

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Tuesday, June 16, 2026
6:00 p.m.**

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Prayer
- 4) Pledge of Allegiance
- 5) Approve Agenda
- 6) Presentations
- 7) Public Comment
**Limited to five (5) minutes per person. See information below.*
- 8) City Manager Report
- 9) Consent Agenda
 - a. City Council Meeting Minutes
 - 1) Regular Meeting – June 2, 2026
 - b. Departmental Reports
 - 1) Blight Enforcement
 - 2) Building
 - 3) DPW
 - 4) Finance
 - 5) Fire Department
 - 6) Water Department
 - c. Communications & Notices
 - 1) Boards & Commission Roster
 - 2) Housing Commission Minutes
 - d. Miscellaneous Business
 - 1) Approve participation in the Tie Michigan Teal campaign for National Ovarian Cancer Awareness Month.
- 10) Unfinished Business

11) New Business

- a. To approve the Michigan Department of Education Grant Agreement and acceptance of grant funding in the amount of \$500,000 for the Algonac Activity Center.
- b. To approve Property & Liability Insurance Renewal: \$92,956
- c. To approve Workmans' Compensation Insurance renewal: \$16,363
- d. To approve Re-appointments to Boards & Commissions.
- e. To approve Special Event Permit for Summertime in the 'Nac July 25, 2026.
- f. To approve Fee Schedule and Cost Recovery rates for FY 2026-2027 Budget.
- g. To approve employment contract renewal for Assistant to Fire Chief, Algonac Fire Department.
- h. To approve purchase of pedestrian crossing signs: \$2,838.

12) Accounts Payable

13) Items for Next Agenda

14) Council Comment

15) Adjournment

The Michigan Open Meetings Act provides that persons shall be permitted to address the meeting of a public body under the rules established by the public body.

Any person may address the Council once on any matter during Public Comment. All matters shall be addressed through the Chair and no person shall speak longer than five (5) minutes.

The Chair shall not permit abusive, slanderous, or profane remarks about any person. Nothing herein is intended to limit or restrain negative, positive, or neutral comment about the manner in which an individual, employee, officer, official or council member carries out his or her duties in public office or employment.

At the conclusion of a speaker's remarks, the Manager, Mayor, Council or City staff *may* answer, if deemed necessary. Neither the Manager, Mayor, Council nor City staff shall interrupt or engage in debate with speakers or other members of the public during Public Comment.

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Algonac City Clerk at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x6 or cityclerk@cityofalgonac.org.

CITY MANAGER'S REPORT – June 11, 2026

1. **Water Billing Update:** The City of Algonac recently identified an issue involving some automatic water bill payments. We became aware of the situation yesterday and are currently working with our software provider and payment processor to verify account information and determine which customers may have been affected. For customers enrolled in Auto Pay, a system glitch generated an email indicating that their payment had failed and instructing them to make a manual payment. However, the Auto Pay transaction was subsequently processed as intended. As a result, customers who received the email and then submitted a manual payment may have paid their water bill twice. At this time, no action is required. If you notice what appears to be a duplicate payment on your account, please contact City Hall and we will be happy to review your account with you. We are committed to resolving this issue as quickly as possible and will provide additional information as it becomes available. Thank you for your patience and understanding.
2. The interim Water Plant Supervisor arrangement is not meeting the long-term operational needs of the City as anticipated, and the employee will be returning to the role of Plant Operator. I am actively searching for an operator with an F-2 license who can provide a long-term leadership solution for the Water Plant.
3. The gazebo painting project should be completed within the next week. We have a wedding scheduled there this Saturday, and the couple is very excited about the updated colors.
4. We are reviewing and updating the rules and regulations for the Skate Park.
5. **Downtown Clock Repair:** The clock company was on-site today and successfully corrected the timekeeping issue. However, they brought the wrong size faceplate and bubble cover. We must return the old components so the company can manufacture custom replacements. The clock is currently covered with a tarp and should remain that way for the next couple of weeks while the new parts are being fabricated.
6. **Water Tower Lease:** AT&T has requested upgrades to the equipment located on the City's water tower. As part of this process, I am reviewing the existing lease agreement and evaluating potential updates.
7. The municipal pool is ready to open on June 13. Lifeguards have been hired, completed their training sessions, and are excited for the season to begin. We continue to experience issues in and around the pool area and public

restrooms. Staff is evaluating the installation of security cameras at the pool, dog park, and parking lot, as well as automatic locking systems for the restroom facilities. I will provide an update on pool attendance and operations at the next meeting.

8. We are obtaining final quotes for roof repairs at the Activity Center, assuming MDE funding becomes available within the next few weeks. Once the roof project is completed, flooring replacement and additional building improvements will follow.
9. The Smith Street Pump Station project is moving forward. Ventilation equipment is currently being installed, and the project remains under budget.
10. The DPW has been making significant progress on the park sprinkler system. More than half of the park's sprinkler system is now operational, and the newly planted grass areas are receiving daily watering.
11. The City ordered a lift of boardwalk planks approximately two weeks ago, and they were delivered this week. I have also been researching pricing options and obtaining quotes from lumber mills to determine whether purchasing larger quantities would provide significant cost savings and identify the most economical purchasing strategy.
12. The Ordinance Review Committee continues its work reviewing and updating City ordinances. Current topics include the Special Events Ordinance, Golf Cart Ordinance, and Parks and Recreation Ordinance. One proposed update to the Golf Cart Ordinance would allow nighttime operation when properly equipped with the required lighting.
13. Music in the Park is going strong. Our first week, we had the Gobies and was very well attended. This week we are having Los Gringos. I will give you an update at the meeting.
14. Last weekend, Algonac Alive hosted its annual Sip of Summer event. Approximately 1,350 attendees registered at the gate, setting a new attendance record. The event was well organized, well attended, and concluded without any significant issues.

Artie Bryson, City Manager



Business of the Algonac City Council

Agenda Statement

Item Title: To approve the consent agenda.

Submitted by: Artie Bryson, City Manager

Summary

The consent agenda contains the following items:

- a) City Council Meeting Minutes
 - 1. Regular Meeting – June 2, 2026
- b) Departmental Reports
 - 1. Blight Enforcement
 - 2. Building
 - 3. DPW
 - 4. Finance
 - 5. Fire Department
 - 6. Water Department
- c) Communications & Notices
 - 1. Boards & Commission Roster
 - 2. Housing Commission Minutes – Regular meeting January 20th, Regular meeting February 17th and Annual Plan & Five-Year Plan Public Hearing February 17th, Regular meeting March 17th
- d) Miscellaneous Business
 - 1. Approve participation in the Tie Michigan Teal campaign for National Ovarian Cancer Awareness Month.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the consent agenda as presented.

APPROVED/Denied

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
REGULAR CITY COUNCIL MEETING
Tuesday, June 2, 2026
6:00 p.m.**

**City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001
Proposed Minutes**

Meeting called to Order

Mayor Gillis called the meeting to order at 6:00 p.m.

Roll Call

Present: Councilmembers Bembas, Davey, Gillis, Harris, Meldrum and Skarbek.

Absent: Councilman Carter.

Others Present: City Manager Artie Bryson, Fire Chief Joe Doan, City Treasurer Alysia Bugg and City Clerk Lisa Borgacz.

Motion by Harris, supported by Skarbek to excuse Councilman Carter from the meeting for personal reason. Motion carried.

Moment of Silent Prayer

Mayor Gillis called for a moment of silent prayer.

Pledge of Allegiance

Mayor Gillis led the Pledge of Allegiance.

Approve Agenda

Motion by Skarbek, supported by Harris to approve the agenda as presented. Motion carried.

Presentations

There were no presentations.

Public Comment

Joanne Dare, 160 St. Clair River Drive, commented on charging a late fee for special event permits, and suggested providing a template for people to follow.

Suzanne Foguth, 1205 St. Clair River Drive, asked the status of the light on the Dairy Queen which is shining at night on apartments at 1205 St. Clair River Drive.

Rose Rumball, 146 Kenyon, thanked all who came to support the St. Catherine's fundraiser over the weekend.

City Manager's Report

City Manager Bryson gave a detailed report to City Council.

Consent Agenda

Motion by Skarbek, supported by Meldrum to approve the consent agenda as presented:

- a. City Council Meeting Minutes
 - 1) Regular Meeting – May 19, 2026
- b. Miscellaneous Business
 - 1) Tree removal at the community pool.
Approve removal of two (2) trees at the community pool by Timbers Tree Service, Inc., whose address is 3037 King Road, China, MI 48054 in the amount of \$3,200.00.
 - 2) Playground mulch at Lions Field.
Approve playground mulch at Lions Field from Kamps Inc., whose address is PO Box 675126, Detroit, MI 48267-5126 in the amount of \$3,230.00.

Motion carried.

Unfinished Business

None

New Business

To Adopt Resolution #2026-04 for FY 2026-2027 Budget/General Appropriations Act.

Motion by Davey, supported by Skarbek to adopt Resolution #2026-04 for FY 2026-2027 General Appropriations Act.

Roll Call

Ayes: Bembas, Davey, Gillis, Harris, Meldrum, Skarbek
Nays: None
Absent: Carter

Motion carried.

To Adopt Resolution #2026-05 Setting Annual Millage Rate for Special Assessment District for Fire Services.

Motion by Harris, supported by Davey to adopt Resolution #2026-05 setting an annual millage rate to be assessed at one (1) mill for year three of a Special Assessment District pursuant to PA 33 of 1951 to support fire department services.

Roll Call

Ayes: Davey, Gillis, Harris, Meldrum, Skarbek, Bembas

Nays: None

Absent: Carter

Motion carried.

To Approve the final fiscal year 2025-2026 budget amendment.

Motion by Skarbek, supported by Meldrum to approve the final fiscal year 2025-2026 budget amendment as presented.

Roll Call

Ayes: Gillis, Harris, Meldrum, Skarbek, Bembas, Davey

Nays: None

Absent: Carter

Motion carried.

To approve the 2026 Request for Local Millage Distribution in the amount of \$25,172.

Motion by Skarbek, supported by Davey to approve the St. Clair County Parks & Recreation Commission 2026 Request for Local Millage Distribution in the amount of \$25,172.00 and authorize the City Manager to sign the document on behalf of the city. Motion carried.

To adopt FY 2026-2027 City Council Meeting Calendar.

Motion by Meldrum, supported by Harris to adopt Fiscal Year 2026-2027 City Council Meeting Calendar as presented. Motion carried.

To approve Water Plant rerouting of recycle backwash waters.

Motion by Skarbek, supported by Harris to approve Water Plant rerouting of recycle backwash waters by DeLude Construction whose address is 5727 Remer Road, China, MI 48054 in the amount of \$54,300.00.

Roll Call

Ayes: Harris, Meldrum, Skarbek, Bembas, Davey, Gillis

Nays: None

Absent: Carter

Motion carried.

To approve Smith Street Pump Station Project: not-to-exceed \$161,800.

Motion by Davey, supported by Skarbek to approve Smith Street Pump Station Project at a cost not-to-exceed \$161,800.00.

Roll Call

Ayes: Meldrum, Skarbek, Bembas, Davey, Gillis, Harris
Nays: None
Absent: Carter

Motion carried.

Accounts Payable

Motion by Skarbek, supported by Harris to approve accounts payable and payroll in the amount of \$106,473.69.

Roll Call

Ayes: Skarbek, Bembas, Davey, Gillis, Harris, Meldrum
Nays: None
Absent: Carter

Motion carried.

Items for Next Agenda

- Property & Liability Insurance Renewal
- Workman's Comp Insurance Renewal
- Boards & Commissions Reappointments
- Special Event Permit for Summer Fest

Council Comment

Bembas

Announced the First Evangelical Lutheran Church breakfast at the VFW on Sunday, June 7 at 11:00 a.m. for all veteran's, veteran's families, residents. He appreciates having a good council whose members truly care about the community.

Davey

Commented on the skate park and the updates needed there. The kids who use the park are all really good kids who will like to be part of and help with the updates for the park.

Harris

Thanked Rose Rumball for all she does for Against Human and Sex Trafficking ministry. The fundraising event Saturday was a great time.

Meldrum

Complimented city administrative staff for the work they do. She encourages Council members to remove themselves from social media, or to take a break.

Skarbek

He encouraged everyone to visit the new Zef’s on the Lake, which opened last Saturday. The food is great, and worth the wait. He wants to bring back the “Slow Roll” bike riding groups.

Gillis

He is looking forward to the Beer, Wine & Cocktail Fest coming this Saturday at Riverfront Park. It’s a great event that brings hundreds of people to the city and benefits many local charities. Music in the Park starts this Thursday. He thanked all of the sponsors for the making this happen: Amiels Enterprises, Dr. Megan Bradford, Kane, Clemons, Joachim & Downey AAL, Kristy’s Craft Room, and Northstar Bank. The community pool will open on Saturday, June 13th.

Adjournment

Motion by Meldrum, supported by Harris to adjourn the meeting at 7:00 p.m. Motion carried.

Signed _____; respectfully submitted _____
Mayor Rocky Gillis City Clerk Lisa Borgacz

Enforcement List

06/08/2026

1/1

9b1

Enforcement #	Address	Category	Status	Origin	Filed	Closed
E260060	1719 ST CLAIR RIVER DR	GRASS/WEEDS	Closed		05/28/26	05/28/26
E260059	549 FASSETT ST	GRASS/WEEDS	Closed		05/26/26	06/01/26
E260058	1025 ST CLAIR RIVER DR	GRASS/WEEDS	Closed		05/26/26	06/08/26
E260057	602 MARKET ST	COMPLAINT	Closed		05/19/26	05/19/26
E260056	942 ROBBINS DR	Junk Vehicle	Closed		05/18/26	05/26/26
E260055	168 ECKFIELD ST	GRASS/WEEDS	Closed		05/18/26	06/08/26
E260054	532 SHELDON	GRASS/WEEDS	Closed		05/14/26	05/18/26
E260053	2321 ST CLAIR RIVER DR	FENCE	In Progress		05/14/26	
E260052	618 GREEN ST	LANDSCAPE MAINTENANCE	Closed		05/12/26	06/08/26
E260051	2210 ST CLAIR RIVER DR VL	LANDSCAPE MAINTENANCE	Closed		05/11/26	05/18/26
E260050	2134 ST CLAIR RIVER DR	LANDSCAPE MAINTENANCE	Closed		05/07/26	06/08/26
E260049	2123 KENDALL ST	ANIMAL VIOLATION	Closed		05/07/26	05/12/26
E260048	2201 ST CLAIR RIVER DR	PROPERTY MAINTENANCE	Closed		05/07/26	06/08/26
E260047	1987 WASHINGTON ST	BLDG CODE VIOLATION	In Progress		05/05/26	
E260046	1107 BETH CT	RECREATIONAL VEHICLE	Closed		05/05/26	05/05/26
E260045	631 GOLFWIEW AVE	GRASS/WEEDS	In Progress		05/05/26	
E260044	905 LIBERTY ST	TRASH	Closed		05/04/26	06/08/26
E260043	911 LIBERTY ST	PROPERTY MAINTENANC	Closed		05/04/26	05/11/26
E260042	225 LATHROP AVE	Bldg Maintenance	In Progress		05/04/26	
E260037	210 ST CLAIR RIVER DR	Blight	Closed		04/27/26	06/08/26
E260035	1906 WASHINGTON ST	Junk Vehicle	Closed		04/21/26	05/04/26
E260033	325 SOUTH AVE	BLIGHT/JUNK	Closed		04/21/26	05/11/26
E260028	451 MAPLE ST	Junk & Junk Vehicle	Closed		04/14/26	06/08/26
E260022	2131 MICHIGAN ST	Blight	Closed		03/26/26	05/11/26
E260016	1507 ST CLAIR RIVER DR	BRUSH/LOGS	Closed		03/17/26	05/11/26
E260007	136 ST CLAIR RIVER DR	CODE VIOLATION	Closed		03/02/26	05/11/26

Total # of Enforcements: 26

Inspection List

06/08/2026

1/2

Linked Record #	Address	Inspection Type	Scheduled	Completed	Status	Inspector
E260053	2321 ST CLAIR RIVER DR	3RD INSPECTION	05/29/26		Scheduled	Patrick Pokorny
E260055	168 ECKFIELD ST	FINAL INSPECTION	05/29/26		Scheduled	Patrick Pokorny
E260060	1719 ST CLAIR RIVER DR	1ST INSPECTION	05/29/26		Scheduled	Patrick Pokorny
E260020	432 RUSKIN AVE	FINAL CHECK	05/29/26		Scheduled	Patrick Pokorny
E260060	1719 ST CLAIR RIVER DR	FINAL INSPECTION	05/29/26		Scheduled	Patrick Pokorny
E260058	1025 ST CLAIR RIVER DR	1ST INSPECTION	05/27/26		Scheduled	Patrick Pokorny
E260056	942 ROBBINS DR	FINAL CHECK	05/27/26		Scheduled	Patrick Pokorny
E260059	549 FASSETT ST	1ST INSPECTION	05/27/26		Scheduled	Patrick Pokorny
E260053	2321 ST CLAIR RIVER DR	2ND INSPECTION	05/20/26		Scheduled	Patrick Pokorny
E260056	942 ROBBINS DR	2ND INSPECTION	05/20/26		Scheduled	Patrick Pokorny
E260051	2210 ST CLAIR RIVER DR VL	FINAL INSPECTION	05/19/26		Scheduled	Patrick Pokorny
E260039	9542 AMY RD	FINAL INSPECTION	05/19/26		Scheduled	Patrick Pokorny
E260047	1987 WASHINGTON ST	1ST INSPECTION	05/19/26		Scheduled	Patrick Pokorny
E260020	432 RUSKIN AVE	BLIGHT/JUNK FOLLOW UP	05/19/26		Scheduled	Patrick Pokorny
E260055	168 ECKFIELD ST	1ST INSPECTION	05/19/26		Scheduled	Patrick Pokorny
E260054	532 SHELDON	FINAL INSPECTION	05/19/26		Scheduled	Patrick Pokorny
E260056	942 ROBBINS DR	1ST INSPECTION	05/19/26		Scheduled	Patrick Pokorny
E260053	2321 ST CLAIR RIVER DR	1ST INSPECTION	05/15/26		Scheduled	Patrick Pokorny
E260052	618 GREEN ST	1ST INSPECTION	05/13/26		Scheduled	Patrick Pokorny
E260049	2123 KENDALL ST	FINAL INSPECTION	05/13/26		Scheduled	Patrick Pokorny
E260007	136 ST CLAIR RIVER DR	FINAL INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260044	905 LIBERTY ST	1ST INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260043	911 LIBERTY ST	1ST INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260033	325 SOUTH AVE	FINAL INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260037	210 ST CLAIR RIVER DR	2ND INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260022	2131 MICHIGAN ST	FINAL INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260048	2201 ST CLAIR RIVER DR	2ND INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260045	631 GOLFWIEW AVE	1ST INSPECTION	05/12/26		Scheduled	Patrick Pokorny

Inspection List

06/08/2026
2/2

Linked Record #	Address	Inspection Type	Scheduled	Completed	Status	Inspector
E260012	116 ROSELAWN ST	FINAL INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260016	1507 ST CLAIR RIVER DR	1ST INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260049	2123 KENDALL ST	2ND INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260023	358 NORTH AVE	PROPERTY MAINTENANCE	05/12/26		Scheduled	Patrick Pokorny
E260028	451 MAPLE ST	3RD INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260040	733 PLEASANT ST	3RD INSPECTION	05/12/26		Scheduled	Patrick Pokorny
E260007	136 ST CLAIR RIVER DR	PROPERTY MAINTENANCE	05/08/26		Scheduled	Patrick Pokorny
E260048	2201 ST CLAIR RIVER DR	1ST INSPECTION	05/08/26		Scheduled	Patrick Pokorny
E260049	2123 KENDALL ST	1ST INSPECTION	05/08/26		Scheduled	Patrick Pokorny
E260050	2134 ST CLAIR RIVER DR	1ST INSPECTION	05/08/26		Scheduled	Patrick Pokorny
E260046	1107 BETH CT	FINAL INSPECTION	05/06/26		Scheduled	Patrick Pokorny
E260007	136 ST CLAIR RIVER DR	BLIGHT/JUNK FOLLOW UP	05/05/26		Scheduled	Patrick Pokorny
E260042	225 LATHROP AVE	1ST INSPECTION	05/05/26		Scheduled	Patrick Pokorny
E260035	1906 WASHINGTON ST	FINAL CHECK	05/05/26		Scheduled	Patrick Pokorny
E260020	432 RUSKIN AVE	4TH INSPECTION	05/05/26		Scheduled	Patrick Pokorny
E260036	1307 ST CLAIR RIVER DR	2ND INSPECTION	05/05/26		Scheduled	Patrick Pokorny
E260040	733 PLEASANT ST	BLIGHT/JUNK FOLLOW UP	05/01/26		Scheduled	Patrick Pokorny
E260034	483 SUNSET AVE	FINAL INSPECTION	05/01/26		Scheduled	Patrick Pokorny
E260028	451 MAPLE ST	2ND INSPECTION	05/01/26		Scheduled	Patrick Pokorny

Total # of Inspections: 48

Monthly Finalized Permit List

06/10 9b2

Building

Permit #	Applicant	Address	Fee Total	Const. Value
PB260034	1-800 HANSONS, LLC	234 EDGEWATER DR	\$342.95	\$0.00
	Work Description: Reroof Home			
PB260029	CHARLAND TIMOTHY J	9533 NOOK RD	\$302.00	\$0.00
	Work Description: ROOF			
PB260007	Excel Engineering	800 PTE TREMBLE RD	\$1387.50	\$0.00
	Work Description: MINOR REMODEL OF TACO BELL			
PB260004	SCHOENHERR HOMES	9521 RACHEL	\$410.45	\$0.00
	Work Description: ROOFING			
PB250108	Bluebird CFW	1530 ST CLAIR RIVER DR	\$325.08	\$0.00
	Work Description: FOUNDATION REPAIR			
PB250061	WATKINS THOMAS/CYNTHIA	9561 RACHEL RD	\$306.50	\$0.00
	Work Description: WHEELCHAIR RAMP FROM SIDE YARD ONTO DECK			
PB230059	JOBBITT ANDREW	403 HELEN ST	\$1805.00	\$0.00
	Work Description: Tear out foundation that protruding into the city side of property line and replace with new foundation. Remodel entire home			

