 SHELDON	01-127-0001-781	Rental	12/21/2022	12/29/2022	Violation(s)	JOSEPH DOAN

CARBON MONOXIDE DETECTION (IFC 1103.9/IPMC 705.1)

Inspection List

01/12/23

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector

Carbon monoxide detectors shall be installed in existing dwelling and sleeping units.

INSPECTOR COMMENTS:

No CO detector present

530 SHELDON	01-119-0110-001	Rental	12/21/2022	12/29/2022	Violation(s)	JOSEPH DOAN

CARBON MONOXIDE DETECTION (IFC 1103.9/IPMC 705.1)

Carbon monoxide detectors shall be installed in existing dwelling and sleeping units.

INSPECTOR COMMENTS:

No CO detector present

PORTABLE FIRE EXTINGUISHER (IFC 906/IPMC 704)

A portable fire extinguisher shall be provided with a minimum rating of 1-A:10-B:C

INSPECTOR COMMENTS:

No portable fire extinguisher noted

421 EDGEWATER DR	01-169-0004-000	Rental	12/16/2022	12/16/2022	Violation(s)	JOSEPH DOAN

ELECTRICAL (IFC 906/IPMC 704)

The NEC mandates GFCI protection in many areas of the home; bathrooms, garages, outdoor receptacles, crawl spaces, basements, kitchens and anything within 6 feet of a sink or wter source.

INSPECTOR COMMENTS:

No GFCI in kitchen left of sink

GFCI receptacle front porch inoperable

421 EDGEWATER DR	01-169-0004-000	REINSPECTION	12/29/2022	12/29/2022	Complied	JOSEPH DOAN

447 RUSKIN AVE	01-159-0021-000	Rental	01/05/2023	01/05/2023	Violation(s)	JOSEPH DOAN

HVAC INSPECTION REPORT (IPMC 105.2)

An inspection report from a licensed contractor stating that the furnace(s)/gas appliances are operating in a safe condition and in accordance with applicable codes is required.

INSPECTOR COMMENTS:

HVAC Inspection Report Required

I&I INSPECTION REQUIRED (ORDINANCE 2022-02)

CHAPTER 44 "UTILITIES", ARTICLE III "SEWERS" INFLOW/INFILTRATION

RENTALS:

I&I inspection required of all rentals during annual inspection

Inspection List

01/12/23

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector

Insured contractor to televise the sanitary sewer lead to identify leaks, inspect the roof and foundation drains, inspect the sump pump system, and provide report of findings to the City

All issues to be corrected before a Certificate of Compliance is issued

Certificate wouldbe good for ten (10) years

INSPECTOR COMMENTS:

I&I Inspection Report Required

WINDOWS (IPMC 304.13)

Every window and frame shall be kept in sound condition, good repair and weather tight.

INSPECTOR COMMENTS:

Garage window east side noted defect (broken)

Bathroom window east side noted defect (broken)

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625 ROBBINS DR	01-119-0034-050	Rental	12/19/2022	12/29/2022	Violation(s)	JOSEPH DOAN

HVAC INSPECTION REPORT (IPMC 104.2)

An inspection report from a licensed contractor stating that the furnace(s)/gas appliances are operating in a safe condition and in accordance with applicable codes is required.

INSPECTOR COMMENTS:

HVAC Inspection Report Required

ELECTRICAL IFC 906/IPMC 704)

The NEC mandates GFCI protection in many areas of the home; bathrooms, garages, outdoor receptacles, crawl spaces, basements, kitchens and naything within 6 feet of a sink or water source.

INSPECTOR COMMENTS:

GFCI receptacle in kitchen noted as open ground

Inspections: 12

Population: All Records

Inspection.DateTimeCompleted Between 12/1/2022 12:00:00 AM AND 1/12/2023 11:59:59 PM
AND
Inspection.Inspector = JOSEPH DOAN

I&I Compliance Certificate List

Certificate #	Property Address	Holder	Status	Issue	Expires
CII220001	218 ST CLAIR RIVER DR	IRVINE MARIE ALINE	Certified	04/29/2022	04/29/2032
CII220002	356 NORTH AVE	BADALUCCO MICHAEL	Certified	05/24/2022	05/24/2032
CII220003	1073 SUMMER ST	DAVEY ALICIA	Certified	06/30/2022	06/30/2032
CII220004	135 ISLAND CT	PAWELSKI KRISTINE/PATRIC	Certified	06/30/2022	06/30/2032
CII220006	513 LIBERTY ST	BATES ROBERT	Certified	07/25/2022	07/25/2032
CII220007	1748 ST CLAIR RIVER DR	BRILEY JAMES/JUDITH	Certified	08/02/2022	08/02/2032
CII220008	2541 ST CLAIR RIVER DR	DUNN REBECCA MARIE	Certified	07/29/2022	07/29/2032
CII220009	1512 CLINTON ST	DOAN JOSEPH J/KATHY	Certified	08/03/2022	08/03/2032
CII220010	475 COLE BLVD	ALES MICHAEL F/ELAINE M	Certified	08/03/2022	08/04/2032
CII220011	1100 SUMMER ST	ISHELL INVESTMENTS LLC	Certified	08/04/2022	08/04/2032
CII220012	510 HENRIETTA ST	KIZI MANOUIL/IKHLAS	Certified	08/17/2022	08/17/2032
CII220013	348 NORTH AVE	LABREE HOMES LLC	Certified	08/22/2022	08/22/2032
CII220014	1736 WASHINGTON ST	INVESTCOR LLC	Certified	08/22/2022	08/22/2032
CII220015	147 KENYON DR	ROVAS WILLIAM J/SANDRA M	Certified	08/23/2022	08/23/2032
CII220016	411 ROBBINS DR	ROBBINS HOUSE LLC	Certified	08/29/2022	08/29/2032
CII220017	502 HENRIETTA ST	MCKAY MICHAEL SR/CHARL	Certified	09/13/2022	09/13/2032
CII220018	506 HENRIETTA ST	CHOLAGN LLC	Certified	09/13/2022	09/13/2032
CII220019	521 STATE ST	PARAMOUNT 521 STATE LLC	Certified	08/23/2022	08/23/2032
CII220020	710 ST CLAIR BLVD	SULLIVAN BARBARA	Certified	09/14/2022	09/14/2032
CII220021	9571 RACHEL	HPA III ACQUISITIONS 1 LLC	Certified	09/16/2022	09/16/2032
CII220024	940 LIBERTY ST	BY HOLDINGS LLC	Certified	09/19/2022	09/19/2032
CII220025	1523 ST CLAIR RIVER DR	North Oakland Investments LLC	Certified	09/26/2022	09/26/2032
CII220026	1830 ST CLAIR RIVER DR	PIETRZYK MICHELLE/CONF	Certified	09/26/2022	09/26/2032
CII220027	309 GREEN ST	BENJAMIN DILO	Certified	09/19/2022	09/19/2032
CII220028	120 CHESTNUT ST & 0122	TRUDELL TERRY	Certified	09/19/2022	09/19/2032
CII220029	952 ROBBINS DR	HASLETT DAVID K	Certified	10/04/2022	10/04/2032
CII220030	953 ROBBINS DR	DIPONIO KAREN J	Certified	10/04/2022	10/04/2032
CII220031	950 ROBBINS DR	BADALUCCO MICHAEL/ROSE	Certified	10/04/2022	10/04/2032
CII220032	948 ROBBINS DR	VANALSTINE TAMARA JEAN	Certified	10/04/2022	10/04/2032
CII220033	946 ROBBINS DR	LEWIS WILLIAM//RITA	Certified w/Stipulati	10/04/2022	10/04/2032
CII220034	942 ROBBINS DR	FREEMAN DOLORES TRUST	Certified	10/04/2022	10/04/2032
CII220035	940 ROBBINS DR	PHILLIANS ROBERT/B	Certified	10/04/2022	10/04/2032
CII220036	549 FASSETT ST	STEPHENS MOLLY	Certified	10/04/2022	10/04/2032
CII220037	936 ROBBINS DR	SIMONS SHELLIE L	Certified	10/04/2022	10/04/2032
CII220038	550 FASSETT ST	CHRISTY JOAN	Certified	10/04/2022	10/04/2032
CII220039	627 ROBBINS DR	WYLIE CLAYTON	Certified	10/04/2022	10/04/2032
CII220040	625 ROBBINS DR	BURTON RENE	Certified	10/04/2022	10/04/2032
CII220041	617 ROBBINS DR	BUCHS MARC/LAURA	Certified	10/04/2022	10/04/2032
CII220042	613 ROBBINS DR	DOHER AMANDA/ELAINE	Certified	10/04/2022	10/04/2032
CII220043	603 ROBBINS DR	JANISKEE JOSEPH LAWRENC	Certified	10/04/2022	10/04/2032
CII220044	611 STATE ST	CLEMONS DAVID J/JULIE L	Certified	10/04/2022	10/04/2032
CII220045	605 STATE ST	HABICHT RONALD F	Certified	10/04/2022	10/04/2032
CII220046	601 ROBBINS DR	DAVIS DONNA	Certified	10/04/2022	10/04/2032

Certificate #	Property Address	Holder	Status	Issue	Expires
CII220047	610 FASSETT ST	TIBBERT PAUL	Certified	10/04/2022	10/04/2032
CII220048	924 GOLFVIEW AVE	FRISKE HARRY	Certified	10/06/2022	10/06/2032
CII220049	715 SUMMER ST	FRISKE HARRY J	Certified	10/06/2022	10/06/2032
CII220050	525 SUMMER ST	HARRY J FRISKE	Certified	10/06/2022	10/06/2032
CII220051	1109 MARKET ST	WEBB PAUL V/TAMARA C	Certified	10/13/2022	10/13/2032
CII220052	515 STATE ST	WEBER MICHAEL	Certified	10/18/2022	10/18/2032
CII220053	2087 MICHIGAN ST	ADAMS GLEN J	Certified w/Stipulati	10/18/2022	10/18/2032
CII220054	1713 ST CLAIR RIVER DR	BEMBAS MICHAEL/MCDONO	Certified	11/01/2022	11/01/2032
CII220055	528 SHELDON	DAVIS DONNA	Certified	10/31/2022	10/31/2032
CII220056	2462 LOCUST LN	DAVIS DONNA J	Certified	10/31/2022	10/31/2032
CII220057	530 SHELDON	LEHMAN BROTHERS BANK F	Certified	10/31/2022	10/31/2032
CII220058	2123 KENDALL ST	DAVIS DONNA J	Certified	10/31/2022	10/31/2032
CII220059	981 COLUMBIA ST	ZAKRZEWSKI ALLAN	Certified	11/03/2022	11/03/2032
CII220060	1621 ST CLAIR RIVER DR	ZAKRZEWSKI ALLAN	Certified	11/03/2022	11/03/2032
CII220061	1855 FRUIT ST	PK ROLLING BROOK LIMITE	Certified	11/07/2022	11/07/2032
CII220062	1110 SUMMER ST	PK ROLLING BROOK LIMITE	Certified	11/07/2022	11/07/2032
CII220063	120 N PARK DR	MTC ADVENTURES LLC	Certified	11/14/2022	11/14/2032
CII220064	729 HOWARD ST & 0731	WINGFIELD BRIAN K	Certified	11/17/2022	11/17/2032
CII220065	500 WILLARD AVE	BOLF JOHN F/PATRICIA	Certified	11/29/2022	11/29/2032
CII220066	825 SUMMER ST	CHASE JOHN	Certified w/Stipulati	11/29/2022	11/29/2032
CII230001	1741 MICHIGAN ST	WRIGHT MICHAEL	Certified	12/16/2022	12/16/2032

Total # of Certificates: 64

Population: All Records
Certificate.CertType = I&I COMPLIANCE AND
Certificate.DateIssued Between 02/01/2022 AND 01/12/2023
AND
Certificate.DateApplied Between 03/01/2022 AND
01/12/2023

City of Algonac Fire Department

Algonac, MI

This report was generated on 1/3/2023 10:33:33 AM

Incident Type and Street Name for Date Range

Incident Status: Reviewed | Start Date: 12/01/2022 | End Date: 12/31/2022

Incident Date	Address	Incident Type
12/01/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/01/2022	E Park DR, Algonac, MI 48001	Rescue, EMS incident, other
12/02/2022	Virginia AVE, Algonac, MI 48001	Rescue, EMS incident, other
12/03/2022	Pointe Tremble RD, Clay (Township of), MI 48001	Water & ice-related rescue, other
12/03/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/03/2022	Orchard ST, Algonac, MI 48001	Rescue, EMS incident, other
12/03/2022	Lathrop ST, Algonac, MI 48001	Rescue, EMS incident, other
12/03/2022	St. Clair River DR, Algonac, MI 48001	Special type of incident, other
12/04/2022	Island CT, Algonac, MI 48001	Rescue, EMS incident, other
12/04/2022	Howard ST, Algonac, MI 48001	Rescue, EMS incident, other
12/05/2022	Liberty ST, Algonac, MI 48001	Rescue, EMS incident, other
12/05/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/05/2022	St. Clair River DR, Algonac, MI 48001	Special type of incident, other
12/05/2022	South Russell DR, Russell Island, MI 48001	Dispatched & cancelled en route
12/06/2022	State ST, Algonac, MI 48001	Rescue, EMS incident, other
12/06/2022	Fruit ST, Algonac, MI 48001	Rescue, EMS incident, other
12/07/2022	Fruit ST, Algonac, MI 48001	Rescue, EMS incident, other
12/07/2022	Beth CT, Algonac, MI 48001	Rescue, EMS incident, other
12/08/2022	Virginia AVE, Algonac, MI 48001	Power line down
12/09/2022	Sheldon ST, Algonac, MI 48001	Rescue, EMS incident, other
12/09/2022	Columbia ST, Algonac, MI 48001	Rescue, EMS incident, other
12/09/2022	Summer ST, Algonac, MI 48001	Public service
12/09/2022	Center ST, Algonac, MI 48001	Rescue, EMS incident, other
12/09/2022	Center ST, Algonac, MI 48001	Assist invalid
12/10/2022	St. Clair River DR, Algonac, MI 48001	Special type of incident, other
12/11/2022	Summer ST, Algonac, MI 48001	Rescue, EMS incident, other
12/11/2022	Michigan ST, Algonac, MI 48001	Rescue, EMS incident, other
12/11/2022	Maple ST, Algonac, MI 48001	Service Call, other
12/11/2022	Michigan ST, Algonac, MI 48001	Rescue, EMS incident, other
12/11/2022	Michigan ST, Algonac, MI 48001	Rescue, EMS incident, other
12/12/2022	Maple ST, Algonac, MI 48001	Service Call, other
12/12/2022	Columbia ST, Algonac, MI 48001	Rescue, EMS incident, other
12/12/2022	Fruit ST, Algonac, MI 48001	Rescue, EMS incident, other
12/12/2022	St. Clair River DR, Algonac, MI 48001	Special type of incident, other
12/13/2022	Liberty ST, Algonac, MI 48001	Rescue, EMS incident, other
12/13/2022	Fruit ST, Algonac, MI 48001	Rescue, EMS incident, other
12/13/2022	State ST, Algonac, MI 48001	Authorized controlled burning
12/13/2022	Summer ST, Algonac, MI 48001	Rescue, EMS incident, other
12/13/2022	Maple ST, Algonac, MI 48001	Rescue, EMS incident, other
12/14/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/14/2022	E Park DR, Algonac, MI 48001	Rescue, EMS incident, other

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.

