



Kendallville Park and Recreation Department

211 Iddings Street Kendallville, Indiana 46755

Phone (260)347-1064

BOARD MEETING MINUTES

January 10, 2022

6:30PM

Present: Kevin Jansen, President; Sam Zollman, Vice President; Jen Blackman, Tracy Tipton, Dave Button, Dawn McGahen, Park Director, Ryan Alwine, Facilities Manager.

Public Comments: None were given.

Minutes of the December 11, 2021 meeting were approved as presented. (Blackman, Zollman)

Claims were reviewed and approved as presented. (Tipton, Button)

Skatepark Discussion: The board was given an update regarding the new location for the skatepark at the KORC. After discussion with the skatepark advocates, building inspector, county surveyor and an engineer, it appears the new site will work. The timeline for public hearing and rezoning should be complete around April at which time a contract can be signed, design decided upon and fundraising can start.

The Campground Coordinators contract and job description were discussed, signed and voted on. Steve Walters will serve as our Campground Coordinator for the 2022 season. (Button, Tipton)

Park and KORC rules were discussed, signed and voted on with a copy going to the police department for enforcement. (Zollman, Button)

Wayne Township contract was discussed, signed and voted on to accept. (Tipton, Blackman)

Directors Report: Highlights

1. Dawn met with Brad Graden from the Community Foundation of Noble County to discuss the best options for fundraising for our sports complex endowment. Fundraising packets were passed out to the board so that we can raise funds for the matching Dekko Foundation Grant.
2. The board was given a mobile stage contract to look over so that it can be voted on at the February meeting. Some of the items that need decided on are pricing, how many times it is rented per month, overtime costs per rental, etc.
3. When the youth center is rented, we have been giving refunds if the renter cancels due to covid issues. It was decided that if the cancellation is 90 days from the rental date, they would get a full refund. If it is less than 90 days, they would forfeit the money or have the opportunity to reschedule within the calendar year 1 time.
4. A staff meeting was held and went very well. We discussed upcoming projects, the opening at the sports complex and what we want to accomplish in the future.
5. We are working on the annual report and will have it ready for the February meeting.

Maintenance Report: Highlights



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1. Staff removed and helped with snow and ice removal.
2. Picked up limbs that came down in wind storms.
3. Cut up and removed a tree that came down in the Cole Garden.
4. Continued clearing brush in the campground.
5. Cleaned out several park and orc storage areas, barns and concessions.
6. Sorted through old records in storage and separated the ones that can be disposed of.
7. Cut up and hauled away large trees in the east beach parking lot.
8. Cleaned up and put away items from the Community Christmas Greetings Drive Thru.

Kendallville Outdoor Recreation Complex Update:

1. Working with Jim Kimmel on the NSA World Series event that will be in September 2022.
2. Revising the KORC Managers job description.

Recreation Update:

1. The Community Christmas Greetings Drive Thru went very well. The boards on display were a nice variety and very well done. There were also Christmas blow-ups on display.
2. Special Olympic cheerleading is using the Youth Center for practices every Thursday evening.
3. Fairview Fellowship (formerly Pine Hills) is renting the Youth Center each Wednesday for their youth group meetings while there building is being remodeled.
4. Working with the CLC and YMCA to host a pickleball league.
5. The new disc golf course is being used. There will be a volunteer work day coming up and they are hoping that park employees can assist with this.

Acceptance of Donations: (Blackman, Zollman)

- ❖ Marvin Bailey Memorial Park Bench-
 - Wesley & Laura Bailey - \$100.00
 - Clayton & Tonja Loos - \$50.00
 - Ryan & Candice Beavans - \$50.00
 - Sean & Susan Maddox - \$50.00
 - John & Diane Norton - \$50.00
 - Scott & Cindy Frick - \$50.00
 - Keith & Carol Miller – \$25.00
- ❖ Trees-
 - Michael & Natalie Axel (for Dennis Nartker's Christmas gift) - \$250.00
 - James Reick (for Dennis Nartker's Christmas gift) - \$50.00
- ❖ Daycamp-
 - M Jane Pankop - \$100.00

Board Input:

Tracy mentioned how pickleball is growing and inquired about the leagues that we talked about.

Dave commented about how the bench he had installed along the lakeshore looked very nice and is getting used.

Jen asked about the change in office hours and how they were working out. She was told that after one week there were no concerns and it was going good.

The meeting was adjourned at 7:27PM (Button, Tipton)