Total Permits For Type:	7
Total Fees For Type:	\$4879.48
Total Const. Value For Type:	\$0.00

Mechanical

Permit #	Applicant	Address	Fee Total	Const. Value
PM260009	LAWRENCE E CARTER JR	9532 RACHEL	\$155.00	\$0.00
	Work Description: TANKLESS WATER HEATER			
PM250037	HVAVC PRO	630 FRUIT ST	\$200.00	\$0.00
	Work Description: GAS LINE TO GENERATOR			

Total Permits For Type:	2
Total Fees For Type:	\$355.00
Total Const. Value For Type:	\$0.00

Plumbing

Permit #	Applicant	Address	Fee Total	Const. Value
PP260007	CHUCKS PLUMBING	1999 PTE TREMBLE RD	\$250.00	\$0.00
	Work Description: UPDATING RESTURANT BAR/BATHROOM/KITCHEN			
PP260006	ABLE PLUMBING AND CONTRACTING	800 PTE TREMBLE RD	\$290.00	\$0.00
	Work Description: ICE MAKERS, BUNN HEATERS, NEW FAUCETS ON 3 COMP SINK AND PREP			

PP250019

THOMAS MASKEY

1401 ST CLAIR BLVD

\$360.00

\$0.00

work Description: ADD WATER LINES TO NEW SHOWER AND MOVING WATER METER

Total Permits For Type: 3
Total Fees For Type: \$900.00
Total Const. Value For Type: \$0.00

Sign

Permit #	Applicant	Address	Fee Total	Const. Value
PS260001	NORTHERN SIGN	1051 ST CLAIR RIVER DR	\$175.00	\$0.00
work Description: SIGN				

Total Permits For Type: 1
Total Fees For Type: \$175.00
Total Const. Value For Type: \$0.00

Grand Total Fees: \$6,309.48
Grand Total Permits: \$13.00
Grand Total Const. Value: \$0.00

Monthly Issued Permit List

06/10/2026

1/3

Building

Permit #	Applicant	Address	Fee Total	Const. Value
PB260042	PAULY RICHARD Work Description: REPLACING DECK & ROTTEN JOISTS	968 COLUMBIA ST	\$159.75	\$0.00
PB260041	ALAN LAPHAM Work Description: ROOF	919 SMITH ST	\$334.50	\$0.00
PB260040	MAJIC WINDOW CO. Work Description: REPLACEMENT OF 3 WINDOWS	402 RUSKIN AVE	\$226.23	\$0.00
PB260039	PEGHER BRETT Work Description: DECK	125 NORTH AVE	\$319.50	\$0.00
PB260038	ROCK SOLID EXTERIORS Work Description:	136 ST CLAIR RIVER DR	\$439.50	\$0.00
PB260037	WOLAK, JOE Work Description: REPAIR JOIST AND NEW WINDOWS	225 LATHROP AVE	\$337.50	\$0.00
PB260035	WALLSIDE INC Work Description: WINDOWS	1959 ST CLAIR BLVD	\$258.39	\$0.00
PB260034	1-800 HANSONS, LLC Work Description: Reroof Home	234 EDGEWATER DR	\$342.95	\$0.00
PB260033	GIERAGA ROMAN/JANET/CHLOE R Work Description: DETACHED GARAGE	830 GOLFOVIEW AVE	\$537.50	\$0.00
PB260031	WALSTROM MARINE LLC Work Description: REMODLE	1999 PTE TREMBLE RD	\$475.00	\$0.00
PB260016	ALLIED PROPERTY SERVICES, INC Work Description: ACCESSORY BUILDING	444 LATHROP AVE	\$602.50	\$0.00

Total Permits For Type:	11
Total Fees For Type:	\$4033.32
Total Const. Value For Type:	\$0.00

Electrical

Permit #	Applicant	Address	Fee Total	Const. Value
PE260023	MICHAEL ANDREWS Work Description:	131 DELTA DR	\$164.00	\$0.00
PE260022	CORY CHISHOLM Work Description: OPEN WALL REMODEL WORK WITH ROUGH WALL AND FINISH INSTALLATION	225 LATHROP AVE	\$287.00	\$0.00
PE260021	DAVE'S ELECTRIC SERVICES, INC. Work Description: DISCONNECT AND RECONNECT 2 RTUS	800 PTE TREMBLE RD	\$209.00	\$0.00

PE260020

ELECTRIC, DONAHUE
Work Description:

509 EDWARD AVE

\$150.00

\$0.00

Total Permits For Type: 4
Total Fees For Type: \$810.00
Total Const. Value For Type: \$0.00

Mechanical

Permit #	Applicant	Address	Fee Total	Const. Value
PM260014	RANDAZZO MECHANICAL HTG & CLG INC	131 DELTA DR	\$240.00	\$0.00
	Work Description:			
PM260013	FLO-RITE PLUMBING & HEATING CO	367 SHERWOOD LN	\$305.00	\$0.00
	Work Description: NEW HVAC UNITS			

Total Permits For Type: 2
Total Fees For Type: \$545.00
Total Const. Value For Type: \$0.00

Plumbing

Permit #	Applicant	Address	Fee Total	Const. Value
PP260007	CHUCKS PLUMBING	1999 PTE TREMBLE RD	\$250.00	\$0.00
	Work Description: UPDATING RESTURANT BAR/BATHROOM/KITCHEN			

Total Permits For Type: 1
Total Fees For Type: \$250.00
Total Const. Value For Type: \$0.00

Sewer & Water

Permit #	Applicant	Address	Fee Total	Const. Value
PSW250007	Deerbrook Builders LLC	144 CHANNELSYDE DR	\$700.00	\$0.00
	Work Description: HOOK SEWER AND WATER TO CITY SERVICES WITH EXISTING TAPS BEING PAID BY PREVIOUS DEMOLISHED HOME			
PSW250004	JOBBITT ANDREW	403 HELEN ST	\$700.00	\$0.00
	Work Description: NEW WATER METER			

Total Permits For Type: 2
Total Fees For Type: \$1400.00
Total Const. Value For Type: \$0.00

SPECIAL ASSEMBLY

Permit #	Applicant	Address	Fee Total	Const. Value
PSA250016	MICHELLE BINAGHI	102 CITY PARK & 1130 ST CLAIR	\$0.00	\$0.00
	Work Description: JACOBS LADDER FARM AND HOME LLC "RIVERSIDE MARKET"			

Total Permits For Type:	1
Total Fees For Type:	\$0.00
Total Const. Value For Type:	\$0.00

ZONING

Permit #	Applicant	Address	Fee Total	Const. Value
PZ260008	BOTTORFF JAMES/SUSAN Work Description: ZBA APPLICATION	1516 ST CLAIR RIVER DR	\$225.00	\$0.00
PZ260007	CHARLESWORTH KEVIN Work Description: SHED	2435 FRUIT ST	\$130.00	\$0.00
PZ260006	CONRAD DANIEL L TRUST AGREEMENT Work Description: REPLACING CONCRETE	136 ST CLAIR RIVER DR	\$205.00	\$0.00

Total Permits For Type:	3
Total Fees For Type:	\$560.00
Total Const. Value For Type:	\$0.00

Grand Total Fees:	\$7,598.32
Grand Total Permits:	\$24.00
Grand Total Const. Value:	\$0.00

***CITY OF ALGONAC
DEPT. OF PUBLIC WORKS
REPORT***

Month: May, 2026

DPW

- *General vehicle maintenance*
- *Kept work areas cleaned and organized*
- *Held city wide clean up*
- *Worked on the flower bed at the activity center*
- *Picked up flowers to be planted*
- *Collect trash and clean at the activity center*

LOCAL/MAJOR STREETS

- *Checked storm sewer pump stations as needed*
- *Cold patched streets as needed*
- *Repaired stop sign*

PARKS

- *Emptied trash containers as needed*
- *Spread dirt and put grass seed and straw down*
- *Installed swim ladders along the river front park*
- *Pushed in the other boat ramp*
- *Moved bleachers for an event*

CITY HALL

-

POOL

- *Worked on pool and bath house*

LIBRARY

-

WATER

- *Completed Miss dig assignments as requested*

SEWER

- *Completed Miss dig assignments as requested*
- *AMP tested and general maintenance performed to all lift stations weekly.*

*This past month, DPW employees excluding the superintendent used **67hours** of vacation, sick or personal time.*

Respectfully submitted,

Algonac Public Services Dept.

Joe Vernier

CASH SUMMARY REPORT FOR CITY OF ALGONAC

From 04/01/2026 to 04/30/2026

FUNDS: 101, 590, 591, 271, 202 (5 more)

Function	Beginning Balance 04/01/2026	Total Debits	Total Credits	Ending Balance 04/30/2026
101 General Fund	2,731,586.95	223,328.95	316,313.62	2,638,602.28
202 Major Street Fund	1,609,440.86	43,000.12	4,947.96	1,647,493.02
203 Local Street Fund	1,037,885.13	25,436.84	2,948.46	1,060,373.51
208 PARK/RECREATION FUND - Music in the Par	2,769.24	5.01	0.00	2,774.25
271 Library Fund	64,000.18	11,508.97	3,944.45	71,564.70
401 Capital Improvement Fund	(173,320.13)	26.57	417.14	(173,710.70)
590 Sewer Fund	1,127,820.05	131,654.36	489,973.31	769,501.10
591 Water Fund	1,537,908.36	152,900.42	92,200.36	1,598,608.42
661 Motor Pool Fund	509,587.23	7,699.33	0.00	517,286.56
REPORT TOTALS:	8,447,677.87	595,560.57	910,745.30	8,132,493.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 04/30/2026
 % Fiscal Year Completed: 83.29
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 04/30/2026 (Normal)	Increase (Decrease)	Activity For 04/30/2026	Available Balance 04/30/2026 (Normal)	% Bgt Used
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Fund: 101 General Fund

Account Category: Revenues

000.000 -	Revenues	3,693,149.00	3,597,725.84	140,007.14	95,423.16	97.42
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Account Category: Expenditures

101.000 -	City Council	24,440.00	18,386.61	1,024.40	6,053.39	75.23
172.000 -	City Manager	206,720.00	159,950.11	12,386.43	46,769.89	77.38
191.000 -	Finance	336,625.00	241,591.87	20,361.08	95,033.13	71.77
215.000 -	Clerk	120,210.00	81,450.06	6,554.23	38,759.94	67.76
215.200 -	General Administration	23,150.00	9,643.42	1,166.00	13,506.58	41.66
228.000 -	Data Processing	94,850.00	89,593.81	1,434.86	5,256.19	94.46
257.000 -	Assessor	57,390.00	37,728.37	0.00	19,661.63	65.74
262.000 -	Elections	35,240.00	7,457.19	389.67	27,782.81	21.16
265.000 -	Buildings And Grounds	82,685.00	64,679.84	8,638.20	18,005.16	78.22
266.000 -	Attorney	11,500.00	4,437.50	0.00	7,062.50	38.59
301.000 -	Police	992,700.00	810,994.46	81,751.71	181,705.54	81.70
336.000 -	Fire	463,985.00	351,386.00	29,172.79	112,599.00	75.73
371.000 -	Building Inspection Department	249,015.00	104,285.99	8,160.83	144,729.01	41.88
441.000 -	Department of Public Works	643,395.00	511,175.03	14,825.90	132,219.97	79.45
701.000 -	Planning	4,250.00	921.12	0.00	3,328.88	21.67
702.000 -	Zoning	1,960.00	346.18	0.00	1,613.82	17.66
751.000 -	Parks And Recreation Departmen	145,710.00	90,399.21	5,222.55	55,310.79	62.04
751.756 -	Pool	162,020.00	71,897.44	5,096.03	90,122.56	44.38
759.000 -	1216 SCB Development	90,000.00	86,959.57	5,169.60	3,040.43	96.62
851.000 -	Insurance And Bonds	45,500.00	17,293.80	(1,198.50)	28,206.20	38.01
999.000 -	Transfers (Out) And Other Uses	593,500.00	868,000.00	0.00	(274,500.00)	146.25
	Expenditures	4,384,845.00	3,628,577.58	200,155.78	756,267.42	82.75

Fund 101 - General Fund:

TOTAL REVENUES	3,693,149.00	3,597,725.84	140,007.14	95,423.16	97.42
TOTAL EXPENDITURES	4,384,845.00	3,628,577.58	200,155.78	756,267.42	82.75
Total Fund 101 General Fund:	(691,696.00)	(30,851.74)	(60,148.64)	(660,844.26)	
BEG. FUND BALANCE	3,066,780.92	3,066,780.92			
END FUND BALANCE	2,375,084.92	3,035,929.18			

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 04/30/2026
% Fiscal Year Completed: 83.29
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	Amended Budget	YTD Balance 04/30/2026	Normal (Abnormal)	Increase (Decrease)	Activity For 04/30/2026	Available Balance 04/30/2026	Normal (Abnormal)	% Bdg't Used
Fund: 202 Major Street Fund									
Account Category: Revenues									
000,000 -	Revenues	405,600.00	359,274.08		43,000.12	43,000.12	46,325.92		88.58
	Account Category: Expenditures								
449,200 -	Street Funds Administration	39,750.00	33,920.00		3,352.00	3,352.00	5,830.00		85.33
449,463 -	Preservation Streets	540,995.00	20,686.91		522.82	522.82	520,308.09		3.82
449,465 -	Non-Motorized	1,020.00	270.76		196.81	196.81	749.24		26.55
449,473 -	Preservation Bridges	1,200.00	0.00		0.00	0.00	1,200.00		0.00
449,474 -	Traffic Services	13,900.00	14,988.78		219.91	219.91	(1,088.78)		107.83
449,478 -	Winter Maintenance	18,230.00	11,839.96		1,184.25	1,184.25	6,390.04		64.95
999,000 -	Transfers (Out) And other Uses	201,090.00	0.00		0.00	0.00	201,090.00		0.00
	Expenditures		81,706.41		5,475.79	5,475.79	734,478.59		10.01
Fund 202 - Major Street Fund:									
	TOTAL REVENUES	405,600.00	359,274.08		43,000.12	43,000.12	46,325.92		88.58
	TOTAL EXPENDITURES	816,185.00	81,706.41		5,475.79	5,475.79	734,478.59		10.01
	Total Fund 202 Major Street Fund:	(410,585.00)	277,567.67		37,524.33	37,524.33	(688,152.67)		
	BEG. FUND BALANCE	1,433,582.20	1,433,582.20						
	END FUND BALANCE	1,022,997.20	1,711,149.87						

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 04/30/2026
 % Fiscal Year Completed: 83.29
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 04/30/2026	Normal (Abnormal)	Increase (Decrease)	Activity For 04/30/2026	Available Balance 04/30/2026	% Bgdt Used
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Fund: 203 Local Street Fund

Account Category: Revenues

000.000 -

Revenues

Account Category: Expenditures

- 449,200 - Street Funds Administration
- 449,463 - Preservation Streets
- 449,473 - Preservation Bridges
- 449,474 - Traffic Services
- 449,478 - Winter Maintenance

Expenditures

Fund 203 - Local Street Fund:

TOTAL REVENUES	364,700.00	153,222.37	17,994.27	211,477.63	42.01
TOTAL EXPENDITURES	364,700.00	153,222.37	17,994.27	211,477.63	42.01
Total Fund 203 Local Street Fund:	(142,010.00)	(154,908.62)	13,478.61	12,898.62	60.81
BEG. FUND BALANCE	1,196,836.12	1,196,836.12			
END FUND BALANCE	1,054,826.12	1,041,927.50			

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 04/30/2026
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GL Number	Description	Amended Budget	Normal (Abnormal)	YTD Balance 04/30/2026	Increase (Decrease)	Activity For 04/30/2026	Balance 04/30/2026 Normal (Abnormal)	Available 04/30/2026	% Bdg Used
Fund: 208 PARK/RECREATION FUND - Music in the Park									
Account Category: Revenues									
000.000 -	Revenues	0.00		15.67		5.01		(15.67)	100.00
	Fund 208 - PARK/RECREATION FUND - Music in the Park:	0.00		15.67		5.01		(15.67)	100.00
	TOTAL REVENUES	0.00		15.67		5.01		(15.67)	100.00
	TOTAL EXPENDITURES	0.00		0.00		0.00		0.00	0.00
	Total Fund 208 PARK/RECREATION FUND - Music in the Park:	0.00		15.67		5.01		(15.67)	
	BEG. FUND BALANCE	2,758.58		2,758.58					
	END FUND BALANCE	2,758.58		2,774.25					

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As Of 04/30/2026
 % Fiscal Year Completed: 83.29
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	Amended Budget	Normal Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Balance Normal 04/30/2026	Available 04/30/2026	% Bdg Used
					(Increase (Decrease))	(Abnormal)	(Abnormal)	
Fund: 271 Library Fund								
Account Category: Revenues								
000.000 -	Revenues	40,050.00	36,524.54	130.23	3,525.46	91.20		
		40,050.00	36,524.54	130.23	3,525.46	91.20		
Account Category: Expenditures								
790.000 -	Expenditures	51,040.00	34,839.62	1,947.06	16,200.38	68.26		
		51,040.00	34,839.62	1,947.06	16,200.38	68.26		
Fund 271 - Library Fund:								
	TOTAL REVENUES	40,050.00	36,524.54	130.23	3,525.46	91.20		
	TOTAL EXPENDITURES	51,040.00	34,839.62	1,947.06	16,200.38	68.26		
	Total Fund 271 Library Fund:	(10,990.00)	1,684.92	(1,816.83)	(12,674.92)			
	BEG. FUND BALANCE	72,974.29	72,974.29					
	END FUND BALANCE	61,984.29	74,659.21					

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 04/30/2026
 % Fiscal Year Completed: 83.29
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	Normal Budget	YTD Balance 04/30/2026 (Abnormal)	Increase (Decrease)	Activity For 04/30/2026 (Decrease)	Available Balance 04/30/2026 (Abnormal)	% Bdg't Used
Fund: 401 Capital Improvement Fund								
Account Category: Revenues								
000.000 -								
Revenues		675,500.00	1,479,000.00	1,479,000.00	(390.57)		(803,500.00)	218.95
		675,500.00	1,479,000.00	1,479,000.00	(390.57)		(803,500.00)	218.95
Account Category: Expenditures								
901.000 - Capital Outlay		780,000.00	1,039,083.62	1,039,083.62	0.00		(259,083.62)	133.22
Expenditures		780,000.00	1,039,083.62	1,039,083.62	0.00		(259,083.62)	133.22
Fund 401 - Capital Improvement Fund:								
TOTAL REVENUES		675,500.00	1,479,000.00	1,479,000.00	(390.57)		(803,500.00)	218.95
TOTAL EXPENDITURES		780,000.00	1,039,083.62	1,039,083.62	0.00		(259,083.62)	133.22
Total Fund 401 Capital Improvement Fund:		(104,500.00)	439,916.38	439,916.38	(390.57)		(544,416.38)	
BEG. FUND BALANCE		608,488.92	608,488.92	608,488.92				
END FUND BALANCE		503,988.92	1,048,405.30	1,048,405.30				

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As Of 04/30/2026
 % Fiscal Year Completed: 83.29
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	Amended Budget	Normal Budget	YTD Balance 04/30/2026 (Abnormal)	Increase (Decrease)	Activity For 04/30/2026	Available Balance 04/30/2026 Normal (Abnormal)	% Bdg't used
Fund: 590 Sewer Fund								
Account Category: Revenues								
000.000 -		1,097,485.00	1,103,023.46	863,000.00	219,419.33	0.00	(5,538.46)	100.50
930.000 -	Transfer in from General	588,500.00	863,000.00		0.00		(274,500.00)	146.64
	Revenues	1,685,985.00	1,966,023.46		219,419.33		(280,038.46)	116.61
Account Category: Expenditures								
536.548 -	Operating Services	1,223,235.00	1,047,938.25	1,57,050.68	15,401.53	0.00	175,296.75	85.67
901.000 -	Capital Outlay	478,000.00	1,204,988.93		15,401.53		320,949.32	32.86
	Expenditures	1,701,235.00	1,204,988.93		15,401.53		496,246.07	70.83
Fund 590 - Sewer Fund:								
	TOTAL REVENUES	1,685,985.00	1,966,023.46		219,419.33		(280,038.46)	116.61
	TOTAL EXPENDITURES	1,701,235.00	1,204,988.93		15,401.53		496,246.07	70.83
	Total Fund 590 Sewer Fund:	(15,250.00)	761,034.53		204,017.80		(776,284.53)	
	BEG. FUND BALANCE	2,500,744.16	2,500,744.16					
	END FUND BALANCE	2,485,494.16	3,261,778.69					

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 04/30/2026
 % Fiscal Year Completed: 83.29
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 04/30/2026	Activity For 04/30/2026	Available Balance 04/30/2026	% Bdg Used
		Normal	(Abnormal)	Increase (Decrease)	Normal	(Abnormal)
Fund: 591 Water Fund						
Account Category: Revenues						
000.000 -	Revenues	2,007,954.00	1,395,931.31	80,514.30	612,022.69	69.52
		2,007,954.00	1,395,931.31	80,514.30	612,022.69	69.52
Account Category: Expenditures						
536.550 -	Administration	246,784.00	199,551.72	16,519.31	47,232.28	80.86
536.556 -	Production Expenses	1,366,880.00	630,462.28	50,401.61	736,417.72	46.12
536.561 -	Transmission Costs	541,510.00	137,291.55	7,133.62	404,218.45	25.35
	Expenditures	2,155,174.00	967,305.55	74,054.54	1,187,868.45	44.88
Fund 591 - Water Fund:						
	TOTAL REVENUES	2,007,954.00	1,395,931.31	80,514.30	612,022.69	69.52
	TOTAL EXPENDITURES	2,155,174.00	967,305.55	74,054.54	1,187,868.45	44.88
	Total Fund 591 Water Fund:	(147,220.00)	428,625.76	6,459.76	(575,845.76)	
	BEG. FUND BALANCE	8,834,878.52	8,834,878.52			
	END FUND BALANCE	8,687,658.52	9,263,504.28			

