

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
FEBRUARY 8, 2022-8:30 A.M.

Open Bids- 2021-2 CCMG

Rick Kiersey gave a brief explanation for the benefit of having electronic submission for opening bids. Administrative Engineer opened the 2021-2-CCMG bids in order received:

1. Brooks- \$432,350.00
2. Pulver- \$400,149.10
3. Niblock- \$407,930.00
4. API- \$436,548.00

Board Member Don Gura made a motion to take the bids under advisement with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Roll call was answered by Mayor SuzAnne Handshoe and Board Member Don Gura. Chairman Jim Dazey was absent.

Others present were: Scott Mosley, Scott Derby, Dawn McGahen, Katie Ritchie, Lance Waters, Jeremy McKinley, Brian Strange, Cindy Marple, and Mark Schultz.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the January 25, 2022 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

Police Lance Waters thanked Street Superintendent Brian Strange and the rest of the workers for doing such a great job plowing during the snow storm.

Clerk-Treasurer

Request Authorization to pay Otis

Clerk Treasurer Katie Ritchie requested authorization to invoice #100400641366 to Otis in the amount of \$6,723.96. The money for this invoice will come from the Board of Works Contractual Account. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to Hire

Clerk Treasurer Katie Ritchie asked that this be tabled until the next meeting as she has not received confirmation on her offer. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Inclement Weather Pay- Add on

Clerk Treasurer Katie Ritchie requested authorization per the handbook to pay all non-emergent City employees their regular pay for the snow storm that closed offices due to travel restrictions on Thursday February 3, 2022. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Engineering

Drake Road Phase 2- Design Invoice #10

Administrative Engineer Scott Derby requested authorization to pay invoice #10 to A&Z Engineering in the amount of \$12,000.20 (\$9,600.16 Federal & \$2,400.04 Local). Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Drake Road Phase 1- Pay Request #34- Add on

Administrative Engineer Scott Derby requested authorization to pay invoice #34 to A&Z Engineering in the amount of \$1,462.47 (\$1,169.98 Federal & \$292.49 Local). Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Wage Adjustment for Dispatchers Handshoe and Diaz

Chief of Police Lance Waters requested authorization to give Dispatchers Hunter Handshoe and Kenia Diaz a wage adjustment to \$22.81/ hour. Both Dispatchers have successfully completed their six month probationary period and entitled to earn full Dispatcher II pay. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Street

Wage Adjustment for Walkup

Street Superintendent Brian Strange requested authorization to give employee Ryan Walkup a wage adjustment to \$24.26/hr effective February 18, 2022. Ryan has completed his 90 days as Heavy Equipment Operator. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Mayor SuzAnne Handshoe adjourned the meeting at 8:43 A.M.

Kathren R. Ritchie- Clerk Treasurer

Minutes approved by me this 22nd day of February, 2022.

W. SuzAnne Handshoe-Mayor