

**BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
NOVEMBER 25, 2025-8:30 A.M.**

Roll call was answered at 8:30 A.M. by: Mayor Lance Waters, Board Member Tara Streb and Chairman Don Gura.

Others present were: Katie Ritchie, Scott Derby, Scott Mosley, Trevor Hampshire, John Dixon, Dawn McGahen, Rick Kiersey, Jeremy McKinley, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

Board Member Tara Streb made a motion to approve the Board of Works minutes from November 10, 2025, meeting with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Petitions & Comments

No petitions or comments were given.

Mayor

Application for Use of Public Facilities- Christmas Eve Candlelight Service

Linda Davis submitted an application for the use of public facilities for a Christmas Eve Candlelight Service to take place on December 24, 2025, from 5:00 P.M to 9:00 P.M. at the Presbyterian Church on State Street. This event will require additional parking because of heavy attendance. Additional parking will take place on the south side of William Street. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Clerk Treasurer

Request to Pay Kammerer Fabrication- Add On

Clerk Treasurer Katie Ritchie requested authorization to pay invoice 28599 to Kammerer Fabrication in the amount of \$34,750.00. This invoice will be paid from unappropriated, Board of Works Contractual, and RDC Contractual. There will be an additional invoice in the spring once the arch is installed and completed. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Engineering

Drake Road Phase 2 Inspection- Invoice #8

Administrative Engineer Scott Derby requested authorization to pay invoice 25-2592 to A&Z Engineering in the amount of \$7,446.80 (Federal- \$5,957.44 & Local- \$1,489.36). Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Misc Concrete Work 2025- Change Order #1 Final

Administrative Engineer Scott Derby presented final change order #1 for miscellaneous concrete work done in 2025 for Laughlin Construction. This change order came with an increase of \$285.75. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Domain Controller Server Replacement

IS Coordinator Rick Kiersey requested authorization to purchase a domain server from Insight in the amount of \$13,980.25. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Verkada IP Cameras

IS Coordinator Rick Kiersey requested authorization to purchase two new Verkada cameras from Insight in the amount of \$4,985.96. These cameras will replace the outdated ones at City Hall. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Request to Pay Civic Plus Invoice

IS Coordinator Rick requested authorization to pay Civic Plus \$4,397.40 for the annual subscription for social media archiving in 2026. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Fire

Encumber Grant Award

Fire Chief Jeremy McKinley requested authorization to encumber \$9,265.24 from the general fire budget for the 5% local match of FEMA grant awarded for the extraction system at both fire stations. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Purchase of Gear Extractor from Hoosier Fire Equipment

Fire Chief Jeremy McKinley requested authorization to pay Hoosier Fire Equipment \$8,014.00 for a front load washer extractor for Station 1. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Request to pay ESO

Fire Chief Jeremy McKinley requested authorization to pay ESO \$5,710.42 for the annual fire reporting program utilized by the department. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Purchase Ceiling Speakers from First Due Communication

Fire Chief Jeremy McKinley requested authorization to pay First Due Communication \$8,342.88 for ceiling speakers for both stations. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Purchase Headset Radio Transmitter System from Setcom Rugged Solutions America

Fire Chief Jeremy McKinley requested authorization to pay Setcom Rugged Solutions America \$18,499.83 for a wireless headset radio transmitter system for Engine 12 and both squad trucks. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Park

BSN Sports: Fence Tubing for Ball Diamonds

Park Director Dawn McGahen requested authorization to pay BSN Sports \$4,397.78 for fence tubing for the ball diamonds at the sports complex. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Deere & Company: Purchase & Trade-in of Two Mowers

Park Director Dawn McGahen requested authorization to purchase two John Deere mowers in the amount of \$51,425.18 and trade in two current mowers for \$30,000.00 bringing the final purchase total to \$21,425.18. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Request to Pay Strawser Brothers

Park Director Dawn McGahen requested authorization to pay Strawser Brothers \$13,200.00 for upgrades and concrete work done at the tennis courts. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Police

