

MAYOR
Terry Stoneburner

COUNCIL MEMBERS

Rocky Gillis, Mayor Pro Tem
Michael Bembas
Corey Blair

Raymond Martin
Helen Meldrum
Jake Skarbek

CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Wednesday, September 1, 2020
7:00 p.m.
City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Prayer
- 4) Pledge of Allegiance
- 5) Approve Agenda
- 6) Presentations
 - a. Ready Neighborhoods presented by Fire Chief Joe Doan
- 7) Public Comment
- 8) City Manager's Report
- 9) Consent Agenda
 - a. Regular Meeting Minutes of August 18, 2020
- 10) Unfinished Business
- 11) New Business
 - a. To ADOPT Rental Ordinance Amendment
 - b. To award water plant high service pump upgrades: \$ 28,296
 - c. To award water plant chlorine analyzer maintenance contract: \$4,074
- 12) Accounts Payable
- 13) Items for Next Agenda
- 14) Council Comment
- 15) Adjournmen

You may be called to order by the Mayor or a council member if you:

- Attempt to engage the council or any member in debate
- Fail to address council on matters germane to city business
- Use vulgarity
- Make personal attacks on persons or institutions
- Disrupt the public meeting

If you are called to order, you will be required to take your seat until Council determines whether you will be permitted to continue

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Algonac City Clerk at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x215 or cityclerk@cityofalgonac.org.



Business of the Algonac City Council

Agenda Statement

Item Title: Presentations

Submitted by: Denice A. Gerstenberg, City Manager

Summary

There is one presentation tonight. No motions are needed to hear presentations.

- a) Ready Neighborhood Program
Presented by Fire Chief and Acting City Manager Joe Doan



Business of the Algonac City Council

Agenda Statement

Item Title: To approve the consent agenda

Submitted by: Denice A. Gerstenberg, City Manager

Summary

The consent agenda contains the following items:

- a. City Council Meeting Minutes Regular Meeting 8.18.2020

Suggested Action:

MOVED BY:

SECONDED BY:

RESOLVED, to approve the consent agenda as presented.

APPROVED/Denied

MAYOR
Terry Stoneburner

COUNCIL MEMBERS

Rocky Gillis, Mayor Pro Tem
Michael Bembas
Corey Blair

Raymond Martin
Helen Meldrum
Jake Skarbek

CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Tuesday, August 18, 2020
7:00 p.m.

City Council Chambers, 805 St. Clair River Drive
Algonac, MI 48001
Minutes

Meeting called to Order

Mayor Stoneburner called the meeting to order at 7 p.m.

Roll Call

Present: Bembas, Blair, Gillis, Martin, Meldrum, Skarbek, Stoneburner

Absent: None

Others: City Manager Denice Gerstenberg, City Clerk Sam Boelke, Fire Chief Joe Doan, Kathy Doan, Gale Anthony, Officer Watson, Sheriff Tim Donnellon, Cathy Harris, Ed Carter.

Moment of Silent Prayer

Mayor Stoneburner called for a moment of silent prayer

Pledge of Allegiance

Mayor Stoneburner led the Pledge of Allegiance.

Approve Agenda

Motion by Skarbek; supported by Bembas to approve the agenda as presented.
Motion carried.

Presentations

St. Clair County Sheriff Tim Donnellon presented the semi-annual activity update.
Mayor Stoneburner congratulated Sheriff Donnellon on his retirement.

Public Comment

Bill Roland, 100 Delta Drive, asked where the no wake buoys went. He thought they made a difference and they've been removed. Mayor Stoneburner explained to him they are continuously under repair because they are continuously hit by boaters.

City Manager's Report

City Manager presented a brief report.

Consent Agenda

Motion by Skarbek; presented by Bembas to approve the consent agenda as presented. Motion carried.

