

BOARD OF PUBLIC WORKS AND SAFETY
<https://attendee.gotowebinar.com/register/1986316545178071822>
NOVEMBER 24, 2020-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Scott Derby, Steve Garbacz- KPC, Mark Schultz, Jeremy McKinley, Lance Waters, Scott Mosley, Katie Ritchie, Jim Pankop, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the November 10, 2020 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Request to pay Insight

Mayor SuzAnne Handshoe requested authorization to pay invoice #327144997 to Insight in the amount of \$2598.67. This is for a camera in the Council Chambers and is eligible for reimbursement from the Cares Act funds. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Fire

Request to pay Northern Exteriors Inc.

Fire Chief Jeremy McKinley requested authorization to pay Northern Exteriors Inc. in the amount of \$7,689.73 for ten windows at the Drake Rd. Fire Station. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase Tahoe from Shepherd's

Fire Chief Jeremy McKinley requested authorization to purchase a 2021 Chevy Tahoe from Shepherd's Chevrolet in the amount of \$45,020.00. This will replace his current Tahoe that will be given to the Engineering Department for Dave Lange to drive. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase EXO Fire Records Management Software

Fire Chief Jeremy McKinley requested authorization to purchase the software for a one-time fee of \$8,060.10. There will be a recurring annual fee of \$5,185.10 going forward. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to pay Michiana Door, LLC.

Fire Chief Jeremy McKinley requested to pay invoice #2228 to Michiana Door in the amount of \$2,115.00 for the repair and replacement of an overhead door motor at Fire Station 2. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Wage adjustment for Kody Forker

Fire Chief Jeremy McKinley requested authorization to give Firefighter Kody Forker his 2nd wage adjustment of \$500.00/yr. Kody has completed his second six-month evaluation and meets requirements for the adjustment. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Request to purchase a 2021 Dodge Durango Pursuit Vehicle

Chief of Police Lance Waters requested the authorization to purchase a 2021 Dodge Durango Pursuit Vehicle from Shepherd's Dodge in the amount of \$34,073.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request for purchase a 2016 Chevy Equinox.

Chief of Police Lance Waters requested authorization to purchase a 2016 Chevy Equinox in the amount of \$13,800.00 for the City Hall office administrations to use. Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

Chief of Police Lance Waters announced to the board that they are currently moving furniture into their rented room at the CLC and are able to conduct investigations in the building ahead of schedule.

WWTP

The October Monthly Activity Report was presented for review.

The October Revenue/Expense Report was presented for review.

Request to pay Aqua-Aerobic Systems, Inc.

Superintendent Mark Shultz requested authorization to pay Aqua-Aerobic to pilot test the Aqua Aerobic filter system for tertiary treatment of solids. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Sewer Adjustment/ 130 S. Morton Street.

Adelina Delagrange of 130 S. Morton Street is requesting a sewer rate adjustment of \$278.40. After inspection it was confirmed that none of the water from the leaky toilet went down a drain. Board Member Don Gura made a motion to approve the adjustment with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Water

The October Revenue/ Expense Report was presented for review.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:55 A.M.

Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 8th day of December, 2020.

W. SuzAnne Handshoe-Mayor