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALGONAC

Balance As of 04/30/2026
 % Fiscal Year Completed: 83.29
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	Amended Budget	Normal Budget	YTD Balance 04/30/2026	Increase (Decrease)	Activity For 04/30/2026	Available Balance 04/30/2026 Normal (Abnormal)	% Bdg Used
Fund: 661 Motor Pool Fund								
Account Category: Revenues								
000.000 -		114,500.00	118,368.07	7,699.33	(3,868.07)	103.38		
Revenues		114,500.00	118,368.07	7,699.33	(3,868.07)	103.38		
Account Category: Expenditures								
000.000 -		10,000.00	0.00	0.00	10,000.00	0.00		
901.000 - Capital outlay		73,000.00	75,128.01	0.00	(2,128.01)	102.92		
Expenditures		83,000.00	75,128.01	0.00	7,871.99	90.52		
Fund 661 - Motor Pool Fund:								
TOTAL REVENUES		114,500.00	118,368.07	7,699.33	(3,868.07)	103.38		
TOTAL EXPENDITURES		83,000.00	75,128.01	0.00	7,871.99	90.52		
Total Fund 661 Motor Pool Fund:		31,500.00	43,240.06	7,699.33	(11,740.06)			
BEG. FUND BALANCE		686,719.55	686,719.55					
END FUND BALANCE		718,219.55	729,959.61					
Report Totals:								
TOTAL REVENUES - ALL FUNDS		8,987,438.00	9,106,085.34	508,379.16	(118,647.34)	101.32		
TOTAL EXPENDITURES - ALL FUNDS		10,478,189.00	7,339,760.71	301,550.36	3,138,428.29	70.05		
NET OF REVENUES & EXPENDITURES:		(1,490,751.00)	1,766,324.63	206,828.80	(3,257,075.63)			



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

*Rental Housing
Inspector*

9b5
Joseph J. Doan

TO: Artie Bryson, City Manager
FROM: Joseph Doan, Fire Chief
DATE: 06/10/2026
SUBJECT: Activity Report- May

05/04/2026	Department Meeting 12 people @ 3 hours	36 Hours
05/11/2026	Fire Pumps/Hose Streams/Boat 1 In-Service 9 people @ 3 hours	27 Hours
05/18/2026	Water Supply/Tower 1 Scenarios/Drive R1 8 people @ 3 hours	24 Hours

TOTAL HOURS: 87 Hours

Year-End-Totals:
Department Meeting: 171 Hours
Training(s)/Other: 896 Hours
Total man hours: 1,067 Hours

MAY CALLS FOR SERVICE: 84

General Station Cleaning/Maintenance

General Apparatus/Equipment Cleaning/Maintenance

General grounds keeping City Hall/FD

Rental Inspections

Business Inspections

Community Risk Reduction Program- Smoke/CO Detectors

SCC Medical Control Meeting

Annual service portable fire extinguishers

Assist USCG

Annual Business Licenses

Update all pagers- programming

Ribbon Cutting @ Maritime Museum

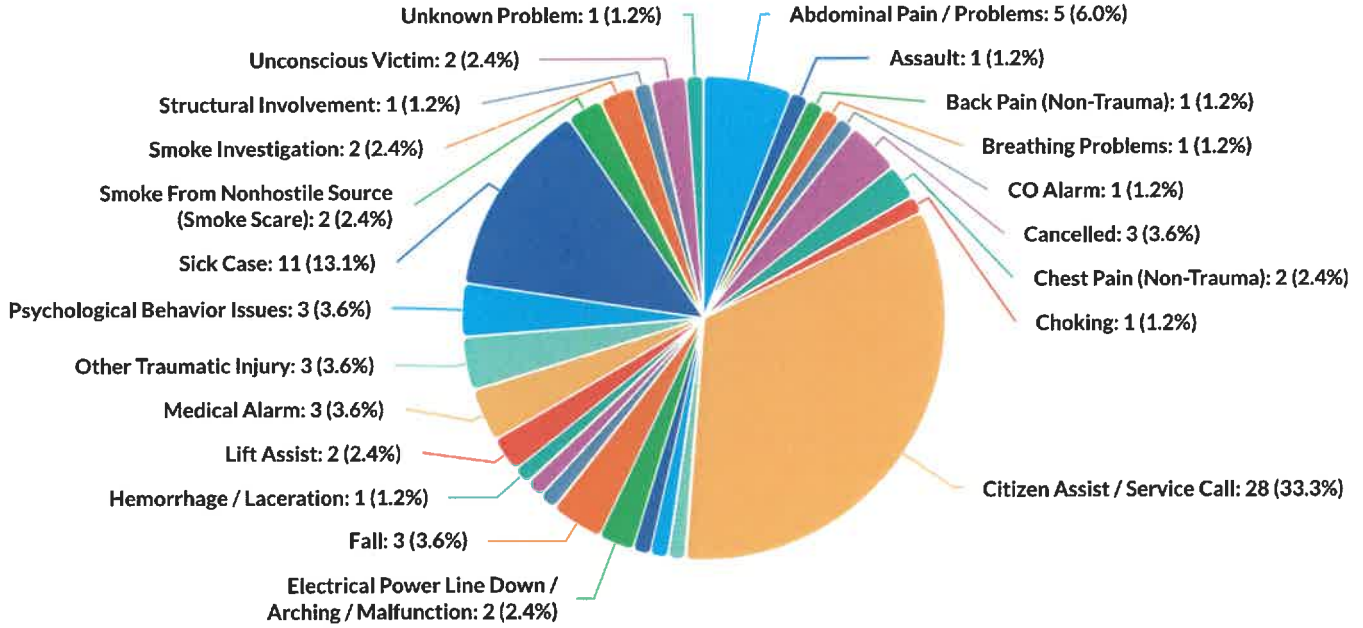
National Day of Prayer

Memorial Day Service



ALL Incident Type Breakdown (5001)

Start Date: 5/1/2026 0:00:00 | End Date: 5/31/2026 23:59:59



Incident Breakdown

Incident Type	Count	Percentage
Abdominal Pain / Problems Dispatch Date/Time: 05/18/2026 21:06:00 - Incident Number: 26-405 Dispatch Date/Time: 05/21/2026 15:18:00 - Incident Number: 26-413 Dispatch Date/Time: 05/23/2026 5:02:00 - Incident Number: 26-420 Dispatch Date/Time: 05/25/2026 0:13:00 - Incident Number: 26-421 Dispatch Date/Time: 05/25/2026 1:26:00 - Incident Number: 26-422	5	6.0%
Assault Dispatch Date/Time: 05/18/2026 23:00:00 - Incident Number: 26-406	1	1.19%
Back Pain (Non-Trauma) Dispatch Date/Time: 05/30/2026 19:41:00 - Incident Number: 26-438	1	1.19%
Breathing Problems Dispatch Date/Time: 05/05/2026 14:25:00 - Incident Number: 26-365	1	1.19%

<ul style="list-style-type: none"> ▼ CO Alarm <ul style="list-style-type: none"> Dispatch Date/Time: 05/14/2026 8:05:00 - Incident Number: 26-387 	1	1.19%
<ul style="list-style-type: none"> ▼ Cancelled <ul style="list-style-type: none"> Dispatch Date/Time: 05/08/2026 16:23:00 - Incident Number: 26-377 Dispatch Date/Time: 05/21/2026 15:31:00 - Incident Number: 26-414 Dispatch Date/Time: 05/27/2026 15:24:00 - Incident Number: 26-430 	1 1 1	1.19% 1.19% 1.19%
<ul style="list-style-type: none"> ▼ Chest Pain (Non-Trauma) <ul style="list-style-type: none"> Dispatch Date/Time: 05/04/2026 16:55:00 - Incident Number: 26-363 Dispatch Date/Time: 05/30/2026 8:20:00 - Incident Number: 26-436 	1 1	1.19% 1.19%
<ul style="list-style-type: none"> ▼ Choking <ul style="list-style-type: none"> Dispatch Date/Time: 05/15/2026 23:07:00 - Incident Number: 26-398 	1	1.19%
<ul style="list-style-type: none"> ▼ Citizen Assist / Service Call <ul style="list-style-type: none"> Dispatch Date/Time: 05/01/2026 11:00:00 - Incident Number: 26-355 Dispatch Date/Time: 05/01/2026 12:00:00 - Incident Number: 26-356 Dispatch Date/Time: 05/01/2026 21:30:00 - Incident Number: 26-358 Dispatch Date/Time: 05/02/2026 11:00:00 - Incident Number: 26-360 Dispatch Date/Time: 05/02/2026 9:00:00 - Incident Number: 26-359 Dispatch Date/Time: 05/04/2026 10:00:00 - Incident Number: 26-362 Dispatch Date/Time: 05/04/2026 18:30:00 - Incident Number: 26-364 Dispatch Date/Time: 05/06/2026 9:50:00 - Incident Number: 26-366 Dispatch Date/Time: 05/07/2026 10:00:00 - Incident Number: 26-371 Dispatch Date/Time: 05/07/2026 19:00:00 - Incident Number: 26-374 Dispatch Date/Time: 05/07/2026 9:00:00 - Incident Number: 26-372 Dispatch Date/Time: 05/11/2026 18:30:00 - Incident Number: 26-381 Dispatch Date/Time: 05/13/2026 15:00:00 - Incident Number: 26-386 Dispatch Date/Time: 05/14/2026 14:00:00 - Incident Number: 26-390 Dispatch Date/Time: 05/14/2026 9:00:00 - Incident Number: 26-388 Dispatch Date/Time: 05/15/2026 10:00:00 - Incident Number: 26-392 Dispatch Date/Time: 05/16/2026 9:00:00 - Incident Number: 26-399 Dispatch Date/Time: 05/18/2026 10:00:00 - Incident Number: 26-401 Dispatch Date/Time: 05/18/2026 18:30:00 - Incident Number: 26-403 	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19% 1.19%

Dispatch Date/Time: 05/19/2026 14:00:00 - Incident Number: 26-407	1	1.19%
Dispatch Date/Time: 05/19/2026 14:30:00 - Incident Number: 26-408	1	1.19%
Dispatch Date/Time: 05/20/2026 11:30:00 - Incident Number: 26-411	1	1.19%
Dispatch Date/Time: 05/20/2026 9:30:00 - Incident Number: 26-410	1	1.19%
Dispatch Date/Time: 05/22/2026 11:30:00 - Incident Number: 26-418	1	1.19%
Dispatch Date/Time: 05/25/2026 10:00:00 - Incident Number: 26-423	1	1.19%
Dispatch Date/Time: 05/25/2026 10:50:00 - Incident Number: 26-425	1	1.19%
Dispatch Date/Time: 05/28/2026 15:00:00 - Incident Number: 26-433	1	1.19%
Dispatch Date/Time: 05/29/2026 8:30:00 - Incident Number: 26-435	1	1.19%
<ul style="list-style-type: none"> ▼ Confined Cooking / Appliance Fire <ul style="list-style-type: none"> Dispatch Date/Time: 05/18/2026 12:03:00 - Incident Number: 26-402 	1	1.19%
<ul style="list-style-type: none"> ▼ Damage Assessment <ul style="list-style-type: none"> Dispatch Date/Time: 05/13/2026 9:00:00 - Incident Number: 26-383 	1	1.19%
<ul style="list-style-type: none"> ▼ Electrical Hazard / Short Circuit <ul style="list-style-type: none"> Dispatch Date/Time: 05/07/2026 21:07:00 - Incident Number: 26-375 	1	1.19%
<ul style="list-style-type: none"> ▼ Electrical Power Line Down / Arching / Malfunction <ul style="list-style-type: none"> Dispatch Date/Time: 05/08/2026 23:34:00 - Incident Number: 26-378 Dispatch Date/Time: 05/19/2026 17:44:00 - Incident Number: 26-409 	1	1.19%
<ul style="list-style-type: none"> ▼ Fall <ul style="list-style-type: none"> Dispatch Date/Time: 05/14/2026 23:00:00 - Incident Number: 26-391 Dispatch Date/Time: 05/25/2026 16:11:00 - Incident Number: 26-426 Dispatch Date/Time: 05/27/2026 21:33:00 - Incident Number: 26-431 	1	1.19%
<ul style="list-style-type: none"> ▼ Fire Alarm <ul style="list-style-type: none"> Dispatch Date/Time: 05/08/2026 13:05:00 - Incident Number: 26-376 	1	1.19%
<ul style="list-style-type: none"> ▼ Gas Leak / Gas Odor <ul style="list-style-type: none"> Dispatch Date/Time: 05/15/2026 16:06:00 - Incident Number: 26-394 	1	1.19%
<ul style="list-style-type: none"> ▼ Hemorrhage / Laceration <ul style="list-style-type: none"> Dispatch Date/Time: 05/15/2026 14:43:00 - Incident Number: 26-393 	1	1.19%
<ul style="list-style-type: none"> ▼ Lift Assist <ul style="list-style-type: none"> Dispatch Date/Time: 05/07/2026 2:49:00 - Incident Number: 26-370 Dispatch Date/Time: 05/13/2026 12:44:00 - Incident Number: 26-384 	1	1.19%

Dispatch Date/Time: 05/01/2026 20:16:00 - Incident Number: 26-357	1	1.19%
✓ Unconscious Victim Dispatch Date/Time: 05/25/2026 17:23:00 - Incident Number: 26-427	1	1.19%
Dispatch Date/Time: 05/27/2026 6:59:00 - Incident Number: 26-429	1	1.19%
✓ Unknown Problem Dispatch Date/Time: 05/03/2026 21:01:00 - Incident Number: 26-361	1	1.19%

ALL Incident Breakdown. This report will pull all Incident types that are placed into all reports. This report runs off of the Dispatch time. If left blank, the no data from that incident will populate in this report.



emergencynetworking.com
#5001

Certificate List

06/11/2026
1/1

Certificate #	Property Address	Certificate Type	Holder	Status	Issued	Expires	Amount Due
CI1260022	395 PTE TREMBLE RD	I&I COMPLIANCE	PALAZZOLO MARIO	Issued	06/01/2026	06/01/2036	\$0.00
CI1260018	2122 MICHIGAN ST	I&I COMPLIANCE	ZENS JOHN F	Issued	05/30/2026	05/30/2036	\$0.00
CI1260017	830 COLUMBIA ST	I&I COMPLIANCE	HOWARD MARGARET	Issued	05/11/2026	05/11/2036	\$0.00
CI1260015	2435 FRUIT ST	I&I COMPLIANCE	HALLBERG DOLORES	Issued	04/21/2026	04/21/2036	\$0.00
CI1260014	1806 MICHIGAN ST	I&I COMPLIANCE	MENSEN TIFFANY	Issued	04/10/2026	04/10/2036	\$0.00
CI1260012	1077 SUMMER ST	I&I COMPLIANCE	MILLER DALTON H	Issued	04/09/2026	04/09/2036	\$0.00
CI1260011	455 STATE ST	I&I COMPLIANCE	BORAWSKI BRIAN M	Issued	04/08/2026	04/08/2036	\$0.00
CI1260009	113 ROSELAWN ST	I&I COMPLIANCE	BULL BRUCE ARTHUR/VICTORIA ANN	Issued	04/08/2026	04/08/2036	\$0.00
CI1260008	2008 E PARK DR	I&I COMPLIANCE	BULL BRUCE/VICTORIA	Issued	04/08/2026	04/08/2036	\$0.00
CI1260007	105 ROSELAWN ST	I&I COMPLIANCE	BULL BRUCE/VICTORIA	Issued	04/08/2026	04/08/2036	\$0.00
CI1260006	919 SMITH ST	I&I COMPLIANCE	SKLUT KATHLEEN	Issued	03/20/2026	03/13/2036	\$0.00
CI1260005	142 CHANNELSYDE DR	I&I COMPLIANCE	SYKES JR WILLIAM H	Issued	02/10/2026	12/29/2035	\$0.00
CI1260004	685 TOWNSEND CT	I&I COMPLIANCE	FUNKE LINDA A	Issued	02/09/2026	02/09/2036	\$0.00
CI1260003	367 SHERWOOD LN	I&I COMPLIANCE	SOLOWAY LYNN GEORGE	Issued	02/06/2026	02/06/2036	\$0.00
CI1260002	301 SUMMER ST	I&I COMPLIANCE	ATOPSOTA LLC	Issued	01/26/2026	01/26/2036	\$0.00
CI1260001	130 DELTA DR	I&I COMPLIANCE	SENK WILLIAM B	Issued	01/20/2026	01/20/2036	\$0.00

Total # of Certificates: 16

Total Amount Due: \$0.00

SINGLE FAMILY RENTAL Certificate | CRSF260003

Property Information

01-107-0048-000 1975 FRUIT ST Subdivision:
ALGONAC, MI 48001 Lot: Block:

Name Information

Holder: MONTE JOHN/MICHELE Phone:
Occupant: Phone:
Responsible Party: MONTE JOHN/MICHELE Phone:

Certificate Information

Date Issued: Date Expires: 12/11/2026 Status: Hold

Description:

[Redacted description text]

Stipulations:

- Rental License required every year
- Inspection required every two years
- VIOLATIONS MUST BE CORRECTED WITHIN THIRTY (30) DAYS
- Please provide a copy of receipts/pictures for the noted violations and/or call (810) 794-3431 to schedule re-inspection
- Once violations are corrected a certificate will be issued.

Fee Information

License Fee	SINGLE FAMILY LICENSE	1.00
INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations Result: Violations
Scheduled: 05/13/2026 03:00 PM Completed: 05/13/2026 04:00 PM

Violations:

- Uncorrected Accumulation of debris around the garage
- Uncorrected Exterior doors and hardware shall be maintained in good condition and free from holes, breaks, loose or rotting materials, and maintained weatherproof.
Garage man door
- Uncorrected The insect screen on the front door noted to be torn, and the weatherstripping noted to be in need of repair

Comments:

SINGLE FAMILY RENTAL Certificate | CRSF260010

Property Information

01-105-0072-000 834 HOWARD ST Subdivision:
ALGONAC, MI 48001 Lot: Block:

Name Information

Holder: FAHS JEFFREY S/JUDITH M Phone: (586) 713-3744
Occupant: Phone:
Responsible Party: FAHS JEFFREY S/JUDITH M Phone: (586) 713-3744

Certificate Information

Date Issued: Date Expires: 02/24/2027 Status: Hold

Description:

Stipulations:

RENTAL LICENSE DUE EVERY YEAR
RENTAL INSPECTION DUE EVERY TWO YEARS

NOTED VIOLATIONS SHALL BE CORRECTED WITHIN 30 DAYS- ONCE COMPLETED PLEASE CALL (810) 794-3431 TO SCHEDULE RE-INSPECTION

Fee Information

License Fee	SINGLE FAMILY LICENSE	1.00
INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations Result: Violations
Scheduled: 04/29/2026 01:00 PM Completed: 04/29/2026 02:00 PM

Violations:

- Uncorrected Bedroom smoke detectors require replacing x2
- Uncorrected Rear door requires replacement of weatherstrip
- Uncorrected Wood deck and garage require weather protection/painting
- Uncorrected Roof is showing signs of defects requiring maintenance/replacement
Signs of leakage above kitchen window/soffit area
- Uncorrected Kitchen window shows major defect with leaking requiring repairs/replacement
Rear door frame shows defects of rotting wood requiring repairs/replacement

Comments:

SINGLE FAMILY RENTAL Certificate | CRSF260012

Property Information

01-143-0014-000 405 PTE TREMBLE RD Subdivision:
ALGONAC, MI 48001 Lot: Block:

Name Information

Holder: MCLENNAN MARK A/JOYCE M Phone:
Occupant: Phone:
Responsible Party: MCLENNAN MARK A/JOYCE M Phone:

Certificate Information

Date Issued: 03/23/2026 Date Expires: 05/29/2027 Status: Issued

Description:

Stipulations:

I&I CERTIFICATE OF COMPLIANCE EXP 05/30/2034

Fee Information

License Fee	SINGLE FAMILY LICENSE	1.00
INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00

Rental Inspection | JOSEPH DOAN

Status: Complied Result: Complied
Scheduled: 03/19/2026 03:00 PM Completed: 03/19/2026 04:00 PM

Violations:

Uncorrected

Comments:

INSPECTION NOTE Front window noted to have two minor tears in the window screen- PO advised will have it repaired.

SINGLE FAMILY RENTAL Certificate | CRSF260014

Property Information

01-161-0011-000 203 ROSELAWN ST Subdivision:
ALGONAC, MI 48001 Lot: Block:

Name Information

Holder: BACOW JOEL/DENEEN Phone:
Occupant: Phone:
Responsible Party: BACOW JOEL/DENEEN Phone:

Certificate Information

Date Issued: Date Expires: 12/17/2025 Status: Hold

Description:

Stipulations:

RENTAL LICENSE DUE EVERY YEAR

RENTAL INSPECTION DUE EVERY TWO YEARS

NOTED VIOLATIONS SHALL BE CORRECTED WITHIN 30 DAYS- ONCE CORRECTED PLEASE CALL (810) 794-3431 TO SCHEDULE RE-INSPECTION.

Fee Information

License Fee	SINGLE FAMILY LICENSE	1.00
INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations Result: Violations
Scheduled: 05/15/2026 10:00 AM Completed: 05/15/2026 04:10 PM

Violations:

Uncorrected The outdoor receptacles near the seawall are required to be GFCI, required to have weather proof receptacle covers and required to be properly mounted/secured.

Comments:

Short Term Rental Certificate | CSTR260004

Property Information

01-111-0114-000 210 ST CLAIR RIVER DR Subdivision:
ALGONAC, MI 48001 Lot: Block:

Name Information

Holder: NEER NOI LLC Phone:
Occupant: Phone:
Responsible Party: NEER NOI LLC Phone: (586) 381-4311

Certificate Information

Date Issued: Date Expires: Status: Hold

Description:

Stipulations:

3 VEHICLES MAXIMUM FOR ONSITE PARKING
NO ONSTREET PARKING PERMITTED
MAXIMUM SLEEPING CAPACITY 8 PERSONS
BOAT HOUSE NOT INCLUDED AND NOT APPROVED FOR USE

Fee Information

Standard Item	Short Term Rental Inspections	1.00
Standard Item	License / Registration	1.00

Short Term Rental Inspection | JOSEPH DOAN

Status: violations Result: violations
Scheduled: 05/14/2026 02:00 PM Completed: 05/14/2026 03:00 PM

Violations:

- Uncorrected Open spots in electrical service panel require cover blanks
Upstairs bathroom Right GFCI Hot/Neutral Reversed
Upstairs bathroom Left requires replacing- defective
Unused electrical wiring in basement and power strips to be removed
All receptacles require an approved cover plate
- Uncorrected An inspection report from a licensed mechanical contractor is required indicating that the furnace(s)/gas appliances are operating in a safe manner and in accordance with applicable codes.
- Uncorrected Smoke detector upstairs is missing
- Uncorrected Egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort. The use of slide bolts/locks is prohibited and shall be removed.
- Uncorrected Plumbing in basement requires appropriate plumbing straps
- Uncorrected Lighting fixtures in the garage require fire blocking/draft stopping to concealed spaces to maintain continuity and integrity of the construction.
- Uncorrected A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way.
Bedroom #1 is UNSAFE and NOT APPROVED and shall not be used for sleeping purposes.

