

BOARD OF PUBLIC WORKS AND SAFETY
<https://attendee.gotowebinar.com/register/7689550429741412622>
JANUARY 12, 2021-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Scott Derby, Ryan Alwine, Cindy Marple, Katie Ritchie, Lance Waters, Jeremy McKinley, Matt Riehm, Dave Lange, Nick Heyman, Nicole Lowe, Dennis Bidwell, Bob Combs, Steve Garbacz- KPC, Mark Schultz, Jim Pankop, and Scott Mosley.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the December 22, 2020 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

Dennis Bidwell approached the Board and said that he would like his and his Mother's residence to be able to opt out of trash service as he has a rental in Kendallville that has a dumpster and that's where they take their garbage to dump. Mayor SuzAnne Handshoe made a motion to take his request under advisement and a determination would be addressed for an opt out policy at the next Board of Works meeting with a second from Don Gura. The motion passed 2 ayes – 0 nays.

Nick Heyman owner of 1210 S. Garden Street approached the Board and stated that he has been given multiple ordinance violation tickets for multiple issues at his property on Garden Street. Mr. Heyman stated that he would not be able to get anything cleaned up until the weather gets warmer out and apologized for not being able to get anything else cleaned up because of some declining health issues. There has been multiple neighbors call and complain about issues with the property with rubbish and vehicles. Mr. Heyman could not give a definitive answer as to how long it would take to clean up the property. Board Member Don Gura made a motion to give Mr. Heyman 30 days to clean up the property but the motion died with lack of a second. Mayor SuzAnne Handshoe made a motion to have the City hire out a contractor to come in and clean the property up with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

Mayor

121 Newnam Street/ Resolution #1-21

Mayor SuzAnne Handshoe read BOW Resolution #1-21 in its entirety. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Application for use of public facilities- YMCA

Ryan Ferguson, Cole Center Family YMCA, requested the use of public facilities on portions of the east side of Bixler Lake, the Kendallville Outdoor Recreations Complex, and City streets on Saturday July 10, 2021 from 5:00 A.M. – Noon for the Sprint Triathlon. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to waive trash service- 703-A East Mitchell Street

Home owner, Nicole Lowe, approached the Board and requested trash service be waived with account #29-17300.04 at 703-A E. Mitchell Street. This is for the a small apartment that does have its own meter/ water utility but is only used when family comes from out of town to stay as the main home already has trash service with their meter. Mrs. Lowe stated that the property is only a family of five and doesn't need four bins for trash and recycling. Chairman Jim Dazey thanked Mrs. Lowe for coming to the Board with her request and a policy will be set at the next Board of Works meeting on January 26 2021.

Clerk-Treasurer

Clerk Treasurer, Katie Ritchie, requested authorization to pay Municode in the amount of \$2,354.98. This is for 3 copies of supplement 61 to the code of ordinances. This is also made up of eight new ordinances. The monies for this will come from the Board of Works Contractual account. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Engineering

Drake Road phase 2: LPA/ Consultant Agreement

Engineering Administrator Scott Derby presented the Drake Road Phase 2 LPA Consultant Agreement. Board Member Don Gura made a motion to accept the agreement with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

2020 Street Improvements (2019-2 CCMG) Change Order #1- Final

Engineering Administrator Scott Derby presented change order #1 for 2020 Street Improvements CCMG in the amount of a \$44,524.74 decrease. Board Member Don Gura made a motion to accept the change order with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Fire

Request to purchase fire hose from Hoosier Fire Equipment Inc.

Fire Chief Jeremy McKinley requested authorization to purchase 40 sections of 1.75” attach fire hose from Hoosier Fire Equipment Inc. in the amount of \$9,800.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase Motorola APX6000 portable radio and mic

Fire Chief Jeremy McKinley requested authorization to purchase one Motorola APX6000 portable radio with one speaker mic from Rocky Mountain Communication Systems, Inc. in the amount of \$2,500.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request authorization to hire one full time Firefighter

Fire Chief Jeremy McKinley requested authorization to hire one full time Firefighter from the previous application process that has been within submitted within the last six months. This new hire will be budgeted in the 2021 LOIT with the understanding and acknowledgment that if the LOIT budget would ever decrease the Firefighter's wages would have to be taken out of fires 101210 budget. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request authorization to start the process of completing an AFG (Assistance to Firefighters Grant)

Fire Chief Jeremy McKinley requested authorization to start the process of completing an AFG. This grant will help replace 39 older SCBA Scott Air-Pakes that the department currently carries. The total amount of this grant will be \$335,400.00 to replace all 39 packs. There is a processing fee of \$3,125.00 to FireGrantsHelp and if awarded FEMA will reimburse up to \$1,500.00 for the fee. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Request for opening of vacant Detective position

Chief of Police Lance Waters requested the authorization to request applications from the KPD Officers for the open Detective position. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request for opening of vacant Dispatcher position

Chief of Police Lance Waters requested authorization to advertise and accept applications for the currently open Dispatcher position as Sharon Montoya submitted her letter of resignation. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for opening of vacant School Resource Officer position

Chief of Police Lance Waters requested authorization to request applications from KPD Officers for the currently open School Resource Officer position. The new SRO would not start this position until the four new Patrol Officers have completed the academy in April. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Street

Superintendent Ryan Alwine requested authorization to purchase 178 LED Street Lights from Anixter in the amount of \$53,400.00. \$32,640.00 will come from the Street 231 account and \$20,760.00 will come from the BOW 362.001 account which is in the 2021 budget. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

WWTP

Request to pay Omni Site annual fee

Superintendent Mark Shultz requested authorization to pay invoice #76778 in the amount of \$6,114.00 to OmniSite. The monies would be taken from account 606004635.000. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Scott Derby publically thanked Rick Kiersey and Dave Lange for their hard work on installing the cameras in the Council Chambers.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 9:33 A.M.

Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 26th day of January, 2021.

W. SuzAnne Handshoe-Mayor