12/15/2022	Pointe Tremble RD, Algonac, MI 48001	Motor vehicle accident with no injuries.
12/15/2022	Amy LN, Algonac, MI 48001	Rescue, EMS incident, other
12/16/2022	Edgewater DR, Algonac, MI 48001	Public service
12/16/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/16/2022	Channelsyde DR, Algonac, MI 48001	Rescue, EMS incident, other
12/16/2022	St. Clair River DR, Algonac, MI 48001	Dispatched & cancelled en route
12/17/2022	Dixie HWY, Ira (Township of), MI 48023	Dispatched & cancelled en route
12/18/2022	St. Clair River DR, Algonac, MI 48001	Special type of incident, other
12/18/2022	Ruskin DR, Algonac, MI 48001	Rescue, EMS incident, other
12/19/2022	Edwards ST, Algonac, MI 48001	Dispatched & cancelled en route
12/19/2022	St. Clair River DR, Algonac, MI 48001	Special type of incident, other
12/19/2022	Interlochen DR, Algonac, MI 48001	Rescue, EMS incident, other
12/19/2022	Island DR, Clay (Township of), MI 48001	Dispatched & cancelled en route
12/19/2022	Lee ST, Algonac, MI 48001	Rescue, EMS incident, other
12/19/2022	St. Clair River DR, Algonac, MI 48001	Special type of incident, other
12/19/2022	Cherry ST, Algonac, MI 48001	Rescue, EMS incident, other
12/19/2022	Cole ST, Algonac, MI 48001	Rescue, EMS incident, other
12/19/2022	St. Clair River DR, Algonac, MI 48001	Dispatched & cancelled en route
12/20/2022	Rachel ST, Algonac, MI 48001	Dispatched & cancelled en route
12/20/2022	Lee ST, Algonac, MI 48001	Rescue, EMS incident, other
12/20/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/21/2022	Sheldon ST, Algonac, MI 48001	Public service
12/21/2022	Sheldon ST, Algonac, MI 48001	Public service
12/21/2022	Shorcut RD, Cottrellville (Township of), MI 48039	Dispatched & cancelled en route
12/22/2022	E Park DR, Algonac, MI 48001	Rescue, EMS incident, other
12/22/2022	Orchard ST, Algonac, MI 48001	Public service
12/23/2022	Columbia ST, Algonac, MI 48001	Rescue, EMS incident, other
12/23/2022	Columbia ST, Algonac, MI 48001	Service Call, other
12/23/2022	Columbia ST, Algonac, MI 48001	Severe weather or natural disaster, other
12/23/2022	Fruit ST, Algonac, MI 48001	Medical assist, assist EMS crew
12/24/2022	Colonial LN, Algonac, MI 48001	Rescue, EMS incident, other
12/25/2022	Heritage WAY, Algonac, MI 48001	Rescue, EMS incident, other
12/25/2022	Columbia ST, Algonac, MI 48001	Carbon monoxide detector activation, no CO
12/25/2022	State ST, Algonac, MI 48001	Service Call, other
12/25/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/25/2022	Pointe Tremble RD, Algonac, MI 48001	Service Call, other
12/26/2022	Summer ST, Algonac, MI 48001	Medical assist, assist EMS crew
12/26/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/26/2022	Pointe Tremble RD, Algonac, MI 48001	Service Call, other
12/27/2022	Washington ST, Algonac, MI 48001	Rescue, EMS incident, other
12/27/2022	Summer ST, Algonac, MI 48001	Medical assist, assist EMS crew
12/27/2022	St. Clair River DR, Algonac, MI 48001	Assist police or other governmental agency
12/28/2022	St. Clair River DR, Algonac, MI 48001	Assist police or other governmental agency
12/28/2022	Summer ST, Algonac, MI 48001	Service Call, other
12/28/2022	Fruit ST, Algonac, MI 48001	Rescue, EMS incident, other
12/28/2022	North River RD, Clay (Township of), MI 48001	Building fire
12/28/2022	Smith ST, Algonac, MI 48001	Smoke scare, odor of smoke
12/29/2022	Ruskin DR, Algonac, MI 48001	Rescue, EMS incident, other

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.

12/29/2022	State ST, Algonac, MI 48001	Rescue, EMS incident, other
12/29/2022	Springborn RD, China (Township of), MI 48054	Dispatched & cancelled en route
12/30/2022	Lee ST, Algonac, MI 48001	CO detector activation due to malfunction
12/30/2022	Howard ST, Algonac, MI 48001	Rescue, EMS incident, other
12/31/2022	St. Clair River DR, Algonac, MI 48001	Medical assist, assist EMS crew
12/31/2022	Pleasant ST, Algonac, MI 48001	Power line down
12/31/2022	State ST, Algonac, MI 48001	Rescue, EMS incident, other
12/31/2022	St. Clair River DR, Algonac, MI 48001	Rescue, EMS incident, other
12/31/2022	St. Clair River DR, Algonac, MI 48001	Assist invalid

Total incidents: 98

CITY OF ALGONAC
WATER DEPARTMENT REPORT

MONTH- December 2022

FILTRATION & PUMPAGE

TOTAL GALLONS PUMPED FOR THE MONTH: 25,035,000 GALLONS
ONE YEAR AGO: 24,220,000 GALLONS
TOTAL GALLONS PUMPED TO DATE (CURRENT FY): 165,301,000 GALLONS
TOTAL GALLONS PUMPED TO DATE (FY 21/22): 160,835,000 GALLONS

CHEMICAL USAGE

POUNDS CHEMICALS USED FOR THE MONTH:

CHLORINE:	4630 LBS
FLUORIDE:	671 LBS

WATER TURBIDITIES

RAW

RAW WATER AVG:	1.2 NTU
RAW WATER MAX:	1.6 NTU
RAW WATER AVG. ONE YEAR AGO:	5.6 NTU

TAP

TAP WATER AVG:	0.04 NTU
TAP WATER **MAX:**	0.05 NTU
TAP WATER AVG. ONE YEAR AGO:	0.04 NTU

CLAY TOWNSHIP USAGE

METERED USAGE FOR THE MONTH: 14,400,817 GALLONS
ONE YEAR AGO: 14,050,715 GALLONS

BACTERIOLOGICAL RESULTS FOR THE MONTH

POSITIVE TAP WATER SAMPLES RECORDED 0

All shifts were staffed, and all service calls performed as requested.

Respectfully submitted,
Sunny Jacob- Superintendent
Algonac Water Department.

9c1

Updated 1.3.2023

BOARDS AND COMMISSIONS ROSTER

CITY COUNCIL - 4 YEAR TERMS		7 members	Meetings 1st and 3rd Tuesday each month at 6:00 pm		
NAME	**Role**	**ADDRESS**	**Term Ends**	**PHONE #**	**E_MAIL**
Michael Bembas	Council member	1713 St. Clair River Drive	11/11/2024	810.278.2243	mbembas@cityofalgonac.org
Corey Blair	Council member	104 Edgewater	11/11/2024	313.215.5270	cblair@cityofalgonac.org
Ed Carter	Council member	806 Townsend Crs. W	11/9/2026	810.643.3705	ecarter@cityofalgonac.org
Dawn Davey	Council member	710 Smith	11/9/2026	810.278.6749	ddavey@cityofalgonac.org
Rocky Gillis	Mayor	381 Center Street	11/9/2026	810.531.2416	rgillis@cityofalgonac.org
Cathy Harris	Council member	985 Columbia	11/11/2024	810.794.7554	charris@cityofalgonac.org
Raymond Martin	Mayor Pro Tem	1602 St. Clair River Drive	11/11/2024	810.794.9863	rmartin@cityofalgonac.org
Council members are elected; appointed by council to fill vacancy					

PLANNING COMMISSION - 3 YEAR TERMS		9 members	Meet 4x year at 6 pm/Aug Mtg elect Chair & VChair 1 yr term		
NAME	**Role**	**ADDRESS**	**Term Ends**	**PHONE #**	**E_MAIL**
Michelle Nolan	Commissioner	1091 Fruit St Apt 4	7/17/2024	810.643.3887	simplyurs2@gmail.com
Amanda Gougeon	Commissioner	1518 State Street	7/17/2023	810.278.2311	gougeon13@gmail.com
Gale Anthony	Commissioner	1110 Summer St. #12	7/17/2025	586.909.6080	gale48314@hotmail.com
Adam Ragsdale	Commissioner	107 St. Clair River Drive	7/17/2025	810.869.0603	adam.ragsdale@gmail.com
Brian Tideswell	Commissioner	829 W. Townsend Crescent	7/17/2023	810.300.4170	btideswell@att.net
Rich Arpan	Commissioner	821 Golfview	7/17/2023	586.854.5539	s296rick@hotmail.com
Ken Falke	Commissioner	134 Eckfield	7/17/2024	810.387.6407	kenfalke@gmail.com
Terry Stoneburner	Commissioner	589 Market	7/17/2025	810.824.0123	terry.stoneburner@gmail.com
Mark Thompson	Vice chair thru 8.23	911 Washington	7/17/2023	810.650.1544	lumberguymarkt@yahoo.com
Members are appointed by the mayor according to state law. See appointment process procedure.					

ZONING BOARD OF APPEALS - 3 YEAR TERMS		7 members, 2 alts	Meet as needed/3rd Thursday of month at 7pm		
NAME		**ADDRESS**	**Term Ends**	**PHONE #**	**E_MAIL**
Judith Gulliver	Commissioner	1110 Summer; Apt #1	2/1/2025	248.840.6644	judithgulliver@hotmail.com
Chuck Bayly	Commissioner	518 Mill	2/1/2026	810.278.0391	charlesbayly54@gmail.com
Ron Schwark	Commissioner	737 Townsend Drive	2/1/2025	810.650.9521	deerbrookbuilders@gmail.com
John Bolf	Commissioner	500 Willard	2/1/2026	810.794.5661	alarmer007@msn.com
Chari Lawton	Commissioner	131 Delta	2/1/2026	843.696.2427	charilawton@gmail.com
Michael Bembas	Council Liaison	1713 St. Clair River Drive	2/1/2026	810.278.2243	michaelbembas@hotmail.com
Brian Tideswell, PC Rep.	PC Rep and Chair	829 W. Townsend Crescent	7/17/2023	810.794.0931	btideswell@att.net
ALTERNATE (NEEDED)					

ZBA members are appointed by council. Brian Tideswell is the Planning Commission representative; his term is same as PC

BOARDS AND COMMISSIONS ROSTER

BOARD OF REVIEW - 2 YEAR TERMS		3 Members		Must live in city and be registered voter	
NAME	**ADDRESS**	**Position**	**Term Ends**	**PHONE #**	**E_MAIL**
Chuck Bayly	518 Mill Street	Freeholding' citizen	1/6/2024	810.278.0391	charlesbayly54@gmail.com
Jamie Sternberg	1505 Market Street	Freeholding' citizen	1/6/2025	810.824.0482	jamiesternberg@gmail.com
Bernard Ferris	669 Townsend Ct.	Freeholding' citizen	1/6/2024	586.484.4338	bernieferris1957@gmail.com
Michelle Nolan - Alt.	1091 Fruit St Apt 4	Freeholding' citizen	1/6/2023	810.643.3887	Simplyurs2@gmail.com
LIBRARY BOARD - 3 YEAR TERMS					
NAME	**ADDRESS**	**Position**	**Term Ends**	**PHONE #**	**E_MAIL**
Debra Scruggs	735 Townsend Dr	City resident & voter	10/1/2024	810.734.0515	debbiescruggs55@yahoo.com
Amy Justice	2106 SCRD	City resident & voter	10/1/2025	734.637.4307	amyjustice2007@gmail.com
Kim Blair	104 Edgewater	City resident & voter	10/1/2023	586.242.7249	coreyandkim@comcast.net
HOUSING COMMISSION - 5 YEAR TERMS		One member must be a resident of facility/others residents of city & registered voters			
NAME	**ADDRESS**	**Position**	**Term Ends**	**PHONE #**	**E_MAIL**
Cindy Smith	927 Golfview	City resident & voter	6/30/2025	810.580.2707	dctrsmith@sbcglobal.net
Barbara Faulman	1205 SCRD	Resident of facility	6/30/2024	810.794.2054	none
VACANT		City resident & voter	6/30/2026		
Bernard Ferris	669 Townsend Ct	City resident & voter	6/30/2027	586.484.4338	Bernieferris1957@gmail.com
Kevin Barnhill	850 Townsend Dr	City resident & voter	6/30/2023	586.344.9599	kevin.barnhill.39@gmail.com
Ann Landschoot	secretary for Jim Dewey Exec Dir				alandschoot@phhousing.org
		*All Housing term expiration dates changed to June 30th per PHHC 5.26.2021			
DDA - 4 YEAR TERMS -- DDA was put on hiatus after 7.15.16/Meets 2x per year as required					
NAME	**ADDRESS**	**Position**	**Term Ends**	**PHONE #**	**E_MAIL**
All terms expired 11.2020					
ELECTION COMMISSION - INDEFINITE TERMS		***Meets prior to each election as scheduled by City Clerk**			
NAME	**ADDRESS**	**Position**	**Term Ends**	**PHONE #**	**E_MAIL**
Jim Downey	721 SCRD	City Atty		810.794.4961	kcjdlaw@yahoo.com
Lisa Borgacz	805 SCRD	City Clerk		810.794.9361	cityclerk@cityofalgonac.org
Jamie Sternberg	1505 Market Street	Citizen		810.824.0482	jamiesternberg@gmail.com
DANGEROUS BUILDINGS CO 3 YEAR TERMS. Meet as needed/4th Wed of month at 9am					
NAME	**ADDRESS**	**Position**	**Term Ends**	**PHONE #**	**E_MAIL**
Mark Thompson	911 Washington	General Public	7/1/2023	810.794.7207	lumberguymark@yahoo.com
Joe Doan	805 SCRD	General Public (licens	7/1/2024	810.794.9361	afd@cityofalgonac.org
Bill Hass	1518 State St.	Architect	7/1/2023	517.231.0961	bill@thompsonphelan.com
Darryl Sopata	438 Willard	Engineer/architect	7/1/2024	858.220.2902	darrylsoata@yahoo.com
Charles Bayly	518 Mill	Building Official/Plan	7/1/2024	810.278.0391	charlesbayly54@gmail.com

Business of the Algonac City Council

Consent Agenda Statement

Item Title: **To approve renewal of National Fire Incident Reporting System: $2,545.**

Submitted by: Chief Joe Doan, Fire Department

Summary
The Fire Department participates in the national fire incident reporting system (NFIRS).