Comments:



City of Algonac
805 St. Clair River Drive
Algonac, Michigan 48001
(810)794-9361
www.cityofalgonac.org

Jason Wrightner
Water Plant Supervisor
F-3 / S-3 EGLE Licensing
Waterplant@cityofalgonac.org
(810)794-3281

City of Algonac
Monthly Report - Water Department/Filtration Plant
May-2026

<u>27,606,000</u>	Gallons of Water Filtered
<u>26,841,000</u>	Gallons of Water Pumped
<u>2,811,000</u>	Gallons of Backwash

Information about the St. Clair River

The average turbidity or clarity of the lake this past month was 2.705 NTU

The River had the highest turbidity on 5/15/2026

The highest turbidity (Clarity) for the St. Clair River this month was 4.1 NTU

To supply Water to the residents of Algonac and Clay Township, the Algonac Water Filtration plant withdrew water from the St. Clair River totaling 30,417,000 Gallons

The Algonac Water Filtration plant was staffed and operated for **420 hours** this month by licensed operators ensuring compliance with drinking water standards, guidelines, testing and procedures.

In addition to Plant operations the Algonac Water Department performed:

- 8 Service Calls for Turn on/off
- 12 Meter Services
- 1 Leak Checks

Did you know?

"Water is the driving force of all nature" - Leonardo da Vinci



**The City of Algonac is proud member of the Anchor Bay Watershed Program. Help us protect Lake St. Clair by being informed and respectful to our water source. Avoid disposing of hazardous chemicals that could impact our water quality and be mindful of what you release into the City Storm Drains. Please contact us at (810)794-3281 with any questions or concerns.

BOARDS AND COMMISSIONS ROSTER

CITY COUNCIL - 4 YEAR TERMS		7 members		Meetings 1st and 3rd Tuesday each month at 6:00 pm	
NAME	Role	ADDRESS	Term Ends	PHONE #	E MAIL
Michael Bembas	Council member	1713 St. Clair River Drive	11/13/2028	810.278.2243	mbembas@cityofalgonac.org
Ed Carter	Council member	806 Townsend Crs. W	11/9/2026	810.882.9258	ecarter@cityofalgonac.org
Dawn Davey	Mayor Pro Tem	710 Smith	11/9/2026	810.278.6749	ddavey@cityofalgonac.org
Rocky Gillis	Mayor	381 Center Street	11/9/2026	810.531.2416	rgillis@cityofalgonac.org
Cathy Harris	Council member	985 Columbia	11/13/2028	810.794.7554	charris@cityofalgonac.org
Wendy Meldrum	Council member	1527 Washington	11/13/2028	810.734.1784	wmeldrum@cityofalgonac.org
Jacob Skarbek	Council member	587 Market	11/13/2028	586.718.3414	iskarbek@cityofalgonac.org
Council members are elected; appointed by council to fill vacancy					

PLANNING COMMISSION - 3 YEAR TERMS		9 members		Meet 4x year at 6 pm/Aug Mtg elect Chair & VChair 1 yr term	
NAME	Role	ADDRESS	Term Ends	PHONE #	E MAIL
Scott Belrne	Commissioner	602 Market	7/17/2027	313.350.5974	scottbelrne@sbcglobal.net
Joanne Dare	Commissioner	160 St. Clair River Dr	7/17/2026	586.322.5484	joanddave41@comcast.net
Amanda Hass	Commissioner	1518 State Street	7/17/2026	810.278.2311	gougeon13@gmail.com
Scott Krall	Commissioner	444 Lathrop	7/17/2027	810.459.6175	skrall75@gmail.com
Adam Ragsdale	Vice Chair	107 St. Clair River Drive	7/17/2028	810.869.0603	adam.ragsdale@gmail.com
Darryl Sopata	Commissioner	438 Willard	7/17/2027	858.220.2902	darrylsopata@yahoo.com
Jamie Sternberg	Commissioner	1505 Market	7/17/2028	810.824.0482	jamiesternberg@gmail.com
Brian Tideswell	Commissioner	829 W. Townsend Crescent	7/17/2026	810.300.4170	btideswell@att.net
Mark Thompson	Chair	911 Washington	7/17/2026	810.650.1544	lumberguvmarkt@yahoo.com
Members are appointed by the mayor according to state law. See appointment process procedure.					

ZONING BOARD OF APPEALS - 3 YEAR TERMS		7 members, 2 alts		Meet as needed/3rd Thursday of month at 7pm	
NAME		ADDRESS	Term Ends	PHONE #	E MAIL
Chuck Bayly	Commissioner	518 Mill	2/1/2029	810.278.0391	charlesbayly54@gmail.com
Rick Erdmann	Commissioner	1141 Mill	2/1/2027	810.794.7212	rickyerdmann@gmail.com
Scott Krall	Commissioner	444 Lathrop	2/1/2028	810.459.6175	skrall75@gmail.com
Chari Lawton	Commissioner	131 Delta	2/1/2029	843.696.2427	charlawton@gmail.com
Adam Ragsdale	Commissioner	107 St. Clair River Drive	2/1/2028	810.869.0603	adam.ragsdale@gmail.com
Michael Bembas	Council Liaison	1713 St. Clair River Drive	2/1/2029	810.278.2243	michaelbembas@hotmail.com
Brian Tideswell, PC Rep.	PC Rep and Chair	829 W. Townsend Crescent	7/17/2026	810.300.4170	btideswell@att.net
ALTERNATE (NEEDED)					

ZBA members are appointed by council. Brian Tideswell is the Planning Commission representative; his term is same as PC

BOARDS AND COMMISSIONS ROSTER

BOARD OF REVIEW - 2 YEAR TERMS			3 Members			Must live in city and be registered voter		
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Chuck Bayly	518 Mill Street	Freeholding' citizen	1/6/2028	810.278.0391	charlesbayly54@gmail.com			
Jamie Sternberg	1505 Market Street	Freeholding' citizen	1/6/2027	810.824.0482	jamiesternberg@gmail.com			
VACANT		Freeholding' citizen	1/6/2026					
Kimberley Catenacci - Alt.	728 Townsend	Freeholding' citizen	1/6/2027	810.580.9063	kimcatrealy@gmail.com			
LIBRARY BOARD - 3 YEAR TERMS								
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Debra Scruggs	735 Townsend Dr	City resident & voter	10/1/2027	810.734.0515	debblesscruggs55@yahoo.com			
Joann Grant	324 Mill	City resident & voter	10/1/2028	810.794.4828	celtictwo@comcast.net			
VACANT		City resident & voter	10/1/2026					
HOUSING COMMISSION - 5 YEAR TERMS								
One member must be a resident of facility/others residents of city & registered voters								
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Cindy Smith	927 Golfview	City resident & voter	6/30/2030	810.580.2707	dctrsmith@sbcglobal.net			
Kimberley Catenacci	728 Townsend	City resident & voter	6/30/2029	810.580.9063	kmacat3@yahoo.com			
Deborah Jo Green	1205 SCRD #314	Resident of facility	6/30/2028	810.357.4568	deborahgreen1204@yahoo.com			
Christina Halkias-Robb	1000 Fruit St	City resident & voter	6/30/2026	810.278.6381	cmhrobb@att.net			
Suzette Minder	1205 SCRD #307	Resident of facility	6/30/2027	734.634.6743	suzettestone@gmail.com			
Ann Landschoot	secretary for Jim Dewey Exec Dir				alandschoot@phousing.org			
*All Housing term expiration dates changed to June 30th per PHHC 5.26.2021								
DDA - 4 YEAR TERMS -- DDA was put on hiatus after 7.15.16/Meets 2x per year as required								
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
All terms expired 11.2020								
ELECTION COMMISSION - INDEFINITE TERMS *Meets prior to each election as scheduled by City Clerk								
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Jim Downey	721 SCRD	City Atty		810.794.4961	kcidlaw@yahoo.com			
Lisa Borgacz	805 SCRD	City Clerk		810.794.9361	cityclerk@cityofalgonac.org			
Jamie Sternberg	1505 Market Street	Citizen		810.824.0482	jamiesternberg@gmail.com			
DANGEROUS BUILDINGS CO 3 YEAR TERMS. Meet as needed/4th Wed of month at 9am								
NAME	ADDRESS	Position	Term Ends	PHONE #	E_MAIL			
Mark Thompson	911 Washington	General Public	7/1/2026	810.794.7207	lumberguymark@yahoo.com			
Joe Doan	805 SCRD	General Public (licens	7/1/2027	810.794.9361	afd@cityofalgonac.org			
Bill Hass	1518 State St.	Architect	7/1/2026	517.231.0961	bill@thompsonphelan.com			
Darryl Sopata	438 Willard	Engineer/architect	7/1/2027	858.220.2902	darrylsopata@yahoo.com			
Charles Bayly	518 Mill	Building Official/Plan	7/1/2027	810.278.0391	charlesbayly54@gmail.com			

**MINUTES FOR THE REGULAR MEETING
OF THE PORT HURON HOUSING COMMISSION
January 20, 2026, meeting was held at:
905 Seventh Street
Port Huron MI 48060
Beginning at 6:00 PM**

1. Roll Call:

Present: President Scott R. Urmy, Vice President Dale Hemmila, Commissioner Natacha Hayden, Jason Heilig (via Zoom) and Tyler Moldovan
Also: Executive Director James A. Dewey, Deputy Executive Director Shannon King, Program Assistant Specialist Anne Landschoot and Financial Manager Suzanne Ward
Absent: None

2. Public comment on items listed on the agenda:
None

3. Presentation/Communication
None

4. Changes/Additions

- Additions:
None
- Changes:
None

5. Approval of Consent Agenda

A. Agenda items to be approved:

- Minutes of Regular Meeting held on December 16, 2025
- Balance Sheet, Statement of Operating Income and Expenses and Budget vs. Actual Expense
- Section 8 Utilization Report
- Tenant Account Receivable Report
- Occupancy/Vacancy Report
- Elderly/Disable Service Report
- Ross Grant Report
- Capital Fund Report

B. Consent Agenda Quarterly Reports and Due Dates:

Reports Due **January**, April, August & October

- Investment Report

Reports Due **March**, June, September, December

- Updated December Quarterly Maintenance Report
- Five Year Quarterly Report
-

Review and discussion were held regarding the updated December Quarterly Maintenance Report, which was added to the consent agenda for transparency due to errors in the previous version.

With the consent agenda reviewed, Commissioner Moldovan motioned with support from Commissioner Hayden to receive and file the reports of the consent agenda as presented.

Aye: Urmy, Hemmila, Hayden, Moldovan

Nay: None

**MINUTES FOR THE REGULAR MEETING
OF THE PORT HURON HOUSING COMMISSION**
January 20, 2026, meeting was held at:
905 Seventh Street
Port Huron MI 48060
Beginning at 6:00 PM

Absent: None
Abstain: Heilig
Motion Carried.

6. Financial Reports:

A. Public Housing General Fund Cash Disbursement and Wire Transfer

- Cash Disbursements

Discussion was held regarding the 12/10/2025 laundry card purchase in the amount of \$1,255.44. Financial Manager Suzanne Ward explained that this purchase was made on behalf of the Marysville Housing Commission, as their card reader was broken. During this time, PHHC staff loaded laundry cards to allow residents to utilize the machines until the reader was repaired/replaced.

- Wire Transfer

Review and discussion were held.

Review and discussion were held. Motion was made by Vice President Hemmila and supported by Commissioner Moldovan.

Aye: Urmy, Hemmila, Hayden, Moldovan

Nay: None

Absent: None

Abstain: Heilig

Motion Carried.

B. Section 8 Cash Disbursement

Review and discussion were held.

With review complete, Commissioner Moldovan motioned with support from Commissioner Hayden to approve the Section 8 Cash Disbursement as presented

Ayes: Urmy, Hemmila, Hayden, Moldovan

Nay: None

Absent: None

Abstain: Heilig

Motion Carried.

C. Account Submitted for Write Off Approval

Approval is being sought to write off a total of \$1,820.32 for four resident accounts owing. Collection attempts will continue after the write-off.

Commissioner Moldovan motioned for approval and was supported by Vice President Hemmila to approve the account write offs as presented.

Ayes: Urmy, Hemmila, Hayden, Moldovan

Nay: None

Absent: None

Abstain: Heilig

Motion Carried.

**MINUTES FOR THE REGULAR MEETING
OF THE PORT HURON HOUSING COMMISSION
January 20, 2026, meeting was held at:
905 Seventh Street
Port Huron MI 48060
Beginning at 6:00 PM**

D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)
Discussion was held regarding the obligation status of the CFP (Capital Fund Project). It was noted that should the contract—which includes renovation for an additional six Gratiot Village one-bedroom apartments—be approved, the obligation will be complete.

7. Monthly reviews, reports and approval to be considered

A. Executive Director James A. Dewey reviewed in detail the written report of the Director highlighting the following topics:

- New custodian hired; multiple staff attended HUD and NAHRO trainings; several January work anniversaries celebrated.
- Maintenance team caught up on tasks due to fewer vacancies; additional salt ordered.
- Resident Wi-Fi at Desmond and Peru is active; preparing bids for Desmond parking lot and six 1-bedroom renovations to meet CFP deadline.
- Housing Matters/Foundation recently vacated home required professional cleaning.
- Monitoring possible January 31 government shutdown; NAHRO expects a continuing resolution.
- LHW had subsidized units unfilled, creating potential tax creditor issues/penalties.
- Marysville Housing Commission NSPIRE inspection are now complete, and we are awaiting for the final score.
- St. Clair Housing Commission is considering cabinet replacement which will involve only one floor until additional funding is available.
- Planning discussion scheduled with Algonac's new City Manager on proposed project.
- East Tawas replaced prior Property Manager due to work discrepancies and PHHC staff continue to address the MOR findings.

B. Travel and Training
None

C. Approval of Contracts

1. Huron and Gratiot Renovation discussion

Executive Director James A. Dewey is requesting Board approval to add an additional six one-bedroom apartments at Gratiot Village, at the same unit cost of \$89,840 per apartment as submitted by First Contracting—the lowest responsive bidder.

With discussion complete Commissioner Hayden motioned to approve with support from Vice President Hemmila to approve the additional 6 one-bedroom renovation for Gratiot Village as presented.

Ayes: Urmey, Hemmila, Hayden, Moldovan

Nay: None

Absent: None

Abstain: Heilig

Motion Carried.

D. Miscellaneous

- a. Items removed from the consent agenda for discussion/action

**MINUTES FOR THE REGULAR MEETING
OF THE PORT HURON HOUSING COMMISSION**

January 20, 2026, meeting was held at:
905 Seventh Street
Port Huron MI 48060
Beginning at 6:00 PM

None

8. Unfinished Business
None

9. New Business:
A. Resolution:
None

- B. Miscellaneous:

1. Strategic Planning – Review of Capital Fund Program Power Point

Capital Fund allocations from 2018–2025 ranged from \$1.13M–\$1.59M annually, with \$238,000 per year committed to CFFP payments. Major improvements completed over the past decade include kitchen and bathroom upgrades, flooring, HVAC and mechanical replacements, window and door replacements, playground updates, parking lot resurfacing, and elevator modernization.

Future project priorities include window and water-shutoff replacements, landscaping, refrigerator and water-heater replacements, electrical upgrades, kitchen and accessibility improvements, and bathroom modernization across all PHHC properties.

2. Internal Movement Reorganization

Discussion was held regarding internal reorganization within the Finance/HR and Operations departments. The plan includes creating a new *Accountant* position to replace the accounts payable role and support long-term succession planning for the Program Financials Manager position.

Within Operations, Liz Nelson will transition into the PHHC Operations Assistant role, and Myna Reynolds will move into the PHHC Property Manager role. A new part-time Property Manager will be hired to provide dedicated coverage for St. Clair Housing Commission. These movements strengthen leadership capacity and provide dedicated support across PHHC and managed sites.

10. Public/Tenant Comments for items NOT listed on the agenda
None

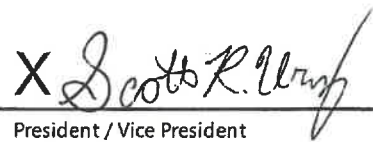
11. Open Board Discussion
Discussion was held regarding the Thumb Coast TV Productions segment highlighting Dechaylen Riase as the awardee of the Housing Matters Scholarship, and her accomplishments while living in PHHC's low-income rental program, which provided stable housing and supported her educational success. This segment will also serve as a spotlight for PHHC on social media, highlighting the positive community impact and the value PHHC provides as a community asset.

**MINUTES FOR THE REGULAR MEETING
OF THE PORT HURON HOUSING COMMISSION**

**January 20, 2026, meeting was held at:
905 Seventh Street
Port Huron MI 48060
Beginning at 6:00 PM**

12. Adjournment:

With the business of the agenda having been complete, Commissioner Hayden motioned for adjournment and was supported by Commissioner Moldovan to adjourn the meeting at 7:35 PM. The next meeting is scheduled for Tuesday, February 17, 2026, at 6:00 PM located at 905 Seventh Street, Port Huron MI 48060.

X 

President / Vice President
Scott R. Urmey / Dale Hemmila

X 

Secretary/Executive Director/Deputy executiv...
James A. Dewey/Shannon King

Port Huron Housing Commission
Public Hearing Minutes
PHA Annual Plan & Five-Year Plan Hearing
Date: February 17, 2026
Time: 6:00 p.m.
Generated by AI

Purpose: Public hearing on the FY 2026 PHA Annual Plan, Five-Year Plan, and proposed policy revisions.

1. Call to Order

The Public Hearing was called to order at 6:00 p.m. by the presiding President Urmy.

2. Circulation of Sign in Sheet

3. PHA Plan

Program Operation Coordinator Pamela Moses provided a detailed explanation regarding the PHA Plan being a comprehensive guide to PHHC policies, operations, and strategies. It consists of the Five-Year Plan and the Annual Plan, effective July 1, 2026. A 45-day public notice requirement was met; notice was published on December 27, 2025. Documents were available for review at 905 Seventh Street.

A. Vision/Mission Statement

Program Operation Coordinator Pamela Moses provided the current Vision and Mission Statement for all present.

4. Annual Plan For FYB July 1, 2026

A. Proposed Policy Updates

1. 2025-26 Fiscal Year Budget
2. 2025 Section 8 Utility Allowance
3. 2025 Public Housing Utility Allowance
4. Dwelling lease, Tenant Handbook Damage and Service Charge Schedule
5. Section 8 Small Area Fair Market Rent Payment Standard Schedule
6. 2026 Flat Rent Schedule

B. Revision to the following policies being presented for review and approval within 5-year Plan and Annual Plan

1. Pet Policy Revision

Discussion was held regarding the revision including the prohibit use of Pet Pee Pads in the apartment building as they not only create an unpleasant odor but are causing damage to the floors of the building.

2. Community Room Policy

This policy is being updated only for the sole purpose that locations have been sold or are no longer available to PHHC example would be the Re-Investment Center is now being rented entirely by the City of Port Huron therefore we are no longer able to use/rent out this complex.

C. New Policy for FYB July 1, 2026

1. Assistant Pet Policy

Staff recommended separating the policies due to enforcement issues and helping to differentiate the difference between pets, emotional and service animals as the rules are drastically different. Example is pets are not allowed in common areas; service animals are permitted.

Commissioners: Scott R. Urmy - Dale Hemmila - Jason Heilig - Natacha Hayden - Tyler Moldovan



Equal Housing Opportunity
Equal Opportunity Employer



Assistance animals require 504 reasonable accommodation documentation from a licensed Michigan provider; online certifications are not accepted.

5. Financial review

- a. Capital Fund & Five-Year Needs
- b. Financial Resources

6. Violence Against Women Act (VAWA) Annual PHA Plan Goal Statement Revision (if any)
No changes

7. Violence Against Women Act (VAWA) Emergency Transfer Request Activity Report
One VAWA emergency transfer occurred last fiscal year.

a. New Activities:

- 1. Mixed Finance Modernization or Development
- 2. Demolition and or Disposition
- 3. Conversion of Public Housing to tenant Base Assistance
- 4. Conversion of Public Housing to Project Base Assistance under RAD
- 5. Project Based Vouchers

b. Other Business Development Activities

- Land/Property/Real Estate Purchase
- Development of Housing
- Option to develop, support, manager or partner in some manner for student housing.
- Growth of Non-profit (Housing Matters)
- Build the Section 8 Housing Choice Voucher Program
- Search and apply for grants and other sources of funding.
- Consortia and Consolidation with other PHAs
- Housing Property Management
- Consideration of Volunteer Transfer of Section 8 Housing Choice Voucher

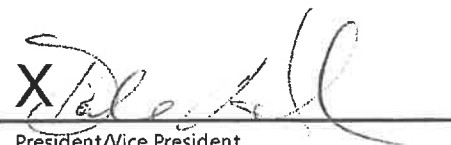
c. Resident Advisory Board Comments
None

8. Public Comments:
None

9. Adjournment:

With the items on the agenda complete, Commissioner Moldovan motioned for a 6:29 PM adjournment of the Public Hearing Meeting. This motion was supported by Commissioner Heilig.