Unfinished Business

None

New Business**To introduce Amendment to Rental Housing Ordinance**

Motion by Blair; supported by Bembas to INTRODUCE Article V "Rental Housing" as part of Chapter 10 "Buildings and Building Regulations" and to repeal Article III "Single-Family Rental Housing" and Article IV "Multiple Dwellings and Roominghouses" of the city code. Motion carried.

Roll Call

Ayes: Blair, Gillis, Martin, Meldrum, Skarbek, Stoneburner, Bembas

Nays: None

To approve Engine #1 emergency pump repairs: \$ 2,126.95

Motion by Bembas; supported by Skarbek to approve payment for Engine #1 emergency pump repairs to Michigan Fire Apparatus, Inc., whose address is 1270 Calvin, Riley Township, MI 48041, in the amount of \$2,126.95. Motion carried.

Roll Call

Ayes: Gillis, Martin, Meldrum, Skarbek, Stoneburner, Bembas, Blair

Nays: None

To approve new Fire Department gear lockers: \$ 5,258.90

Motion by Skarbek; supported by Blair to approve payment for Fire Department gear lockers to Uline, whose address is 12575 Uline Drive, Pleasant Prairie, WI 53158, in the amount of \$5,258.90. Motion carried.

Roll Call

Ayes: Martin, Meldrum, Skarbek, Stoneburner, Bembas, Blair, Gillis

Nays: None

To consider library board reappointment

Motion by Bembas; supported by Martin to reappoint Kim Blair to the Library Board to a term ending Oct. 1, 2023. Motion carried.

To approve payment to building official for July 2020: \$ 2,091.03

Motion by Blair; supported by Bembas to approve payment to Tracy Kallek Building Official Services, for the month of July 2020 in the amount of \$2,091.03. Motion carried.

Roll Call

Ayes: Meldrum, Skarbek, Stoneburner, Bembas, Blair, Gillis, Martin
Nays: None

To approve SAW Asset Management Plans engineering: \$ 567,000

Motion by Blair; supported by Bembas to approve the engineering services proposal for the SAW Grant Asset Management Plan with HRC, whose address is P.O. Box 824, Bloomfield Hills, MI 48303, in the amount of \$567,000 and direct the city manager to sign the proposal on behalf of the city. Motion carried.

Roll Call

Ayes: Skarbek, Stoneburner, Bembas, Blair, Gillis, Martin, Meldrum
Nays: None

Accounts Payable

Motion by Skarbek; supported by Bembas to approve payroll and accounts payable in the amount of \$450,309.61. Motion carried.

Roll Call

Ayes: Stoneburner, Bembas, Blair, Gillis, Martin, Meldrum, Skarbek
Nays: None

Items for Next Agenda

- Adopt Rental Ordinance Amendment
- Approval of high service pump

Council Comment

Martin

Congratulations to Dr. Brady and LifeTime Chiropractic for the freighter mural on their building. Really looks great.

Meldrum

I agree with Ray, it's beautiful and a great addition to the community.

Blair

Thank you to the Sheriff and the department. They do a great job for us and it shows in the reports we get and the amount of visibility they have in town. Miss DeMonte did a great job on the mural. Stay safe and enjoy the rest of the summer.

Gillis

Congratulation to Sheriff Donnellon on his retirement and thanks for your years of service. Past councils have bought an Adirondack chair and put all their names on it and I am going to do that for this council. We have an election coming up soon and things

will change. If any council members want to help, that would be great. I don't mind doing it by myself because its been a pleasure serving with all of you.

Bembas

Thank you to Sheriff Donnellon for his service and best of luck as you enter this new phase of your life. I've never met anyone here who doesn't love and respect the police. October 17th we're having Halloween in the Nac. It's still on. We will have socially distant activities. We're selling duck tickets as the way to raise the money to buy the candy we're going to give the kids. Gale Anthony has the tickets. We'll have Boy Scout Troop 252 there and Miss Babette's Dance Studio will do some Halloween dances. Rocky Gillis agreed to do the pallet maze again. It's going to be fun.