The National Fire Incident Reporting System (NFIRS) is a reporting standard that fire departments use to uniformly report on the full range of their activities, from fire to emergency medical services to severe weather and natural disasters. The NFIRS represents the world's largest, national, annual database of fire incident information.

The annual subscription for NFIRS was budgeted for 2022-2023.

This subscription will renew for the period February 1, 2023 through January 31, 2024.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to renew the annual subscription for the National Fire Incident Reporting System for the Fire Department from ESO Solutions, Inc., whose address is P.O. Box 679449, Dallas, TX 75267, in the amount of $2,545.00.

APPROVED/Denied

805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | *FAX* 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

Rental Housing Inspector

Joseph J. Doan

TO: Denice Gerstenberg, City Manager

FROM: Joseph Doan

DATE: 01/03/2023

SUBJECT: Emergency Reporting Renewal- 2023

The Fire Department began using ESO Solutions Inc. (Emergency Reporting), a cloud based reporting system serving numerous agencies across the United States three years ago. Since switching to this platform we have been very pleased with their service.

The attached invoice is for the renewal of the reporting services for 2023.

The annual subscription is $2,545 which was budgeted.

Invoice

Please send payments to:
ESO Solutions, Inc.
PO Box 679449
Dallas, TX 75267-9449

Date: 1/2/2023
Invoice # ESO-100029

Terms Net 30
Due Date 2/1/2023
PO#

Bill To

City of Algonac Fire Department
805 St. Clair River Drive
Algonac MI 48001
United States
afd@cityofalgonac.org

Ship To

City of Algonac Fire Department
805 St. Clair River Drive
Algonac
MI 48001
US

Item	From	To	QTY	UOM	Total
ER - Lite Volunteer Package - NEMSIS Addon	2/1/2023	1/31/2024	1		USD $750.00
ER - Lite Volunteer Package	2/1/2023	1/31/2024	1		USD $1,795.00

Invoice Message:

Total (Without Tax):	USD $2,545.00
Tax:	USD $0.00
Grand Total:	USD $2,545.00
Amount Paid/Credit:	USD $0.00
Total Recurring:	USD $2,545.00
Total One-Time:	
Invoice Balance:	USD $2,545.00

ACH/EFT bank information:
PNC Bank
Routing: 031207607
Account Number: 8026412499
Swift Code: PNCCUS33

Check Remittance lockbox address:
ESO Solutions, Inc.
PO Box 679449
Dallas, TX 75267-9449

Please submit payment remittances to accountsreceivable@eso.com to ensure correct invoice application.

Amounts invoiced are per your agreement(s) which may include annual uplift and an increase in quantities based on usage overages. Your payment of this invoice serves as acceptance of such increases.

Questions? Contact: AccountsReceivable@eso.com 866-766-9471 option 8

ESO will never e-mail you soliciting payment information. Please call us or e-mail AccountsReceivable@eso.com if you have any questions or wish to make a change.

Tax ID: 36-4566209

Pay Online

For a 3% fee, pay via Card

Direct Card Payment Link: https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/4367247/?amount=262135.00

Pay via Online Bank Transfer

Direct Bank Transfer Link: https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/4367247/?card=false

REQ 27247

Business of the Algonac City Council

Consent Agenda Statement

Item Title: **To approve emergency water main valve repair: $3,035.**

Submitted By: Joe Vernier, DPW Foreman

Summary
On December 19, 2022, there was a water leak at 103 Island Court.

The leaking valve was seven feet down and located next to the canal. The bolts had rotted off causing part of the valve to separate.

Attached is an invoice for an emergency water main valve repair at 103 Island Court.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve payment to Murray Underground Systems, Inc., whose address is 5280 Lakeshore Road, Fort Gratiot, MI 48059 for emergency water main valve repair in the amount of $3,035.00.

APPROVED/Denied

Algonac Public Service Dept

Memo

To: Denice Gerstenberg, City Manager

From: Joe Vernier DPW Foreman

Date: 1-9-2023

Re: Watermain Repair

Denice,

I have attached an invoice from Murray Underground Systems Inc for a watermain valve repair at the end of Island Court. The valve was roughly 7 feet deep and was located next to the canal. The bolts had rotted off causing part of the valve to separate. The city shut down that portion of the watermain. Once the main was shut down Murray started to dig down so the repairs could be made. Once the repairs where made the watermain was turned back on to make sure there were no further leaks. Once it was determined that there were no leaks the area was backfilled and the water was restored to the affected area.

Respectfully,

Joe Vernier, Algonac DPW Foreman

Murray Underground Systems, Inc.

5280 Lakeshore Road
Fort Gratiot, Michigan 48059

Phone # 810.385.1967 musinc1998@comcast.net
Fax # 810.937.5311

Invoice

Date	Invoice #
1/2/2023	1817

Bill To

CITY OF ALGONAC
805 ST CLAIR RIVER DR
ST CLAIR MI 48001

Terms
Due on receipt

Description	Qty	Rate	Amount
PROJECT: 12.19.22 103 ISLAND COURT 6" WATER MAIN BREAK. INSTALLED NEW BOLTS ON A 6" VALVE THAT WAS LEAKING			
135 JD EXCAVATOR, 4.0HRS	4	185.00	740.00
TRI-AXLE DUMP, 4.0HRS	4	105.00	420.00
550 DUMP, 4.0HRS	4	85.00	340.00
6A STONE, 3CYD	1	75.00	75.00
J. FREY, FOREMAN, 4.0HRS	4	105.00	420.00
D. MURRAY, OPERATOR, 4.0HRS	4	105.00	420.00
M. BARAVIK, PIPELAYER, 4.0HRS	4	85.00	340.00
R. FALK, LABORER, 4.0RHS	4	70.00	280.00

RECEIVED
JAN - 6 2023
By

Total $3,035.00

A SERVICE CHARGE OF 2% PER MONTH, WHICH IS AN ANNUAL RATE OF 24% WILL BE ADDED TO ALL AMOUNTS OVER 15 DAYS.

Item No: 11a
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve proposal for Master plan update: $9,975.**

Submitted by: Denice A. Gerstenberg, City Manager

Summary
The Michigan Department of Natural Resources requires communities to update their Master Recreation Plan every five (5) years to be eligible for state grant funding. The city's current plan is dated 2019-2023.

In 2018, the MDNR encouraged communities to integrate the recreation plan into the community master plan, which was done at that time. Therefore, the city will continue with a combined Master Plan and Recreation Plan.

Completion of the combined plan is expected by January, 2024.
Any grant applications submitted by the city would require an updated plan.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve the proposal for Master Plan and Recreation Plan Update with St. Clair County Metropolitan Planning Commission, whose address is 200 Grand River Avenue, Suite 202, Port Huron, MI 48060, for a not-to-exceed amount of $9,975 and direct the Mayor to sign the agreement on behalf of the city.

APPROVED/Denied

CITY OF ALGONAC COMBINED MASTER PLAN & RECREATION PLAN UPDATE

PROPOSED WORKPLAN | METROPOLITAN PLANNING COMMISSION

FEB-APRIL 2023

- ❑ Review current plan, zoning ordinance, and capital improvement program.
- ❑ Local leadership survey for City officials and members of boards/commissions.
- ❑ Facilitate in-person public visioning meeting.
- ❑ Update demographic/economic data, GIS mapping, and plan development.

MAY-JULY 2023

- ❑ Online public survey to gather additional community input.
- ❑ Update document/writing new content for plan.
- ❑ Evaluate future land use with planning commission/city staff.
- ❑ Develop initial planning goals/objectives.

AUG-SEPT 2023

- ❑ Finalize goals/objectives and develop implementation plan.
- ❑ Finalize revisions to master plan document, including maps, photos, and graphics.
- ❑ Present draft plan to planning commission.
- ❑ City Council authorization to release DRAFT plan for statutorily-required 63-day review period.

OCT 2023-JAN 2024

- ❑ 63-day review period followed by required public hearing.
- ❑ **City Council adoption of combined master plan/recreation plan** by resolution
- ❑ Completion of **MDNR Self-Certification Checklist** for Recreation Plan (required)
- ❑ Combined plan sent to St. Clair County, SEMCOG, and MDNR (to MDNR by Feb 1 for grant eligibility)

Public Involvement:

- ❑ Will include a local leadership survey (city council, planning commission, ZBA, administration, etc) on plan issues/goals.
- ❑ Public visioning session & online survey.
- ❑ October-December 2023: 63-day Draft Plan Review Period.
- ❑ December 2023: Public Hearing on Draft Plan.

Project Notes:

- ❑ Plan update will utilize existing content that can be carried over.
- ❑ Draft of combined plan done by late September.
- ❑ Recreation Plan will follow MDNR Guidelines.
- ❑ Master Plan/Recreation Plan → Streamlined document
- ❑ **Cost estimate: Not to Exceed $9,975**

CITY OF ALGONAC COMBINED MASTER PLAN & RECREATION PLAN UPDATE

COST ESTIMATE| METROPOLITAN PLANNING COMMISSION

	Metropolitan Planning Commission Staff Time						
	Director	*Senior Planner*	*Associate Planner A*	*Associate Planner B*	*GIS Technician*	*Secretary*	*Total*
Total Staff Hours	**10**	**36.5**	**81.5**	**4**	**25**	**7**	**164**
Staff time cost	**850.00**	**2,993.00**	**3,749.00**	**236.00**	**925.00**	**315.00**	**9,068.00**
Contingency							**906.80**
Total Cost Estimate							**9,974.80**

Item No: 11b
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve SCBA annual maintenance and replacement parts: $1,611.44**

Submitted by: Chief Joe Doan, Fire Department

Summary
During the Fire Department's annual preventative maintenance assessment of the SCBA (self-contained breathing apparatus) fill station and breathing air system, it was determined that the Carbon Monoxide Sensor needed replacement.

Attached is an invoice from Breathing Air Systems that includes the annual preventative maintenance and sensor replacement.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve payment to Breathing Air Systems, whose address is 8855 E. Broad Street, Reynoldsburg, OH 43068 for annual preventative maintenance and carbon monoxide sensor replacement in the amount of $1,611.44.

APPROVED/Denied

805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | *FAX* 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

Joseph J. Doan

Rental Housing Inspector

TO: Denice Gerstenberg, City Manager

FROM: Joseph Doan

DATE: 01/12/2023

SUBJECT: Breathing Air System (SCBA)

On February 10th, Breathing Air Systems was at our station to conduct the annual preventative maintenance required on our SCBA fill station and breathing air system. This service included the annual mandated air quality test, oil/filter change, cartridge change, intake filter and associated O-rings. During this service it was determined that the Carbon Monoxide Sensor also required replacing.

The total for the annual preventative maintenance and CO sensor replacement was $1,611.44.

We are seeking approval for the services provided.

Thank you for your consideration!

Sub-Aquatics, Inc
Breathing Air Systems / Safe Air Systems
8855 E Broad Street
Reynoldsburg OH 43068
United States

THE NATIONS LARGEST DISTRIBUTORS OF BAUER COMPRESSORS

Invoice

#INV-OH73-789
01/11/2023
Customer ID: 700198

Bill To

ALGONAC FIRE DEPT.
PO BOX 454
ALGONAC MI 48001
United States

Ship To

ALGONAC FIRE DEPT.
805 ST. CLAIR RIVER RD.
ALGONAC MI 48001
United States

Requested By: Joseph Doan
Title: Chief
Email: afd@cityofalgonac.org
Phone: (810) 794-3431

Terms	Due Date	PO #	Sales Rep
Net 30	02/10/2023	JAN PM 2023	Angela Duvall

Item	Quantity	Back Order	Unit Price	Amount
PM-1 Annual Preventative Maintenance	1	0	$410.00	$410.00
SLP-HP-WITH MAINTENANCE Single High Pressure Air Test Kit to be taken by Breathing Air Service Technician as part of the Air Test Program	1	0	$105.00	$105.00
060037A Cartridge - SECURUS Bauer	1	0	$204.99	$204.99
M301 O-ring - chamber Mako/Bauer.	1	0	$4.50	$4.50
M305 Ring - backup - chamber Mako/Bauer.	1	0	$4.50	$4.50
N25950 Filter, Intake	1	0	$30.00	$30.00
N25326KIT Kit Oil Filter Bauer Gen II	1	0	$47.49	$47.49
OIL-0024/GAL Oil, chemlube 800, gallon	1	0	$100.77	$100.77
HAZ MAT FEE Haz Mat Fee - Oil Disposal	1	0	$11.85	$11.85
Shop-Fleet Supplies Shop-Fleet Supplies	1	0	$9.85	$9.85
Fuel Surcharge Fuel Surcharge	1	0	$28.95	$28.95
CO550S-MST Sensor CO fits 550, 611, 813, 218 Monitor	1	0	$549.00	$549.00
CO20 Gas - test - 20 PPM- 17 liter (Item Can Not Be Shipped Collect)	1	0	$79.79	$79.79

Remit Payments to:

Sub-Aquatics, Inc
Breathing Air Systems

8855 East Broad St.

Reynoldsburg, OH 43068

Sub-Aquatics, Inc
Breathing Air Systems / Safe Air Systems
8855 E Broad Street
Reynoldsburg OH 43068
United States

Invoice

#INV-OH73-789
01/11/2023
Customer ID: 700198

Item	Quantity	Back Order	Unit Price	Amount
Fuel Surcharge Fuel Surcharge	1	0	$24.75	$24.75

Shipping Method: **Tracking #:**

Subtotal	**$1,611.44**
Shipping	**$0.00**
Tax (%)	**$0.00**
Total	**$1,611.44**
Amount Paid	**$0.00**
Amount Due	**$1,611.44**

For Invoice questions, please contact our Accounts Receivable Department call 614-864-1235 or email ar@breathingair.com.

PAYMENT TERMS: UNLESS OTHERWISE NOTED, ALL PAYMENTS ARE DUE NET 30 WITHIN 30 DAYS OF DELIVERY. PAST DUE INVOICES ARE SUBJECT TO LATE CHARGES AT THE RATE OF 1.5% PER MONTH (ANNUAL 18%).

ALL PARTS RETURNS OR EXCHANGES MUST BE COMPLETED WITHIN 45 DAYS FROM INVOICE DATE. ALL RETURNS REQUIRE A RETURN MERCHANDISE AUTHORIZATION. ALL RETURNS ARE SUBJECT TO A 15% RESTOCKING FEE.

NOTE: PAYMENTS BY CREDIT CARD WILL INCUR A CONVENIENCE FEE TOTALING 3.0% OF THE INVOICE TOTAL ON ALL TRANSACTIONS EXCEEDING $1,200.00.

CLICK TO PAY NOW

Remit Payments to:

Sub-Aquatics, Inc
Breathing Air Systems

8855 East Broad St.

Reynoldsburg, OH 43068

INV-OH73-789

Ohio : OH Fleet 73 - Thomas

Item No: 11c
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve Abatement of Nuisance Resolution #2023-03 for 801 Ruskin Street.**

Submitted by: Denice A. Gerstenberg, City Manager

Summary

The city attorney has requested that the City Council declare this property a nuisance per City Code Section 34-18 so that enforcement can be initiated in the St. Clair County Circuit Court.