Motion Carried Unanimously



President/Vice President
Scott R. Urmey/Dale Hemmilla

X 
Executive Director/Deputy Executive Director
James A. Dewey/Shannon King

Commissioners: Scott R. Urmy - Dale Hemmila - Jason Heilig - Natacha Hayden - Tyler Moldovan
 Equal Housing Opportunity
Equal Opportunity Employer 

**MINUTES FOR THE REGULAR MEETING
OF THE PORT HURON HOUSING COMMISSION
February 17, 2026 – 905 Seventh Street, Port Huron, MI 48060
Meeting began at 6:6:30 PM
AI Generated**

1. Roll Call

Present: President Scott R. Urmey; Vice President Dale Hemmila; Commissioners Jason Heilig, and Tyler Moldovan

Also Present: Executive Director James A. Dewey; Deputy Executive Director Shannon King; Program Assistant Specialist Anne Landschoot; Financial Manager Suzanne Ward, Program Operation Manager Pam Moses

Absent: Commissioner Hayden

2. Public Comment on Agenda Items

None.

3. Presentation / Communication

Executive Director James A. Dewey inquired if the Board Members had any questions or concerns regarding the history of PHHC from the beginning to current time regarding developments, programs and growth that has occurred over the many years. Power point was self-explanatory therefore no further discussion was held.

4. Changes / Additions to the Agenda

Additions: None

Changes: None

5. Approval of Consent Agenda

A. Items to be Approved:

- Minutes of the Regular Meeting held January 20, 2026
- Balance Sheet, Statement of Operating Income and Expenses, Budget vs. Actual
- Section 8 Utilization Report
- Tenant Accounts Receivable Report
- Occupancy/Vacancy Report
- Elderly/Disabled Services Report
- ROSS Grant Report
- Capital Fund Report

B. Consent Agenda Quarterly Reports / Due Dates

Reports due January, April, August, October:

- Investment Report

Reports due March, June, September, December:

- Updated December Quarterly Maintenance Report
- Five-Year Quarterly Report

Discussion:

The updated December Maintenance Report was reviewed, including corrections for prior reporting errors. The updated version was added for transparency.

Motion: Vice President Hemmila, supported by Commissioner Moldovan, moved to receive and file the consent agenda reports as presented.

Ayes: Army, Hemmila, Heilig, Moldovan

Nay: None

Absent: Hayden

Abstain: None

Motion Carried.

6. Financial Reports

A. Public Housing General Fund Cash Disbursement / Wire Transfer

Discussion was held on all items. No concerns noted.

B. Section 8 Cash Disbursement

Review and discussion were held.

Motion: Vice President Hemmila, supported by Commissioner Moldovan, moved to approve the Public Housing General Fund Cash Disbursement/ Wire Transfer and Section 8 Cash Disbursement as presented.

Ayes: Army, Hemmila, Heilig, Moldovan

Nay: None

Absent: Hayden

Abstain: None

Motion Carried.

C. Account Submitted for Write-Offs Approval

A total of **four accounts totaling \$1,820.32** were submitted for write-off approval. Collection efforts will continue.

Motion: Vice President Hemmila, supported by Commissioner Moldovan, moved to approve the write-offs as presented.

Ayes: Urmy, Hemmila, Heilig, Moldovan

Nay: None

Absent: Hayden

Abstain: None

Motion Carried.

D. Capital Fund Project – Obligation/Expenditure Status (E-LOCCS)

Discussion was held. Approval of the Huron/Gratiot contract will complete the obligation requirements. No action required

7. Monthly Reviews, Reports, and Approvals

A. Executive Director’s Report

Executive Director Dewey reviewed key operational, staffing, and organizational items, including:

- New accountant Madelyn O’Farrell hired; start date March 2 (delayed due to scheduled vacation)
- Housing Matters Inc., requiring deep cleaning as previous resident proved to be unable to reside and care for the home on her own.
- Lake Huron Woods maintaining strong occupancy with two units remaining before full lease-up
- Federal budget environment:
 - Public Housing funding down ~16%
 - Capital Fund levels flat for third consecutive year
 - Section 8 Admin Fee ~82% proration
 - Section 8 HAP ~95% proration
- Inspection updates:
 - Marysville NSPIRE scored **96**
 - St. Clair previously scored **99**
- Upcoming intensive training for East Tawas property manager
- Community/media updates: Thumb Coast TV feature receiving strong engagement from National NAHRO and NCRC-level organizations

B. Travel and Training

MI NAHRO 2026 Spring Conference

Dates: April 8-10, 2026

Location: Double Tree Hilton in Battle Creek Michigan

Cost: registration, Hotel and pre-diem

Attendees: Jim, Scott, Pam and Shannon

Motion: Commissioner Moldovan, supported by Vice President Hemmila, moved to approve the travel and training as presented.

Ayes: Urmy, Hemmila, Heilig, Moldovan

Nay: None

Absent: Hayden

Abstain: None

Motion Carried.

C. Approval of Contracts

None

D. Miscellaneous:

1. Items removed from Consent Agenda

None

8. Unfinished Business

Power Point for Community Engagement – presenter Shannon King
Mr. King provided a detailed and informative guideline of approaching the PHHC Social Media platforms and goals set to promote a positive outlook for PHHC. A cadence was set to support and promote PHHC showcasing the support offered to the community, financial support, residents that we serve and work environment provided.

9. New Business

A. Resolutions

Resolution No. 2026-01 PHHC Acceptance of SCHC Volunteer Transfer of Section 8 Housing Choice Voucher Program

Executive James A. Dewey explained that SCHC is looking to possibly voluntarily transferring its Section 8 Housing Choice Voucher program to PHHC and should this be approved a resolution is necessary to allow and accept this transfer. Should SCHC deny such a transfer this resolution will be inactive with no further action taking place.

Motion: Commissioner Moldovan motioned, supported by Vice President Hemmila to approve Resolution No. 2026-01 PHHC Acceptance of SCHC Volunteer Transfer of Section 8 Housing Choice Voucher Program as presented.

Ayes: Urmy, Hemmila, Heilig, Moldovan

Nay: None

Absent: Hayden

Abstain: None

Motion Carried.

B. Miscellaneous

None

10. Public/Tenant Comments (Items Not on the Agenda)

None.

11. Open Board Discussion

None.

12. Adjournment

With no further business, Commissioner Moldovan, supported by Vice President Hemmila, moved to adjourn the meeting at **7:35 PM**.

Next meeting:

Tuesday, March 17, 2026 – 6:00 PM

905 Seventh Street, Port Huron MI 48060

A handwritten signature in black ink, appearing to read "X Dale Hemmila", written over a horizontal line.

President/Vice President
Scott R. Urmey/Dale Hemmila

A handwritten signature in blue ink, appearing to read "X James A. Dewey", written over a horizontal line.

Executive Director/Deputy Director
James A. Dewey/Shannon King

**MINUTES FOR THE REGULAR MEETING
OF THE PORT HURON HOUSING COMMISSION
March 17, 2026 -905 Seventh Street, Port Huron, MI 48060
Meeting began at 6:00 PM
AI Generated**

I. Call to Order

The meeting was called to order at 6:00 PM.

II. Roll Call

Present: Vice President Dale Hemmila; Commissioners Natasha Hayden, Jason Heilig and Tyler Moldovan.

Also Present: Executive Director, James A. Dewey, Deputy Executive Director Shannon King, Financial Manager Sue Ward, Program Operation Coordinator Pam Moses and Program Assistant Specialist Anne Landschoot

Absent: President Scott R. Urmy

III. Public Comment on Agenda Items

No public comments were presented.

IV. Presentations / Communications

None.

V. Changes / Additions to the Agenda

No changes or additions were proposed.

VI. Approval of Consent Agenda

Items to be approved as presented:

- Minutes of the Public and Regular Meeting minutes held on February 16, 2026
- Balance Sheet, Statement of Operating Income and Expenses, Budget vs. Actual
- Section 9 Utilization report
- Tenant Accounts Receivable Report
- Occupancy/Vacancy Report
- Elderly/Disabled Service Report
- ROSS Grant Report
- Capital Fund Report

Motion: Commissioner Hayden, supported by Commissioner Moldovan, moved to approve the Consent Agenda as presented.

Discussion: None.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None

Motion Carried.

VII. Financial Reports

A. Public Housing General Fund Cash Disbursements / Wire Transfers

Commissioners reviewed disbursements and discussed telecommunications expenses related to Comcast Cable and Internet services. Staff explained there is a temporary overlap in services during the transition to fiber, with plans to eliminate redundant services once the transition is complete.

Motion: Commissioner Hayden, supported by Commissioner Moldovan, moved to approve the Public Housing General Fund Cash Disbursements and Wire Transfers.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None

Motion Carried.

B. Section 8 Cash Disbursement

Review and discussion held.

Motion: Commissioner Moldovan, supported by Commissioner Hayden, moved to approve the Section 8 Cash Disbursement as presented.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None

Motion Carried.

C. Accounts Submitted for Write-Off Approval

Commissioner Hayden noted recovery of approximately \$1,300.

Motion: Commissioner Moldovan, supported by Commissioner Hayden, moved to approve the write-offs.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None

Motion Carried.

D. Capital Fund Project – Obligation/Expenditure Status (E-LOCCS)

Staff reported approximately 32% expended and 84% obligated, with a requirement to reach 90% obligation by May 2026. Upcoming projects are expected to meet this target. No action is required as this is for informational purposes only.

VIII. Monthly Reviews, Reports, and Approvals

A. Executive Director's Report

Executive Director Dewey provided updates on staffing changes, HUD-related financial policy updates, occupancy levels, and ongoing development projects.

He also reported on conference attendance, legislative engagement, and coordination with community partners.

B. Travel and Training

None.

C. Approval of Contracts

None.

D. Miscellaneous

None

IX. Unfinished Business

None.

X. New Business

A. Resolutions

1. Resolution No. 2026-02 – Pet Policy

Discussion: Policy updates reflected prior Board review.

Motion: Commissioner Moldovan, supported by Commission Heilig, moved to approve Resolution No. 2026-02.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None

Motion Carried.

2. Resolution No. 2026-03 – Assistance Animal Policy

Discussion: Policy separated from pet policy following prior review.

Motion: Commissioner Moldovan, supported by Commissioner Hayden, moved to approve Resolution No. 2026-03.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None

Motion Carried.

3. Resolution No. 2026-04 – Community Room Policy

Discussion: No changes from prior Board review.

Motion: Commissioner Moldovan, supported by Commissioner Hayden, moved to approve Resolution No. 2026-04.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None
Motion Carried.

4. Resolution No. 2026-05 – 2026 Annual Plan Submission to HUD

Discussion: The Annual Plan and associated policies have been reviewed and discussed by the Board over several months. A public comment period was conducted, and comments received were considered. Approval of this resolution authorizes submission to HUD. Staff noted HUD has a 75-day review period, after which the plan is automatically approved if no response is received.

Motion: Commissioner Moldovan, supported by Commissioner Heilig, moved to approve Resolution No. 2026-05 for submission of the 2026 Annual Plan to HUD, effective July 1, 2026.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None

Motion Carried.

B. Miscellaneous

None.

XI. Public/Tenant Comments (Items Not on the Agenda)

None.

XII. Open Board Discussion

Discussion included updates on the CMH development site, potential partnerships, and an invitation to upcoming senior events.

XIII. Adjournment

Motion: Commissioner Hayden, supported by Commissioner Moldovan, moved to adjourn the meeting at 6:43 PM.

Ayes: Hemmila, Hayden, Heilig, Moldovan

Nays: None

Absent: Urmy

Abstain: None

Motion Carried.

The meeting was adjourned at 6:43 PM.



President/Vice President
Scott R. Urmy/Dale Hemmila

X 

Executive Director/Deputy Executive Director
James A. Dewey/Shannon King



Business of the Algonac City Council

Consent Agenda Statement

Item Title: **To approve participation in the Tie Michigan Teal campaign for National Ovarian Cancer Awareness Month.**

Submitted by: Artie Bryson, City Manager

Summary

Tie Michigan Teal is a state-wide Ovarian Cancer Awareness campaign sponsored by the Michigan Ovarian Cancer Alliance. Teal is the color representing ovarian cancer; one of the deadliest cancers affecting women. There is no early detection test and symptoms are often so subtle and hard to distinguish that the disease is hard to diagnose leading to poor long-term survival rates.

The organization is asking for permission to tie teal ribbons on the lamp posts along Riverfront Park and distribute information during the month of September. There is no cost to the city and ribbons will be removed at the end of the month.

The city has participated since 2021.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve participation in the Tie Michigan Teal Campaign for National Ovarian Cancer Awareness Month, September, 2026.

APPROVED/Denied



2026 Tie Michigan Teal

Dear Administrator:

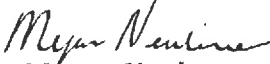
***Tie Michigan Teal* is a statewide campaign of the Michigan Ovarian Cancer Alliance (MIOCA) designed to promote awareness of ovarian cancer and its symptoms. Teal is the color representing ovarian cancer. Ovarian cancer is the deadliest of the gynecologic cancers and one of the five leading causes of cancer related deaths among women in the United States.**

Unlike other cancers, there is no early detection test for ovarian cancer. A woman's risk of getting ovarian cancer during her lifetime is about 1 in 91.

The *Tie Michigan Teal* campaign consists of volunteers tying teal ribbons on lamp posts, benches, or other approved landmarks in downtown areas, and distributing awareness information to local businesses to display. The campaign is held during the month of September, which has been declared National Ovarian Cancer Awareness Month. There is no cost to the city and the ribbons will be taken down at the end of the month by volunteers.

We are asking for your permission for our volunteers to tie ribbons throughout your town/city/village this September, 2026. Please sign on the bottom of this letter and return the signed letter to the volunteer whose name and contact information is below. Thank you for your support of our efforts to raise awareness and educate on ovarian cancer. If you have any questions or concerns, please contact us at info@mioca.org or (734) 800-6144

Sincerely,


Megan Neubauer
Executive Director



Business of the Algonac City Council

Agenda Statement

Item Title: To approve the Michigan Department of Education Grant Agreement and acceptance of grant funding in the amount of \$500,000 for the Algonac Activity Center.

Submitted by: Artie Bryson, City Manager

Summary

After the purchase of the former Algonac Elementary School, the city sought funding for renovation of the school. The City Council budgeted \$50,000 in the 2024-2025 FY Budget, and received \$200,000 in ARPA economic stimulus with the assistance of County Commissioner Dave Vandebossche, and received \$500,000 from the State of Michigan and Senator Kevin Hertel in the Michigan Department of Education School Aid package, House Bill No. 5507. This brought the initial funding budget to \$750,000.

Algonac was awarded \$500,000 towards this project in 2025; however, due to an error in distributing the funds, receipt was delayed until the State's 2025-2026 FY Budget.

Attached for City Council approval is the grant agreement between the City of Algonac and The Michigan Department of Education. The Agreement stipulates the following:

- The period of the agreement is October 1, 2025 through September 30, 2027.
- The State will reimburse the city in a timely manner upon receipt of invoices detailing their expenses.
- Any work that is different than the original scope of work has to be pre-approved by MDE to be eligible for reimbursement.
- Algonac shall submit any required reporting information to MDE when invoicing to receive payments.
- Backup for all expenditures in the form of receipts, general ledger printouts, etc., must be maintained by the City for a minimum of 7 years and provided to MDE upon request.
- Funds must be expended by September 30, 2027.

Continued rehabilitation includes replacement of the roof, flooring, and ceiling tiles, and any asbestos remediation necessary.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the Grant Agreement between the Michigan Department of Education and the City of Algonac, and acceptance of grant funding in the amount of \$500,000 for redevelopment of the former Algonac elementary school, now known as the Algonac Activity Center, and direct the city manager to sign the Agreement on behalf of the city.

APPROVED/Denied

GRANT AGREEMENT

between
THE MICHIGAN DEPARTMENT OF EDUCATION
and
The City of Algonac

Purpose

This Grant Agreement (GA) establishes the responsibilities and procedures for the Michigan Department of Education (MDE) to transfer funding to The City of Algonac (Algonac) to support the asbestos remediation and redevelopment in a former school building as designated in Section 99(9) – Algonac Asbestos Remediation and Redevelopment grant of Public Act 15 of 2025.

Period of Agreement

This GA between MDE and Algonac is effective from October 1, 2025, through September 30, 2027.

Method and Amount of Funding

The fiscal year (FY) 25 allocation for Algonac, under this legislation, is \$500,000. Funds will be paid to Algonac on a reimbursement basis. Algonac shall submit invoices detailing their expenses to MDE. MDE will review, approve expenses align with the purpose of the grant, and reimburse Algonac in a timely manner.

Expenditure of Grant

This grant is made for the purposes stated herein and may not be expended for any other purpose without MDE's prior written approval. These funds must be used to support the asbestos remediation and redevelopment in a former school building. If any audit findings determine that the reimbursement payments were used for any other purpose, Algonac must return the specified amount to MDE.

The grant funds are expected to be expended by September 30, 2027.

Reporting of Grant

Algonac shall submit any required reporting information to MDE when invoicing to receive payments.

Backup for all expenditures in the form of receipts, general ledger printouts, etc., must be maintained by Algonac for a minimum of 7 years and provided to MDE upon request.

Grantee Information

<u>APPLICANT</u>	The City of Algonac		N/A	N/A
<u>ORGANIZATION</u>	805 St. Clair River Drive	St. Clair County	Algonac	48001

<u>CONTACT</u>	Artie Bryson	810-794-5611	City Manager
<u>PERSON</u>	805 St. Clair River Drive	Algonac	48001
	citymanager@cityofalgonac.org		

By signing, MDE and Algonac certify that they agree to perform and adhere to all grant requirements, to perform all actions and support all intentions stated in the Assurances and Certifications, and to comply with all state regulations and requirements pertaining to this program.

For the Michigan Department of Education:

Dr. Diane Golzynski, RDN, SNS
Deputy Superintendent
Division of Business, Health, and Library Services

Date

For The City of Algonac:

Artie Bryson, City Manager

Date

ASSURANCES AND CERTIFICATIONS

— STATE OF MICHIGAN GRANTS —

GRANT AWARD LIMITATIONS

State program grant allocations and awards are based on available legislative appropriations for specific grant programs. The state legislature has the prerogative to make changes in the state budget during the fiscal year. Final grant awards are contingent upon the MDE receiving sufficient state funding to award grants under the program. Not all projects will be fully funded when the total of applicant funding requests exceeds available state funds.

ASSURANCE REGARDING SANCTIONS AGAINST IRAN-LINKED BUSINESSES

The applicant assures that, for any request for proposals or contract renewal for work performed under this grant, it will collect a certification from each bidder that the bidder is not an Iran-Linked Business. An Iran-linked business is not eligible to submit a bid on a request for proposal with a public entity. Recipients must comply with all conditions under P.A. 517 of 2012, "Iran Economic Sanction Act," April 1, 2013.

ASSURANCE CONCERNING MATERIALS DEVELOPED WITH FUNDS AWARDED UNDER THIS GRANT

The grantee assures that the following statement will be included on any publication or project materials developed with funds awarded under this program, including reports, films, brochures, and flyers: "These materials were developed under a grant awarded by the Michigan Department of Education."

CERTIFICATION REGARDING NONDISCRIMINATION UNDER FEDERALLY AND STATE ASSISTED PROGRAMS

The grantee hereby agrees that it will comply with all federal and Michigan laws and regulations prohibiting discrimination and, in accordance therewith, no person, on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or

activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education or the Michigan Department of Education.

CERTIFICATION REGARDING TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), P.L. 101-336, STATE AND LOCAL GOVERNMENT SERVICES

The Americans with Disabilities Act (ADA) provides comprehensive civil rights protections for individuals with disabilities. Title II of the ADA covers programs, activities, and services of public entities. Title II requires that, "No qualified individual with a disability shall, by reason of such disability be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by such entity." In accordance with Title II ADA provisions, the applicant has conducted a review of its employment and program/service delivery processes and has developed solutions to correcting barriers identified in the review.

CERTIFICATION REGARDING TITLE III OF THE AMERICANS WITH DISABILITIES ACT (ADA), P.L. 101-336, PUBLIC ACCOMMODATIONS AND COMMERCIAL FACILITIES

The Americans with Disabilities Act (ADA) provides comprehensive civil rights protections for individuals with disabilities. Title III of the ADA covers public accommodations (private entities that affect commerce, such as museums, libraries, private schools and day care centers) and only addresses existing facilities and readily achievable barrier removal. In accordance with Title III provisions, the applicant has taken the necessary action to ensure that individuals with a disability are provided full and equal access to the goods, services, facilities, privileges, advantages, or accommodations offered by the applicant. In addition, a Title III entity, upon receiving a grant from the Michigan Department of Education, is required to meet the higher standards (i.e., program accessibility standards) as set forth in Title III of the ADA for the program or service for which they receive a grant.

ASSURANCE REGARDING COMPLIANCE WITH GRANT PROGRAM REQUIREMENTS

Grantee agrees to comply with all applicable requirements of all state statutes, federal laws, executive orders, regulations, policies, and award conditions governing this program. Grantee understands and agrees that if it materially fails to comply with the terms and conditions of the grant award, the Michigan Department of Education may withhold funds otherwise due to the grantee from this grant program, any other federal grant programs or the State School Aid Act of 1979 as amended, until the grantee comes into compliance or the matter has been

adjudicated and the amount disallowed has been recaptured (forfeited). The Department may withhold up to 100 percent of any payment based on a monitoring finding, audit finding or pending final report.

CERTIFICATION REGARDING NONDISCRIMINATION UNDER FEDERALLY AND STATE ASSISTED PROGRAMS

The applicant hereby agrees that it will comply with all federal and Michigan laws and regulations prohibiting discrimination and, in accordance therewith, no person, on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education or the Michigan Department of Education.



Business of the Algonac City Council

Agenda Statement

Item Title: To approve Property & Liability Insurance Renewal: \$92,956.

Submitted by: Artie Bryson, City Manager; Alysia Bugg, City Treasurer

Summary

After a bid process in 2021, Nickel & Saph was approved as the new insurance provider.

The proposed premium from Nickel & Saph is approximately 9.58% higher than last year largely due to an increase in General Liability, Public Officials Liability, Employment Practice Liability, increased property values, the addition of the partially renovated Activity Center and the newly renovated community pool. It is important to note that Algonac has better coverage in all areas with Trident through Nickel & Saph than it has ever had.

This policy is in effect for one-year, effective July 1, 2026 thru June 30, 2027.

Nickel & Saph is a well-respected agency who has serviced numerous public entity accounts throughout Michigan since 1929, largely due to the excellent service they provide. They currently serve many surrounding communities in St. Clair County, including the Marine City, Ira Township and City of Marysville.