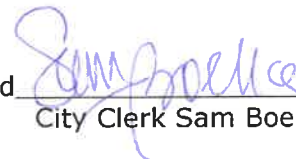
Stoneburner

The concerts in the park ended last week and I want to give a big thank you to our sponsors. None of that is possible without the sponsors. September 12th Algonac Alive and the Algonac Lions are holding a Poker Quest road rally. You need to pre-register by September 5th. There will be food and you can come in your golf cart, side-by-side, bike, car or on foot. There will not be a need to travel on M-29; you may have to cross it but everything will be attainable without needing to travel on M-29. It's \$20 a team and all teams depart at 1 p.m. September 17th is the last slow roll of the season. It's got a sturgeon theme so wear your fish gear. Finally, special thanks to Sheriff Tim Donnellon. We've all felt the gratitude toward police and first responders when they are there in an emergency. Sometimes we take things for granted but we sure appreciate them when things happen. Good luck to you.

Adjournment

Motion by Blair; supported by Bembas to adjourn the meeting at 7:53 p.m. Motion carried.

Signed _____, respectfully submitted
Mayor Terry L. Stoneburner


City Clerk Sam Boelke



Business of the Algonac City Council

Agenda Statement

Item Title: To ADOPT Article V "Rental Housing" as part of Chapter 10 "Buildings and Building Regulations" and to repeal Article III "Single -Family Rental Housing" and Article IV "Multiple Dwellings and Roominghouses" of the city code.

Submitted by: Denice A. Gerstenberg, City Manager;
Fire Chief/Rental Housing Inspector Joe Doan

Summary

The attached rental housing ordinance ordinance was simplified and re-organized by the city attorney with input from staff. There were no changes to the fee structure. Changes include:

1. The procedures followed for single-family and multiple-family are now the same.
2. The references to "city clerk" were replaced with "rental housing inspector".
3. Single family rentals are now required to keep records of repairs and tenant complaints, just like multiple-family rentals.
4. The property owner may choose to have Notice of Violations sent via email.
5. The previous ordinance required a *registration* for single-family and a *license* for multiple family. Now both require a license.

This ordinance was introduced at the city council meeting of August 18, 2020.

Suggested Action:

MOVED BY:

SECONDED BY:

RESOLVED, to ADOPT Article V "Rental Housing" as part of Chapter 10 "Buildings and Building Regulations" and to repeal Article III "Single-Family Rental Housing" and Article IV "Multiple Dwellings and Roominghouses" of the city code.

APPROVED/Denied

ORDINANCE NO. 2020-03

CITY OF ALGONAC

COUNTY OF ST. CLAIR, MICHIGAN

AN ORDINANCE OF THE CITY OF ALGONAC, ST. CLAIR COUNTY, MICHIGAN TO ADOPT ARTICLE V “RENTAL HOUSING” AS PART OF CHAPTER 10 “BUILDINGS AND BUILDING REGULATIONS” AND TO REPEAL ARTICLE III “SINGLE-FAMILY RENTAL HOUSING” AND ARTICLE IV “MULTIPLE DWELLINGS AND ROOMINGHOUSES” OF THE CITY CODE.

THE CITY OF ALGONAC ORDAINS:

SECTION 1. ADOPTION

Chapter 10, Article V “Rental Housing” is hereby adopted to read as follows:

ARTICLE V – RENTAL HOUSING

Section 10-129. – Purpose.

It is the declared policy of the City that the procedures set forth in this article are established in the public interest to protect the safety and welfare of both the occupants of rental housing and the general public, and to control blight and maintain property values.

Section 10-130. – Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(A) *Dwelling* means any room or enclosed space which is wholly or partly used or intended to be used for living or sleeping by human occupants; provided that temporary housing shall not be regarded as a dwelling.

(B) *Dwelling unit* means any room or group of rooms located within a dwelling and forming a single habitable unit with facilities which are used or intended to be used for living, sleeping, cooking or eating.

(C) *Housing code* means the single state construction code referred to in article II of this chapter and the property maintenance code of the city adopted in article V of this chapter.