Since 2014 there have been 18 code violation investigations at this property. In October 2020 a STOP work order was issued by the Building Department for working without permits. To date no permits have been applied for and the home appears to be occupied without a certificate of occupancy.

The city has received numerous complaints from neighbors regarding the condition of this property.

Improper outdoor storage includes windows, doors, gas cans, generator, air compressor, scaffolding, lawn mower, shop vac, shingles, building/construction materials, boat not on a trailer, and part of a pontoon boat. The exterior of home has been in the same condition since 2019 with unfinished window trim and missing siding.

The property owner has not addressed any of the outstanding issues and there was no contact with the code officer or building department to discuss remedy.

However, on January 4, 2023, the city attorney sent a letter to the property owner that abatement of these issues would be presented to City Council on January 17, 2023. The property owner then contacted and spoke with the city attorney on January 10, 2023, who referred him to the code officer. The code officer contacted the property owner on January 10.

The code officer explained what exactly needed to be done and that the property owner had 21 days to bring the property into compliance before any court action would be taken. The property owner stated he would be working to bring the property into compliance.

Attached are current photos of the property.

Attached is a Resolution for City Council approval.

Suggested Action:
MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve Resolution #2023-03 and declare 801 Ruskin Street a nuisance within the bounds of Code Section 34-18 and permit the City Attorney to pursue abatement remedies in the St. Clair County Circuit Court.

APPROVED/Denied

CITY OF ST. ALGONAC
ST. CLAIR COUNTY, MICHIGAN
RESOLUTION NO. 23-03

A RESOLUTION TO DECLARE THE PROPERTY AT 801 RUSKIN DRIVE A NUISANCE PURSUANT TO CITY CODE SECTION 34-18; TO ORDER THE NUISANCE ABATED WITHIN TWENTY-ONE (21) DAYS; TO AUTHORIZE THE CITY ATTORNEY TO INITIATE CIVIL PROCESS TO ABATE THE NUISANCE ABSENT THE PROPERTY OWNERS' COMPLIANCE; AND TO CHARGE THE COST OF ANY SUCH ABATEMENT ACTION AS A SINGLE-LOT ASSESSMENT AGAINST THE PROPERTY PURSUANT TO CITY CODE SECTION 34-19.

WHEREAS, the City of Algonac Building Department has conducted multiple code violation investigations of the property located at 801 Ruskin Drive (the "Property") since October 2014; and

WHEREAS, the Property remains non-compliant with City Codes in January 2023; and

WHEREAS, the owners of the Property ignore or fail to respond to violation notices provided by City administration; and

WHEREAS, City administration has notified the owners by first-class mail of City Council's consideration of this matter at tonight's regular meeting; and

WHEREAS, City Code Section 34-18 authorizes City Council to take action to abate nuisances such as those presented at the Property where blight and open and improper storage of personal property continue persistently without response from the owners of the Property;

NOW, THEREFORE, it is hereby **RESOLVED** by the City Council of Algonac, County of St. Clair, State of Michigan, as follows:

1. That the property located at 801 Ruskin Drive is a public hazard or nuisance that is detrimental to the health or safety of the inhabitants of the City.

2. That the property owners must abate the nuisance and bring the Property into compliance with all City Codes within twenty-one (21) days.

3. That the City Attorney is authorized to initiate civil process to abate the nuisance absent the property owners' compliance.

4. The cost of any abatement action initiated by the City Attorney shall be charged as a single-lot assessment against the Property pursuant to City Code Section 34-19.

RESOLUTION DECLARED ADOPTED.

_____
Rocky B. Gillis, Mayor
City of Algonac, Michigan

CERTIFICATION

The foregoing is a true and complete copy of a Resolution adopted by the City Council in the City of Algonac, St. Clair County, Michigan at a regular meeting held on the 17th day of January, 2023. Public Notice of the meeting was given pursuant to and in full compliance with the Open

Meetings Act, being Act 267, Public Acts of 1976, and the Minutes of said meeting were kept and will be or have been made available as required by said Act.

Members Present:_____

Members Absent: _____

It was moved by Member _____ and supported by Members _____ to adopt the Resolution.

Members Voting Yes: _____

Members Voting No.: _____

The Resolution was declared adopted by the Mayor and has been recorded in the Resolution Book.

_____
Lisa M. Borgacz, City Clerk
City of Algonac, Michigan

KANE, CLEMONS, JOACHIM AND DOWNEY

PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
721 ST. CLAIR RIVER DRIVE P.O. BOX 333
ALGONAC, MICHIGAN 48001

JOHN C. KANE (1920-1998)
THOMAS M. CLEMONS, JR. (1939-2016)
GEORGE J. JOACHIM
JAMES T. DOWNEY, JR.

TELEPHONE
AREA CODE 810
794-4961
FAX (810) 794-3641

January 4, 2023

Mr. and Mrs. Michael T. Boulier
801 Ruskin Drive
Algonac, MI 48001

RE: **ALGONAC CITY COUNCIL MEETING OF JANUARY 17, 2023**
CONSIDERATION OF 801 RUSKIN DRIVE AS A NUISANCE

Dear Mr. and Mrs. Boulier:

The City of Algonac has scheduled consideration of a resolution by City Council that would declare your property at 801 Ruskin Drive a nuisance under Section 34-18 of the City Code. If City Council were to adopt the resolution, it would order abatement of the conditions giving rise to it; that is, to seek a permanent injunction from the St. Clair County Circuit Court, and authorize the City Attorney to pursue that relief in the event you would not voluntarily bring your property into compliance.

The matter will be considered at City Council's regular meeting of Tuesday, January 17, 2023 at 6:00 p.m. You are welcome to attend and offer any comment you wish.

If you have any questions regarding this matter, please do not hesitate to contact me. Thank you for your kind attention.

Very truly yours,

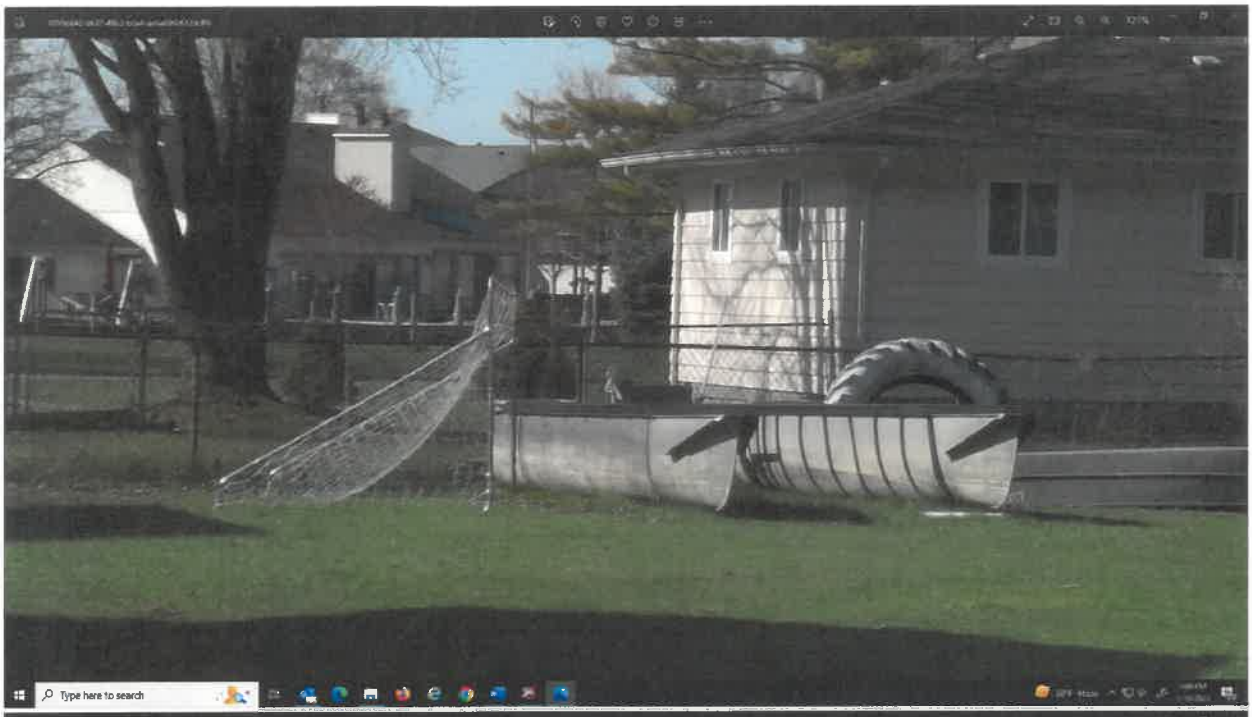
KANE, CLEMONS, JOACHIM AND DOWNEY

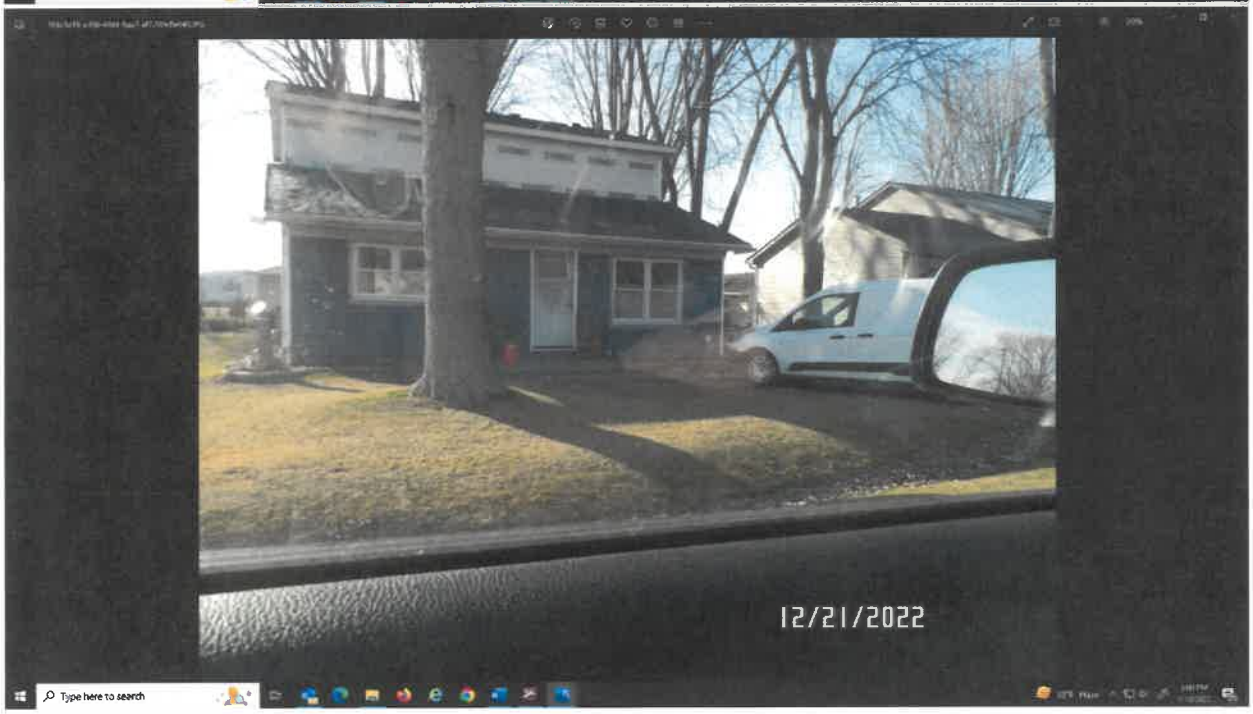
James T. Downey, Jr.

JTD/ns

cc: Denice A. Gerstenberg, City Manager
Lisa Borgacz, City Clerk
Lori Warner, Code Enforcement Officer

801 Ruskin





801 Ruskin

Item No: 11d
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve Abatement of Nuisance Resolution #2023-04 for 425 Green Street.**

Submitted by: Denice A. Gerstenberg, City Manager

Summary
The city attorney has requested that the City Council declare this property a nuisance per City Code Section 34-18 so that enforcement can be initiated in the St. Clair County Circuit Court.

There have been multiple code violation investigations at this property since June 2022. The house is missing siding and has damaged siding on the west side.

The city has received numerous complaints about this property.

In August 2022 the property owner left a message with the code officer stating the home was purchased as an investment and that he planned to fix it up.

However, it is now January 2023 and there has been no change to the property.

The property owner has 21 days to address the outstanding issues before court action will be taken.

Attached are current photos of the property.

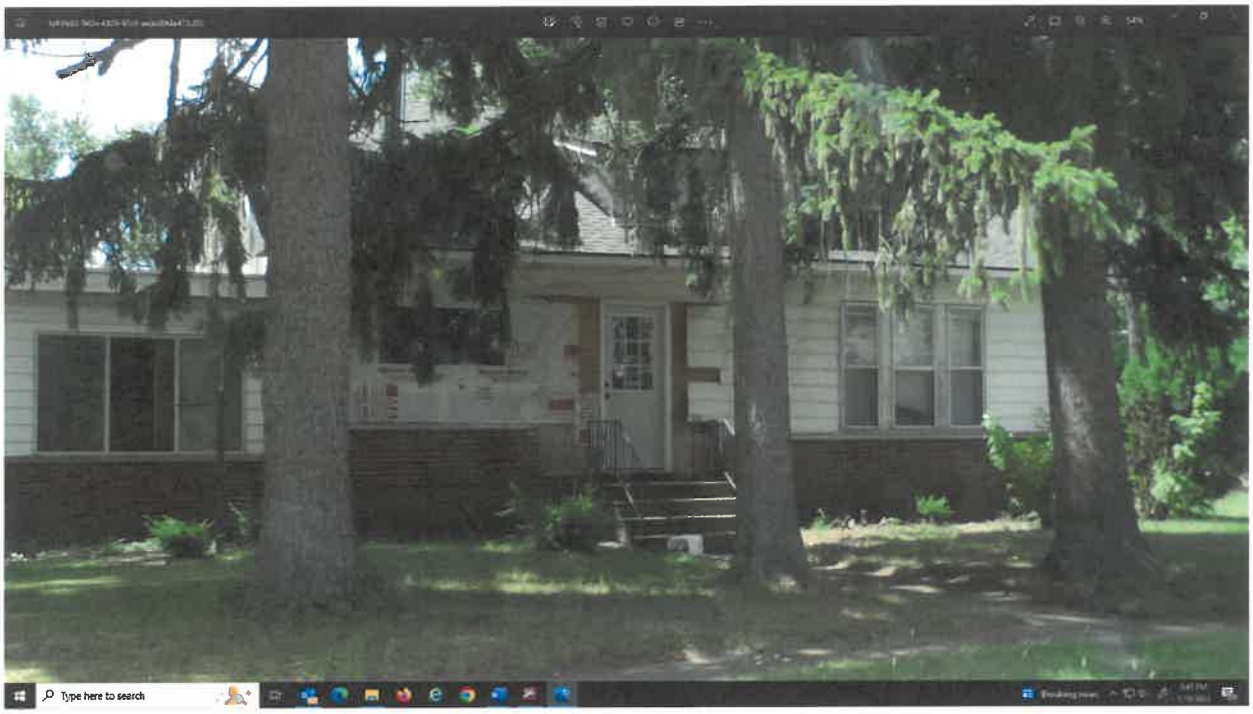
Attached is a Resolution for City Council approval.