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the Property and Liability Insurance renewal from Nickel & Saph, Inc., whose address is 44 Macomb Place, Mount Clemens, MI 48043 for the period July 1, 2026 to June 30, 2027 in the amount of \$92,956.00.

APPROVED/Denied



NICKEL & SAPH, INC.

INSURANCE SINCE 1929

MAILING ADDRESS:

P.O. BOX 46907
MT. CLEMENS, MI 48046-6907

OFFICE ADDRESS:

44 MACOMB PLACE
MT. CLEMENS, MI 48043
(586) 463-4573 • (810) 765-8887
1-800-657-7373 • FAX: (586) 463-3135
www.nickelsaph.com

June 8th, 2026

Alysia Bugg
City of Algonac
805 St. Clair River Drive
Algonac, MI. 48001

Re: Property and Casualty Insurance Renewal 26-27

Dear Mrs. Bugg:

We are pleased to present our renewal proposal for coverages underwritten by Trident Public Risk Solutions, a member of Paragon Insurance Holdings, LLC. The affording carriers are: Ascot Insurance Company (for liability and automobile coverages). Ascot has been awarded an A.M. Best's rating of A XIII, Stable; Arch Insurance Company (for property and crime coverages). Arch has been awarded an A. M. Best's rating of A+ XV, Stable; and Hartford Steam Boiler Inspection and Insurance Company (for mechanical breakdown coverages). Hartford has been awarded an A. M. Best's rating of A++ X, Stable. All three (3) carriers are admitted carriers in the State of Michigan. Trident specializes in providing risk management and insurance products and services only to public entities. Trident writes over \$150,000,000 in premiums on an annual basis throughout the eastern, southern, and midwestern states, including many public entities in Michigan. Of the various public entities within the State of Michigan, over one-hundred and thirty (130) are currently insured with Trident.

The total annual proposed premium is **\$92,956** including Terrorism coverage and Tank Pollution Liability. The premium may be **decreased by \$2,032** if the city decides to omit Terrorism coverage, bringing the new total to \$90,424. The stated premium includes a \$3,000,000 aggregate underlying Liability policy and a \$9,000,000 aggregate Excess Liability policy totaling a \$12,000,000 aggregate. The underlying and the Excess are applied to the General Liability, Public Officials Liability, Employment Practices Liability, and Commercial Automobile Liability coverages and afford occurrence limits of \$10,000,000. The expiring premium was **\$84,827**. The renewal reflects an increase of \$8,629 or 9.58%. Exposure change is roughly 6.58% and the rate is roughly 3%.

Here is the breakout of calculations pertaining to the exposure change:

- General Liability, Public Officials Liability, Employment Practice Liability net expenditures increase is 6% (\$2,290,004 to \$2,435,450)
- Property values increased 4% (\$36,306,408 to \$37,760,600)
- Auto Physical Damage values increased by 4% (\$1,367,004 to \$1,421,824)

Please note the following regarding the Trident proposal:

- 1.) Named Insured, the City of Algonac, coverage extends to the following:
any member of the governing body, any members of boards/commissions, any elected/appointed officials, any employees, and any volunteers.
- 2.) General Liability, Public Officials' Liability, Employment Practices Liability, and Commercial Automobile Liability coverages are written on an occurrence basis. All Liability coverages are subject to no (zero) deductible per claim. Each of these coverages have their own checkbook. Meaning that if you have a General Liability claim it will not erode the afforded limits of the Public Officials' Liability coverage.
- 3.) As an enhancement, Trident provides liability coverage for Inverse Condemnation for limits of \$100,000 per occurrence with a \$300,000 aggregate. The limits afforded for Inverse Condemnation are dedicated to the payment of third-party damages. Defense expenses are separate and will not reduce the afforded limits of liability.
- 4.) Property coverages are afforded on a Blanket Replacement Cost (RC) basis except for the Historical Society Museum, the Community Activity Center, and the brand new DPW 2 Building. Blanket replacement cost grants the City the permission to draw money from the overall total coverage limit of \$37,760,600 if a building costs more than the stated amount on your property scheduled it will be replaced into its former state. Covered property claims are subject to a \$1,000 deductible and covered Inland Marine claims are subject to a \$500 deductible.
- 5.) Trident is including Earthquake coverage of \$1,000,000 with a \$50,000 deductible and Flood coverage of \$1,000,000 with \$50,000 deductible (Flood coverage does not include any Locations wholly or partially within Flood Zones A or V, regardless of how the Zone may be named).
- 6.) **Full Sewer Back-up** coverage is provided at \$10M with a \$0 deductible.
- 7.) Tank Pollution Liability coverage of \$1,000,000 is provided for the Tank located at 805 St. Clair River Drive. Policy premium of \$500 is included within the premium stated above.

The servicing address for all policy and claims related issues would be 44 Macomb Place, Mount Clemens, MI 48043 (our agency's office). The premium includes all claim services, loss prevention and safety inspections.

Enclosed, please find a detailed copy of the Trident and Mid-Continent Casualty Company proposals.

Sincerely,



John N. Johnson
Agent, CIC, CRM

Enclosure

**POLLUTION LIABILITY DECLARATIONS
SCHEDULE OF COVERAGE
QUOTE**

Policy No. 04-TOP-000072376	Effective Date: 07/01/2026
Insured: CITY OF ALGONAC	Agent: ENVIROSURE AGENCY, INC. - TOP 21-8002

See Endorsement TO 00 03

\$165.00

THIS QUOTE IS ONLY FOR INFORMATIONAL PURPOSES

Balance to Equal Minimum			\$335.00
Policywriting	\$500	Total Advance Premium	\$500.00

EXTENSION OF FORMS AND ENDORSEMENTS

Form(s) and Endorsement(s) made a part of this policy at this time*:

- ** TO3089(08/19) Loading & Unloading Amend Endt
- ** TO3009(01/19) Michigan Chgs-Cancel & NonRene
- ** TO3008(01/19) Michigan Amendatory Endt
- ** TO2003(10/20) Underground Storage Tank Endt
- ** TO2001(01/19) Amendment - Aggregate Limits
- ** TO0001(01/19) Pollution Liab Coverage Form
- ** MI9101(12/21) Global Sanctions Endorsement
- ** MI9098(01/16) MCG In Witness Clause
- ** MI9046(06/10) MCG Privacy Act Notice
- ** IL0021(09/08) Nuclear Energy Liability Excl

** - The form applies to all states unless otherwise indicated

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

SCHEDULE OF DESIGNATED SITES

Site No.	Site Location/Address:	Deductible:	Retroactive Date:
	CITY OF ALGONAC 805 ST CLAIR RIVER DR ALGONAC MI 48001	5,000	07/01/2024

Tank Details:

Line Details:

Tank No.	Status	Const.	Install	Capacity	Product	Leak Detect	Spill Contain	Const.	Install	Pipe Syst	AST/UST	Prem.
1	-	-	01/2023	500	-	-	-	-	-	-	AST	165

Category	Code	Description	Category	Code	Description	Category	Code	Description
AST/UST	AST	Aboveground Storage Tank	Const-Line/Piping	SFX	Single Wall Flex	Product	BD	Biodiesel
AST/UST	UST	Underground Storage Tank	Const-Line/Piping	SFR	Single Wall FRP/Reinf Fiberglass	Product	DSL	Diesel
Const-Tank	DO	Dbi Wall Other	Const-Line/Piping	SSC	Single Wall Steel/Cathodic	Product	E10	Ethanol 10
Const-Tank	DWFG	Dbi Wall Fiberglass	Const-Line/Piping	SWO	Single Wall Other	Product	E15	Ethanol 15
Const-Tank	DWS+	Dbi Wall Steel (Cathodic Coat/Wrap)	Leak Detect	ATG	Automatic Tank Gauging	Product	E85	Ethanol 85
Const-Tank	DWSN	Dbi Wall Steel/Noncorrodible	Leak Detect	GM	Groundwater Monitoring	Product	GHL	Gasohol
Const-Tank	DWSP	Dbi Wall Steel/Cathodic Protect	Leak Detect	IM	Interstitial Monitoring	Product	MG	Midgrade
Const-Tank	SO	Single Wall Other	Leak Detect	O	Other	Product	SUNL	Super Unleaded
Const-Tank	SWFG	Single Wall Fiberglass	Leak Detect	SIR	Statistical Inventory Reconcile	Product	UNL	Unleaded
Const-Tank	SWSP	Single Wall Steel/Cathodic Protect	Leak Detect	VM	Vapor Monitoring	Spill Contain	N	No
Const-Line/Piping	DFX	Dbi Wall Flex	Pipe Syst	PLL	Pressurized	Spill Contain	Y	Yes
Const-Line/Piping	DRF	Dbi Wall FRP/Reinf Fiberglass	Pipe Syst	SUC	Suction	Status	IU	In Use
Const-Line/Piping	DSC	Double Wall Steel/Cathodic	Pipe Syst	O	Other	Status	POU	Permanently Out of Use
Const-Line/Piping	DWO	Double Wall Other				Status	TOU	Temporarily Out of Use



Business of the Algonac City Council

Agenda Statement

Item Title: To approve Workers Compensation Insurance Renewal: \$16,363

Submitted by: Alysia Bugg, City Treasurer

Summary

Workers Compensation is a form of insurance required by the State of Michigan that provides wage replacement and medical benefits to employees injured in the course of employment in exchange for mandatory relinquishment of the employee's right to sue his or her employer for the tort of negligence.

After a bid process in 2021, Arthur J. Gallagher and Co. was approved as low bidder. Prior to that, the city paid \$25,656 to Michigan Municipal League for workers compensation insurance. The city has very few workers compensation claims each year.

This policy is good for one year, from July 1, 2026 thru June 30, 2027.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the renewal of workers compensation insurance from Arthur J. Gallagher and Co. whose address is 22930 E. 9 Mile Road, St. Clair Shores, MI 48080 for the period from July 1, 2026 thru June 30, 2027 in the amount of \$16,363.00.

APPROVED/Denied

Invoice Number **1002691274**
Invoice Stream **Premium**
Account Number **A010061684**

Account
CITY OF ALGONAC
805 ST CLAIR RIVER DR
ALGONAC, MI 48001

Agency Information
Arthur J. Gallagher Risk
Management Services LLC - St.
Clair Shores - BU7563
22930 Nine Mile Rd.
Saint Clair Shores, MI 48080

586-774-5300

Payment Options



By Phone
866-206-5851



Electronic Payment
Accidentfund.com/
billing

Questions?
Accidentfund.com
866-206-5851
8:00 am – 8:00 pm EST, M-F

Current Invoice Balance **\$16,363.00**
Due Date **07/01/2026**

To ensure appropriate application of your payment, please detach the payment coupon below and mail with your check to the address listed. Allow five days for delivery.

Invoice Number **1002691274**
Account Number **A010061684**
Current Invoice Due Date **07/01/2026**
Payment Amount Due **\$16,363.00**
Amount Enclosed _____

Mail Payment To:
Accident Fund Insurance Company of America
P.O. Box 734928
Chicago, IL 60673-4928

734928 1002691274 A010061684 07012026 0001636300 9

Previous Invoice(s)

Invoice #	Due Date	Amount	Paid/Credited	Amount Due
1000966091	10/15/2023	\$0.00	\$0.00	\$0.00
1002286030	10/23/2025	\$1,785.00	\$1,785.00	\$0.00
Outstanding Balance				\$0.00

Current Invoice Detail - Invoice 1002691274

Policy #	Transaction Detail	Amount	Paid/Credited	Amount Due
AF WCP 100040543 05	Policy term: 07/01/2026 - 07/01/2027			
AF WCP 100040543 05	Premium - Renewal	\$16,363.00	\$0.00	\$16,363.00
AF WCP 100040543 05	Policy sub-total			\$16,363.00
Current Invoice Total				\$16,363.00

Important information:

- To review your billing and payment history, please log in to your account at Accidentfund.com/billing
- Unless otherwise directed in writing by you, payments and credits will be applied according to our system rules
- Refunds, if any, after payment of outstanding and remaining invoices, and any amounts sent to External Collections will be returned to the Accountholder listed on the account
- A custom payment amount will be applied in accordance with the rules above
- Please reference your invoice number when making an electronic payment

Schedule of fees where allowed by state laws:

- Invoice Fee - \$5.00
- Bank Returns - up to \$20.00
- Reinstatement Fee - \$20.00

Your invoiced policies are underwritten by:

AF WCP 100040543 05 - Accident Fund National Insurance Company



Business of the Algonac City Council

Agenda Statement

Item Title: To consider Appointments & Re-appointments to Boards and Commissions.

Submitted By: Lisa Borgacz, City Clerk

Summary

The following would like to be considered for re-appointment to the following:

Housing Commission

Chris Robb, term ending June 30, 2026

Planning Commission

Joanne Dare, term ending July 17, 2026

Amanda Hass, term ending July 17, 2026

Mark Thompson, term ending July 17, 2026

Dangerous Buildings Commission

Bill Hass, term ending July 1, 2026

Mark Thompson, term ending July 1, 2026

The Boards & Commissions Appointment Policy approved by City Council in December 2015 states that new applicants will not be sought out in the case of a requested reappointment, unless by majority of the council.

Suggested Action (NO ROLL CALL REQUIRED):

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the following Boards & Commissions re-appointments:

- Re-appoint Chris Robb to the Housing Commission for a 5-year term ending June 30, 2031;
- Re-appoint Joanne Dare, Amanda Hass, and Mark Thompson to the Planning Commission for a 3-year term ending July 17, 2029;
- Re-appoint Bill Hass and Mark Thompson to the Dangerous Buildings Commission for a 3-year term ending July 1, 2029.

APPROVED/Denied



Business of the Algonac City Council

Agenda Statement

Item Title: To approve Special Event Permit for Summertime in the 'Nac Event July 25, 2026.

Submitted by: Artie Bryson, City Manager

Summary

The first Algonac Summer in the 'Nac vendor show, sponsored by Jakob's Ladder Farm & Home LLC, will include over 60 vendors, food trucks and music. The event will be held at Riverfront Park on Saturday, July 25, 2026 from 12-7 p.m.

The permit application and all required documentation has been received and has been approved by administration. The safety and security plan has been approved by the St. Clair County Sheriff.

Suggested Action: (No Roll Call required)

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the Special Events permit for Summertime in the 'Nac Event Saturday, July 25, 2026 at Riverfront Park from 12-7 p.m.

APPROVED/Denied

Special Events Permit

1. **NAME, DESCRIPTION, DATE(S) & TIME(S) OF EVENT** Summertime in the 'Nac
July 25, 2026 12-7pm 60+ vendors, 6 food trucks,
DJ music

2. **Sponsor Organization**
Name Jakob's Sladder Farm Home LLC Street Address 8568 Stone Rd.
City Clay Twp State 48001 Zip Code MI Cell Phone 51871-7141
Email Address jemmamamma@yanoo.com

3. **Event Chair/Point of Contact**
Name Michelle Binaghi Street Address Same as above
City _____ State _____ Zip Code _____ Cell Phone _____
Email Address _____

4. **Attach boundary map for event. For multi-day events, include map with dates & times for each event. Note location(s) of sanitation facilities.**
5. **Attach a Safety & Security Plan. Note ingress and egress points, proposed traffic controls & road closures. Note how site(s) will be secured so unauthorized vehicles cannot access the event(s).**
6. **Who will ensure the event site is clean & restored back to original condition immediately after event?** I will
7. **Explain any rate, fee, or charge to be paid or any donation made by anyone participating in or attending the event(s), i.e., entry fees, ticket fees, vendor fees.** Vendors/Food Trucks = \$40/spot
I am paying DJ \$150 out of pocket.

8. **Provide a statement of the benefit of this activity to the public, and the reasons for the activity.** family fun +
Supporting & bringing small businesses to the community

9. **CITY COUNCIL AND/OR LIQUOR CONTROL COMMISSION MUST APPROVE CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY. WILL THERE BY ALCOHOLIC BEVERAGES?** N/A

10. **Sponsor Requirements (initial each box)**
- Contact MISSDIG at least one (1) week prior to event at 800-482-7171 or www.missdig.org if stakes will be installed on city property. N/A mjb
 - Coordinate placement of portable toilets with DPW at 810-794-5451 or dpw@cityofalgonac.org. mjb
 - I have reviewed City Ordinance Chapter 4 "Amusement and Entertainments", Article III "Special Events" mjb

11. **REQUIRED DOCUMENTS**
- The application for a permit shall be filed *not less than 90 days prior* to the starting date of the event.
 - If requested by city*, a surety bond or letter of credit.
 - Safety & Security Plan(s).
 - Boundary Map(s).
 - Certificate of Insurance (*provided no later than forty-five (45) days before the starting date of the event*), which includes the following language: "The City of Algonac, including all elected and appointed officials, all employees and volunteers, boards, commissions, and/or authorities and their board members, against any and all liability for damage to property and insuring the city against any and all liability for personal injury or death as a result of the activity, event or use, or participation in or attendance at the activity, event or use. Certification will indemnify the city for, hold it harmless from and defend it against all claims, lawsuits or other liability arising from or because of the activity, event or use; additional insured applies only with written contract". mjb - liability insurance ✓

List of Vendors. A list of all vendors participating in the event shall be submitted to the city for review no later than seven days before the event. If requested, the permit holder shall provide to the city the original application for each vendor as required in **Chapter 40**. Upon final review by law enforcement, a blanket permit may be issued covering the vendors in compliance with the provisions of **Chapter 40**. It shall be the responsibility of the applicant to ensure any of its preferred vendors have applied for and been issued temporary business license pursuant to **Chapter 40**. *Can print a copy of my Vendor spreadsheet for the city's files.*

**Special Events permits are issued to foster a sense of community, boost local economy by attracting tourism, enhance the city's identity and image, provide entertainment and cultural experience for residents, and generally create a more vibrant community atmosphere. Any concerns or issues that the event organizer has should be discussed with the city of Algonac. The City expects that the event organizer and all event staff members will display respect and civility when posting event-related comments or information on social media. Failure to do so may cause the special event permit to be revoked.

12. SIGNATURE REQUIRED

I understand the city shall be reimbursed for city expenses incurred for the special event and agree to pay the appropriate fees. ***I understand that if the city needs to clean up after the event, I will reimburse the city for the costs of city employees plus administrative fee of 15 percent.*** I further understand that the City may revoke this permit at any time in the event of an emergency or violation of the Special Event ordinance or permit conditions, undue burden on public services, or concern that the health and safety of the public and/or property is at risk or that it appears that continuation of the event is unlawful. I certify that I am authorized on behalf of the sponsor organization to make application to the city for this Special Event.

Event Chair/Point of Contact Signature: *Michelle Binaghi* Date: *6-3-26*

FOR CITY USE ONLY

Date Application Received: _____ 30-Day Deadline to Respond: _____
 Conflicting Event on Date of Proposed Event? _____
 Permits Required: _____

APPROVALS

1. Safety & Security Plan(s) Approval:

	Signature	Date
St. Clair County Sheriff	<i>Capt Pohl</i>	6/10/26
Fire Department	<i>[Signature]</i>	6/9/26
Department of Public Works	<i>[Signature]</i>	6/10/26
City Manager	<i>[Signature]</i>	6-9

- 2. Boundary Map (s)
- 3. Insurance Certificate
- 4. City Council Date of Approval for Event(s) & Liquor, if applicable: _____

Ready to issue.

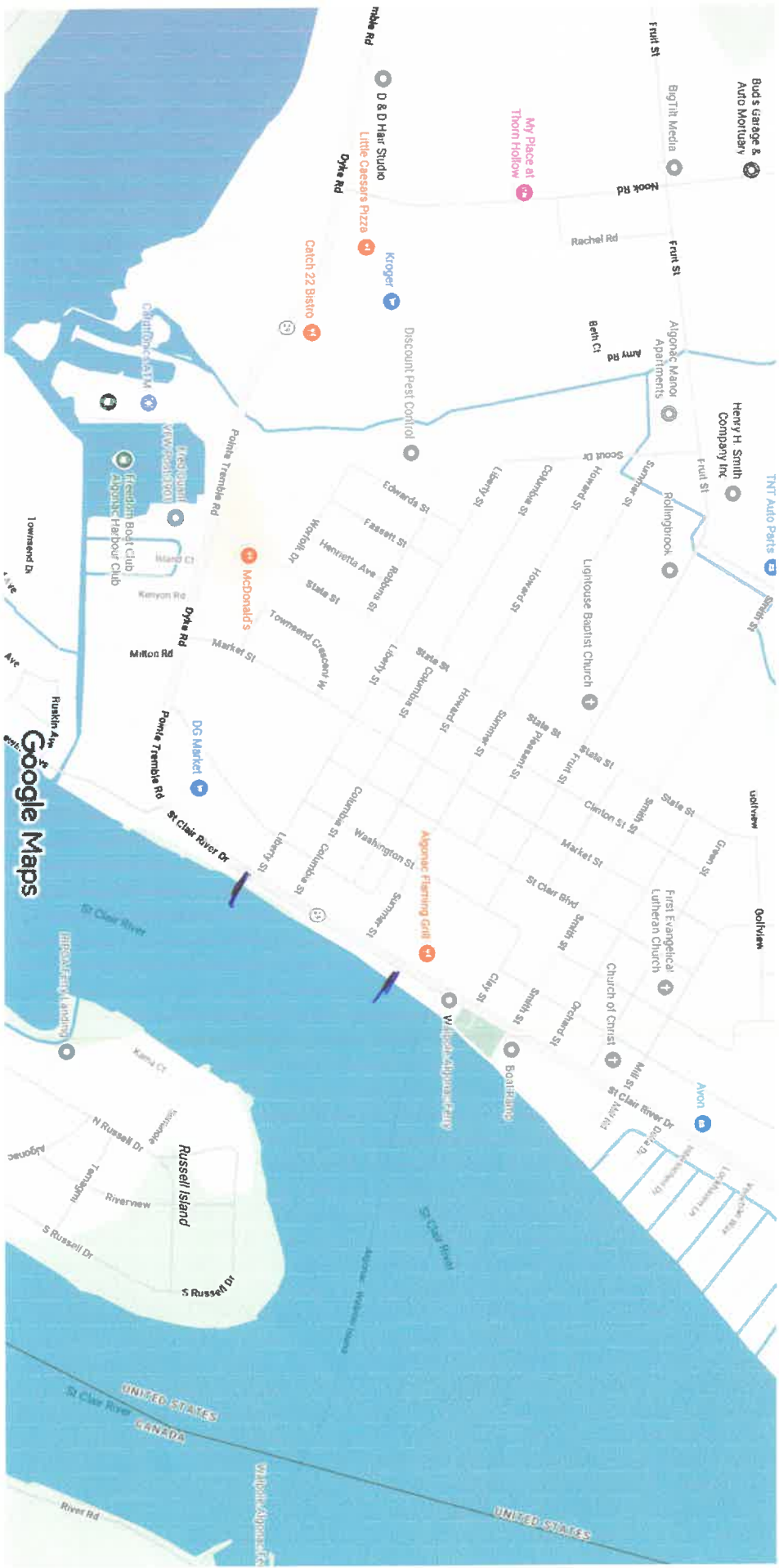
A comprehensive list of all peddlers, transient merchants and vendors participating in the event shall be submitted to the city for review no later than seven days before the event.