(D) *Landlord* means any person, owner, individual, firm or corporation or any combination thereof, engaged in the business of leasing or renting a dwelling unit to another person.

(E) *Multiple-family dwelling* means any dwelling containing two or more dwelling units or rooming units.

(F) *Operator* means any person who has charge, care, control or management of a building or part thereof in which dwelling units or rooming units are let.

(G) *Owner* means any person alone or jointly or severally with others who has:

(1) Legal title to any premises, dwelling or dwelling unit, with or without accompanying actual possession thereof; or

(2) Charge, care, or control of any premises, dwelling or dwelling unit, as owner or agent of the owner, or the executor, administrator, trustee or guardian of the estate of the owner. Any such person thus representing the actual owner shall be bound to comply with the provisions of this article and of rules and regulations adopted pursuant thereto, to the same extent as if the person were the actual owner.

(H) *Single-family dwelling* means any free-standing, residential building designed to be occupied by only one family.

Section 10-131. – Maintenance of Repair, Complaint, and Correction Records.

Every owner or operator of rental housing shall keep, or cause to be kept, records of all requests for repair and complaints by tenants that are related to the provisions of this article and of all corrections made in response to such requests and complaints. These records shall be made available by the owner or operator to the City for inspection and copying upon reasonable request and shall be admissible in any administrative or judicial proceedings as *prima facie* evidence of the violation or the correction of violation of this article.

Section 10-132. – Annual License Required.

(A) Required. The owners of both single-family and multiple-family rental housing offered for rent shall license their properties annually with the City before the occupancy of those units.

(B) Conditions for Issuance and Renewal:

(1) Every operating license issued pursuant to this article shall be for a period of (1) year from its date of issuance, unless sooner revoked, and may be renewed for successive periods not to exceed one (1) year;

(2) The Rental Housing Inspector is hereby authorized, upon completion of an application, to issue or renew the operating licenses of applicant owners or operators of rental housing. No issuance or renewal shall occur unless the subject rental property has a current rental inspection;

(3) No operating license shall be issued or renewed unless the applicant agrees in the application to such inspections as are authorized and required by the rules and regulations of the City;

(4) No operating license shall be issued or renewed unless the completed application or renewal form is accompanied by the payment of the application or renewal fee as prescribed by resolution of the City Council;

(5) No renewal shall be issued for a non-resident applicant, unless such applicant has first designated an agent for the receipt of service of violations of the provisions of this article and for the service of process pursuant to this article, when such applicant is absent from the City for thirty (30) days or more. Such designation shall be in writing, and shall accompany each application form. The applicant may designate any resident of the city to be an agent for this purpose;

(C) Registry Maintained. A registry of all owners and all licensed rental property shall be maintained by the Rental Housing Inspector.

(D) Display of License. Each operating license issued under this article shall be displayed in a conspicuous place within a single-family dwelling or within the common areas of a multiple-family dwelling.

(E) Transfer of License. No operating license shall be transferred to either another person or another rental property. Every person holding an operating license shall give notice in writing to the City within twenty-four (24) hours after having transferred or otherwise disposed of the legal control of any licensed rental property. Such notice shall include the name and address of the new owner.

(F) Required Forms. Required forms shall be available at the City Hall and shall provide sufficient information for the efficient and effective administration of this article.

Section 10-133. – Inspections.

(A) Authority. The City Manager and any person the manager designates are authorized to make inspections under this article.

(B) Failure to Permit Inspection. Failure to permit an inspections shall be deemed a violation of this article. If permission for an inspection is refused, the City Manager may request a warrant from a court of competent jurisdiction for such inspections.

(C) Occurrence of Inspections. Inspections shall be performed:

(1) At least once every two years;

(2) Before the occupation of any vacated rental housing unit, if such inspection is deemed necessary by the City Manager. It shall be the landlord's duty to advise the City when a rental housing unit is vacated; or

(3) On a complaint basis, as necessary.

