

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS-CITY HALL
OCTOBER 13, 2020-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chainnan Jim Dazey and Board Member Don Gura.

Others present were: Scott Derby, Matt Gettz- KPC, Mark Schultz, Jeremy McKinley, Lance Waters, Scott Mosley, Katie Ritchie, Matt Riehm, Ryan Alwine, John O' Connor- Stout Barbell, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the September 22, 2020 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Application for use of Public Facilities- Stout Barbell/ Fire Truck Pull

John O'Connor, owner of Stout Barbell, requested the use of public facilities on Main Street from Rush to Williams Street. This event will be held on Saturday October 31, 2020 from 11:30 A.M. to 4:00 P.M. Mr. O' Connor said that this event will take place after the drive through Trick or Treat on Main Street is finished. Board Member Don Gura made a motion to approve as long as the event adheres to COVID-19 guidelines that were laid out by the Noble County Health Department, with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Plan Commission Appointments

Mayor SuzAnne Handshoe appointed Todd Hanes as the Citizen Member and Amy Ballard as the Board Member to the Plan Commission. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Clerk-Treasurer

Clerk Treasurer, Katie Ritchie, requested authorization to pay invoice #BTMA6740 from Baker Tilly in the amount of \$6,285.00. This is for services from May 7th through September pt for assistance with the budget calendar, revenue estimates, cash flow reports, and the budget book. The monies for this will come from the Board of Works Contractual Account. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Engineering

HighPointe Crossing Infrastructure Acceptance

Engineering Administrator Scott Derby presented a letter requesting the HighPointe Crossing infrastructure acceptance. Scott Derby suggested the waiving of the required maintenance bond since the improvements were last installed in 2005. Board Member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Drake Road/ Pay Request #20- A&Z Engineering

Engineering Administrator Scott Derby requested authorization to pay request #20 in the amount of \$30,360.48 (Federal \$24,288.38, Local \$6,072.10) to A&Z Engineering. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

WWTP

The August Activity Report was presented for review.

The August Budget Report was presented for review.

Request to Pay Wessler Engineering

Superintendent Mark Schultz requested authorization to pay invoice #35246 to Wessler Engineering in the amount of \$7,870.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Superintendent Mark Schultz requested authorization to pay invoice #35322 to Wessler Engineering in the amount of \$14,231.25. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Superintendent Mark Schultz requested authorization to pay invoice #35802 to Wessler Engineering in the amount of \$11,772.50. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Superintendent Mark Schultz requested authorization to pay invoice #35801 to Wessler Engineering in the amount of \$8,913.12. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Superintendent Mark Schultz presented a denied sewer adjustment to Creative Liquid Coatings. The adjustment was denied since there was no confirmation of and leaks. CLC believes their readings are high and is requesting they should receive a credit of \$14,010.48. Board Member Don Gura asked for 18-24 months of previous readings to compare their usage. Mayor SuzAnne Handshoe made a motion to table this issue until the next Board of Works meeting on October 27th with a second from Board Member Don Gura. This will give a representative from Creative Liquid Coatings a chance to appear and also give WWTP a chance to submit previous readings/consumptions. The motion passed 2 ayes - 0 nays.

Water

The September Revenue/ Expense Report was presented for review.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:56 A.M.

Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 27th day of October, 2020.

W. SuzAnne Handshoe-Mayor