Due Date: _____

CITY USE ONLY: Permit Number: _____ Date Issued: _____

Summer time in the USae Google Maps
Juegys, 2026 12-7pm

Vendor Set up
10-12



- * Vendors on grass in Park (2 sections to use past section by Wallace Ferry)
- * Food truck / Farm Trailer Parked in Parking lane (4 Vendor Cars if needed) as traffic barrier
- * Public Park across street & use crosswalks for at end of parking lane if space available.

* Emergency Contact = Michelle Binaghi 5/871-7141



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/18/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER StateFarm 	THOMAS MAZZOLA INSURANCE AGENCY INC 45150 NORTH AVE MACOMB, MI 48042	CONTACT NAME: THOMAS MAZZOLA PHONE (A/C, No, Ext): 586-948-5600 FAX (A/C, No): 586-948-5609 E-MAIL ADDRESS: TOM.MAZZOLA.CYW7@STATEFARM.COM
	INSURER(S) AFFORDING COVERAGE	
INSURED JAKOB'S LADDER FARM & HOME LLC 8568 STONE RD CLAY, MI 48001		INSURER A: State Farm Fire and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	y	Y	92-AJ-G162-2	03/01/2026	03/01/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			92-AJ-G162-2	03/01/2026	03/01/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTH-ER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE CITY OF ALGONAC INCLUDING ALL ELECTED AND APPOINTED OFFICIALS, ALL EMPLOYEES, AND VOLUNTEERS, ALL BOARDS, COMMISSIONS AND/OR AUTHORITIES AND THEIR BOARD MEMBERS AGAINST ANY AND ALL LIABILITY FOR DAMAGE TO PROPERTY AND INSURING THE CITY AGAINST AND ALL LIABILITY FOR PERSONAL INJURY AND DEATH AS A RESULT OF THE ACTIVITY, EVENT OR USE AS A RESULT OF PARTICIPATION IN OR ATTENDANCE AT THE ACTIVITY, EVENT OR USE, CERTIFICATION WILL IDEMNIFY THE CITY FOR AND HOLD IT HARMLESS FROM AND DEFEND IT AGAINST ALL CLAIMS, LAWSUITS OR OTHER LIABILITY ARISING FROM OR BECAUSE OF THE ACTIVITY, EVENT OR USE.

ADDITIONAL INSURED APPLIES ONLY WITH WRITTEN CONTRACT

CERTIFICATE HOLDER**CANCELLATION**

CITY OF ALGONAC MI 805 ST CLAIR SHORE DR ALGONAC, MI 48001	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Item No: 11f
Meeting: 6.16.2026

Business of the Algonac City Council

Agenda Statement

Item Title: To approve Fee Schedule and Cost Recovery rates for FY 2026-2027 Budget.

Submitted by: City Manager Artie Bryson; City Treasurer, Alysia Bugg

Summary

Attached are the proposed Fee Schedule and Cost Recovery rates, per MCLA 41.801, effective July 1, 2026, as part of the city's FY 2026-2027 Budget.

The fee schedule sets fees for all licenses, permits, services, and utilities for the year, and includes updated fees for the Community Pool, Activity Center, and water rates.

Suggested Action:

MOVED BY:

SUPPORTED BY

RESOLVED, to approve Fee Schedule and Cost Recovery rates for FY 2026-2027, effective July 1, 2026, as part of the city's FY 2026-2027 Budget.

APPROVED/Denied

CITY OF ALGONAC FY 2026-2027 FEE SCHEDULE
Effective July 1, 2026

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ORDINANCE</u>	<u>FEE</u>	<u>PROPOSED</u>
#				
	<u>BUSINESS LICENSE</u>			
451.000	Business (every other year, expires March 31) (2025)	12-8, 12-11	\$ 80.00	
452.000	Temp Business/Peddler (background check \$10 +\$100)	40-3	\$ 110.00	
457.000	Arcade (annual, expires Dec 31)	4-22	\$ 75.00	
458.000	Bed & Breakfast (annual, expires Dec 31)	8-2	\$ 100.00	
459.000	Arcade Device/each (annual, expires Dec 31)	4-22	\$ 25.00	
460.000	Garage Sale (per sale)	30-22	\$ 5.00	
461.000	Garbage Removal Operator (annual, expires 1 yr from issue) (2019)	32-31	\$ 250.00	
	<u>RENTAL PROGRAM</u>			
462.003	Multiple Family Annual License (expires 1 yr from issue, per unit) (2025)	10-95	\$ 55.00	
462.001	Multiple Family Annual License LATE FEE (per unit, each 30 days late) (2019)	10-96	\$ 25.00	
462.000	Multiple Family Annual Inspection			
	5 units or less	10-95	\$ 300.00	
	6-11 units	10-95	\$ 400.00	
	12+ units	10-95	\$ 500.00	
465.000	Single Family Annual Rental Registration (expires 1 yr from issue date)(2025)	10-49	\$ 105.00	
476.002	Failure to Register Occupied Rental	10-49	\$ 250.00	
476.000	Single Family Rental Inspection (at least once every 2 yrs, per unit) (2025)	10-49	\$ 80.00	
476.001	Single Family Rental Inspection LATE FEE (per unit, each 30 days late)	10-47	\$ 25.00	
	<u>SHORT TERM RENTAL PROGRAM</u>			
	Annual License/RegistrationFee		\$ 200.00	
	Annual Inspection		\$ 80.00	
	<u>PERMITS</u>			
477.000	Building Permits	Act 230 of 1972	Per Code	
	All residential/commercial construction \$75 application fee plus 0.65% (.0065)of building valuation based on International Code Council. \$0.10 per square foot for demolition.			
	Reinstatement of Closed Permit (2025)		\$ 80.00	
	3/4" or 1" Water meter (2024)		\$ 700.00	
	> 1" Water meter - cost + 20%		TBD	
	Water Tap (cost + 20%, no less than \$1,000) (2025)		Cost +20%	
484.000	Water Capital Charge (2020)	36-108	\$ 2,500.00	
	Sewer Inspection (2025)		\$ 80.00	
483.000	Sanitary Sewer Capital Charge	36-108	\$ 500.00	
478.000	Electrical Permits	Act 230 of 1972	Per Code	
479.000	Mechanical Permits	Act 230 of 1972	Per Code	
480.000	Plumbing Permits	Act 230 of 1972	Per Code	
481.000	Right-of-Way Permit (+ bond amount per engineer) (2025)	36-98	\$ 55.00	
	I & I Compliance Certificate	44-171	\$ 20.00	
	I & I Compliance Non-Compliance Penalty (per month)	44-171	\$ 500.00	
	Fire Hydrant Permit (2025)	44-28	\$ 125.00	
485.000	Zoning Permit (2025)	50-514	\$ 55.00	
485.100	Land Disturbing Permit (\$80 application, \$75 inspection) (2025)	18-102	\$ 155.00	
486.000	Sign Permit (2020)	Z1510(9)c	\$ 100.00	
487.000	Open Storage of Junk Vehicles (per vehicle)	18-52	\$ 100.00	
489.000	Special Land Use (Add consultant + 10% if applicable)(2025)	Z1804(3)	\$ 500.00	
	Telecommunications Permit	38-22	\$ 500.00	

CITY OF ALGONAC FY 2026-2027 FEE SCHEDULE
Effective July 1, 2026

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ORDINANCE</u>	<u>FEE</u>	<u>PROPOSED</u>
#				
	<u>CONTRACTOR LICENSE REGISTRATION</u>			
490.000	Plumbing (per license period) (2019)	Act 733 of 2002	\$ 20.00	
490.000	Mechanical (per license period) (2019)	Act 407 of 2016	\$ 15.00	
490.000	Building, Electrical, Fire Alarm, Sign, Specialty (per year) (2025)	Act 217 of 1956	\$ 25.00	
	<u>OTHER REGISTRATION</u>			
500.000	Marihuana Registration (2021)	26-293	\$ 525.00	
	<u>FEES FOR SERVICES RENDERED</u>			
620.000	Construction Code Board of Appeals	Act 230 of 1972	\$ 100.00	
622.000	Notary	PA 238 of 2003	\$ 10.00	
626.000	Admin Charges - Health Insurance (cost + 2%)	COBRA		
626.101	Admin Charges - Dlg Pers Prop Taxes (filing fee + court costs + attorney fees) (2025)	MCL 211.47	\$ 80.00	
626.102	Admin Fee - For blight or rental inspection non-compliance when case sent to city attorney (2020)		\$ 500.00	
626.103	Admin Fee - Administrative warrant for blight or rental inspection non-compliance (2020)		\$ 175.00	
627.000	Copies (each)		\$ 0.50	
627.000	Field card (each)		\$ 2.00	
627.002	Fire reports (each)		\$ 10.00	
627.004	Faxes (each)		\$ 2.00	
628.000	NSF / Charge Back Fee (each)/Stop Payment (2024)		\$ 30.00	
629.610	Lot Split/Combo (\$200. Add consultant + 10% if applicable) (2025)		\$ 225.00	
629.611	Rezoning (\$200. Add consultant + 10% if applicable) (2025)		\$ 225.00	
629.619	Vacation (\$200. Add consultant + 10% if applicable) (2025)		\$ 225.00	
630.618	ZBA (\$200. Add consultant + 10% if applicable) (2025)	50-573	\$ 225.00	
631.000	Plats (\$200. Add consultant + 10% if applicable)(2025)	22-23	\$ 225.00	
631.336	Fire Review (\$200. Add consultant + 10% if applicable)(2025)	22-23	\$ 225.00	
631.481	Storm Sewer Tap (\$25. Add consultant + 10% if applicable) (2025)	22-23	\$ 25.00	
631.808	Engineering Review (\$200. Add consultant plus 10% if applicable)	22-23	\$ 225.00	
632.000	Marriages (per revenue statutes of 1846)		\$ 10.00	
633.000	Dangerous Building (cost + 20%)	10-160		
634.000	Snow Removal (actual charge + 25%)	36-25		
635.000	Weed Clearing (actual charge + \$100)	34-18		
636.000	Equipment Unloading (Act 51)	36-98		
636.000	Hazardous Material (actual charge)	34-18		
636.000	Inspection fees (\$50. Add consultant + 10% if applicable)	10-49	\$ 55.00	
636.300	Emergency Response (per cost recovery)	10-285		
637.000	Special Trash Collections (actual charge)	4-52		

CITY OF ALGONAC FY 2026-2027 FEE SCHEDULE
Effective July 1, 2026

<u>ACCOUNT</u> #	<u>DESCRIPTION</u>	<u>ORDINANCE</u>	<u>FEE</u>	<u>PROPOSED</u>
	<u>SALES</u>			
645.000	Zoning Map		\$ 3.00	
648.000	Sales of Emergency Supplies (actual cost + 20%)			
649.000	Reflective Address (\$12/2 sided) or Retired Street Signs		\$ 10.00	
650.000	Tax Roll Request (non-escrow provider) (2024)		\$ 200.00	
	<u>CIVIL INFRACTIONS</u>			
656.000	Municipal Violation - 1st Offense	ACT 267, PA 1976	\$ 50.00	
656.000	Municipal Violation - 1st Offense	ACT 267, PA 1976	\$ 100.00	
656.000	Municipal Violation - 2nd Offense	ACT 267, PA 1976	\$ 200.00	
656.000	Municipal Violation - 3rd Offense +	ACT 267, PA 1976	\$ 500.00	
	<u>RENTALS</u>			
667.004	Gazebo (per hour)		\$ 20.00	
	<u>INSURANCE AND BONDS</u>			
	Special Event Insurance - \$1 million per occurrence liability; \$50,000 property	4-50		
	Special Event Bond - TBD by city property	4-49		
	Subdivision Maintenance Bond - TBD by city	22-122	10% of cost	
	Sewer Bond	44-160	\$ 50,000.00	
	Construction Bond w/ estimated costs over \$1,000	10-19	\$ 100.00	
	Construction Bond w/ estimated costs over \$25,000	10-19	\$ 500.00	
	Construction Bond w/ estimated costs over \$100,000	10-19	\$ 1,000.00	
	Demolition Bond - residential accessory structure		\$ 100.00	
	Demolition Bond - residential		\$ 500.00	
	Demolition Bond - commercial		\$ 2,500.00	

CITY OF ALGONAC FY 2026-2027 FEE SCHEDULE
Effective July 1, 2026

<u>ACCOUNT</u> #	<u>DESCRIPTION</u>	<u>ORDINANCE</u>	<u>FEE</u>	<u>PROPOSED</u>
	<u>WATER</u>			
255.591	Rental Property Deposit: Tenant on Water Bill	2011-05	\$ 500.00	
638.002	Appointment No Show/Appearance Fee (upon posting)		\$ 25.00	
638.002	2+ Frozen Meter or Service Appointment Per Year		\$ 220.00	
638.004	Turn On/Off During Business Hours (2025)		\$ 25.00	
638.004	Turn On/Off Call-In (2025)		\$ 140.00	
638.004	Turn On/Off Holiday (2025)		\$ 185.00	
638.004	Turn Off for Non-Payment (2025)		\$ 55.00	
638.005	Meter Obstruction/Tampering/Repair (2019)		\$ 500.00	
638.005	Meter Pit or Stop Box Replacement/Repair (due to HO)		T&M	
638.006	Meter Testing Fee - Owner Request (2025)		\$ 55.00	
638.007	Sample Testing (2025)		\$ 25.00	
646.000	Water Sales to Clay Township - Rate per 1000 Gallons (estimated annually)			
	<i>Bi-Monthly Water Bill</i>			
639.000	Capital Charge (Debt Service) per 1,000 gallons used (2025)		\$ 2.50	\$ 2.60
639.001	Water Flat Fee per unit (2025)		\$ 29.00	\$ 29.90
641.000	Water Usage Service Fee per 1,000 gallons water used (2025)		\$ 2.50	\$ 2.60
641.006	Water Meter Maintenance Fee (2023)		\$ 15.00	\$ 15.45
	<u>SANITARY SEWER</u>			
	Illegal connection to Sanitary Sewer		\$ 500.00	
	Illegal connection to Sanitary Sewer Per Day After Notice		\$ 100.00	
	<i>Bi-Monthly Sewer Bill</i>			
639.000	Capital Charge (Debt Service) per water meter size: 5/8" or 3/4" (2025)		\$ 30.00	\$ 30.90
639.000	Capital Charge (Debt Service) per water meter size: 1" (2025)		\$ 52.94	\$ 54.55
639.000	Capital Charge (Debt Service) per water meter size: 1 1/2" (2025)		\$ 88.23	\$ 90.90
639.000	Capital Charge (Debt Service) per water meter size: 2" (2025)		\$ 158.82	\$ 163.60
639.000	Capital Charge (Debt Service) per water meter size: 3" (2025)		\$ 238.24	\$ 245.40
639.000	Capital Charge (Debt Service) per water meter size: 4" or more (2025)		\$ 547.06	\$ 563.50
640.000	Sewer Service Flat Fee per unit (2025)		\$ 35.00	\$ 36.05
640.000	Sewer Usage Service Fee per 1,000 gallons water used (2025)		\$ 6.25	\$ 6.45

CITY OF ALGONAC FY 2026-2027 FEE SCHEDULE
Effective July 1, 2026

<u>ACCOUNT</u> #	<u>DESCRIPTION</u>	<u>ORDINANCE</u>	<u>FEE</u>	<u>PROPOSED</u>
	<u>ACTIVITY CENTER</u>			
	Gym Rental. Includes set-up and clean-up time			
	1st 90 minutes		\$ 100.00	
	Each one hour increment thereafter.		\$ 25.00	
	Classroom Rental. Includes set-up and clean-up time.			
	1st 3 hours		\$ 65.00	
	Each one hour increment thereafter.		\$ 25.00	
	Walking Group. 7 days/5AM-8PM			
	Pickle Ball and Basketball			
	Annual Resident Fee		\$ 30.00	
	Non-resident Fee		\$ 60.00	
	Open Gym Hosted by Local Non-Profit			
	Drop in sports for kids. No fees.		\$ -	
	Event Fee		\$ 25.00	
648.002	Library Rental Fee - Monthly		\$ 150.00	
	Library Access Fee			30.00
648.000	Annual Resident Fee		\$ 30.00	
648.001	Non-resident Fee		\$ 60.00	
	<u>ALGONAC SWIMMING POOL</u>			
	Age 3 and under open swim admission		\$ -	
	Age 4 and over open swim admission		\$ 4.00	
	Pool Passes			
	Family of 4			\$150.00
	Family of 5			\$160.00
	Family of 6+			\$175.00
	Individual			\$70.00
	Senior			\$50.00
	20 Pass Punch Card			\$60.00
	Aerobics- Per Class			\$5.00

**City of Algonac FY 2026-27
Cost Recovery Per MCLA 41.801**

Effective July 1, 2026

	Hourly Rate/vertime Rate		Hourly +	Overtime +
			1.4	1.4 Benefits
City Manager - FT	\$45.36	N/A	\$63.50	N/A
City Treasurer - FT	\$38.87	N/A	\$54.42	N/A
Public Services Superintende	\$38.11	N/A	\$53.35	N/A
Fire Chief - FT	\$38.87	N/A	\$54.42	N/A
City Clerk - FT	\$36.10	N/A	\$50.54	N/A
Fire Chief Assistant - FT	\$26.94	N/A	\$37.72	N/A
DPW				
DPW Foreman - FT	\$31.85	\$47.78	\$44.59	\$66.89
DPW Utility II - FT	\$30.22	\$45.33	\$42.31	\$63.46
DPW Utility I - FT	\$26.94	\$40.41	\$37.72	\$56.57
DPW New Hire - FT	\$17.34	\$26.01	\$24.28	\$36.41
DPW Seasonal or Temporary	\$22.00	N/A	N/A	N/A
Water Plant				
Water Plant Acting Supt- FT		*** \$2.00 Additional per hour ***		
Water Plant Utility III - FT	\$32.61	\$48.92	\$45.65	\$68.48
Water Plant Utility II - FT	\$30.95	\$46.43	\$43.33	\$65.00
Water Plant Utility I - FT	\$29.37	\$44.06	\$41.12	\$61.68
Water Plant New Hire - FT	\$26.00	N/A	N/A	N/A
Police				
AP Clerk - FT	\$25.27	\$37.91	\$35.38	\$53.07
UB Clerk /Deputy City Clerk -	\$23.02	\$34.53	\$32.23	\$48.34
Code Officer/Blight - PT	\$22.44	N/A	N/A	N/A
Other				
Attorney	ACTUAL	N/A	N/A	N/A
City Engineer	ACTUAL	N/A	N/A	N/A
Court Costs	ACTUAL	N/A	N/A	N/A
Equipment Usage (MDOT rate	ACTUAL	N/A	N/A	N/A
Firefighter	ACTUAL	N/A	N/A	N/A
Pool - Activity Coordinator	ACTUAL	N/A	N/A	N/A
Pool - Director	ACTUAL	N/A	N/A	N/A
Pool - Lifeguard	ACTUAL	N/A	N/A	N/A
Medical Supplies	ACTUAL	N/A	N/A	N/A
Sheriff - Man + Vehicle	ACTUAL	N/A	N/A	N/A
Sheriff - Extra man	ACTUAL	N/A	N/A	N/A
Trade Inspector	ACTUAL	N/A	N/A	N/A



Business of the Algonac City Council

Agenda Statement

Item Title: To approve employment contract renewal for Assistant to Fire Chief, Algonac Fire Department.

Submitted by: Artie Bryson, City Manager

Summary

On July 18, 2023, City Council approved the addition of one full-time employee to the Fire Department starting fiscal year 2023-2024. The position is Assistant to the Fire Chief with an annual salary of \$45,500 plus call-back pay based on credentials.

Attached is the proposed contract effective July 1, 2026 through June 30, 2027. Changes include:

1. Increase in compensation from \$21.8831/hour to \$26.9444/hour

Suggested Action

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve employment contract renewal for Nathaniel Doan, Assistant to Fire Chief, Algonac Fire Department, effective July 1, 2026 through June 30, 2027.

APPROVED/Denied

Summary

The proposed 2026-2027 agreement is largely identical to the 2023-2024 agreement with two significant changes:

1. **Compensation increase from \$21.8831/hour to \$26.9444/hour** (approximately 23.1%).

All major benefit provisions, retirement, health insurance, PTO, vacation, discipline, seniority, and employment protections remain substantially unchanged.

Why the Wage Increase Exists

The wage increase should not be viewed as a normal annual raise.

The contract ties Nate's compensation to the **DPW Utility II wage scale**, recognizing that he performs a specialized public safety role while serving as one of only two full-time Fire Department employees. The proposed wage is:

Contract Hourly Rate Annual Equivalent

2023-2024 \$21.8831 \$45,516.85

2026-2027 \$26.9444 \$56,044.35

Increase +\$5.0613/hr +\$10,527.50

The increase helps bring compensation closer to market conditions after several years of inflation and recognizes the unique demands of the position.

Strengths of the Proposed Contract

The economic provision of this contract is already considered in the budget the City just passed.

Operational Stability

The City retains a trained Firefighter/MFR with institutional knowledge and emergency response capabilities. Replacing the position would likely cost significantly more through recruitment, onboarding, training, and lost productivity.