(D) Assessment of Late Fees. An owner of rental housing who fails to respond to a request for inspection as authorized by this section shall be assessed a late fee. The cost of late fees shall be established and amended from time-to-time by resolution of City Council.

Section 10-134. – Violations.

(A) Notice. A notice of violation(s) shall be in writing.

(B) Content. A notice of violation(s) shall:

(1) List the address of the property where a violation is alleged to exist;

(2) Set forth the alleged violations of this article or of applicable rules and regulations issued pursuant thereto;

(3) Provide a reasonable time, not to exceed thirty (30) days, for the owner to correct any of the alleged violations;

(4) If the subject rental housing is a single-family dwelling, the notice shall state that the required annual registration required by Section 10-132 (A) may not be completed until compliance is verified;

(5) If the subject rental property is a multiple-family dwelling, the notice shall state that until compliance is verified, the operating license required by Section 10-133(A) may be suspended;

(C) Service of Notice. A notice of violation(s) shall be served on the owner of the property personally or by first-class mail at the address listed on the St. Clair County Records. If the owner has provided the Rental Housing Inspector with an alternative mailing address, said notice will be mailed to that address. The owner shall also have the option, at the time of applying for an operating license, to receive service by e-mail. If an owner has elected this service option, a notice of violation(s) shall be served in that manner. In the discretion of the City Manager or the manager's designee, a notice of violations may also be posted on the premises.

(D) Vacant Properties. If violations are discovered at a vacant property or unit, it shall not be occupied until the violations have been corrected.

(E) Reinspection. Following the time allowed for the correction or abatement of any violations cited, the City Manager or the manager's designee shall reinspect the premises and determine whether compliance has been achieved. If the conditions that gave rise to the notice of violation(s) remain uncorrected, the matter may be referred to the City Attorney for further enforcement action.

Section 10-135. – Fee Schedule.

(A) Established by City Council. Fees associated with this article shall be established and amended from time-to-time by resolution of City Council.

(B) Fees Assessed.

- (1) License fees for each single-family rental housing unit;
- (2) License fees for each multi-family rental housing unit;
- (3) Routine inspection fees associated with registration and licensing;
- (4) Special inspection fees to monitor compliance with violation notices;
- (5) Late fees for failing to renew registrations of single-family dwellings or operating licenses for multiple-family dwellings before their expiration; and
- (6) Late fees described in Section 10-134(D).

SECTION 2. REPEAL

Chapter 10, Articles III “Single-Family Rental Housing” and IV “Multiple Dwellings and Roominghouses” are hereby repealed.

SECTION 3. SEVERABILITY

This Ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION 4. REPEAL OF ORDINANCES IN CONFLICT HEREWITH

Any and all Ordinances of the City of Algonac or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

SECTION 5. RATIFICATION

All other provisions of the code of Ordinances of the City of Algonac, Michigan except as herein modified or amended are hereby expressly ratified and affirmed.

SECTION 6. PUBLICATION

This Ordinance shall be published in accordance with the terms, provisions and requirements of the City Charter of the City of Algonac, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

SECTION 7. EFFECTIVE DATE

This Ordinance shall take immediate effect upon publication in accordance with the provisions and requirements of the City Charter of the City of Algonac.

ORDINANCE DECLARED ADOPTED.

Terry L. Stoneburner, Mayor
City of Algonac, Michigan

CERTIFICATION

The foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Algonac, County of St. Clair, State of Michigan, at a regular meeting of the City Council held on the _____ day of September, 2020, and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present: _____

Members Absent: _____

It was moved by Member _____ and supported by Member _____ to adopt the Ordinance.

Members voting yes: _____

Members voting no: _____

The Ordinance as declared adopted by the Mayor and has been recorded in the Ordinance book of the City of Algonac.