Suggested Action:
MOVED BY: **SUPPORTED BY:**

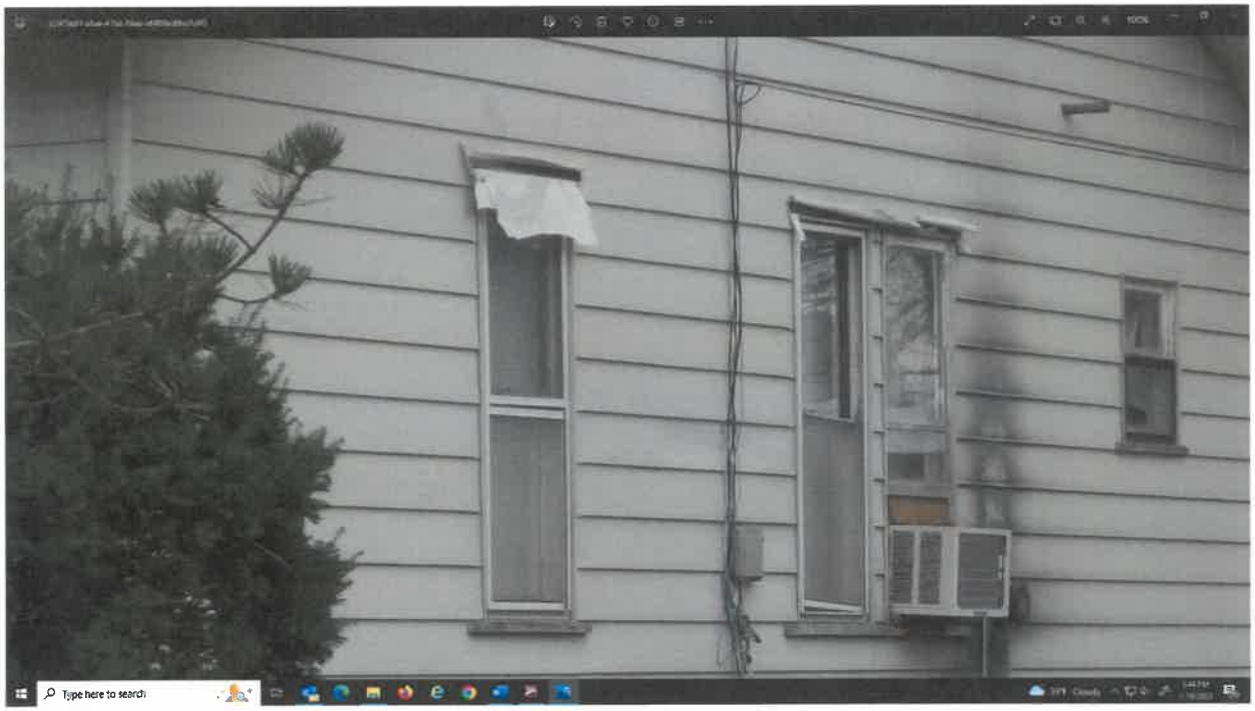
RESOLVED, to approve Resolution #2023-04 and declare 425 Green Street a nuisance within the bounds of Code Section 34-18 and permit the City Attorney to pursue abatement remedies in the St. Clair County Circuit Court.

APPROVED/Denied

425 Green St



425 Green St



KANE, CLEMONS, JOACHIM AND DOWNEY

PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
721 ST. CLAIR RIVER DRIVE P.O. BOX 333
ALGONAC, MICHIGAN 48001

JOHN C. KANE (1920-1998)
THOMAS M. CLEMONS, JR. (1939-2016)
GEORGE J. JOACHIM
JAMES T. DOWNEY, JR.

TELEPHONE
AREA CODE 810
794-4961
FAX (810) 794-3641

January 4, 2023

Ms. Kara D. Miskokomon
425 Green Street
Algonac, MI 48001

RE: **ALGONAC CITY COUNCIL MEETING OF JANUARY 17, 2023**
CONSIDERATION OF 425 GREEN STREET AS A NUISANCE

Dear Ms. Miskokomon:

The City of Algonac has scheduled consideration of a resolution by City Council that would declare your property at 425 Green Street a nuisance under Section 34-18 of the City Code. If City Council were to adopt the resolution, it would order abatement of the conditions giving rise to it; that is, to seek a permanent injunction from the St. Clair County Circuit Court, and authorize the City Attorney to pursue that relief in the event you would not voluntarily bring your property into compliance.

The matter will be considered at City Council's regular meeting of Tuesday, January 17, 2023 at 6:00 p.m. You are welcome to attend and offer any comment you wish.

If you have any questions regarding this matter, please do not hesitate to contact me. Thank you for your kind attention.

Very truly yours,

KANE, CLEMONS, JOACHIM AND DOWNEY

James T. Downey, Jr.

JTD/ns

cc: Denice A. Gerstenberg, City Manager
Lisa Borgacz, City Clerk
Lori Warner, Code Enforcement Officer

CITY OF ST. ALGONAC
ST. CLAIR COUNTY, MICHIGAN
RESOLUTION NO. 23-04

A RESOLUTION TO DECLARE THE PROPERTY AT 425 GREEN STREET A NUISANCE PURSUANT TO CITY CODE SECTION 34-18; TO ORDER THE NUISANCE ABATED WITHIN TWENTY-ONE (21) DAYS; TO AUTHORIZE THE CITY ATTORNEY TO INITIATE CIVIL PROCESS TO ABATE THE NUISANCE ABSENT THE PROPERTY OWNER'S COMPLIANCE; AND TO CHARGE THE COST OF ANY SUCH ABATEMENT ACTION AS A SINGLE-LOT ASSESSMENT AGAINST THE PROPERTY PURSUANT TO CITY CODE SECTION 34-19.

WHEREAS, the City of Algonac Building Department has conducted multiple code violation investigations of the property located at 425 Green Street (the "Property") since June 2022; and

WHEREAS, the Property remains non-compliant with City Codes in January 2023; and

WHEREAS, the owner of the Property ignores or fails to respond to violation notices provided by City administration; and

WHEREAS, City administration has notified the owner by first-class mail of City Council's consideration of this matter at tonight's regular meeting; and

WHEREAS, City Code Section 34-18 authorizes City Council to take action to abate nuisances such as those presented at the Property where blight and violations of the International Property Maintenance Code as adopted by the City continue persistently without response from the owner of the Property;

NOW, THEREFORE, it is hereby **RESOLVED** by the City Council of Algonac, County of St. Clair, State of Michigan, as follows:

1. That the property located at 425 Green Street is a public hazard or nuisance that is detrimental to the health or safety of the inhabitants of the City.

2. That the property owners must abate the nuisance and bring the Property into compliance with all City Codes within twenty-one (21) days.

3. That the City Attorney is authorized to initiate civil process to abate the nuisance absent the property owner's compliance.

4. The cost of any abatement action initiated by the City Attorney shall be charged as a single-lot assessment against the Property pursuant to City Code Section 34-19.

RESOLUTION DECLARED ADOPTED.

_____
Rocky B. Gillis, Mayor
City of Algonac, Michigan

CERTIFICATION

The foregoing is a true and complete copy of a Resolution adopted by the City Council in the City of Algonac, St. Clair County, Michigan at a regular meeting held on the 17th day of January,

2023. Public Notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and the Minutes of said meeting were kept and will be or have been made available as required by said Act.

Members Present:_____

Members Absent: _____

It was moved by Member _____ and supported by Members _____ to adopt the Resolution.

Members Voting Yes: _____

Members Voting No.: _____

The Resolution was declared adopted by the Mayor and has been recorded in the Resolution Book.

_____
Lisa M. Borgacz, City Clerk
City of Algonac, Michigan

Item No: 11e
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve Water Plant Air Compressor Annual Maintenance Service: $6,354.47.**

Submitted By: Sunny Jacob, Water Plant Supervisor

Summary

The water plant has two (2) Quincy air compressors essential for plant operations. There are two Michigan service providers that provide preventative maintenance services for the compressors, Brehob Corporation and Detroit Air Compressor.

Brehob Corporation is the authorized service provider for Quincy compressors in Michigan.

The water plant has used Detroit Air Compressor in the past and has not been satisfied with their performance.

Attached is a quote from Brehob for annual maintenance of the air compressors in the amount of $6,354.47.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve Water Plant Air Compressor Annual Maintenance Service with Brehob, whose address is 1441 Combermere, Troy, MI 48083 in the total amount of $6,354.47.

APPROVED/Denied

Algonac Water Dept

Memo

To: Algonac City Officials

From: Sunny Jacob, Water Dept. Superintendent

Date: 1/5/2023

Re : Air Compressor Maintenance Service

Air compressors are critical piece of equipment for the filter plant operation and preventive maintenance is required to keep them running well and in compliance with the warranty. Water Plant have two (2) Quincy Air Compressors and Brehob Corporation is the authorized service provider for Quincy in Michigan. Detroit Air Compressor Company was the maintenance provider in 2022 and Plant had several bad experiences with them. They were not using the Quincy parts and they are accountable for the failure of motor in one of the units. Brehob corporation worked on the motor and corrected the issues. Plant likes to do the yearly maintenance with Brehob for Quincy to honor the warranty remaining on these machines. I'm asking the council to approve the attached quote in the amount of $6,354.47 for the air compressor maintenance for the year 2023.

Respectfully,

Sunny Jacob, Water Dept. Superintendent

1441 Combermere • Troy, MI 48083
Phone (248) 658-1600 • Fax (248) 658-1604

12/21/2022

City Of Algonac
1530 St. Clair River Dr
Algonac, MI 48001
Attn: Sunny Jacob

Sunny :

Thank you for the opportunity to quote on your air compressor maintenance. Listed below is our quote to perform annual service on your 2 Quincy QGD-40 air compressors with built in dryers, and 6 Hankison in line filters.

The preventive maintenance will consist of the following:

- Change air elements annually — 1st visit To be determined
- Change oil elements annually
- Sample oil annually
- Change separators annually
- Change food grade oil annually
- Change in line filter elements annually
- Check and/or adjust controls annually
- Clean coolers annually
- Check drains/traps annually
- Complete maintenance check list annually

Parts	$4,695.47
Labor	$1,659.00
Total	$6,354.47 Plus any shipping charges

Additional repairs other than standard maintenance will be billed separately.

Should you have any questions or concerns please do not hesitate to contact me.

Thank you,

Kevin Finnerty
Operations Manager
248-658-1600
kfinnerty@brehob.com

Item No: 11f
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve Water Plant technical services: $9,579.**

Submitted By: Sunny Jacob, Water Plant Supervisor

Summary
On November 16, 2021, City Council approved replacement of five (5) programmable logic controllers (PLC) at the Water Pant from UIS Scada in the amount of $103,120. These devices control the membrane filters. The original panels were installed in 2000 and were no longer supported by the manufacturer. During a prep site visit UIS Scada found a sixth panel at the raw water pump house that was not included in the original scope of work. City Council approved replacement of the additional panel on July 5, 2022 in the amount of $14,975. $150,000 was budgeted for this project. Sixty-four percent of these costs are paid by Clay Township.

In December 2022, UIS Scada was on-site for multiple days to replace the controllers, a project not yet 100% complete. However, new challenges have surfaced as a result of the upgrade coordinating with some older equipment processes.

The water plant has requested assistance from a DuPont technician to assist with these issues. DuPont was involved with the original programming of this older equipment. Attached is a quote from DuPont in the amount of $9,579. The total project cost is at $127,674, still within the original $150,000 budgeted amount.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve Water Plant technical services with Filmtec Corporation whose address is 5400 Dewey Hill Road, Edina, MN 55439-2085 in the amount of $9,579.

APPROVED/Denied

PRICE QUOTE

FILMTEC CORPORATION
5400 DEWEY HILL RD
EDINA MN 55439-2085
UNITED STATES

FilmTec Corporation

Document Date	Order Number
01/03/2023	41164384

Customer P.O. number	
GEC-01-03-23-1	01/03/2023

Ship-to / Consignee *11004913*
CITY OF ALGONAC
1530 SAINT CLAIR RIVER DR
ALGONAC MI 48001-1344

Sold-to *11004913*
CITY OF ALGONAC
1530 SAINT CLAIR RIVER DR
ALGONAC MI 48001-1344

Forwarding Agent/Notify Party/End User

Transport Mode	Shipping Point
Road	MARLBOROUGH VIRT 0014 WS

Carrier / Drayage
CUSTOMER ARRANGED TRANSPORT

Country Shipped From	Country of Destination
United States	United States

Unloading Point

Terms of Delivery and Payment
FOB Free on board

NET 30 DAYS FROM INVOICE DATE

Remit to
WIRE/ACH:
Acct: 40512844 ABA ACH/Domestic Wire Only: 021000089
Swift Code International Wires: CITIUS33
Citibank, 111 Wall Street, New York, NY 10043
CHECK PAYMENTS:
4118 Collection Center Drive
Chicago, IL 60693-0077

Please reference on payments.

Item #	Goods Description Shipping Marks	Quantity	Unit Price	Amount
	Valid to: 01/31/2023 **This quotation is valid through the above expiration date.**			
10	12040052 TEMPL_SERVICE DEMAND CHARGE Customer Material #: MEMCOR ON-SITE SERVICE	1 EA	9,300.00 USD / EA	9,300.00 USD
	Energy Surcharge%		3.000 %	279.00 USD
	Confirm Date 01/03/2023 **Quantity** 1 EA			
	Gross Weight: 0.000 KG / 0.000 LB **Net Weight:** 0.000 KG / 0.000 LB **No. of Pkgs:** 1 NOT REGULATED (NOT DANGEROUS FOR TRANSPORT)			

FILMTEC CORPORATION 5400 DEWEY HILL RD EDINA MN 55439-2085 UNITED STATES *Filmtec Corporation*	**Document Date** 01/03/2023	**Order Number** 41164384
	Customer P.O. number GEC-01-03-23-1	01/03/2023

Item #	Goods Description Shipping Marks	Quantity	Unit Price	Amount
	Subtotal			**9,579.00**
	0.00 % Sales Tax (State)			**0.00**
	STATE GOVT			
	Total			**9,579.00 USD**
	INFORMATION: Memcor On-Site Service Address current issues/concerns 3 days on-site / 2 days travel			
	CONTACT PERSON: Sunny Jacobs 810-794-3281			

CONTACT: John Shibilski JOHN.SHIBILSKI@DUPONT.COM
Ph.: Fax:

Item No: 11g
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve Fire Department AFG Grant Consultant: $1,000.**

Submitted by: Chief Joe Doan, Fire Department

Summary
Applications are currently being accepted for the regional Assistance to Firefighters Grant (AFG) program. The purchase of protective clothing is an eligible grant expense.

