

BOARD OF PUBLIC WORKS AND SAFETY
<https://attendee.gotowebinar.com/register/1280428980938541835>
DECEMBER 8, 2020-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Scott Derby, Mark Schultz, Jeremy McKinley, Lance Waters, Katie Ritchie, Ron Witham, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the November 24, 2020 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Engineering

Request to pay ArchieveSocial

Engineering Administrator Scott Derby requested authorization to pay ArchieveSocial in the amount of \$2,388.00 for the annual service for the ten social media accounts. Mayor SuzAnne Handshoe made a motion to approve with a second by Board Member Don Gura. The motion passed 2 ayes-0 nays.

Annual GIS Software Renewal

Engineering Administrator Scott Derby requested authorization to pay ESRI in the amount of \$4,000.00 for the annual GIS Software renewal. Mayor SuzAnne Handshoe made a motion to approve with a second from Board Member Don Gura. The motion passed 2 ayes – 0 nays.

Fire

Request to Purchase Two Trucks

Fire Chief Jeremy McKinley requested authorization to purchase two 2021 Chevrolet Crew Cab Truck's in the amount of \$76,100.00 from Shepherd's Chevrolet in Kendallville. The monies for this will come from the 2021 Rural Fire Fighting Fund. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Request Authorization to purchase a Ford Explorer Police Interceptor from Max Platt Ford

Chief of Police Lance Waters requested the authorization to purchase a 2021 Ford Explorer Police Interceptor in the amount of \$35,438.25 from Max Platt Ford in Kendallville. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request for authorization to purchase two Dodge Charger AWD Police vehicles

Chief of Police Lance Waters requested authorization to purchase two Dodge Charger AWD Police vehicles from Shepherd's Dodge and Jeep in the amount of \$56,676.00 (\$28,338.00 each). Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to purchase a DJI Matrice 300 Drone

Chief of Police Lance Waters requested authorization to purchase a DJI Matrice 300 Drone in the amount of \$25,926.00 to Steel City Drones. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to purchase training ammunition from Kiesler Police Supply

Chief of Police Lance Waters requested authorization to purchase training ammunition from Kiesler Police Supply in the amount of \$2,193.34. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to purchase computer and modem equipment for patrol vehicles from Insight

Chief of Police Lance Waters requested authorization to purchase computer equipment from Insight Public Sector Sled in the amount of \$5,261.6. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to purchase computer equipment for patrol vehicles from Insight

Chief of Police Lance Waters requested authorization to purchase computer equipment from Insight Public Sector Sled in the amount of \$2,048.37. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to purchase vehicle equipment from Taylor'd Equipment Sales and Install

Chief of Police Lance Waters requested authorization to purchase emergency lighting and siren equipment from Taylor'd Equipment Sales and Install in the amount of \$6,550.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to purchase two radar speed signs from Radarsign

Chief of Police Lance Waters requested authorization to purchase two Radar Speed Signs from Radarsign in the amount of \$6,118.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to purchase two interior doors from Kline Builders and installation

Chief of Police Lance Waters requested authorization to pay Kline Builders in the amount of \$2,425.00 for a new door and installation in the Police Station. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to purchase three ballistic vests from Brateman Brothers

Chief of Police Lance Waters requested authorization to purchase three ballistic vests from Brateman Brothers in the amount of \$2,397.00 (\$799.00 each). Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

WWTP

Request to pay Wessler Engineering

Superintendent Mark Shultz requested authorization to pay invoice #36096 in the amount of \$4,597.04 to Wessler Engineering. The monies would be taken from account 606003631.000. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Wessler Engineering Alternate Tech. Review Invoice

Superintendent Mark Schultz requested authorization to pay invoice #36097 in the amount of \$2,070.00 to Wessler Engineering. The monies would be taken from account 606003631.000. Board Member Don Gura made a motion to approve the adjustment with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Strawser's Invoice Storm Damage Repair

Superintendent Mark Schultz requested authorization to pay invoice #10878 in the amount of \$4,275.00 to Strawser Brothers for storm damage repair. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to Purchase Air Meters

Superintendent Mark Schultz requested authorization to purchase two air meters from M.L. Johnson Company in the amount of \$4,356.00. The monies will be taken from account 609001347.000. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Wage Adjustments- Strange, Ledford, and Sutton

Superintendent Mark Schultz requested authorization to adjust the wages of Gary Strange, Josh Ledford, and Kevin Sutton effective December 16, 2020. All three employees have successfully completed one year of employment and are eligible for a \$0.83/hr raise. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 9:03 A.M.

Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 22nd day of December, 2020.

W. SuzAnne Handshoe-Mayor