Sandra Boelke, City Clerk
City of Algonac, Michigan

INTRODUCED:

ADOPTED:

PUBLISHED:

EFFECTIVE:



Business of the Algonac City Council

Agenda Statement

Item Title: To award water plant high service pump upgrades: \$ 28,986

Submitted by: Denice A. Gerstenberg, City Manager;
Andy Messina, Water Plant Superintendent

Summary

HRC received bids on behalf of the water plant for upgrades to the high-water pumps. Two bids were received.

Murphy Electrical Services	\$29,986
DF Best Company	\$39,950

All water plant expenses over \$20,000 must be approved by Clay Township. The Clay Township Board approved this purchase on August 17, 2020.

Suggested Action:

MOVED BY:

SECONDED BY:

RESOLVED, to award bid for water plant high service pump upgrades to Murphy Electrical Services, whose address is 6235 Corunna Rd., Suite B, Flint, MI 4853, in the amount of \$29,986.

APPROVED/Denied

MURPHY

ELECTRICAL SERVICES, INC

6235 Corunna Rd Suite B, Flint Michigan 48532

PROPOSAL

Date: 7/22/2020

Project: Algonac Water Plant High Service pump

Murphy Electrical Services, Inc. will provide complete electrical installation, tooling, material and labor for the above referenced project as follows:

- Provide electrical installation per plans and specs dated 6/20 by Hubbell Roth and Clark
- Includes mechanical removal and installation of check valve and spool
- \$29,986.00

Thank you for the opportunity to provide this proposal. Please contact me for any additional information or clarification you may require.

Mike Berkey
Murphy Electrical Services, Inc.
Mberkey.mes@gmail.com
810-919-5552

D.F.BEST COMPANY
ELECTRICAL CONSTRUCTION SERVICES

628 Pathway Drive
Howell, Michigan
48843

Tel: 517-548-0612
Fax: 517-548-0911
dfbest@comcast.net

City of Algonac Michigan
805 St. Clair River Drive
Algonac, Michigan 48001

July 22, 2020

Attn: Andy Messina

Re: City of Algonac WTP

We are pleased to submit our proposal for the High Service Pump Upgrades at the City of Algonac Water Plant in accordance with the following clarifications:

- Furnish and install a 60HP Square D VFD for service pump #3
- Disconnect & Remove existing service pump #3 disconnect switch.
- Existing conduit & wire from MCC-C to VFD to be re-used.
- Furnish and install new wire and flexible conduit from VFD to motor.
- Furnish and install new control wire from VFD to CMF control panel.
- Furnish and install a limit switch on new check valve #3 & connect to VFD.
- Furnish and install a new 125 amp circuit breaker in existing MCC-C bucket.
- Furnish and install new PLC analog input card in existing CMF Control Panel.
- Removal of existing 12" PRV valve.
- Furnish and install one 12" O.L. check valve with spring & one 12" D.I. spool piece.
- Relocation of existing receptacle to allow installation of new VFD is included.
- Start-up by a Square D service technician is included.
- All applicable sales tax are included.

The following items are **not included** in our proposal:

- Cost of premium time.
- PLC or SCADA programming
- Painting of any kind
- Cost of performance bond
- Cost of an electrical permit.

Total Lump Sum price for all electrical work is:

\$ 39,950.00

Thank You,

David F. Best

David F. Best (C) 517-404-7637
State of Michigan Electrical Contractors License #6109944

To: Sam Boelke <cityclerk@cityofalgonac.org>

Subject: FW: Next agenda - Water Plant high service pump upgrade bids

From: Wagenmaker, Trevor <TWagenmaker@hrcengr.com>

Sent: Friday, July 24, 2020 2:04 PM

To: Water Plant <waterplant@cityofalgonac.org>

Cc: Denise Gerstenberg <citymanager@cityofalgonac.org>; Alix, Roland <RAlix@hrcengr.com>; Bergsma, John <JBergsma@hrcengr.com>

Subject: Water Plant high service pump upgrade bids

Andy,

HRC received bids on behalf of the City on July 23, 2020 for the referenced project. A total of two (2) bids were received as tabulated below (bids are attached):

1. Murphy Electrical Services - \$29,986.00
2. DF Best Company - \$39,950.00

We have reviewed the submissions with each bidder and confirmed that the proposed scope of work is complete as specified on the Drawings.

