

**BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
NOVEMBER 10, 2025-8:30 A.M.**

Roll call was answered at 8:30 A.M. by: Mayor Lance Waters, Chairman Don Gura, and Board Member Tara Streb.

Others present were: Katie Ritchie, Joshua Gonzalez- Mad Cat Café. Scott Mosley, Sheryl Prentice- KPC News, Brian Strange, Patrick Howell, Jeremy McKinley, John Dixon, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

Mayor Lance Waters made a motion to approve the Board of Works minutes from October 28, 2025, meeting with a second from Tara Streb. The motion passed 2 ayes – 0 nays.

Petitions & Comments

Mayor Lance Waters thanked the Street Department for their efforts in plowing the roads from last night's snow.

Mayor

Application for Use of Public Facilities- Christmas Tree Lighting Ceremony

Mayor Lance Waters submitted an application for the use of public facilities for the Christmas Tree Lighting Ceremony on December 4, 2025, in the evening. This event will include carriage rides from West Rush, east to State Street, north to Mitchell Street, west to Orchard Street, and back to West Main Street. The tree lighting will take place at 6:00 P.M. at Founders Park. Board Member Tara Streb made a motion to approve with a second from Chairman Don Gura. The motion passed 2 ayes – 0 nays.

Application for Use of Public Facilities- Food Truck Usage on Main Street

Joshua Gonzalez submitted an application for the use of public facilities to park Mad Cat's food truck on Main Street in front of their business at 227 S. Main Street while their business is closed for renovation. Mad Cat wanted their truck to have access to city parking spaces Monday through Friday from 9:00 A.M to 5:00 P.M. There was much discussion and concern about the loss of parking spaces on Main Street when there was a built-in spot for food trucks at Founders Park. Mayor Lance Waters made a motion to approve the food truck to be parked at Founders Park on Monday through Friday from 1:00 P.M. to 4:00 P.M. with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Engineering

2025 Confirmation of Extension of 2025 Tree Retainer Contract

Administrative Engineer Scott Derby presented a request to extend the 2025 tree retainer contract with Landis Tree Company through the 2026 calendar year. Landis agreed to a three percent increase from the previous contract. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

CCMG 2025-2 Bidding- Special Meeting Request

Administrative Engineer Scott Derby requested authorization to hold a Special Board of Works meeting on December 23, 2025, at 11:30 A.M. to award bids for the CCMG 2025-2 project. Bids for that project will be opened at the regular meeting taking place earlier that morning. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Fire

Request to Pay MacQueen Emergency

Fire Chief Jeremy McKinley requested authorization to pay invoice #W05303 to MacQueen Emergency in the amount of \$9,342.39. This is for rear brake drums and show replacement for Engine 12. This invoice will be paid from the 2025 LOIT budget. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Police

New 2026 Dodge Durango

Chief of Police John Dixon requested authorization to purchase a 2026 Dodge Durango Pursuit Vehicle from Shepherd's in Auburn in the amount of \$37,484.00. This price includes a \$4,000.00 decrease for trade ins of a 2014 Ford Interceptor and 2018 Ford Explorer. This purchase will come from the 2026 LOIT budget. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Wage Adjustment- Shane Hurt

Chief of Police John Dixon requested authorization to give Patrol Officer Shane Hurt a wage increase of \$.51/hour effective November 12, 2025. Officer Hurt has successfully completed his first year of employment with the city. Mayor Lance Waters made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Lexipol Yearly Training Invoice

Chief of Police John Dixon requested authorization to pay Lexipol \$5,000.00 for the 2026 subscription fee for the law enforcement policy manual system. This will be paid for from the 2025 LOIT Budget. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Getac In-car Recording System

Chief of Police John Dixon requested authorization to pay Insight \$4,835.62 for a Getac in-car recording system and will be paid for from the 2025 LOIT Budget. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Request to Pay Ascension St. Vincent Public Safety Medical- Add On

Chief of Police John Dixon requested authorization to pay Ascension St. Vincent Public Safety Medical \$4,601.50 for medical and psychological exams for the cities two newly hired officers. This purchase will be paid for from 2025 LOIT Budget. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Street

Wage Adjustment- Derek Iddings

Street Superintendent Brian Strange requested authorization to give employee Derek Iddings a wage increase of \$1.50/hour effective November 11, 2025. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Request to Purchase Boss Snow Box

Street Superintendent Brian Strange requested authorization to purchase a 8ft Boss Snow Box from Truland Equipment in the amount of \$4,550.00. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Wastewater

State Board of Accounts Invoice

Superintendent Patrick Howell requested authorization to pay State Board of Accounts \$5,246.56 for the 2024 audit. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

The October 2025 Revenue/ Expense Report was presented for review.

Water

The October 2025 Revenue/ Expense Report was presented for review.

Motion to Adjourn

Board Member Tara Streb made a motion to adjourn the meeting. Chairman Don Gura adjourned the meeting at 8:51 A.M.

Kathren R. Ritchie- Clerk Treasurer

Minutes approved by me this 25th day of November 2025.

Lance L. Waters-Mayor