Motorola Spillman Annual Renewal

Chief of Police John Dixon requested authorization to encumber \$23,358.00 to Motorola Solutions for the Spillman RMS System annual subscription for the 2026-2027 payment. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Indigital Annual Renewal

Chief of Police John Dixon requested authorization to pay Indigital \$7,907.09 for annual support maintenance for both 911 call stations located in Dispatch. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Insight GETAC Annual Renewal

Chief of Police John Dixon requested authorization to pay Insight \$10,873.56 for the annual renewal of the GETAC video storage contract. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Jake's Floor Care- Sergeant & Detective Office Flooring

Chief of Police John Dixon requested authorization to pay Jake's Flooring \$9,000.00 for poly flooring in the Sergeant and Detective's offices. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Select Flooring- Dispatch Flooring

Chief of Police John Dixon requested authorization to pay Select Flooring \$5,233.18 for new tile flooring in Dispatch. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Request to Pay Cradlepoint 2026 Annual Subscription – Add On

Chief of Police John Dixon requested authorization to pay Insight \$5,485.92 for the 2026 annual Cradlepoint Cloud subscription. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Request to Purchase a 2026 Dodge Durango- Add On

Chief of Police John Dixon requested authorization to purchase a 2026 Dodge Durango Pursuit Vehicle from Shepherd's in Auburn in the amount of \$41,484.00. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Wastewater

Power Plant Service Inc./ Sludge Heater

Superintendent Patrick Howell requested authorization to pay Power Plant Service \$4,151.60 to replace and reprogram the red line meter controller on the sludge heater. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Sewer Adjustment 1601 S. Main Street- Add On

Cassidy Myers resident of 1601 S. Main Street requested a sewer adjustment of \$166.86 for water that did not go down a drain due to filling a pool. WWTP Employee Trevor Hampshire verified that water did not go down a drain and recommended awarding the adjustment. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Sewer Adjustment 2909 Noble Hawk Drive- Add On

Marie and Steve Wallace resident of 2909 Noble Hawk Drive requested a sewer adjustment of \$288.04 for water that did not go down a drain due to watering the lawn. WWTP Employee Trevor Hampshire verified that water did not do down a drain and recommended awarding the adjustment. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Sewer Adjustment 1015 S. State Street- Add On

Brittney Schmandt resident of 1015 S. State Street requested a sewer adjustment of \$217.23 for water that did not go down a drain due to watering trees in the backyard. WWTP Employee Trevor Hampshire verified that water did not go down a drain and recommended awarding the adjustment. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Water

2026 Budget

Superintendent Scott Mosley presented the 2026 budget in the amount of \$2,971,000.00. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Well 13 Flow Meter

Superintendent Scott Mosley requested authorization to purchase a new flow meter from BL Anderson in the amount of \$7,177.03. This will replace the failing meter at Well #13. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

2026 Well and Pump Maintenance

Superintendent Scott Mosley requested authorization to complete the 2026 Well and Pump Maintenance Plan. This plan is based upon the tests done by Peerless Midwest on all wells and pumps. The total for this 2026 project is not to exceed \$177,990.00. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Request to Pay Peerless Midwest

Superintendent Scott Mosley requested authorization to pay Peerless Midwest \$6,975.00 for the evaluation of performance and recommended repairs for the 2026 maintenance plan. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Contract Regarding Service Line/ Manage Labor Issues

Superintendent Scott Mosley requested authorization to enter into an agreement with Kleinpeter Consulting Group to manage all labor issues related to the service line replacement project. The cost for the agreement is \$16,500.00 and will be paid from the SRF grant/loan. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Motion to Adjourn

Board Member Tara Streb made a motion to adjourn the meeting. Chairman Don Gura adjourned the meeting at 8:54 A.M.

Kathren R. Ritchie- Clerk Treasurer

Minutes approved by me this 9th day of December 2025.

Lance L. Waters-Mayor