We have never worked with Murphy Electrical Services, this is the company that the City gave us to contact (we have worked with DF Best and are very familiar with them). They are planning on using Platinum Mechanical for the valve work – we have worked with Platinum before and they are capable of performing the work.

If the City is comfortable with Murphy, you can award them the work contingent on them providing you insurance.

Let us know if you have any questions.

Trevor S. Wagenmaker, P.E.
Senior Associate
Hubbell, Roth & Clark, Inc.
555 Hulet Drive
P.O. Box 824
Bloomfield Hills, MI 48303-0824
Phone: (248) 454-6300
Direct: (248) 454-6564
Cell: (517)294-4739
E-mail: twagenmaker@hrcengr.com

Note my e-mail address above. We've dropped the hyphen! Use "@hrcengr.com" for both website and email address

Engineering. Environment. Excellence.

Sam Boelke

From: Supervisor Bryson <supervisor@claytownship.org>
Sent: Tuesday, August 18, 2020 9:21 AM
To: Sam Boelke; Clerk Valentine
Cc: Denice Gerstenberg
Subject: RE: Next agenda - Water Plant high service pump upgrade bids

Hey Denice

We approved the purchase of the pump upgrade at last night's meeting.

Thanks,

Artie Bryson
Clay Township Supervisor
810.794.9303 Ext 114

From: Sam Boelke <cityclerk@cityofalgonac.org>
Sent: Wednesday, July 29, 2020 6:08 PM
To: Supervisor Bryson <supervisor@claytownship.org>; Clerk Valentine <cvalentine@claytownship.org>
Cc: Denice Gerstenberg <citymanager@cityofalgonac.org>
Subject: FW: Next agenda - Water Plant high service pump upgrade bids

Hi –

This needs your approval.
Sam

Sam Boelke, MiPMC
Algonac City Clerk
805 St. Clair River Drive
Algonac, MI 48001
810-794-9361 ext. 6
cityclerk@cityofalgonac.org

I am in the office Tuesday, Wednesday and Thursday.



From: Denice Gerstenberg <citymanager@cityofalgonac.org>
Sent: Monday, July 27, 2020 9:41 AM



Business of the Algonac City Council

Agenda Statement

Item Title: To approve water plant maintenance contract for chlorine analyzers:
\$ 4,074.

Submitted by: Andy Messina, Water Plant Superintendent

Summary

The water plant has three CL-17 online chlorine analyzers. These analyzers monitor the chlorine in the distribution system. The current maintenance contract with HACH has expired.

The state of Michigan (EGLE) requires 24-hour, online monitoring of these analyzers.

It is recommended that the contract with HACH be renewed to keep the system compliant with EGLE requirements.

Suggested Action:

MOVED BY:

SECONDED BY:

RESOLVED, to award contract for 24-hour monitoring of chlorine levels to Hach, whose address is P.O. Box 608, Loveland, CO 80839-0608, in the amount of \$4,074.

APPROVED/Denied

Item #

To: Mayor and Members of City Council

From: Water Superintendent Andrew Messina
City Manager Denice Gerstenberg

August 18, 2020

Re: HACH CL-17 on line chlorine analyzers

The City of Algonac has three CL-17 on line chlorine analyzers and one bench top unit. The on line chlorine analyzers maintenance contract with the HACH company has expired, I am asking the city council to agree to pay \$4,074.00 to extend the maintenance contract another year. HACH will stop by twice a year to change hoses and calibrate the equipment. This will keep us in compliance with the state health dept. (EGLE) that requires a 24 hr. on line system to monitor the chlorine levels in the distribution system.

Council member _____ moved and Council Member _____ supported that the recommendation of the City Manager be approved.