Grant programs tend to look favorably on communities who collaborate, therefore, Algonac, Clay Township, Ira Township, Marine City and St. Clair are hoping to apply as a team outfitting each department with protective clothing.

Algonac is seeking eighteen (18) sets of protective clothing. Eighteen sets at $4,785 per set is $86,130. The grant would pay 80%, or $68,904, and the city would be responsible for 20%, or $17,226.

The communities have unsuccessfully applied for AFG funding in the past and this time are seeking to hire grant writer JW2 Fire Consulting.

JW2 Consulting will prepare and submit the grant for $1,000 per department.

The grant application deadline is February 10, 2023.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve participation in the AFG Grant application through JW2 Fire Consulting, whose address is 42277 Waterwheel Road, Northville, MI 48168 in the amount of $1,000.00.

APPROVED/Denied

805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | *FAX* 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief **Joseph J. Doan**

Rental Housing Inspector

TO: Denice Gerstenberg, City Manager

FROM: Joseph Doan

DATE: 01/12/2023

SUBJECT: AFG Application

We are seeking approval to partner with neighboring departments (Clay Township, Ira Township, Marine City and St. Clair) with applying for an AFG regional grant for the purchase of protective clothing. As with everything, the cost of protective clothing has seen drastic increases with pricing and is expected to increase at least another 8% this March. If awarded the grant, this would afford us the opportunity to provide all personnel with a new complete set of protective clothing. This would also allow each member to have a secondary set for when the primary set is being cleaned/decontaminated.

Marine City Fire Department has agreed to be the host department. The cost for each department participating in the grant process would be $1,000.

We would be requesting 18 sets of protective clothing. Per the attached quote, each set cost $4,785 with a total cost of $86,130 for 18 complete sets.

Thank you for your consideration!

JW2 Fire Consulting Fee Structure

- SAFER Grant: $4000.00 per grant
- Apparatus Grant: $4000.00 per grant
- Single Equipment Grant: $2000.00 per grant
    - *SCBA, Turnout Gear, Fire Hose, Ect.*
- Regional Grant: $2000.00 for Hosting Department, $1000.00 per department included.
- Per FEMA, hosting department has ultimate responsibility for the performance of the grant and ultimate decision making for items within the applicable grant.
    - Each additional Regional Grant (RG) thereafter is charged per the following fee structure:
        - RG2: 80% cost of Initial Regional Grant
        - RG3: 70% cost of Initial Regional Grant
        - RG4 and on: 60% cost of Initial Regional Grant

For Example:

- Department A: Apparatus Grant $4000.00
- Department C: Apparatus Grant $4000.00

Department A, B, C, D, E want to be included in Regional Grants for the following, Department A is hosting each of the grants noted below. Per best practice, total cost should be divided equally amongst departments.

- **SCBA (Regional Grant #1):** **Total Cost: $6000.00**
    - Department A: $2000.00
    - Department B: $1000.00
    - Department C: $1000.00
    - Department D: $1000.00
    - Department E: $1000.00

- **Turn Out Gear (Regional Grant #2- 80% of RG1)** **Total Cost: $4800.00**
    - Department A: $1600.00
    - Department B: $800.00
    - Department C: $800.00
    - Department D: $800.00
    - Department E: $800.00

- **Training: (Regional Grant #3- 70% of RG1)** **Total Cost: $4200.00**
    - Department A: $1400.00
    - Department B: $700.00
    - Department C: $700.00
    - Department D: $700.00
    - Department E: $700.00

- **Fire Hose: (Regional Grant #4- 60% of RG1)** **Total Cost: $3600.00**
    - Department A: $1200.00
    - Department B: $600.00
    - Department C: $600.00
    - Department D: $600.00
    - Department E: $600.00

WEST SHORE FIRE INC.
6620 Lake Michigan Drive
P.O. Box 188
Allendale, MI 49401
(616)895-4347
WHERE SALES & SERVICE COME TOGETHER

West Shore Fire Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale MI 49401
Phone: 616-895-4347
Watts: 800-632-6184
Fax: 616-895-7158

Fire Dex

Office of:
Eric Johnson
ejohnson@westshorefire.com

Home Office of:
Paul Dowell
pdowell@westshorefire.com
Cell: 616-215-4817

QUOTATION

Bill to Address	Marine City Area Fire Authority 200 S Parker St Marine City, MI 48039		PO # Ship Via Best Way **Date:** 1/9/2023
Ship to Address			**County:** St. Claire
Name **Phone #** **Fax #** **E-mail**			2023 Grant Quote Only

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
24	Fire-Dex Custom FX-R TecGen 71 Turnout Coat	2,060.00	$49,440.00
24	Fire-Dex Custom FX-R TecGen 71 Turnout Pant	1,531.00	$36,744.00
24	G2N: FIRE LEATHER DEX PRO GLOVE-WRISTLET	123.00	$2,952.00
24	FDXL200: FIRE-DEX 200 SERIES LEATHER STRUCTURAL BOOT	438.00	$10,512.00
24	H41L1NBFHOS: H41 Interceptor Hood with Nano Flex - Laminated	170.00	$4,080.00
24	UL6BK: Fire Helmet, Structural, Lightweight UST, Black, Fiberglass, Faceshield R334 4" Polyarylate, 6" Brass Eagle	327.00	$7,848.00
24	leather Fronts	68.00	$1,632.00
24	4012: HexArmor 4012 EXT Rescue Glove	68.00	$1,632.00

NOTICE TO PURCHASERS

To Whom It May Concern

Fire-Dex personal protective equipment that utilizes moisture barriers or woven outer shell materials may contain PFAS. These materials are required to meet fire-fighting gear standards such as NFPA 1971, NFPA 1951 and NFPA 1999 as well as medical isolation garments where protection from water, chemicals. Blood borne pathogens and other hazards are required

FREIGHT NOT INCLUDED IN QUOTE

15% RESTOCKING FEE

NO RETURNS ON SPECIAL ORDERS

Subtotal	$114,840.00
Tax (If Applicable)	
TOTAL QUOTE	**$114,840.00**

Quoted By:	WEST SHORE SERVICES
Prepared By:	Eric Johnson
Address:	6620 Lake Michigan Dr. Allendale, MI 49441
Phone:	616-895-4347
Email:	ejohnson@westshorefire.com
Quote:	Marine city MCAFA TG71/core1/4000 1-9-2023
FWID:	178947
Item:	FXR Turnout Gear Coat & Pant
Contract:	FireWriter 2022 - August Revision

COAT SPECIFICATIONS

Coat Outer Shell: 32" Coat with DRD, 6.5 oz. TECGEN71, Gold
Coat Thermal Liner: (R1) 5.6 oz CoreCXP™ 1 - Layer
Coat Moisture Barrier: (F) 5.5oz Stedair® 4000
Coat Closures: XC40 Zipper / Woven Hook and Loop
XCRC Reverse Closure **Recommended with all left opening harnesses**
Coat Trim Style: 3" NYC ScotchLite™ Triple Lime/Silver

COAT PATTERN, LINER, PATCHES AND LABELS OPTIONS

TRLFR Nomex® Fire Flag, Right Arm

LETTERING

Text: MCAFA
Pos: 8, 3" Scotchlite™ Lime, XL00 - Sewn Direct Lettering

COAT REINFORCEMENTS

Knit Wrist Reinforcement: XM01 Knit Wrist with Thumb Loop, Nomex® (Black)
Cuff Reinforcement: Standard Cuff, Black, PCA (Polymer Coated Aramid)
Shoulder Reinforcement: No Reinforcement
Elbow Reinforcement: No Reinforcement

COAT MIC CLIPS AND STRAPS

XMCLP3 Mic Clip: 1 x 3 Shell
Left Qty: 1
XM86 Survivor® Flash Holder w/Hook
Right Qty: 1

COAT POCKETS

PRODUCT PREVIEW

This preview is for illustrative purposes only. Not all options may be shown in the preview. Not all options shown may be to the correct scale of the garment and may not be attached in the exact location shown.

LETTERING PREVIEW

1.
2.

Chest Pocket - Left: (XP11) Radio Pocket 9 x 3 x 2
Double Notch
Hand Pocket - Left: (XP54) Semi Bellow, Handwarmer with Full Kevlar & Fleece Lining, 8 x 8 x 2
Hand Pocket - Right: (XP54) Semi Bellow, Handwarmer with Full Kevlar & Fleece Lining, 8 x 8 x 2

4.
5.
6.
7.
8. MCAFA
9.

PANT SPECIFICATIONS

Pant Rise: Mid-Rise
Pant Rear Panel: No Rear Panel
Pant Outer Shell: 6.5 oz. TECGEN71 - Gold
Pant Thermal Liner: (R1) 5.6 oz CoreCXP™ 1 - Layer
Pant Moisture Barrier: (F) 5.5oz Stedair® 4000
Pant Closures: XC40 Zipper / Woven Hook and Loop
XCSN Snap at top of closure
Pant Trim Style: 3" around cuffs - ScotchLite™ Triple Lime/Silver

PANT SUSPENDERS

SVXC - Sewn Direct Hook and Loop, X-Back, Black Webbing, Padded with Cam Lock (Max Length: 54")

PANT STRAPS AND OPTIONS

XMBLW Wide Belt Loop 4 x 5 Shell
Qty: 4
XMKB Kevlar® Belt

PANT POCKETS

Front Pocket - Left: (XP30) Full Bellow 10 x 10 x 2
"Rolled" Flap - 1/2" Foam in Flap (Includes XPLP), Full Kevlar® Lining (All 4 Sides), CP3: Three Compartment
Front Pocket - Right: (XP30) Full Bellow 10 x 10 x 2
"Rolled" Flap - 1/2" Foam in Flap (Includes XPLP), Full Kevlar® Lining (All 4 Sides)

PANT REINFORCEMENTS

Knee Reinforcement: STS 1-Layer Knee (Foam Encapsulated in Moisture Barrier), Black, PCA (Polymer Coated Aramid), 11" STS
Cuff Reinforcement: DexCuff - Reverse Tapered Cuff, Black, PCA (Polymer Coated Aramid)
Leg and Crotch Reinforcement: No Reinforcement

TPP (Before Washing, NFPA minimum = 35)	**THL (NFPA Minimum = 205)**
37.50 cal/cm^2	347.70 W/m^2

Item No: 11h
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To authorize application to St. Clair County Quilt Trail for the first quilt block in St. Clair County: $1,000**

Submitted by: Denice A. Gerstenberg, City Manager

Summary
Attached is a Quilt Block Site Application for the first quilt block in St. Clair County to be located at the Algonac water plant.

A quilt trail is a series of painted wood or metal hung or freestanding quilt squares installed along a particular route of travel. There are currently 43 quilt trails in the United States. The quilt trail tells the unique story of the community. The goal of this group is to have at least 40 quilt blocks installed in St. Clair County over the next 5 years.

Quilt trails add to local economies because visitors shop, eat and sleep in local establishments along the way.

It is suggested that the first Algonac 8' x 8' quilt block be installed on the south wall of the water plant, easily viewed by northbound M29 travelers. The block pattern suggested by the St. Clair County Quilt Trail is called the "Mariners Point Compass Block" and features a compass with an anchor in the middle.

Travelers will eventually be able to access unique facts about each quilt block, via a QR code or app.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to authorize application to the St. Clair County Quilt Trail for the first 8' x 8' quilt block in St. Clair County in the amount of $1,000.

APPROVED/Denied

St. Clair County Quilt Trail

Quilt Block Site Application

Applicant Information

Date of request: January 17, 2023

Person or group requesting block:

Last: City of Algonac *First:*

Street Address 805 St. Clair River Drive *Apartment/Unit #* \

City Algonac *State* MI *ZIP Code* 48001

Mobile Phone: 586-215-2625 **Email** citymanager@cityofalgonac.org

Site Location Address (if different than above) 1530 St. Clair River Drive

Owner of Site: city of Algonac

Contact Person: Joe Vernier **Phone:** 810-533-1652

Quilt Block Options	
(8' x 8')	($1,000)
6' x 6'	$ 750
4' x 4'	$ 500
Custom sizes at a negotiated cost.	

A check for at least half the cost must accompany application. Please make your check payable to: St. Clair County Quilt Trail (SCCQT). Mail to: to Saint Clair County Quilt Trail, P.O. Box 239, Algonac, MI 48001.

Block installation arrangements are not included in this cost. Recipient is responsible for installation.

Donation covers expenses and some promotional materials. Prices are subject to change. (Donation may be tax-deductible – check with your accountant.)

Additional Information

The following information is required for your application, and will be used in any print and electronic promotion of the St. Clair County Quilt Trail and any tours. By completing this information, you are giving the St. Clair County Quilt Trail permission to use it for the above purpose. Attach additional pages as necessary.

Farm/Property:

How long has it been in the family? See attached list of facts.

Who bought it? When?

Barn/Building

When was it built?

What was its original function? What is it used for now?

Was the architecture determined by the function of the barn/building?

Quilt Block:

Algonac Water Filtration Plant

The first water service agreement was executed in 1964 between the village of Algonac and Clay Township.

The water plant includes a raw water pump station, a filtration building, and three ground storage tanks. These ground storage tanks store 700,000 gallons of water on-site, providing not only storage but additional contact time for disinfection. This additional contact time allows chlorine to work and effectively remove 99.999999% of contaminants, 3 times GREATER than state requirements!

The water plant uses a filtration system that uses membranes to remove particles from water.

Algonac is a microfiltration plant, different than most treatment plants in the United States. Microfiltration treats the water using a physical barrier instead of chemicals. Algonac has a total of (360) microfiltration modules and each module contains over 2,000 micro sized strands that have openings of less than .04 micron (which is smaller than a human hair!). The pore size is so small with microfiltration it is physically impossible for viruses, bacteria, and parasites. to reach the water supply.

The Algonac Water Department filters, treats and delivers an average of 1.5 million gallons of potable water daily to customers in the city of Algonac, Clay Township, and a portion of Cottrelville Township.

The water plant can produce 2.75 million gallons per day. That amount of amount weighs more than 22 MILLION pounds!

Algonac is one of 14 drinking water treatment plants along the Lake Huron to Lake Erie corridor.

