

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
AUGUST 24, 2021-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Scott Mosley, Kristen Johnson, Scott Derby, Mark Schultz, Dawn McGahen, Lance Waters, Jeremy McKinley, Cindy Marple, Steve Garbacz- KPC, and Ryan Alwine.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the August 10, 2021 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were given.

Mayor

Application for use of public facilities- Art on Main Bee Box Auction

Experience the Heart of Kendallville Coordinator, Kristen Johnson, submitted an application for use of public facilities for the Art on Main Bee Box Auction on September 18, 2021 from 2:00 P.M. to 4:00 P.M. This event will take place at Hosler Realty but have overflow on the side walk in front of the business and might cause more traffic flow on Main Street. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Mayor SuzAnne Handshoe announced that the City was told they wont be notified about the Main Street grant until September 10, 2021.

Clerk-Treasurer

Request to hire- Accounts Receivable Clerk

Clerk-Treasurer, Katie Ritchie, requested authorization to hire Jill Grobis as the Accounts Receivable Clerk for the Clerk's office effective Monday August 23, 2021. Jill will be started out at \$16.50 an hour. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Engineering

US 6 NextLevel Trails Project- Joint Use Management Agreement

Administrative Engineer Scott Derby presented the joint use and maintenance agreement between INDOT and the City of Kendallville concerning a trail to be constructed along U.S. Highway 6 in Kendallville, Indiana. Board Member Don Gura made a motion to accept the agreement with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

BUNN Inc. add on

Administrative Engineer Scott Derby presented a site development proposal from Bunn Inc. This proposal will furnish all necessary labor, equipment, material, and trucking for the concrete haul in work for the McCray Solar Field Project. This will haul concrete from 2164 Production Rd. in Kendallville back to the Solar Field site where the concrete originally came from in accordance with the agreement between Bunn, IDEM, and the City of Kendallville. This proposal will not exceed the price of \$110,000.00 Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Fire

Request to pay K&M Services

Fire Chief Jeremy McKinley informed the Board that engine 12 is in desperate need of a rear brake replacement. Chief McKinley stated that its very hard to get parts currently and that they are able to get the drums turned. The estimated price to fix completely is \$3,900.00 but he will update the Board when replacement gets closer.

Police

Apple Festival parking restrictions

Chief of Police Lance Waters submitted the 2021 Apple Festival request for roadway and parking restrictions. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. Mayor SuzAnne Handshoe asked Chief Waters if he has heard of any changes for the 2021 Apple Festival since COVID-19 cases are increasing and Chief Waters said that he has not been notified of any changes to date. The motion passed 2 ayes – 0 nays.

Street

Request to pay Max Platt Ford

Street Superintendent Ryan Alwine requested authorization to pay Max Platt Ford for repairs to a 2009 Ford F350 (truck #8) A new turbo was needed for the truck in the amount of \$6,496.77. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

WWTP

IDEM fine

Water Superintendent Mark Schultz presented a penalty from IDEM in the amount of \$5,600.00. This penalty is for the second quarter of 2021 permit violations. Superintendent Schultz stated that IDEM has not been very responsive about offering guidance on how to fix violation issues. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Employee completion of 90-day probation period

Superintendent Mark Schultz announced that Norman Creech has completed his 90-day probationary period as of August 16, 2021 and asked that Norman would be considered a full-time employee with benefits effective as of August 16, 2021. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

The July Activity Report was presented for review.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:51 A.M.

Kathren R. Ritchie, Clerk-Treasurer

Minutes approved by me this 14th day of September, 2021.

W. SuzAnne Handshoe-Mayor