Adopted/Rejected



Quotation

Quote Number: 100584863v1

Use quote number at time of order to ensure that you receive prices quoted

Hach
PO Box 608
Loveland, CO 80539-0608
Phone: (800) 227-4224
Email: quotes@hach.com
Website: www.hach.com

Quote Date: 12-Aug-2020

Quote Expiration: 28-Aug-2020

CITY OF ALGONAC
PO BOX 454
ALGONAC, MI 48001-0454

1530 SAINT CLAIR RIVER DR
ALGONAC, MI 48001

Name: Andy Messina
Phone: 8107943281
Email: waterplant@cityofalgonac.org

Customer Account Number : 055552
Customer Quote Reference: Renewal of HACH10271

Sales Contact: Meghan Bright Email: mbright@hach.com Phone: 800-227-4224 X6342

PRICING QUOTATION

Line	Part Number	Description	Qty	Unit Price	Extended Price
Field Service Partnership					
1	FSPCL17	SN: 050400012403, 08100301674, and 000800000924 For CL17 p/n 5440000 only. Field Service includes all parts, labor, and travel for on-site repairs, two preventative maintenance visits per year (including required parts), unlimited technical support calls, and free firmware updates.	3	1,209.00	3,627.00
2	FSP2100N	SN: 951100001971 Fld Svc-1V 2100N Turb MINIMUM NUMBER OF VISITS: 1/PER YEAR	1	447.00	447.00
3	HACH PM EVAL 1VISIT	Instruments added to a Service Agreement must be evaluated to ensure they are within factory specifications. Any repairs required found on the initial evaluation over and above preventative maintenance, will be subject to billable charges.	1	0.00	0.00
				Grand Total	\$ 4,074.00

NOTES

THE ABOVE QUOTE IS FOR (1) ONE YEAR OF SERVICE

Our Service Partnerships are paid upfront with invoices being due, in full, 30 days after partnership activation per our Hach Terms and Conditions. Partnerships run 1-3 years with the option to renew at expiration.

Throughout the term of the partnership, coverage includes all necessary yearly PM parts, our technicians time, a certificate of performance, and future repair coverage for instruments listed under an FSP or BSP coverage (this does not apply to units under PMP/Preventative Maintenance coverage). Acts of abuse and/or god/nature are not covered under the Service Partnership and it does not cover any upfront repairs for instrument(s) out of their factory warranty.

All Customer Purchase Orders must reference Hach Quote Numbers to ensure timely and accurate processing.

TERMS OF SALE

Freight: Ground Prepay and Add

FCA: Hach's facility

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. and/or applicable laws in force in Buyer's jurisdiction.

ORDER TERMS:

Terms are Subject to Credit Review

In order for Hach to process the order as quickly as possible, please provide the following information.

- Complete Billing address.
- Complete Shipping address.
- Part numbers and quantities of items being ordered.
- Please reference the quotation number on your purchase order

If the order is over \$25,000 Hach will also require the following additional information.

- Pricing
- Purchase Order Number
- Freight terms and INCO term FOB Origin or FCA Shipping Point
- Required delivery date
- Vendor name should specify "Hach Company" with the Loveland address:
 - o Hach, PO Box 389, Loveland, CO 80539
- Credit terms of payment. Default payment terms are Net 30.
- Indicate if order needs to ship complete or if it can ship partial.
- Tax status
- Special invoicing instructions

Sales tax is not included on quote. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

Standard lead time is 30 days.

This Quote is good for a one time purchase

Sales Contact:

Name: Meghan Bright
Title: Inside Service Sales Representative
Phone: 800-227-4224 X6342
Email: mbright@hach.com



Business of the Algonac City Council

Agenda Statement

Item Title: To approve accounts payable and payroll in the amount of \$691,145.78

Submitted by: Linda Mackie, City Treasurer

Summary

Attached are the bills and payroll for city council review.

Suggested Action:

MOVED BY:

SECONDED BY:

RESOLVED, to approve accounts payable and payroll in the amount of \$691,145.78.

APPROVED/Denied

