

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
MARCH 23, 2021-8:30 A.M.

Bid Opening- CCMG Street Improvements 2020-2

1. Niblock- \$841,364.22
2. Pulver- \$845,897.15
3. Brooks- \$875,775.00
4. API- \$995,049.00

Bid awarding will be at the Special Board of Works meeting on March 30, 2021 at 8:30 A.M. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

At 8:39 A.M. roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Katie Ritchie, Jim Pankop, Scott & Deb Derby, Jeremy McKinley, Scott Mosley, Mark Schultz, Lance Waters, Cindy Marple, Ryan Alwine, and Gary Uhl.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the March 9, 2021 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were given.

Mayor

Application for use of public facilities- Walk for Life

Walk for Life has requested the use of public facilities, the sidewalks around Bixler Park, on Saturday May 15, 2021 from 10:00 A.M through 12:00 P.M. This is a fundraiser for NE Indiana Right to Life. The walk will begin at 201 S. Park Avenue and continue on the sidewalks around the park and lake. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Clerk-Treasurer

Resolution #3-21/ Purchase of Supplies and Services

Chairman Jim Dazey read Resolution #3-21 in its entirety. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Engineering

Resolution #2-21/ Drake Road

Mayor SuzAnne Handshoe read Resolution #2/21/ Drake Road in its entirety. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for Special Board of Works Meeting

Engineering Administrator Scott Derby requested a Special Board of Works meeting to be held on Tuesday April 20, 2021 in the Council Chambers located in City Hall at 8:30 A.M. for the awarding of bids for the Solar Field Project. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to waive demolition permit fee

Engineering Administrator Scott Derby presented a letter written from Gary Uhl, property owner of 620 Westgate Ave. Kendallville, IN, requesting the waiver of the demolition permit fee of \$1,000.00. Water Superintendent Scott Mosley explained that the fee is to cover the man power of four employees and covers costs that are associated in minor incidents that occur while removing the tap and lines. Engineering Administrator Scott Derby mentioned if there is a possibility of the property owner building another structure that would require water service that they would not have to remove the tap or lines currently essentially postponing the removal. Typically the postponement is only for 12 months which gives the property owner time for decision making as to what would go on the property and if nothing was built they would then be charged for the removal fee of \$1,000.00 for removal. Board Member Don Gura made a motion to approve the demolition to proceed without the removal of water services and is giving the property owner 12 months to rebuild with water services or the property owner will be charged the \$1,000.00 fee for removal of water services with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Antivirus renewal

IS Coordinator Rick Kiersey requested authorization to pay quotation #223283838 to Insight in the amount of \$4,014.55. This invoice will be broken down between departments depending on the number of licenses per department. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Street Department

Street Superintendent Ryan Alwine requested authorization to pay invoice #46287 to Mahoney Foundry in the amount of \$12,699.00 for damaged street lights and for new ones to be placed at Orchard Place's new construction area. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

WWTP

The February Activity Report was presented for review.

The February Revenue & Expense Report was presented for review.

Water

The February Revenue & Expense Report was presented for review.

Request to pay Selking International

Water Superintendent Scott Mosley requested authorization to pay invoice #1312767S in the amount of \$8,978.67 to Selking International. This is for the rebuilding of the motor to the Water Department's Vacuum Truck. The money for this will come from account 601006650.002. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 9:06 A.M.

Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 13th day of April, 2021

W. SuzAnne Handshoe-Mayor