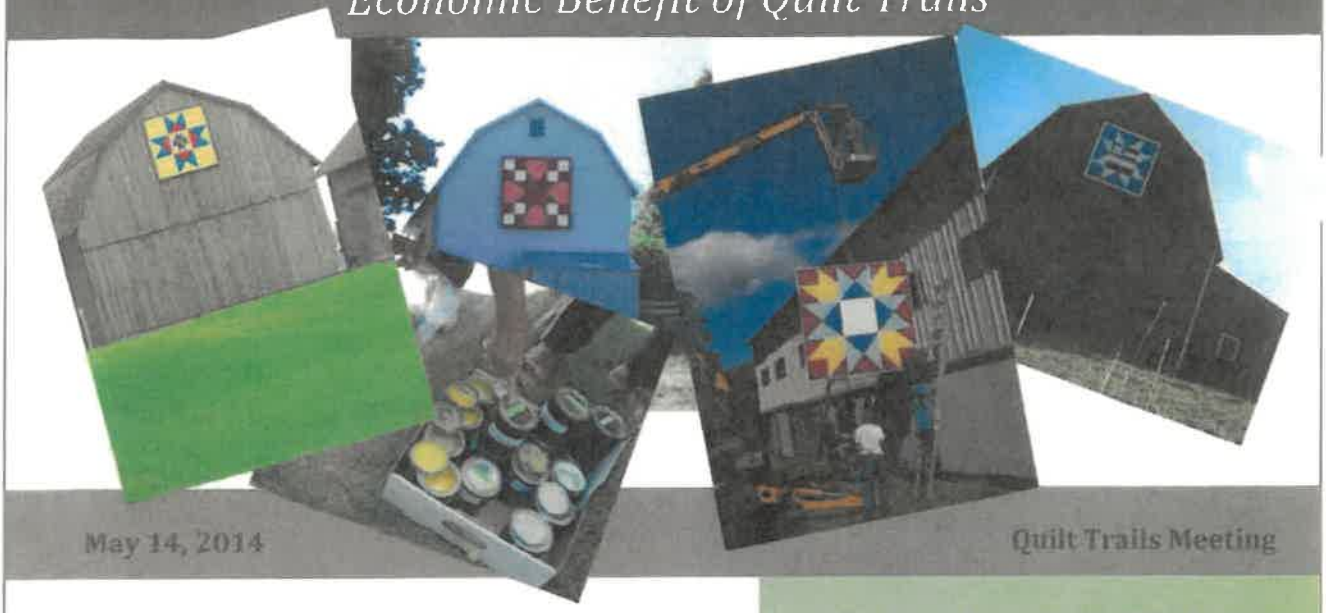
The Algonac water plant is part of the Lake Huron to Lake Erie Corridor Drinking Water Monitoring Network that utilizes high tech equipment to monitor drinking water quality 24 hours a day, 7 days a week.

The National Oceanic and Atmospheric Administration (NOAA) operates a gauging station at the water plant that constantly monitors water levels, air temperatures, water temperatures and air pressure.

The 130' Algonac water tower holds 500,000 gallons of water. When the tower is filled the water weighs 4.1MILLION POUNDS! The tower stores water but the main purpose is to provide water pressure. Water will gain 1psi for every 2.31 ft so by suspending water over 130' in the air Algonac can provide water pressure above 50psi to our residents.

A common misconception is that the entire tower is filled with water, however, water is stored only in the sphere section and inside is a single pipe which allows water to enter and exit the tower as needed.

Economic Benefit of Quilt Trails



May 14, 2014 Quilt Trails Meeting

Introduction

Quilt barn trails are increasingly popular. Combining a barn with a quilt pattern honors quilting and farming, two important aspects of American heritage. People include quilt trails in their vacation plans. Trails are an adventure of discovery and friendship. Travelers enjoy friends and family; discover beautiful countryside and our special communities.

This type of visitation is tourism – and it adds to local economies because visitors shop, eat, and sleep in local establishments along the way.

Economic benefit and tourism is included in the goals of most quilt trails I have visited or read about. It makes sense doesn't it? If people come and tour the trail and visit little shops and eat at the local diner they are adding to the economy of that place? Yep! But proving this is hard to do – especially to the township planners and economic development folks who want numbers and statistics. Increasing the impact that arts and culture can bring to communities is becoming known – even assumed by some. Still, it is important to keep these people informed about what we are doing and why. The more information we can gather from the businesses along our quilt trails, the better!

Contents

- Introduction pg.1
- Evidence pg.1
- Ideas pg.2
- Challenge pg.2
- Ohio Economic Study pg.3
- Future Considerations pg.4

Finding Economic Evidence

Documenting visitation and funding spent in communities is difficult. Ideally you would like to have a profile of your visitors:

- **Who are they?**
  -numbers, ages
- **Where are they from?**
  -track by city or zip
  -identify those 50+ miles away
- **How long did they stay?**
  -important to know if they lodged locally and # of nights/rooms
- **Why did they come?**
  -was your trail the primary reason for their visit?
- **How much did they spend?**
  - lodging, meals, gifts, supplies & services
- **Is this their first or a return visit?**

Discovering some of this information about your trail visitation will help you to tell your story. Traditionally visitors are considered tourists if they travel from more than 50 miles away from your trail. What they spend is adding to your economy; bringing new money into your area.

ST. CLAIR COUNTY QUILT TRAIL

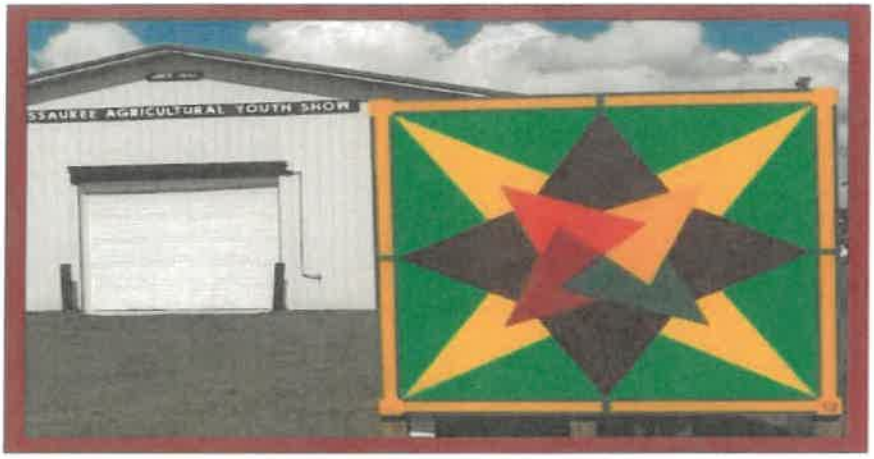
Thank you for allowing the St. Clair County Quilt Trail to present this example for your First Block in the City of Algonac. Colors schemes can be chosen by the City of Algonac as well as the City Logo could be optionally put into the center circle.

This is a version of the Mariners Compass Block.

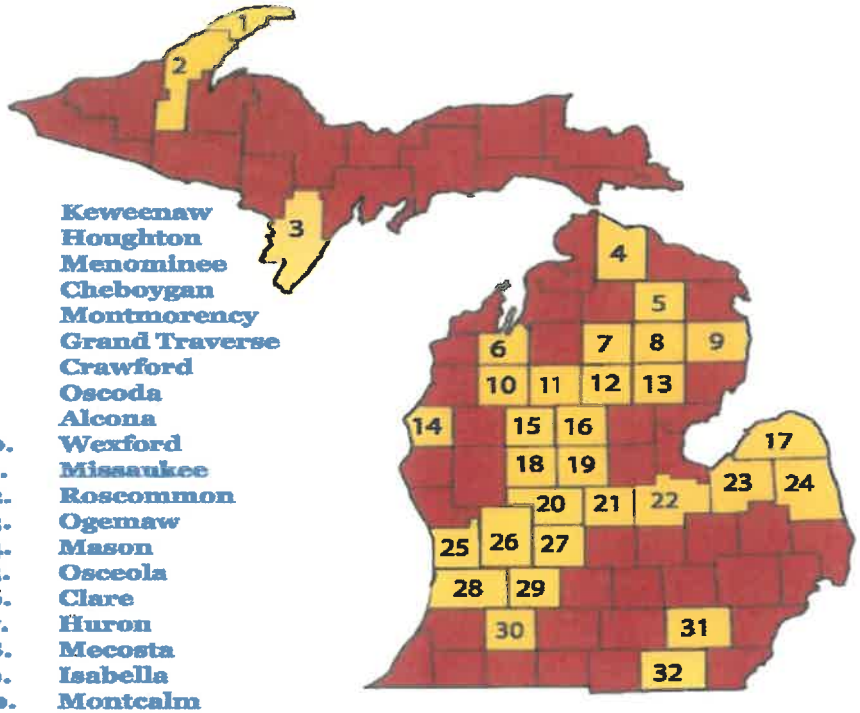
JUST AN OPTION OF PUTTING YOUR CENTER LOGO INTO THE CENTER BLOCK IF DESIRED IN THE CIRCLE

CITY OF ALGONAC

Tour Michigan's
Quilt Trails



Giant quilt blocks celebrating our rural life and heritage in Michigan.



1. Keweenaw
2. Houghton
3. Menominee
4. Cheboygan
5. Montmorency
6. Grand Traverse
7. Crawford
8. Oscoda
9. Alcona
10. Wexford
11. Missaukee
12. Roscommon
13. Ogemaw
14. Mason
15. Osceola
16. Clare
17. Huron
18. Mecosta
19. Isabella
20. Montcalm
21. Gratiot
22. Saginaw
23. Tuscola
24. Sanilac
25. Ottawa
26. Kent
27. Ionia
28. Allegan
29. Barry
30. Kalamazoo
31. Washtenaw
32. Lenawee

Self-guided driving and cycling tours open all day, every day of the year!

Trail Guides/Maps are available to view or download at listed websites

Alcona County Quilt Trail
alconaquilttrail.com Tel: 989-724-5077

Allegan County Quilt Trail
allegancountybarnquilttrail.blogspot.com

Barry, Ionia, Kent & Montcalm County Quilt Trail
commoncorners.com Tri-River Historical Museum network FB

Clare County Quilt Trail
clarecountyartscouncil.info Tel: 989-289-8235

Quilt Trails of Crawford County
ewald.diane@yahoo.com Tel: 702-812-7470

Copper Country Quilt Block Trail
www.coppercountryquiltblocktrail.com Tel: 906-337-2704

Gratiot County Quilt Trail
gratiotcountyquilttrail.com Tel: 989-620-5217

Isabella County Quilt Trail
FB page Isabella County Quilt Trail Tel: 989-620-5217

Lenawee Barn Quilt Trail
www.lenaweebarntrail.org Tel: 510-759-1103

Mason County Barn Quilt Trail
www.pureludington.com/MasonCountyCulturalTrails.cmf
Tel: 800-542-4600

Mecosta County Quilt Block Trail
remus.org Tel: 989-967-8153

Menominee County Quilt Trail
www.visitmenominee.com Tel: 906-753-6921 ext. 101

Ogemaw County Quilt Trail
www.wbacc.com Tel: 989-345-2821

Osceola Quilt Trail
www.reedcity.org Tel: 231-832-5431

Pigeon River Quilt Trail (Ottawa County)
www.olivetownship.com Tel: 616-875-8036

Quilt Barns of Old Mission Peninsula (Grand Traverse County)
http://mibarn.net/quilt-barn-trails/

Roscommon County Quilt Trail
www.visithoughtonlake.com Tel: 800-676-5330

Thumb Quilt Trail Tuscola, Sanilac & Huron Counties
www.thumbquilttrail.com Tel: 989-751-1927

Timberland Quilt Trail (Oscoda Co.)
timberlandquilttrail.org Tel: 989-848-5757

Vicksburg Quilt Trail (Kalamazoo Co.)
vicksburghistory.org Tel: 269-329-0481

Wexford-Missaukee Quilt Trail
quilttrailswexfordmissaukee.blogspot.com

For more information about Quilt Trails of Michigan or a particular quilt trail contact local Chambers of Commerce, area businesses and Michigan Welcome Centers. More can be found on the following websites: Quilt Trails of Michigan facebook page or www.barnquiltinfo.com Thank you and enjoy touring the many beautiful Michigan Quilt Trails!

7-19 MDOT 80150818

Business of City Council

Item No: 11i
Meeting: 1.17.2023

Agenda Statement

Item Title: **To INTRODUCE an amendment to CHAPTER 4 "AMUSEMENTS AND ENTERTAINMENTS," ARTICLE III "SPECIAL EVENTS."**

Submitted by: Denice A. Gerstenberg, City Manager

Summary
Attached is an amendment drafted by the City Attorney with input from the city manager, city clerk, department of public works, fire department, and sheriff. This amendment was initiated to clarify the following:

- Which departments should be involved in approval of a special events permit;
- Parades need special event permits;
- Who controls scheduling issues related to special events;
- What documents are required for a permit application;
- What information permit applications should contain;
- When reimbursement of municipal expenses is required;
- How safety and security should be addressed (considering violence impacting public events worldwide);
- When and how trash should be addressed before, during and after an event;
- How special events permit holders may not restrict the rights of the public on city property during an event, and
- Who is responsible to vet event vendors to ensure the safety of event participants.

Suggested Action

MOVED BY: **SUPPORTED BY:**
RESOLVED, to INTRODUCE an amendment to CHAPTER 4 "AMUSEMENTS AND ENTERTAINMENTS," ARTICLE III "SPECIAL EVENTS."

APPROVED/Denied

ORDINANCE NO. 2023- 01

CITY OF ALGONAC

COUNTY OF ST. CLAIR, MICHIGAN

AN ORDINANCE OF THE CITY OF ALGONAC, ST. CLAIR COUNTY, MICHIGAN TO AMEND CHAPTER 4 "AMUSEMENTS AND ENTERTAINMENTS," ARTICLE III "SPECIAL EVENTS."

THE CITY OF ALGONAC ORDAINS:

SECTION 1. AMENDMENT

ARTICLE III. - SPECIAL EVENTS

Section 4-47. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Special event means a block party, festival, celebration, concert, or any similar occurrence or event to be conducted for a charitable, historical, educational or public or civic purpose and not for profit within any zoned district within the city, provided, however, that parades and all political activities are specifically excluded from coverage under this article.

Section 4-47a. - Special events allowed pursuant to permit.

A person, firm, corporation, or organization shall be allowed to conduct a special event in any zoned area within the city if it has first secured a permit pursuant to this article, as well as final review and approval from the city council, following recommendations from the St. Clair County Sheriff's Department, the Fire Department, the Department of Public Works, and the City Manager. City council shall have final approval on all scheduling issues related to special events permits.

Section 4-48. - Permit required.

No person, firm, corporation or organization shall participate in, advertise for or in any way promote, organize, control, manage, solicit or induce participation in a special event unless a permit has first been obtained from the city administration. No person, firm, corporation or organization shall violate any of the terms issued for a special event or the terms of this article, nor join or participate in any permitted activity under this chapter over the objection of a permit holder or in any manner interfere with the progress or orderly conduct of a special event.

Section 4-49. - Reimbursement for municipal expenses.

Applicants shall reimburse the city for the costs of city employees and for all other expenses incurred by the city in preparing for and administering the special event at rates to be periodically set by resolution of the city council. Reimbursement shall include an administrative fee of 15 percent (15%) of the total cost. The city administration may require that applicants post a surety

bond or letter of credit to ensure reimbursement. There is no requirement for reimbursement where the total municipal expense is one thousand dollars ($1,000.00) or less.

