

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS  
JULY 27, 2021-8:30 A.M.

Roll call was answered by Chairman Jim Dazey and Board Member Don Gura. Mayor SuzAnne Handshoe was absent.

Others present were: Scott Derby, Katie Ritchie, Cindy Marple, Mark Schultz, Mike Taulbee, Gary Uhl, Jeremy McKinley, Ryan Alwine, Scott Mosley, Tanya Evard, and Steve Garbacz- KPC.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the July 13, 2021 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were given.

Engineering

Drake Road Section 1- Design: Pay Request #27 & #28

Administrative Engineer Scott Derby requested authorization to pay Pay Request #27 to A&Z Engineering in the amount of \$8,155.52 (federal \$6,524.42 & local 1,631.10). Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

Administrative Engineer Scott Derby requested authorization to pay Pay Request #28 to A&Z Engineering in the amount of \$3,186.91 (federal 2,549.53 & local \$637.38). Board Member Don Gura mad a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

Drake Road Section 1- R/W Services: Pay Request #5 & #6

Administrative Engineer Scott Derby requested authorization to pay Pay Request #5 to A&Z Engineering in the amount of \$49,882.50 (federal \$39,906.00 & local \$9976.50). Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

Administrative Engineer Scott Derby requested authorization to pay Pay Request #6 to A&Z Engineering in the amount of \$60,887.00 (federal \$48,709.60 & local \$12,177.40). Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

## Drake Road Section 2- Design Request #3 & #4

Administrative Engineer Scott Derby requested authorization to pay Pay Request #3 to A&Z Engineering in the amount of \$11,059.57 (federal \$8,847.66 & local 2,211.91). Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

Administrative Engineer Scott Derby requested authorization to pay Pay Request #4 to A&Z Engineering in the amount of \$2,790.00 (federal 2,232.00 & local \$558.00). Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

## Fire

### Request to Purchase Mower

Fire Chief Jeremy McKinley requested authorization to purchase a 2021 RT-HD Vanguard mower from C&C Distributors in the amount of \$10,532.00. Water Superintendent Scott Mosley has agreed to pay for half of the purchase. Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 – 0 nays.

### Wage Adjustment- Kody Forker

Fire Chief Jeremy McKinley requested authorization to adjust Fire Fighter Kody Forker's annual salary \$500.00 as Kody has completed his third 6-month evaluation. Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

### Employee Resignation- Chris Smith

Fire Chief Jeremy McKinley presented a resignation letter from Fire Fighter Chris Smith to review. Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

### Request to Open Process for Firefighter

Fire Chief Jeremy McKinley requested authorization to open the hiring process for a Firefighter since Chris Smith has resigned. Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

## WWTP

### Equipment Installation of RAS Pumps

Superintendent Mark Schultz requested authorization to pay the final invoice of \$15,117.00 towards the installation of the second and third pumps for a new return activated sludge RAS pumps. The funds for this invoice will come out of the construction fund. Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

### Sludge Press Repair

Superintendent Mark Schultz requested authorization to pay Lewger Machine & Tool in the amount of \$9,440.00 to made necessary repairs to the sludge press conveyor. The monies for this will come from account 609001311.000. Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

Sewer Adjustment Denial/ 620 Uhl Drive

Superintendent Mark Schultz presented a denied sewer adjustment request of \$2,296.80 for 620 Uhl Drive. WWTP employee Mike Taulbee stated that because the house had already been torn down he could not truthfully verify the water did not go down the drain into the sewer. Home owner Gary Uhl stated that he was almost positive that the water went down a drain that went to the creek behind the property. Gary Uhl stated that prior to demolition that Eshelman’s capped the sewer line and Mike Taulbee stated that the City was never notified for inspection. It was mentioned that they could dig up the line leading to the creek and a dye test could be done but Gary Uhl said it would be cheaper for him to just pay the water bill. Board Member Don Gura made a motion to waive 50% of the requested amount of \$2,296.80 since the house is already torn down and this wasn’t taken care of before demolition. Chairman Jim Dazey seconded that notion. The motion passed 2 ayes – 0 nays.

Sewer Adjustment/ 2805 Noble Hawk Drive

John Schemerhorn resident of 2805 Noble Hawk Drive requested a sewer adjustment of \$175.05 and stated that they were filling a pool during May 15, 2021 and June 15, 2021. WWTP employee Mike Taulbee inspected and recommended the request be approved. Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

Superintendent Mark Schultz stated that during the previously approved project to side the administrative building at the WWTP it was found that there was no OSB board under the siding and asked the Board for a not to exceed amount of \$5,000.00 for the OSB board to contractors S&L Construction. Board Member Don Gura made a motion to approve with a second from Chairman Jim Dazey. The motion passed 2 ayes – 0 nays.

The June Activity Report was presented for review.

The June Financial Report was presented for review.

Water

The June Revenue/Expense Report was presented for review.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:52 A.M.

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Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 10th day of August, 2021.

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W. SuzAnne Handshoe-Mayor