No Benefit Expansion

Council should understand this is **not a benefit-rich contract expansion.**

The agreement does not materially increase:

- Health insurance benefits.
- Pension benefits.
- PTO.
- Vacation accrual.
- Retiree healthcare.
- Life insurance.

Those provisions remain essentially unchanged from the prior agreement.

Recommendation to Council

I would recommend approval of the employment agreement.

The proposal:

- Maintains existing benefit structures.
- Provides a reasonable compensation adjustment.
- Supports retention of a critical public safety employee.
- Avoids the broader overtime liability concerns that would arise from counting all paid leave as hours worked.

EMPLOYMENT AGREEMENT

Between

CITY OF ALGONAC

&

NATHANIEL DOAN

JULY 1, 2026 THRU JUNE 30, 2027

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AGREEMENT

EMPLOYMENT

The City indemnifies employees against claims of liability that may arise in and from the course of their employment to the extent of the limits of its liability insurance policy.

ACCIDENTS, EQUIPMENT AND REPORTS

Report Accidents Immediately

Any employee involved in any accident shall immediately report said accident and any physical injury sustained. The employee, before starting the next shift, shall make out an accident report in writing on forms furnished by the Employer, and shall turn in all available names and addresses of witnesses to any accidents. Failure to comply with this provision shall subject such employee to disciplinary action by the Employer.

An employee who is injured on the job and is sent home or to a hospital or who must obtain medical attention shall receive pay at the applicable hourly rate for the balance of his/her regular shift on that day. An employee who is required by the worker's compensation doctor to receive additional medical treatment during his/her regularly scheduled working hours shall receive his/her regular hourly rate of pay for such time.

The Employer agrees to cooperate toward the prompt settlement of employees' on-the-job injury and sickness claims when such claims are due and owing. The Employer shall provide worker's compensation protection for all employees, even though not required by State law.

Any employee permanently or partially incapacitated by injury or illness arising out of employment may be assigned work he/she is able to perform. The employee's rate shall be that of the job performed. If unable to perform a normal days' work, a rate mutually agreeable to the City and employee shall be set.

DISCHARGE AND SUSPENSION

The City shall not discharge or suspend any employee without just cause. The employee will receive at least one (1) warning notice, in writing, except that no warning notice need be given to an employee if summary discharge is warranted. Summary discharge for just cause is warranted for: insubordination, drunkenness, illegal use of drugs, falsification of records (if pertaining to public health), and theft.

LAYOFFS

Employees shall be laid off beginning with the junior employee, in the effected department. A more senior employee may bump a less senior employee in another department if they possess the necessary qualifications at the time of the layoff. Rehiring shall begin with the senior employee laid off.

An employee called back to work must report within three (3) working days or lose seniority unless unable to comply with this provision for just cause.

PROBATION

All new regular full-time and part-time employees shall be on probation for a period of one hundred eighty (180) calendar days of continuous employment following the first day of work for the city. All promotional appointments shall be tentative and subject to a probationary period of ninety (90) calendar days. Probation may be extended for a period of up to ninety (90) days. If during or after the probationary period, the employer decides not to make the promotional appointment permanent it shall make every effort to return the effected employee to their previous position. Probationary employees are not eligible for holiday pay.

PROMOTIONS

The City agrees to post vacancies in existing and new job classifications within the department for a period of five (5) working days. If there is no response, the position may be filled from the outside. This posting procedure shall not prevent the City from hiring from the outside whenever qualified applicants are not available from within.

Employees may be required to remain in their old jobs until properly replaced.

Employees who bid for and are awarded their job bidding shall not be entitled to bid for any other job for a period of six (6) months.

Employees awarded a job bid shall have a maximum of thirty (30) days to qualify for such job. The City may disqualify the employee prior to the completion of such trial period where lack of ability to qualify is obvious. Employees who fail to qualify shall be returned to their former jobs, pay rate, and shifts without loss of seniority.

SENIORITY

Seniority shall be from the date of hire and shall take effect at the end of the probationary period. All employees must satisfactorily complete a six (6) month probationary period before they become regular full-time employees having seniority with the City..

Probationary employees who do not successfully complete their probationary period may be summarily terminated by the City without recourse.

No employee shall lose seniority if he/she appears on the payroll if the person remains on the payroll as a full-time employee or is laid off by the City for lack of work.

Inability to work because of proven sickness or injury shall not result in the loss of seniority rights up to one (1) year.

An employee shall lose seniority for the following reasons:

- Quits or retires.
- Discharged for just cause and the discharge is not reversed.
- Absent for three (3) working days without notifying the Employer unless unable to do so.
- Fails to return to work after being recalled and does not give a satisfactory reason for failure to return to work promptly.

- Fails to return from vacation, sick leave, or any other leave of absence within seven (7) working days of the termination thereof.
- Is laid off for a continuous period of eighteen (18) months.

WORK GUIDELINES

BREAKS

Each employee shall be given one fifteen (15) minute break in each four (4) hour working period, in accordance with the rules, regulations and a schedule to be devised by the City. The City shall provide a lunch break during any overtime period more than four (4) hours. Abuse of this privilege shall be grounds for disciplinary action.

SALARY AND WORK WEEK

The standard regular work week shall be a total of forty (40) hours five-days per week (M-F). Hours are 10:00 am to 6:00 pm. The City Manager or Fire Chief may adjust the standard regular work week if necessary.

The position is Fire Fighter/MFR (Assistant to the Fire Chief) with a rate of \$26.9444 per hour. Overtime shall be paid at 1.5 times the hourly rate for any hours worked over 53 hours during the 7-day schedule.

EMPLOYEE BENEFITS

HEALTH INSURANCE – EMPLOYEE

All regular, full-time employees and their eligible spouses and dependents shall be covered by the City's health insurance effective on the 1st day of the month following completion of thirty (30) calendar days of employment. The plan shall include medical/hospitalization/drugs/dental and optical coverage. Dental and optical coverage is effective the 1st of the month following 30 calendar days of employment. There shall be no double coverage of employees or family members provided for by the city of Algonac health insurance. The City may change the insurance carrier so long as the coverage remains substantially the same.

Employees may exercise their decision to opt out of health insurance coverage or return to the health insurance coverage only during the annual enrollment period, or upon 14-day notice of a significant life event (i.e., divorce, death of spouse, birth of child or loss of other coverage). Failure to notify the city within 14-days of a significant life event may result in disciplinary action. The cash alternative provided in this section shall be pro-rated for new hires or those leaving City employment.

When a full-time employee or their spouse becomes eligible for Medicare, their city health insurance shall cease. The eligible employee or spouse shall receive a monthly allowance of \$125 to be used toward the purchase of a Medicare supplement policy of their choice. The amount of the monthly allowance will be adjusted each year, beginning in January 2012 by the annual revision in the medical care component of CPI as published by the Michigan Department of Treasury.

HEALTH SAVINGS ACCOUNT (HSA) - HIGH-DEDUCTIBLE PLAN COVERAGE

The employer will annually deposit the appropriate plan deductible to a Health Savings Account (HSA) for each full-time employee. This amount will be determined annually. Employees shall be responsible for the cost of any applicable out of network charges, dental/vision co pays, co-insurances and co-pays on the prescription drug rider up to the amount of the out-of-pocket maximum established by the plan.

One half (1/2) of the total annual payment shown above, shall be deposited into each eligible employee account during the first pay period of January each year and the remaining one-half during the first pay period of July each year. Employees who are terminated, voluntarily quit, or retire and are not eligible for retiree health care coverage shall reimburse the employer the pro-rata share, if any, of the HSA employer funded deductible that has been funded by the employer. As an example, if an employee quits at the end of the month of March, they will be required to reimburse the employer 3 months, being 1/2 of the semi-annual HSA deductible payment made by the employer in January for that deductible year.

PREMIUM COST SHARING

	Annual Cost	Per Pay Period
Single	\$914.42	\$35.17
2-Person	\$2,090.66	\$80.41
Family	\$2,456.48	\$94.48

The employee contribution toward health insurance premiums as listed above shall be adjusted by the same percent as the future premium increases or decreases incurred by the employer. The employer cost of said annual health insurance premium increase shall be capped at seven (7) percent. Should the proposed health insurance premium increase exceed the cap in any given year, the employer and employee shall meet and confer on how to reduce the cost of the coverage to produce a premium cost that is at or below the cap. The employee shall have the option, of maintaining coverage and paying any additional cost over the cap thru additional employee contribution.

OPT OUT/WAIVER OF COVERAGE

An employee who is eligible for health insurance coverage under the terms of this Article may exercise their decision to opt out of health insurance coverage, effective the 1st of the month following 90 days of employment. Evidence of alternative health insurance coverage must be shown. The employee shall be paid in accordance with the City's IRS Section 125 plan \$4,000 each year, with payments equally divided amongst 26 annual pay periods.

HEALTH INSURANCE – RETIREE

When a full-time employee hired before January 1, 2011 retires, coverage under the City's health insurance shall cease. Retiree and/or their spouse shall receive a monthly allowance of \$125 to be used toward the purchase of a Medicare supplement policy of their choice. The amount of the monthly allowance will be adjusted each year, beginning in January 2012 by the annual revision in the medical care component of CPI as published by the state of Michigan.

No employees hired after January 1, 2011 shall be eligible for any form of retiree health care upon termination.

HEALTH INSURANCE – RETIREE HEALTH FUNDING VEHICLE (RHFV) PLAN

Effective July 1, 2003, the city established a dedicated fund for the sole purpose of accumulating funds to provide for the funding of health benefits for future retirees and beneficiaries. This fund is administered by the City Council and City Administration. The RHFV is used for payment of contributions to individual Health Care Savings Programs (HCSP) as described by the plan.

HEALTH CARE SAVINGS PROGRAM - (HCSP) EFFECTIVE JULY 1, 2015

Employee will be provided with a Health Care Savings Program. Graded vesting of employer contribution according to years of service: 3 years = 50% and 5 years = 100%. Contributions after 6 month waiting period, as described by the plan. New employees will receive this contribution the first full bi-weekly pay following probation.

Employer Contribution of MERS-eligible wages - CURRENT	Total Employer Contribution July 1,2021	Total Employer Contribution July 1,2022	Total Employer Contribution July 1,2023
5%	5%	5%	5%

LIFE INSURANCE

The City of Algonac shall pay the total cost of term life insurance in the amount of Fifty Thousand Dollars (\$50,000) for each full-time employee. A new hire shall not receive life insurance until probation is completed. At employee request, and if allowed by plan, terminated employees may convert their group life insurance to an individual policy within 31 days following date of termination.

RETIREMENT

DEFINED BENEFIT PLAN – DIVISION 12 (CLOSED TO NEW HIRES)

Employee credited service date shall be the employee’s date of hire.

Regular full-time employees *hired on or after July 1, 2015* participate in the City's defined benefit pension program administered by the Municipal Employees' Retirement System of Michigan (MERS). Benefits are calculated on base wage plus paid time off. The employee contribution rate is six percent (6%) of compensation.

This plan includes:

- Basic benefit B-2
- Retirement age eligibility shall be age 60
- V-10 rider
- FAC-3 rider

DEFINED CONTRIBUTION PLAN – NEW HIRES

Regular full-time employees *hired after October 1, 2017* participate in the City's defined contribution pension program administered by the Municipal Employees' Retirement System of Michigan (MERS) after a six-month waiting period, as defined by the plan. The City and the employee each contribute 5%. Graded vesting percentage after years of service: 3 years = 25%, 4 years = 50%, 5 years = 75%, 6 years = 100%.

LEAVES OF ABSENCE (ONE DAY OFF = 8 HOURS PAID)

HOLIDAYS

The following days shall be observed by the City as official holidays with pay for all regular, full-time employees and the Fire Department*:

New Year’s Eve	Christmas Eve	Thanksgiving Day	Memorial Day
New Year’s Day	Christmas Day	Friday After Thanksgiving*	Labor Day
Easter Sunday*	Good Friday*	July 4 th	President’s Day

All the employees shall be granted the designated days and paid at the rate of straight time.

An employee must work his/her regular scheduled workday before and after a holiday.

PAID TIME OFF (PTO)

In lieu of Employee Birthday, Floating Holidays, Personal and Sick Leave full-time employees shall be allotted fourteen (14) days paid time off (PTO) annually on July 1st. Employees may carry over not more than seven (7) days of PTO into a new service year. Any unused PTO in excess of the seven (7) days being carried over is lost at fiscal year-end. Unused PTO is lost in the case of retirement, resignation, or death. PTO would be pro-rated for new hires the first of the month following 90 days.

Effective July 1, 2021, the sick leave banks of current eligible employees will be converted at 75% and deposited to the Health Care Savings Plan. This conversion will be made at the employee’s June 30, 2021 pay rate.

DISABILITY

Effective July 1, 2021, full-time employees will be provided a short-term/long-term standard accident/sickness/disability policy, as defined by the policy. New hire coverage will be effective the 1st of the month following 90 days of employment.

FAMILY AND MEDICAL LEAVE ACT (FMLA)

Eligible employees will be accorded Family and Medical Leave in accordance with the City of Algonac Personnel Policy.

FUNERAL LEAVE

Upon death of an employee's family member, the employee shall be excused from work without loss of pay for up to three (3) days, providing they attend the funeral. If additional days are required, the employee may elect to use PTO or vacation leave for up to two (2) additional days.

PTO may be taken for the funeral of persons not listed in this article upon approval of the City Manager.

JURY DUTY

The City of Algonac shall pay any employee whose absence is required (by order or subpoena of the Court) the difference between the amount paid by the Court and the regular amount paid the employee.

MILITARY SERVICE

The Employer shall pay the insurance premiums for employees on leave of absence for training in the military reserves or National Guard, in accordance with applicable federal law.

PTO & WORKER'S COMPENSATION

Days or portions thereof lost because of injury on the job, where not covered by Workers Compensation, may be taken as PTO from an employee's available bank until Workers Compensation benefits become effective. Such payments will be limited to difference between that received from Workers Compensation and regular net pay due the employee from the City and may not continue beyond six (6) months from the date of the injury or illness.

PTO AFTER 30 DAY ABSENCE

No PTO shall accumulate during a leave absence of thirty (30) calendar days or more. When accumulated PTO has been exhausted accrued vacation leave may be used. After an employee has used all accumulated PTO and accrued vacation, a written request may be made for a special leave of absence.

SPECIAL LEAVE WITHOUT PAY

An employee may request a leave of absence without pay for any reason not specified elsewhere. A request for a special leave of absence must be submitted to the department head for approval. Final approval is determined by the City Manager.

Employees may be granted unpaid leave for a period of up to three (3) months. Such leave can be extended for an additional three (3) month period or portions thereof but shall not exceed one (1) year.

No sick or vacation leave will accrue to an employee on a special leave of absence. Employee will be responsible for health care coverage. However, time granted for a special leave of absence shall be included as continuous length of service.

If granted a special leave of absence, the employee commits to returning to work immediately at the expiration of a special leave of absence, or extension thereof, the failure to return shall be considered a resignation from City employment.

During the period of absence, the employee shall not engage in gainful employment. Failure to comply with this provision shall result in the complete loss of seniority rights for the employee involved.

An employee who has not returned to work within one (1) year shall be automatically terminated and shall lose all seniority rights.

SPECIAL LEAVE WITH PAY

City hall will be closed the workday before Labor Day, the workday before Memorial Day, and the Monday after Easter. These are not holidays. Employees must use vacation or PTO.

VACATION LEAVE

All regular, full-time employees shall earn credits toward vacation, determined on July 1 of each year according to the following schedule:

<u>Steps</u>	<u>Continuous Service</u>	<u>Monthly # of Days</u>	<u>Annually</u>
Step One	< than 3 years	.42	40 hours
Step Two	3 to 4 years	1.00	96 hours
Step Three	5 to 11 years	1.25	120 hours
Step Four	12 to 19 years	1.5	160 hours
Step Five	20 to 25 years	1.66	200 hours

Any employee with twenty (26) years of continuous service shall receive eight hours per year of continuous service to a maximum of 240 hours.

Employees hired after July 1, 2018 are capped at a maximum of 200 hours.

Vacation leave shall not be earned during a leave of absence without pay, or time otherwise not worked or paid if such absence exceeds thirty (30) days in the employee's fiscal year.

VACATION SCHEDULING

Vacations will be taken at a time mutually agreeable to the City and the employee. An employee requesting more than eighty (80) hours at one time shall obtain approval at least thirty (30) calendar days in advance of the proposed vacation leave. Vacation time shall not be granted in amounts of less than one half of a day.

VACATION ACCUMULATION

Vacation days may only be accumulated in an amount not to exceed two (2) years of time earned. Employees may have the option of being paid for up to eighty (80) hours of unused vacation at 100%. Payment shall be requested by May 15th and paid the last pay date in June.

HOLIDAYS & VACATION

A designated City holiday that falls during vacation leave shall not be charged as vacation leave.

VACATION PAY AT TERMINATION

Upon termination of employment with the City, an employee shall be paid for any accumulated vacation days; payment will be made at the employee's most current rate of pay. Payout maximum is thirty (30) days, (240 hours) effective July 1, 2020. Eligibility for payout requires (1) proper written notice of termination no less than two weeks and (2) termination day will be the actual last day worked (no paid out time shall be considered the last day worked).

FIRE FIGHTER/MFR (ASSISTANT TO THE FIRE CHIEF)

	1 Year	2 Years	3 Years
JULY 1, 2026	(DPW UI)		
Hourly	\$26.9444		
Annual	\$56,044.352		

Overtime shall be paid for hours worked beyond the 53 hour work week (7-day schedule) at a rate of 1.5 times the hourly rate (\$40.4166).

It is further agreed to that the employee wage/salary be upgraded to the equivalent of DPW Utility II effective July 1, 2027.

DURATION AND TERMINATION

This Agreement shall be effective from July 1, 2026 and shall continue in operation and effect through 11:59 P.M., June 30, 2027.

Dated this _____ day of _____.

CITY OF ALGONAC

EMPLOYEE

Artie Bryson
City Manager

Nathaniel L. Doan



Business of the Algonac City Council

Agenda Statement

Item Title: To approve purchase of pedestrian crossing signs: \$2,838.

Submitted by: Artie Bryson, City Manager; Joe Vernier, DPW Foreman

Summary

We are requesting authorization to purchase eight (8) spring-loaded pedestrian crossing signs and bases from Dornbos Sign, Inc. at a total cost of \$2,838.00.

The signs will be installed at pedestrian crosswalk locations along St. Clair River Drive to improve pedestrian visibility and increase driver awareness at marked crossings. As pedestrian traffic continues to grow along the riverfront, boardwalk area, parks, downtown businesses, and community events, these signs will provide an additional safety measure to help protect residents and visitors crossing the roadway.

The spring-loaded design allows the signs to return to an upright position after incidental vehicle contact, reducing maintenance costs and extending the life of the signs. This design has become a proven and effective traffic-calming and pedestrian safety tool used by many communities.

We obtained a comparison quote from Emedco for similar signs at a total cost of \$3,560.72. The Dornbos quote of \$2,838.00 represents a savings of approximately \$722.72 and provides the best value to the City.

The purchase supports the City's ongoing efforts to improve pedestrian safety, encourage walkability, and enhance the overall visitor and resident experience along one of Algonac's most heavily traveled corridors.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve the purchase of eight (8) spring-loaded pedestrian crossing signs and bases from Dornbos Sign, Inc., whose address is 619 W. Harris St., Charlotte, MI 48813, in the amount of \$2,838.00.

APPROVED/Denied

Dornbos Sign, Inc.

619 W Harris St

Charlotte MI 48813

USA

Phone 517-543-4000

Quotation

Quotation Number: SO186566

Quotation Date: 6/8/2026

Terms: NET 30

Quotation valid for 30 days

BILL TO	SHIP TO
ALGONAC DPW EMAIL INVOICES: ap@cityofalgonac.org Attn: JOE VERNIER	ALGONAC DPW 453 STATE ST ALGONAC MI 48001 Attn: JOE VERNIER Ship Via: DIRECT SHIP

PURCHASE ORDER NO.

Item ID/Description	Order Qty	UM	Price	Amount
MI-NS-IMPACT BS-SMQT-00-B SURFACE MOUNT BASE, QUARTER TURN, BLACK	8	EA	\$24.20	\$193.60
MI-NS-IMPACT PED2-0SFQT PEDESTRIAN SIGN, TWO SIDED, STOP, FYG, QUARTER TURN	8	EA	\$308.05	\$2,464.40
FREIGHT Freight Charges	1	EA	\$180.00	\$180.00

Subtotal:	\$2,838.00
Sales Tax:	\$0.00
Total:	<u>\$2,838.00</u>

800-442-3833



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Recently added item(s)

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Stop Pedestrian Crossing Sign with Base - Spring-Back \$445.09 Qty: 8

Cart subtotal \$3,560.72

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Home > Parking Lot and Grounds > Traffic & Parking Signs > Traffic Signs > Pedestrian Crossing Signs > Stop Pedestrian Crossing Sign with Base - Spring-Back

Stop Pedestrian Crossing Sign with Base - Spring-Back has been added to cart! My Cart

Stop Pedestrian Crossing Sign with Base - Spring-Back

Reduce damage to vehicles and pedestrian crosswalk signs with spring-loaded bases

- Double-sided pedestrian crosswalk sign attaches to the included base with a reactive spring assembly to prevent damage upon impact.
- Anti-twist design keeps the pedestrian crossing sign permanently facing traffic so it is always legible.
- MUTCD compliant, 36"H x 12"W fluorescent green Diamond-Grade reflective panels are visible from 1,500 ft. away during the day or night.

> View full product description

CUSTOMIZE IT

Mounting Type *

Fixed Base

> View all options (2)

* Required Fields

Quantity \$445.09

8

Style No. MMM98-FIX

Supplied in: Each

ADD TO CART

> Request a quote

Estimated ship date:

Ships by next business day





Item No: 12
Meeting: 6.16.2026

Business of the Algonac City Council

Agenda Statement

Item Title: To approve accounts payable and payroll in the amount of \$237,962.82.

Submitted by: Alysia Bugg, City Treasurer

Summary

Attached are the bills and payroll for City Council review.

Suggested Action:

MOVED BY:

SUPPORTED BY:

RESOLVED, to approve accounts payable and payroll in the amount of \$237,962.82.

APPROVED/Denied