Section 4-49a. - Responsibility for security costs.

Applicants shall be responsible for all costs related to any physical apparatus or barricade needed to ensure the physical security of the proposed sight and the special event.

Section 4-50. - Application for permit.

An application for a permit for the holding of a special event shall be made upon a form provided by the city manager and shall contain all of the following information:

(1) The name, residence and business address, e-mail address, and telephone number of each person and organization sponsoring the special event. If an organization, the application shall contain the name, residence and business addresses, e-mail addresses and telephone numbers of the president or chairman or individual who is in charge of the event;

(2) Description of the activity, event or use and proposed locations, including dates and times;

(3) A detailed map depicting the proposed location of the special event, including routes, boundaries, and street closures, where necessary;

(4) The dates of and starting and ending times of the activity, event or use, including time required for setup and cleanup;

(5) Whether parking is requested to be restricted or prohibited during the special event and if so, in what areas;

(6) Proposed plans to provide necessary parking, security, crowd control, traffic control, refuse disposal, utility service, sanitation facilities, private property protection and restoration, noise control, staging areas, and other areas, personnel and equipment which is or may reasonably be necessary;

(7) A safety and security plan reviewed and approved by the St. Clair County Sheriff's Department, the Fire Department, the Department of Public Works, and the City Manager in advance of final approval by city council;

(8) The type, nature and amount of any rate, fee, charge to be paid or donation made by anyone participating in or attending the activity event or use;

(9) Copies of insurance policies naming the city and any property owners abutting the affected streets, roads, or public rights-of-way as named or additional insureds in amounts of coverage to be determined from time to time by resolution of the city council and insuring the city and abutting property owners against any and all liability for damage to property and insuring the city against any and all liability for personal injury or death as a result of the activity, event or use, as a result of participation in or attendance at the activity, event or use. The city council may, at its discretion, waive these insurance requirements;

(10) A certification, acceptable to the city that the applicant will indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability arising from or as a result of the activity, event or use;

(11) The signature of an authorized person on behalf of the applicant;

(12) A statement of the benefit of the activity, event or use of the general public and the nonprofit organization applicant and of the reasons for the activity, event or use;

(13) Such other information as the city administration deems reasonably necessary in order to carry out their duties under this article.

Section 4-51. - Time of filing.

The application for a permit shall be filed not less than 90 days prior to the scheduled date of the special event. Failure to file on time will result in the denial of a permit. Certificates of insurance required under the terms of section 4-50 must be filed with the city no later than 45 days prior to the event. Failure to file an insurance certificate in a timely manner shall result in immediate revocation of the permit and cancellation of the event.

Section 4-52. - Litter collection.

Applicants shall provide for the collection and removal of all trash, garbage, and litter caused by or arising out of the special event within seventy-two (72) hours of the conclusion of the event, weather permitting, and shall advise the city administration of the specific plans for same. Additional trash receptacles may be required by the City pursuant to Section 4-50(6) of the application process. In such cases where additional trash receptacles are indicated, they shall be provided by and at the expense of the applicant. Should the applicant fail to remove all trash, garbage and litter to the satisfaction of the city the same shall be completed by city employees and the applicant shall reimburse the city pursuant to section 4-49.

Section 4-53. - Alcoholic liquors prohibited.

No alcoholic liquors shall be sold, possessed, or consumed on public property during any special event permitted pursuant to this article unless the same be expressly approved by the city council and sanctioned by the state liquor control commission.

Section 4-54. - Conditions in permit.

Any permit granted under this article may contain conditions reasonably calculated to reduce or minimize the dangers and hazards to vehicular or pedestrian traffic and the public health, safety, tranquility, morals or welfare, including, but not limited to, changes in time, duration, number or participants or noise levels.

Section 4-55. – Permit as a mere license.

No permit granted under this article allows the permit holder to exercise authority granted the City under either the Home Rule City Act, MCL section 117.1 *et seq.*, or this Code. Special event permit holders may not expand or restrict the rights of the public to access or use city

property. The grant of a special events permit under this article is a mere license. Any attempts by a permit holder to assert the City's exclusive authority in any matter related to the event may result in the revocation of the permit pursuant to section 4-59.

Section 4-56. - Standards for issuance.

A permit shall be issued by the clerk upon order of the city manager when, from a consideration of the application and from such other information as may otherwise be obtained, the city council finds that all of the following circumstances exist:

(1) The applicant has not knowingly and with intent to device, made any false, misleading or fraudulent statements of material fact in the application for a permit or any other document required pursuant to this article.

(2) The applicant has met the standards in this article and agrees to such conditions as are imposed in the permit.

(3) The time, duration, and size of the special event will not substantially disrupt the safe movement of traffic.

(4) Any required or necessary street closure is of a size or nature such that it will not require the diversion of so great a number of police officers so as to prevent normal police protection to the city.

(5) The concentration of persons will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to that area where the special event is being held.

Section 4-57. - Notice of issuance or denial.

Written notice of the issuance or denial of the permit shall be provided to the applicant within 30 days of receipt of an application. If a permit is denied, such written notice shall state the reason for denial.

Section 4-58. - Waiver of time limitations.

For good cause shown, the city manager may waive the time limitation in section 4-51 for filing an application and/or the time limitation as set forth in section 4-57 for filing an appeal.

Section 4-59. - Revocation of permit.

Any permit for a special event issued pursuant to this article may be revoked by the city administration at any time when by reason of emergency disaster, calamity, disorder, riot, extreme traffic conditions, violation of this article or any permit conditions, or undue burden on public services, it is determined that the health, safety, tranquility, morals or welfare of the public where the safety of any property requires such revocation. Notice or revocation of the permit shall be delivered in writing to at least one person named upon the permit by personal service or by certified mail, of if the closure has commenced, orally, or in writing, by personal contact or service, or by telephone. Continuance after such notice has been delivered is unlawful.

Sec. 4-60. - Vendors.

All vendors participating in a special event shall comply with the provision of Chapter 40 of this Code. It shall be the responsibility of the applicant to ensure any of its preferred vendors have applied for and been issued temporary business licenses pursuant to Chapter 40.

SECTION 2. SEVERABILITY

This ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.

Any and all Ordinances of the City of Algonac or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

SECTION 4. RATIFICATION

All other provisions of the Code of Ordinances of the City of Algonac, Michigan except as herein modified or amended are hereby expressly ratified and affirmed.

SECTION 5. PUBLICATION.

This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of the City of Algonac, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall take immediate effect upon publication in accordance with the provisions and requirements of the City Charter of the City of Algonac, but in no case sooner than ten (10) days after enactment pursuant to Charter Section 7.3(f).

ORDINANCE DECLARED ADOPTED.

_____

Rocky B. Gillis, Mayor
City of Algonac, Michigan

CERTIFICATION

The foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Algonac, County of St. Clair, State of Michigan, at a regular meeting of the City Council on held on the 17th day of January, 2023, and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be

made available as required by said Act.

Members Present:

Members Absent:

It was moved by Member and supported by Member
to adopt the Ordinance.

Members voting yes:

Members voting no:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Algonac.

_____
Lisa M. Borgacz, City Clerk
City of Algonac, Michigan

INTRODUCED:
ADOPTED:
PUBLISHED:
EFFECTIVE:

Business of City Council

Item No: 11j
Meeting: 1.17.2023

Agenda Statement

Item Title: **To approve Water Plant Training for GPS Locators and GIS Mapping Software: $3,265**

Submitted by: Josh Stewart, Chief Operator

Summary
Eligible expenses under the SAW grant include the purchase of GPS locators, GIS mapping software, associated training and associated annual subscription costs.

City Council approved purchase of the GPS field locators on December 20, 2022. These devices identify exact locations of water main valves, stop boxed, pits, and sanitary or storm manholes.

The cost for training on how to use the locators in the field is $2,000.

The software needed for the locators is called Catalyst. The annual subscription cost is $2,205. This software will enable staff to locate city utilities within 4" of accuracy.

On December 20 City Council had approved $445.00 for initial Catalyst set up and $495.00 for initial device set up. These amounts will be credited towards the $4,205 purchase as Chief Operator Josh Stewart was able to set up the devices without the need for technical support.

90% of all costs are reimbursable thru the SAW grant.

GIS Field Training	$2,000
Catalyst Annual Subscription	$2,205
Credit for initial Catalyst set up	($445)
Credit for initial locator set up	($495)
Total	**$3,265**
Total cost to city after 90% reimbursement	**$326.50**

Suggested Action

MOVED BY: **SUPPORTED BY:**
RESOLVED, to approve payment to Seiler Instrument & MFG. CO. INC., whose address 3433 Tree Court Industrial Blvd, St. Louis, MO 63122 for Water Plant training for GPS locators and GIS mapping software annual subscription in the amount of $3,265.

APPROVED/Denied

805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | *FAX* 810.794.4804
www.cityofalgonac.org

City Council

Mayor	Terry Stoneburner
Mayor Pro Tem	Michael Bembas
Councilman	Corey Blair
Councilman	Rocky Gillis
Councilwoman	Cathy Harris
Councilman	Raymond Martin
Councilman	Jacob Skarbek

Attn: City Manager – Denice Gerstenberg

From: Algonac Water Plant

Subject: GIS/Trimball DA2 Field Locators

The City of Algonac Water Treatment plant is seeking for Council approval to use Grant funds for field training on the Trimball GPS locators and GIS mapping software. This software enables our departments to input valuable information for field service calls and/or issues. The mapping software has been provided by state grant however, training is needed to use this software to its full potential. Esri field maps training allows up to 6 employees and is conducted on-site in a "pilot-project" setting, covering basic software and operations for office-field-office workflow. This training course will cover the basic skills needed to utilize arcgis online to field maps workflow. The pace of this class allows for plenty of hands-on experience and one-on-one time with the instructor. In addition, we are also seeking approval for Catalyst subscription cost. The Catalyst software is used with our GPS field locators to help us determine the exact location of a water main valve, stop box, pit, sanitary or storm manhole. Currently the devices are capable of being within an accuracy of 2' at best, this upgrade in subscription while we have grant funds will permit us to locate all City Utilities within 4" of accuracy which is valuable in developing long term records of locations and be best prepared in an emergency situation such as a main break. The total cost requested for approval is broken out below:

GIS Field Training $2,000.00

Catalyst 10 (1 year) $2,205.00

Total $4,205.00

Paid to Seiler Instrument & MFG. CO. INC. 3433 Tree Court Industrial Blvd, St. Louis, MO 63122

Thank you,

Josh Stewart- Chief Operator

Algonac Water Plant

Sales Quotation

Quote Number: 00082369

Contact Name: Josh Stewart
E-mail: plantoperator@cityofalgonac.org
Phone: (810) 794-3281

Ship To: City of Algonac
1530 Saint Clair River Dr.
Algonac, MI 48001
United States

Date Issued: 01/11/23
Expiration Date: 02/10/23
Account Number: 137431

Bill To: City of Algonac
1530 Saint Clair River Dr.
Algonac, MI 48001
United States

Quantity	Part Number	Description	Sale Price	Subtotal
1.00	SEI-SEI-Field Maps	ESRI Field Maps In-person Training ESRI Field Maps training for up to 6 students conducted on-site in a "pilot-project" setting, covering basic software and operations for office-field-office workflow. This training course will cover the basic skills needed to utilize ArcGIS Online to Field Maps workflow. This training will only take place knowing that the customer has experience with ArcMap/ArcPro and has an existing geodatabase. The pace of this class allows for plenty of hands-on experience and one-on-one time with your instructor. Customers are encouraged to use their own Trimble GPS unit, if available. Customer must also be using ArcMap 10.4 or later and ArcGIS Online. Customers must also be aware of the amount of credits they are entitled to for their ArcGIS Online Account. Requirements: Customer must have ArcGIS Online Organization setup prior to the training date. Customer can ask ESRI Support with assistance if needed. NOTE: Travel costs are included if training location is within 250 miles of a Seiler office Includes 1 year of Seiler MGIS Tier 1 Priority Support • Priority E-mail support for one designated contact in your organization • Priority response to support cases • Access to screen sharing for technical support cases • Access to Support Video Maximum Liability. This agreement shall be governed by and interpreted in accordance with the laws of the state of Missouri. Seiler's maximum liability to Customer for any and all claims, losses, expenses, costs or damages, caused by, or arising directly or indirectly under or in connection in any way with its Services or the sale or delivery thereof, however caused, and on any theory of liability (including contract, strict liability, negligence or other tort, inclusive of third-party claims), shall not exceed the price paid by Customer for such Services. TO THE EXTENT PERMITTED BY APPLICABLE MISSOURI LAW, IN NO EVENT WILL SEILER BE LIABLE FOR ANY INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY, INCIDENTAL OR CONSEQUENTIAL LOSS, DAMAGE, COST OR EXPENSE OF ANY KIND WHATSOEVER, HOWEVER CAUSED INCLUDING SEILER'S OWN NEGLIGENCE, OR ANY LOSS OF SERVICE, COST OF PROCUREMENT OF SUBSTITUTE SERVICES, LOSS OF DATA,	$2,000.00	$2,000.00

Item No: 12
Meeting: 1.17.2023

Business of the Algonac City Council

Agenda Statement

Item Title: **To approve accounts payable and payroll in the amount of $432,168.01.**

Submitted by: Linda Mackie, City Treasurer

Summary

Attached are the bills and payroll for city council review.

Suggested Action:

MOVED BY: **SUPPORTED BY:**

RESOLVED, to approve accounts payable and payroll in the amount of $432,168.01.

APPROVED/Denied

TO: ALGONAC CITY COUNCIL		1/17/2023			Item #12
FROM: LINDA MACKIE, TREASURER					
1/12/2023					
BANK ACCOUNT	**DATES**	**CHECK NUMBERS**	**AMOUNT**		**TOTAL**
AP	1/3/2023	50416	$ 18,750.00		
AP	1/12/2023	50417-50465	$ 267,926.64		
TAX	1/10/2023	6467-6469	$ 94,708.94		
TAX	1/12/2023	6470	$ 40.28		
EFT	1/9/2023	286(E)	$ 1,602.85		
EFT	1/12/2023	287 (E)	$ 847.00		
EFT	1/12/2023	288 (E)	$ 911.98		
					$ 384,787.69
PAYROLL	**DATES**	**CHECK NUMBERS**	**AMOUNT**		
Direct Deposits	1/6/2023	DD12007-DD12038	$ 33,635.82		
Checks	1/6/2023	32361-32362	$ 464.00		
EFT	1/6/2023	EFT #796	$ 2,274.69		
EFT	1/11/2023	EFT #797	$ 11,005.81		
					$ 47,380.32
Assuming Council approves all transactions, the following motion would be in order:					
Resolved, that the City Council approves accounts payable and payroll as submitted for a total of:					$ 432,168.01
		Direct Deposit	**$ 33,635.82**		
		Total Payroll #1152	**$ 51,783.91**		